

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
Board of Trustees – Regular Meeting –  
August 21, 2007 - 6:00 p.m. – Board Room, AD122, Riverside City College

AGENDA

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in this meeting should contact Heidi Wills at (951) 222-8052 as far in advance of the meeting as possible.

PUBLIC HEARING – RIVERSIDE COMMUNITY COLLEGE CLASSIFIED  
EMPLOYEES, CHAPTER #535, CALIFORNIA SCHOOL EMPLOYEES  
ASSOCIATION INITIAL PROPOSAL TO REOPEN NEGOTIATIONS

- I. Approval of Minutes - Special Meeting of June 18, 2007  
Regular Meeting of June 19, 2007

II. Chancellor’s Reports

A. Communications

Chancellor will share general information to the Board of Trustees, including federal, state, and local interests and District information.

**Information Only**

- B. Resolution of the Board of Trustees of the Riverside Community College District Honoring Director and Professor Emerita Army Tilton – Resolution No. 2-07/08  
- Recommend approving the resolution commemorating Director and Professor Emerita Tilton’s contributions to Riverside Community College District on the occasion of her 90<sup>th</sup> birthday.

**Recommended Action: Request for Approval**

- C. The Facilities Recognition Committee's Recommendation to the Board of Trustees
  - Recommend renaming the Wheelock tennis courts the Fran Bushman Tennis Complex.

**Recommended Action: To be Determined**

III. Student Report

IV. Comments from the Public

V. Consent Items

A. Action

1. Personnel

- Appointments and assignments of academic and classified employees.

a. Academic Personnel

1. Appointments

- (a) Management
- (b) Contract Faculty
- (c) Long-Term, Temporary Faculty, 2007-08 Academic Year
- (d) Special Assignments
- (e) Overload Assignments – Summer Intersession 2007
- (f) Part-Time Faculty, Hourly Assignments – Summer Intersession 2007
- (g) Child Development Center Hourly Employees – Summer Intersession 2007 and Fall 2007
- (h) Coordinator Assignments, Academic Year 2007-08
- (i) Extra-Curricular Assignments, Academic Year 2007-08

- (j) Department Chair, 2007-2008 Academic Year
  - 2. Summer Coaching Compensation
  - 3. Salary Reclassification
  - 4. Request for Participation in Reduced Employment Program
  - 5. Notice of Employment – Categorically-Funded Faculty, Academic Year 2007-08
  - 6. Sabbatical Leave Request
  - 7. Request for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act
  - 8. Separation
- b. Classified Personnel
- 1. Appointments
    - (a) Management/Supervisory
    - (b) Management/Supervisory – Categorically Funded (None)
    - (c) Classified/Confidential
    - (d) Classified/Confidential – Categorically Funded (None)
    - (e) Professional Experts (None)
    - (f) Short Term
    - (g) Temporary as Needed Student Workers
    - (h) Community Education Program – Spring, Summer, Fall 2007
    - (i) Special Assignments
  - 2. Professional Growth Achievement Steps

3. Requests for Leave Under the California Family Rights Act and/or the Federal Family and Medical Leave Act
  4. Military Leave
  5. Temporary Change in Assignment
  6. Continuance of Temporary Increase in Workload
  7. Request to Adjust Effective Date
  8. Separations
2. Purchase Order and Warrant Report -- All District Funds  
- Purchase orders and warrant reports issued by the Business Office.
  3. Annuities  
- Tax shelter annuities for employees, amendments and terminations.
  4. Approval - Budget Adjustments (None)
  5. Bid Awards (None)
  6. Donations (None)
  7. Out-of-State Travel  
- Recommend approving out-of-state travel requests.
  8. Grants, Contracts and Agreements
    - a. Agreement Between Community College League of California and The Riverside Community College District for Consulting Services  
- Recommend ratifying the agreement to provide ongoing consulting services to assist the District in the updating and revising of its Board Policy and Administrative Procedures Manual.
    - b. Item pulled.
    - c. Agreement with the Riverside County Superintendent of Schools  
- Recommend approving a technology support services agreement relative to the use of the County's Galaxy System.

- d. Agreement for Services – Murdoch, Walrath & Holmes  
- Recommend approving an agreement for assistance in securing operating and construction funding and addressing other legislative matters.
- e. Renewal of Agreements with Riverside County Superintendent of Schools  
- Recommend approving the agreements to provide District grounds keeping support services at the Head Start sites on the Moreno Valley and Norco Campuses.
- f. Agreements with Dramatists Play Service, Inc.  
- Recommend approving the agreements to provide royalty and scripts for the license of non-equity productions of “Dog Sees God: Confessions of a Teenage Blockhead,” “Six Degrees of Separation,” and “The Triangle Factory Fire Project.”
- g. Agreement with First Congregational Church of Riverside  
- Recommend ratifying the agreement for the facility use as a rehearsal/performance location for various RCC Music Department vocal and instrumental ensembles.
- h. Agreement with Michael Skidule  
- Recommend approving the agreement to provide services as the musical director for the RCC Theatre Department production of “Urinetown.”
- i. Agreement with Julie Lamoureux  
- Recommend ratifying the agreement to provide accompaniment services for auditions for various Performance Riverside productions.
- j. Agreement with Kerry Jones  
- Recommend approving the agreement to provide scenic painting services for the 2007-2008 Performance Riverside season.
- k. Agreement with Christopher Rance Leonard  
- Recommend approving the agreement to write the musical concept for the Performance Riverside production of “Hollydazzle.”

- l. Agreements for Performance Riverside Production of “West Side Story”
  - Recommend ratifying the agreements to provide conducting, directing, stage managing, and scenic services for the Performance Riverside production of “West Side Story.”
- m. Agreement with Paul Jacques
  - Recommend approving the agreement to present a one person production of Charles Dickens’ “A Christmas Carol” for Performance Riverside.
- n. Agreement with Scott T. Smith
  - Recommend approving the agreement to provide musical directing and conducting services for the Performance Riverside productions of “Seussical.”
- o. Agreement with Theatrical Services, Inc.
  - Recommend approving the agreement to provide the complete Performance Riverside Discovery Theatre production of “Snow White.”
- p. Agreements with City of Riverside/Arts and Culture Development Department
  - Recommend ratifying the agreements for street banner permits for the Performance Riverside productions of “West Side Story,” “Seussical,” and “Hollydazzle.”
- q. Memorandum of Understanding with San Bernardino Community College District
  - Recommend approving the memorandum to provide marketing activities for the Desert Regional Consortium.
- r. Agreement with Humphrey’s Half Moon Inn & Suites
  - Recommend approving the agreement to provide meeting rooms, catering and lodging for the Desert Regional Consortium two-day retreat.
- s. Agreement with Pala Mesa Resort
  - Recommend approving the agreement to provide meeting rooms, catering, and lodging for a two-day Perkins IV retreat.
- t. Agreement with Hilton San Bernardino
  - Recommend approving the agreement to provide meeting rooms and catering for a one-day regional workshop for high school, ROP, community college counselors and career center technicians.

- u. Agreements with Corona-Norco Unified School District  
- Recommend approving the agreement to allow special needs students to work on the Norco campus.
- v. Agreement with Hidden Valley Golf Club  
- Recommend approving the agreement to provide the use of the putting green and driving range for Norco Campus physical education classes.
- w. Memorandum of Understanding with The OASIS Perris Youth Opportunity Center  
- Recommend ratifying the memorandum to provide an array of outreach, education, and guidance services to youth 14-21 years of age.
- x. Agreement with The Counseling Team International  
- Recommend ratifying the agreement to provide pre-hire psychological testing of applicants for Safety and Police officer positions.
- y. Amendment to the Agreement with Arrowhead Regional Medical Center  
- Recommend ratifying the amendment to the agreement to provide clinical externships to Emergency Medical Services students.
- z. Agreement with Bowers Companies and Pacific Ambulance Service  
- Recommend approving the agreement to provide externship opportunities for Emergency Medical Services students.
- aa. Agreement with 24 Hour Fitness, USA, Inc.  
- Recommend approving the agreement to provide a site for physical education classes for the Moreno Valley Campus.
- bb. Agreement for Nuview Bridge Early College High School  
- Recommend ratifying the agreement to provide funding for operational activities which support the Foundation for California Community Colleges' Early College High School Initiative.
- cc. Affiliation Agreements for the Physician Assistant Program  
- Recommend approving the agreements to provide sites for training physician assistant students in the practice of emergency and family medicine, and family care.

- dd. Amendment to the Agreement with Pacific Coachworks  
- Recommend ratifying the amendment for a term extension, to increase training hours, and subsequently to increase the cost of services to the contractor.
- ee. Agreement with Pacific Coachworks  
- Recommend ratifying the agreement to provide a lean manufacturing – front-line worker implementation training class for 20 Pacific Coachworks employees.
- ff. Agreement with 2 Sisters Food Group Incorporated  
- Recommend ratifying the agreement to provide a not for credit Spanish as a Second Language training class.
- gg. Agreement with International Tour & Travel Management, Incorporated  
- Recommend approving the agreement to provide event management and marketing services to promote the export of education services.
- hh. Agreement with ERS Consulting Services  
- Recommend approving the agreement to provide project management assistance of import and export assistance services for clients of the Center for International Trade Development.
- ii. Amendment to the Agreement with Glenn Doolittle, Jr.  
- Recommend ratifying the amendment extending the term of the agreement.

**Recommended Action: Request for Approval and Ratification**

9. Other Items

- a. Signature Authorization  
- Recommend authorizing administrators, as listed, to sign vendor warrant orders, orders for salary payment, notices of employment, bank checks, purchase orders, and grant documents.

**Recommended Action: Request for Authorization**

- b. Surplus Property  
- Recommend declaring listed property as surplus, finding the property does not exceed \$5,000 and authorizing the property be consigned to be sold on behalf of the District.

**Recommended Action: Request for Approval**



- c. Notice of Completion – Cosmetology Plumbing Upgrade Project
  - Recommend accepting the Cosmetology Plumbing Upgrade Project as complete, approving execution of the Notice of Completion and authorizing signing of the Notice.

**Recommended Action: Request for Acceptance and Approval**
- d. Purchase Using California Multiple Award Schedules
  - Recommend approving the use of a contract listed by the California Multiple Award Schedules to purchase equipment for the Innovative Learning Center Preschool in accordance with Public Contract Code §20652.
- e. Purchase Using General Services Administration
  - Recommend approving the use of a contract listed by the General Services Administration to purchase equipment for the Innovative Learning Center Preschool in accordance with Public Contract Code §20652.
- f. Purchase Using General Services Administration
  - Recommend approving the use of a contract listed by the General Services Administration to purchase equipment for the Norco Little Theatre Lecture Hall in accordance with Public Contract Code §20652.
- g. Purchase Gateway Computers and Equipment Using Western States Contracting Alliance, Master Price Agreement
  - Recommend approving the use of a contract listed by the Western States Contracting Alliance (WSCA) to purchase computers and equipment, as needed, for District departments in accordance with Public Contract Code §20652.

**Recommended Action: Request for Approval**

B. Information (None)

VI. Board Committee Reports

A. Teaching and Learning

- 1. Memorandums of Understanding with College of the Desert and PaloVerde Community College District
  - Recommend ratifying the memorandums for reimbursement of expenses incurred in facilitating and directing the implementation of a work plan for Tech Prep.

2. CalWORKs Work Study Agreement with Employer  
- Recommend ratifying the blanket agreement to provide employers for the CalWORKs work study program.
3. Agreement with California Community Colleges Chancellor's Office for the CalWORKs Program  
- Recommend ratifying the agreement to provide specialized services to enhance and support statewide community college CalWORKs programs.

**Recommended Action: Request for Ratification**

4. Pulled
5. Pulled
6. Pulled
7. Agreement with North County Vending, Inc.  
- Recommend approving the agreement to provide food, beverages, supplies, and equipment for vended food services.
8. Agreement with Doris Griffin  
- Recommend approving the agreement to provide services and produce deliverables that will expand the electronic degree audit to include coursework from other institutions.
9. Agreement with Turbo Data Systems, Inc.  
- Recommend approving the agreement to provide processing of parking citations.

**Recommended Action: Request for Approval**

- B. Resources Committee
  1. Resolution Authorizing Participation in the San Diego County Office of Education Fringe Benefit Consortium 403 (b) Plan, including the Master Vendor List – Resolution No. 1-07/08  
- Recommend approving a resolution authorizing participation in a new TSA program with the San Diego County Office of Education Fringe Benefit Consortium.

2. Phase III Norco/Industrial Technology Project – Final Project Budget Approval  
- Recommend approving a budget augmentation using Measure C funds relative to the Norco Phase III/Industrial Technology Project.

**Recommended Action: Request for Approval**

C. Planning Committee (None)

D. Governance Committee

1. Updated Board Policies Pertaining to Fees, Student Health Services and New Board Policy Regarding Child Abuse Reporting – Second Reading  
- Recommend approving Policies 3518, 5030, and 5200.

**Recommended Action: Request for Approval**

E. Board of Trustees Committee Meeting Minutes  
- Recommend receipt of minutes from the June 12, 2007 Board of Trustees Teaching and Learning, Planning, Resources, and Governance Committee meetings.

**Information Only**

VII. Administrative Reports

A. Vice Chancellors

B. Presidents

VIII. Academic Senate Report

A. Riverside City College

B. Moreno Valley Campus

C. Norco Campus/Riverside Community College District

IX. Business from Board Members

A. Citizens' Bond Oversight Committee 2006/07 Annual Report  
- Recommend receipt of the committee's annual report.

**Recommended Action: Receipt of the Annual Report**

B. Chancellor Search  
- Discussion regarding the status of the upcoming search.

**Information Only**

X. Closed Session

- Liability Claims, pursuant to Government Code 54956.95; Raeleen Whitt, a minor by and through her Guardian ad Litem, Colleen Whitt and Vernon Whitt, an individual, vs. Riverside Community College District.

**Recommended Action: To be Determined**

- Pursuant to Government Code Section 54957, Public employee, discipline/dismissal/release.

**Recommended Action: To be Determined**

XI. Adjournment

MINUTES OF THE SPECIAL BOARD OF TRUSTEES  
MEETING OF JUNE 18, 2007

President Figueroa called the special meeting of the CALL TO ORDER  
Board of Trustees to order at 6:05 p.m., in Board  
Room AD122, O.W. Administration Building,  
Riverside City College.

Trustees Present:

Ms. Virginia Blumenthal  
Ms. Mary Figueroa  
Mrs. Janet Green  
Mr. José Medina  
Mr. Mark Takano

Staff Present:

Dr. Salvatore G. Rotella, Chancellor  
Dr. James Buysse, Vice Chancellor, Administration and Finance  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Ms. Kristina Kauffman, Associate Vice Chancellor, Institutional Effectiveness  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and  
Institutional Advancement  
Ms. Sylvia Thomas, Associate Vice Chancellor, Instruction  
Mr. Ron Vito, Associate Vice Chancellor, Occupational Education  
Ms. Paula McCroskey, District Dean, Disabled Student Programs and Services (DSPS)  
Dr. Richard Mahon, President, Academic Senate, Riverside City College  
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus

Dr. Davis led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Mrs. Green, seconded by Ms. Blumenthal, moved  
that the Board of Trustees approve the 2007  
Institutional Self Study reports for the Riverside,  
Moreno Valley and Norco campuses. Motion  
carried. (5 ayes)

INSTITUTIONAL SELF STUDY  
REPORTS

The Board adjourned the meeting at 8:30 p.m.

ADJOURNMENT

MINUTES OF THE REGULAR BOARD OF TRUSTEES  
MEETING OF JUNE 19, 2007

President Figueroa called the regular meeting of the Board of Trustees to order at 6:01 p.m., in the Board Room, AD122, Riverside City College.

CALL TO ORDER

Trustees Present

Ms. Virginia Blumenthal  
Mrs. Janet Green  
Ms. Mary Figueroa  
Mr. Mark Takano  
Mr. Carlos R. Naranjo, Jr., Student Trustee

Trustees Absent

Mr. José Medina

Staff Present

Dr. Salvatore G. Rotella, Chancellor  
Dr. James Buysse, Vice Chancellor, Administration and Finance (left at 6:35 p.m.)  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Mr. Doug Beckstrom, President, Academic Senate, Moreno Valley Campus  
Dr. Richard Mahon, President, Academic Senate, Riverside City College  
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus

Guests Present

Ms. Seiko Buckingham, Executor of Miné Okubo estate  
Ms. Mary Curtin, Author/Playwright, "Miné: A Name for Herself"  
Ms. Cheryl McCarthy, Actress, "Miné: A Name for Herself"  
Ms. Laurie Stalnaker, Executive Secretary – Treasurer, Central Labor Council, AFL-CIO

Ms. Stalnaker led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the minutes of the regular meeting of May 15, 2007. Motion carried. (4 ayes, 1 absent [Medina])

MINUTES OF THE REGULAR  
MEETING OF MAY 15, 2007

Mrs. Green, seconded by Mr. Takano, moved that the Board of Trustees approve the minutes of the special meeting of May 29, 2007. Motion carried. (4 ayes, 1 absent [Medina])

MINUTES OF THE SPECIAL MEETING OF MAY 29, 2007

Ms. Blumenthal, seconded by Mrs. Green, moved that the Board of Trustees approve the minutes of the special joint meeting of May 31, 2007. Motion carried. (4 ayes, 1 absent [Medina])

MINUTES OF THE SPECIAL JOINT MEETING OF MAY 31, 2007

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees approve the minutes of the special meeting of June 2, 2007. Motion carried. (4 ayes, 1 absent [Medina])

MINUTES OF THE SPECIAL MEETING OF JUNE 2, 2007

CHANCELLOR’S REPORTS

Dr. Rotella swore in Mr. Naranjo, Jr. as the 2007-2008 student trustee.

“Administration of Oath of Office to Student Trustee”

Dr. Lacy introduced Coach Dennis Rogers, Head Baseball Coach and “Coach of the Year,” who led the recognition of the assistant baseball coaches and student athletes who presented their award for winning the state baseball championship to the Board of Trustees and Dr. Rotella.

“Recognition of Student Baseball Athletes” – Coach Dennis Rogers

Ms. Seiko Buckingham presented Dr. Rotella with a piece of art from the personal family collection of Miné Okubo, and Ms. Curtin and Ms. McCarthy made a presentation and presented a book written by Miné Okubo, Citizen 13660, to the Board as a gift.

“Presentation in Recognition of the District’s Sponsorship of the Production of ‘Miné: A Name for Herself,’ at the Smithsonian Institute in Washington, D.C. on February 19, 2007”

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees receive the contract re-opener and schedule a public hearing regarding the proposal at the next regular meeting of the Board of Trustees scheduled for August 21, 2007 to reopen negotiations between the Riverside Community College Classified Employees, Chapter #535, California School Employees Association and the Riverside Community College District for Article 14 – Salaries, and to review, clarify and enhance balance of article language including but not limited to Longevity, Pay Warrants and Travel Compensation. Motion carried. (4 ayes, 1 absent [Medina])

Riverside Community College  
Classified Employees, Chapter  
#535, California School  
Employees Association Initial  
Proposal to Reopen  
Negotiations

Ms. Blumenthal, seconded by Mrs. Green, moved that the Board of Trustees approve the 2007-2008 District Catalog as submitted. Motion carried. (4 ayes, 1 absent [Medina])

2007-2008 College Catalog

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the contract with the Ferguson Group, LLC, from July 2007 through June 30, 2008, in an amount not to exceed \$93,000.00, with approved additional actual expenses not to exceed \$4,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Agreement with The Ferguson  
Group, LLC

The Board received the calendar of Board of Trustees meetings through December 2007 for information only.

Board of Trustees Meeting  
Calendar

Mr. Takano, seconded by Mrs. Green, moved that the Board of Trustees amend the agenda to consider item IX-A before hearing the student report. Motion carried. (4 ayes, 1 absent [Medina])

AMEND AGENDA



Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees adopt the resolution supporting the use of local labor and businesses in the construction of District facilities, and developing a program to communicate the District bid process, schedule of projects, and the exploration of alternative methods of project delivery. Motion carried. (4 ayes, 1 absent [Medina])

“Resolution of the Board of Trustees of the Riverside Community College District Supporting the Use of Local Labor and Businesses in the Construction of District Facilities – Resolution No. 53-06/07

Mr. Naranjo, Jr. reported on recent and planned ASRCC activities.

STUDENT REPORT

Ms. Stalnaker made a public comment thanking Dr. Rotella for his exemplary leadership during his time in office.

COMMENTS FROM THE PUBLIC

CONSENT ITEMS

Mr. Takano, seconded by Ms. Blumenthal, moved that the Board of Trustees:

Action

Approve the amended listed academic and classified appointments, and assignment and salary adjustments; (Appendix No. 75)

Academic and Classified Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$9,599,259.00 and District Warrant Claims totaling \$5,642,262.00; (Appendix No. 76)

Purchase Order and Warrant Report — All District Funds

Approve amendment to employment contracts and terminations as listed; (Appendix No. 77)

Annuities

Approve the budget transfers as presented, balancing the transfers among the various accounts and funds of the District; (Appendix No. 78)

Budget Adjustments

Approve adding the revenue and expenditures of \$307,340.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 49-06/07 – 2006-2007 Nursing Faculty Recruitment and Retention Program

Approve adding the revenue and expenditures of \$4,100.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$296,116.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Approve adding the revenue and expenditures of \$250,000.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Award a bid for the PBX Building Expansion Project, in the amount of \$203,000.00 to ASR Constructors, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Award a bid for the Datatel Release 18 hardware, including five years of 24/7 Hewett Packard hardware warranty and software maintenance to Forsythe Solutions Group, in the amount of \$760,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Grant the out-of-state travel as listed; (Appendix No. 79)

Approve the agreement, from July 1, 2007 through June 30, 2008, for \$20,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Approve the agreement, from July 1, 2007 through June 30, 2008, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Approve the agreement, from July 1, 2007 through

Resolution to Amend Budget – Resolution No. 50-06/07 2006-2007 Independent Living Program

Resolution to Amend Budget – Resolution No. 51-06/07 2006-2007 Career Technical Education Teacher Preparation Pipeline Program

Resolution to Amend Budget – Resolution No. 52-06/07 2006-2007 Strengthening Career and Technical Education Programs, Riverside Community College Moreno Valley Campus Allied Health Partnership

Award of Bid – PBX Building Expansion Project

Award of Bid – Datatel Colleague Release 18 Hardware

Out-of-State Travel

Agreement Between Lifesigns, Inc. and The Riverside Community College District for Sign Language Interpreter Services

Agreement with The Liquidation Company

Agreement with Liebert Cassidy

June 30, 2008, for \$2,500.00, with a \$100.00 late fee if paid after August 1, 2007, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Whitmore

Approve the Addendum to the Agreement with Dr. C. Michael Webster for facility and business planning services to extend the Agreement through June 30, 2008, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Amendment to Agreement for Facility and Business Planning Services

Approve the agreements, for July 1, 2007 through June 30, 2008, for amounts not to exceed \$18,150.00 and \$6,000.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreements with Ivascu Consulting, LLC

Approve the agreement, for June 20 – 30, 2007, for an amount not to exceed \$1,755.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with UManageIt & Associates

Approve the agreement, for June 20 – 30, 2007, for an amount not to exceed \$4,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Long Beach City College Center for International Trade Development

Approve the agreement, for July 1, 2007 through June 30, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with City of Corona

Ratify the agreement, for May 31, 2007 and June 2, 2007, for an amount not to exceed \$800.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Calvary Presbyterian Church

Approve the agreement, from August 1, 2007 through June 30, 2008, for the fee of three percent of gross wages, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with OD Music, Inc.

Approve the agreement, for March 2, 2008, for \$7,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Onstage Musicals, Richard Stover
Approve the agreement, from August 18, 2007 through November 19, 2007, for \$8,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Roger Castellano
Approve the agreement, from January 4, 2008 through April 4, 2008, for \$2,850.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Gary Krinke
Approve the agreement, from September 14, 2007 through June 16, 2008, for \$17,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Scott T. Smith
Approve the agreement, from July 21, 2007 through June 15, 2008, for \$11,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Jean-Yves Tessier
Approve the agreement, from October 3, 2007 through April 13, 2008, for \$2,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Douglas Shrope
Ratify the agreement, from May 14, 2007 through June 17, 2007, for \$600.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Ashley Green
Approve the agreement, from July 21, 2007 through September 23, 2007, for \$4,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Agreement with Orlando Alexander
Ratify the revised agreement from April 18, 2007 through December 30, 2007, for \$10,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;	Revised Agreement with Duy Dan Nguyen and Mailan Pham
Approve the agreement, form August 1, 2007	Agreement with Spitz, Inc.

through July 31, 2008, for an amount not to exceed \$7,420.00 (plus \$850.00 for additional services after three days, if necessary), and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Approve the agreements, for July 1, 2007 through June 30, 2008, for amounts of \$1,061.50 and \$1,000.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreements with Appel Company

Approve the agreement, from June 24, 2007 through August 17, 2007, for an amount not to exceed \$6,048.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with the Regents of the University of California

Approve the learning agreements, for August 29, 2007 through June 12, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Learning Agreements for the School of Nursing

Approve the agreement, for August 29 – 30, 2007, in the amount of \$6,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with L. Dee Fink

Approve the agreements, from June 20, 2007 through June 18, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Affiliation Agreements for the Dental Assistant Program

Approve the agreements, for July 1, 2007 through June 30, 2008, at a cost of \$17,000.00 for each consultant, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreements with Lawrence Loo, M.D. and Reza Vaezazizi, M.D.

Approve the agreement, from June 20, 2007 through June 30, 2008, for an amount not to exceed \$2,500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Halfoffwebdesign.com

Approve the agreement, from September 1, 2007 through August 31, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Brunswick Moreno Valley Bowl

Approve the Memorandum of Understanding, for July 1, 2007 through June 30, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Memorandum of Understanding with Corona-Norco Unified School District

Approve the agreement, for July 1, 2007 through June 30, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Brunswick Classic Lanes

Approve the agreement, from July 1, 2007 through June 30, 2008, at a cost not to exceed \$14,250.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Clover Enterprises, Inc.

Approve the agreement, from July 1, 2007 through June 30, 2008, for an amount not to exceed \$10,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Coachella Valley Economic Partnership

Approve the agreement, from July 1, 2007 through October 31, 2007, for an amount not to exceed \$10,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Full Capacity Marketing, Inc.

Approve the agreement, from July 1, 2007 through February 1, 2008, for an amount not to exceed \$8,800.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Michele L. Deck

Declare the listed property to be surplus, find that the property does not exceed the total value of \$5,000.00, and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District. (Appendix No. 80)

Surplus Property

Motion carried. (4 ayes, 1 absent [Medina])

## Information

In accordance with Board Policy 1042, the Chancellor has accepted the resignations of Dr. Ricardo Perez, Vice President, Student Services, effective July 6, 2007, for personal reasons, Dr. William Vincent, Dean, Public Safety Education and Training, effective June 30, 2007, for personal reasons, Ms. Kathy Chennault, Campaign Manager, effective May 29, 2007, for personal reasons, Mr. Jevon Hatcher, Educational Advisor, effective June 22, 2007, for personal reasons and Mr. Jason Siegel, Director, Middle College High School, effective June 30, 2007, for retirement.

## Separations

The Board received an informational summary of financial activity for the period from July 1, 2006 through May 31, 2007.

## Monthly Financial Report

## BOARD COMMITTEE REPORTS

### Teaching and Learning

Mrs. Green, seconded by Mr. Takano, moved that the Board of Trustees approve the curricular changes for inclusion in the district catalog and in the schedule of class offerings. Motion carried. (4 ayes, 1 absent [Medina])

### Proposed Curricular Changes

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement, from July 1, 2007 through June 30, 2008, for an amount not to exceed \$60,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

### Agreement with Governnet

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreements, from July 1, 2007 through June 30, 2008, and July 1, 2007 through June 30, 2009 for hourly rates plus work-related expenses, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements. Motion carried. (4 ayes, 1 absent [Medina])

### Agreements with County of Riverside, Sheriff's Department

Mrs. Green, seconded by Ms. Blumenthal, moved that

### Memorandum of Understanding

the Board of Trustees ratify the memorandum, for February 15, 2007 through March 15, 2009, for an amount not to exceed \$106,335.00, and authorize the Vice Chancellor, Administration and Finance, to sign the memorandum. Motion carried. (4 ayes, 1 absent [Medina])

with Moreno Valley Unified School District

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees ratify the memorandums, for May 10, 2007 through April 30, 2009, for amounts not to exceed \$70,630.00, and \$59,693.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the Memorandums of Understanding. Motion carried. (4 ayes, 1 absent [Medina])

Memorandums of Understanding for Moreno Valley Allied Health Partnership

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement, for July 1, 2007 through June 30, 2008, at a cost of \$42,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Agreement with James Adame, D.D.S.

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement, for July 1, 2007 through June 30, 2008, for an amount not to exceed \$66,545.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Agreement with Office of Statewide Health Planning and Development for the Physician Assistant Program

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement, for July 1, 2007 through June 30, 2009, for an amount not to exceed \$200,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Agreement with Office of Statewide Health Planning and Development for the School of Nursing

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the Memorandum of Understanding, for July 1, 2007 through June 30, 2008, in the amount of \$300,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the Memorandum of Understanding. Motion carried. (4 ayes, 1 absent [Medina])

Memorandum of Understanding with Riverside Gateway to College Early College High School

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees ratify the amendment, from

Amendment to the Agreement with California State University



January 1, 2007 through December 31, 2007, for \$219,787.00, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment. Motion carried. (4 ayes, 1 absent [Medina])

Fullerton Auxiliary Services Corporation

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement, from September 1, 2007 through June 8, 2008, for \$22,850.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Agreement with John Vaughan

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement, from July 1, 2007 through June 30, 2008, for an amount not to exceed \$208,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Agreement with Provider Contract Food Service, LLC

#### Resources

Ms. Blumenthal, seconded by Mrs. Green, moved that the Board of Trustees approve the 2007-2008 Tentative Budget, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools, announce that the proposed 2007-2008 Budget will be available for public inspection beginning September 4, 2007 at the Office of the Vice Chancellor, Administration and Finance, and that the public hearing will be held at 6:00 p.m. at a Board meeting on September 11, 2007, to be followed by the adoption of the 2007-2008 Budget, and authorize the Chancellor to sign a notice relative to these dates. Motion carried. (4 ayes, 1 absent [Medina])

Tentative Budget for 2007-2008 and Notice of Public Hearing on the 2007-2008 Budget

Ms. Blumenthal, seconded by Mrs. Green, moved that the Board of Trustees approve Change Order No. 6 for the Quadrangle Modernization Project, in the amount of \$212,023.00, and authorize the Vice Chancellor, Administration and Finance, to sign the Change Order. Motion carried. (4 ayes, 1 absent [Medina])

Quadrangle Modernization Project – Change Order No. 6

Ms. Blumenthal, seconded by Mrs. Green, moved that the Board of Trustees approve the purchase,

Funding for IT and AV Equipment to be installed at the

integration, and installation of the equipment described in an amount not to exceed \$1,450,000.00, and authorize the use of Measure C funds for this purpose. Motion carried. (4 ayes, 1 absent [Medina])

Innovative Learning Center at La Sierra, a Joint Project of RCCD and Alvord Unified School District

#### Planning

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the agreement with ProWest Constructors to provide construction management services for the Norco Student Support Center Project, in the amount of \$176,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Medina])

Norco Student Support Center – Construction Management Services

Mrs. Green, seconded by Ms. Blumenthal, moved that the Board of Trustees approve the 2009-2013 Five-Year Construction Plan, the Initial Project Proposals for Public Safety, Law Enforcement and Fire Training Learning Resource Center Phase II, and the Student Services Building (Norco Campus), as well as the Final Project Proposal for the Student Services Center (Riverside City Campus), and authorize their submission to the California Community Colleges Chancellor's Office. Motion carried. (4 ayes, 1 absent [Medina])

2009-2013 Five-Year Capital Construction Plan

#### Governance

Ms. Blumenthal, seconded by Mr. Takano, moved that the Board of Trustees accept for first reading, Policies 3518, 5030, and 5200. Motion carried. (4 ayes, 1 absent [Medina])

Updated Board Policies Pertaining to Fees, Student Health Services and New Board Policy regarding Child Abuse Reporting

The Board received for information the minutes from the May 7, 2007 Board of Trustees Planning Committee meeting, and the May 8, 2007 Teaching and Learning and Resources Committee meetings.

Board of Trustees Committee Meeting Minutes

Mr. Wagner presented the report on behalf of the District and Norco campus Academic Senates.

#### ACADEMIC SENATE REPORTS

Mr. Beckstrom presented the report on behalf of the Moreno Valley campus Academic Senate.

Dr. Mahon presented the report on behalf of the Riverside City College Academic Senate.

The Board adjourned to closed session at 7:45 p.m., pursuant to Government Code Section 54957 / Public employee, discipline/dismissal/release.

CLOSED SESSION

The Board reconvened to open session announcing that no action was taken, and adjourned the meeting at 8:30 p.m.

RECONVENED/ADJOURNED

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Report No.: II-B

Date: August 21, 2007

Subject: Resolution of the Board of Trustees of the Riverside Community College District Honoring Director and Professor Emerita Army Tilton – Resolution No. 2-07/08

Background: Director and Professor Emerita Army Tilton is celebrating her 90<sup>th</sup> birthday and her 47-year affiliation with Riverside Community College District. Her contributions to the Cosmetology Department continue to enhance the lives of RCCD students.

Recommended Action: It is recommended that the Board of Trustees approve the attached resolution commemorating Director and Professor Emerita Tilton's contributions to Riverside Community College District on the occasion of her 90<sup>th</sup> birthday.

James L. Buysse  
Interim Chancellor

Prepared by: Jim Parsons  
Associate Vice Chancellor  
Public Affairs & Institutional Advancement

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Resolution No. 2-07/08

Recognition of Director and Professor Emerita Irmay Tilton

WHEREAS, Director and Professor Emerita Irmay Tilton completed a 20-year career at Riverside Community College District in an exemplary manner; and,

WHEREAS, during that time, she taught in the RCC Cosmetology Department for 10 years before being named department chair; and,

WHEREAS, in 1972, she became the first director of the RCC Cosmetology Department, a position she held until her retirement in 1980; and,

WHEREAS, as a faculty member, department chair, and director, Irmay Tilton was instrumental in developing the Cosmetology Department into a program that attracted aspiring stylists from across the District and set the standard for professional cosmetology training in the Inland Empire; and,

WHEREAS, as a teacher she never forgot the value of being a student and lifelong learner, going on to earn her associate of arts degree at RCC and her bachelor's degree in vocational education from California State University, Long Beach; and,

WHEREAS, she is one of the founding members of the RCC Associates, a support group affiliated with the RCCD Foundation; and,

WHEREAS, her dedication to her students and her love of the College extended beyond her service as a teacher and administrator, culminating with the establishment of the David and Sadie Schlein Memorial Endowed Scholarships in honor of her parents to help students pursuing a course of study in vocational education; and,

WHEREAS, on August 22, 2007 she will celebrate the beginning of the ninth decade of a life that has been characterized by compassion, dedication, and service;

THEREFORE, be it resolved that the Board of Trustees officially congratulates Director and Professor Emerita Irmay Tilton on the occasion of her 90<sup>th</sup> birthday and thanks her for her continued support of Riverside Community College.

---

---

---

---

---

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Report No.: II-C

Date: August 21, 2007

Subject: The Facilities Recognition Committee's Recommendation to the Board of Trustees

Background: In accordance with Board Policy No. 7070, the Facilities Recognition Committee makes recommendations to the Chancellor and the Board of Trustees regarding the naming of buildings and facilities.

On June 1, 2006, the Committee received a nomination for Fran Bushman proposing that the Wheelock tennis courts (now located atop the multi-level parking structure on the Riverside City College campus) be named in honor of Mr. Bushman in recognition of his significant contributions as head tennis coach and counselor at Riverside Community College District, his continued contributions to the success and academic well-being of RCCD students as an emeriti faculty member and adjunct counselor, and his impact on the world of tennis as a senior player on the national and international levels.

On July 25, 2007, after determining that the nomination met all eligibility and submission requirements, the Committee voted to forward its recommendation to the Board of Trustees.

Recommended Action: The Facilities Recognition Committee recommends approval of the nomination by the Board of Trustees and the naming of the new tennis courts facility as the Fran Bushman Tennis Complex.

James L. Buysse  
Interim Chancellor

Prepared by: Jim Parsons  
Associate Vice Chancellor  
Public Affairs & Institutional Advancement  
Co-Chair, Facilities Recognition Committee

**RECOGNITION COMMITTEE  
2007-2008**

ROSTER

Marie Colucci, Co-Chair

Jim Parsons, Co-Chair

Daria Burnett

Mary Chavez

Michelle Davila

Glenn Hunt

Jim Morrison

Carlos R. Naranjo, Jr.

Jan Schall

RIVERSIDE COMMUNITY COLLEGE DISTRICT

NAMING OF FACILITIES

Buildings and facilities shall generally be named in a manner descriptive of their basic functions. Only in very unusual circumstances shall an individual's name be used. However, in case of a unique, extraordinary, or significant personal contribution of someone closely associated with the District, it will be proper for an individual's name to be bestowed upon a building or other facility.

Decisions to name buildings or facilities after an individual shall be made under circumstances free from emotion and transitory pressures. Therefore, at least a year shall elapse between the first written request to the Chancellor of the District and the time when further action shall be taken on that proposal by the Board of Trustees.

In addition to facilities, plaques, memorials, superior campus events, such as athletics, fine arts, lectures, and other activities may be eligible under this policy.

Submitted to Board for First Reading \_\_\_\_\_ 10-18-83

Approved by Board \_\_\_\_\_ 11-1-83

Adopted: May 19, 1981  
Amended: December 14, 2004



RIVERSIDE COMMUNITY COLLEGE DISTRICT

Regulations for Policy 7070, Naming of Facilities

- I. The Board of Trustees of Riverside Community College District retains authority for naming all buildings and facilities within the District. The Board delegates to the Chancellor of the District the process of evaluating and making the recommendation for naming buildings and facilities. To aid the Chancellor in this process, an established committee, the Facilities Recognition Committee, will gather the requests, other required data, and make a recommendation to the Chancellor for any suggested namings. The Facilities Recognition Committee shall have District representatives from the following campus groups: faculty, administration, staff and students.
  
- II. Each proposal for naming a District facility shall be considered on its own merits. No commitment for naming shall be made prior to Board of Trustees approval of the proposed name.
  
- III. General Guidelines
  - A. Individual or group requests are to be submitted in writing to the Public Affairs and Institutional Advancement Office. A “PRESENTATION OF A CANDIDATE FOR RECOGNITION” Form must be completed as required by the Facilities Recognition Committee.
  
  - B. Individuals or groups making application should be prepared to make a presentation to the Facilities Recognition Committee with supporting materials and additional information. The committee will keep the requesting individual informed on the application’s progress.
  
  - C. The Facilities Recognition Committee will review the information and, if applicable, forward the written information with the recommendation to the Office of the District Chancellor.
  
  - D. When possible, a building name should include the function of that facility in its title.
  
  - E. In addition, plaques, memorials or any form of recognition to be affixed to any building, structure or facility of the Riverside Community College District shall be subject to the aforementioned procedure for approval.
  
- IV. A name for a District facility must meet one or more of the following criteria:
  - A. It must designate the function of a facility.

- B. It must reflect natural or geographic features.
- C. It must reflect a traditional theme of a college or university.
- D. It must honor an individual:

- 1. When no gift is involved:

It must honor a person who has achieved unique distinction in higher education or other areas of public service.

It must honor a person who has served the Riverside Community College District in an academic capacity and has earned a reputation as a scholar.

It must honor a person who has served the Riverside Community College District and made extraordinary contributions to the District.

When a proposal for naming in honor of an individual involves service in an academic or administrative capacity, a proposal shall not be made until the individual has been retired or deceased at least one year.

- 2. When a gift is involved:

- a. The District Board will take into consideration the significance and amount of the proposed gift as either or both relate to the realization or completion of a facility or to the enhancement of the facility's usefulness to the District. For an amount to be considered *significant*, it shall either fund the total cost of the facility to be named, or provide funding for that portion of the total cost which would not have been available from any other source (such as federal or state loans or appropriations, student fees, bond issues, etc.)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-a

Date: August 21, 2007

Subject: Academic Personnel

1. Appointments

Board Policy 1040 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

It is recommended the following appointments be approved:

a. Management

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
DISTRICT			
Lisa Howard	District Associate Dean, School of Nursing	08/22/07	18.1

b. Contract Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
Gabriela Mendoza	Mathematics Instructor	08/29/07	H-1
Veasna Chiek	Mathematics Instructor	08/29/07	F-6
Steven Schmidt	Music Instructor	08/29/07	G-6
Amy Vermillion	Nursing Instructor	08/30/07	E-7

c. Long-Term, Temporary Faculty, 2007-08 Academic Year

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY CAMPUS			
* LaTonya Parker	Counselor/Instructor	08/29/07	D-6
* Laura Vasquez	English Instructor	08/29/07	C-2
Ralph Leon	Mathematics Instructor	08/29/07	F-6
Sally Kalpakoff	Mathematics Instructor	08/29/07	D-2
RIVERSIDE CITY COLLEGE			
Sharon Alexander	Nursing Instructor	08/29/07	E-6
Gloria Huerta	Nursing Instructor	08/29/07	G-6
* Sarah Cotton	Biology Instructor	08/29/07	D-3
Joshua Junker	Chemistry Instructor	08/29/07	G-3
Rebecca Kessler	Cosmetology Instructor	08/20/07	D-3
Kalunda Iwamizu	English Instructor	08/29/07	C-3
John Sullivan	English Instructor	08/29/07	C-6
Jennifer Page	Speech Communication Instructor	08/29/07	C-5
Mi Kyung Sung	Speech Communication Instructor	08/29/07	H-4

Report No.: V-A-1-a

Date: August 21, 2007

Subject: Academic Personnel

1. Appointments – cont.

d. Special Assignments

Payment as indicated to the individuals specified on the attached list.

e. Overload Assignments

Summer Intersession 2007

<u>Name</u>	<u>Subject</u>
Anna Marie Amezquita	English
Mary Flyer	Early Childhood Education
Frankie Moore	Student Activities
Lorraine Ogata	Reading
Joseph Reynolds	Counseling
Paula Stafford	Physician Assistant

f. Part-Time Faculty, Hourly Assignments

Summer Intersession 2007

The individuals specified on the attached list.

g. Child Development Center Hourly Employees

Summer Intersession 2007

<u>Name</u>	<u>Position</u>
Nancy Mercer	EC Master Teacher

Fall 2007

<u>Name</u>	<u>Position</u>
Shelley Vanden Berge	EC Master Teacher

h. Coordinator Assignments, Academic Year 2007-08

<u>Name</u>	<u>Activity</u>
Tom Allen (50%)	Writing/Reading Center (replacing Tucker Amidon)
Tammy DiBenedetto (50%)	Writing/Reading Center (replacing Lani Kreitner)

i. Extra-Curricular Assignments, Academic Year 2007-08

The individuals specified on the attached list.

Report No.: V-A-1-a

Date: August 21, 2007

Subject: Academic Personnel

1. Appointments – cont.

- j. Department Chair, 2007-2008 Academic Year  
Revision to list submitted/approved by the Board of Trustees on June 19, 2007:

RIVERSIDE CITY COLLEGE

<u>Department</u>	<u>Co-Chairs</u>	<u>Stipend</u>
Business, IS & Technology	Ron Pardee	40%
	Lewis Hall	30%
	Paul Herzig	30%

2. Summer Coaching Compensation

It is recommended the Board of Trustees approve the employment/compensation to the coaches specified on the attached list during a portion of the months of July and August for the purpose of planning their respective seasons, following up on activities relating to enrollment of students, and to accomplish the other necessary tasks so vital to a successful athletic program. The compensation is in accordance with Board Policy 4035 and not to exceed the number of hours indicated.

