

RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Safety First

A Guide to Safety and Security in the
Riverside Community College District



2016 CLERY REPORT

**Important Phone Numbers
Clery Act and Megan's Law
Crime Prevention
Sexual Assault
Victim and Community Resources
Security Tips
Crime Reporting Procedures
Crime Statistics***

***Based on 2013-2015 summary data.**

The Riverside Community College District (RCCD) takes the security of student, faculty and staff seriously. The District's officers are committed to crime prevention as a means to ensure that security.

RCCD colleges are located in three different cities in Riverside County. The rules of common sense for personal security are worth heeding - on and off campus. Be alert to your surroundings, always lock your car, and report any suspicious or criminal activity immediately to the RCCD Police Department. The District has sworn law enforcement officers on duty 24 hours a day.

We invite you to read this brochure and become a partner in your own safety. It is through the cooperation of faculty, staff and students that we can ensure facilities are safe and pleasant places to work and learn. The following tips advise you on how to be safer at home, on the streets and on campus.

Riverside Community College District Police Department

It is the policy of the RCCD Board of Trustees to protect the college community and the property of the District. Under the general direction of the Vice Chancellor of Business & Financial Services, the RCCD Police Department, headed by the chief of police, ensures that reasonable protection is provided by using methods that fit within and contribute to the educational philosophy of the District.

RCCD police officers are sworn peace officers in compliance with the State of California Peace Officer's Standards & Training (POST), and have the same training requirements and authority as municipal peace officers throughout the state.

The RCCD Police Department receives reports of incidents and is responsible for investigating crime. In addition, the department has a Memorandum of Understanding (MOU) with the Riverside Police Department (Riverside City College) and the Riverside County Sheriff's Department (Moreno Valley and Norco colleges).

**For Emergencies
Dial 911**

College Safety and the Clery Act

This brochure is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act that requires U.S. colleges and universities that participate in federal student financial aid programs to disclose information about crime on and around their campuses.

Clery Act Summary:

- Schools must publish an annual report disclosing campus security policies and three years worth of specified crime and arrest statistics.
- Schools must make this report available to current and prospective students, staff and faculty.
- Schools must make timely warnings to the campus community about crimes that pose an ongoing or immediate threat to students and employees.
- Each institution with a police or security department must have a public crime log.
- The U.S. Department of Education centrally collects and disseminates the reported statistics.
- Campus sexual assault victims are assured of certain basic rights.
- Schools that fail to comply can be penalized by the U.S. Department of Education.

Who was Jeanne Clery?

Jeanne Clery was a 19-year-old Lehigh University freshman who was raped and murdered in her dorm room on April 5, 1986. Her parents later found out about 38 violent crimes on the Lehigh campus in the three years before her murder. They joined with other victims of campus crime and persuaded Congress to enact this law, which was originally known as the “Crime Awareness and Campus Security Act of 1990.”



See the 2015 statistics attached in the center of this brochure.

Megan's Law: Sex Offender Registration

You can search online for “high risk” and “serious” sex offenders in the cities of Riverside, Moreno Valley and Norco by using the interactive map at: www.meganslaw.ca.gov or you can visit the Riverside Police Department at 4102 Orange Street, Riverside, CA 92501 or the Riverside County Sheriff's Department Jurupa Station at 7477 Mission Boulevard, Riverside, CA 92509 Monday through Friday 8 am to 5 pm. There are computers for the public to access the website. Additionally, information on sex offender registration is available at the office of the State of California Attorney General, www.caag.state.ca.us/megan. The National Sex Offender Public Registry is available through the U.S. Department of Justice at www.nsopr.gov.

Faculty, staff and students may obtain information on registered sex offenders who are students, employees or volunteers by calling the Riverside Community College District Police Department at (951) 222-8171 to schedule an appointment.

Reporting Policy for Annual Crime Statistics

The District and the RCCD Police Department are in a coordinated effort to generate, compile, and report crime, arrests and student disciplinary information contained in this report. District employees provide crime incident information for this report. Relevant crime data from the Riverside Police Department and the Riverside County Sheriff's Department are also included. The RCCD Police Department closely reviews all data to ensure accuracy and avoid any possible duplication of information.

Crime Prevention

It is the philosophy of RCCD that security is everybody's responsibility. Students, faculty, staff and visitors are partners in creating an atmosphere that is safe and conducive to learning. One of the essential ingredients of any successful crime prevention program is an informed public. It is RCCD's goal to inform students and staff in a timely manner of any criminal activity or security problem that may pose a threat to their safety. Such information will be distributed to students via brochures, newsletters, posted notices, student publications, and the District website.

RCCD offers Rave Guardian. The Rave Guardian mobile phone app enhances safety on campus through real-time interactive features that create a virtual safety network of friends, family, and Campus Safety. RCCD encourages all students, faculty and staff to sign up for this very important feature.

