

District Safety Workgroup Meeting Agenda

3-22-23 ❖ 2:00 PM – 3:00 PM ❖ CAADO Zoom Invite

ITEM	NOTES
<i>Call to Order</i>	
<i>Old Business</i>	
1 Reporting reminders COVID symptoms/positive cases PPE available: Masks, N95, Hand sanitizer, face shields, wipes, covid tests, gloves	Monica
<i>New Business</i>	
2 Upcoming Trainings: Go over flyer	Monica
3 Mass notification test 2-23-23 <i>results</i> Rave Desktop Notifier For RCC and CAADO you can send a request to add the Rave Desktop Notifier to servicedesk@rcc.edu	Who still needs to download?
Teams group - Discuss forming area groups for easy contact info in an emergency	Please make sure to check our teams site. Everyone on there?
4 Emergency supplies inventory –March 23 rd -discuss at 3-22-23 meeting Take over conference rooms Then report to Yanel with updated lists	Discuss the plan and each assignment
New flashlights for all captains -distribute Other items for CPR/STB trained captains	
6 Calosha Safety trainings	42 Meetings with all managers MVC-21 Norco -20 RCC-1 District-0
7 Weekly safety tips	
8 Safety incentive program	Upcoming
9 Safety Team updates	Moreno Valley College Norco College Riverside City College
<i>Roundtable</i>	
Members to highlight activities in their area or ask questions not answered in other parts of the meeting.	Roundtable
<i>NEXT MEETINGS:</i> 5-24-23 Zoom meeting from 2:00 PM – 3:00 PM All meetings will continue via zoom	