3. Salary Reclassification

Board Policy 3080 establishes the procedures for professional growth and salary reclassification. The following employee has fulfilled the requirements of this policy.

It is recommended the Board of Trustees grant salary reclassification to the following faculty members effective September 1, 2007:

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Phyllis Rowe	G	H
Sheryl Tschetter	C	D

4. Request for Participation in Reduced Employment Program

The Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA provides for faculty participation in the Reduced Employment Program; and the Department Chair, the Vice President, and the President have reviewed and support the following request.

It is recommended the Board of Trustees approve the request of Sharon Gillins, Associate Professor of Telecommunications, and allow her to participate in the Reduced Employment Program with a teaching load of 60% for the 2007-08 academic year.

Report No.: V-A-1-a

Date: August 21, 2007

Subject: Academic Personnel

5. Notice of Employment – Categorically-Funded Faculty, Academic Year 2007-08

It is recommended the Board of Trustees approve the notice of employment for the academic year 2007-08 for the faculty specified below:

<u>Name</u>
Sylvia Stone

6. Sabbatical Leave Request

The Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA provides for faculty sabbatical leaves. The Professional Growth and Sabbatical Leave Committee on May 14, 2007 has reviewed the following request and it is recommended the Board of Trustees grant the following sabbatical leave request:

Delores Middleton, Associate Professor/Director, Physician Assistant Program, for the spring semester 2008, at 100% semester sabbatical to complete research for her dissertation on providing an opportunity to improve services to students in the Riverside Community College District by achieving a greater understanding of their academic needs in specialized programs and to promote better student outcomes.

7. Request for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act

It is recommended the Board of Trustees approve a request for leave under the California Family Rights Act and the Federal Family and Medical Leave Act, a maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently for the following employee:

<u>Name</u>	<u>Effective</u>
Cindy Okamura-Bendshadler	08/30/07

8. Separation

Board Policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation.

It is recommended the Board of Trustees receive, for information only, the resignation of the individual listed below:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>
John Pietro	Associate Professor, Mathematics	06/07/07

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-b

Date: August 21, 2007

Subject: Classified Personnel

1. Appointments

In accordance with Board Policy 1040, the Chancellor recommends approval for the following appointments:

a. Management/Supervisory

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT				
Nancy Melendez	Campaign Manager (funded through December 30, 2008)	08/27/07	15.0	Appointment
Reyna Philp	Accounting Services Manager	09/04/07	15.8	Transfer
MORENO VALLEY CAMPUS				
Susan Tarcon	Health Services Supervisor	09/04/07	14.5	Appointment
NORCO CAMPUS (None)				
RIVERSIDE CITY COLLEGE (None)				

b. Management/Supervisory – Categorically Funded

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
(None)				

c. Classified/Confidential

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT				
Calvin Belcher	Project Manager	08/22/07	20-1	Appointment
Norma DeAnda	Document Services Coordinator	08/20/07	16-5	Promotion
Denise Hernandez	Internet Communications Specialist	09/04/07	16-1	Appointment

Subject: Classified Personnel

1. Appointments – Continued

c. Classified/Confidential

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
MORENO VALLEY CAMPUS				
Lourdes Davis	Clerk Typist – Public Safety Education & Training (PSET)	09/17/07	13-1	Transfer
NORCO CAMPUS (None)				
RIVERSIDE CITY COLLEGE				
Alexis Salinas	Student Services Technician	07/11/07	16-1	Appointment

d. Classified/Confidential – Categorically Funded

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT (None)				
MORENO VALLEY CAMPUS (None)				
NORCO CAMPUS (None)				
RIVERSIDE CITY COLLEGE (None)				

e. Professional Experts  
(None)

f. Short Term  
Short-term appointments of individuals to serve on an hourly, as needed basis, as indicated on the attached list.

g. Temporary as Needed Student Workers  
Short-term appointments to serve on an hourly, as needed basis, as indicated on the attached list.



Subject: Classified Personnel

1. Appointments – Continued

h. Community Education Program – Spring, Summer, Fall 2007

The following Professional Expert Presenters, indicated on the attached list, have/will presented a Community Education Program(s).

i. Special Assignments

Payment to be approved for the following individuals in the amount indicated for their participation in a special assignment:

Annual Awards Video Voiceover (05/16/07 – 05/18/07)

Charles Abernathy – Total amount not to exceed \$65.26

Matriculation Coordination & Training (07/16/07 – 06/30/08)

Claudia Castro – Total amount not to exceed \$10,000

Sound Designer/Board Operator for Musical Productions (09/14/07 – 06/15/08)

Dorie Couture – Total amount not to exceed \$12,300

Foster Youth Life Skills Workshop Facilitator (09/01/07 – 06/12/08)

Michelle Davila – Total amount not to exceed \$4,900

Desert Region Tech Prep Marketing (07/01/07 – 09/30/07)

Kevin Fleming – Total amount not to exceed \$8,000

Website Design & Maintenance for Musical Productions (09/14/07-06/15/08)

Jason Graham – Total amount not to exceed \$7,000

Create the Concept & Book for the Holiday Show “*Hollydazzle*” (09/01/07 – 11/30/07)

Rey O’Day – Total amount not to exceed \$10,000

Aquatics Center Renderings (07/01/07 – 07/10/07)

Anthony Rizo – Total amount not to exceed \$3,500

Faculty Internship Project (08/30/07 – 12/14/07)

Rachelle Allard, Ericka Brown, Allan DeHope, Jessy Lemieux, Alma Lopez,  
Cory Reinking, Denise Van Holland, Chui Yao – Total amount not to exceed \$1,500  
per individual

Subject: Classified Personnel

2. Professional Growth Achievement Steps

Participation in the Professional Growth Program is voluntary for classified employees. Employees who participate in the program receive achievement steps upon prior approval from the Professional Growth Committee of the coursework.

Professional achievement steps are \$35 per month for completion of 12 semester units of coursework and \$40 per month for completion of 12 semester units of job related coursework. Each employee may earn a maximum of seven (7) achievement steps in both categories combined, two (2) of which must be in the job skills area of professional growth. (California School Employees Association Agreement 2005-2008, Exhibit A)

It is recommended the Board of Trustees approve the following professional growth achievement steps, effective September 1, 2007:

<u>Name</u>	<u>Title</u>	<u>Achievement Step(s) Earned</u>
Cynthia Acosta	Counseling Clerk III	Step 2 @ \$35
Dale Adams	Project Manager	Step 6 @ \$35
Clarissa Andrews	Educational Advisor	Step 7 @ \$40
Maria Maness	Matriculation Specialist	Step 3 @ \$40
Sandra Mathay	Secretary III	Step 2 @ \$35

3. Requests for Leave Under the California Family Rights Act and/or the Federal Family and Medical Leave Act

It is recommended the Board of Trustees approve/ratify requests for leave under the California Family Rights Act and/or the Federal Family and Medical Leave Act, a maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently for the following classified employees:

<u>Name</u>	<u>Position Title</u>	<u>Retroactive To:</u>
Charles Abernathy	Properties & Outreach Specialist	August 7, 2007
Daniel Castro	Athletic Field Caretaker	July 30, 2007
Kathleen Krysta	Custodian	August 7, 2007
Octavio Rojas	Officer, Safety and Police (Part-time, Permanent @ 60%)	June 14, 2007
Linda Spees	Parking Administrative Clerk	July 11, 2007
Luz Valenzuela	Applications Support Technician	June 25, 2007
Alta Vasquez	Instructional Support Specialist	June 14, 2007

Subject: Classified Personnel

4. Military Leave

Section 395.01 of the Military and Veteran's Code and Section 87832 of the Education Code authorizes the President, or designee, to approve a leave for military reserve duty with full salary for the first 30 days of such military leave;

It is recommended the Board of Trustees ratify the request for military reserve duty for Mr. Anthony Puzzuto, Warehouse Supervisor, for the period of July 9-13, 2007 (a total of 5 working days). Mr. Puzzuto meets the college service requirement.

5. Temporary Change in Assignment

It is recommended the Board of Trustees approve a temporary change in assignment for Patricia Carpenter, Senior Interpreter, from 12 months to 11 months, effective July 1, 2007 and until further notice. This change has the approval of area Interim Vice Chancellor, Student Services/Operations and the District Dean, DSP&S.

6. Continuance of Temporary Increase in Workload

It is recommended the Board of Trustees approve a continuance of temporary increase in workload for part-time employee, George Zottos, Outcomes Assessment Specialist (Riverside City College), from 50% to 100%, benefits included, effective July 1, 2007 through June 30, 2008. This increase has the approval of the area Vice President, Academic Affairs.

7. Request to Adjust Effective Date

At its meeting of June 19, 2007, the Board of Trustees approved the appointment of Mr. David Kroh (Interim Director, Law Enforcement Training Programs), effective June 20, 2007. It is recommended the Board of Trustees adjust the appointment of Mr. Kroh to June 21, 2007.

Subject: Classified Personnel

8. Separations

Board policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignations;

It is recommended the Board of Trustees receive, for information only, the resignation of the individuals listed below, effective at the end of the workday:

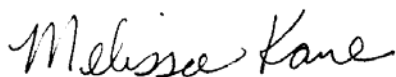
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Lori Aldana	Community Relations/Major Events Coordinator	July 31, 2007	Personal
Martin Garcia Rincon	Assistant Grounds Manager	August 15, 2007	Personal
Robert Gurrola	Director, Design and Construction Services	July 30, 2007	Career Advancement
Donald Janes	Maintenance Mechanic	October 31, 2007 (Adjusted from original date – 12/31/07)	Retirement
Martha Jasso	Reading Paraprofessional	August 9, 2007	Career Advancement
Kathleen Rowley	Grants Writer	July 13, 2007	Personal
Alta Vasquez	Instructional Support Specialist	August 10, 2007	Personal
Kellie Wells	Clerk Typist	August 30, 2007	Career Advancement

Report No.: V-A-1-b

Date: August 21, 2007

Subject: Classified Personnel

Submitted by:



---

Melissa Kane  
Vice Chancellor, Diversity and Human  
Resources

Transmitted to the Board by:



---

James L. Buysse  
Interim Chancellor

Concurred by:

---

Chris Carlson  
Chief of Staff/Executive Assistant to  
the Chancellor

Concurred by:



---

Linda Lacy  
Interim President, Riverside City College



---

Ray Maghroori  
Vice Chancellor, Academic Affairs



---

Brenda Davis  
President, Norco Campus

---

Aaron Brown  
Interim Vice Chancellor, Administration  
and Finance

---

Irv Hendrick  
Interim President, Moreno Valley Campus



---

Debbie DiThomas  
Interim Vice Chancellor, Student Services/Operations

Serving on screening/interviewing Committee (Summer 2007)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Damianita Dyogi – Total of 7 hours  
Lee Nelson – Total of 9.5 hours  
Pamela Whelchel - Total of 25.75 hour  
Juliana Leung - Total of 25 hours  
Charles Richard - Total of 24.5 hours  
Rita Chenoweth - Total of 23 hours  
Kevin Mayse - Total of 20.5 hours  
Don Wilcoxson - Total of 21.5 hours  
Kathy Havener - Total of 5 hours  
Evangeline Fawson - Total of 7.5 hours  
Kenneth Cramm - Total of 28.75 hours  
Herbert Morales - Total of 30.25 hours  
Susan Mills - Total of 25.25 hours  
James Namekata - Total of 6 hours  
Marie Colucci - Total of 3.5 hours  
Gary Locke – Total of 12.5 hours  
Patricia Avila – Total of 3 hours  
Rogelio Ruiz – Total of 29.5 hours

Serving on Appeal Hearing Committee (Summer 2007)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Dariush Haghighat - Total of 4 hours  
Fabian Biancardi - Total of 4 hours

Serving on Faculty Diversity Recruitment Project Committee (Summer 2007)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

LaNeshia Judon - Total of 1.5 hours  
Don Wilcoxson - Total of 1.5 hours

Completion of Program Review (Fall 2007)

Richard Davin – Paid as lump sum upon completion in the amount of \$1500.00  
Oliver Thompson – Paid as lump sum upon completion in the amount of \$1500.00  
Sharon Gillins – Paid as lump sum upon completion in the amount of \$1500.00  
Paul Van Hulle – Paid as lump sum upon completion in the amount of \$500.00

Assessment of English Prompts in NVN-50 classes (Fall 2007)

In collaboration with Nursing, the work to be performed will 1) asses student's writing prompts completed in Nursing 50 and 2) complete a referral form for each student that would and could benefit from modular English courses to improve their writing. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Tucker Amidon - Total amount to be paid not to exceed \$107.94

Learning Community Summer Institute (Fall 2007)

To work in collaboration with faculty within the same learning community and develop curriculum, class projects, align syllabi and develop meeting calendar for the fall 2007 semester.

Mark Sanchez – Paid as lump sum upon completion in the amount of \$250.00

Assistance in Arithmetic Competency for NVN-50 classes (Fall 2007)

In Collaboration with the nursing department job duties performed include 1) organize and schedule for a Supplemental Instruction leader to hold an arithmetic review session for NVN 50 students, 2) create and identify test items that are inclusive of Math 63 and the NVN 50 arithmetic test 3) and assess/evaluate student results to make referral for appropriate special topics math module. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Pamela Whelchel - Total amount to be paid not to exceed \$161.91

Kathy Nabours - Total amount to be paid not to exceed \$161.91

High School Liaison for the Norco Campus Title V Grant (Fall 2007)

Continue to serve as a liaison between Norco Campus and local high school instructors.

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kristen Stutz - Total amount to be paid not to exceed \$11657.52

Title VIB- Global Logistics (Fall 2007)

Supervise development of Title VIB website. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Rex Beck - Total amount to be paid not to exceed \$2590.56

Jurupa Early College Academies Program (Fall 2007)

Participate in program-related activities. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Mary Legner - Total amount to be paid not to exceed \$1295.28

Critical Thinking Training, City of Corona, Customized Solutions (Fall 2007)

Training middle management for the City of Corona.

Sharon Crasnow – Paid as lump sum upon completion in the amount of \$400.00

Allied Health Project Video (Fall 2007)

Direct Health Careers video.

Bud Tedesco – Paid as lump sum upon completion in the amount of \$1980.00

Allied Health Project Video (Fall 2007)

Develop script and coordinate production for Health Careers video.

Sharon Gillins – Paid as lump sum upon completion in the amount of \$1980.00

Student Equity program coordinator (Fall 2007)

Coordinate the implementation of the Norco Campus Student Equity Program.

Jimmie Hill – Paid as lump sum upon completion in the amount of \$2500.00

International Education/Study Abroad Program (Fall 2007)

Added responsibilities and faculty expenses for fall semester study abroad program in Florence Italy.

James Morrison – Paid as lump sum upon completion in the amount of \$4000.00

Dwight Lomayesva – Paid as lump sum upon completion in the amount of \$4000.00

English 1A Assessment Reading (Summer 2007)

Participate in norming, reading and scoring essays, and follow-up discussion.

John Sullivan – Paid as lump sum upon completion in the amount of \$100.00

Cross-Curricular Reading Skills Development (Fall 2007)

Facilitate inter-disciplinary planning and implementation among faculty to foster a reading environment on campus, and reading skills generally, in follow-up to the Spring 2007 MV Campus Basic Skills Retreat. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Jeff Rhyne - Total amount to be paid not to exceed \$1500.00

NSF- Advanced Technological Education Program (Fall 2007)

Outreach to under-represented population; develop curriculum. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Paul VanHulle - Total amount to be paid not to exceed \$4317.60

Quad IT/AV Project (Summer 2007)

Implementation of AV Classroom Presentation Technology; Network Connection From Quad to DLLRC and Administration Bldg; Internet Access to Faculty Offices.

Cecilia Wong – Total amount to be paid not to exceed \$13,970.00

Stipend for use of online materials (Summer 2007)

E. Chung teaching sections #35083, 35085.

Robert Prior – Paid as lump sum upon completion in the amount of \$200.00

Internship Workgroup (Title V) (Summer 2007)

Involvement with the project includes but is not limited to serving on the Title V Cooperative Internship Workgroup committee, assisting with the development of the internship project under the Moreno Valley center for Faculty Development (CFD), assisting with the development of basic skills projects, and participating in the Title V Cooperative Advisory Committee as agreed by the Internship Workgroup committee.

Jose Duran – Paid as lump sum upon completion in the amount of \$500.00

Off-Broadway production of “Heidi Chronicles” (Summer 2007)

Lighting Designer

Mark Haines – Paid as lump sum upon completion in the amount of \$1500.00



Articulation Committee (Title V) (Summer 2007)

Involvement with the project includes but is not limited to serving on the Moreno Valley P-16 council, assisting with the development of basic skills and college level course development, working with local high school faculty, increasing academic resources, and focusing on the articulation efforts with local school districts and universities.

Jose Duran – Paid as lump sum upon completion in the amount of \$500.00

Update Course outline of Record (Summer 2007)

Philosophy 15.

Cynthia Gordon - Paid as lump sum upon completion in the amount of \$100.00

English 60B Assessment (Summer 2007)

Holistic reading/scoring of English 60B student essays to assess the essay writing SLO on the English 60B COR.

Linda Nurick - Paid as lump sum upon completion in the amount of \$150.00

Chuck Murillo - Paid as lump sum upon completion in the amount of \$150.00

Jennifer Olds - Paid as lump sum upon completion in the amount of \$150.00

Matthew Nadelson - Paid as lump sum upon completion in the amount of \$150.00

Title V (CAP) City Campus Department Coordinator (Fall 2007)

Coordinate duties may include assisting w/curriculum development for pre-collegiate courses such as curriculum redesign modular curriculum, assessment and evaluation, supplemental course instruction, syllabi revision, learning community development, alternative teaching/learning approaches, participate in off-campus sites visits, identifying professional development needs and serve as a facilitator between the CAP program, departments and disciplines to ensure communication and identify department needs as they relate to pre-collegiate courses.

Micherri Wiggs - Paid as lump sum upon completion in the amount of \$1000.00

Pamela Whelchel - Paid as lump sum upon completion in the amount of \$500.00

Victor Sandoval - Paid as lump sum upon completion in the amount of \$1000.00

Christine Sandoval - Paid as lump sum upon completion in the amount of \$1000.00

Kathy Nabours - Paid as lump sum upon completion in the amount of \$500.00

<u>NAME</u>	<u>SUBJECT</u>
Aandahl, Larry	Air Conditioning
Aguilera, Adolfo	Physician Assistant
Albert, Mary	Nursing
Aldridge, Lola	Physician Assistant
Ashe, Willa	Mathematics
Baker, Sandra	Nursing
Baldwin, Melissa	Chemistry
Barbee, Michael	Senior Citizen Education
Barlage, Daniel	Physical Education
Bratton, Marc	Physician Assistant
Broomfield, Mark	Dance
Broussard, Princess	Counseling
Canter, Jeff	Physician Assistant
Carroll, Marian	Speech Communication
Carter, Keshia	Cosmetology
Castanon, Daniel	Physical Education
Cheng, Chia	Psychology
Choi, Hong	Mathematics
Coleman, Sean	Physician Assistant
Curtis, Michael	Mathematics
Dees, Delilah	Nursing
Demont, Renee	Cosmetology
Dohy, Deborah	Cosmetology
Evens Angrimson, Sharon	Nursing
Farnum, Martin	Chemistry
Francis, Larry	Physician Assistant
Franco, Nicolas	Counseling
Fraser, Frances	Senior Citizen Education
Fuentes, David	Spanish
Gerian, Vicki	Health Science
Grafft, Jason	Emergency Medical Services
Greco Navarro, Jeanne	Counseling
Gruentzel, Barbara	Reading
Gutierrez, Michael	Fire Technology
Hansen, Cheryl	Physical Education
Helmick, Keith	Mathematics
Hernandez, Samuel	Counseling
Hicks, Linda	Physical Education
Ho, Hai	Physician Assistant
Holden, Vickie	Health Care Technician
Houlihan, Francis	Graphics Technology
Huang, Shufen	Mathematics

NAME	SUBJECT
Huerta, Gloria	Physician Assistant
Johansen, Larry	Music
Kim, Jung-Kwan	Computer Information Systems
Kraemer, Denise	Art
Landry-Taylor, Lisa	Physician Assistant
Lawrence, Nola	Psychology
Long, Everett	Graphics Technology
Ma, Nan	English
Martinez-Lopez, Victor	Physician Assistant
May, Robert	Fire Technology
McDole, Brenee	English
Mendoza-Kovich, Theresa	English
Musser, David	Senior Citizen Education
Nadeau, Bouchra	French
Nagopian, Verge	English
Navarro, Nidia	Counseling
Norris, Windy	Speech Communication
Perez, Leonardo	Physician Assistant
Perez-Machon, Violeta	Spanish
Pippen, John	Political Science
Redfern, Terrence	Mathematics
Regino, Rolando	English
Reynolds, Vanessa	Physician Assistant
Richardson, David	Guidance
Robinson, Boris	Administration of Justice
Rovan, Joan	Graphics Technology
Rubino, Joseph	Counseling
Sadatmand, Kamal	Mathematics
Sasse, Eugene	Photography
Scharff, Mira	Emergency Medical Services
Schnakenberg, Bryan	Physical Education
Schoepflin, Leann	Dental Hygiene
Schultz, Garth	Counseling (DSPP)
Smith, Kendall	English
Smith, Mark	Health Science
Soto de Mayor, Stephen	Physician Assistant
Swift, Starr	Air Conditioning
Taylor, Joshua	Psychology
Ting, Lycretia	Mathematics
Tramel, Janice	Physician Assistant
Valdez, Nicholas	English
Vandewater, David	Mathematics

<u>NAME</u>	<u>SUBJECT</u>
Waggoner, Jennifer	Dance
Waldron, Joseph	Dance
Weber, Herbert	Auto Body Technology
Webber, Diana	Dance
Yates, Mariko	Mathematics
Young, Galen	Fire Technology
Zoumbos, Nickolas	Accounting

NAME	SUBJECT
Aandahl, Larry	Air Conditioning and Refrigeration
Abidin, Indahwati	English as a Second Language
Abu-Shabakeh, Antoine	Business
Accomando, John	Italian
Accomando, John	Spanish
Adame, James	Dental Hygiene
Adams, Rodney	Automotive Technology
Afifi, Ahab	Anthropology
Aguilar, Jairo	Mathematics
Aguilera, Senobio	Air Conditioning and Refrigeration
Ahmed, Shariq	Computer Information Systems
Alba, Mercedes	Early Childhood Master Teacher
Alcaraz, Roxanna	Psychology
Allahyari, Reza	Chemistry
Allen, Ericka	English
Almeida, Frank	Physical Education
Almquist, Debra	Physical Education
Alvarez, Alexis	Sociology
Alvarez, Vicente	Mathematics
Alverson, David	Music
Ammannito, Mariaelena	Healthcare Technician
Amrine, William	English
Anastasia, Stephen	Music
Andersen, Charles	Computer Information Systems
Anderson, John	Senior Citizen Education
Anderson, Julie	Dental Hygiene
Anderson, Robert	English
Andrade, Henry	Physical Education
Anemelu, Victoria	Mathematics
Arct, Michael	Microbiology
Ardis, Jule	Philosophy
Arjmand, Shahriar	Mathematics
Arlandson, James	Humanities
Arnold, Marybeth	Culinary Arts
Arrowood, Gayle	English
Ashe, Willa	Mathematics
Austin, Sara	Philosophy
Avila, Alex	Psychology
Aycock, Rhonda	Counseling
Baciuna, Nicolae	Mathematics
Baeza, Mario	Psychology
Bailey, Lynn	Nursing

NAME	SUBJECT
Bainum, Pamela	Computer Information Systems
Baird, Curtis	Anatomy and Physiology
Baker, Lance	Physical Education
Balderrama, Sandra	Computer Information Systems
Baldwin, Melissa	Chemistry
Ballard, Mark	Mathematics
Ballard, Rubye	Library
Ballard, Timothy	English
Ballester, Maria	Spanish
Balteria, George	Engineering
Bandyopadhyay, Bharati	Economics
Banuelos, Aurora	Preschool Teacher
Barankovich, Jennifer	Chemistry
Barber, Keri	English
Barnes, De' Amber	Preschool Associate Teacher
Barris, Mary	Computer Information Systems
Bates, Laura	Healthcare Technician
Bates, Steven	Geology
Batman, Robert	Nursing
Bauer, Hilary	Theater Arts
Beach, James	Mathematics
Beach, Joshua	English
Beaman, Kent	Biology
Beckham, Jack	English
Beckwith, Theodore	Construction Technology
Bellenger, Joe	Mathematics
Beltran, Lisa	Early Childhood Master Teacher
Bender, John	Management
Benito, Jeffrey	Physical Education
Bennett, Joe	Automotive Technology
Benoit, John	Computer Information Systems
Benson, Katherine	Speech Communication
Bergreen, Gary	Computer Information Systems
Berg-Ridenour, Sherryl	Business
Bernstein, Matthew	English
Berry, Thomas	Speech Communication
Best, Robin	Senior Citizen Education
Bettencourt, Madeline	Cosmetology
Bhatia, Anish	Computer Applications & Office Technology
Black, Alicia	Early Childhood Education
Blackman, Susan	Engineering
Blackmore, Lois	Senior Citizen Education

NAME	SUBJECT
Blake, Ted	English
Blua, Bianca	Health Science
Boehm, Robert	English
Borden, Thomas	Physical Education
Bosworth, Brian	Art
Bourbonnais, Melissa	Political Science
Bowyer, Kenneth	History
Bozorgchami, Parizad	Senior Citizen Education
Bradshaw, Lee	Education
Britt, Vivian	Library
Brock, Henry	Accounting
Brodi, Bernadette	Psychology
Broersma, Heather	Mathematics
Brooks, Jonathan	Sociology
Brophy, Gene	Reading
Broussard, Princess	Counseling
Brown, Alicia	Physical Education
Brown, Amelia	English
Brown, Dennis	Physical Education
Brown, Leslie	Art
Brown, Marsha	Cosmetology
Brown, Melissa	Reading
Brown, Robert	Political Science
Browne, Vern	Computer Information Systems
Brown-Lowry, Tanya	Physical Education
Bubello, Joyce	Sociology
Buchanan, Jamie	Psychology
Buchmann, Peter	Mathematics
Buenviaje, Dino	History
Buhr, Edward	Mathematics
Burney, Charles	Fire Technology
Burns, Martha	Physical Education
Burton, Virlynn	Education
Bushman, Linda	Dental Hygiene
Buttermore, Jan	Computer Information Systems
Byrd, Patricia	Health Science
Calbert, Kisha	Health Science
Calhoun, Shauni	Microbiology
Callju, Donald	Senior Citizen Education
Campbell, Dorman	Reading
Canizales, Michael	Administration of Justice
Cardenas, Yolanda	Spanish

<u>NAME</u>	<u>SUBJECT</u>
Carlton, Robert	English
Carmello, Alice	Real Estate
Carpenter, Jason	Physical Education
Carpenter, Mark	Sociology
Carrigan, Ryan	Business
Carrillo, Carmen	English
Carroll, Marian	Speech Communication
Carter, Adrienne	Medical Assisting
Carter, Keshia	Cosmetology
Casella, Daniel	Counseling
Casillas, Julia	English as a Second Language
Casolaro, Rochelle	Computer Information Systems
Ceja, Norma	Preschool Teacher
Cervantes, Kasandra	Preschool Teacher
Cescolini, Diana	Business
Chaffin, Deborah	English
Chairez, Octavio	Mathematics
Chambers, Dean	Accounting
Chance, Patricia	English
Chang, Linda	Library
Chasin, Richard	Music
Chavez, Anna	Dance
Chavez, Cynthia	Early Childhood Education
Chavez, Dolores	Mathematics
Chavez, Yvonne	Preschool Teacher
Chiek, Veasna	Mathematics
Chiu, Kuei	Library
Cho, Yoon-Sung	Philosophy
Choi, Hong	Mathematics
Christensen, Gary	Theater Arts
Christensen, William	Computer Information Systems
Christianson, Randall	Administration of Justice
Christman, Carl	Speech Communication
Christov, Romy	Geography
Christy, Carleton	Art
Chu, Li	Mathematics
Ciovica, Camelia	French
Ciraulo, Sam	Speech Communication
Clarke, Wilton	Mathematics
Clegg Haerich, Amy	Psychology
Clement, Cherry	Nursing
Clothier, Patricia	Administration of Justice



<u>NAME</u>	<u>SUBJECT</u>
Cochran, Curtis	Mathematics
Cole, Edgar	Physical Science
Collier, Steven	Computer Information Systems
Condon, James	English
Conley, Gerald	Political Science
Conn, Lawrence	Psychology
Conti, Carla	Journalism
Cook, Douglas	Automotive Technology
Coronado, Rita	English
Corselli, Nick	Health Science
Cortez, Shaylene	Computer Applications & Office Technology
Cotton, Sarah	Anatomy and Physiology
Cover, Jaime	Welding
Cretu, Camelia	Mathematics
Crist, Linda	Mathematics
Crockett, Catherine	Mathematics
Cubbage-Vega, April	Sociology
Culley, John	Art
Curren, Scott	Electronics
Curtis, Antonio	Mathematics
Curtis, Michael	Mathematics
Dang, Cao Nguyen	Mathematics
Daniels, Leland	Human Services
Danley, Hope	Political Science
Daraei, Kaykhosrow	Computer Information Systems
Darling, Linda	Cosmetology
Davalos, Elizabeth	Management
Davar, Mehrdad	Computer Information Systems
Davidson, Charlotte	English
Davidson, Keith	Senior Citizen Education
Davis, Joyce	Library
Dawson, Clarence	History
Day, Nona	Nursing
Dayhoff, Ron	Administration of Justice
De La Cruz, Jennifer	Community Interpreting
De La O, Bonney	American Sign Language
Deal McWilliams, Elizabeth	Early Childhood Education
Dealba-Yount, Claudia	Japanese
Decarmo-Baker, Shirley	Cosmetology
Decker, Georgia	Spanish
Deets, Kristin	Speech Communication
Deleon-Callju, Roseanne	Senior Citizen Education

NAME	SUBJECT
Deliyska, Mira	English as a Second Language
Demont, Renee	Cosmetology
Deus, Thomas	English
Devitt, Margot	Mathematics
Dewitt, Kathleen	Early Childhood Education
Deyo, Arthur	Fire Technology
Diaz, Frederick	Spanish
Dillon, Kathryn	Senior Citizen Education
Dohr, Ayumi	Japanese
Dohr, Michael	History
Domingues, Cameron	Music
Dominguez, Diana	Mathematics
Dominguez, Robert	Music
Donovan, Denise	Dance
Donovan, Martha	Biology
Dorado, David	Anatomy and Physiology
Dougherty, John	Mathematics
Driver, Janet	Mathematics
Drumond, Carlos	Spanish
Duffer, Roger	Music
Dufour, Leon	Construction Technology
Duller, Sarla	Nursing
Dunn, Paul	Computer Information Systems
Duran, Angelica	English
Eastridge, Monica	Art
Eaton, Kimberly	Telecommunications
Eaves, Diana	Reading
Edwards, Benjamin	Mathematics
Eidadu, Aric	Speech Communication
Elakodical, Joseph	Mathematics
Eldredge, Dee	Spanish
Elliff, Eva	Art
Engles, Rakel	English as a Second Language
Eoff, Robert	Art
Erdle, Harvey	Physical Education
Esqueda, Samantha	Early Childhood Master Teacher
Esquivel-Wessler, Raquel	Real Estate
Estes, Nancy	Music
Evans Angrimson, Sharon	Nursing
Evans, Daniel	Journalism
Evers, Mayron	Theater Arts
Fader, Linda	Dance

<u>NAME</u>	<u>SUBJECT</u>
Farnum, Martin	Chemistry
Farrand, Catherine	Art
Farrell, Kathleen	English
Farrington, Susan	Nursing
Farrington, Susan	Nursing
Farris, Matthew	Photography
Fatseas, Christina	English as a Second Language
Fawcett, Rachelle	Physical Education
Fealy, Irena	English
Feller, Kimberly	Computer Information Systems
Fenton, Joshua	English
Filla, Jackie	Political Science
Finfrock, Douglas	Physical Education
Firtha, Christie	English
Fischer, Terry	Administration of Justice
Flanders, Mark	Art
Fleming, Michael	Speech Communication
Floerke, Jennifer	Speech Communication
Flores, Robert	Health Science
Francev, Peter	English
Franco, Nicholas	Guidance
Frank, Candace	English
Franske, Lorelei	Construction Technology
Fraser, Frances	Senior Citizen Education
Freim, Nicole	English
Friedman, Diana	Computer Information Systems
Frye, Jeremy	Senior Citizen Education
Fuentes, David	Spanish
Fuller, Babette	Computer Information Systems
Fultz, Michael	English
Funder, Patricia	Physical Education
Gaboury, Tammy	Cosmetology
Galvez, Susanna	Guidance
Gant, Gilda	Dance
Garcia, Jacalyn	Art
Garcia, Nicole	Computer Information Systems
Garcia, Richard	Electronics
Garrett, Karen	Music
Garrett, Susan	Art
Gartley, William	English
Gatlin Baker, Teresa	Healthcare Technician
Gayle, Dave	Anatomy and Physiology

<u>NAME</u>	<u>SUBJECT</u>
Gelenchi, Fantahun	Mathematics
Genian, Vicki	Health Science
Georgakakos, John	Chemistry
Gerger, Debra	Dental Hygiene
Gibbons, Rosaleen	Chemistry
Giem, Rebecca	Sociology
Gilman, Mark	Fire Technology
Gingerella, Tamera	Senior Citizen Education
Gitlin, Phyllis	Theater Arts
Glass, Shirley	Nursing
Glatfelter, Angela	Speech Communication
Glaze, Randy	Welding
Glazewski, Virginia	Healthcare Technician
Glover, Ronald	Electronics
Godwin, Scott	English
Golder, Patricia	English
Gordon, Cynthia	Humanities
Gorian, Walda	Mathematics
Gourley, Matthew	Theater Arts
Graham, Glen	Electronics
Grajeda, Ralph	Physical Education
Grant, Kalunda "rae"	English
Green Hodges, Nicole	Art
Greer, Andrea	Administration of Justice
Gressier, Pamela	Senior Citizen Education
Grossman, Walter	Geography
Gruentzel, Barbara	Reading
Guillen, Nelida	Spanish
Guldhammer-Beals, Bente	Music
Guthrey, Delparde	Mathematics
Guzman, Vianet	Nursing
Hacker, Kelly	Psychology
Hagar, Gary	Spanish
Hagopian, Verge	English
Hale, Tom	Education
Hall, Christie	Physical Education
Hall, David	Automotive Technology
Hall, Elizabeth	Reading
Hall, Sandra	History
Hallsted, Christopher	English
Han, Phillip	Administration of Justice
Hannah, John	Dental Technology

<u>NAME</u>	<u>SUBJECT</u>
Hansler, Kathryn	English
Hartop, Emily	Culinary Arts
Hashemi, Seyed	Mathematics
Hass, Richard	Physical Education
Hastings, Robin	Management
Hathaway, Wilhelmina	Chemistry
Hatrak, Yvette	English
Hawkins Russell, Hazel	Sociology
Hay, Laurie	American Sign Language
Hays, Denise	Early Childhood Master Teacher
Hayes, Roger	Health Science
Head, Daniel	Physical Education
Helm, Susan	Preschool Associate Teacher
Helmick, Keith	Mathematics
Hemborg, Kierstin	Education
Henes, Matthew	Mathematics
Herbertson, Regina	Early Childhood Master Teacher
Herman, Jenelle	English as a Second Language
Hernandez, Samuel	Guidance
Herr, Kerry	English
Herrera, Veronica	Spanish
Hettes, Stephanie	Senior Citizen Education
Hewitt, Edwin	Graphics Technology
Hickerson, Mark	History
Hicks, Linda	Physical Education
Hill, Janet	Sociology
Hill, Leonard	Spanish
Hinckley, David	English
Hodson, Clay	Administration of Justice
Holben, David	Music
Holden, Vickie	Healthcare Technician
Holley, John	Mathematics
Holts, Elizabeth	Early Childhood Education
Hoover, Jerry	Dental Technology
Horowitz-Flournoy, Jan	Nursing
Houseman, Steve	Mathematics
Hoyle, Ilse	German
Hughes, Bradley	Physics
Hurlbutt, Michelle	Dental Hygiene
Huyssoon, Sara	Computer Information Systems
Ives, Frank	Mathematics
Ivey, James	Anatomy and Physiology

NAME	SUBJECT
Jackson, Louis	Business
Jackson, Sandra	Psychology
Jacobsen, Renee	Geography
Jalayer, Lynsey	Physical Education
James, Edna	English
James, Hudena	Business
James, Jacqueline	Paralegal Studies
Jaquez, Manuel	Welding
Jasso, Martha	Journalism
Jensen, DeAnna	English
Jerke Chevalier, Angelis	Music
Johansen, Kirsten	Dance
John, Christine	Cosmetology
Johnson, David	Physical Science
Johnson, Jack	Psychology
Johnson, Steve	Fire Technology
Johnston, Jennifer	Early Childhood Education
Johnston, Leticia	Spanish
Jones, Paula	Nursing
Jorgensen, Judy	Architecture
Joseph, Eugene	Anatomy and Physiology
Joyce, Michael	Administration of Justice
Juma, Leo	Biology
Kahn, Dennis	Physical Education
Kahns, Roger	Health Science
Kammel-Dodgen, Lisa	Cosmetology
Kaufhold, Berkley	English
Kazsuk, Elizabeth	Sociology
Kearns, Timothy	Construction Technology
Kelley, Michael	Physical Education
Kent, Michael	English
Khalfallah, Hazem	Mathematics
Kim, Edward	Mathematics
Kim, Jung-Kwan	Computer Information Systems
Kim, Myong-Sook	Mathematics
Kimbrough, Pamela	Mathematics
Kinder, William	Photography
Kirby, Barbara	Early Childhood Education
Klintworth, Paul	Music
Knight, Wayne	Humanities
Kobernik, Lynnette	Music
Koh, Soong-Hee	English as a Second Language

NAME	SUBJECT
Kolodzik, Natalie	Nursing
Korson, Thomas	English
Krajewski, Linda	Psychology
Kraus, Lee	English
Kraus, Zachary	Theater Arts
Krivanek, Kenneth	English
Kruizenga-Muro, Denise	English
Kubota, Howard	Business
Kurland, Harvey	Senior Citizen Education
Kurs, Mitchell	American Sign Language
Lafaurie, Delia	Sociology
Lafferty, Michael	Political Science
Lam, Wayne	Mathematics
Lamoureux, Kelly	Dance
Lane, Vita	Cosmetology
Lansing, Sandra	English
Lape, Eric	Humanities
Laski, Lisa	Computer Applications & Office Technology
Lau, Sylvia	Music
Lee, Chang	Spanish
Lee, Stephen	Mathematics
Lei, Wei-Lin	Chinese
Leigh, Cynthia	History
Leivas, Michael	Real Estate
LeSueur, Summer	Dance
Levasseur, Janice	Mathematics
Levy, Andrew	Theater Arts
Lewis, James	Real Estate
Libertini, Richard	Music
Limar-Jansen, Valjeania	Theater Arts
Limbacher, Rhonda	Cosmetology
Lindsey, Daniel	Mathematics
Lingo, Marla	Administration of Justice
Link, Patricia	Construction Technology
Lippire, Kristine	Art
Lively, Christine	American Sign Language
Livingston, Penny	Human Services
Locke, Sheila	Music
Loh Myers, Susan	English
Lomeli, Sinar	Counseling
Longanbach, Anne	History
Lopez, Cruz	Mathematics

NAME	SUBJECT
Lorenzi, Christine	English
Loverde, Andrew	English
Luistro, Lou	Dance
Ma, Nan	English
Maas, John	Physics
MacKenzie, Carolyn	Real Estate
Madeira, Judy	Healthcare Technician
Maheshwari, Subodh	Senior Citizen Education
Mahoney, Paul	Physical Education
Maldonado, Teddi	Speech Communication
Mann, David	Speech Communication
Manners, Tyler	English
Manous, Michael	English
Manross, Debra	Speech Communication
Mansfield, William	Real Estate
Marathe, Gopal	Biology
Margo, Jaqueline	Mathematics
Mariano, Merry	English
Marlo, Susan	Accounting
Marquez, Gilbert	Computer Information Systems
Marsh, Rebecca	English
Marshall, Gregory	History
Marshall, Shara	Anatomy and Physiology
Marshall, Z Blossom	Physical Education
Martchev, Pamela	Music
Martin, Gregory	Marketing
Martinez Hernandez, Luis	Culinary Arts
Martinez, Fernando	Spanish
Martinez, Linda	Early Childhood Master Teacher
Mason, Robert	Computer Information Systems
Matanane, Margaret	Reading
Matthews, Timothy	Nursing
Mauldin, Marcus	English
Mawn, Doris	Medical Assisting
Maxson, Rhonda	Senior Citizen Education
May, Barbara	Art
Mazur-Stommen, Susan	Anthropology
McCarver, Stacey	French
McCrary, Denise	Human Services
McCurdy, Patrick	Business
McDole, Brenee	English
McDonald, Robert	Guidance



NAME	SUBJECT
McEuen, Wendy	Nursing
McGhee-Baxa, Stacy	Healthcare Technician
McGuire, Katherine	Art
McKim, Carol	Reading
McKinney, James	Mathematics
McKinney, Ted	Photography
McMains, Jason	Physical Education
McNaughton, Barry	Music
McSwain, Gayle	Physical Education
Medina, William	History
Megas, Alexander	Music
Meier, Susan	History
Melgarejo, Francisco	Physical Education
Mendez Rosales, Zoila	Preschool Teacher
Mendoza, Gabriela	Mathematics
Mercer, Nancy	Early Childhood Master Teacher
Merrill, Valerie	Mathematics
Mettrick, Jon	Psychology
Micham, Wendy	Psychology
Millar, Alma	Speech Communication
Miller, Lori	English
Mitchell, James	English
Mittler, William	Theater Arts
Modzelewski, Ann	English
Montano, Michael	Mathematics
Montemayor, Juan	Computer Applications & Office Technology
Moore, Christine	Psychology
Moores, Janet	Library
Morales, Lyneet	Preschool Associate Teacher
Moreno, Oscar	Cosmetology
Morgan, Douglas	Humanities
Morgan, Joseph	Automotive Technology
Morris, Cynthia	Computer Information Systems
Moustafa, Magda	English
Mudunuri, Bala	Mathematics
Mulari, Jeffrey	Mathematics
Muleta, Tilahun	Chemistry
Mumford, Jennifer	Senior Citizen Education
Munroe, Carol	Cosmetology
Murillo, Charles	English
Murray, Matthew	English
Mushik, Martin	English