Faculty and staff are informed through in-house memos, bulletins, newsletters, and email. Effective crime prevention programs include some measure of people watching out for one another. Staff and students are asked to be alert, security conscious and involved. Call the RCCD Police at (951) 222-8171 whenever you see suspicious behavior.

What to Do if You are Attacked

The course of action is strictly up to you. It is our sincere hope that you never need assistance, that you are never victimized, but if you are attacked, here are a few suggestions:

- Use common sense; avoid panic.
- Use your natural defenses and act fast.
- Yell loudly.
- Identify your attacker's vulnerable locations. Strike legs, feet, groin. Scratch the eyes and face.
- Do not confront force with force.
- Disengage and run.
- Your goal is to escape.
- Maintain good balance.
- Use distraction techniques.
- Run towards people and open businesses.
- Be a good witness.

During an armed attack, if you feel your life is about to be taken, you must decide what course of action you should follow to defend yourself. Once you have made your decision and started your defensive action, keep in mind several other options and never stop trying new methods until you have completed your escape. If you cannot escape, bide your time and wait for another opportunity.

When Calling the Police:

- Cooperate fully with the police.
- Press charges when your attacker is caught.
- Be a good witness.
- Remember the attacker's description, height, weight, age, race, eyes, marks or scars, clothing, mannerisms, language, vehicle's description, license number, and direction of escape.

What about Judo, Karate or Other Self-Defense Training?

This type of training is great for physical conditioning; however, it may take several years of training and continual practice to develop usable skills. Don't substitute self-defense training for common sense, alertness and caution.

What about Carrying a Weapon?

It is not advisable to carry guns, knives or clubs. It is illegal to carry some of these weapons, and all of them could be turned against you.

Access to Facilities

RCCD students and staff members have been issued identification cards. Students and staff may be asked to produce identification if there is questions about their authorization to be on a District facility. Employees must secure authorization from department chairperson or supervisor if they will be working non-regular work hours and regular business hours and notify the RCCD Police of their presence.

District facilities and college rooms areas are protected by intrusion alarms. Before entering protected areas, contact RCCD Police Dispatch at (951) 222-8171.

It is the responsibility of those who use rooms, offices and other areas to lock access doors, turn off lights, and close windows. Facilities staff and RCCD Police will check many of the areas of the campus during off hours, but the primary responsibility for security lies with the user.

Keys

Keys and/or key cards are provided to staff members on a need-to-enter basis as determined by the supervisor. Lost keys must be reported immediately to a supervisor and to the RCCD Police Department.

Keys must never be loaned to other staff members or students. RCCD Police personnel will confiscate keys which have not been specifically issued to a particular individual. Duplication and unlawful possession of District keys is a misdemeanor.

College Property

No District property may be removed from the campuses without written permission from the department chairperson or area supervisor. Unauthorized removal of District property from the campus is a violation of law and may be prosecuted by the District.

Off-Campus Crime

The Riverside Police and the Riverside County Sheriff provide the District with crime data for the areas surrounding RCCD campuses. College personnel will send RAVE notifications when security issues exist.

Substance Abuse

The possession, use and sale of alcoholic beverages by anyone on RCCD property is a misdemeanor per California Business and Professionals code 25608 and a violation of District Policy 6080 item 10, in the Student Code of Conduct. The use, sale or possession of any illegal drug is a violation of state law and any person found in violation may be subject to arrest by federal, state, local and college law enforcement authorities. Criminal prosecution is separate from any administrative discipline that may be imposed by the District.

Any student or employee in violation of this policy is subject to disciplinary action up to and including expulsion from the District or termination from employment.

The decision to take disciplinary action in any instance rests with the Board of Trustees after consideration of the recommendation of a site administrator and an administrative panel.

A complete list of legal sanctions is available in the office of the vice chancellor of Business & Financial Services.

The District provides information on drug treatment and prevention through Student Health Services. Contact Student Health Services for information.

The following facilities are secured by the RCCD Police Department: Riverside City College, Rubidoux Annex, Riverside System Offices (RCCSO) (NC), the Culinary Academy, the District Office on Spruce (NC), Ben Clark Public Safety Training Center, Distance Education (NC), Moreno Valley College, Norco College, University/Market Prop (NC), JFK Middle College HS and Economic Development Corona (NC), and The Center For Social Justice and Civil Liberties (NC). NC denotes a District property not used for the purposes of instruction. No oral or written representation by any employee is binding on the Riverside Community College District without the express approval of the Board of Trustees.



RIVERSIDE COMMUNITY COLLEGE DISTRICT

Moreno Valley • Norco • Riverside



Moreno Valley College
16130 Lasselle Street
Moreno Valley, CA 92551-2045
(951) 571-6100

Norco College
2001 Third Street
Norco, CA 92860-2600
(951) 372-7000

Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506-1299
(951) 222-8000

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Riverside Community College District Police Department and Student Services (08/16)