NAME	SUBJECT
Musser, David	Senior Citizen Education
Myers Hyatt, Diana	Library
Myers, Richard	English
Nadeau, Bouchra	French
Nadelson, Matthew	English
Nafzgar, Sara	Speech Communication
Namekata, Douglas	Physical Education
Nanneman, Kathryn	English
Navarro, Nidia	Counseling
Naviland, Dulce	English
Nelson, Kristina	English
Newman, Ronald	Speech Communication
Ngo, Hai	Mathematics
Nguyen, Benny	Mathematics
Nguyen, Tim	Management
Nguyen, Tracy	Mathematics
Nguyen, Tung	Mathematics
Nichols, Robert	Humanities
Niswonger, Jerome	Business
Norris, Windy	Speech Communication
Norton, Kristen	Psychology
Noyes, Jenifer	Early Childhood Master Teacher
Nunn, Steven	Fire Technology
Nurick, Linda	English
Odien, Jeffrey	English
Ogbuchiekwe, Edmund	Geography
Okamoto, Tyler	English
Olds, Jennifer	English
Olin, Diane	Anatomy and Physiology
Olsen, Lyndsay	Senior Citizen Education
Olson, Mark	Dance
O'Neal, John	Computer Information Systems
Ortega, Jose	Physical Education
Orton, Renee	Speech Communication
Ostojic Covert, Slavica	Anatomy and Physiology
Ott, Taryn	Mathematics
Paat, Joel	Music
Page, Jennifer	Speech Communication
Pankowski, Franciszek	Mathematics
Papas, Constantine	English
Pardee, Justin	Computer Information Systems
Paredes, Luis	Spanish

NAME	SUBJECT
Paredes, Mark	Physical Education
Park, Steve	Mathematics
Parker, Richard	Mathematics
Parkinson, Robert	Computer Information Systems
Parsley, Martie	Speech Communication
Partridge, Jeffrey	Cosmetology
Pasaoa, Albert	Economics
Patton, Gary	Computer Applications & Office Technology
Paul, Emily	Senior Citizen Education
Pearson, Frank	Air Conditioning and Refrigeration
Pearson, Patrick	Theater Arts
Pedroja, Joy	English
Pehkonen, Laura	Computer Applications & Office Technology
Pendleton, Gary	English as a Second Language
Pentis, Carl	Business
Pereida, Arthur	Fire Technology
Perez, Ann	Oceanography
Perez, David	English
Perez, Eduardo	Sociology
Perez-Machon, Violeta	Spanish
Peterson, Frank	Business
Peterson, Janet	Early Childhood Education
Phun, Peter	Photography
Pinson, John	English
Plesko, Susan	English
Ploesch, Patricia	English
Poblet-Moreno, Ines	English as a Second Language
Podlesny, Bartlomiej	Mathematics
Ponder, Theodore	Culinary Arts
Pope, Laura	Cosmetology
Powers, Lisa	Preschool Associate Teacher
Preacher, Jon	Real Estate
Prince, Ellen	Dance
Prince, Gary	Computer Information Systems
Pulido, Jessica	Early Childhood Master Teacher
Qumsiya, John	Mathematics
Racataian, Cristian	Computer Information Systems
Racataian, Valentin	Mathematics
Rachal, Tracy	Reading
Rachele, Sharon	Anthropology
Rader, Robert	English as a Second Language
Radford, Tracie	Cosmetology

<u>NAME</u>	<u>SUBJECT</u>
Radtke, Wendy	Psychology
Rahman, Mustafizur	Mathematics
Rainey, Arthur	Computer Information Systems
Rainville, Lori	Cosmetology
Rajakone, Chrishantini	Economics
Ramalingam, Leah	Computer Applications & Office Technology
Ramirez, Candace	English
Ramirez, Edward	Administration of Justice
Ramirez, Javier	Art
Ramos, Juliana	Early Childhood Master Teacher
Ramseyer, Diana	English
Rangel, Antoinette	Early Childhood Master Teacher
Rangel, Francisco	Accounting
Rangel, Gladden	Reading
Rangel, Makeba	Reading
Rawley, James	English
Ray, Dorothy	Speech Communication
Raymond Harris, Patricia	Mathematics
Read, Patrick	Music
Redona, Jeff	Mathematics
Reed, Jeanine	English as a Second Language
Reed, Lawrence	English
Reid, Mary	Administration of Justice
Reina, Dorothy	History
Rende, Mehrnoush	Cosmetology
Riddell, Jeannette	English
Ridgel, Lynette	Preschool Associate Teacher
Ridley, Roger	History
Riggin Walden, Lisa	History
Riker, Arnold	Management
Riley, Ann	Business
Rini, Connie	Senior Citizen Education
Rivera, Christina	Early Childhood Master Teacher
Roberts, Allison	Mathematics
Roberts, Johnny	Air Conditioning and Refrigeration
Robinson, Jack	English
Robles, Antonette	Microbiology
Robles, Fred	Physical Education
Rodriguez, Lisa	Anthropology
Rodriguez, Nelky	English as a Second Language
Rodriguez, Paul	Mathematics
Rodriguez, Rebecca	Early Childhood Master Teacher

NAME	SUBJECT
Rodriguez, Sonia	Early Childhood Master Teacher
Rogers, David	Automotive Body Technology
Roman, Santos	Humanities
Romero, Michael	Humanities
Rosenberg, Donald	Speech Communication
Ross, Al	Real Estate
Rubino, Joseph	Counseling
Rubinoff, Martin	Physical Education
Russell, Christy	English
Russell, James	Biology
Russo, Rachele	Physical Education
Sadatmand, Kamal	Mathematics
Sadowski, Angela	Psychology
Saguar, Esther	Spanish
Salyer, Kimberly	Speech Communication
Samson, Danae	English
Sanchez, Lizbeth	Spanish
Sandiford, Anderson	English
Sargent, Marilyn	English
Sass, Margaret	Speech Communication
Sausser, Darrell	Music
Scarano, Robert	Music
Scharff, Mira	Physical Education
Schmidt, Steven	Music
Schnakenberg, Bryan	Physical Education
Schneidewind, Sandra	Dental Hygiene
Schoenbeck, Sara	Music
Schoepflin, Leann	Dental Hygiene
Schuh, Steven	Astronomy
Schwankle, David	English
Scott, Jonathan	Business
Scott, Ming-Yin	Accounting
Scott, Norman	Fire Technology
Scott-Coe, Jo	English
Scott-Coe, Justin	English
Seager, Yelena	Mathematics
Searcy, Janet	Medical Assisting
Sell, Jeremy	English
Sferrazza, Mary	Senior Citizen Education
Sharpe, Karen	Physical Education
Shaw, Richard	Music
Shefchik, Michael	Reading

NAME	SUBJECT
Shelton, Jeanna	Dance
Short, Christina	English
Siciliano Di Rende, Dana	English
Sidhum, Yehia	Mathematics
Sievers, Jerry	Automotive Body Technology
Silva, Lavista	Music
Simmons, Melissa	Early Childhood Master Teacher
Singh, Padam	Mathematics
Singh, Peggy	Physical Education
Skaggs, Ronald	Construction Technology
Skinner, Beth	Humanities
Sliva, Roger	Automotive Body Technology
Slott, Kazumi	Computer Information Systems
Smith, Andrew	Accounting
Smith, Kendall	English
Smith, Lisa	Cosmetology
Smith, Mercedes	Cosmetology
Smith, Patricia	Physical Education
Smith, Valerie	Guidance
Smothers, Tracey	Early Childhood Master Teacher
Smyth, Pamela	English
Snell, Lea	Physical Education
Snitker, Nicole	Dental Hygiene
Snow, Margaret	Business
Snow, Margaret	Real Estate
Snyder, Matthew	English
Solar, Valerie	English
Solorzano, Cesar	Spanish
Soltz, James	Administration of Justice
Soltz, Stephen	Fire Technology
Somers, Rita	English
Song, Mary	English
Soriano, Marc	Computer Information Systems
Sosta, Rachel	English
Soto, Nadia	Administration of Justice
Spies, Elizabeth	English
Stadick, Karen	Cosmetology
Staffanson, Lura	Early Childhood Education
Stark, Howard	Mathematics
Stephens, Heather	Theater Arts
Stevenson, Kathryn	English
Stinson, Grace	Speech Communication

<u>NAME</u>	<u>SUBJECT</u>
Stoddard, Gwendolyn	English as a Second Language
Stokes, Danielle	English
Stone, David	Engineering
Straczek, Nancy	Preschool Associate Teacher
Sturdivant, Dansby	Music
Sugars, John	Latin
Sullivan, John	English
Summers, Sue	Cosmetology
Sung, Mi Kyung	Speech Communication
Suzuki, Kevin	Physical Education
Swafford, William	Library
Swanson, William	Psychology
Swartout, Jacquelynne	Anthropology
Sweeney, Caren	Art
Swift, Starr	Air Conditioning and Refrigeration
Sydow, Erik	Business
Syphus, Harry	English
Talbert, Carmen	Computer Information Systems
Tarantino, Cheryl	English
Tattoo, Madeleine	Early Childhood Education
Taylor, Robert	Dental Technology
Tayyar, Rana	Biology
Tennies, Michael	Human Services
Thayer, Patrechi	Nursing
Tilton, Dennis	English
Tilton, Roger	Psychology
Timmermans, Lambertus	Mathematics
Ting, Lycretia	Mathematics
Tisdorn, Edvige	Physical Education
Tomaselli, Nancy	Cosmetology
Tombs, Terry	Anthropology
Torres, Marco	Biology
Tougas, David	English as a Second Language
Tougas, Lynette	English as a Second Language
Townsend, Norma	Music
Townsend, Toby	Philosophy
Tran Le, Jackie	Mathematics
Trinh, Tyler	Mathematics
Turner, Kimberly	English
Tyrrel, Carmen	Early Childhood Master Teacher
Ukpo, Theresa	Health Science
Valdez, Nicholas	English

<u>NAME</u>	<u>SUBJECT</u>
Valdezalvarez, Jorge	Mathematics
Van Osterhoudt, Patricia	English
Van Tine, Patricia	Healthcare Technician
Van Winkle, Dennis	Business
Vanden Berg, Shelly	Early Childhood Master Teacher
Vandermeiden, Sharon	Art
Vandewater, David	Mathematics
Vargo, Joseph	Journalism
Vasquez, Laura	English
Vega Sanchez, Mario	Community Interpreting
Vega, Eric	Sociology
Vejar, Irma	Spanish
Vennemann, Darlene	Business
Villasenor, Silvia	Health Science
Vu, Frances	Sociology
Waggoner, Jean	English as a Second Language
Waggoner, Jennifer	Dance
Wagner, Eric	English
Wagstaff, Jerrin	Art
Wahba, Renee	Physical Science
Walag, Stephen	Photography
Walker, Michael	Psychology
Walls, Laura	Spanish
Walsh, Sarah	Senior Citizen Education
Ward, Sharon	Early Childhood Education
Warden, Marine	Psychology
Waters, Madeleine	English
Watrous, James	Computer Information Systems
Watt, Catherine	English
Weaver, Sandra	Early Childhood Master Teacher
Webber, Diana	Dance
Weber, Herbert	Automotive Body Technology
Weber, Michele	Speech Communication
Wennbo, Amanda	Healthcare Technician
White, Audrey	Cosmetology
White, Debra	Speech Communication
White, Jerry	Physical Education
Wickers, Rodney	Business
Wilcoxson, Jacqueline	Psychology
Wiley, Duverick	Physical Education
Williams, Bruce	Computer Information Systems
Williams, Frances	Photography



<u>NAME</u>	<u>SUBJECT</u>
Williams, Maria	Culinary Arts
Williams, Mark	Automotive Body Technology
Williams, Richard	Computer Information Systems
Williams, Steven	Music
Williamson, Jarrod	Chemistry
Wilson Clark, Amy	English
Wilson, Gladys	Computer Applications & Office Technology
Wilson, Martena	Physical Education
Winsell, Emily	Early Childhood Master Teacher
Wintter-Williams, Marylin	English
Woodward, Paul	Nursing
Wrkich, James	Mathematics
Wylldestar, Cornelia	Reading
Yang, May	English
Yankee, Alan	Music
Yanni, Thomas	Humanities
Yao, Chui	Mathematics
Youtz, Vaughn	Photography
Zank, Lorraine	Physical Education
Zardkoohi, Sohrab	Culinary Arts
Zeeb, John	Psychology
Zeller, Michael	Mathematics
Zentgraf, Bonita	Early Childhood Education
Zmudka, Susan	Healthcare Technician
Zoumbos, Nickolas	Real Estate
Zurita, Marcial	Mathematics

<b>Activity</b>	<b>Name</b>
Assistant Baseball Coach	Rudolph Arguelles
Assistant Baseball Coach	Martin Rubinoff
Assistant Basketball Coach (50%)	Joseph Huff
Assistant Basketball Coach (50%)	Dwayne Williams
Assistant Basketball Coach	Jerry White
Assistant Football Coach	Steve Sigloch
Assistant Football Coach	Mark Paredes
Assistant Football Coach	Binky Benton
Assistant Football Coach	Mike Breyer
Assistant Football Coach	Michael Richey
Assistant Football Coach	Jason McMains
Assistant Football Coach	Dan Castanon
Assistant Football Coach	Jeff Davis
Assistant Football Coach	Michael Kelley
Assistant Football Coach	Dan Barlage
Assistant Soccer Coach	Jose Moreno
Assistant Soccer Coach	Jennifer Stolle
Assistant Softball Coach	Jose Ortega
Assistant Swimming Coach	Douglas Finfrock
Assistant Swimming Coach	Richard Hass
Assistant Swimming Coach	James Adams
Assistant Track Coach	Duverick Wiley
Assistant Track Coach	Damien Smith
Assistant Track Coach	Edward Fuentes
Assistant Track Coach	Jason Carpenter
Assistant Track Coach	Abderrahmana Marcelli
Head Volleyball Coach	Edvig Tisdom
Assistant Volleyball Coach	LaVel Tisdom
Assistant Water Polo Coach	Jason Northcott
Assistant Water Polo Coach	Douglas Finfrock
Assistant Director of Athletics	Clara Lowden
Strength Coach	Mark Paredes

Activity	Name	No. of Hours
Head Baseball Coach	John Smith	180
Head Cross Country Coach	James McCarron	160
Head Cross Country Coach	Michael Barbee	160
Head Volleyball Coach	Edvig Tisdom	160
Head Baseball Coach	Dennis Rogers	160
Head Basketball Coach	Alicia Berber	160
Head Softball Coach	Michelle Daddona-Moya	160
Head Swimming and Water Polo Coach	David Almquist	160
Head Football Coach	William Brown	160
Assistant Football Coach	Steven Sigloch	120
Assistant Football Coach	Mark Paredes	120
Assistant Football Coach	Binkey Benton	90
Assistant Football Coach	Dennis Brown	90
Assistant Football Coach	Mike Bryer	90
Assistant Football Coach	Dan Castanon	90
Assistant Football Coach	Dan Barlage	90
Assistant Football Coach	Jeff Davis	90
Assistant Football Coach	Michael Kelley	90
Assistant Football Coach	Jason McMains	90
Assistant Football Coach	Michael Richey	90
Head Golf Coach	Dennis Kahn	80
Head Soccer Coach	Francisco Melgarejo	80
Head Soccer Coach	Lynsey Jalayer	80
Head Tennis Coach	William Elton	80
Head Tennis Coach	Nikki Bonzoumet	80
Head Water Polo Coach	Richard Hass	80
Head Swimming Coach	Tom Borden	80

DELORES MIDDLETON'S  
SABBATICAL LEAVE REQUEST  
FOR SPRING 2008

RIVERSIDE COMMUNITY COLLEGE DISTRICT

SABBATICAL LEAVE REQUEST FORM

FACULTY MEMBER Delores Middleton

DEPARTMENT Health Human and Public Services

DATES AND DURATION OF SABBATICAL LEAVE REQUESTED:

(Review Article XIII, Section M of the Agreement between the Riverside Community College District and the Riverside Community College Chapter CTA/NEA for details.)

     FULL YEAR'S LEAVE FOR \_\_\_\_\_  
(70% REGULAR SABBATICAL LEAVE)

     FULL YEAR'S LEAVE FOR \_\_\_\_\_  
(100% SPECIAL SABBATICAL LEAVE)

  X   SEMESTER LEAVE FOR Fall 2007 or Spring 2008  
(100% SEMESTER SABBATICAL LEAVE)

     RETURN TO INDUSTRY LEAVE FOR \_\_\_\_\_

ABSTRACT OF PURPOSE OF SABBATICAL LEAVE:

To complete the research for my dissertation on providing an opportunity to improve services to students in the Riverside Community College District by achieving a greater understanding of their academic needs in specialized programs and to promote better student outcomes

Complete this form and the top section of the Sabbatical Leave Request form along with your draft per the Sabbatical Leave Proposal Guidelines. (See attached page).

Submit to the *Office of Institutional Effectiveness* by *February 15* for the following academic year and by *May 15* for the following spring semester only.

A "Certificate of Health" signed by physician must accompany this application (Article XIII, M,3,d). Please be aware that a Sabbatical Leave Bond will be required following Board approval.

Sabbatical Leave Proposal  
Re: Delores Middleton, Associate Professor

I. Overview of purpose and Content

The purpose of this sabbatical leave is to provide an opportunity to improve services to students in the Riverside Community College District by achieving a greater understanding of their academic needs in specialized programs, to promote better student outcomes. The Physician Assistant Program has experienced a recent decline in physician assistant students percentage pass rate on the Physician Assistant National Certifying Examination (PANCE) as well as an increase in the student attrition rate in the program. Other programs in the Department of Health, Human and Public Services are having similar experiences with attrition. The lack of educational preparedness of students in these programs contributes to lack of successful student outcomes. Identifying key predictors for student success in highly specialized programs will provide insight for these programs as the programs plan curriculum geared for educating students from educationally diverse backgrounds. The District's admission policy ensures equity in access, but this process does not guarantee diversity in student outcomes. Successful completion of these programs leads to attainment of high paying professional careers that will advance the socioeconomic status of the students, thereby enhancing their lifestyles and providing resources for themselves and the community. It is therefore, important that these programs understand the needs of the students and implement support services that will help students in these programs be successful.

I have completed the academic course work for my doctoral degree at the University of Southern California Rossier School of Education. My research topic is two fold: 1). Identifying key indicators that predict student success, and 2). Assessing program effectiveness using the Equity Scorecard .

I am requesting a sabbatical leave for one semester to complete the research for my dissertation. I believe that the information learned from this research will benefit all health science programs in the District.

A. Goals of the Sabbatical Leave

The goal of the sabbatical leave is to complete the research necessary to:

- a. identify barriers to student success
- b. identify student support services that will promote student success
- c. validate the need for curriculum changes to promote equity in student outcomes

B. Activities to Meet the Goals

Engage in data analyzes necessary to investigate the research proposal.

II. Outcomes of the Sabbatical Leave

At the completion of this sabbatical leave I will be able to do the following:

1. Validate the admission criteria used to enroll students in the PA program.
2. Identify key indicators that predict students' success in specialized academic health programs.
3. Recognized student support services that will support student success once indicators have been identified.
4. Identify student support services in the health science program in the Department of Health Human and Public Services that will promote equity in student outcomes.
5. Document a correlation between access and equity in outcomes.
6. Recommend curriculum changes that promote equity in outcomes.

SALARY SCHEDULE FOR CLASSIFIED EMPLOYEES  
EMPLOYED AS NEEDED

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Lily Golondzinier	Clerical, Hourly	07/01/07-06/30/08	21-6
Linda Johnson	Clerical, Hourly	07/01/07-06/30/08	16-9
Dorothy Cedano	Clerical, Substitute	07/01/07-06/30/08	13-1
Vidal Vargas	Clerical, Substitute	07/01/07-11/30/07	16-3
Pedro Arballo	Custodial, Substitute	07/01/07-06/30/08	13-1
Lisa Deharo	Custodial, Substitute	07/01/07-06/30/08	13-1
Paul Gamboa	Custodial, Substitute	07/01/07-06/30/08	13-1
Paula Howard-Williams	Custodial, Substitute	07/01/07-06/30/08	13-1
Edmund Martinez	Custodial, Substitute	07/01/07-06/30/08	13-1
Charles McManaway	Custodial, Substitute	07/01/07-06/30/08	13-1
Margarita Medina de Cervantes	Custodial, Substitute	07/01/07-06/29/08	13-1
Treve Minnifield	Custodial, Substitute	07/01/07-06/30/08	13-1
Judith Rubi	Custodial, Substitute	07/01/07-06/29/08	13-1
Margarita Sumauno Rodriguez	Custodial, Substitute	07/01/07-06/29/08	13-1
David Tinoco-Garibay	Custodial, Substitute	06/15/07-06/30/07	13-1
Ruben Zarate	Custodial, Substitute	07/01/07-06/30/08	13-1
Roberto Curiel	Groundsperson, Substitute	07/01/07-06/30/08	14-1
Irineo Esquivel, Jr.	Groundsperson, Substitute	07/01/07-06/29/08	14-1
Jorge Esquivel	Groundsperson, Substitute	07/01/07-06/30/08	14-1
Jose Frias-Ponce	Groundsperson, Substitute	07/01/07-06/30/08	14-1
Manuel Moreno	Groundsperson, Substitute	07/01/07-06/29/08	14-1
Antonio Salazar	Groundsperson, Substitute	07/01/07-06/30/08	14-1
Marc Carbajal	Maintenance Helper, Substitute	07/01/07-06/30/08	18-1
Rafael Alvarez	Senior Toolroom Attendant, Sub.	07/01/07-06/30/08	16-1
Matt Hutcheson	Senior Toolroom Attendant, Sub.	07/01/07-06/30/08	16-1

EMPLOYED AS NEEDED

SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Holly Bow	Academy Coordinator	07/01/07-06/30/08	\$25.00/hour
Stephen Soltz	Academy Coordinator	07/01/07-06/30/08	\$25.00/hour
Thomas Ybarra	Academy Coordinator	07/01/07-06/30/08	\$25.00/hour
Joshua Cool	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Patrick Doran-Sheeran	Accompanist III	07/01/07-06/30/08	\$15.00/hour



EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Sean Fitzpatrick	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Gabriel Hartman	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Jerome Henderson	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Brady Kerr	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Gregory Nabours	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Chad Ohlheiser	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Paul Pabian	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Wendi Turk	Accompanist III	07/01/07-06/30/08	\$15.00/hour
Leslie Brown	Art Gallery Coordinator	07/01/07-06/30/08	\$25.00/hour
Douglas Finrock	Assistant Pool Manager	07/02/07-08/24/07	\$10.500/hour
Violette Kjeldgaard	Box Office Specialist	07/01/07-06/30/08	\$13.00/hour
David Almquist	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Michael Barbee	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Robert Benton	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Alicia Berber	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Nikki Bonzoumet	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Thomas Borden	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Michael Breyer	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Dennis Brown	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
William Brown	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Michelle Daddona-Moya	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Jeffrey Davis	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
William Elton	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Richard Hass	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Lynsey Jalayer	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Dennis Kahn	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Michael Kelley	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
James McCarron	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Jason McMains	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Francisco Melgarejo	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Mark Paredes	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Dennis Rogers	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Steven Sigloch	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
John Smith	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Edvig Tisdom	Coaches, Summer Activities	07/01/07-08/31/07	\$17.54/hour
Adriana Catalan	Communication Assistant	07/01/07-06/30/08	\$7.75/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Constantino Gonzalez, Jr.	Communication Assistant	07/01/07-06/30/08	\$7.75/hour
Jacob Leung	Communication Assistant	07/01/07-06/30/08	\$7.75/hour
Kymberly Perkins	Communication Assistant	07/01/07-06/30/08	\$7.75/hour
Helina Alvarez	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Douglas Beason, Sr.	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Jana Brooks-Passalaqua	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Armanda Castelazo	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Garland Cogburn	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Erin Cook	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Leon Culpepper	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Jose Dassow	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Frank DeCuire	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Josefa Diaz	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Jacqueline Duran	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Yadira Duran	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Henry Funderburk	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Salvador Gomez	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Irick Hale	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Melvin Harrison	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Sandra Henes	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Ryan Henry	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Aubree Hernandez	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Adelina Inzunza	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Angelo Jackson	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Zana Kleveno	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Timothy Lybbert	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Eleanor-Mae Johnson	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Raymond Magana	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Bayron Meneses	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Valeree Metroka	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Terri Muckelroy	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Cynthia Navarro	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Michael Ochoa	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Michael Paaluhi	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Dana Panos	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Ismail Saidahmad	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Joseph Sanchez	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Kimberly Simpson	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Damien Smith	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Dustin Smith	Community Service Officer	07/01/07-06/30/08	\$14.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Chad Stokes	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Rodrigo Uriarte	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Sylvia Valentines	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Mazetta Waites	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Sirbrinna Waldrop	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
John Wilbur	Community Service Officer	07/01/07-06/30/08	\$14.00/hour
Andrew Davis	Computer Operator	07/01/07-06/30/08	\$15.00/hour
David Greenwalt	Computer Operator	07/01/07-06/30/08	\$15.00/hour
John Greenwalt, Jr.	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Denise Hernandez	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Pangmee Heu	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Shirly Ignatius	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Christopher Kellerymeyer	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Joseph Perez	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Raina Porras	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Eric Wright	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Joseph Zadeh	Computer Operator	07/01/07-06/30/08	\$15.00/hour
Christopher Barriga	Computer Technician	07/01/07-06/30/08	\$10.00/hour
James Bow	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Andy Contreras	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Oscar Gonzalez	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Gary Jones	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Albert Lee	Computer Technician	07/01/07-06/30/08	\$10.00/hour
James McCafferty	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Edgar Mojica	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Owen Ou	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Hong Tang	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Ya Wai	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Alex Zadeh	Computer Technician	07/01/07-06/30/08	\$10.00/hour
Tanisha French	Contract Trainer Aide II	07/01/07-06/30/08	\$8.75/hour
Christina Jaramillo	Contract Trainer Aide II	07/01/07-06/30/08	\$8.75/hour
Linda McNeill-Fields	Contract Trainer Aide II	07/01/07-06/30/08	\$8.75/hour
Alain Veylit	Contract Trainer Aide II	07/01/07-06/30/08	\$8.75/hour
Shauna Allison	Contract Trainer V	07/01/07-06/30/08	\$50.00/hour
Joyce Baker	Contract Trainer V	07/01/07-06/30/08	\$50.00/hour
Yolanda Manney	Contract Trainer V	07/01/07-06/30/08	\$50.00/hour
Alma Sanchez	Contract Trainer V	07/01/07-06/30/08	\$50.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Castella Ysaguirre	Contract Trainer V	07/01/07-06/30/08	\$50.00/hour
Pedro Arballo	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Adam Bendix	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Lisa Deharo	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Paul Gamboa	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Paula Howard-Williams	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Edmund Martinez	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Charles McManaway	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Margarita Medina de Cervantes	Custodial Assistant	07/01/07-06/29/08	\$12.50/hour
Treve Minnifield	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Judith Rubi	Custodial Assistant	07/01/07-06/29/08	\$12.50/hour
Margarita Sumauno Rodriguez	Custodial Assistant	07/01/07-06/29/08	\$12.50/hour
David Tinoco-Garibay	Custodial Assistant	06/15/07-06/30/07	\$12.50/hour
Ruben Zarate	Custodial Assistant	07/01/07-06/30/08	\$12.50/hour
Robert Backes	Detective/Investigator	07/01/07-06/30/08	\$25.00/hour
John Nelson	Detective/Investigator	07/01/07-06/30/08	\$25.00/hour
Raul Canizales	Dispatch Clerk	07/01/07-06/30/08	\$8.00/hour
Mark Delfin	Dispatch Clerk	07/01/07-06/30/08	\$8.00/hour
Griffith Fuller, Jr.	Dispatch Clerk	07/01/07-06/30/08	\$8.00/hour
Jesus Guzman	Dispatch Clerk	07/01/07-06/30/08	\$8.00/hour
Lisa Herrera	Dispatch Clerk	07/01/07-06/30/08	\$8.00/hour
Diego Sanchez	Dispatch Clerk	07/01/07-06/30/08	\$8.00/hour
Robert Richards	Educational Assistant	07/01/07-06/30/08	\$7.50/hour
Bruce Curnow	Evaluator, AOJ	07/01/07-06/30/08	\$10.00/hour
Robert Epps	Evaluator, AOJ	07/01/07-06/30/08	\$10.00/hour
Jesse Marquez	Evaluator, AOJ	07/01/07-06/30/08	\$10.00/hour
Jennifer Ontiveros	Evaluator, AOJ	07/01/07-06/30/08	\$10.00/hour
Patrick Clark	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Yanira Cordero	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Yolanda Davis	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
John Hill, III	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Quoc Ho	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Lillian Howard	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Ryan Liddle	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Randy Lillard	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Janina Luczkiewicz	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Maria Martinez	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Cinta Moore	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Lucrecia Munoz	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Leonor Ortiz	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Luz Reyes	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Marcella Rodriguez	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Gladys Rusco	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Leticia Sandoval	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Betty Schopen	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Kevin Smith	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Marcella Vargas	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Mary Vargas	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Joel Vasquez	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Rosetta Woodard	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Janet Young	Food Service Assistant	07/01/07-06/30/08	\$9.00/hour
Jaclyn Dierking	Gallery Assistant	07/01/07-06/30/08	\$10.00/hour
Richard Angulo	Grant Facilitator	07/01/07-06/30/08	\$40.00/hour
Loretta Arenas	Grant Facilitator	05/01/07-06/30/07	\$40.00/hour
Loretta Arenas	Grant Facilitator	07/01/07-06/30/08	\$40.00/hour
Marian Chichioco	Grant Facilitator	07/01/07-06/30/08	\$40.00/hour
Susana Hernandez	Grant Facilitator	07/01/07-06/30/08	\$40.00/hour
Margaret Robles	Grant Facilitator	07/01/07-06/30/08	\$40.00/hour
Cynthia Chavez	Grant Project Ed. Trainer I	07/01/07-06/30/08	\$25.00/hour
Ian Smith	Grant Project Technician	07/01/07-06/30/08	\$20.00/hour
Roberto Curiel	Grounds Assistant	07/01/07-06/30/08	\$13.00/hour
Irineo Esquivel, Jr.	Grounds Assistant	07/01/07-06/29/08	\$13.00/hour
Jorge Esquivel	Grounds Assistant	07/01/07-06/30/08	\$13.00/hour
Jose Frias-Ponce	Grounds Assistant	07/01/07-06/30/08	\$13.00/hour
Manuel Moreno	Grounds Assistant	07/01/07-06/29/08	\$13.00/hour
Antonio Salazar	Grounds Assistant	07/01/07-06/30/08	\$13.00/hour
Carlos Carrio	Health Services Facilitator	07/01/07-06/30/08	\$42.05/hour
Carlos Bronsal	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Arturo Cabrera	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Alexander Cardullo	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Anna Egenes	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Erin Hornbeck	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Evelyn Jaramillo	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Erica Kimble	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Augusta Nelson	Instructional Aide I	08/13/07-06/30/08	\$7.50/hour
Brandon Nichols	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Daniel Schultz	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Amy Struxness	Instructional Aide I	07/01/07-06/30/08	\$7.50/hour
Mark Anderson	Instructional Aide II	08/01/07-06/30/08	\$8.05/hour
Andy Au	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Jay Barillaro	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Brandon Barrow	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Frank Bell	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Michael Botts	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Tricia DeLosReyes	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
David Gonzalez	Instructional Aide II	08/01/07-06/30/08	\$8.05/hour
Daniel Hodges	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Abria Hoskins	Instructional Aide II	08/01/07-06/30/08	\$8.05/hour
Miguel Isarraraz	Instructional Aide II	08/01/07-06/30/08	\$8.05/hour
Maggie Martinez	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Bryan Mesina	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Danielle Misa	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Alexander Morris	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Bethany Myers	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Christian Poleynard	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Angie Rodriguez	Instructional Aide II	08/01/07-06/30/08	\$8.05/hour
Erick Rodriguez Escobedo	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Uziel Saucedo	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Karen Shelton	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Joseph Skelley	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Michelle Smith	Instructional Aide II	08/01/07-06/30/08	\$8.05/hour
Heather Steffani	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Timothy Underwood	Instructional Aide II	07/01/07-06/30/08	\$8.05/hour
Devereaux Aboudara	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Anthony Albrecht	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Nancy Dant	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Maria DeGrande	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Christopher Jacobsmeyer	Instructional Aide III	09/01/07-06/12/08	\$8.75/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Daniel Lambros	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Alan Mason	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Norma Ostrander	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Rasheed Richardson	Instructional Aide III	07/23/07-06/30/08	\$8.75/hour
Marques Scarborough	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Kristina Wessell	Instructional Aide III	07/01/07-06/30/08	\$8.75/hour
Zeru Isaac	International Trade Assistant	07/01/07-12/31/07	\$11.38/hour
Jeannine Deloye	Interpreter Apprentice	07/01/07-06/30/08	\$11.00/hour
Kjersti Berry	Interpreter I	07/01/07-06/30/08	\$18.00/hour
Serah Duffy	Interpreter I	07/01/07-06/30/08	\$18.00/hour
James Hassan	Interpreter I	07/01/07-06/30/08	\$18.00/hour
Maria Herreria	Interpreter I	07/01/07-06/30/08	\$18.00/hour
Joseph Lopez	Interpreter I	07/01/07-06/30/08	\$18.00/hour
Consuelo Martinez	Interpreter I	07/01/07-06/30/08	\$18.00/hour
Scott Stogner	Interpreter I	07/01/07-06/30/08	\$18.00/hour
Arlyne Witczak	Interpreter I	07/01/07-06/30/08	\$18.00/hour
Eric Auman	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Debra Bain	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Alexander Baldwin	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Jeffrey Cranfill	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Clarie Cruz	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Lauren Frankel	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Denise Hamilton	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Heather Hillhouse	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Tami Hohmann	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Sandra Laird	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Mark McCrory	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Joshua Miller	Interpreter II	07/01/07-06/30/08	\$23.00/hour
Jennifer Sogolow-Smith	Interpreter II	07/01/07-06/30/08	\$27.00/hour
Rachel Anderson	Interpreter III	07/20/07-06/30/08	\$27.00/hour
Debbie Barber	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Zachary Barber	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Joseph Bates	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Amy Bennett	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Melinda Coffman	Interpreter III	07/01/07-06/30/08	\$27.00/hour
John Cogswell	Interpreter III	07/01/07-06/30/08	\$27.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Candace Davider	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Lacy Fithian	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Tracey Huguley	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Sharon Jackson	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Hiroko Komori	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Matthew Marquis	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Dinah Minkler	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Athena Rees	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Michael Skamnes	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Julie Templin	Interpreter III	07/01/07-06/30/08	\$27.00/hour
Huda Abdelmageed	Lab Aide I	07/01/07-06/30/08	\$7.50/hour
J. Baker	Lab Aide II	07/01/07-06/30/08	\$10.00/hour
Marti Ballard	Lab Aide II	07/01/07-06/30/08	\$10.00/hour
Ibrahim El Amin	Lab Aide II	07/01/07-06/30/08	\$10.00/hour
Arthur Koertz	Lab Aide II	09/01/07-06/12/08	\$10.00/hour
Lyneet Morales	Lab Aide II	07/01/07-06/30/08	\$10.00/hour
David Pittman	Lab Aide II	09/01/07-06/12/08	\$10.00/hour
Caitlin Ryan	Lab Aide II	07/01/07-06/30/08	\$10.00/hour
Jesse Shelley	Lab Aide II	07/01/07-06/30/08	\$10.00/hour
Nancy Straczek	Lab Aide II	07/01/07-06/30/08	\$10.00/hour
Casey Finfrock	Lifeguard (Advanced)	07/02/07-08/24/07	\$9.00/hour
Tanya Acevedo	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Kelsie Arnold	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Daniel Bauerlein	Lifeguard (Instructor)	06/25/07-06/30/07	\$8.00/hour
Daniel Bauerlein	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Zoran Dragomirovic	Lifeguard (Instructor)	06/25/07-06/30/07	\$8.00/hour
Zoran Dragomirovic	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Katelyn Janke	Lifeguard (Instructor)	06/25/07-06/30/07	\$8.00/hour
Katelyn Janke	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Thomas Kocher	Lifeguard (Instructor)	06/25/07-06/30/07	\$8.00/hour
Thomas Kocher	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Christopher Knowles	Lifeguard (Instructor)	06/25/07-06/30/07	\$8.00/hour
Christopher Knowles	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Justin Peach	Lifeguard (Instructor)	06/25/07-06/30/07	\$8.00/hour
Justin Peach	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Emma Pidgeon	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Jasmine Schnakenberg	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour



EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Traci Smith	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Tiffany Tai	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Lizvette Tijerina	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Dayna VanGorder	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Rebecka Waters	Lifeguard (Instructor)	07/02/07-08/24/07	\$8.00/hour
Marc Carbajal	Maintenance Assistant	07/01/07-06/30/08	\$16.00/hour
Shanell Davis	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Kendra Green	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
David Haguewood	Matriculation Assistant I	07/16/07-06/30/08	\$9.00/hour
Marquis Harvey	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Holland Heese	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Brian Kaminskas	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Glecy Lua	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Richard Murrell	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Madison Romero	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Nicole Rose	Matriculation Assistant I	07/01/07-06/30/08	\$9.00/hour
Diana Carrillo	Matriculation Assistant II	07/01/07-06/30/08	\$9.50/hour
Christina Cochran	Matriculation Assistant II	07/01/07-06/30/08	\$9.50/hour
Brian Kaminskas	Matriculation Assistant II	07/01/07-06/30/08	\$9.50/hour
Fernando Marin	Matriculation Assistant II	07/01/07-06/30/08	\$9.50/hour
Fatima Sims	Matriculation Assistant II	07/01/07-06/30/08	\$9.50/hour
Vanessa Acosta	Matriculation Assistant III	07/01/07-06/30/08	\$10.00/hour
Jason Glick	Matriculation Assistant III	07/01/07-06/30/08	\$10.00/hour
Branden Hansen	Matriculation Assistant III	07/01/07-06/30/08	\$10.00/hour
Abigail Papa	Matriculation Assistant III	07/01/07-06/30/08	\$10.00/hour
Antoinette Rowley	Matriculation Assistant III	07/01/07-06/30/08	\$10.00/hour
Alexis Salinas	Matriculation Assistant III	07/01/07-06/30/08	\$10.00/hour
Jacqueline Terriquez	Matriculation Assistant III	07/01/07-06/30/08	\$10.00/hour
Mariesa Acosta	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Tamara Allen	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Crystal Alvarado	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Pedro Arballo	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Joann Banks	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Andrea Borja	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Miranda Borrello	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Maria Bueno	Office Assistant I	07/01/07-06/30/08	\$9.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Ellice Burks	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Melody Cartagena	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Valerie Castro	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Carla Chasey	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Maung Ching	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Vlanna Church	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Dora Cifuentes de Cuz	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Saundra Coleman	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Thomas Edison	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Jade Flenna	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Jorge Flores	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Melinda Flores	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Mari Gabra	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Vanessa Gasso	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Alexander Gomez	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Andrew Graham	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Marlene Guillen	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Maria Hernandez	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Salvador Herrera	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Jennifer Heyde	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Brittney Hoover	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Morgan Huskey	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Rosario Jimenez	Office Assistant I	07/01/07-06/15/08	\$9.00/hour
Kelli Kaiser	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Christopher Kollar	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Jamie Konye	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Aleksandra Kyoseva	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Lorraine LeFaivre	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Roger Leitao	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Norma Lopez	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Roxana Lopez	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Roberto Martinez	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Devin McLaughlin	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Twyla Miles	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Carolyn Morse	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Peter Naggi	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Kanisha Neal	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Jennifer Noyes	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Elizabeth Ochoa	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Jacob Perkio	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Aaron Petroff	Office Assistant I	07/01/07-06/30/08	\$9.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Jean Peyrefitte	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Lorena Prieto	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Haylee Qualls	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Krystle Ruiz	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Maria Ruiz	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Sharlene Segura	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Erin Serrato	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Weslaynne Silva	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Clifton Simon	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Danelle Smith	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Roxanne Suarez	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Toshu Takamaru	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Christopher Thompson	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Raekisha Thornton	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Joshua Tordai	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Jane Wairimu	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Alexis Wiest	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Isabel Zhang	Office Assistant I	07/01/07-06/30/08	\$9.00/hour
Anthony Albrecht	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Christian Aviles	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Marti Ballard	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Heather Barkley	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Trina Blair	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Jason Blake	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Ashley Broussard	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Gregory Brown	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Christina Cervantes	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Kristin Clark	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
James Coats	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
April Coke	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
John Czimbai	Office Assistant II	07/01/07-06/01/08	\$10.50/hour
Raquel Delgado	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Gloria Evans	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Amanda Fichtner	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Holly Gonzalez	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Lorraine Grippin	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Jennifer Hickey	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Alexander Huerta	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Ted Jackson, III	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Andre Jones	Office Assistant II	07/01/07-06/30/08	\$10.50/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Edward Junsay	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Karynn Kirby	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Carol Kuehnel	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Daniel Lambros	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Maryum Malika	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Steven Martin	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Jimmy Martinez	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Linda Martinez	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Maggie Martinez	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Elizabeth Ochoa	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Jose Ortega	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
April Painter	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Christel Perez	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Susana Perez	Office Assistant II	07/01/07-08/31/07	\$10.50/hour
Brandy Robb	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Kaylee Ruston	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Alicia Silva	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Natalie Strickland	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Gregory Tamayo	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Dana Tate	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Gregory Valenzuela	Office Assistant II	08/01/07-06/30/08	\$10.50/hour
Shannon Valenzuela	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Roxanna Vannatta	Office Assistant II	07/01/07-06/29/08	\$10.50/hour
Johanna Vargas	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Francisco Vazquez	Office Assistant II	07/01/07-06/30/08	\$10.50/hour
Chantel Alvarez	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Marti Ballard	Office Assistant III	05/29/07-06/30/07	\$12.50/hour
Marsha Brown	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Christina Cervantes	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Donna Dery	Office Assistant III	07/18/07-06/30/08	\$12.50/hour
Michael Evans	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
April Franklin	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Tammy Gaboury	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Steven Gonzalez	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Christina Heredia-Reuther	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Jenelle Herman	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Kim Jermain	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Brian Laws	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Marci Llanos	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Nadia Mahar	Office Assistant III	07/01/07-06/30/08	\$12.50/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Nishad Marathe	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Dawn Martin	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Gail McCarthy	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Yolanda Parker	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Stefanie Perez	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Mayeen Quader	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Kathryn Rios	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Mark Robinson	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Mary Smith	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Jeffrey Taylor	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Anthony Thompson	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Lauren Whitlock	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Soutsakhone Xayaphanthong	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Katherine Young	Office Assistant III	07/01/07-06/30/08	\$12.50/hour
Natalie Aceves	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Dorinda Aikens	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Cynthia Alcantar	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Cherry Anabo	Office Assistant IV	07/02/07-06/30/08	\$14.00/hour
Avani Bhatia	Office Assistant IV	07/01/07-08/31/07	\$14.00/hour
Froke Blessum	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Susan Bramlett	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Cindy Cave	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Claudia Florido	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Sylvia Fort	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Mark Gonzales	Office Assistant IV	07/01/07-08/31/07	\$14.00/hour
Evelyn Gonzalez	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Sonia Gonzalez	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Towanda Jordan	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Violette Kjeldgaard	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Linda Myers	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Gabriela Ramirez	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Annette Ramsey	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Sharlena Segura	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Charissa Six	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Kristina Six	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Linda Spencer	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Heather Steele	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Sandra Tapia	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Christopher Thompson	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Ruth Vaughn	Office Assistant IV	07/01/07-08/31/07	\$14.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Bianca Vidales	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Monica Villegas	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Barbara Williams	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Danyelle Wilson	Office Assistant IV	07/01/07-06/30/08	\$14.00/hour
Juan Alvarez	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Rebecca Blake	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Jeremy Curteman	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Alicia DiLeo	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Marshel Helsper	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Lisa Horn	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Gilbert Lee	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Shannon Luster	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Nathaniel Manzano	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Jimmy Martinez	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Ian McLaughlin	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Ana Marie Munoz	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Sophia Rocha	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Rene Valdez	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Heidi Velarde	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Sara Villalta	Office Clerk	07/01/07-06/30/08	\$7.50/hour
Ian Clemente	Operations Clerk	07/01/07-06/30/08	\$7.50/hour
Samer Halabi	Operations Clerk	07/01/07-06/30/08	\$7.50/hour
Susan Lo	Operations Clerk	07/01/07-06/30/08	\$7.50/hour
Ashley Martinez	Operations Clerk	07/01/07-09/30/07	\$7.50/hour
Morgan Parent	Operations Clerk	07/01/07-09/30/07	\$7.50/hour
Christalyn Thomas	Operations Clerk	07/01/07-06/30/08	\$7.50/hour
Sarah Tomlinson	Operations Clerk	07/01/07-06/30/08	\$7.50/hour
Armando Villanueva	Operations Clerk	07/01/07-06/30/08	\$7.50/hour
Johnny Vongdeuane	Operations Clerk	07/01/07-06/30/08	\$7.50/hour
Frances Williams	Photographer II	07/01/07-06/30/08	\$15.00/hour
Jody DeLaRosa	Photographer III	07/01/07-06/30/08	\$20.50/hour
Maria Salas	Production Printer II	07/01/07-06/30/08	\$11.50/hour
Laura Estrada	Registered Nurse I	07/01/07-06/30/08	\$30.00/hour
Gilbert Gardiner	Registered Nurse I	07/01/07-06/30/08	\$30.00/hour
Robin Riddle-Van Geest	Registered Nurse I	07/01/07-06/30/08	\$30.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Gayle Wendt	Registered Nurse I	07/01/07-06/30/08	\$30.00/hour
Debra Almquist	Registered Nurse II	07/01/07-06/30/08	\$32.00/hour
Mildred Cooper	Registered Nurse II	07/01/07-06/30/08	\$32.00/hour
Clarice Flower	Registered Nurse II	07/01/07-06/30/08	\$32.00/hour
Jeanne Herrick	Registered Nurse II	07/01/07-06/30/08	\$32.00/hour
Jan Horowitz-Flournoy	Registered Nurse II	07/01/07-06/30/08	\$32.00/hour
Linda Griffith	Registered Nurse II	07/01/07-06/30/08	\$32.00/hour
Susan Tarcon	Registered Nurse II	07/01/07-06/30/08	\$32.00/hour
Judith Baxter	Registered Nurse III	07/01/07-06/30/08	\$35.00/hour
Christie Dunnigan	Registered Nurse III	07/01/07-06/30/08	\$35.00/hour
Jan Horowitz-Flourney	Registered Nurse III	07/01/07-06/30/08	\$35.00/hour
Melissa Fassbinder	RN IV/Nurse Practitioner	07/01/07-06/30/08	\$45.00/hour
Chinye Ogbuchiekwe	RN IV/Nurse Practitioner	07/01/07-06/30/08	\$45.00/hour
Fabiola Sianturi	RN IV/Nurse Practitioner	07/01/07-06/30/08	\$45.00/hour
Yxstian Gutierrez	Research Intern	07/01/07-12/06/07	\$14.22/hour
Joshua Hardina	Research Intern	07/01/07-08/23/07	\$14.22/hour
Maha Ibrahim	Research Intern	07/01/07-06/30/08	\$14.22/hour
Alma Lopez	Research Intern	07/01/07-08/23/07	\$14.22/hour
Curtis Custard	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
Jonathan German	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
Daniel Hect	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
Mark Hoover	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
Eddie Morales	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
Joseph Morris	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
James Richards	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
Lee Trevino	Reserve College Police Officer	07/01/07-06/30/08	\$11.18/hour
Jeston Aldrete	Role Player	07/01/07-06/30/08	\$7.50/hour
Bruce Allen	Role Player	07/30/07-06/30/08	\$7.50/hour
Linda Allen	Role Player	07/01/07-06/30/08	\$7.50/hour
Gregory Bordeau	Role Player	07/01/07-06/30/08	\$7.50/hour
Ricky Bullock, Jr.	Role Player	07/01/07-06/30/08	\$7.50/hour
Evelyn Gonzalez	Role Player	07/01/07-06/30/08	\$7.50/hour
Cheri Kelley	Role Player	07/01/07-06/30/08	\$7.50/hour
Kenneth Kelley	Role Player	07/01/07-06/30/08	\$7.50/hour
Manuel Olivas	Role Player	07/01/07-06/30/08	\$7.50/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Deena Tasch	Role Player	07/01/07-06/30/08	\$7.50/hour
Charles Wolters	Role Player	07/01/07-06/30/08	\$7.50/hour
Rachelle Allard	Special Projects Employee	09/04/07-12/14/07	\$0.00/hour
Ericka Brown	Special Projects Employee	09/04/07-12/14/07	\$0.00/hour
Alan DeHope	Special Projects Employee	09/04/07-12/14/07	\$0.00/hour
Kevin Fleming	Special Projects Employee	07/01/07-06/30/08	\$0.00/hour
Jessy Lemieux	Special Projects Employee	09/04/07-12/14/07	\$0.00/hour
Alma Lopez	Special Projects Employee	08/24/07-12/14/07	\$0.00/hour
Cory Reinking	Special Projects Employee	09/04/07-12/14/07	\$0.00/hour
Denise Van Holland	Special Projects Employee	09/04/07-12/14/07	\$0.00/hour
Chui Yao	Special Projects Employee	09/04/07-12/14/07	\$0.00/hour
Keith Mullen	Stage Hand	07/01/07-06/30/08	\$7.50/hour
Vincente Sanchez	Stage Hand	07/01/07-06/30/08	\$7.50/hour
Alexandra Chapin	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Samantha Curry	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Molly Griffin	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Shelly Hughes	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Lilia Jimenez	Stage Technician	07/01/07-06/30/08	\$8.50/hour
John LaLonde	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Joan Llaneza	Stage Technician	07/01/07-06/30/08	\$8.50/hour
John Mitchell	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Robert Parker	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Junius Pennison, III	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Brian Smith	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Lisa Teague	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Aaron Wharton	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Lindsay Young	Stage Technician	07/01/07-06/30/08	\$8.50/hour
Robin Anderson	Student Activities Advisor	07/01/07-06/30/08	\$13.45/hour
Ismael Davila	Student Activities Assistant	07/01/07-06/30/08	\$10.50/hour
Michael Kelley	Student Activities Assistant	07/01/07-06/30/08	\$10.50/hour
Maria Vergara	Student Activities Assistant	07/01/07-06/30/08	\$10.50/hour
Michael Wilson	Student Activities Assistant	07/01/07-06/30/08	\$10.50/hour
Zachary Dragovich	Supplemental Instructional Leader	07/01/07-06/30/08	\$12.00/hour
Joseph Pickett	Supplemental Instructional Leader	07/01/07-06/30/08	\$12.00/hour
Anthony Thompson	Supplemental Instructional Leader	07/01/07-06/30/08	\$12.00/hour



EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Brookley Cross	Technical Business Advisor	07/01/07-06/30/08	\$55.00/hour
Steven Mednick	Technical Business Advisor	07/01/07-06/30/08	\$55.00/hour
Mark Monaghan	Technical Business Advisor	07/01/07-06/30/08	\$55.00/hour
Albert Carlson	Technical Director	07/01/07-06/30/08	\$12.65/hour
Steven Fiore	Technical Director	07/01/07-06/30/08	\$12.65/hour
David Hennager	Technical Director	07/01/07-06/30/08	\$12.65/hour
Elias Tedesco	Technical Director	07/01/07-06/30/08	\$12.65/hour
Alex Acosta	Theater Carpenter	07/01/07-06/30/08	\$10.65/hour
Alejandra Arteaga	Theater Carpenter	07/01/07-06/30/08	\$10.65/hour
Shannon Everly	Theater Carpenter	07/01/07-06/30/08	\$10.65/hour
Colby George	Theater Carpenter	07/01/07-06/30/08	\$10.65/hour
John LaLonde	Theater Carpenter	07/01/07-06/30/08	\$10.65/hour
Timothy Mahoney	Theater Carpenter	07/01/07-06/30/08	\$10.65/hour
Jessica Shelton	Theater Carpenter	07/01/07-06/30/08	\$10.65/hour
Albert Carlson	Theater Master Electrician	07/01/07-06/30/08	\$17.00/hour
Jason Rupe	Theater Master Electrician	07/01/07-06/30/08	\$17.00/hour
Angela Munoz	Theater Outreach/Props	07/01/07-06/30/08	\$10.50/hour
Victor Hernandez	Theater Production Technician	07/01/07-06/30/08	\$9.25/hour
Marci Olin	Theater Production Technician	07/01/07-06/30/08	\$9.25/hour
Jessica Shelton	Theater Production Technician	07/01/07-06/30/08	\$9.25/hour
Timothy Guy	Training Technician I	07/01/07-06/30/08	\$15.00/hour
Adrienne McWilliams	Training Technician I	07/01/07-06/30/08	\$15.00/hour
Janet Shiver	Training Technician I	07/01/07-06/30/08	\$15.00/hour
Maria Williams	Training Technician II	07/01/07-06/30/08	\$20.00/hour
Christopher Kokosenski	Tutor I	07/01/07-06/30/08	\$7.50/hour
Brianna Lafond	Tutor I	07/01/07-06/30/08	\$7.50/hour
Lisa Pfadt	Tutor I	07/01/07-06/30/08	\$7.50/hour
Sean Piers	Tutor I	07/01/07-06/30/08	\$7.50/hour
Bryanna Sandoval	Tutor I	07/01/07-06/30/08	\$7.50/hour
Alexandra Bashkirova	Tutor II	07/01/07-06/30/08	\$8.00/hour
Brianna Huiet	Tutor II	07/01/07-06/30/08	\$8.00/hour
Raymond Papica	Tutor II	07/01/07-06/30/08	\$8.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES  
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Gabriel Chagolla	Tutor III	07/01/07-06/30/08	\$9.00/hour
Charlotte Dominguez	Tutor III	07/01/07-06/30/08	\$9.00/hour
Meina Guan	Tutor III	07/01/07-06/30/08	\$9.00/hour
Joshua Hatfield	Tutor III	07/01/07-06/30/08	\$9.00/hour
Sue Hendrickson	Tutor III	07/01/07-06/30/08	\$9.00/hour
Christopher Robles	Tutor III	07/01/07-06/30/08	\$9.00/hour
Stephanie Whelan	Tutor III	07/01/07-06/30/08	\$9.00/hour
Trisha Wilging	Tutor III	07/01/07-06/30/08	\$9.00/hour
Adrian Bachmann	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Jason Blake	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Kristin Clark	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Gilbert Gardiner	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Michael Gonzales, Jr.	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Precious Ighodaro	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Henry Krause	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Carlos Naranjo, Jr.	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Onyekachim Okpo	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Joseph Pickett	Tutor IV	07/01/07-06/30/08	\$10.00/hour
Tongzhou Wang	Tutor IV	07/01/07-06/30/08	\$10.00/hour

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR EXTRACURRICULAR ACTIVITIES

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Stipend</u>
Joseph Huff	Assistant Basketball Coach	10/15/07-06/30/08	\$1,827.50
Dwayne Williams	Assistant Basketball Coach	10/15/07-06/30/08	\$1,827.50
Robert Benton	Assistant Football Coach	09/01/07-12/31/07	\$3,655.00
Michael Breyer	Assistant Football Coach	09/01/07-12/31/07	\$3,655.00
Jeffrey Davis	Assistant Football Coach	09/01/07-12/31/07	\$3,655.00
Jose Moreno-Mendez	Assistant Soccer Coach	08/15/07-06/30/08	\$3,423.00
Jennifer Stolle	Assistant Soccer Coach	08/15/07-06/30/08	\$3,423.00
James Adams	Assistant Swim Coach	01/15/08-06/30/08	\$3,423.00
Edward Fuentes	Assistant Track Coach	01/15/08-06/30/08	\$3,423.00
Abderrahmane Morceli	Assistant Track Coach	01/15/08-06/30/08	\$3,423.00
Damien Smith	Assistant Track Coach	01/15/08-06/30/08	\$3,423.00

EMPLOYED AS NEEDED  
SALARY SCHEDULE FOR EXTRACURRICULAR ACTIVITIES, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Stipend</u>
Lavel Tisdom	Assistant Volleyball Coach	08/15/07-06/30/08	\$3,423.00
Jason Northcott	Assistant Water Polo Coach	08/15/07-06/30/08	\$3,357.00

VOLUNTEERS  
BOARD RESOLUTION 10-96/97

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Norlbrte Montoya	Applied Technology	06/18/07-08/12/07
Thomas Burton	DSPS	09/01/07-12/22/07
Acevedo, Chris	Health, Human and Public Services	06/19/07-12/19/07
Acosta, Fernando	Health, Human and Public Services	07/01/07-12/31/07
Adams, Angela	Health, Human and Public Services	07/01/07-12/31/07
Aldapa, Luisa	Health, Human and Public Service	06/18/07-08/09/07
Alkan, Victor	Health, Human and Public Services	06/19/07-12/19/07
Allen, Jason	Health, Human and Public Services	07/01/07-12/31/07
Anaya, Shane	Health, Human and Public Services	06/19/07-12/19/07
Antis, Daniel	Health, Human and Public Services	07/01/07-12/31/07
Arevalo, Elizabeth	Health, Human and Public Services	06/18/07-08/09/07
Ashemi, Welela	Health, Human and Public Services	06/18/07-12/18/07
Barros, Stephanie M	Health, Human and Public Services	06/18/07-12/18/07
Batarseh, Darlene	Health, Human and Public Services	07/01/07-12/31/07
Bates, Carson	Health, Human and Public Services	06/18/07-08/09/07
Baughn, Jeremy	Health, Human and Public Services	06/18/07-08/09/07
Bautista, Elaine	Health, Human and Public Services	07/01/07-12/31/07
Baxter, Thomas	Health, Human and Public Services	06/18/07-08/09/07
Becerra, Alfonso	Health, Human and Public Services	07/01/07-12/31/07
Bell, Steven	Health, Human and Public Services	06/18/07-08/09/07
Bleier, Weston	Health, Human and Public Services	07/01/07-12/31/07
Blunck, Erin	Health, Human and Public Services	07/01/07-12/31/07
Born, Stephen	Health, Human and Public Services	06/18/07-08/09/07
Brown, Jafari	Health, Human and Public Services	07/01/07-12/31/07
Carnes, David	Health, Human and Public Services	06/18/07-08/09/07
Chun, Eric	Health, Human and Public Services	06/18/07-08/09/07
Clark, Nick	Health, Human and Public Services	06/18/07-08/09/07
Corona, Juan	Health, Human and Public Services	07/01/07-12/31/07
Covington, Brian	Health, Human and Public Services	07/01/07-12/31/07
Crockett, Vanessa M.	Health, Human and Public Services	06/18/07-12/18/07
DeBoer, Travis	Health, Human and Public Services	06/18/07-08/09/07
DeCaro, Robert	Health, Human and Public Services	07/01/07-12/31/07
Deciccio, Josh	Health, Human and Public Services	06/18/07-08/09/07
Dirks, Heidi M.	Health, Human and Public Services	06/18/07-12/18/07
Doren, Tim	Health, Human and Public Services	07/01/07-12/31/07
Echevarria, Dian	Health, Human and Public Services	06/18/07-08/09/07
Escobedo, Lizbeth	Health, Human and Public Services	06/18/07-08/09/07
Fajardo, Jesus	Health, Human and Public Services	06/18/07-08/09/07
Fajemisin, Babajide	Health, Human and Public Services	07/01/07-12/31/07
Farooq, Kiran	Health, Human and Public Services	06/18/07-08/09/07

VOLUNTEERS  
BOARD RESOLUTION 10-96/97, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Forbing, Daniel	Health, Human and Public Services	06/19/07-12/19/07
Fry, Taylor	Health, Human and Public Services	06/18/07-08/09/07
Galant, David	Health, Human and Public Services	06/18/07-08/09/07
Garcia, Yolanda P.	Health, Human and Public Services	06/18/07-12/18/07
Germany, Linda C.	Health, Human and Public Services	06/18/07-12/18/07
Gilbert, Kristina	Health, Human and Public Services	06/18/07-08/09/07
Gipson, Keiona D.	Health, Human and Public Services	06/18/07-12/18/07
Goicochea, Mayra	Health, Human and Public Services	06/18/07-12/18/07
Gonzales, Anthony	Health, Human and Public Services	07/01/07-12/31/07
Gonzalez, Elizabeth	Health, Human and Public Services	06/18/07-12/18/07
Gonzalez, Gustavo	Health, Human and Public Services	07/01/07-12/31/07
Goode, Andrea	Health, Human and Public Services	06/18/07-12/18/07
Goodson, Jared	Health, Human and Public Services	06/18/07-08/09/07
Gose, Steve	Health, Human and Public Services	06/19/07-12/19/07
Grissinger, Sarah	Health, Human and Public Services	06/18/07-08/09/07
Guajardo, Raymond	Health, Human and Public Services	06/19/07-12/19/07
Gutierrez, Joe	Health, Human and Public Services	06/19/07-12/19/07
Haggag, Ahmed	Health, Human and Public Services	07/01/07-12/31/07
Hallworth, Anthony	Health, Human and Public Services	06/18/07-08/09/07
Hammond, Clare	Health, Human and Public Services	06/18/07-08/09/07
Hendrickson, Matthew	Health, Human and Public Services	06/18/07-08/09/07
Henry, Timothy	Health, Human and Public Services	07/01/07-12/31/07
Hernandez, Pio	Health, Human and Public Services	06/18/07-12/18/07
Hewitt, Casey	Health, Human and Public Services	07/01/07-12/31/07
Hinrichs, Courtney	Health, Human and Public Services	06/18/07-08/09/07
Honda, Trenton	Health, Human and Public Services	07/01/07-12/31/07
Hooks, Karen	Health, Human and Public Services	06/18/07-12/18/07
Houston, Jeremiah	Health, Human and Public Services	06/18/07-08/09/07
Houston, Mark	Health, Human and Public Services	06/18/07-08/09/07
Hudson, Cathy	Health, Human and Public Services	06/18/07-12/18/07
Hull, Mark	Health, Human and Public Services	06/19/07-12/19/07
Hunt, Shalechia	Health, Human and Public Services	07/01/07-12/31/07
Hurst, Kimberly	Health, Human and Public Services	06/19/07-12/19/07
Jackson, Tiffany A.	Health, Human and Public Services	06/18/07-12/18/07
James, Nolen	Health, Human and Public Services	06/18/07-08/09/07
Jernigan, Justin	Health, Human and Public Services	06/18/07-08/09/07
Jimenez, Guadalupe	Health, Human and Public Services	06/18/07-08/09/07
Jimenez, Jazmin I.	Health, Human and Public Services	06/18/07-12/18/07
Justice, Sam	Health, Human and Public Services	06/18/07-08/09/07
Kaihewula, Franklin	Health, Human and Public Services	06/19/07-12/19/07
Kao, Howard	Health, Human and Public Services	06/18/07-08/09/07
Kaur, Ranjit	Health, Human and Public Services	06/18/07-12/18/07

VOLUNTEERS  
BOARD RESOLUTION 10-96/97, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Kelly, Tanya D.	Health, Human and Public Services	06/18/07-12/18/07
Kilcher, Harley	Health, Human and Public Services	06/18/07-08/09/07
Killion, Mitsy	Health, Human and Public Services	07/01/07-12/31/07
Kim, Frederick S.	Health, Human and Public Services	06/18/07-12/18/07
Kimoto, Michael	Health, Human and Public Services	06/18/07-08/09/07
Kowallis, David	Health, Human and Public Services	07/01/07-12/31/07
Landis, Mitchell	Health, Human and Public Services	06/19/07-12/19/07
Lascano, Alisia	Health, Human and Public Services	06/18/07-08/09/07
Lebahn, Jeff	Health, Human and Public Services	06/19/07-12/19/07
Lee, Lawrence	Health, Human and Public Services	06/19/07-12/19/07
Levine, David	Health, Human and Public Services	07/01/07-12/31/07
Lochkart, Ivan	Health, Human and Public Services	06/18/07-08/09/07
Lopez, Doris	Health, Human and Public Services	06/18/07-08/09/07
Lu, Linh	Health, Human and Public Services	07/01/07-12/31/07
Macho, Daniella	Health, Human and Public Services	07/01/07-12/31/07
Mangus, Don	Health, Human and Public Services	06/18/07-08/09/07
Martinez, Joe	Health, Human and Public Services	06/18/07-08/09/07
McBride, Shawn	Health, Human and Public Services	06/18/07-08/09/07
McConnell, Joshua	Health, Human and Public Services	06/18/07-08/09/07
McKindley, Judeth	Health, Human and Public Services	07/01/07-12/31/07
McMillan, Josh	Health, Human and Public Services	06/18/07-08/09/07
Medrano, Maria	Health, Human and Public Services	07/01/07-12/31/07
Meissen, Jarrod	Health, Human and Public Services	06/18/07-08/09/07
Mensah, Martin W.	Health, Human and Public Services	06/18/07-12/18/07
Montjoy, Mike	Health, Human and Public Services	06/18/07-08/09/07
Muscaello, Anthony	Health, Human and Public Services	06/19/07-12/19/07
Nava, Hector	Health, Human and Public Services	06/19/07-12/19/07
Nguyen, Chris	Health, Human and Public Services	06/18/07-08/09/07
O'Neill, Robert	Health, Human and Public Services	06/19/07-12/19/07
Okeke, Chioma L.	Health, Human and Public Services	06/18/07-12/18/07
Oliva, Lee	Health, Human and Public Services	07/01/07-12/31/07
Oropeza, Stormy	Health, Human and Public Services	06/18/07-08/09/07
Ortiz, Alex	Health, Human and Public Services	06/18/07-08/09/07
Palmer, Kevin	Health, Human and Public Services	06/19/07-12/19/07
Paquin, Danielle	Health, Human and Public Services	06/18/07-08/09/07
Paranda, Amanda	Health, Human and Public Services	07/01/07-12/31/07
Parwani, Elmer	Health, Human and Public Services	07/01/07-12/31/07
Porras, Chris	Health, Human and Public Services	06/18/07-12/18/07
Rios, Ana	Health, Human and Public Services	07/01/07-12/31/07
Rivas Tejada, Daniel	Health, Human and Public Services	07/01/07-12/31/07
Rivas, Susana	Health, Human and Public Services	06/18/07-12/18/07
Rogers, Paul	Health, Human and Public Services	07/01/07-12/31/07

VOLUNTEERS  
BOARD RESOLUTION 10-96/97, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Rottler, Roger	Health, Human and Public Services	06/19/07-12/19/07
Sabri, Sam	Health, Human and Public Services	06/18/07-08/09/07
Serrano, Marco	Health, Human and Public Services	07/01/07-12/31/07
Sexten, Brianna	Health, Human and Public Services	06/18/07-08/09/07
Siahaan, Oliver	Health, Human and Public Services	07/01/07-12/31/07
Smith, Juanita C.	Health, Human and Public Services	06/18/07-12/18/07
Smith, Scott	Health, Human and Public Services	07/01/07-12/31/07
Spriggs, Stephen	Health, Human and Public Services	06/19/07-12/19/07
Summerlin, Elena	Health, Human and Public Services	07/01/07-12/31/07
Tanjuakio, J. Dexter	Health, Human and Public Services	07/01/07-12/31/07
Tansy, Christina	Health, Human and Public Services	07/01/07-12/31/07
Tarango, Courtney	Health, Human and Public Services	06/18/07-08/09/07
Thompson, Lorry	Health, Human and Public Services	06/18/07-08/09/07
Tolbert, Nakesha	Health, Human and Public Services	06/18/07-12/18/07
Totten, Sean	Health, Human and Public Services	07/01/07-12/31/07
Traver, Justin	Health, Human and Public Services	06/19/07-12/19/07
Tsai, Josh	Health, Human and Public Services	06/19/07-12/19/07
Tustison, Ashlyn N.	Health, Human and Public Services	06/18/07-12/18/07
Valle, Betsy	Health, Human and Public Services	06/18/07-08/09/07
Velazquez, Sandra	Health, Human and Public Services	07/01/07-12/31/07
Villa, Eloisa	Health, Human and Public Services	06/18/07-12/18/07
Von Pelt, Trevor	Health, Human and Public Services	06/18/07-08/09/07
Wadsworth, Heather	Health, Human and Public Services	06/18/07-08/09/07
Wallace, Jennifer	Health, Human and Public Services	06/18/07-08/09/07
Walsh, Bryan	Health, Human and Public Services	06/19/07-12/19/07
Wang, Billy	Health, Human and Public Services	06/18/07-08/09/07
Weber, Andrew	Health, Human and Public Services	06/19/07-12/19/07
Whitworth, Brian	Health, Human and Public Services	06/19/07-12/19/07
Whitworth, Stephanie	Health, Human and Public Services	07/01/07-12/31/07
Younger, Jean	Health, Human and Public Services	06/18/07-08/09/07
Zabith, Jaseem B.	Health, Human and Public Services	06/18/07-12/18/07
Jenilee Richeter	Library	09/01/07-12/31/07
Kolap Samel	Library	08/23/07-12/10/07
Salvador Moran	Tutorial Services	07/01/07-12/31/07

District Funds

NAME	POSITION	DEPARTMENT	DATE	RANGE
Abughoush, Hana	Student Worker	Tutorial Services - MV	07/17/07	19-4
Abughoush, Maha	Student Worker	Tutorial Services - MV	07/17/07	19-4
Acierto, Daniel	Student Worker	Tutorial Services - MV	07/24/07	19-4
Adams, Joe Dale Frank	Student Worker	Mathematics - RIV	07/01/07	19-4
Alian, Phillip	Student Worker	Library - RIV	07/01/07	19-4
Alvarado, Crystal	Student Worker	Library - NOR	07/01/07	19-4
Alvarado, Geovanny	Student Worker	Tutorial Services - MV	07/26/07	19-4
Alvarez, Nathalie	Student Worker	International Students Center - RIV	07/11/07	19-4
Ambriz, Clark	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Arshad, Usmaan	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Barillaro, Jay	Student Worker	Tutorial Services - MV	07/03/07	19-4
Barnes, DeAmber	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Blair, Trina	Student Worker	English Writing Center - RIV	07/10/07	19-4
Borgen, Orville	Student Worker	English Writing Center - RIV	07/01/07	19-4
Borrello, Miranda	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Brizuela, Laura	Student Worker	Library - RIV	07/01/07	19-4
Broussard, Ashley	Student Worker	Instructional Media Center - NOR	07/01/07	19-4
Brown, Christina	Student Worker	Library - RIV	07/01/07	19-4
Calderon, Adam	Student Worker	Library - RIV	07/01/07	19-4
Calfee, Heather	Student Worker	Outreach - RIV	06/08/07	19-4
Calfee, Heather	Student Worker	Outreach - RIV	07/01/07	19-4
Castillo, Abraham	Student Worker	Library - MV	07/01/07	19-4
Cervantes, Kasandra	Student Worker	Early Childhood Studies - NOR	07/01/07	19-4
Chamberlain, Kathryn	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Chen, Hung	Student Worker	Communications, Humanities & Social Science - MV	07/01/07	19-4
Chen, Su	Student Worker	Tutorial Services - RIV	07/02/07	19-4
Cifuentes-Lardez, Nolwen	Student Worker	English Writing Center - RIV	07/01/07	19-4
Clifford, Emily	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Colon, Esperanza	Student Worker	Gear Up - RIV	07/01/07	19-4
Contreras, Antonio	Student Worker	Tutorial Services - RIV	07/01/07	19-4
Cruz, Albert	Student Worker	Tutorial Services - MV	06/08/07	19-4
Cueva, Maria	Student Worker	Early Childhood Studies - RIV	07/25/07	19-4
Curiel, Adriana	Student Worker	Mathematics - RIV	07/01/07	19-4
Curteman, Jeremy	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Davidson, Mister	Student Worker	Library - MV	07/01/07	19-4
Despain, Travis	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Dib, Fatim	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Duch, Daneth	Student Worker	Tutorial Services - MV	07/24/07	19-4
Duran, Johnnathen	Student Worker	Outreach - RIV	07/03/07	19-4
Duvall, Matthew	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Edwards, Emily	Student Worker	Early Childhood Studies - RIV	07/11/07	19-4
Elmatari, Daniel	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Espinoza Palacin, Shirley	Student Worker	Library - RIV	07/01/07	19-4
Fausett, Kayla	Student Worker	Early Childhood Studies - RIV	07/11/07	19-4
Fei, Hongda	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Figgs, Ryan	Student Worker	Student Activities - RIV	07/18/07	19-4
Flees, Jaimie	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Folkerts, Michael	Student Worker	Tutorial Services - NOR	07/03/07	19-4
Foster, Jamie	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Gasso, Vanessa	Student Worker	Library - NOR	07/01/07	19-4
Gogna, Deepika	Student Worker	Tutorial Services - RIV	06/08/07	19-4
Gogna, Deepika	Student Worker	Tutorial Services - RIV	07/01/07	19-4



Gomez, Raul <u>District Funds - Continued</u>	Student Worker	Instructional Media Center - MV	07/01/07	19-4
Gonzalez, Oscar	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Goss, Michelle	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Guan, Meina	Student Worker	Mathematics - RIV	07/01/07	19-4
Guevara, Jonathon	Student Worker	Outreach - MV	07/03/07	19-4
Gutierrez, Maria	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Hamrick, Kenneth	Student Worker	Tutorial Services - MV	07/01/07	19-4
Hart, Kelly	Student Worker	Early Childhood Studies - NOR	07/03/07	19-4
Helsper, Marshel	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Henderson, Justin	Student Worker	Tutorial Services - RIV	07/11/07	19-4
Herrera, Salvador	Student Worker	Instructional Media Center - NOR	07/09/07	19-4
Hidden, Lucas	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Howard, Lateefah	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Huerta, Alexander	Student Worker	Tutorial Services - NOR	07/10/07	19-4
Huertero, Praga	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Hull, Mark	Student Worker	Tutorial Services - MV	06/05/07	19-4
Hussein, Mohamed	Student Worker	Outreach - MV	07/03/07	19-4
Ibrahim, Diana	Student Worker	Tutorial Services - MV	07/25/07	19-4
Iloilo Jennifer	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Iniguez Barboza, Agustin	Student Worker	Library - RIV	07/01/07	19-4
Ishak Gabra, Mari	Student Worker	Library - RIV	07/01/07	19-4
Ishak Gabra, Nader	Student Worker	Instructional Media Center - NOR	07/01/07	19-4
Izarraras, Juana	Student Worker	Career Transfer Center - MV	07/01/07	19-4
Jacobs, Bradley	Student Worker	Tutorial Services - MV	07/17/07	19-4
Jimenez, Rosario	Student Worker	Library - NOR	07/01/07	19-4
Johannsen, Caroline	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Jorin, Jose	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Kelly, Shamica	Student Worker	Administrative Support Center - RIV	07/25/07	19-4
Kingsley, Travis	Student Worker	Tutorial Services - RIV	07/03/07	19-4
Kisely, Steven	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Kohar, Wesley	Student Worker	Tutorial Services - MV	07/01/07	19-4
Ku, Yung	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Kyker, Kristin	Student Worker	Outreach - RIV	07/01/07	19-4
Landis, Mitchell	Student Worker	Tutorial Services - MV	06/05/07	19-4
Le, Kim	Student Worker	Mathematics - RIV	07/03/07	19-4
Lee, Hsiao-Ting	Student Worker	Tutorial Services - NOR	07/11/07	19-4
Lingo, John	Student Worker	English Writing Center - RIV	07/01/07	19-4
Lopez, Carolina	Student Worker	Library - MV	07/01/07	19-4
Lopez, Victoria	Student Worker	Outreach - RIV	07/23/07	19-4
Lowder, Scott	Student Worker	Mathematics - RIV	07/01/07	19-4
Lua, Glecy	Student Worker	Tutorial Services - RIV	07/01/07	19-4
Lugo, Luis Miguel	Student Worker	Library - RIV	07/25/07	19-4
Mahgrefteh, Isaac	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Manson, Joseph	Student Worker	Mathematics - RIV	07/18/07	19-4
Martinez, Ronald	Student Worker	Library - MV	07/01/07	19-4
McCaffety, Debra	Student Worker	Information Systems and Technology - RIV	07/02/07	19-4
Meador, Lauren	Student Worker	Early Childhood Studies - RIV	07/25/07	19-4
Medina Dariel	Student Worker	Tutorial Services - MV	07/18/07	19-4
Melton, Stephen	Student Worker	Library - RIV	07/18/07	19-4
Meshkin, Mahsa	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Miles, Twyla	Student Worker	Library - MV	07/01/07	19-4
Miller, Brittany	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Montoya, Tabitha	Student Worker	Library - RIV	07/03/07	19-4

Murray, Megan	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Mwiti, Gatwiri	Student Worker	Tutorial Services - MV	07/09/07	19-4
<u>District Funds - Continued</u>				
Myers, Bethany	Student Worker	Communications, Humanities & Social Science - MV	07/11/07	19-4
Nahon, Fernando	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Neal, Megan	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Noeun, Vitiea	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Pan-Zhang, Isabel	Student Worker	Tutorial Services - RIV	07/01/07	19-4
Powers, Lisa	Student Worker	Early Childhood Studies - RIV	07/11/07	19-4
Queen, Megan	Student Worker	Library - RIV	07/02/07	19-4
Reid, Aisha	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Reise, Cassandra	Student Worker	Mathematics - RIV	07/01/07	19-4
Rivera, Christina	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Robinson, Rhonneica	Student Worker	Communications, Humanities & Social Science - MV	07/03/07	19-4
Rocha, Sophia	Student Worker	Library - RIV	07/01/07	19-4
Rodriguez, Mayra	Student Worker	Library - NOR	07/01/07	19-4
Rodriguez, Nathan	Student Worker	Library - NOR	07/01/07	19-4
Roman, Perla	Student Worker	Tutorial Services - NOR	07/11/07	19-4
Rosas-Lopez, Sandra	Student Worker	Mathematics - RIV	07/01/07	19-4
Rottler, Roger	Student Worker	Tutorial Services - MV	06/05/07	19-4
Salama, Imad	Student Worker	Tutorial Services - MV	07/23/07	19-4
Salinas, Ricardo	Student Worker	Student Services - MV	07/01/07	19-4
Sandoval, Danielle	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Santillan, Martin	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Sargent, Tristan	Student Worker	Tutorial Services - NOR	07/01/07	19-4
Segura, Michael	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Segura, Sharlena	Student Worker	President's Office - MV	07/01/07	19-4
Sepulveda, J.R. (Jerry)	Student Worker	Instructional Media Center - MV	07/01/07	19-4
Serrano, Ruth	Student Worker	Tutorial Services - MV	07/18/07	19-4
Sibrian, Erika	Student Worker	Early Childhood Studies - MV	07/03/07	19-4
Simmons, Sabrina	Student Worker	Library - RIV	07/01/07	19-4
Smith, Daniel	Student Worker	Tutorial Services - MV	07/12/07	19-4
Soroush, Shirin	Student Worker	Outreach - RIV	07/01/07	19-4
Sosa Marquez, Rodrigo	Student Worker	International Students Center - RIV	07/03/07	19-4
Sosa, Lorenzo	Student Worker	Instructional Media Center - RIV	07/01/07	19-4
Swan, Krystle	Student Worker	Early Childhood Studies - MV	07/12/07	19-4
Thimmes, Isaac	Student Worker	Communications, Humanities & Social Science - MV	07/01/07	19-4
Toliati, Mojdeh	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4
Torres, Jorge	Student Worker	Tutorial Services - RIV	07/01/07	19-4
Tovar, Maria	Student Worker	Early Childhood Studies - NOR	07/02/07	19-4
Treadway, Matthew	Student Worker	Information Systems and Technology - RIV	07/02/07	19-4
Tsai, Josh	Student Worker	Tutorial Services - MV	06/05/07	19-4
Uchikoshi, Sachiko	Student Worker	International Students Center - RIV	07/03/07	19-4
Urzua, Marlyn	Student Worker	Library - NOR	07/25/07	19-4
Vailfale, Lene	Student Worker	Library - NOR	07/01/07	19-4
Valencia, Karina	Student Worker	Outreach - RIV	07/01/07	19-4
Vargas, Mireya	Student Worker	Library - NOR	07/23/07	19-4
Vega, Miriam	Student Worker	Career Transfer Center - RIV	07/01/07	19-4
Verges, Damarie	Student Worker	Early Childhood Studies - MV	07/12/07	19-4
Villalpando, Yvette	Student Worker	Library - NOR	07/26/07	19-4
Villavicencio, Alonso	Student Worker	Communications, Humanities & Social Science - MV	07/01/07	19-4
Von Wolffrad, Thomas	Student Worker	Business, Engineering and Information Technology - Nor	07/01/07	19-4
Wade, Bryan	Student Worker	Library - RIV	07/26/07	19-4
Wallien, Marta	Student Worker	Early Childhood Studies - RIV	07/01/07	19-4

Washington, Leneachuan	Student Worker	Library - MV	07/01/07	19-4
Weitemeyer, Deena	Student Worker	Tutorial Services - MV	07/17/07	19-4
Wolf, Christopher	Student Worker	English Writing Center - RIV	07/01/07	19-4
<u>Categorical Funds</u>				

NAME	POSITION	DEPARTMENT	DATE	RANGE
Abernathy, Clevon	Student Worker	Riverside School For the Arts	07/30/07	19-4
Acosta, Jesus	Student Worker	Counseling - RIV	07/24/07	19-4
Acuna, Roger	Student Worker	College Safety & Police - MV	07/24/07	19-4
Aguirre, Marisela	Student Worker	College Safety & Police - MV	07/30/07	19-4
Aldape, Evelyn	Student Worker	Health, Human & Public Service - Dental Hygiene - MV	07/24/07	19-4
Alhaj, Sabrin	Student Worker	Early Childhood Studies - MV	07/01/07	19-4
Arzate, Yvonne	Student Worker	Early Childhood Studies - MV	07/30/07	19-4
Blake, Leslee	Student Worker	Food Services - RIV	07/01/07	19-4
Brambila, Nancy	Student Worker	Printing & Graphics - RIV	07/01/07	19-4
Carr, Amanda	Student Worker	Faculty Development - RIV	07/01/07	19-4
Cartwright, Breonica	Student Worker	Athletics / Track - RIV	07/10/07	19-4
Chung, Daniel	Student Worker	Administrative Support Center - RIV	07/06/07	19-4
Clemente, Ian	Student Worker	Counseling - RIV	07/01/07	19-4
David, Chanel	Student Worker	Administrative Support Center - RIV	07/24/07	19-4
Davis, Michael	Student Worker	Mathematics - RIV	07/30/07	19-4
Davis, Shanell	Student Worker	Assessment Center - MV	07/16/07	19-4
Delatorre, Korina	Student Worker	Title V - MV	07/16/07	19-4
Foster, Rawsheta	Student Worker	Culinary Academy	07/24/07	19-4
Gomez Ruvalcaba, Maricruz	Student Worker	Academic Support - RIV	07/01/07	19-4
Gomez, Jesus	Student Worker	Administrative Support Center - RIV	07/01/07	19-4
Gonzalez, Constantino	Student Worker	Outreach - RIV	07/24/07	19-4
Grant, Brian	Student Worker	Athletics / Track - RIV	07/30/07	19-4
Green, Kendra	Student Worker	Assessment Center - MV	07/16/07	19-4
Heier, Jonathan	Student Worker	Graphics - RIV	06/08/07	19-4
Henderson, Joshua	Student Worker	Athletics / Men's Basketball - RIV	07/30/07	19-4
Hensinger, Diane	Student Worker	Instructional Media Center - NOR	07/24/07	19-4
Kaiser, Kelli	Student Worker	Academic Support - RIV	07/30/07	19-4
Keast, Susan	Student Worker	Library - RIV	07/24/07	19-4
Kieu, Diem-Thay	Student Worker	Diversity & Human Resources	07/01/07	19-4
Labrada, Clara	Student Worker	Administrative Support Center - RIV	07/01/07	19-4
Lopez, Felipe	Student Worker	Community Education - RIV	07/30/07	19-4
Medina, Kimberly	Student Worker	Butterfield Elementary School - CS	06/08/07	19-4
Moses, Tenaya	Student Worker	Student Activities - MV	07/30/07	19-4
Nguyen, Liem	Student Worker	EOP & S - RIV	07/25/07	19-4
Pena, Olivia	Student Worker	Counseling - RIV	07/16/07	19-4
Rodriguez, Emmanuel	Student Worker	Library - RIV	07/30/07	19-4
Roman, Margarita	Student Worker	Assessment Center - MV	07/18/07	19-4
Rosalez, Daisy	Student Worker	Library - RIV	07/30/07	19-4
Ruby, Leah	Student Worker	Career/Transfer Center - MV	07/24/07	19-4
Sheikh, Maeraj	Student Worker	Administrative Support Center - RIV	07/06/07	19-4
Sheikh, Nausheen	Student Worker	Academic Support - RIV	07/01/07	19-4
Taylor, Chanel	Student Worker	Athletics / Women's Basketball - RIV	07/30/07	19-4
Tolbert, Dwjuan	Student Worker	Counseling - RIV	07/02/07	19-4
Tomlinson, Sarah	Student Worker	Counseling - RIV	07/30/07	19-4
Vallejo, Bernadette	Student Worker	Customized Solutions - MEC	07/01/07	19-4
Villanueva, Armando	Student Worker	Counseling - RIV	07/01/07	19-4
Vongdeuane, Johnny	Student Worker	Counseling - RIV	07/01/07	19-4
Walters, Howard	Student Worker	Applied Technology/Telecom - RIV	06/12/07	19-4

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
COMMUNITY EDUCATION PROFESSIONAL EXPERT PRESENTERS

SPRING 2007

The following Professional Expert Presenters, indicated below, have presented a Community Education program(s) from January 1, 2007 through June 30, 2007:

<u>Professional Expert Presenter</u>	<u>Program(s)</u>
Hardman, Patrick	Piano
Kelley, Michael	Football

SUMMER 2007

The following Professional Expert Presenters, indicated below, have presented a Community Education program(s) from June 1, 2007 through August 31, 2007:

<u>Professional Expert Presenter</u>	<u>Program(s)</u>
Chapman, Dee	Dental Hygienist Program
Clark, Ross	Digital Magic Class
Fuentes, Edward	Track and Field
Hardman, Patrick	Piano
Scheopflin, Leann	Dental Hygienist Program

FALL 2007

The following Professional Expert Presenters, indicated below, will present a Community Education program(s) from September 1, 2007 through December 31, 2007:

<u>Professional Expert Presenter</u>	<u>Program(s)</u>
Abdul, Quayum	Candle & Soap Making
Adams, Greg	National Registry; EMT; CPR
Adams, Joseph	Tai Chi Ch'uan
Adams, James	Polo Sport
Anderson, John	Traffic School; Drivers Ed
Aviles, Alfredo	Drivers Education
Barley, Maureen	Planetarium Shows
Blair, Scott	Planetarium Presentations
Bolowich, Hans	National Registry; EMT; CPR
Booth, Thomas	National Registry; EMT; CPR
Butler, Nora	Cake Decorating; Desserts
Casarez, Steven	National Registry; EMT; CPR
Case, Adam	National Registry; EMT; CPR
Cleveland, Darryl	National Registry; EMT; CPR

FALL 2007 – Continued

<u>Professional Expert Presenter</u>	<u>Program(s)</u>
Copeland, Jeffery	National Registry; EMT; CPR
Coryell, Jon	National Registry; EMT; CPR
Croft, Michael	Karate
Davis, Heather	National Registry, EMT; CPR
Davis, Scott	National Registry; EMT; CPR
Debowski, Patricia	Digital Scrapbook
Deyo, Bryan	National Registry; EMT; CPR
Duncan, Terry	National Registry; EMT; CPR
Erdle, Harvey	Badminton; Tennis; Ceramics
Fedick, Linda	Belly Dancing
Fontaine, Robert	National Registry; EMT; CPR
Fuller, Alesia	Anger Management
Garner, Sandra	Mystery Shopper
Gilbert, James	Cartoon Factory; Art; Writing; Book Illustration
Hall, David	Smog Certification
Hardman, Patrick	Piano
Harold, Gina	National Registry; EMT; CPR
Harold, Ryan	National Registry; EMT; CPR
Hudson, Karen	Costumes
Jeremiah, Steve	National Registry; EMT; CPR
Jones, Andrea	Grant Writing, Fico, Money
Klauss, Sally	Supervision and Leadership
Knight, Carla	National Registry; EMT; CPR
Konstant, Eugene	Manage Your Business Profitably; Finance Your Business Without Credit; Rebuild Your Personal Credit; Smart About Business; Home base Business; Mail, Catalog
Kowallis, Laurence	Internet Stock Investing Series
Kramer, Gigi	National Registry; EMT; CPR
Leibel, Robert	Stock Options
Leon, Chris	National Registry; EMT; CPR
Lewis, Mildred	Crochet Classes
McKindley, Judeth	National Registry; EMT; CPR
Mendoza, Anthony	Landscape Design for the Homeowner
Mercado, Rosario	Spanish for Medical Personnel
Mickens, Margaret	Floral Design; Decorating Gardens
Miller, Christopher	National Registry; EMT; CPR
Morris, Rex	National Registry; EMT; CPR
Mulhall, Micheal	National Registry; EMT; CPR
Murphy, Dennis	National Registry; EMT; CPR
Nace, Julie	National Registry; EMT; CPR
Niell, Shirley	Food Class
Niemeyer, Daniel	Artistry of Words

FALL 2007 – Continued

<u>Professional Expert Presenter</u>	<u>Program(s)</u>
Nollette, Christopher	National Registry; EMT; CPR
Nugent, Randall	National Registry; EMT; CPR
Nugent, Yvonne	National Registry; EMT; CPR
Pritchard, Randy	National Registry; EMT; CPR
Rawlings, Phillip	National Registry; EMT; CPR
Richard, Robert	National Registry; EMT; CPR
Sanders, Kristy	Planetarium
Schreck, Crystal	Planetarium
Shiffermiller, Barbara	Drivers Education
Schulz, Michael	National Registry; EMT; CPR
Stockcamp, Cassandra	Kids Chess
Stover, Mark	Guitar Lessons
Studer, Jessica	Kids Scrap Booking
Studer, Susan	Substitute Teaching
Suzuki, Kevin	Karate
Tate, Curtiss	National Registry; EMT; CPR
Tyler, Mark	Planetarium Presentations
Vaezazizi, Reza	National Registry; EMT; CPR
Vega-Sanchez, Mario	Command Spanish
Wells, Kellie	National Registry; EMT; CPR
White, Michael	National Registry; EMT; CPR
Wilde, Sean	National Registry; EMT; CPR
Wilkins, Debra	ABC's of English/Western Riding
Wright, Eric	Anime, Flash
Wu, Stephen	National Registry; EMT; CPR
Wu, Elva Jean	National Registry; EMT; CPR
Yount, Michael	National Registry; EMT; CPR
Zhivetin, Marina	Sewing Classes

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-2

Date: August 21, 2007

Subject: Purchase Order and Warrant Report -- All District Funds

Background: The attached Purchase Order and Warrant Report –All District Funds is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$24,400,061 requested by District staff and issued by the Business Office, have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 100393 - 103897) totaling \$15,044,523 have been reviewed by the Business Office to verify that monies are available in the appropriate Funds for payment of these warrants. The Riverside County Office of Education's audit program also has reviewed these claims.

Recommended Action: It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$24,400,061 and District Warrant Claims totaling \$15,044,523.

James L. Buysse  
Interim Chancellor

Prepared by: Doretta Sowell  
Purchasing Manager

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001610	12	EZP	Disabled Student Services	Staples Business Advantage	Other Supplies	2,000
B0001612	11	FHE	Health, Human & Public Services	UC Regents	P.A. Program Practice Exams	6,000
B0001613	33	DUA	Early Childhood Studies - Riverside	Sysco Corp.	Paper Products	4,798
B0001614	11	DQC	Mathematics	Office Depot	Instructional Supplies	1,800
B0001617	11	DMC	Information Services	SK Telecon, Inc.	Equip Additional \$200-\$4999	2,500
B0001619	12	AJV	VTEA	San Bernardino Comm College Dist	Other Services-Database Blythe/Palo Verdo	8,115
B0001623	11	EDD	Facilities - Norco	Advanced Electrical Contracting Inc	Repairs - Parts	1,365
B0001624	11	EDD	Facilities - Norco	Areol Staffing Services	Temporary Services	3,000
B0001627	11	EDD	Facilities - Norco	Hydro-Scape Products, Inc.	Grounds/Garden Supplies	4,000
B0001628	12	ESB	Business, Engineering & Info Technologies	NEWEGG	Comp Equip Additional \$200-\$4999	3,000
B0001629	11	ACB	Grants & Contract Services	LA Vista Solutions LLC	Consultants	5,000
B0001631	11	AJA	Academic Affairs	Adventureland Travel & Tours	Advertising	1,000
B0001633	11	EDD	Facilities - Norco	Grainger	Repair Parts	1,100
B0001634	11	DVA	Cosmetology	Jazz-Z Beauty Products	Instructional Supplies	2,814
B0001636	11	DSA	Applied Technology	Hy-Lift Hoist & Auto Equip	Repairs - Parts	2,500
B0001637	11	EDD	Facilities - Norco	Chevron and Texaco Card Services	Other Transportation Supplies	1,100
B0001638	11	ADA	Administration & Finance	Matulich, John M.	Health & Welfare Benefits, Retired Employees	1,068
B0001640	12	AZE	Student Financial Services	Oriental Trading Company, Inc.	Other Supplies	5,341
B0001641	12	AJV	VTEA	Elsevier Health Science	Computer Software Maint/License	5,086
B0001642	12	AJV	VTEA	College of Dupage	Instr Media Material	1,526
B0001645	11	DZC	Counseling	The Marmalade Toque	Other Supplies	1,350
B0001646	11	AZE	Student Financial Services	OfficeMax	Other Supplies	1,932
B0001647	11	ADB	Finance	Archive Management Inc.	Other Services-Archive Services	19,000
B0001648	11	DSA	Applied Technology	Ages	Computer Software Maint/License	5,400
B0001650	11	DEB	Performing Arts	JKEAA Music Services, LLC	Repairs - Parts	5,000
B0001651	11	ADA	Administration & Finance	Union Bank of California	Supplemental Income Retirement Program	452,377
B0001652	11	DDD	Facilities - Riverside	Consolidated Electrical Distributor	Repair Parts	3,091
B0001654	11	AJC	Production Printing	Dynamic Bindery, Inc.	Purchase/Cost of Goods Sold	50,000
B0001655	11	AJC	Production Printing	Fujifilm Graphic Systems USA, Inc.	Purchase/Cost of Goods Sold	50,000
B0001656	11	AJC	Production Printing	Kelly Paper Company	Purchase/Cost of Goods Sold	50,000
B0001657	11	DDD	Facilities - Riverside	Best Temporary Services	Temporary Services	10,000
B0001658	11	DDD	Facilities - Riverside	Benrich Service Company, Inc.	Repairs - Parts	4,300
B0001659	11	DDD	Facilities - Riverside	Auto Tech	Repairs - Parts	3,000
B0001661	11	DDD	Facilities - Riverside	Auto Glass Plaza	Repair Parts	1,000
B0001664	11	DDD	Facilities - Riverside	AMP Mechanical, Inc.	Repairs - Parts	5,000
B0001668	11	ADF	Purchasing	Reliable Office Solutions	Repairs - Parts	10,000
B0001669	11	ADF	Purchasing	Ikon Office Solutions, Inc.	Repairs - Parts	14,000



Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001670	11	ADF	Purchasing	Corporate Copy Systems	Repairs - Parts	10,000
B0001671	11	ADF	Purchasing	Canon Business Solutions- West, Inc	Repairs - Parts	9,000
B0001672	11	ADF	Purchasing	Empire Office Machines	Repairs - Parts	1,000
B0001673	11	ADF	Purchasing	Business Machines Consultants	Repairs - Parts	1,000
B0001675	11	ADF	Purchasing	Press Enterprise	Advertising	5,000
B0001676	11	ADF	Purchasing	Advanced Copy Systems	Repairs - Parts	10,000
B0001677	11	ADF	Purchasing	CBE Office Solutions	Repairs - Parts	2,000
B0001678	11	ADF	Purchasing	ASCAP	Other-Music License Fee	4,800
B0001679	11	ADF	Purchasing	SESAC, Inc.	Other-Music License Fee	1,700
B0001680	11	ADF	Purchasing	Broadcast Music, Inc.	Other-Music License Fee	4,600
B0001681	12	EZD	Health Services - Norco	Allscripts Pharmaceuticals,Inc	Health Supplies	1,750
B0001681	12	FZD	Health Services - Moreno Valley	Allscripts Pharmaceuticals,Inc	Health Supplies	1,750
B0001681	12	DZD	Health Services - Riverside	Allscripts Pharmaceuticals,Inc	Health Supplies	3,500
B0001687	11	EZB	Admissions & Records - Norco	Reliable Office Solutions	Other Supplies	1,000
B0001688	11	EZG	Campus Student Services - Norco	Reliable Office Solutions	Other Supplies	1,000
B0001694	12	AZD	Health Services	American College Health Association	Memberships	1,200
B0001695	12	EZD	Health Services - Norco	Reasonable Cabinets	Fixtures & Fixed Equipment	1,000
B0001696	12	EZD	Health Services - Norco	Psychological Services Clinic	Professional Medical Services	11,006
B0001696	12	FZD	Health Services - Moreno Valley	Psychological Services Clinic	Professional Medical Services	11,006
B0001696	12	DZD	Health Services - Riverside	Psychological Services Clinic	Professional Medical Services	22,013
B0001697	12	FZD	Health Services - Moreno Valley	Loma Linda Center for Health	Doctors/Nurses	14,520
B0001697	12	DZD	Health Services - Riverside	Loma Linda Center for Health	Doctors/Nurses	29,040
B0001698	12	EZD	Health Services - Norco	Sanofi Pasteur, Inc.	Health Supplies	1,250
B0001698	12	FZD	Health Services - Moreno Valley	Sanofi Pasteur, Inc.	Health Supplies	1,250
B0001698	12	DZD	Health Services - Riverside	Sanofi Pasteur, Inc.	Health Supplies	2,500
B0001699	12	EZD	Health Services - Norco	Allscripts Pharmaceuticals,Inc	Health Supplies	1,750
B0001699	12	FZD	Health Services - Moreno Valley	Allscripts Pharmaceuticals,Inc	Health Supplies	1,750
B0001699	12	DZD	Health Services - Riverside	Allscripts Pharmaceuticals,Inc	Health Supplies	3,500
B0001704	12	EZD	Health Services - Norco	Merck & Company, Inc.	Health Supplies	1,250
B0001704	12	FZD	Health Services - Moreno Valley	Merck & Company, Inc.	Health Supplies	1,250
B0001704	12	DZD	Health Services - Riverside	Merck & Company, Inc.	Health Supplies	2,500
B0001705	12	EZD	Health Services - Norco	Merck & Company, Inc.	Health Supplies	1,000
B0001705	12	FZD	Health Services - Moreno Valley	Office Depot	Other Supplies	1,000
B0001705	12	DZD	Health Services - Riverside	Office Depot	Other Supplies	2,000
B0001706	12	EZD	Health Services - Norco	Moore Medical Corporation	Health Supplies	1,250
B0001706	12	FZD	Health Services - Moreno Valley	Moore Medical Corporation	Health Supplies	1,250
B0001706	12	DZD	Health Services - Riverside	Moore Medical Corporation	Health Supplies	2,500
B0001708	12	EZD	Health Services - Norco	Quest Diagnostic	Other Services-Medical Lab Services	1,750

Purchase Order and Warrant Report - All District Funds  
Purchase Orders \$1000 and over  
6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001708	12	FZD	Health Services - Moreno Valley	Quest Diagnostic	Other Services-Medical Lab Services	1,750
B0001708	12	DZD	Health Services - Riverside	Quest Diagnostic	Other Services-Medical Lab Services	3,500
B0001709	12	DZD	Health Services - Riverside	Stericycle, Inc.	Waste Disposal	1,250
B0001713	12	EZD	Health Services - Norco	GlaxoSmithKline Financial Inc	Health Supplies	1,250
B0001713	12	FZD	Health Services - Moreno Valley	GlaxoSmithKline Financial Inc	Health Supplies	1,250
B0001713	12	DZD	Health Services - Riverside	GlaxoSmithKline Financial Inc	Health Supplies	2,500
B0001717	12	DZD	Health Services - Riverside	Positive Promotions, Inc.	Other Supplies	1,000
B0001719	12	EZD	Health Services - Norco	Wetzel Productions	Professional Services - Presentations	2,333
B0001719	12	FZD	Health Services - Moreno Valley	Wetzel Productions	Professional Services - Presentations	2,333
B0001719	12	DZD	Health Services - Riverside	Wetzel Productions	Professional Services - Presentations	2,334
B0001723	11	EZC	Counseling - Norco	Office Depot	Other Supplies	1,000
B0001724	11	EZG	Campus Student Services - Norco	Office Depot	Other Supplies	1,000
B0001730	11	EZJ	Community Outreach - Norco	National Pen Company	Other Supplies	1,000
B0001733	11	DMA	President - Riverside	Office Depot	Other Supplies	1,500
B0001735	11	DDD	Facilities - Riverside	Unisource Worldwide, Inc.	Custodial Supplies	6,000
B0001736	32	AZM	Food Services	Coffee Bean International	Food	7,210
B0001737	32	AZM	Food Services	Airgas-West	Food	1,030
B0001738	32	AZM	Food Services	Donut City	Food	4,120
B0001739	32	AZM	Food Services	Haralambos Beverage Co.	Food	6,489
B0001740	32	AZM	Food Services	Interstate Brands Corp.	Food	15,038
B0001741	32	AZM	Food Services	Morgan Services, Inc.	Laundry and Cleaning	31,415
B0001742	32	AZM	Food Services	The Pest Machine	Other Services- Pest Control	3,038
B0001743	32	AZM	Food Services	Riverside Dairy Farms	Food	10,300
B0001744	32	AZM	Food Services	Select Produce, Inc.	Food	32,960
B0001745	32	AZM	Food Services	Super Snak Club	Food	23,381
B0001746	11	AXD	Community & Economic Development	Reliable Office Solutions	Other Supplies	1,500
B0001747	11	ADF	Purchasing	Office Depot	Other Supplies	1,000
B0001747	11	ADB	Finance	Office Depot	Other Supplies	3,000
B0001747	11	ADG	Accounting Services	Office Depot	Other Supplies	6,000
B0001748	11	AXD	Community & Economic Development	Office Depot	Other Supplies	1,500
B0001749	12	AXD	Community & Economic Development	Parallax, Inc	Other Supplies	2,300
B0001756	11	DDD	Facilities - Riverside	Powell Pipe & Supply Company	Repair Parts	9,000
B0001757	11	DDD	Facilities - Riverside	Office Depot	Other Supplies	1,500
B0001758	11	DDD	Facilities - Riverside	Exxon Mobil Fleet/ GECC	Other Transportation Supplies	1,000
B0001761	11	DDD	Facilities - Riverside	Thyssenkrupp Elevator	Repairs - Parts	9,363
B0001764	11	DDD	Facilities - Riverside	Squires Lumber Company Inc.	Repair Parts	3,000
B0001765	11	DDD	Facilities - Riverside	Same Day Signs	Repair Parts	1,000
B0001766	11	DDD	Facilities - Riverside	Roto-Rooter Service	Repairs - Parts	9,000

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001767	11	DDD	Facilities - Riverside	Riverside Electric Motors	Repairs - Parts	1,500
B0001769	11	DDD	Facilities - Riverside	Refrigeration Supplies	Repair Parts	8,000
B0001770	11	DDD	Facilities - Riverside	RSC Equipment Rental	Rents and Leases	3,500
B0001771	32	AZM	Food Services	California Deli Distributors, Inc.	Food	69,319
B0001772	32	AZM	Food Services	Pepsi-Cola	Food	195,358
B0001773	32	AZM	Food Services	US Food Service	Food	187,769
B0001777	11	EMA	President - Norco	Norco's 6th St. Famous Deli	Other Supplies	1,500
B0001778	11	EMA	President - Norco	Office Depot	Other Supplies	1,000
B0001779	11	EMA	President - Norco	OfficeMax	Other Supplies	1,000
B0001780	11	ACB	Grants & Contract Services	Reliable Office Solutions	Other Supplies	2,000
B0001781	11	ACB	Grants & Contract Services	Office Depot	Other Supplies	2,000
B0001782	11	DQB	Life Sciences	Ward's Natural Science Estab	Instructional Supplies	2,500
B0001785	11	DQB	Life Sciences	Fisher Scientific	Instructional Supplies	3,000
B0001786	11	DQB	Life Sciences	Hardy Diagnostics	Instructional Supplies	1,000
B0001788	11	AAJ	Human Resources	Corporate Express	Other Supplies	2,000
B0001789	11	AAF	Diversity, Equity & Compliance	Jobelephant.Com Inc.	Advertising	10,000
B0001790	11	AAJ	Human Resources	Jobelephant.Com Inc.	Advertising	30,000
B0001791	11	AAJ	Human Resources	State of California	Fingerprints	15,000
B0001792	11	AAJ	Human Resources	US Healthworks Medical Group	Physicals	1,000
B0001793	11	AJK	Associate VC, Instruction	Frank's Glass	Custodial Supplies	1,500
B0001799	11	AAK	Administrative Support Center	Reliable Office Solutions	Instructional Supplies	1,000
B0001800	11	AAK	Administrative Support Center	Unisource Worldwide, Inc.	Purchase/Cost of Goods Sold	60,000
B0001801	11	AAK	Administrative Support Center	Kelly Paper Company	Purchase/Cost of Goods Sold	60,000
B0001802	11	AAK	Administrative Support Center	Nationwide Paper Company	Purchase/Cost of Goods Sold	20,000
B0001803	11	AAK	Administrative Support Center	D & D Security Resources, Inc.	Purchase/Cost of Goods Sold	1,000
B0001806	12	EZG	Campus Student Services - Norco	Apperson Print Management Svcs	Purchase/Cost of Goods Sold	2,500
B0001807	12	EZG	Campus Student Services - Norco	Inland Empire Stages, L.TD	Transportation Contracts	6,000
B0001817	11	AJO	Open Campus	Lamp Post Pizza	Food	1,000
B0001818	11	AJO	Open Campus	Academic Superstore	Software <\$200	1,000
B0001819	11	AJO	Open Campus	GovConnection, Inc.	Repair Parts	1,500
B0001820	11	AJO	Open Campus	Reliable Office Solutions	Other Supplies	4,000
B0001821	11	AJO	Open Campus	American Meteorological Society	Computer Software Maint/License	1,200
B0001822	11	AJO	Open Campus	Oce North America, Inc.	Repairs - Parts	1,200
B0001823	12	AZT	Matriculation	Team Project Management	Other-Basecamp Premium Service	1,200
B0001824	12	AZT	Matriculation	Office Depot	Other Supplies	1,500
B0001825	12	AZT	Matriculation	OfficeMax	Other Supplies	1,000
B0001828	11	DEB	Performing Arts	Reliable Office Solutions	Other Supplies	1,500
				Office Depot	Other Supplies	2,000

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001829	11	AJC	Production Printing	Binder Products	Purchase/Cost of Goods Sold	10,000
B0001830	11	AJC	Production Printing	CMS/California Media Services	Purchase/Cost of Goods Sold	10,000
B0001831	11	AJC	Production Printing	Inland Envelope Company	Purchase/Cost of Goods Sold	10,000
B0001832	11	DZG	Student Services	Office Depot	Other Supplies	1,500
B0001836	11	APR	Performance Riverside	Synergistic Mailing Services	Other Services-Mailing & Postage	8,000
B0001838	11	APR	Performance Riverside	Ryder Truck Rental, Inc.	Transportation Contracts	1,500
B0001838	11	APR	Performance Riverside	Ryder Truck Rental, Inc.	Transportation Contracts	1,500
B0001842	11	APR	Performance Riverside	Home Depot	Theatre Supplies	2,000
B0001842	11	APR	Performance Riverside	Home Depot	Theatre Supplies	2,000
B0001843	11	DDD	Facilities - Riverside	Waxie Sanitary Supply	Custodial Supplies	30,000
B0001844	12	AJV	VTEA	Riverside Marriott	Other Services-Occ Ed Retreat/Staff Development	3,000
B0001848	12	AJV	VTEA	Reliable Office Solutions	Other Supplies	4,000
B0001850	11	APR	Performance Riverside	BMI Supply	Theatre Supplies	3,000
B0001850	11	APR	Performance Riverside	BMI Supply	Theatre Supplies	4,000
B0001852	11	DDD	Facilities - Riverside	Quality Auto Parts Warehouse	Repair Parts	5,000
B0001853	11	DDD	Facilities - Riverside	Magnuson Tire & Wheel Svc, Inc	Repair Parts	2,000
B0001854	11	DDD	Facilities - Riverside	Jack Lindgren Builders Hardware	Repair Parts	2,000
B0001855	11	DDD	Facilities - Riverside	Lawson Products, Inc.	Repair Parts	3,000
B0001857	11	DDD	Facilities - Riverside	KH Metals and Supply	Repair Parts	2,500
B0001858	11	DDD	Facilities - Riverside	Inland Lighting Supplies, Inc.	Repair Parts	10,000
B0001859	11	APR	Performance Riverside	Guitar Center	Theatre Supplies	1,000
B0001861	11	APR	Performance Riverside	Medic Batteries	Other Supplies	2,000
B0001862	11	APR	Performance Riverside	Shure Inc.	Repairs - Parts	1,500
B0001864	11	DDD	Facilities - Riverside	Lawn Tech Equipment	Repairs - Parts	9,000
B0001865	11	DDD	Facilities - Riverside	Western Farm Service, Inc.	Grounds/Garden Supplies	3,000
B0001866	11	DDD	Facilities - Riverside	John Deere Landscapes, Inc.	Repair Parts	10,000
B0001868	11	DDD	Facilities - Riverside	Horizon Distributors Inc	Grounds/Garden Supplies	8,000
B0001869	11	DDD	Facilities - Riverside	AAA Electric Motors Sales & Service	Other Services-Electric Motors	2,880
B0001870	11	DDD	Facilities - Riverside	Staples Business Advantage	Other Supplies	2,000
B0001871	12	DDD	Facilities - Riverside	KH Metals and Supply	Repair Parts	1,000
B0001872	11	DDD	Facilities - Riverside	Oasis Growers, Inc	Grounds/Garden Supplies	1,450
B0001873	11	DDD	Facilities - Riverside	Home Depot	Grounds/Garden Supplies	10,000
B0001875	11	DDD	Facilities - Riverside	Riverside Patio 'N Pool	Grounds/Garden Supplies	1,000
B0001876	11	DDD	Facilities - Riverside	Ernest Paper Products, Inc.	Custodial Supplies	60,000
B0001877	11	DDD	Facilities - Riverside	Home Depot	Custodial Supplies	2,500
B0001878	11	DDD	Facilities - Riverside	Inland Lighting Supplies, Inc.	Custodial Supplies	6,000
B0001879	11	DDD	Facilities - Riverside	Office Depot	Other Supplies	1,500
B0001880	11	DDD	Facilities - Riverside	Prudential Overall Supply	Laundry and Cleaning	2,500

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001881	11	DDD	Facilities - Riverside	Staples Business Advantage	Other Supplies	1,500
B0001882	11	DDD	Facilities - Riverside	Terminix	Repairs - Parts	5,000
B0001883	11	DDD	Facilities - Riverside	Parts Plus	Repair Parts	10,000
B0001884	11	AAK	Administrative Support Center	Priority Mailing Systems, Inc.	Other Supplies	1,000
B0001885	11	DDD	Facilities - Riverside	Burke Engineering, Co.	Repair Parts	4,000
B0001886	11	DDD	Facilities - Riverside	California Tool & Welding	Repair Parts	1,500
B0001887	11	DDD	Facilities - Riverside	Carns Rooter, Inc.	Repairs - Parts	1,500
B0001888	11	DEB	Performing Arts	Theatre Company, The	Costume Rentals	1,000
B0001891	11	DEB	Performing Arts	Press Enterprise	Advertising	5,000
B0001892	11	DEB	Performing Arts	Riverside Community College	Theatre Supplies	2,000
B0001893	11	DEB	Performing Arts	Home Depot	Theatre Supplies	2,000
B0001894	33	FUA	Early Childhood Studies - Moreno Valley	Stater Bros. Markets	Paper Products	1,000
B0001895	33	FUA	Early Childhood Studies - Moreno Valley	Costco	Other Supplies	1,000
B0001896	33	FUA	Early Childhood Studies - Moreno Valley	Smart & Final	Paper Products	1,000
B0001902	11	AAK	Administrative Support Center	Federal Express	Postage	5,000
B0001903	11	AAK	Administrative Support Center	DHL Express (USA), Inc.	Postage	7,500
B0001904	11	AAK	Administrative Support Center	California Overnight	Postage	1,000
B0001905	11	AAK	Administrative Support Center	Inland Presort & Mailing Services	Postage	5,000
B0001907	11	AZR	Admissions & Records	Herff Jones	Commencement	8,000
B0001909	11	FTA	Academy / Criminal Services	LN Curtis	Instructional Supplies	1,900
B0001910	11	FTA	Academy / Criminal Services	Reliable Office Solutions	Instructional Supplies	9,700
B0001913	11	FTA	Academy / Criminal Services	Riverside County Fire Department	Lecturers	2,000
B0001916	11	FTA	Academy / Criminal Services	Solutions Safety Services, Inc.	Repairs - Parts	3,000
B0001919	11	FTA	Academy / Criminal Services	Home Depot	Instructional Supplies	5,400
B0001921	11	FDD	Facilities - Moreno Valley	Shell Oil Company	Other Transportation Supplies	2,500
B0001921	11	AZR	Campus Police	Shell Oil Company	Other Transportation Supplies	7,900
B0001921	12	AZR	Campus Police	Shell Oil Company	Other Transportation Supplies	7,900
B0001922	11	AZJ	Community Outreach	ARSA Embroidery and Silkscreen	Other Supplies	1,000
B0001924	11	AZJ	Community Outreach	Costco	Other Supplies	1,000
B0001925	11	AAK	Administrative Support Center	Quality Imaging Supplies	Other Supplies	1,000
B0001926	11	AAK	Administrative Support Center	Kelly Paper Company	Copying and Printing	1,000
B0001928	11	FQE	Mathematics, Science & Physical Education	Carolina Biological Supply Co	Instructional Supplies	1,000
B0001931	11	FQE	Mathematics, Science & Physical Education	Fisher Scientific	Instructional Supplies	1,500
B0001932	11	FQE	Mathematics, Science & Physical Education	Lab Safety Supply	Instructional Supplies	1,000
B0001935	11	DDD	Facilities - Riverside	Center Lumber/Hardware Co. Inc	Repair Parts	2,000
B0001936	11	DDD	Facilities - Riverside	Chevron and Texaco Card Services	Other Services-Gasoline	10,200
B0001937	11	DDD	Facilities - Riverside	Clark Security Products	Repair Parts	4,000
B0001938	11	DDD	Facilities - Riverside	Consolidated Electrical Distributor	Repair Parts	10,000

Purchase Order and Warrant Report - All District Funds  
Purchase Orders \$1000 and over  
6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0001940	11	DDD	Facilities - Riverside	Dunn-Edwards Paint Corp.	Repair Parts	4,000
B0001942	11	DDD	Facilities - Riverside	Empire Oil	Other Transportation Supplies	31,000
B0001943	11	DDD	Facilities - Riverside	Fred's Glass & Mirror	Repairs - Parts	1,000
B0001944	11	DDD	Facilities - Riverside	Frazee Industries, Inc.	Repair Parts	1,500
B0001945	11	DDD	Facilities - Riverside	Fritts Ford	Repair Parts	2,500
B0001948	11	DDD	Facilities - Riverside	Golf Cars of Riverside, Inc.	Repair Parts	1,600
B0001950	11	DDD	Facilities - Riverside	Grainger	Repair Parts	10,000
B0001951	11	DDD	Facilities - Riverside	Grillo Filter Sales	Repair Parts	4,500
B0001952	11	DDD	Facilities - Riverside	Home Depot	Repair Parts	6,000
B0001953	11	AZN	International Students	Office Depot	Other Supplies	5,000
B0001958	11	ADD	Facilities Planning	Office Depot	Other Supplies	3,000
B0001959	11	ACD	Assessment / Accountability	Office Depot	Other Supplies	2,000
B0001960	11	AZB	Admissions & Records	Reliable Office Solutions	Other Supplies	1,000
B0001962	11	AMC	Information Services	OfficeMax	Other Supplies	2,000
B0001963	11	AMC	Information Services	Office Depot	Other Supplies	3,000
B0001966	11	FTA	Academy / Criminal Services	Mallory Fire	Instructional Supplies	5,700
B0001969	11	AZJ	Community Outreach	Costco	Other Supplies	1,500
B0001970	11	ADA	Administration & Finance	Union Bank of California	Supplemental Income Retirement Program	82,388
B0001971	12	ADE	Auxiliary Business Services	County of Riverside	Governmental Fees - Traffic Citations	50,000
B0001973	11	ADF	Purchasing	Oce North America, Inc.	Repairs - Parts	2,000
B0001974	11	AZJ	Community Outreach	National Pen Company	Other Supplies	2,500
B0001975	11	AZJ	Community Outreach	Office Depot	Other Supplies	1,500
B0001977	11	AZJ	Community Outreach	Whata Lotta Pizza	Other Supplies	1,000
B0001982	11	AAK	Administrative Support Center	OfficeMax	Purchase/Cost of Goods Sold	60,000
B0001983	11	APR	Performance Riverside	Riverside Community College	Theatre Supplies	1,500
B0001984	11	APR	Performance Riverside	Muzak	Repairs - Parts	2,000
B0001985	11	DDD	Facilities - Riverside	Kone, Inc.	Repairs - Parts	2,461
B0001990	11	AMC	Information Services	OfficeMax	Other Supplies	2,000
B0001994	11	DVA	Cosmetology	Express Linen Company	Towel Service	7,500
B0001995	11	DVA	Cosmetology	Maly's	Instructional Supplies	6,000
B0001996	11	AJO	Open Campus	Appraisal Foundation	Instructional Supplies	3,000
B0001997	11	AJO	Open Campus	Office Depot	Other Supplies	2,000
B0001998	12	ACW	Workforce Preparation	Riverside Community College	Other Services-Parking Fees for FYEP Youths	1,500
B0001999	12	ACW	Workforce Preparation	Omnitrans	Transportation/Bus Passes	3,500
B0002000	12	ACW	Workforce Preparation	Barnes & Noble	Instructional Supplies	6,500
B0002001	12	ACW	Workforce Preparation	Yellow Basket of Menifee, Inc	Food	1,500
B0002003	11	FJN	Dean Health Sciences Programs	Office Depot	Other Supplies	1,000
B0002005	11	ACD	Assessment / Accountability	OfficeMax	Other Supplies	3,000

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0002006	11	AZR	Campus Police	Riverside County Sheriffs Dept	Other Services-On-site Booking & Warrant Fees	2,000
B0002006	12	AZR	Campus Police	Riverside County Sheriffs Dept	Other Services-On-site Booking & Warrant Fees	2,000
B0002007	11	AZR	Campus Police	Riverside, County of Purchasing	Repairs - Parts	10,000
B0002007	12	AZR	Campus Police	Riverside, County of Purchasing	Repairs - Parts	10,000
B0002008	11	AJC	Production Printing	Unisource Worldwide, Inc.	Purchase/Cost of Goods Sold	50,000
B0002009	11	AJC	Production Printing	Pacesetter Graphic Service	Purchase/Cost of Goods Sold	5,000
B0002010	11	AJC	Production Printing	INX International Ink Co.	Purchase/Cost of Goods Sold	10,000
B0002011	11	AJC	Production Printing	Konica Minolta Business Solutions	Purchase/Cost of Goods Sold	30,000
B0002012	11	AJC	Production Printing	Perfect Impressions	Purchase/Cost of Goods Sold	10,000
B0002013	11	AJC	Production Printing	Riverside Bindery Specialties	Purchase/Cost of Goods Sold	20,000
B0002014	11	AJC	Production Printing	Spicers Paper, Inc.	Purchase/Cost of Goods Sold	50,000
B0002019	11	AJC	Production Printing	Cadet Uniform Supply	Towel Service	3,000
B0002020	11	AAA	Chancellor's Office	Riverside Mission Florist, Inc.	Other Supplies	1,000
B0002022	11	FDD	Facilities - Moreno Valley	Ewing Irrigation Products	Grounds/Garden Supplies	2,000
B0002024	12	DDD	Facilities - Riverside	Parts Plus	Repair Parts	1,500
B0002025	11	FDD	Facilities - Moreno Valley	Refrigeration Supplies	Repair Parts	1,000
B0002026	11	DDD	Facilities - Riverside	Trugreen Chemlawn	Other Services-Chemical Lawn Service	1,500
B0002028	11	DDD	Facilities - Riverside	Mariposa Horticultural Enterprises	Other Services-Landscape Services	20,000
B0002030	12	DDD	Facilities - Riverside	Traffic Control Service, Inc.	Repair Parts	1,000
B0002032	11	DDD	Facilities - Riverside	Service 1st	Repairs - Parts	13,000
B0002033	11	FDD	Facilities - Moreno Valley	Sunnymead Ace Hardware	Repair Parts	2,000
B0002034	11	FDD	Facilities - Moreno Valley	Burke Engineering, Co.	Repair Parts	4,000
B0002036	11	FDD	Facilities - Moreno Valley	Vista Paint	Repair Parts	1,000
B0002037	11	FDD	Facilities - Moreno Valley	Grainger	Repair Parts	1,000
B0002038	11	FDD	Facilities - Moreno Valley	Home Depot	Repair Parts	2,000
B0002040	11	FDD	Facilities - Moreno Valley	KH Metals and Supply	Repair Parts	1,000
B0002041	11	FDD	Facilities - Moreno Valley	Powell Pipe & Supply Company	Repair Parts	1,500
B0002044	11	FDD	Facilities - Moreno Valley	AAA Electric Motors Sales & Service	Repair Parts	1,000
B0002045	11	FDD	Facilities - Moreno Valley	Plumbmaster, Inc	Repair Parts	1,000
B0002046	11	FDD	Facilities - Moreno Valley	Keenan Supply San Bernardino	Repair Parts	1,000
B0002047	11	FDD	Facilities - Moreno Valley	Sunnymead Electrical and Lighting	Repair Parts	2,000
B0002048	11	FDD	Facilities - Moreno Valley	Inland Lighting Supplies, Inc.	Repair Parts	1,000
B0002051	11	FDD	Facilities - Moreno Valley	JSI Industries, Inc.	Repair Parts	1,000
B0002055	11	FDD	Facilities - Moreno Valley	JSI Industries, Inc.	Repairs - Parts	1,000
B0002056	11	FDD	Facilities - Moreno Valley	Automatic Doors.Com	Repairs - Parts	1,000
B0002057	11	FDD	Facilities - Moreno Valley	Clean Source	Custodial Supplies	1,000
B0002058	11	FDD	Facilities - Moreno Valley	Patriot Packaging & Supplies	Custodial Supplies	7,000
B0002059	11	FDD	Facilities - Moreno Valley	Waxie Sanitary Supply	Custodial Supplies	5,000

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0002061	11	FDD	Facilities - Moreno Valley	Lawn Tech Equipment	Repairs - Parts	1,000
B0002062	11	FDD	Facilities - Moreno Valley	Empire Mowers, Inc	Repairs - Parts	1,000
B0002064	11	FDD	Facilities - Moreno Valley	Hydro-Scape Products, Inc.	Grounds/Garden Supplies	1,000
B0002065	11	FDD	Facilities - Moreno Valley	Western Farm Service, Inc.	Grounds/Garden Supplies	1,000
B0002070	11	DEB	Performing Arts	Advanced Copy Systems	Repairs - Parts	1,350
B0002072	11	FTA	Academy / Criminal Services	FedEx Kinko's	Copying and Printing	15,000
B0002076	11	APR	Performance Riverside	Office Depot	Other Supplies	1,000
B0002076	11	APR	Performance Riverside	Office Depot	Other Supplies	1,000
B0002078	11	FTA	Academy / Criminal Services	Riverside County Sheriffs Dept	Lecturers	1,000
B0002079	11	FDD	Facilities - Moreno Valley	Clark Security Products	Repair Parts	1,000
B0002080	11	DDD	Facilities - Riverside	Action Door Controls, Inc.	Repairs - Parts	2,000
B0002082	11	FDD	Facilities - Moreno Valley	A M Leonard Inc.	Grounds/Garden Supplies	1,000
B0002084	11	FDD	Facilities - Moreno Valley	Scott Equipment, Inc	Repairs - Parts	1,000
B0002085	11	FDD	Facilities - Moreno Valley	Apple Valley Communications	Repairs - Parts	1,000
B0002086	11	FDD	Facilities - Moreno Valley	Western DC Systems	Repairs - Parts	2,760
B0002087	11	FDD	Facilities - Moreno Valley	Grillo Filter Sales	Repairs - Parts	1,000
B0002089	12	ACW	Workforce Preparation	Stater Bros. Markets	Other Supplies	5,500
B0002090	12	ACW	Workforce Preparation	ARCO AM/PM	Other Transportation Supplies	2,500
B0002091	12	ACW	Workforce Preparation	Target	Other Supplies	7,300
B0002092	12	ACW	Workforce Preparation	Wal-Mart	Other Supplies	10,500
B0002093	12	ACW	Workforce Preparation	Budget Inn	Rents and Leases	6,700
B0002094	12	ACW	Workforce Preparation	Riverside Transit Agency	Transportation/Bus Passes for FYEP Youths	15,000
B0002095	12	ACW	Workforce Preparation	OfficeMax	Other Supplies	3,500
B0002096	12	ACW	Workforce Preparation	Reliable Office Solutions	Other Supplies	2,500
B0002097	12	ACW	Workforce Preparation	Office Depot	Other Supplies	4,000
B0002098	12	ACW	Workforce Preparation	Round Table Pizza	Food	2,500
B0002099	12	ACW	Workforce Preparation	Stadium Pizza	Food	2,500
B0002103	11	AZA	Student Services	Office Depot	Other Supplies	1,000
B0002108	11	FQE	Mathematics, Science & Physical Education	Daigger & Company, Inc.	Instructional Supplies	1,000
B0002109	11	FQE	Mathematics, Science & Physical Education	Fisher Scientific	Instructional Supplies	2,500
B0002113	11	FQE	Mathematics, Science & Physical Education	Moore Medical Corporation	Instructional Supplies	1,500
B0002114	11	FQE	Mathematics, Science & Physical Education	Ward's Natural Science Estab	Instructional Supplies	5,000
B0002115	11	FDD	Facilities - Moreno Valley	Horizon Distributors Inc	Grounds/Garden Supplies	2,500
B0002116	11	FDD	Facilities - Moreno Valley	Home Depot	Grounds/Garden Supplies	3,000
B0002117	11	FDD	Facilities - Moreno Valley	Waxie Sanitary Supply	Repairs - Parts	1,000
B0002118	11	FDD	Facilities - Moreno Valley	Patriot Packaging & Supplies	Custodial Supplies	2,000
B0002121	11	DVA	Cosmetology	Salon Partners	Instructional Supplies	5,000
B0002122	11	DVA	Cosmetology	Sally Beauty Supply	Instructional Supplies	5,000



Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0002125	11	DDD	Facilities - Riverside	Amtech Elevator Services	Repairs - Parts	2,000
B0002126	32	AZM	Food Services	Jim Jones Maintenance	Repairs - Parts	4,804
B0002127	11	FQE	Mathematics, Science & Physical Education	Office Depot	Instructional Supplies	1,000
B0002129	11	DVA	Cosmetology	Murad	Instructional Supplies	1,000
B0002130	11	DVA	Cosmetology	Jazz-Z Beauty Products	Instructional Supplies	1,000
B0002132	11	AJO	Community Education Program	Press Enterprise	Advertising	2,000
B0002133	11	DVA	Cosmetology	Morris, Flamingo-Stephan, Inc.	Instructional Supplies	1,000
B0002137	11	FQE	Mathematics, Science & Physical Education	Fisher Scientific	Instructional Supplies	2,000
B0002141	11	DVA	Cosmetology	Burmax Co Inc.	Instructional Supplies	1,000
B0002143	11	FQE	Cosmetology	McBride Research Laboratories, Inc	Instructional Supplies	1,500
B0002145	11	FQE	Mathematics, Science & Physical Education	Pasco	Instructional Supplies	1,000
B0002152	11	FTA	Academy / Criminal Services	Riverside County Information	Telephone	4,200
B0002154	11	AZR	Campus Police	Plaza Cleaners	Laundry and Cleaning	2,000
B0002154	12	AZR	Campus Police	Plaza Cleaners	Laundry and Cleaning	2,000
B0002155	12	ACW	Workforce Preparation	TRD Economy Driving School	Other Services-Driving School FYEP Youths	8,000
B0002156	11	FDD	Facilities - Moreno Valley	Don's Lock & Key	Repairs - Parts	1,000
B0002158	11	AAD	RCCD Foundation	Synergistic Mailing Services	Other Services-Mailing & Postage	5,000
B0002162	12	AZR	Campus Police	Reliable Office Solutions	Other Supplies	2,800
B0002163	11	AZR	Campus Police	Office Depot	Other Supplies	2,400
B0002163	12	AZR	Campus Police	Office Depot	Other Supplies	2,400
B0002164	11	AZR	Campus Police	O'Neil Product Development, Inc.	Copying and Printing	2,000
B0002164	12	AZR	Campus Police	O'Neil Product Development, Inc.	Copying and Printing	2,000
B0002167	11	AAK	Administrative Support Center	United Parcel Service	Postage	2,500
B0002168	12	FMA	President - Moreno Valley	Office Depot	Other Supplies	1,400
B0002171	11	FHE	Health, Human & Public Services	Moore Medical Corporation	Instructional Supplies	4,000
B0002173	11	ACD	Assessment / Accountability	Lifesigns, Inc.	Professional Services - Interpreters	2,000
B0002174	33	EUA	Early Childhood Studies - Norco	Smart & Final	Meals Needy Children	7,500
B0002181	11	ACC	Institutional Research	Office Depot	Other Supplies	1,000
B0002184	11	DVA	Cosmetology	Home Depot	Other Supplies	1,000
B0002188	11	AZR	Campus Police	Counseling Team International	Pre-Employment Testing	1,500
B0002188	12	AZR	Campus Police	Counseling Team International	Pre-Employment Testing	1,500
B0002190	11	AZR	Campus Police	Riverside Cyclery	Other Supplies	1,000
B0002190	12	AZR	Campus Police	Riverside Cyclery	Other Supplies	1,000
B0002191	11	AZR	Campus Police	Dooley Enterprises, Inc.	Other Supplies	1,050
B0002191	12	AZR	Campus Police	Dooley Enterprises, Inc.	Other Supplies	1,050
B0002195	11	AZR	Campus Police	City of Inglewood	Other Services-Parking Citation Processing	20,500
B0002195	12	AZR	Campus Police	City of Inglewood	Other Services-Parking Citation Processing	20,500
B0002197	11	AZR	Campus Police	Main Street Car Wash	Other Services-Car Washes	1,250

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0002197	12	AZR	Campus Police	Main Street Car Wash	Other Services-Car Washes	1,250
B0002205	11	AAB	Board of Trustees	Best, Best & Krieger	Legal	100,000
B0002206	11	AAA	Chancellor's Office	Corporate Express	Other Supplies	1,000
B0002206	11	AAB	Board of Trustees	Corporate Express	Other Supplies	4,500
B0002207	11	EDD	Facilities - Norco	Portable Storage Corp.	Rents and Leases	3,835
B0002208	11	DDD	Facilities - Riverside	Hertz Equipment Rental	Rents and Leases	3,559
B0002210	11	ECT	Conservatory Theater Norco	Portable Storage Corp.	Rents and Leases	1,170
B0002213	11	FHE	Health, Human & Public Services	Moore Medical Corporation	Instructional Supplies	3,000
B0002219	12	AJV	VTEA	Cerro Coso Community College	Other Travel Expenses	2,500
B0002222	12	AJV	VTEA	Crafton Hills College	Other Travel Expenses	1,000
B0002223	12	AJV	VTEA	Hilton Hotel	Other Services-Regional Consortium Meetings	12,000
B0002224	11	DMB	Dean of Instruction	Office Depot	Other Supplies	1,000
B0002225	12	EZG	Campus Student Services	Enterprise Rent-A-Car	Transportation Contracts	1,500
B0002229	11	DDD	Facilities - Riverside	Advanced Electrical Contracting Inc	Repairs - Parts	3,000
B0002231	11	DQA	Chemistry	Sargent-Welch	Instructional Supplies	3,000
B0002237	11	DQA	Chemistry	Sy Nielson Service, Inc	Repairs - Parts	1,000
B0002239	12	AJV	VTEA	CCC/AOE	Other Services-Staff Development	1,000
B0002241	11	FQE	Mathematics, Science & Physical Education	Reliable Office Solutions	Instructional Supplies	2,714
B0002242	11	EDD	Facilities - Norco	Refrigeration Supplies	Repair Parts	5,000
B0002243	11	EDD	Facilities - Norco	Waxie Sanitary Supply	Custodial Supplies	5,000
B0002244	11	EDD	Facilities - Norco	Hydro-Scape Products, Inc.	Grounds/Garden Supplies	6,000
B0002245	11	EDD	Facilities - Norco	Patriot Packaging & Supplies	Custodial Supplies	12,000
B0002246	11	EDD	Facilities - Norco	Western DC Systems	Repairs - Parts	2,100
B0002247	11	EDD	Facilities - Norco	Norco Ace Hardware	Repair Parts	2,000
B0002248	11	EDD	Facilities - Norco	Unisource Worldwide, Inc.	Custodial Supplies	2,000
B0002249	11	EDD	Facilities - Norco	Terminix	Other Services-Pest Control	1,000
B0002250	11	EDD	Facilities - Norco	Ferguson Enterprises Inc.	Grounds/Garden Supplies	1,500
B0002251	11	DZH	Athletics	Office Depot	Instructional Supplies	1,000
B0002252	11	DVA	Cosmetology	Marianna, Inc. - West	Instructional Supplies	5,000
B0002254	11	AMC	Information Services	Office Depot	Other Supplies	1,000
B0002256	11	AJO	Community Education Program	Riverside Unified School District	Rents and Leases	3,000
B0002260	11	DSA	Applied Technology	Riverside Community College	Other Supplies	3,000
B0002262	11	DSA	Culinary Academy	Bakemark USA	Food	5,000
B0002263	11	DSA	Culinary Academy	Old Country Bakery	Food	1,000
B0002264	11	DSA	Culinary Academy	U.S. Mechanical Inc	Repairs - Parts	2,000
B0002266	11	DSA	Culinary Academy	Industrial Electric Service	Repairs - Parts	3,400
B0002267	11	DSA	Culinary Academy	Hobart Corporation	Repairs - Parts	1,200
B0002268	11	DSA	Culinary Academy	Powell Pipe & Supply Company	Repairs - Parts	1,500

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

P#	Fund	Location	Department	Vendor	Description	Amount
B0002269	11	DSA	Culinary Academy	JC's Grease Buyer	Repairs - Parts	1,200
B0002270	11	DSA	Culinary Academy	Mike Staudt Restaurant Repair	Repairs - Parts	1,000
B0002272	11	AXB	Customized Solutions	Office Depot	Other Supplies	1,950
B0002273	11	DWA	Allied Health	A & G Jones Dry Cleaning Inc	Laundry and Cleaning	1,000
B0002276	11	FDD	Facilities - Moreno Valley	RSC Equipment Rental	Rents and Leases	3,000
B0002283	11	DWA	Allied Health	Office Depot	Other Supplies	1,500
B0002287	11	AAJ	Human Resources	Riverside Personnel Services, Inc.	Temporary Services	3,000
B0002292	11	DZH	Athletics	Clover, James B.	Doctors/Nurses	7,250
B0002293	11	DZH	Athletics	Culligan	Physicals	7,000
B0002294	11	DZH	Athletics	Enterprise Rent-A-Car	Repairs - Parts	1,200
B0002296	11	DZH	Athletics	Exercise Equipment Service	Transportation Contracts	10,000
B0002297	11	DRA	Physical Education	Gunther's Athletic Service, Inc.	Repairs - Parts	6,000
B0002298	11	DZH	Athletics	Riddell All American	Repairs - Parts	2,500
B0002299	11	DZH	Athletics	Office Depot	Repairs - Parts	2,500
B0002300	11	AJC	Occupational Education	Reliable Office Solutions	Other Supplies	1,000
B0002301	12	AJV	VTEA	Office Depot	Repairs - Parts	1,000
B0002303	12	DWA	Allied Health	Office Depot	Other Supplies	3,000
B0002305	11	ESB	Business, Engineering & Info Technologies	Office Depot	Instructional Supplies	5,850
B0002306	11	AMC	Information Services	OfficeMax	Other Supplies	1,000
B0002309	11	EMB	Dean of Instruction - Norco	Office Depot	Instructional Supplies	4,500
B0002315	11	FSB	Business & Computer Information Systems	Reliable Office Solutions	Instructional Supplies	1,550
B0002316	11	DZC	Counseling - Riverside	Office Depot	Other Supplies	1,000
B0002318	11	EDD	Facilities - Norco	Waxie Sanitary Supply	Custodial Supplies	5,000
B0002319	11	DUA	Early Childhood Studies - Riverside	Terminix	Other Services-Pest Control	2,300
B0002321	33	DUA	Early Childhood Studies - Riverside	CM School Supply Company	Other Supplies	2,500
B0002323	33	DUA	Early Childhood Studies - Riverside	Sysco Corp.	Paper Products	8,000
B0002324	33	DUA	Early Childhood Studies - Riverside	Stater Bros. Markets	Paper Products	4,000
B0002325	33	DUA	Early Childhood Studies - Riverside	Costco	Other Supplies	3,000
B0002330	11	AZR	Campus Police	Pacific Parking Systems, Inc.	Other Supplies	3,500
B0002330	12	AZR	Campus Police	Pacific Parking Systems, Inc.	Other Supplies	3,500
B0002333	11	DWA	Allied Health	Environmental Management	Waste Disposal	2,500
B0002334	12	AZF	EOPS	Office Depot	Other Supplies	5,000
B0002336	11	EDD	Facilities - Norco	Contract Carpet	Repairs - Parts	50,510
B0002337	11	AJA	Academic Affairs	Reliable Office Solutions	Other Supplies	1,970
B0002339	11	AXB	Customized Solutions	Reliable Office Solutions	Other Supplies	1,000
B0002344	33	EUA	Early Childhood Studies - Norco	Stater Bros. Markets	Meals Needy Children	2,100
B0002347	11	DEB	Performing Arts	Nick Rail Music, Inc.	Instructional Supplies	1,000
B0002348	11	DEB	Performing Arts	Other Distributors	Instructional Supplies	1,000

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0002350	11	AZR	Campus Police	Traffic Control Service, Inc.	Other Supplies	2,500
B0002350	12	AZR	Campus Police	Traffic Control Service, Inc.	Other Supplies	2,500
B0002353	11	DEB	Performing Arts	Nick Rail Music, Inc.	Instructional Supplies	8,000
B0002354	11	DEB	Performing Arts	Shattling Music	Instructional Supplies	5,000
B0002356	11	DEB	Performing Arts	Freel, Gary	Repairs - Parts	1,000
B0002361	11	DWA	Allied Health	Moore Medical Corporation	Instructional Supplies	8,500
B0002362	11	DWA	Allied Health	Riverside Community Hospital	Instructional Supplies	1,000
B0002363	11	DWA	Allied Health	Riverside County Regional Med Ctr	Instructional Supplies	3,000
B0002364	11	DWA	Allied Health	Wallour, Inc.	Instructional Supplies	1,500
B0002365	33	DUA	Early Childhood Studies - Riverside	Lakeshore Learning Materials	Other Supplies	3,000
B0002366	11	DEB	Performing Arts	Gilkey, Kathleen	Repairs - Parts	5,000
B0002367	11	DRA	Physical Education	American Red Cross	Other-CPR Certificates	5,200
B0002368	12	AXD	Community & Economic Development	Williamson, Jeffrey	Conferences	5,820
B0002370	11	FOA	Humanities & Social Sciences	Office Depot	Instructional Supplies	5,150
B0002371	11	DSA	Applied Technology	Culligan	Repairs - Parts	1,950
B0002372	11	FNC	Communications	Corporate Express	Other Supplies	1,100
B0002374	61	ADF	Risk Management	Central Occupational Medicine	Claims Expense	5,000
B0002375	61	ADF	Risk Management	Fonda & Fraser LLP	Legal	2,000
B0002376	61	ADF	Risk Management	Lewis, Brisbois, Bisgaard & Smith	Legal	50,000
B0002377	61	ADF	Risk Management	Roger Clark Associates, LLC	Legal	3,000
B0002378	61	ADF	Risk Management	Southern California Risk Management	Claims Expense	51,000
B0002381	11	AAD	RCCD Foundation	Office Depot	Other Supplies	2,000
B0002382	11	DZH	Athletics	Riddell All American	Repairs - Parts	1,000
B0002383	11	DEB	Facilities - Riverside	T & R Nurseries, Inc.	Grounds/Garden Supplies	2,000
B0002385	11	DZC	Performing Arts	Anaheim Band Instruments, Inc.	Instructional Supplies	1,000
B0002386	11	DZC	Counseling - Riverside	Office Depot	Other Supplies	1,000
B0002387	11	DZC	Counseling - Riverside	Costco	Other Supplies	1,000
B0002389	11	FHE	Health, Human & Public Services	Reliable Office Solutions	Instructional Supplies	1,200
B0002396	11	ADE	Auxiliary Business Services	Office Depot	Other Supplies	1,000
B0002397	12	AZF	EOPS	Barnes & Noble	Book Grants	140,000
C0001427	11	ADD	Facilities Planning	CHJ, Incorporated	Aquatic Project	15,750
C0001429	12	ACW	Workforce Preparation	Chagolla, Eddie	Speaker Fee for Emancipation Event	1,000
C0001431	12	ACW	Workforce Preparation	Riverside Marriott	Emancipation Event	9,213
C0001433	12	DMB	Dean of Instruction - Riverside	Mission Inn	Catered Staff Development Event - Prepaid Expense	14,132
C0001435	41	EDD	Facilities - Norco	CHJ, Incorporated	Geotechnical Serv - Nor Student Sup Ctr	15,030
C0001436	41	EDD	Facilities - Norco	GFB-Friedrich & Assoc., Inc	Surveying & Mapping - Nor Student Sup Ctr	8,080
C0001437	41	FDD	Facilities - Moreno Valley	Higginson+Cartozian Architects, Inc	Mo Val Food Service Remodel	161,475
C0001440	12	AXD	Community & Economic Development	Network International Exports	Project Management Services	39,250

Purchase Order and Warrant Report - All District Funds  
Purchase Orders \$1000 and over  
6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
C0001441	41	DDD	Facilities - Riverside	Higginson+Cartozian Architects, Inc	Food Service Remodel	57,125
C0001444	12	AXD	Community & Economic Development	Delafuente, Maria	Training	2,400
C0001445	12	AJV	VTEA	Halfoffwebdesign.com	Fire Tech Website	1,198
C0001446	12	ACE	School of the Arts	Vaughan, John	Program Development	2,000
C0001447	41	DDD	Facilities - Riverside	KCT Consultants, Inc.	Cultural/Paleontological Resources Study	5,500
C0001448	11	DEB	Performing Arts	Krinke, Lynda	Costume Design	1,000
C0001449	11	DEB	Performing Arts	James and James Sound Recorders	Sound Engineering	1,500
C0001450	11	AAB	Board of Trustees	Vavrinek, Trine, Day & Co.,LLP	Audit Services	11,818
C0001451	12	AZT	Matriculation	Griffin, Doris	Consultants	7,500
C0001452	41	FDD	Facilities - Moreno Valley	Guerra, Patricia	Professional Services - Contract Labor Compliance	1,093
C0001452	41	EDD	Facilities - Norco	Guerra, Patricia	Professional Services - Contract Labor Compliance	1,093
C0001453	41	FDD	Facilities - Moreno Valley	WCS/CA	Professional Services - Contract Labor Compliance	8,740
C0001453	41	EDD	Facilities - Norco	WCS/CA	Professional Services - Contract Labor Compliance	8,740
C0001454	41	FDD	Facilities - Moreno Valley	Borg Pacific Inc	Inspection	45,000
C0001454	41	EDD	Facilities - Norco	Borg Pacific Inc	Inspection	45,000
C0001455	41	EDD	Facilities - Norco	Harley Ellis Devereaux	Architect Norco Student Support Ctr	726,800
C0001456	41	DYA	Library	Information Technology Solutions	Other-Quad Infrastructure	5,635
C0001457	41	EDD	Facilities - Norco	L.A. Gym Equipment / FHI, Inc.	Equip Additional \$5000 > Modular Redistrib. Proj.	143,866
C0001458	11	ADA	Administration & Finance	Magnon Property Management	Property Management - District Offices	140,000
C0001459	11	AAB	Board of Trustees	Eadie and Payne LLP	Measure C Audit Services	9,400
C0001460	11	APR	Performance Riverside	Tessier, Jean-Yves	Lighting Design Services	11,000
C0001461	11	APR	Performance Riverside	Krinke, Gary	Stage Director	2,850
C0001462	11	DEB	Performing Arts	Henson, Mark	Musical Director	2,000
C0001463	11	DEB	Performing Arts	Krinke, Lynda	Costume Services	1,500
C0001464	11	AAJ	Human Resources	Liebert Cassidy Whitmore	Relations Consortium	2,500
C0001465	11	DQB	Life Sciences	Steris Corporation	Maintenance Agreement	4,389
C0001466	11	AMC	Information Services	Datatel, Inc.	Computer Software Maint/License	229,725
C0001467	11	AMC	Information Services	Datatel, Inc.	Software License	56,672
C0001468	11	AMC	Information Services	Open Text Corporation	Software License	27,092
C0001470	41	DDD	Facilities - Riverside	ASR Constructors, Inc.	PBX Expansion	203,000
C0001471	11	APR	Performance Riverside	Freeway Business Park Investors, LLC	Storage Unit Lease	21,419
C0001472	11	DQD	Physical Science	Spitz, Inc.	Preventative Maintenance Agreement	7,420
C0001473	11	APR	Performance Riverside	O D Music, Inc.	Performance Fees	55,000
C0001474	11	APR	Performance Riverside	Alexander, Orlando	Choreographer	4,000
C0001475	11	APR	Performance Riverside	Smith, Scott	Musical Director	17,000
C0001476	41	DYA	Library	Spinitar	Audio Visual Installation-Quad	697,323
C0001477	11	AZR	Campus Police	Pacific Parking Systems, Inc.	Repairs - Parts	4,200
C0001477	12	AZR	Campus Police	Pacific Parking Systems, Inc.	Repairs - Parts	4,200

Purchase Order and Warrant Report - All District Funds  
Purchase Orders \$1000 and over  
6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
C0001478	32	AZM	Food Services	Vavrinek, Trine, Day & Co.,LLP	Audit Services	1,970
C0001478	11	ADE	Auxiliary Business Services	Vavrinek, Trine, Day & Co.,LLP	Audit Services	10,925
C0001478	11	AAB	Board of Trustees	Vavrinek, Trine, Day & Co.,LLP	Audit Services	47,270
C0001480	11	EYA	Library - Norco	3M Customer Service	Maintenance	1,932
C0001483	11	DEB	Performing Arts	Music Theatre International	Production Rentals	1,214
C0001484	41	DYA	Library	Nexus IS, Inc	Quad Remodel Project	220,849
C0001485	41	FDD	Facilities - Moreno Valley	Higginson+Cartozian Architects, Inc	Design Services - Network Operations Centers Proj.	69,275
C0001486	41	EDD	Facilities - Norco	Higginson+Cartozian Architects, Inc	Design Services - Network Operations Centers Proj.	56,275
C0001487	11	EMA	President - Norco	Oce Financial Services / Leases	Lease Agreement	13,671
C0001488	11	AMC	Information Services	Source Technology	Maintenance	3,723
C0001489	11	AMC	Information Services	Technology Integration Group	Maintenance Contract	1,121
C0001490	11	AMC	Information Services	Internet Security Systems, Inc.	Service and Support	2,175
C0001491	41	ADD	Facilities Planning	HMC Architects	Architecture Services - Learning Center	103,860
C0001492	11	AJO	Community Education Program	Adney, Curtis M.	Community Ed. Presenter	1,500
C0001493	11	AJO	Community Education Program	Allen, Lewis J.	Community Ed. Presenter	15,000
C0001494	11	AJO	Community Education Program	Bowman, Gary	Community Ed. Presenter	3,000
C0001495	11	AJO	Community Education Program	California Mind Institute	Community Ed. Presenter	5,000
C0001496	11	AJO	Community Education Program	Christensen, Bobbie	Community Ed. Presenter	1,000
C0001497	11	AJO	Community Education Program	Computrax, Inc	Community Ed. Presenter	8,000
C0001498	11	AJO	Community Education Program	D & D's Dance Center	Community Ed. Presenter	10,000
C0001499	11	AJO	Community Education Program	Destination Science	Community Ed. Presenter	10,000
C0001500	11	AJO	Community Education Program	Education To Go	Community Ed. Presenter	10,000
C0001501	11	AJO	Community Education Program	National Capital Funding	Community Ed. Presenter	6,000
C0001502	11	AJO	Community Education Program	Edwards, Nancy F.	Community Ed. Presenter	3,000
C0001503	11	AJO	Community Education Program	Wha Companies	Community Ed. Presenter	10,000
C0001504	11	AJO	Community Education Program	Balloons by Alice Lyons	Community Ed. Presenter	2,000
C0001505	11	AJO	Community Education Program	Mansfield, William L.	Community Ed. Presenter	20,000
C0001506	11	AJO	Community Education Program	Mays, James	Community Ed. Presenter	40,000
C0001507	11	AJO	Community Education Program	McDonald, Victoria	Community Ed. Presenter	1,000
C0001508	11	AJO	Community Education Program	LTM Associates	Community Ed. Presenter	1,000
C0001509	11	AJO	Community Education Program	Noriega, Marshall	Community Ed. Presenter	5,000
C0001510	11	AJO	Community Education Program	Notary Public Seminars, Inc	Community Ed. Presenter	30,000
C0001511	11	AJO	Community Education Program	Stage Presence Studio of the Arts	Community Ed. Presenter	10,000
C0001512	11	AJO	Community Education Program	Southern Ca Reading & Math Clinics	Community Ed. Presenter	25,000
C0001513	11	AJO	Community Education Program	Marshall Reddick Seminars	Community Ed. Presenter	5,000
C0001514	11	AJO	Community Education Program	Rounds, Miller and Associates	Community Ed. Presenter	10,000
C0001515	11	AJO	Community Education Program	Hollywood Film Institute	Community Ed. Presenter	3,000
C0001516	11	AJO	Community Education Program	Soft-Train	Community Ed. Presenter	10,000

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
C0001517	11	AJO	Community Education Program	Boulos, Jenese	Community Ed. Presenter	10,000
C0001518	11	AJO	Community Education Program	Voices For All, LLC	Community Ed. Presenter	5,000
C0001519	11	AJO	Community Education Program	Stacy's Interior Redesign	Community Ed. Presenter	1,000
C0001520	11	AJO	Community Education Program	My Learning Studio	Community Ed. Presenter	1,000
C0001522	11	AAK	Administrative Support Center	Priority Mailing Systems, Inc.	Service Contract	3,706
C0001523	11	APR	Performance Riverside	Castellano, Roger	Director & Choreographer	8,000
C0001524	11	APR	Performance Riverside	Vaughan, John	Director & Choreographer	22,850
C0001525	11	APR	Performance Riverside	Shrope, Douglas	Musical Arrangement	2,000
C0001526	12	AJV	VTEA	Baldy View R.O.P.	Workplan Activities	28,785
C0001527	12	AJV	VTEA	Golden West College	Workplan Activities	13,500
C0001528	12	AJV	VTEA	Riverside County Office of Ed	Workplan Activities	10,380
C0001529	11	AXB	Customized Solutions	Gereau, Servando	Training - Pacific Coachworks	5,000
C0001530	11	EMA	President - Norco	Oec Financial Services / Leases	Annual Maintenance	8,000
C0001532	11	AMC	Information Services	West Coast Technology	Computer Software Maint/License	8,142
C0001533	11	FYA	Library - Moreno Valley	3M Customer Service	Service Contract	1,261
C0001534	11	AMC	Information Services	LSI Corporation	Support & Maintenance - Annual Renewal	20,943
C0001536	32	AZM	Food Services	Provider Contract Food Service LLC	Consultant	172,000
P0008948	11	DDD	Facilities - Riverside	Elrod Fence Co., Inc.	Repairs - Parts	3,066
P0008949	11	FDD	Facilities - Moreno Valley	Lawn Tech Equipment	Equip Additional \$200-\$4999	10,775
P0008950	61	ADF	Risk Management	Roger Clark Associates, LLC	Legal	3,348
P0008952	11	DDD	Facilities - Riverside	Mike's Custom Flooring	Remodel Projects	14,000
P0008953	12	FMA	President - Moreno Valley	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	83,339
P0008956	12	EQE	Physical and Life Sciences	Ward's Natural Science Estab	Equip Additional \$200-\$4999	5,134
P0008958	12	DWA	Allied Health	Office Depot	Equip Additional \$200-\$4999	2,369
P0008959	11	FTA	Academy / Criminal Services	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	2,202
P0008960	11	ESB	Business, Engineering & Info Technologies	CDW-G	Comp Equip Replacement \$200-\$4999	1,892
P0008961	11	DEA	Art	Art Supply Warehouse	Instructional Supplies	3,314
P0008964	12	AJV	VTEA	Hannum, Natalie	Conferences	2,729
P0008967	11	FDD	Facilities - Moreno Valley	Bearcom	Equip Additional \$200-\$4999	3,724
P0008972	11	AJA	Academic Affairs	Troxell Communications, Inc.	Comp Equip Additional \$200-\$4999	1,074
P0008975	12	AJF	Dean of Education	Americorps	Conferences	1,000
P0008976	11	FDD	Facilities - Moreno Valley	Redlands Ford Inc	Equip Additional \$5000 >	19,735
P0008977	12	FJA	V P Educational Services - Moreno Valley	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	11,572
P0008980	11	FYA	Library	3M Customer Service	Equip Additional \$5000 >	12,412
P0008981	11	ACF	Effectiveness Services	CDW-G	Comp Equip Replacement \$200-\$4999	2,672
P0008983	11	EYA	Library	Advanced Electrical Contracting Inc	Repairs - Parts	2,341
P0008985	11	AJA	Academic Affairs	CDW-G	Comp Equip Additional \$200-\$4999	2,488
P0008988	12	ACW	Workforce Preparation	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	2,140

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
P0008989	12	ACW	Workforce Preparation	CDW-G	Comp Equip Additional \$200-\$4999	1,230
P0008997	12	ACW	Workforce Preparation	OfficeMax	Other Supplies	1,332
P0008999	11	FDB	Campus Business Operations	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	4,631
P0009002	12	AJV	VTEA	Holiday Inn	Conferences	1,089
P0009003	11	ACD	Assessment / Accountability	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	1,302
P0009004	11	DDD	Facilities - Riverside	LGP Engineering & Construction Inc.	Repairs - Parts	3,600
P0009018	12	AJV	VTEA	Crucial Technology	Instructional Supplies	15,090
P0009019	12	AJV	VTEA	Gateway Companies, Inc.	Instructional Supplies	11,810
P0009020	11	DDD	Facilities - Riverside	Contract Carpet	Remodel Projects	10,907
P0009022	11	DZG	Student Services	ARSA Embroidery and Silkscreen	Other Supplies	2,898
P0009023	12	DZD	Health Services - Riverside	Arteraft Promotional Concepts	Other Supplies	4,808
P0009024	11	AAP	Public Affairs & Institutional Advancement	KOLA/KCAL	Advertising	1,500
P0009027	11	DZC	Counseling	CPP, Inc.	Tests	1,020
P0009027	12	DJA	Academic Affairs	CPP, Inc.	Other Supplies	1,180
P0009030	12	FHE	Health, Human & Public Services	Henry Schein Inc.	Computer Software Maint/License	4,832
P0009033	12	FTA	Academy / Criminal Services	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	13,914
P0009040	11	ADD	Facilities Planning	Division of the State Architect	DSA Moreno Valley Phase I	6,807
P0009045	11	DVA	Cosmetology	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	2,114
P0009052	12	AXD	Community & Economic Development	Ontario Chamber of Commerce	Conferences	1,500
P0009053	12	AJV	VTEA	The Sign Shop	Other Supplies	2,530
P0009068	11	AMC	Information Services	Creation Engine, Inc.	Computer Software Maint/License	1,506
P0009073	11	AZR	Campus Police	Hatfield Buick GMC	Repairs - Parts	1,332
P0009081	11	EMA	President - Norco	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	3,436
P0009083	11	FDB	Campus Business Operations	Belson Outdoors, Inc.	Equip Additional \$200-\$4999	1,929
P0009088	12	AZT	Matriculation	The College Board	Tests	9,999
P0009090	12	EQE	Physical and Life Sciences	Molecular Devices Corp	Equip Additional \$5000 >	9,773
P0009093	11	AAP	Public Affairs & Institutional Advancement	Synergistic Mailing Services	Other Services-Summer Schedules	3,900
P0009095	11	AAP	Public Affairs & Institutional Advancement	Valley Printers, Inc.	Printing Class Schedule	17,489
P0009099	12	FHE	Health, Human & Public Services	Henry Schein Inc.	Instructional Supplies	4,162
P0009101	12	AJV	VTEA	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	3,798
P0009102	12	AJV	VTEA	Reliable Office Solutions	Other Supplies	1,130
P0009107	11	FDB	Campus Business Operations - Moreno Valley	E-Z Up Direct.Com LLC	Equip Additional \$200-\$4999	1,416
P0009109	11	AAP	Public Affairs & Institutional Advancement	Valley Printers, Inc.	Printing Class Schedule	16,521
P0009114	11	DNB	Forensics Program	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,735
P0009117	11	EDD	Facilities - Norco	Contract Carpet	Repairs - Parts	1,300
P0009118	11	AAP	Public Affairs & Institutional Advancement	Latin American Perspectives	Advertising	1,000
P0009121	11	AAP	Public Affairs & Institutional Advancement	Synergistic Mailing Services	Other Services-Summer Schedules	6,600
P0009123	12	EMA	President - Norco	Tegrity, Inc.	Computer Software Maint/License	10,449



Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

P0#	Fund	Location	Department	Vendor	Description	Amount
P0009132	12	DUA	Early Childhood Studies - Riverside	Troxell Communications, Inc.	Equip Additional \$200-\$4999	2,046
P0009133	11	DJA	Academic Affairs	Oce North America, Inc.	Equip Additional \$200-\$4999	3,725
P0009137	12	ACW	Workforce Preparation	Toys R Us	Other Supplies	1,200
P0009138	12	AJV	VTEA	CDW-G	Computer Software Maint/License	2,622
P0009141	12	ESB	Business, Engineering & Info Technologies	Sehi Computer Products, Inc.	Equip Replacement \$200-\$4999	10,689
P0009146	11	AAAB	Board of Trustees	Korn/Ferry International	Consultants	2,220
P0009148	11	AZN	International Students	Emission - Access Education USA	Scouting	2,500
P0009154	12	ACW	Workforce Preparation	Riverside Transit Agency	Transportation/Bus Passes for FYEP Youths	1,935
P0009164	11	AAK	Administrative Support Center	Inland Presort & Mailing Services	Postage	15,520
P0009166	41	DDD	Facilities - Riverside	So Cal Engineering	Other-Topo Survey of Practice Field	1,600
P0009168	11	DDD	Facilities - Riverside	Carpets by Duane Inc	Remodel Projects	5,227
P0009169	12	DUA	Early Childhood Studies - Riverside	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	3,425
P0009170	12	DSA	Applied Technology	Fineline Interiors Inc.	Remodel Projects	1,414
P0009172	41	DDD	Facilities - Riverside	High Light Electric, Inc	Other-Parking Structure	14,500
P0009174	11	DZH	Athletics	Fair-Play Scoreboards	Equip Additional \$200-\$4999	1,091
P0009174	11	DRA	Physical Education	Fair-Play Scoreboards	Equip Additional \$200-\$4999	3,442
P0009175	11	AAE	Communications & Web Development	CDW-G	Comp Equip Additional \$200-\$4999	5,000
P0009180	41	DYA	Library	Information Technology Solutions	Comp Equip Additional \$5000 >	10,610
P0009183	11	ADA	Administration & Finance	PARS	Administrator Fees	36,333
P0009201	11	AJO	Open Campus	GovConnection, Inc.	Computer Software Maint/License	7,427
P0009202	11	EYA	Library - Norco	SK Telecon, Inc.	Other Services-Data Installation Library	1,175
P0009206	11	DVA	Cosmetology	Pivot Point International	Instructional Supplies	3,523
P0009207	12	DVA	Cosmetology	Troxell Communications, Inc.	Equip Additional \$200-\$4999	2,921
P0009208	12	DVA	Cosmetology	Jazz-Z Beauty Products	Equip Additional \$200-\$4999	7,590
P0009213	11	AZN	International Students	UC Regents	Scouting	1,233
P0009214	12	ACW	Workforce Preparation	Office Depot	Equip Replacement \$200-\$4999	2,451
P0009215	11	ACF	Effectiveness Services	SPSS, Inc.	Computer Software Maint/License	1,616
P0009216	11	AJN	International Students	UC Regents	Scouting	2,000
P0009220	11	AJA	Academic Affairs	CDW-G	Comp Equip Replacement \$200-\$4999	1,479
P0009221	12	EMD	Learning Resource Center - Norco	Troxell Communications, Inc.	Equip Additional \$200-\$4999	2,347
P0009223	12	AXD	Community & Economic Development	Los Rios Community College District	Mileage	4,000
P0009226	11	AXD	Community & Economic Development	CDW-G	Comp Equip Replacement \$200-\$4999	12,887
P0009228	11	AMC	Information Services	Datatel, Inc.	Conferences	1,296
P0009229	11	AZN	International Students	Law Offices of Adam Green	Legal	6,849
P0009230	11	APR	Performance Riverside	Guitar Center	Equip Additional \$200-\$4999	1,077
P0009231	11	ACD	Assessment / Accountability	CDW-G	Comp Equip Additional \$200-\$4999	1,654
P0009242	11	AZC	Counseling	Midwest Global Group, Inc	Other Supplies	1,742
P0009247	12	ESB	Business, Engineering & Info Technologies	CDW-G	Equip Additional \$200-\$4999	3,504

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
P0009249	12	AJV	VTEA	Radisson Hotel	Conferences	1,090
P0009253	12	EZP	Disabled Student Services - Norco	Golf Cars of Riverside, Inc.	Equip Additional \$200-\$4999	4,041
P0009256	32	AZM	Food Services	State Board of Equalization	Sales Tax	5,380
P0009259	12	AZE	Student Financial Services	Proaction Networks, LLC	Other Supplies	1,920
P0009264	11	ADA	Administration & Finance	Union Bank of California	Supplemental Retirement Plan	381,465
P0009267	11	DME	Model United Nations	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,735
P0009268	11	DME	Model United Nations	Reliable Office Solutions	Other Supplies	1,840
P0009269	11	AMC	Information Services	Oxford Computer Group LLC	Consultants - Live@Edu Implementation	1,102
P0009270	12	DSA	Applied Technology	Grainger	Equip Additional \$200-\$4999	3,138
P0009271	11	AJO	Open Campus	Apple Computer, Inc.	Software <\$200	1,391
P0009272	32	AZM	Food Services	Coffee Bean International	Food	2,261
P0009277	11	AMC	Information Services	Collegenet, Inc.	Computer Software Maint/License	9,285
P0009278	11	AJO	Open Campus	Nexus IS, Inc	Comp Equip Additional \$200-\$4999	4,831
P0009279	11	AJO	Open Campus	GovConnection, Inc.	Comp Equip Additional \$200-\$4999	3,439
P0009286	41	DYA	Library	Spinitar	Equip Additional \$5000 >	15,427
P0009296	12	AZE	Student Financial Services	Express Modular Systems	Other Supplies	4,983
P0009299	12	AZR	Campus Police	Hatfield Buick GMC	Repairs - Parts	1,663
P0009301	11	ACB	Grants & Contract Services	Greene, Ravelle Lyn	Conferences	1,384
P0009303	12	DPB	Information Systems & Technology	Troxell Communications, Inc.	Equip Additional \$200-\$4999	7,761
P0009309	11	ADA	Administration & Finance	Prudential Financial	Other Benefits, Other CE Employees	21,000
P0009314	12	AXD	Community & Economic Development	CDW-G	Equip Replacement \$200-\$4999	1,038
P0009315	12	AXD	Community & Economic Development	Ishihara, Chic	Conferences	1,500
P0009318	11	AMC	Information Services	Signature Technology Group, Inc	Repairs - Parts	4,787
P0009319	11	AZB	Admissions & Records	Herff Jones	Commencement Supplies	5,244
P0009323	11	AJO	Open Campus	Respondus	Computer Software Maint/License	3,142
P0009324	11	AAJ	Human Resources	UC Regents	Memberships	5,000
P0009331	12	AZE	Student Financial Services	VMS Promotions	Other Supplies	50,332
P0009332	12	DWA	Allied Health	Assessment Technologies, Inc	Instructional Supplies	12,414
P0009337	11	DMC	Information Services	Nexus IS, Inc	Comp Equip Additional \$5000 >	14,200
P0009342	11	DMC	Information Services	Dexon Computer	Comp Equip Additional \$5000 >	7,723
P0009352	12	ACW	Workforce Preparation	Skills Tutor	Computer Software Maint/License	8,072
P0009354	12	EMA	President - Norco	Riverside Travel, Inc.	Conferences	2,148
P0009355	12	AZE	Student Financial Services	VMS Promotions	Other Supplies	21,597
P0009356	12	AZT	Matriculation	The College Board	Tests	4,999
P0009357	12	AXD	Community & Economic Development	U Manage It	Other Services-Training	4,800
P0009358	11	AZR	Campus Police	South Coast AQMD	Other-Registration Fee	1,154
P0009370	11	EDD	Facilities - Norco	AMP Mechanical, Inc.	Repairs - Parts	2,342
P0009372	11	DZH	Athletics	Holiday Inn	Other Travel Expenses	5,067

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
P0009375	12	AZR	Campus Police	Jon's Flags & Poles, Inc.	Other Supplies	1,583
P0009382	12	ACW	Workforce Preparation	Altura Credit Union	Other Services-Life Skills Workshop	4,020
P0009391	41	DYA	Library	Nexus IS, Inc	Equip Additional \$200-\$4999	4,978
P0009392	41	FDD	Facilities - Moreno Valley	Advanced Electrical Contracting Inc	Construction Contract	8,781
P0009394	12	AXD	Community & Economic Development	Legge, Donald	Other Services-Marketing Logistics Program	1,000
P0009395	12	AXD	Community & Economic Development	Gereau, Servando	Other Services-Training	4,200
P0009635	11	AAD	RCCD Foundation	Rose & Tuck, LLC	Consultants	7,233
P0009641	12	AJV	VTEA	Discount Cardiology	Equip Additional \$200-\$4999	1,615
P0009642	11	AZN	International Students	NAFSA	Memberships	1,005
P0009646	12	AZF	EOPS	CCCEOPSA	Conferences	2,125
P0009648	12	DQB	Life Sciences	Salas, Yasmine	Other Services-Summer Research Exp. USDA/RCC/UC	2,000
P0009649	12	DQB	Life Sciences	Vega, Juan Carlos Lucio	Other Services-Summer Research Exp. USDA/RCC/UC	2,000
P0009650	12	DUA	Early Childhood Studies - Riverside	Kaplan Early Learning Co.	Other Supplies	1,514
P0009655	41	DDD	Facilities - Riverside	Frank L. Ricker, Inc.	Fixtures & Fixed Equipment	2,604
P0009658	11	DJA	Academic Affairs - Riverside	CDW-G	Other Supplies	1,033
P0009660	12	FHE	Health, Human & Public Services	Henry Schein Inc.	Instructional Supplies	4,265
P0009661	12	AZT	Matriculation	The College Board	Tests	39,999
P0009666	12	EZG	Campus Student Services - Norco	Ocegura, Gustavo	Other Travel Expenses	1,500

Purchase Order and Warrant Report - All District Funds  
 Purchase Orders \$1000 and over  
 6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
B0000001	11	AZJ	Community Outreach	Costco	Other Supplies	2,100
B0000026	11	AAA	Chancellor's Office	Wells Fargo Bank	Conferences	13,400
B0000039	11	AMC	Information Services	Office Depot	Other Supplies	1,110
B0000082	12	DZD	Health Services - Riverside	Edwards Medical Supply	Health Supplies	1,576
B0000087	11	ADF	Purchasing	Reliable Office Solutions	Repairs - Parts	12,188
B0000095	11	ADF	Purchasing	Press Enterprise	Repairs - Parts	6,100
B0000107	11	DDD	Facilities - Riverside	Unisource Worldwide, Inc.	Custodial Supplies	11,600
B0000110	11	DDD	Facilities - Riverside	Frank's Glass	Custodial Supplies	2,000
B0000111	11	DDD	Facilities - Riverside	Inland Lighting Supplies, Inc.	Custodial Supplies	9,000
B0000150	11	EDD	Facilities - Norco	CNL Equipment, Inc.	Repairs - Parts	5,800
B0000285	11	DDD	Facilities - Riverside	Home Depot	Repair Parts	6,800
B0000372	11	DDD	Facilities - Riverside	The Glass Connection	Repair Parts	1,475
B0000397	11	DDD	Facilities - Riverside	Grainger	Repair Parts	10,500
B0000422	11	DDD	Facilities - Riverside	Powell Pipe & Supply Company	Repair Parts	9,500
B0000453	11	ADA	Administration & Finance	PARS	Administrator Fees - Alternative Retirement Program	36,333
B0000578	11	EQE	Physical and Life Sciences	24 Hour Fitness USA, Inc	Rents and Leases	28,000
B0000597	11	AAK	Administrative Support Center	Federal Express	Postage	5,250
B0000621	11	EDD	Facilities - Norco	AMP Mechanical, Inc.	Repairs - Parts	20,580
B0000621	11	FDD	Facilities - Moreno Valley	AMP Mechanical, Inc.	Repairs - Parts	33,180
B0000621	11	DDD	Facilities - Riverside	AMP Mechanical, Inc.	Repairs - Parts	63,870
B0000764	11	APR	Performance Riverside	The Theatre Company	Costume Rentals	18,400
B0000802	12	AZF	EOPS	Barnes & Noble	Other Supplies	2,351
B0000811	11	FQE	Mathematics, Science & Physical Education	24 Hour Fitness USA, Inc	Rents and Leases	19,240
B0000863	61	ADF	Risk Management	Lewis, Brisbois, Bisgaard & Smith	Legal	55,000
B0000871	32	AZM	Food Services	Interstate Brands Corp.	Food	15,400
B0000943	12	FZG	Student Services	Office Depot	Other Supplies	3,030
B0000947	11	DZC	Counseling	Office Depot	Other Supplies	1,800
B0000956	11	AZJ	Community Outreach	National Pen Company	Other Supplies	5,406
B0000966	11	DSA	Culinary Academy	Murray's Hotel & Restaurant	Instructional Supplies	6,570
B0001022	11	AXB	Customized Solutions	Boylan Management Institute	Other Services-Training	5,350
B0001067	11	AAD	RCCD Foundation	Synergistic Mailing Services	Other Services-Maintenance Services	7,180
B0001214	11	AZC	Counseling	Office Depot	Other Supplies	1,120
B0001251	11	FZG	Student Services	Reliable Office Solutions	Other Supplies	2,800
B0001278	11	AJC	Production Printing	Perfect Impressions	Purchase/Cost of Goods Sold	8,143
C0001005	41	DDD	Facilities	WCS/CA	Professional Services - Contract Labor Compliance	81,765
C0001011	41	FDD	Facilities	WWCOT	Architecture Services - Moreno Valley Phase III	986,103

Additions to Approved/Ratified Purchase Orders of \$1,000 and over

Purchase Order and Warrant Report - All District Funds  
Purchase Orders \$1000 and over  
6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
C0001029	41	DDD	Facilities	KCT Consultants, Inc.	Nursing/Science Project	46,098
C0001030	41	DYA	Library	Vantage Technology Consulting Group	Technology Consulting Services	158,837
C0001035	41	DDD	Facilities	ASR Constructors, Inc.	Quad Modernization Project	5,625,997
C0001035	41	DDD	Facilities	ASR Constructors, Inc.	Quad Modernization Project	10,746,806
C0001058	41	DDD	Facilities	John R. Byerly, Inc.	Parking Structure	346,577
C0001059	41	DDD	Facilities	Information Technology Solutions	Quad Modernization Project	80,484
C0001075	11	APR	Performance Riverside	Freeway Business Park Investors, LLC	Lease Agreement	8,677
C0001075	11	ACE	School of the Arts	Freeway Business Park Investors, LLC	Lease Agreement	13,500
C0001095	11	AJO	Community Education Program	Mansfield, William L.	Community Ed. Presenter	38,500
C0001098	41	EDD	Facilities - Norco	TBP Architects	Norco Phase III	146,664
C0001098	41	EDD	Facilities - Norco	TBP Architects	Norco Phase III	567,828
C0001100	41	ADD	Facilities Planning	TBP Architects	Riverside School for the Arts Project	98,828
C0001102	11	AJO	Community Education Program	Education To Go	Community Education Presenter	16,500
C0001105	11	AJO	Community Education Program	Wha Companies	Community Education Presenter	14,155
C0001106	11	AJO	Community Education Program	Soft-Train	Community Education Presenter	7,700
C0001107	11	AJO	Community Education Program	Stage Presence Studio of the Arts	Community Education Presenter	14,000
C0001108	11	AJO	Community Education Program	Southern Ca Reading & Math Clinics	Community Education Presenter	17,500
C0001111	11	AJO	Community Education Program	Noriega, Marshall	Community Education Presenter	8,600
C0001113	11	AJO	Community Education Program	Notary Public Seminars, Inc	Community Education Presenter	23,000
C0001114	11	AJO	Community Education Program	LTM Associates	Community Education Presenter	1,500
C0001120	11	AJO	Community Education Program	Computrax, Inc	Community Education Presenter	9,500
C0001134	11	APR	Performance Riverside	O D Music, Inc.	Performance Riverside Productions Services	208,300
C0001137	41	DDD	Facilities - Riverside	Steinberg Architects	Quad Modernization Project	417,795
C0001140	41	ADD	Facilities Planning	P2S Engineering, Inc	Infrastructure Studies Project	85,000
C0001187	11	AAB	Board of Trustees	Burke, Williams and Sorensen LLP	Legal Services	53,355
C0001196	12	DQB	Life Sciences	UC Regents	Work Performed for Water Quality Research Grant	59,027
C0001207	11	AJO	Community Education Program	Youngerman, Stephen	Community Ed. Presenter	10,500
C0001213	11	AJO	Community Education Program	Boulos, Jeneste	Community Ed. Presenter	13,000
C0001226	12	AJV	VTEA	Michael G. Dolence and Assoc.	Consulting for Planning Model	41,251
C0001234	11	AAE	Communications & Web Development	Tri Valley Internet, Inc	Consulting Services - Athletics Website	80,000
C0001237	11	AJO	Community Education Program	Simonsen, Nan	Community Ed. Presenter	1,246
C0001272	41	ADD	Facilities Planning	Prowest Constructors	Construction Mgmt Svs- Learning Center	137,000
C0001272	41	FDD	Facilities - Moreno Valley	Dalke & Sons Construction, Inc	Remodel Services - ECS Moreno Valley	205,944
C0001276	41	ADD	Facilities Planning	DCJ Consultants	Construction Management Services	62,775
C0001283	11	FDD	Facilities - Moreno Valley	March Joint Powers Authority	Electricity MEC	76,600
C0001289	41	ADD	Facilities Planning	P2S Engineering, Inc	Infrastructure Studies Project	111,700
C0001294	41	EDD	Facilities - Norco	Prowest Constructors	Phase III -Norco	50,000
C0001310	41	DYA	Library	Spintar	Quad Modernization Project	278,592

Purchase Order and Warrant Report - All District Funds  
Purchase Orders \$1000 and over  
6/01/07 thru 7/29/07

P#O#	Fund	Location	Department	Vendor	Description	Amount
C0001310	41	DYA	Library	Spinitar	Quad Modernization Project	367,000
C0001333	12	FMA	President - Moreno Valley	UC Regents	Title V Cooperative Grant	70,000
C0001346	41	DYA	Library	Dell Computers	WSCA PB Quad - Dell Computers	394,832
C0001362	11	APR	Performance Riverside	Rodgers & Hammerstein	Royalty Fees King & I	16,860
C0001363	11	APR	Performance Riverside	Music Theatre International	Royalty Fees West Side, Suss, Mod Mill	22,741
C0001365	11	EQE	Physical and Life Sciences	City of Norco	Facilities Use Fee	1,605
C0001375	41	ADD	Facilities Planning	Steinberg Architects	Long Range Master Plan Riverside	807,532
C0001389	11	AXB	Customized Solutions	Gereau, Servando	Training for Pacific Coach Works	5,700
C0001414	11	ACE	School of the Arts	Inland Empire Economic Partnership	Career Path Workshops	2,500
C0001414	12	ACE	School of the Arts	Inland Empire Economic Partnership	Career Path Workshops	27,500
C0001426	41	DYA	Library	Spinitar	Alvord Project	25,000
C0001428	11	ADD	Facilities Planning	GKK Works	Aquatic Project	24,900
C0001436	41	EDD	Facilities - Norco	GFB-Friedrich & Assoc., Inc	Norco Surveying & Mapping	7,390
C0001442	41	FDD	Facilities - Moreno Valley	Plumbing, Piping & Construction, Inc	Hot Water Loop	699,735
C0001443	41	ADD	Facilities Planning	TBP Architects	Site Drawing	3,100
C0001453	41	EDD	Facilities - Norco	WCS/CA	Professional Services - Contract Labor Compliance	8,740
C0001453	41	FDD	Facilities - Moreno Valley	WCS/CA	Professional Services - Contract Labor Compliance	8,740
P0004038	11	DRA	Physical Education	Center for Healthcare Ed., Inc	Other-BLS Certificates	6,126
P0004272	12	APR	Performance Riverside	Tickets.com	Equip Replacement \$5000 >	9,027
P0004447	11	APR	Performance Riverside	Tickets.com	Equip Replacement \$5000 >	9,780
P0004476	12	AXD	Community & Economic Development	Agua Mansa	Waste Disposal	22,999
P0004535	11	APR	Performance Riverside	American Express Co.	Conferences	3,120
P0005011	11	DPB	Information Systems & Technology	Amlon Industries, Inc.	Other Supplies	2,481
P0005215	11	AAB	Board of Trustees	San Bernardino Comm College Dist	Other Services-Cisco Academy Support	2,000
P0006279	12	DUA	Diversity, Equity & Compliance	Carney & Delany, LLP	Legal	1,346
P0007320	12	DZC	Counseling	Smith, Marianne	Legal	5,000
P0007525	12	FHE	Health, Human & Public Services	NEC Unified Solutions, Inc.	Other Services	7,000
P0007743	12	FJA	V P Educational Services - Moreno Valley	Henry Schein Inc.	Equip Replacement \$200-\$4999	1,104
P0007781	41	FDD	Facilities - Moreno Valley	University of California LA	Equip Additional \$200-\$4999	1,997
P0007842	12	ACE	School of the Arts	Advanced Electrical Contracting Inc	Rents and Leases - Basic Skills Retreat	14,265
P0007874	11	DSA	Applied Technology	Corporate Express	Remodel Projects	1,426
P0007983	11	DZH	Athletics	Burke Brothers Construction	Other Supplies	1,217
P0008039	11	DSA	Applied Technology	Environmental Systems Products	Repairs - Parts	8,000
P0008041	11	DYA	Library	A A Equipment Rental Co., Inc.	Equip Additional \$200-\$4999	1,776
P0008041	11	DMD	Learning Resource Center	A A Equipment Rental Co., Inc.	Repairs - Parts	1,285
P0008083	11	EDD	Facilities - Norco	Best Temporary Services	Other Services - Gator Vehicle Wheels	1,052
					Other Services - Gator Vehicle Wheels	2,419
					Temporary Services	6,000

Purchase Order and Warrant Report - All District Funds  
Purchase Orders \$1000 and over  
6/01/07 thru 7/29/07

PO#	Fund	Location	Department	Vendor	Description	Amount
P0008194	12	DRA	Physical Education	Advanced Office Services	Equip Replacement \$200-\$4999	7,621
P0008303	11	AJK	Associate VC, Instruction	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	3,394
P0008335	11	FMD	Learning Resource Center	Digital Juice, Inc.	Instr Media Material	1,301
P0008478	12	EQE	Physical and Life Sciences	Fisher Scientific	Equip Additional \$200-\$4999	25,349
P0008479	12	FHE	Health, Human & Public Services	Spectrum Industries	Equip Additional \$200-\$4999	6,449
P0008484	12	FHE	Health, Human & Public Services	Moore Medical Corporation	Equip Additional \$200-\$4999	5,597
P0008547	12	DZP	Disabled Student Services	Temecula Valley Office Interiors	Equip Additional \$200-\$4999	5,275
P0008649	12	FZP	Disabled Student Services	Adas, LLC	Equip Additional \$200-\$4999	1,650
P0008650	12	FZP	Disabled Student Services	Temecula Valley Office Interiors	Equip Additional \$200-\$4999	3,336
P0008679	11	DDD	Facilities - Riverside	Scott Equipment, Inc	Repairs - Parts	10,781
P0008708	12	FHE	Health, Human & Public Services	SK Telecon, Inc.	Fixtures & Fixed Equipment	1,800
P0008840	12	DNA	English/Speech/Communications	Dodd Marketing	Equip Additional \$200-\$4999	1,237
P0008867	12	ACW	Workforce Preparation	OfficeMax	Other Supplies	27,647
P0008868	12	AZP	Disabled Student Services	Up In Stitches	Other Supplies	1,055
P0008914	11	DMB	Dean of Instruction	Apple Computer, Inc.	Comp Equip Additional \$200-\$4999	4,168
P0008936	41	DDD	Facilities - Riverside	SK Telecon, Inc.	Remodel Projects	10,000
P0009008	11	DRA	Physical Education	Wilson Sporting Goods	Instructional Supplies	1,320
P0009172	41	DDD	Facilities - Riverside	High Light Electric, Inc	Other-Electrical Loops on Terracina	14,500
P0009205	11	AJO	Open Campus	Academic Superstore	Computer Software Maint/License	1,942
P0009336	41	DYA	Library	ASR Constructors, Inc.	Fixtures & Fixed Equipment	22,103
P0009354	12	EMA	President - Norco	Riverside Travel, Inc.	Conferences	2,398
					Purchase Orders - Pages 1 - 20	8,006,436
					PO Additions - Pages 21 - 24	<u>24,046,622</u>
					Purchase Orders \$1,000 and Over	24,046,622
					Purchase Orders under \$1,000	<u>353,439</u>
					Grand Total	24,400,061

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-3

Date: August 21, 2007

Subject: Annuities

Background: The staff listed on the attached report have requested that their employment contracts be changed to reflect adjustment to their annuities.

Recommended Action: It is recommended that the Board of Trustees approve Amendment to Employment Contracts and Terminations as per attached list.

James L. Buysse  
Interim Chancellor

Prepared by: Art Alcaraz  
Director, Diversity & Human Resources



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: August 21, 2007

Subject: Out-of-State Travel

Board Policy 7011 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles; It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Dr. Bob Bramucci, district dean, open campus, to travel to Boston, Massachusetts, July 8-12, 2007, to attend the Blackboard World 2007 Conference. Estimated cost: \$3,353.87. Funding source: the general fund.
- 2) Dr. Edgar Gutierrez, instructor, history, Norco Campus, to travel to Honolulu, Hawaii, July 24-26, 2007, to attend the Pacific Coast Branch of the American Historical Association Conference. Estimated cost: \$1,424.00. Funding sources: \$300.00 from the general fund, and \$1,124.00 to be paid by the employee.
- 3) Mr. Mohammad Moghaddam, director, culinary arts and hospitality management, to travel to Orlando, Florida, July 19-24, 2007, to attend the American Culinary Federation National Convention. Estimated cost: \$1,746.50. Funding source: the general fund.
- 4) Mr. Richard Ries, assistant professor, mathematics, Norco Campus, to travel to Kilauea Military Center, Hawaii National Park, Hawaii, August 5-11, 2007, to attend the 19<sup>th</sup> National Great Teachers Seminar. Estimated cost: \$2,971.78. Funding source: Title V grant funds.
- 5) Dr. Heather Smith, assistant professor, biology, to travel to Washington, D.C., July 9-12, 2007, to attend a Cyberinfrastructure – Training Education and Mentoring Community Workshop. There is no cost to the District.

Revisions:

- 1) At the meeting of June 19, 2007, the Board of Trustees approved out-of-state travel for Dr. Lyn Greene, associate dean, grant and contract services, to travel to Washington, D.C., June 3-8, 2007, to attend grant development meetings with various funding agencies. Estimated cost: \$2,625.21. Funding source: the general fund. The cost of travel increased to \$2,912.62.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: August 21, 2007

Subject: Out-of-State Travel

Current:

*Moreno Valley Campus:*

- 1) Mr. Felipe Gailcia, biology instructor, to travel to Chicago, Illinois, October 20-22, 2007, to attend the Hispanic Association of Colleges and Universities' 21st Annual Conference: "Championing Hispanic Higher Education Success: A National Imperative for the 21st Century. Estimated cost: \$1,687.60. Funding source: Title V Coop grant funds.

*Norco Campus:*

- 1) Mr. James Morrison, associate professor, biology, to travel to Florence, Italy, September 7-November 29, 2007, to participate in the International Education/Study Abroad Programs - Fall 2007. There is no cost to the District.

*Riverside City College:*

- 1) Dr. Shelagh Camak, associate vice chancellor, workforce development, to travel to Savannah, Georgia, October 26-31, 2007, to attend the National Council for Workforce Education 2007 Fall Conference. Estimated cost: \$1,719.33. Funding source: Vocational Technical Education Act grant funds.
- 2) Dr. Debbie DiThomas, interim vice chancellor, to travel to New York City, New York, October 24-27, 2007, to attend the College Board Forum 2007. Estimated cost: \$340.00. (All other expenses will be covered by the College Board.) Funding source: the general fund
- 3) Mr. Dwight Lomayesva, associate professor, history, to travel to Florence, Italy, September 7-November 29, 2007, to participate in the International Education/Study Abroad Programs – Fall 2007. There is no cost to the District.
- 4) Mr. Richard Keeler, director, grant and contract services, to travel to Washington, D.C., October 30-November 3, 2007, to attend the Council for Resource Development Annual Conference. Estimated cost: \$2,632.43. Funding source: the general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: August 21, 2007

Subject: Out-of-State Travel

- 5) Ms. Colleen Molko, assistant director, grant and contract services, to travel to Washington, D.C., October 30-November 3, 2007, to attend the Council for Resource Development Annual Conference. Estimated cost: \$2,629.71. Funding source: the general fund.

James L. Buysse  
Interim Chancellor

Prepared by: Michelle Haeckel  
Administrative Secretary III

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-8-a

DATE: August 21, 2007

Subject: Agreement Between Community College League of California and The Riverside  
Community College District for Consulting Services

Background: Attached for the Board's review and consideration is a proposed renewal agreement between the Community College League of California and the District for ongoing consulting services to assist the District in the updating and revising of its Board Policy and Administrative Procedures Manual. Some of the specific consulting duties under this Agreement will be to attend Board of Trustees meetings whenever updated/revised policies are on the agenda, provide input or assist in drafting revisions or new policies/procedures based on new or changing laws or issues raised by the District, as well as researching issues presented by the District. The terms of this agreement will be from July 1, 2007 to June 30, 2008 and will be for an amount not to exceed \$10,000.00. Funding Source: The General Fund.

Recommended Action: It is recommended that the Board of Trustees ratify the Agreement with Community College League of California, in an amount not to exceed \$10,000.00, for the period July 1, 2007 to June 30, 2008, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the Agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Ruth W. Adams, Esq.  
Director, Contracts, Compliance and Legal Services

**AGREEMENT BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
COMMUNITY COLLEGE LEAGUE OF CALIFORNIA**

This agreement made and entered into on the 1st day of July, 2007 by and between Riverside Community College District, hereafter referred to as "District," and Community College League of California hereafter referred to as the "League".

WHEREAS, the District is desirous of bringing its Board Policy Manual and Administrative Procedures Manual up-to-date, and

WHEREAS, the League is qualified by experience, knowledge, and materials to assist with the coordination and supervision of updating Board Policy and Administrative Procedures Manuals, and

WHEREAS, Pursuant to Government Code Section 53060, the governing board of the District may contract with persons experienced and competent to perform special services and provide advice in financial, economic, accounting, engineering, legal or administrative matters,

NOW, THEREFORE, the District and the League, for the considerations hereinafter named, agree as follows:

FIRST: The League agrees to perform the professional, technical and management services hereinafter set forth when and as assigned by the District, and

SECOND: The District agrees to pay the League a fee, together with such other payments and reimbursements as are hereinafter provided.

**LEAGUE CONSULTANT'S SERVICES**

The League agrees to assign a League-approved Consultant to provide professional services and consultation to assist the District in the revision of its Board Policy and Administrative Procedures Manuals. The Consultant's services will include, but may not be limited to, the following:

Services will include, but may not be limited to, the following:

- Meeting with District staff and attending Board of Trustees meetings as requested.
- Providing input or revisions based on issues raised by the District regarding currently drafted policies and procedures.
- Researching issues regarding new policies and/or procedures, as requested.
- Drafting new policies and procedures based on new laws or current issues affecting CCD's.

The League reserves the right to choose the Consultant and change the Consultant if necessary.

**FEE STRUCTURE**

The fee for services is \$70 an hour for research, creation of documents, or meeting with District personnel, and \$25 an hour for transportation time or telephone consultation with District. Reasonable travel costs will be invoiced, such as airfare, rental car, hotel, meal, parking, and incidentals.

This contract covers the period from July 1, 2007 through June 30, 2008. The total cost of the contract shall not exceed \$10,000. If the work extends beyond June 30, 2008, this contract may be extended at the discretion of both the District and the League.

### **METHOD OF PAYMENT**

Quarterly payments to the League will be made with the approval of the District, upon presentation of the League's invoice. Each invoice shall be documented in such detail and demonstrate such progress on each portion of the work as the District may reasonably deem appropriate, as determined by the District.

### **INDEMNIFICATION**

To the extent allowed by law, the League must save, keep, bear harmless, and fully indemnify the District and any of its officers or agents from all damages, or claims for damages, costs or expenses in law or equity arising out of any activities in the performance of the Agreement.

To the extent allowed by law, the District must save, keep, bear harmless, and fully indemnify the League and any of its officers or agents from all damages, or claims for damages, costs or expenses in law or equity arising out of any activities in the performance of the Agreement.

The District must agree to have the final Board Policy Manual and Administrative Procedures Manuals examined by legal counsel before final adoption to assure the contents are in compliance with legal requirements, legal advisements, or suggested good practice.

### **EMPLOYEE RELATIONSHIP**

The League and Consultant are not employees of the District. It is understood that the Consultant is responsible for his/her actions and that the Consultant is not an employee or servant of the District regardless of the nature or extent of the acts performed by the Consultant. Therefore, since the Consultant has been deemed not to be an employee of the District, the District does not assume liability under the law for any act or performance pursuant to this Agreement.

### **CANCELLATION**

Either party giving written notice to the other may cancel this Agreement at any time, with or without cause. In the event of such cancellation, the League shall be paid for authorized services. In ascertaining the services actually rendered hereunder up to the date of the termination of this Agreement, consideration shall be given to both completed work and work in process of completion and to complete and incomplete reports and other documents whether delivered to the District or in the possession of the Consultant or League.

### **OWNERSHIP OF DRAWINGS OR REPORTS**

Services as represented on documents or reports are to become the property of the District whether the work is completed or not and may be used by them in any fashion they see fit. Notwithstanding the foregoing, however, the League reserves the right to use any documents or data prepared or collected during the course of this work for other purposes as it sees fit, provided, however, that no such use shall allow the District to be identified without the consent of the District.

### **CONSULTANT PERSONAL SERVICES**

It is agreed that the District is relying on the personal services of the Consultant and upon his/her technical ability and professional integrity. Such reliance is one of the chief considerations for the execution of this Agreement by the District.

It is further understood and agreed that the Consultant shall not assign nor transfer his/her duties under this Agreement, nor shall this Agreement be assignable or transferable by operation of law or otherwise without the written consent of the District.

### **CONFLICT OF INTEREST**

The Consultant agrees to perform services exclusively for the District under this Agreement, and expressly agrees not to undertake any conflicting duties to others, with or without compensation, which could in any way compromise that responsibility. The Consultant shall not disclose to others any confidential information gained from this relationship without the prior, written permission from the District. Further, the Consultant shall not seek to use his/her position, the information gained thereby, nor any other aspect of the project or his/her relationship with others involved in it, for personal gain or other remuneration or benefit, beyond the compensation provided for herein.

### **TERM OF AGREEMENT**

#### **ARTICLE 10:**

This Agreement shall be effective when signed by all parties. Services shall commence upon execution of this Agreement.

This Agreement may be amended but only by an instrument in writing signed by all parties.

By: \_\_\_\_\_  
**Aaron Brown, Interim Vice Chancellor, Administration and Finance,  
Riverside Community College District**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
**Community College League of California**

Date: \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-8-c

Date: August 21, 2007

Subject: Agreement with the Riverside County Superintendent of Schools

Background: Attached for the Board's review and consideration is a proposed agreement between Riverside Community College District and the Riverside County Superintendent of Schools (RCSS) to provide the District with information technology support services related to RCSS's Galaxy System. The District uses the Galaxy System to process purchase orders, payroll, accounts payable and accounts receivable transactions, risk management transactions, to maintain the position control system and to prepare and monitor the District's budget. The term of the agreement is from July 1, 2007 through June 30, 2008. The fee for this service will be based on the District's FTES reported at the first principal apportionment attendance date in January 2008. In addition, fees for payroll direct deposit transactions and per page costs for report printing will apply. The Galaxy System per FTES support fees shown on the attached agreement reflects no increase over the prior year. The cost for FY 2007-2008 will be approximately \$115,000. Funding Source: General Operating - Unrestricted (Fund 11, Resource 1000).

Recommended Action: It is recommended that the Board of Trustees approve the agreement between Riverside Community College District and the Riverside County Superintendent of Schools for the period July 1, 2007 through June 30, 2008 and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Patricia A. Braymer  
Interim Associate Vice Chancellor, Finance



RIVERSIDE COUNTY OFFICE OF EDUCATION  
3939 Thirteenth Street/P.O. Box 868  
Riverside, California 92502

**AGREEMENT FOR INFORMATION SYSTEMS SUPPORT**  
District Expense

This Agreement made and entered into May 22, 2007 by and between **Riverside County Superintendent of Schools**, hereinafter referred to as the "SUPERINTENDENT," and the **Riverside Community College District**, hereinafter referred to as the "DISTRICT";

WITNESSETH:

The SUPERINTENDENT agrees to provide Information Systems Support services for the DISTRICT as follows:

**Standard Galaxy Support**

- Service Desk Support: Single Point of Contact between district end users and RCOE Information Technology Services
- Adding, changes and deleting screens and users: Certification of special process to authorize Board Approved users the Approval for Claims Payment and Approve Final Payroll screens.
- Galaxy support website
- Installation Support
- Special request processing:
  - Mass updates requests
  - Special DB query requests
  - Special request reports
  - Perform preliminary quality control validation of requests
- Ongoing production reports support:
  - Responsible for the distribution of the district's daily, weekly, payroll, monthly, quarterly, yearly and year end reports based on established schedules.
  - Create and distribute PDF and/or Excel report files for any requested financial reports and the scheduled Monthly Ledgers and Electronic versions of Payroll Reports.
  - Support Crystal & Actuate Reports, scheduled reports, district report requests and phone support to districts.
  - Requests for New Report Development.
  - Deployment of New Reports
  - Requests for replacement W2, pay stub and direct deposits.
  - Request for the Retro Pay Calculation Reports, coordinate with the Crystal reports developer.
  - Request for the Pay Frequency/Mismatch Payroll Periods query, coordinate with the Development Staff.

Agreement Number IN-2129  
Fiscal Year 2007-08

- Request for the Scatter gram reports, coordinate with the Development Staff.
  - Request for the Accrual Reconciliation & Accrual Exception Reports, coordinate with the Crystal reports developer.
  - Request for the Classified Service Seniority List
  - Request for the Notice Change of Employment reports (daily reports and on demand).
  - Phone support/training of the process to create mailing labels.
- Special File Transfer Processing:
    - Process Batch Claim Files
    - Payroll direct deposit file processing
    - Credit Union File Transfer Processing

### **Standard RCOE Training Support**

- Office Automation training
- Training on the business/personnel system (Galaxy)
- Training on the purchasing system (OneSource)
- Provide written documentation for business/personnel system and purchasing system
- Second line escalated end user support for business/personnel system and the purchasing system
- Specialized training upon request
  - Executive style
  - One-on-one End User training
- Site visits
- System enhancement notification and training
- System issues testing

### **Automated Purchasing System Support**

#### **Citrix Connectivity**

- Maintain Citrix Accounts for Back Office Users
- Setup of User Accounts
- Citrix Server Maintenance
- Network printing for Back Office Users
- Network troubleshooting
- Perform routine system audits to speed up processing response time

#### **OneSource (Procurenet) Support**

- Training- System Administrator, Train-The-Trainer, Purchasing, Payables, Warehouse, Inventory (Back Office), Web Users, New Users
- Respond to support emails sent to OneSource Account
- Support Calls for user login, passwords, system transactions
- Support Interface between OneSource & Galaxy

Agreement Number IN-2129  
Fiscal Year 2007-08

- Coordinate with DPNS for system shutdown and start up
  - Work with District & System Support to gather Customize Report Requirements
  - Provide Districts with a System Audit to review Global Parameter Settings
  - Support District System Administrators
  - Run SQL queries as requested by Districts less than one hour.
  - Research Purchase Order and Payment History as requested by Districts
  - One Power User License Support is included in the Standard Service
- ***Back Office Support***
    - Yearend Processing Support
    - Yearly Set up of Pre Encumbrance Codes
    - Maintenance of District Global Parameter Files
    - Maintain User File for RCOE
    - Maintain Approval Classes for RCOE
    - Special Requests sent to Eplus
  - ***Warehouse Support***
    - Troubleshooting for Pick Ticket printing
    - Warehouse Inventory
    - Special Request for updates to warehouse files
    - Support for physical inventory at June 30.
    - Inventory Valuation Reporting
  - ***WEB Support – Front Office***
    - Maintain Web Servers
    - Provide preventative maintenance by monitoring the batch processes in 10 minute intervals from 7:30 a.m. to 5:00 p.m.
  - ***Financial Services Support***
    - Support for financial reporting
    - Support for Transactions between Galaxy and OneSource
    - 1099 Vendor Set Up
    - Independent Contractor Vendor
    - DBA Vendors
    - Support Accrual Process
    - Close Purchase Orders or Contracts in POC status upon District Authorization

### **Standard Retirement Reporting and Support**

- STRS Monthly
- PERS by Payroll

Agreement Number IN-2129  
 Fiscal Year 2007-08

1. In no event shall the total amount paid under the support section of this contract exceed 10% of the current projected cost stated below without further authorization by the district's chief executive officer.
2. The SUPERINTENDENT further agrees to assign a proper staff member or members to render the services, and such staff member(s) shall hold the proper credentials authorizing such services.
3. The DISTRICT agrees to pay the SUPERINTENDENT the amount of \$2.97 times the District's most recent January student FTE count enrollment for Galaxy System Support. Said amount being not less than the cost of providing said services.
4. The DISTRICT agrees to pay the SUPERINTENDENT the amount of \$1.35 times the District's most recent January student FTE count enrollment for Automated Purchasing System Support. Said amount being not less than the cost of providing said services.
5. The DISTRICT agrees to pay the SUPERINTENDENT the amount of \$480.00 for Standard Retirement Reporting and Support.
6. The following additional services and/or products may be purchased at the discretion of the DISTRICT on a time and material basis according to this chart and will be invoiced separately.

Custom / Advanced Reports Development	\$69.72/Hour
Report Card Forms (Discount Included)	\$0.05/Form
Period Attendance Forms (Discount Included)	\$0.06/Form
Report Card Processing (Including Printing, Folding, Stuffing)	\$0.12/Form
Postage (Performed as a service at the USPS Rate as of Mailing + Han)	\$0.39/Piece
Custom Advanced Data Extracts (Time Duration more than one hour)	\$69.72/Hour
Custom Advanced Mass Data Updates (Time Duration more than one hour)	\$69.72/Hour
Office Automation Training without Certification	\$85.00/participant
Training Only (Galaxy, Purchasing, Zangle)	Included
Training and Certification (All Offerings)	\$125.00/participant
Direct Deposit Transactions	\$.04 per Transaction
Page Printing	\$.04 per Page
OneSource Additional Power User License Support	\$432.82/License
OneSource Liaison User License Support	\$284.82/License
OneSource Web User Requisitioner License Support	\$65.16/Named User
AFDC Extract	\$134.07/Extract

7. The term of this agreement shall be from **the July 1, 2007** to and including **June 30, 2008**. The SUPERINTENDENT will provide a proposal for a successor agreement in February of 2008. The DISTRICT shall notify the SUPERINTENDENT by May 1, 2008 in writing if the DISTRICT does not intend to participate in the 2008-09 fiscal year.


Agreement Number IN-2129  
Fiscal Year 2007-08

8. The SUPERINTENDENT at his discretion may reduce the rate should increased participation warrant a reduction. The SUPERINTENDENT shall invoice the DISTRICT in February of each year, and the DISTRICT agrees to make payment within 30 days.
9. INDEPENDENT CONTRACTOR: The SUPERINTENDENT, while engaged in the performance of this contract, is an independent contractor, and is not an officer, agent or employee of the DISTRICT.
10. ASSIGNMENT OF CONTRACT: The SUPERINTENDENT shall not assign the whole or any part of this agreement or any payment due or to become due hereunder, without the written consent of the DISTRICT and all sureties who have executed bonds on behalf of the SUPERINTENDENT in connection with this contract.
11. HOLD HARMLESS: The parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents, servants and employees, of and from any and all liability, claims demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this Agreement by such indemnifying party, or its officers, agents, servants and employees.
12. CHANGES: This agreement may only be amended in writing by the mutual consent of the parties hereto, except that the SUPERINTENDENT may amend the contract to accomplish the below-listed changes:
  - a. Administrative changes.
  - b. Changes as required by law.
  - c. Reduction of rates authorized by the SUPERINTENDENT.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

**Riverside County  
Superintendent of Schools**

**Riverside Community  
College District**

Signed   
Authorized Signature

Signed \_\_\_\_\_

Date 7-13-07

Date \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-8-d

Date: August 21, 2007

Subject: Agreement for Services – Murdoch, Walrath & Holmes

Background: Attached for the Board's review and consideration is a proposed Agreement for Services with the firm of Murdoch, Walrath & Holmes. Through this agreement, the College District would continue to receive assistance in securing operating and construction funding and addressing other legislative matters. The fee remains unchanged from 2006-07.

Recommended Action: It is recommended that the Board of Trustees approve entering into an Agreement for Services with Murdoch, Walrath & Holmes for the period July 1, 2007, through June 30, 2008, and authorize the Interim Vice Chancellor, Administration and Finance to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Aaron S. Brown  
Interim Vice Chancellor,  
Administration and Finance

**AGREEMENT FOR SERVICES**

This agreement is made between Murdoch, Walrath & Holmes, hereinafter referred to as the Contractor, and the Riverside Community College District, hereinafter referred to as the Client, for the period July 1, 2007 through June 30, 2008. Contractor agrees to:

- Provide consulting and lobbying services to enhance growth FTES funding.
- Provide lobbying services at each step of development of the State community college budget for the 2007-08 and 2008-09 fiscal years to protect district funding.
- Consult with Client and assist in securing appropriate legislative and administrative action on support and capital outlay issues and projects.

Paul Holmes of Murdoch, Walrath & Holmes shall be the individual assigned to work with the Client under the provisions of this contract.

No lobbying, as defined under the Political Reform Act of 1974 (as amended), shall commence until such time as the appropriate authorization/registration forms have been filed with the California Secretary of State.

A fee of \$2,600 per month shall be paid to the Contractor for the above services. The fee shall include all expenses incurred by the Contractor in Sacramento on behalf of the Client. The Contractor shall be reimbursed for all preapproved travel expenses on behalf of the Client outside of Sacramento.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid Client, and is without authority to obligate the Client for indebtedness or other commitments without approval of the Client.

It is understood that the Client is one of several clients represented by the Contractor, but that the Contractor will accurately and fairly represent the Client's position.

It is mutually agreed that this contract shall be effective on a month-to-month basis until terminated by either party upon a thirty-day written notice or upon the termination date of the contract, whichever is sooner.

MURDOCH, WALRATH & HOLMES

RIVERSIDE COMMUNITY COLLEGE  
DISTRICT

  
David L. Walrath      Date  
President

\_\_\_\_\_  
James Buysse      Date  
Vice Chancellor Administration & Finance  
Aaron S. Brown  
Interim Vice Chancellor Administration &  
Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MORENO VALLEY CAMPUS

Report No: V-A-8-e

Date: August 21, 2007

Subject: Renewal of Agreements with Riverside County Superintendent of Schools

Background: Annually, the District has entered into an agreement with Riverside County Superintendent of Schools for Grounds Support Services at the Head Start sites on the Moreno Valley and Norco Valley Campuses. The term of these agreements shall be from September 1, 2007 to and including August 31, 2008. The agreements have been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services. The reimbursement to the District for services will be a maximum of \$3,707 per campus.

Recommended Action: It is recommended the Board of Trustees approve the agreements attached, for the time period stated and for services provided, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreements.

James L. Buysse  
Interim Chancellor

Prepared by: Dr. Bill Orr  
Vice President, Business Services  
Moreno Valley Campus

Normand Godin  
Vice President, Business Services  
Norco Campus



RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS  
3939 Thirteenth Street/P.O. Box 868  
Riverside, California 92502

AGREEMENT FOR GROUNDS SUPPORT SERVICES

This Agreement is entered into August 22, 2007, by and between Riverside County Superintendent of Schools, hereinafter referred to as the "SUPERINTENDENT," and Riverside Community College District hereinafter referred to as the "DISTRICT";

W I T N E S S E T H :

1. The DISTRICT agrees to provide Grounds Support services for the SUPERINTENDENT at RCC Norco Head Start, four hours per week, as follows:  
  
Two hours/week of trash pick-up  
Two hours/week to mow and blow grass area, which includes: maintenance of the sprinklers and maintenance of the shrubbery around the facility.
2. The DISTRICT further agrees to assign a proper staff member or members to render the services.
3. For and in consideration of the services rendered, the SUPERINTENDENT agrees to pay the DISTRICT \$17.82 per hour, \$71.28 per week, for 52/weeks.
4. In no event shall the total dollar amount paid under this agreement exceed the sum of \$3,707.00 without a mutually agreed written modification to the contract.
5. All monies accruing to the DISTRICT from the SUPERINTENDENT under the terms of this agreement shall be payable upon receipt of a monthly invoice from the District.
6. The term of this agreement shall be from September 1, 2007 to and including August 31, 2008.
7. It is agreed that the DISTRICT or any employee or agent of the DISTRICT is acting as an independent district and not as an agent or employee of the said SUPERINTENDENT.
8. The DISTRICT certifies that the DISTRICT is aware of the laws of the State of California requiring employers to be insured against liability for Worker's Compensation and shall comply with such laws during the term of this contract.
9. The performance of work under this contract may be terminated by the SUPERINTENDENT in accordance with this clause, in whole, or from time to time in part:
  - a. Whenever the DISTRICT fails to provide satisfactory service as determined by the SUPERINTENDENT; or
  - b. Whenever for any reason the SUPERINTENDENT determines that such termination is in his best interest. Any such determination shall be effected by delivery to the DISTRICT

a written notice of termination stating whether the termination is in whole or in part. The SUPERINTENDENT may terminate the contract providing thirty (30) days notification of such termination is provided the DISTRICT.

10. The parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents, servants and employees, of and from any and all liability, claims demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this Agreement by such indemnifying party, or its officers, agents, servants and employees.
11. The parties agree to abide by all state and federal laws regarding discrimination and harassment of any person in the provision of services, or employment of persons, on the basis of race, religion, medical condition, disability, marital status, sex, age or sexual orientation.
12. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by DISTRICT without the prior written consent of the SUPERINTENDENT.
13. This agreement may only be amended in writing by the mutual consent of the parties hereto, except that the SUPERINTENDENT may amend the contract to accomplish the below-listed changes:
  - a. Administrative changes that do not affect the contractual rights of the parties.
  - b. Changes as required by law.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside County  
Superintendent of Schools

Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

Signed \_\_\_\_\_  
Authorized Signature

Signed \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Aaron Brown, Interim Vice Chancellor  
Administration and Finance

Date \_\_\_\_\_

Date \_\_\_\_\_

RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS  
3939 Thirteenth Street/P.O. Box 868  
Riverside, California 92502

AGREEMENT FOR GROUNDS SUPPORT SERVICES

This Agreement is entered into August 22, 2007, by and between Riverside County Superintendent of Schools, hereinafter referred to as the "SUPERINTENDENT," and Riverside Community College District hereinafter referred to as the "DISTRICT";

W I T N E S S E T H :

2. The DISTRICT agrees to provide Grounds Support services for the SUPERINTENDENT at RCC Moreno Valley Head Start, four hours per week, as follows:  
  
Two hours/week of trash pick-up  
Two hours/week to mow and blow grass area, which includes: maintenance of the sprinklers and maintenance of the shrubbery around the facility.
2. The DISTRICT further agrees to assign a proper staff member or members to render the services.
3. For and in consideration of the services rendered, the SUPERINTENDENT agrees to pay the DISTRICT \$17.82 per hour, \$71.28 per week, for 52/weeks.
4. In no event shall the total dollar amount paid under this agreement exceed the sum of \$3,707.00 without a mutually agreed written modification to the contract.
5. All monies accruing to the DISTRICT from the SUPERINTENDENT under the terms of this agreement shall be payable upon receipt of a monthly invoice from the District.
6. The term of this agreement shall be from September 1, 2007 to and including August 31, 2008.
7. It is agreed that the DISTRICT or any employee or agent of the DISTRICT is acting as an independent district and not as an agent or employee of the said SUPERINTENDENT.
8. The DISTRICT certifies that the DISTRICT is aware of the laws of the State of California requiring employers to be insured against liability for Worker's Compensation and shall comply with such laws during the term of this contract.
9. The performance of work under this contract may be terminated by the SUPERINTENDENT in accordance with this clause, in whole, or from time to time in part:
  - a. Whenever the DISTRICT fails to provide satisfactory service as determined by the SUPERINTENDENT; or
  - b. Whenever for any reason the SUPERINTENDENT determines that such termination is in his best interest. Any such determination shall be effected by delivery to the DISTRICT

a written notice of termination stating whether the termination is in whole or in part. The SUPERINTENDENT may terminate the contract providing thirty (30) days notification of such termination is provided the DISTRICT.

10. The parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents, servants and employees, of and from any and all liability, claims demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this Agreement by such indemnifying party, or its officers, agents, servants and employees.
11. The parties agree to abide by all state and federal laws regarding discrimination and harassment of any person in the provision of services, or employment of persons, on the basis of race, religion, medical condition, disability, marital status, sex, age or sexual orientation.
12. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by DISTRICT without the prior written consent of the SUPERINTENDENT.
13. This agreement may only be amended in writing by the mutual consent of the parties hereto, except that the SUPERINTENDENT may amend the contract to accomplish the below-listed changes:
  - a. Administrative changes that do not affect the contractual rights of the parties.
  - b. Changes as required by law.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside County  
Superintendent of Schools

Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

Signed \_\_\_\_\_  
Authorized Signature

Signed \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Aaron Brown, Interim Vice Chancellor  
Administration and Finance

Date \_\_\_\_\_

Date \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-f

Date: August 21, 2007

Subject: Agreements with Dramatists Play Service, Inc.

Background: Presented for the Board's review and consideration are agreements between Riverside Community College District and Dramatists Play Service, Inc. to provide royalty and scripts for the license of non-equity productions of "Dog Sees God: Confessions of a Teenage Blockhead," "Six Degrees of Separation," and "The Triangle Factory Fire Project." These materials will be used by the RCC Theatre Department. The terms of the agreements are for November 29, 2007 through December 2, 2007, May 22, 2008 through May 25, 2008, and April 25, 2008 through April 27, 2008, for fees of \$491.50, \$434.00, and \$434.00, respectively. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for November 29, 2007 through December 2, 2007, May 22, 2008 through May 25, 2008 and April 25, 2008 through April 27, 2008, for amounts not to exceed \$491.50, \$434.00, and \$434.00, respectively, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreements.

James L. Buysse  
Interim Chancellor

Prepared by: Virginia McKee-Leone  
Dean of Instruction  
Jodi Julian  
Associate Professor, Theatre

NON-PROFESSIONAL LICENSE AGREEMENT

***DRAMATISTS PLAY SERVICE, INC.***

440 Park Avenue South, New York, NY 10016 / Tel: (212) 683-8960 / Fax: (212) 213-1539

E-mail: postmaster@dramatists.com / Web: www.dramatists.com

Riverside Community College  
4800 Magnolia Ave.  
Riverside, CA 92506

July 3, 2007

Cust. #:178099

License #: to be determined

---

The non-professional, non-exclusive stage performance rights to *Dog Sees God: Confessions of a Teenage Blockhead* by Bert V. Royal are hereby granted for the period of November 29, 2007- December 2, 2007 contingent upon payment of the performance royalty fees (due November 15, 2007) are subject to the conditions listed below:

**Royalty Fees: \$ 75.00 per performance**  
**Performances to be given: 5**

**Total: \$ 375.00**

---

1. The play must be presented as published in the Dramatists Play Service acting edition, without any changes, alterations or deletions to the text, title or gender of the characters. These restrictions shall include, without limitation, not altering, updating or amending the time, locales or settings of the play in any way.
2. The author(s) shall receive credit as sole and exclusive author(s) of the play in all programs distributed in connection with performances of the play, and in all instances in which the title of the play appears for purposes of advertising, publicizing or otherwise exploiting the play and/or a production thereof; the name of the author must appear on a separate line in which no other name appears, immediately beneath the title and in size and prominence of type equal to 50% of the largest letter used in the title of the play.
  - (a) All programs must include any additional acknowledgments set forth on the copyright page of the Dramatists Play Service acting edition under the paragraph entitled SPECIAL NOTE.
  - (b) All programs must include the following statement: "Produced by special arrangement with Dramatists Play Service, Inc."
3. Performances must take place on the dates indicated above, in the location requested and limited to the number of performances indicated above. Any proposed changes must be approved in writing by Dramatists Play Service. If your production is canceled, for any reason, you must notify Dramatists Play Service in writing.
4. This authorization applies to non-professional stage performance rights only. All other rights of every kind and nature, including, but not limited to, television, video or sound taping, in whole or part, or any other form of mechanical or electronic reproduction, such as information storage and retrieval systems and photocopying, are reserved by the author and are not included in this authorization.
5. In addition, amateur leasing rights for this production or for any of the plays listed in our catalogue may be withdrawn at any time and without prior notice. Any fees previously paid will be promptly refunded, and Dramatists Play Service shall have no other financial or legal responsibility with regard to such withdrawal.

Additional Conditions:

**SPECIAL NOTE**

Anyone receiving permission to produce DOG SEES GOD: CONFESSIONS OF A TEENAGE BLOCKHEAD is required to give credit to the Author as sole and exclusive Author of the Play on the title page of all programs distributed in connection with performances of the Play and in all instances in which the title of the Play appears for purposes of advertising, publicizing or otherwise exploiting the Play and/or a production thereof. The name of the Author must appear on a separate line, in which no other name appears, immediately beneath the title and in size of type equal to 50% of the size of the largest, most prominent letter used for the title of the Play. No person, firm or entity may receive credit larger or more prominent than that accorded the Author. The billing must appear as follows:

DOG SEES GOD:  
Confessions of a Teenage Blockhead  
by Bert V. Royal

In addition, the following must appear on the title page of all programs distributed in connection with performances of the Play in size of type not less than 25% of the size of the largest, most prominent letter used for the title of the Play:

DOG SEES GOD was first presented by Sorrel Tomlinson / File 14 Productions  
at The 2004 New York International Fringe Festival,  
a production of The Present Company.

Originally produced Off-Broadway, in a limited engagement, by Sorrel Tomlinson.

In addition, the following must appear on the title page of all programs distributed in connection with performances of the Play and in all instances in which the title of the Play appears for purposes of advertising, publicizing or otherwise exploiting the Play and/or a production thereof in size of type not less than 25% of the size of the largest, most prominent letter used for the title of the Play:

DOG SEES GOD has not been authorized or approved in any manner by the  
Charles M. Schulz Estate or United Features Syndicate,  
which have no responsibility for its content.

**SPECIAL NOTE ON SONGS AND RECORDINGS**

For performances of copyrighted songs, arrangements or recordings mentioned in this Play, the permission of the copyright owner(s) must be obtained. Other songs, arrangements or recordings may be substituted provided permission from the copyright owner(s) of such songs, arrangements or recordings is obtained; or songs, arrangements or recordings in the public domain may be substituted.

**ADDITIONAL LICENSING TERMS** Peanuts cartoon, including without limitation the word "Peanuts" and/or images of the character "Snoopy" in any manner in connection with the Play. Licensee hereby agrees to indemnify and defend Author and Licensor from any and all costs and/or damages however characterized arising from a breach or alleged breach by Licensee of its agreement above.

## 8 CHARACTERS

### **DOG SEES GOD: CONFESSIONS OF A TEENAGE BLOCKHEAD.**

COMEDY. Bert V. Royal. "Good grief! The Peanuts kids have finally come out of their shells." —Time Out. "A welcome antidote to the notion that the Peanuts gang provides merely a slice of American cuteness." —NY Times. "...easily identifiable with the Peanuts crowd yet with a distinctly 'Royal' touch...The way Royal builds on the foundation of Charles Schulz's iconic comic strip actually results in a parody that's also a stand-alone play apt to resonate even with anyone belonging to that small population segment unfamiliar with Peanuts." —CurtainUp. "Inventive and raunchy...hysterically funny." —NY Post. "Bert V. Royal is the playwright of the Off-Broadway show, **DOG SEES GOD: CONFESSIONS OF A TEENAGE BLOCKHEAD**, and is he ready to confess all!" —Broadway.com. "DOG SEES GOD doesn't feel like the same old high-school-warfare schlock. The characters—teenage and reckless—are both genuinely sympathetic and unquestionably cruel. Growing more hysterical—and more harrowing—as it flows to an inevitable, uncomfortable end, this taut comedy manages to make tired clichés about stoners and popular homecoming airheads funny and endearing." —NY Magazine. **THE STORY:** When CB's dog dies from rabies, CB begins to question the existence of an afterlife. His best friend is too burnt out to provide any coherent speculation; his sister has gone goth; his ex-girlfriend has recently been institutionalized; and his other friends are too inebriated to give him any sort of solace. But a chance meeting with an artistic kid, the target of this group's bullying, offers CB a peace of mind and sets in motion a friendship that will push teen angst to the very limits. Drug use, suicide, eating disorders, teen violence, rebellion and sexual identity collide and careen toward an ending that's both haunting and hopeful. 4 men, 4 women. UNIT SET. **FEE: \$75 per performance.**  
**ISBN: 0-8222-2152-7** **\$7.50**

### Charges & Fees for Dog Sees God: Confessions of a Teenage Blockhead

License Royalty	\$ 375.00
15 Scripts @ \$7.50	\$ 112.50
<u>Shipping</u>	<u>\$ 4.00</u>
Total Cost	\$ 491.50



IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year noted below.

Riverside Community College District

---

Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance

NON-PROFESSIONAL LICENSE AGREEMENT

**DRAMATISTS PLAY SERVICE, INC.**

440 Park Avenue South, New York, NY 10016 / Tel: (212) 683-8960 / Fax: (212) 213-1539

E-mail: postmaster@dramatists.com / Web: www.dramatists.com

Riverside Community College  
4800 Magnolia Ave.  
Riverside, CA 92506

July 3, 2007

Cust. #: 178099

License #: to be determined

---

The non-professional, non-exclusive stage performance rights to Six Degrees of Separation by John Guare are hereby granted for the period of May 22, 2008 – May 25, 2008 contingent upon payment of the performance royalty fees (due May 8, 2008) are subject to the conditions listed below:

**Royalty Fees: \$ 60.00 per performance**

**Performances to be given: 5**

**Total: \$ 300.00**

- 
1. The play must be presented as published in the Dramatists Play Service acting edition, without any changes, alterations or deletions to the text, title or gender of the characters. These restrictions shall include, without limitation, not altering, updating or amending the time, locales or settings of the play in any way.
  2. The author(s) shall receive credit as sole and exclusive author(s) of the play in all programs distributed in connection with performances of the play, and in all instances in which the title of the play appears for purposes of advertising, publicizing or otherwise exploiting the play and/or a production thereof; the name of the author must appear on a separate line in which no other name appears, immediately beneath the title and in size and prominence of type equal to 50% of the largest letter used in the title of the play.
    - (a) All programs must include any additional acknowledgments set forth on the copyright page of the Dramatists Play Service acting edition under the paragraph entitled SPECIAL NOTE.
    - (b) All programs must include the following statement: "Produced by special arrangement with Dramatists Play Service, Inc."
  3. Performances must take place on the dates indicated above, in the location requested and limited to the number of performances indicated above. Any proposed changes must be approved in writing by Dramatists Play Service. If your production is canceled, for any reason, you must notify Dramatists Play Service in writing.
  4. This authorization applies to non-professional stage performance rights only. All other rights of every kind and nature, including, but not limited to, television, video or sound taping, in whole or part, or any other form of mechanical or electronic reproduction, such as information storage and retrieval systems and photocopying, are reserved by the author and are not included in this authorization.
  5. In addition, amateur leasing rights for this production or for any of the plays listed in our catalogue may be withdrawn at any time and without prior notice. Any fees previously paid will be promptly refunded, and Dramatists Play Service shall have no other financial or legal responsibility with regard to such withdrawal.

Additional Conditions:

**SIX DEGREES OF SEPARATION.** COMEDY/DRAMA. John Guare. Winner of the 1993 Olivier Award for Best Play and the New York Drama Critics Circle Award. No subject is left untouched in this comic, fast-paced and affecting piece. The title refers to a statistical theory which states that any two people in the world can be connected through only six other people. The play is an examination of the threads of chance that link one person to another. "Among the many remarkable aspects of Mr. Guare's writing is the seamless-ness of his imagery, characters and themes, as if this play had erupted from his own imagination in one perfect piece." —NY Times. "SIX DEGREES is the best American play of the past several seasons, and will do hot business wherever it goes." —Variety. "...cunningly executed, seemingly seamlessly joined, interlarded with clever one-liners, alternating comic situations with mildly disturbing ones...SIX DEGREES OF SEPARATION is a play about everything, with something in it for everyone..." —NY Magazine. **THE STORY:** Inspired by a true story, the play follows the trail of a young black con man, Paul, who insinuates himself into the lives of a wealthy New York couple, Ouisa and Flan Kittredge, claiming he knows their son at college. Paul tells them he is the son of actor Sidney Poitier and that he has just been mugged and all his money is gone. Captivated by Paul's intelligence and his fascinating conversation (and the possibility of appearing in a new Sidney Poitier movie), the Kittredges invite him to stay overnight. But in the morning they discover him in bed with a young male hustler from the streets, and the picture begins to change. After kicking him out, Ouisa and Flan discover that friends of theirs have had a similar run-in with the brash con artist. Intrigued, they turn detective and piece together the connections that gave Paul access to their lives. Meanwhile, Paul's cons unexpectedly lead him into darker territory, and his lies begin to catch up with him. As the final events of the play unfold, Ouisa suddenly finds herself caring for Paul, feeling that he gave them far more than he took and that her once idyllic life was not what it seemed to be. 13 men, 4 women. UNIT SET. **FEE: \$60 per performance.**  
**ISBN: 0-8222-1034-7** **\$6.50**

#### Charges & Fees for Six Degrees of Separation

License Royalty	\$ 300.00
20 Scripts @ \$6.50	\$ 130.00
<u>Shipping</u>	<u>\$ 4.00</u>
Total Cost	\$ 434.00

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year noted below.

Riverside Community College District

---

Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance

NON-PROFESSIONAL LICENSE AGREEMENT

**DRAMATISTS PLAY SERVICE, INC.**

440 Park Avenue South, New York, NY 10016 / Tel: (212) 683-8960 / Fax: (212) 213-1539

E-mail: postmaster@dramatists.com / Web: www.dramatists.com

Riverside Community College  
4800 Magnolia Ave.  
Riverside, CA 92506

July 3, 2007

Cust. #:178099

License #: to be determined

---

The non-professional, non-exclusive stage performance rights to The Triangle Factory Fire Project by Christopher Piehler are hereby granted for the period of May 22, 2008 – May 25, 2008 contingent upon payment of the performance royalty fees (due May 8, 2008) are subject to the conditions listed below:

**Royalty Fees: \$ 60.00 per performance**

**Performances to be given: 5**

**Total: \$ 300.00**

- 
1. The play must be presented as published in the Dramatists Play Service acting edition, without any changes, alterations or deletions to the text, title or gender of the characters. These restrictions shall include, without limitation, not altering, updating or amending the time, locales or settings of the play in any way.
  2. The author(s) shall receive credit as sole and exclusive author(s) of the play in all programs distributed in connection with performances of the play, and in all instances in which the title of the play appears for purposes of advertising, publicizing or otherwise exploiting the play and/or a production thereof; the name of the author must appear on a separate line in which no other name appears, immediately beneath the title and in size and prominence of type equal to 50% of the largest letter used in the title of the play.
    - (a) All programs must include any additional acknowledgments set forth on the copyright page of the Dramatists Play Service acting edition under the paragraph entitled SPECIAL NOTE.
    - (b) All programs must include the following statement: "Produced by special arrangement with Dramatists Play Service, Inc."
  3. Performances must take place on the dates indicated above, in the location requested and limited to the number of performances indicated above. Any proposed changes must be approved in writing by Dramatists Play Service. If your production is canceled, for any reason, you must notify Dramatists Play Service in writing.
  4. This authorization applies to non-professional stage performance rights only. All other rights of every kind and nature, including, but not limited to, television, video or sound taping, in whole or part, or any other form of mechanical or electronic reproduction, such as information storage and retrieval systems and photocopying, are reserved by the author and are not included in this authorization.
  5. In addition, amateur leasing rights for this production or for any of the plays listed in our catalogue may be withdrawn at any time and without prior notice. Any fees previously paid will be promptly refunded, and Dramatists Play Service shall have no other financial or legal responsibility with regard to such withdrawal.
- Additional Conditions:

**SPECIAL NOTE**

Anyone receiving permission to produce THE TRIANGLE FACTORY FIRE PROJECT is required to give credit to the Authors as sole and exclusive Authors of the Play on the title page of all programs distributed in connection with performances of the Plays and in all instances in which the title of the Play appears for purposes of advertising, publicizing or otherwise exploiting the Play and/or a production thereof. The names of the Authors must appear on separate lines, in which no other names appear, immediately beneath the title and in size of type equal to 50% of the size of the largest, most prominent letter used for the title of the Play. No person, firm or entity may receive credit larger or more prominent than that accorded the Authors. The billing must appear as follows:

THE TRIANGLE FACTORY FIRE PROJECT

by Christopher Piehler

in collaboration with Scott Alan Evans

In addition, the following acknowledgment must appear on the title page in all programs distributed in connection with performances of the Play:

The American premiere of

THE TRIANGLE FACTORY FIRE PROJECT

was originally produced by

The Actors Company Theatre

Scott Alan Evans, Director

★ **THE TRIANGLE FACTORY FIRE PROJECT.** DRAMA. Christopher Piehler in collaboration with Scott Alan Evans. “Electrically directed by Scott Alan Evans, and dynamically acted by the whole company, it is one of the theatre events of the season. Everyone involved does a brilliant job in this searing play, which reminds us why theatre exists.” —NY Post. “A good play is a wonderful distraction. A great play tugs at your emotional core. A truly great play does all that and also affects its audience by triggering memories and influencing one’s view of events. **THE TRIANGLE FACTORY FIRE** is one of the plays that falls into the last category.” —Off-Off Online. “The creative pieces of this puzzle—cast, director, writer and designers—come together beautifully in a collaborative blaze of sadness, energy and poignancy. One can only hope that 100 years from now we might have the same perspective on our own New York tragedy.” —Broadway.com. **THE STORY:** Saturday, March 25, 1911. 4:45 P.M. In the Triangle Waist Factory off downtown Manhattan’s Washington Square—where 500 immigrant workers from Poland, Russia and Italy toil fourteen-hour days making lady’s dresses—a cigarette is tossed into a bin of fabric scraps. Despite desperate efforts, flames sweep through the eighth, ninth and tenth floors. Panic-stricken workers run in all directions. On the ninth floor, some make it to the fire escape, only to have it collapse beneath their weight. Others run to the exit door but find it locked—many, including the soon-to-be-married Margaret Schwartz, die with their hands on the doorknob. Dozens leap from the windows to their deaths, shocking the crowd of onlookers gathered below. And some through bravery or sheer luck make it out alive. In the space of twenty-eight minutes, the fire is under control, but 146 people, mainly young immigrant girls, have died. **THE TRIANGLE FACTORY FIRE PROJECT** uses eyewitness accounts, court transcripts and other archival material to create a dramatic moment-by-moment account of this historic fire and the social upheaval that followed. It culminates in the manslaughter trial of the owners, Isaac Harris and Max Blanck, whose shocking acquittal inspires new outrage across New York and the entire country, the repercussions of which shaped social, political and economic policies for decades to come. By using real words spoken by real people, from Ukrainian seamstresses to millionaire Fifth Avenue socialites, **THE TRIANGLE FACTORY FIRE PROJECT** paints a heartbreakingly clear picture of a disastrous day in American history and explores the human toll such a tragedy takes on us all. 5 men, 4 women (doubling, flexible casting). **UNIT SET. FEE: \$60 per performance. ISBN: 0-8222-2048-2** **\$6.50**

#### Charges & Fees for The Triangle Fire Project

License Royalty	\$ 300.00
20 Scripts @ \$6.50	\$ 130.00
<u>Shipping</u>	\$ 4.00
Total Cost	\$ 434.00

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year noted below.

Riverside Community College District

---

Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-g

Date: August 21, 2007

Subject: Agreement with First Congregational Church of Riverside

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and First Congregational Church of Riverside for the use of their facility as a rehearsal/performance location for the various RCC Music Department vocal and instrumental ensembles. The term of the agreement is for July 1, 2007 through June 30, 2008, for a variable amount based on the attached agreement. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, for July 1, 2007 through June 30, 2008, for a variable amount based on the attached agreement, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Virginia McKee-Leone  
Dean of Instruction  
Charlie Richard  
Associate Professor, Music

AGREEMENT BETWEEN FIRST CONGREGATIONAL CHURCH OF RIVERSIDE  
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

This agreement between the Riverside Community College District (RCCD) and the First Congregational Church of Riverside (Church), 3504 Mission Inn Ave, Riverside, CA 92501, is for use of Church's facilities as a rehearsal/performance location for the various vocal and instrumental ensembles of the RCCD.

The parties agree as follows:

1. The term of this agreement will be from July 1, 2007 through June 30, 2008. The following fee schedule will apply for use of the Church's premises:
  - \$100 non-refundable deposit to be applied to the minimal use fee
  - \$100 cleaning and breakage deposit(to be refunded if area is left as clean as it was found and no damage or breakage occurred to church property during use)
  - Building use fee based on \$90/hour
    - \$720 – Full Day Use (8 hours between 8:00am – 6:00pm)
    - \$360 – Half Day (4 hour period, mornings until 12:00 or afternoon no later than 6:00pm)
    - \$120/hour – Evenings (6:00pm or later)
    - Minimum use fee is two hours
    - Use fees must be paid 14 days prior to date of use
2. RCCD will be responsible for any damages sustained to the rooms and/or equipment used on Church's premises, as a direct result of RCCD's use of said rooms and/or equipment.
3. RCCD will defend, indemnify and hold harmless Church for any claims, lawsuits, or liabilities of any type suffered by Church arising from RCCD's acts or omissions in the performance of this contract.

Church will defend, indemnify and hold harmless RCCD for any claims, lawsuits, or liabilities of any type suffered by RCCD arising from Church's acts or omissions in the performance of this contract.

4. District shall maintain general commercial liability insurance in amounts not less than \$1,000,000 per occurrence, or \$3,000,000 aggregate and shall provide Church with a Certificate of Insurance, naming Church as an additional insured.

Church shall maintain general liability insurance in amounts not less than \$1,000,000 per occurrence, or \$3,000,000 aggregate and shall provide RCCD proof of said insurance, upon request.

5. District shall not make, or permit other persons to make, any alterations to Church's premises without first obtaining the written consent of Church.
6. Church shall bear all costs of utilities for water, natural gas and electricity and shall provide all utilities necessary for said use by RCCD, such as water, lighting, heating and air conditioning.
7. This agreement may be terminated by either party by giving thirty (30) days written notice of intention to terminate.

This agreement has been read and agreed upon by the following officers or representatives of both organizations.

RIVERSIDE COMMUNITY  
COLLEGE DISTRICT

FIRST CONGREGATIONAL CHURCH  
OF RIVERSIDE

By: \_\_\_\_\_  
Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance

By: \_\_\_\_\_  
Jeanie Riggs  
Chairman, Board of Trustees

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-h

Date: August 21, 2007

Subject: Agreement with Michael Skidule

Background: Presented for the Board's review and consideration is the agreement between Riverside Community College District and Michael Skidule to provide services as the musical director for the RCC Theatre Department production of "Urinetown." The term of the agreement is for September 4, 2007 through October 28, 2007, for a fee of \$2,500.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement for September 4, 2007 through October 28, 2007, for an amount not to exceed \$2,500.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Virginia McKee-Leone  
Dean of Instruction  
Jodi Julian  
Associate Professor, Theatre

AGREEMENT BETWEEN MICHAEL SKIDULE AND  
RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 22nd day of August 2007, by and between MICHAEL SKIDULE, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services: Musical Director for the RCC Theatre Department production of "Urinetown."
  - a. The services will be provided at: Riverside City Campus.
  - b. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined above.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be September 4, 2007 through October 28, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$2,500.00 payable after receipt of invoice.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin, ancestry, religion, physical/mental disability, marital status, sex, age or sexual orientation.
7. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
8. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and District.
9. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
10. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year noted below.

Riverside Community College District

Michael Skidule  
802 Grovemont Street  
Santa Ana, CA 92706

---

Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance

---

Contractor

---

Date

---

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-i

Date: August 21, 2007

Subject: Agreement with Julie Lamoureux

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Julie Lamoureux to provide accompaniment services for auditions. Auditions will be conducted for various Performance Riverside productions. The term of the agreement is for July 18, 2007 through June 1, 2008. The fee for this agreement is \$1,200.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from July 18, 2007 through June 1, 2008, for \$1,200.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Carolyn L. Quin  
Dean, Riverside School for the Arts

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
JULIE LAMOUREUX

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Julie Lamoureux, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide accompanying services for all of Performance Riverside's auditions.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from July 18, 2007 through June 1, 2008.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$1,200.00 payable after receipt of invoice on the following dates:

West Side Story	\$200.00 payable on 07/18/07
Seussical	\$200.00 payable on 09/15/07
Hollydazzle	\$200.00 payable on 10/05/07
The King & I	\$200.00 payable on 12/06/07
Sensational ShowTunes	\$200.00 payable on 01/05/08
Thoroughly Modern Millie	\$200.00 payable on 02/06/08

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or



omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
8. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
9. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
10. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Julie Lamoureux  
6757 Winter Night Court  
Fontana, CA 92336

---

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

---

Contractor

---

Date

---

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-j

Date: August 21, 2007

Subject: Agreement with Kerry Jones

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Kerry Jones to provide scenic painting services for the 2007-2008 Performance Riverside season. The term of this agreement is from August 22, 2007 through June 30, 2008. The total fee for this agreement is \$6,000.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from August 22, 2007 through June 30, 2008, for \$6,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Carolyn L. Quin  
Dean, Riverside School for the Arts

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
KERRY JONES

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Kerry Jones, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide scenic painting services for Performance Riverside's 2007-2008 season.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from August 22, 2007 through June 20, 2008.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$6,000.00 payable after receipt of invoices for services provided.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Kerry Jones  
215 E. Home Street  
Rialto, CA 92376

---

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

---

Contractor

---

Date

---

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-k

Date: August 21, 2007

Subject: Agreement with Christopher Rance Leonard

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Christopher Rance Leonard to write the musical concept for the Performance Riverside production of "Hollydazzle." The term of this agreement is from October 3, 2007 through December 16, 2007. The total fee for this agreement is \$1,200.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from October 3, 2007 through December 16, 2007, for \$1,200.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Carolyn L. Quin  
Dean, Riverside School for the Arts

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
CHRISTOPHER RANCE LEONARD

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Christopher Rance Leonard, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to write the musical concept services for "Hollydazzle".
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from October 3, 2007 through December 16, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$1,200.00 payable after receipt of invoice on the following dates:

Hollydazzle	\$1,200.00 payable on 12/14/07
-------------	--------------------------------

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
8. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
9. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
10. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Christopher Rance Leonard  
30 Macon Avenue, #1  
Asheville, NC 28801

---

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

---

Contractor

---

Date

---

Date

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
ALLEN EVERMAN

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Allen Everman, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide musical directing and conducting services for "West Side Story".
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from July 21, 2007 through September 23, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$5,000.00 payable after receipt of invoice on the following date:

West Side Story

\$5,000.00 payable on 09/21/07

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.



6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
8. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
9. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
10. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Allen Everman

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

Contractor  
\_\_\_\_\_

Date  
\_\_\_\_\_

Date  
\_\_\_\_\_

AGREEMENT  
BETWEEN

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
GARY KRINKE

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Gary Krinke, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

11. The Contractor agrees to provide directing services for "West Side Story".
12. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
13. The term of this agreement shall be from July 21, 2007 through September 23, 2007.
14. Payment in consideration of this agreement includes a service fee that shall not exceed \$4,000.00 payable after receipt of invoice on the following dates:

West Side Story

\$4,000.00 payable on 09/14/07

15. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

16. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

17. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
18. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
19. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
20. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Gary Krinke

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

Contractor  
\_\_\_\_\_

Date  
\_\_\_\_\_

Date  
\_\_\_\_\_

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
DENETTE L. PARR

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Denette L. Parr, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

21. The Contractor agrees to provide stage managing services during "West Side Story."

22. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.

23. The term of this agreement shall be from July 23, 2007 through September 21, 2007.

24. Payment in consideration of this agreement includes a service fee that shall not exceed \$2,200.00 payable in two payments after receipt of invoice on the following dates:

West Side Story	\$1,100.00 payable on 07/27/07
West Side Story	\$1,100.00 payable on 09/21/07

25. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

26. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
27. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
28. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
29. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
30. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Denette L. Parr

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

Contractor

---

Date

---

Date

---

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
CANDLELIGHT PAVILION

THIS AGREEMENT is made and entered into on this 23rd day of August 2007, by and between Candlelight Pavilion, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The contractor agrees to provide scenic services for Performance Riverside's production of "West Side Story."
2. The services rendered by the contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from August 23, 2007, through September 24, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$2,000.00 payable after receipt of invoice on the following dates:

West Side Story	\$2,000.00 payable on September 1, 2007
-----------------	---
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

31. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
32. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
33. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
34. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
35. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Candlelight Pavilion

---

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

---

Contractor

---

Date

---

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-m

Date: August 21, 2007

Subject: Agreement with Paul Jacques

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Paul Jacques to present a one person production of Charles Dickens' "A Christmas Carol" for Performance Riverside. He will write, perform, and provide props, costumes and audio/visual materials for this production. The term of the agreement is for December 3, 2007 and December 4, 2007. The fee for this agreement is \$2,000.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from December 3, 2007 through December 4, 2007, for \$2,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Carolyn L. Quin  
Dean, Riverside School for the Arts



AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
PAUL JACQUES

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Paul Jacques, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to present a one man version of Charles Dickens' "A Christmas Carol" for Performance Riverside. Paul Jacques will be responsible for:
  - Writing, rehearsing, and performing a live one person production of "A Christmas Carol"
  - Providing any and all props, costumes, and audio/visual materials for the production, with the exception of gobos
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from December 3, 2007 to December 4, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$2,000.00 payable on December 3, 2007.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
8. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
9. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
10. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Paul Jacques  
3312 Utah Street  
Riverside, CA 92507-3960

---

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

---

Contractor

---

Date

---

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-n

Date: August 21, 2007

Subject: Agreement with Scott T. Smith

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Scott T. Smith to provide musical directing and conducting services for the Performance Riverside production of "Seussical." The term of this agreement is from September 14, 2007 through November 18, 2007. The total fee for this agreement is \$5,000.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from September 14, 2007 through November 18, 2007, for \$5,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Carolyn L. Quin  
Dean, Riverside School for the Arts

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
SCOTT T. SMITH

THIS AGREEMENT is made and entered into on this August 22, 2007, by and between Scott T. Smith, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to musical directing and conducting services for Performance Riverside's production of "Seussical".
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from September 14, 2007 through November 18, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$5,000.00 payable after receipt of invoice on the following date:

Seussical

\$5,000.00 payable on 11/09/07

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
8. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
9. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
10. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Scott T. Smith  
74401 Hovley Land East, Apt 813  
Palm Desert, CA 92260

---

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

---

Contractor

---

Date

---

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-o

Date: August 21, 2007

Subject: Agreement with Theatrical Services, Inc.

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Theatrical Services, Inc., to provide the complete Performance Riverside Discovery Theatre production of "Snow White." The term of this agreement is for October 4, 2007. The total fee for this agreement is \$3,000.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for October 4, 2007, for \$3,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Carolyn L. Quin  
Dean, Riverside School for the Arts

AGREEMENT  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
THEATRICAL SERVICES, INC.

THIS AGREEMENT is made and entered on this August 22, 2007, by and between Theatrical Services, Inc., hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the complete production of "Snow White."
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be for October 4, 2007.
  - a. Presenting two morning shows performed on the above date.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$3,000.00 payable after receipt of invoice on the following dates:

Snow White	\$3,000.00 payable on 10/04/07
------------	--------------------------------

5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.
8. It is understood and agreed that Contractor is an independent contractor and that no employer-employee relationship exists between Contractor and RCCD.
9. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
10. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Theatrical Services, Inc.  
1400 North Benson Avenue  
Upland, CA 91786

---

Aaron S. Brown  
Interim Vice Chancellor, Administration and  
Finance

---

Contractor

---

Date

---

Date



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-p

Date: August 21, 2007

Subject: Agreements with City of Riverside/Arts and Culture Development Department

Background: Attached for the Board's review and consideration are agreements between Riverside Community College District and City of Riverside/Arts and Culture Development Department for street banner permits for the Performance Riverside productions of "West Side Story," "Seussical <sup>TM</sup>," and "Hollydazzle." The terms of the agreements are August 12, 2007 through December 15, 2007. The total fee for these agreements is \$225.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees ratify the agreements, from August 12, 2007 through December 15, 2007, for \$225.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreements.

James L. Buysse  
Interim Chancellor

Prepared by: Carolyn L. Quin  
Dean, Riverside School for the Arts

1 STREET BANNER PERMIT

2 The CITY OF RIVERSIDE, a municipal corporation, ("City")  
3 hereby grants to Riverside Community College District  
4 Performance Riverside,

5 a nonprofit organization, ("Permittee") permission to erect a  
6 street banner or banners upon the following terms and conditions:

7 1. Said banner(s) may be erected only at designated cable  
8 sites at the following locations within the City of Riverside and  
9 may be displayed only during the following specified periods of  
10 time:

11 LOCATION	12 DATES
13 University Ave. @ Orange St.	8/12 - 8/18 8/19 - 8/25
14 Magnolia Ave. @ <del>Macmillan</del> St.	
15 Magnolia Ave. @ Van Buren Blvd.	

16 2. Permittee shall be responsible for putting up and taking  
17 down the banner(s), and shall install each banner no sooner than  
18 the date of commencement for the display of such banner as set  
19 forth in Paragraph 1 above, and shall remove each such banner no  
20 later than midnight on the date of expiration for such banner as  
21 set forth in Paragraph 1 above. The construction of the banner(s)  
22 shall be done in conformance with the requirements of the City of  
23 Riverside Banner Mounting Specifications, and the erection of the  
24 banner(s) shall be accomplished by the use of trained personnel  
25 and in conformance with said Banner Mounting Specifications.

26 Permittee shall be liable to City for any damage to the  
27 banner cable mechanism arising from the use by Permittee, or the

ff

1 officers, employees, agents or contractors of Permittee, of the  
2 permission granted herein.

3 3. Excepting only the sole negligence or willful misconduct  
4 of City, Permittee shall indemnify, defend and hold harmless City  
5 and its officers, employees, contractors and agents from any and  
6 all losses, damages, claims, liability, expense or cost arising  
7 from any accident or occurrence causing any injury or damage to  
8 any person or property (including Permittee's employees or  
9 property) relating or attributed to the construction, erection or  
10 display of the banner(s) or to City's authorization to erect or  
11 display said banners.

12 Permittee's obligation to indemnify, defend and hold harmless  
13 as hereinabove provided shall continue notwithstanding the  
14 expiration or revocation of this Permit.

15 4. Permittee shall secure and maintain during the  
16 duration of this Permit, public liability and property damage  
17 insurance to protect it from claims for damages for personal  
18 injury, including death, as well as from property damage which may  
19 arise from or which may be alleged to arise from the permissions  
20 granted under this Permit. Such insurance shall include public  
21 liability insurance in an amount not less than \$250,000 for  
22 injuries, including death, to any one person and an amount not  
23 less than \$500,000 on account of any one occurrence, and property  
24 damage insurance in an amount not less than \$100,000.

25 Policies or certificates evidencing such coverage shall be  
26 filed with City and shall include City as an additional insured,  
27 and shall provide that the policies shall not be cancelled without

4

1 ten days' prior written notice to City.

2 The insurance required hereunder shall not be deemed  
3 a limitation on Permittee's agreement to save and hold City  
4 harmless and if City becomes liable for an amount in excess of  
5 the insurance, Permittee will save and hold City harmless for the  
6 whole thereof.

7 5. Permittee hereby acknowledges and agrees that City  
8 shall not be responsible for any damage to or loss of any banner  
9 hung by Permittee pursuant to this Permit.

10 6. Permittee shall pay to City prior to erection of said  
11 banner(s), the sum of fifty  
12 \_\_\_\_\_ Dollars (\$ 50 ) for  
13 the use of the banner cable(s).

14 7. City shall have the right to revoke this Permit at any  
15 time in the event of violation of the terms of its issuance, and  
16 Permittee shall immediately remove said banner(s) within twenty-  
17 four (24) hours of notification of such revocation. In the event  
18 Permittee fails to timely remove such banner(s), City may do so at  
19 its discretion at Permittee's sole cost and expense.

20 8. Subject to the prior acceptance of the terms and  
21 conditions of this Permit by Permittee, this Permit is issued as  
22 of the date hereinafter set forth and shall continue through the  
23 last date for the display of a banner set forth in Paragraph 1.

24 Dated: CITY OF RIVERSIDE, a  
25 municipal corporation

26 Approved as to Form: By \_\_\_\_\_  
27 \_\_\_\_\_  
Deputy City Attorney Arts & Culture  
Development Department

20

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

ACCEPTANCE

Permittee hereby (1) accepts the Street Banner Permit set forth above, (2) agrees to be bound by and comply with said Permit and the terms and conditions thereof and (3) certifies to City that only the following information, slogan, or message will be placed upon the banner(s):

~~Broadway Series Opens~~  
West Side Story (see attached)

Permittee acknowledges that City may revoke this Permit if any other slogans, symbols or messages appear on the banner(s).

Dated:

Riverside Community College District  
(name of nonprofit organization)

Federal Tax Exempt  
Identification Number:

N/A

By Ray O'Day  
(signature)

Print Name Ray O'Day

Business Tax  
Account Number:

33-0831357

Title Producing Artistic Director

By \_\_\_\_\_  
(signature)

Print Name Aaron S. Brown

Telephone Number:

951-222-8085

Title Interim Vice Chancellor, Admin.  
& Finance

4800 Magnolia Avenue  
(street address)

Riverside, CA 92506  
(city, state, zip code)

**WEST SIDE STORY**  
Professional Theatre at its Finest!

**Sept. 14-23 (951) 222-8100**

[www.PerformanceRiverside.org](http://www.PerformanceRiverside.org)

80

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

STREET BANNER PERMIT

The CITY OF RIVERSIDE, a municipal corporation, ("City") hereby grants to Riverside Community College District- Performance Riverside,

a nonprofit organization, ("Permittee") permission to erect a street banner or banners upon the following terms and conditions:

1. Said banner(s) may be erected only at designated cable sites at the following locations within the City of Riverside and may be displayed only during the following specified periods of time:

LOCATION	DATES			
University Ave. @ Orange St.				
Magnolia Ave. @ Merrill St.		9/2 - 9/8		
Magnolia Ave. @ Van Buren Blvd.		9/9 - 9/15		

2. Permittee shall be responsible for putting up and taking down the banner(s), and shall install each banner no sooner than the date of commencement for the display of such banner as set forth in Paragraph 1 above, and shall remove each such banner no later than midnight on the date of expiration for such banner as set forth in Paragraph 1 above. The construction of the banner(s) shall be done in conformance with the requirements of the City of Riverside Banner Mounting Specifications, and the erection of the banner(s) shall be accomplished by the use of trained personnel and in conformance with said Banner Mounting Specifications.

Permittee shall be liable to City for any damage to the banner cable mechanism arising from the use by Permittee, or the

PS

1 officers, employees, agents or contractors of Permittee, of the  
2 permission granted herein.

3 3. Excepting only the sole negligence or willful misconduct  
4 of City, Permittee shall indemnify, defend and hold harmless City  
5 and its officers, employees, contractors and agents from any and  
6 all losses, damages, claims, liability, expense or cost arising  
7 from any accident or occurrence causing any injury or damage to  
8 any person or property (including Permittee's employees or  
9 property) relating or attributed to the construction, erection or  
10 display of the banner(s) or to City's authorization to erect or  
11 display said banners.

12 Permittee's obligation to indemnify, defend and hold harmless  
13 as hereinabove provided shall continue notwithstanding the  
14 expiration or revocation of this Permit.

15 4. Permittee shall secure and maintain during the  
16 duration of this Permit, public liability and property damage  
17 insurance to protect it from claims for damages for personal  
18 injury, including death, as well as from property damage which may  
19 arise from or which may be alleged to arise from the permissions  
20 granted under this Permit. Such insurance shall include public  
21 liability insurance in an amount not less than \$250,000 for  
22 injuries, including death, to any one person and an amount not  
23 less than \$500,000 on account of any one occurrence, and property  
24 damage insurance in an amount not less than \$100,000.

25 Policies or certificates evidencing such coverage shall be  
26 filed with City and shall include City as an additional insured,  
27 and shall provide that the policies shall not be cancelled without



ea

1 ten days' prior written notice to City.

2 The insurance required hereunder shall not be deemed  
3 a limitation on Permittee's agreement to save and hold City  
4 harmless and if City becomes liable for an amount in excess of  
5 the insurance, Permittee will save and hold City harmless for the  
6 whole thereof.

7 5. Permittee hereby acknowledges and agrees that City  
8 shall not be responsible for any damage to or loss of any banner  
9 hung by Permittee pursuant to this Permit.

10 6. Permittee shall pay to City prior to erection of said  
11 banner(s), the sum of Fifty  
12 \_\_\_\_\_ Dollars (\$ 50 00 ) for  
13 the use of the banner cable(s).

14 7. City shall have the right to revoke this Permit at any  
15 time in the event of violation of the terms of its issuance, and  
16 Permittee shall immediately remove said banner(s) within twenty-  
17 four (24) hours of notification of such revocation. In the event  
18 Permittee fails to timely remove such banner(s), City may do so at  
19 its discretion at Permittee's sole cost and expense.

20 8. Subject to the prior acceptance of the terms and  
21 conditions of this Permit by Permittee, this Permit is issued as  
22 of the date hereinafter set forth and shall continue through the  
23 last date for the display of a banner set forth in Paragraph 1.

24 Dated: CITY OF RIVERSIDE, a  
25 municipal corporation

26 Approved as to Form: By \_\_\_\_\_  
27 \_\_\_\_\_ Arts & Culture  
Deputy City Attorney Development Department

R

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

ACCEPTANCE

Permittee hereby (1) accepts the Street Banner Permit set forth above, (2) agrees to be bound by and comply with said Permit and the terms and conditions thereof and (3) certifies to City that only the following information, slogan, or message will be placed upon the banner(s):

West Side Story (see attached)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permittee acknowledges that City may revoke this Permit if any other slogans, symbols or messages appear on the banner(s).

Dated:

Riverside Community College District  
(name of nonprofit organization)

Federal Tax Exempt Identification Number:

N/A

By Ray O'Day  
(signature)

Print Name Ray O'Day

Business Tax Account Number:

33-0831357

Title Producing Artistic Director

By \_\_\_\_\_  
(signature)

Print Name Aaron Brown

Telephone Number:

951-222-8085

Title Interim Vice Chancellor, Admin & Finance

4800 Magnolia Avenue  
(street address)

Riverside, CA 92506  
(city, state, zip code)

**WEST SIDE STORY**  
Professional Theatre at its Finest!

**Sept. 14-23 (951) 222-8100**

[www.PerformanceRiverside.org](http://www.PerformanceRiverside.org)

RO

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

STREET BANNER PERMIT

The CITY OF RIVERSIDE, a municipal corporation, ("City") hereby grants to Riverside Community College District- Performance Riverside,

a nonprofit organization, ("Permittee") permission to erect a street banner or banners upon the following terms and conditions:

1. Said banner(s) may be erected only at designated cable sites at the following locations within the City of Riverside and may be displayed only during the following specified periods of time:

<u>LOCATION</u>	<u>DATES</u>
University Ave. @ Orange St.	10/21-10/27 10/28-10/3
Magnolia Ave. @ Merrill St.	10/28-10/3
Magnolia Ave. @ Van Buren Blvd.	

2. Permittee shall be responsible for putting up and taking down the banner(s), and shall install each banner no sooner than the date of commencement for the display of such banner as set forth in Paragraph 1 above, and shall remove each such banner no later than midnight on the date of expiration for such banner as set forth in Paragraph 1 above. The construction of the banner(s) shall be done in conformance with the requirements of the City of Riverside Banner Mounting Specifications, and the erection of the banner(s) shall be accomplished by the use of trained personnel and in conformance with said Banner Mounting Specifications.

Permittee shall be liable to City for any damage to the banner cable mechanism arising from the use by Permittee, or the

(24)

1 officers, employees, agents or contractors of Permittee, of the  
2 permission granted herein.

3 3. Excepting only the sole negligence or willful misconduct  
4 of City, Permittee shall indemnify, defend and hold harmless City  
5 and its officers, employees, contractors and agents from any and  
6 all losses, damages, claims, liability, expense or cost arising  
7 from any accident or occurrence causing any injury or damage to  
8 any person or property (including Permittee's employees or  
9 property) relating or attributed to the construction, erection or  
10 display of the banner(s) or to City's authorization to erect or  
11 display said banners.

12 Permittee's obligation to indemnify, defend and hold harmless  
13 as hereinabove provided shall continue notwithstanding the  
14 expiration or revocation of this Permit.

15 4. Permittee shall secure and maintain during the  
16 duration of this Permit, public liability and property damage  
17 insurance to protect it from claims for damages for personal  
18 injury, including death, as well as from property damage which may  
19 arise from or which may be alleged to arise from the permissions  
20 granted under this Permit. Such insurance shall include public  
21 liability insurance in an amount not less than \$250,000 for  
22 injuries, including death, to any one person and an amount not  
23 less than \$500,000 on account of any one occurrence, and property  
24 damage insurance in an amount not less than \$100,000.

25 Policies or certificates evidencing such coverage shall be  
26 filed with City and shall include City as an additional insured,  
27 and shall provide that the policies shall not be cancelled without

ps

1 ten days' prior written notice to City.

2 The insurance required hereunder shall not be deemed  
3 a limitation on Permittee's agreement to save and hold City  
4 harmless and if City becomes liable for an amount in excess of  
5 the insurance, Permittee will save and hold City harmless for the  
6 whole thereof.

7 5. Permittee hereby acknowledges and agrees that City  
8 shall not be responsible for any damage to or loss of any banner  
9 hung by Permittee pursuant to this Permit.

10 6. Permittee shall pay to City prior to erection of said  
11 banner(s), the sum of Seventy five  
12 \_\_\_\_\_ Dollars (\$ 75 ) for  
13 the use of the banner cable(s).

14 7. City shall have the right to revoke this Permit at any  
15 time in the event of violation of the terms of its issuance, and  
16 Permittee shall immediately remove said banner(s) within twenty-  
17 four (24) hours of notification of such revocation. In the event  
18 Permittee fails to timely remove such banner(s), City may do so at  
19 its discretion at Permittee's sole cost and expense.

20 8. Subject to the prior acceptance of the terms and  
21 conditions of this Permit by Permittee, this Permit is issued as  
22 of the date hereinafter set forth and shall continue through the  
23 last date for the display of a banner set forth in Paragraph 1.

24 Dated: CITY OF RIVERSIDE, a  
25 municipal corporation

26 Approved as to Form: By \_\_\_\_\_  
27 \_\_\_\_\_ Arts & Culture  
Deputy City Attorney Development Department

2a

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

ACCEPTANCE

Permittee hereby (1) accepts the Street Banner Permit set forth above, (2) agrees to be bound by and comply with said Permit and the terms and conditions thereof and (3) certifies to City that only the following information, slogan, or message will be placed upon the banner(s):

~~\_\_\_\_\_~~  
Scussical (see attached)  
\_\_\_\_\_  
\_\_\_\_\_

Permittee acknowledges that City may revoke this Permit if any other slogans, symbols or messages appear on the banner(s).

Dated:

Federal Tax Exempt Identification Number:

N/A

Business Tax Account Number:

33-0831357

Telephone Number:

951-222-8085

Riverside Community College District  
(name of nonprofit organization)

By Ray O'Day  
(signature)

Print Name Ray O'Day

Title Producing Artistic Director

By \_\_\_\_\_  
(signature)

Print Name Aaron Brown

Title Interim Vice Chancellor, Admin & Finance

4800 Magnolia Avenue  
(street address)

Riverside, CA 92506  
(city, state, zip code)

**SEUSSICAL™ the Musical**  
Professional Theatre at its Finest!

**Nov. 9-18 (951) 222-8100**

[www.PerformanceRiverside.org](http://www.PerformanceRiverside.org)



800

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

STREET BANNER PERMIT

The CITY OF RIVERSIDE, a municipal corporation, ("City") hereby grants to Riverside Community College District - Performance Riverside,

a nonprofit organization, ("Permittee") permission to erect a street banner or banners upon the following terms and conditions:

1. Said banner(s) may be erected only at designated cable sites at the following locations within the City of Riverside and may be displayed only during the following specified periods of time:

LOCATION	DATES
University Ave. @ Grange St.	12/9 - 12/15
Magnolia Ave. @ Merrill St.	12/2 - 12/8
<del>Magnolia Ave. @ Van Buren Blvd.</del>	

2. Permittee shall be responsible for putting up and taking down the banner(s), and shall install each banner no sooner than the date of commencement for the display of such banner as set forth in Paragraph 1 above, and shall remove each such banner no later than midnight on the date of expiration for such banner as set forth in Paragraph 1 above. The construction of the banner(s) shall be done in conformance with the requirements of the City of Riverside Banner Mounting Specifications, and the erection of the banner(s) shall be accomplished by the use of trained personnel and in conformance with said Banner Mounting Specifications.

Permittee shall be liable to City for any damage to the banner cable mechanism arising from the use by Permittee, or the

YKS

1 officers, employees, agents or contractors of Permittee, of the  
2 permission granted herein.

3 3. Excepting only the sole negligence or willful misconduct  
4 of City, Permittee shall indemnify, defend and hold harmless City  
5 and its officers, employees, contractors and agents from any and  
6 all losses, damages, claims, liability, expense or cost arising  
7 from any accident or occurrence causing any injury or damage to  
8 any person or property (including Permittee's employees or  
9 property) relating or attributed to the construction, erection or  
10 display of the banner(s) or to City's authorization to erect or  
11 display said banners.

12 Permittee's obligation to indemnify, defend and hold harmless  
13 as hereinabove provided shall continue notwithstanding the  
14 expiration or revocation of this Permit.

15 4. Permittee shall secure and maintain during the  
16 duration of this Permit, public liability and property damage  
17 insurance to protect it from claims for damages for personal  
18 injury, including death, as well as from property damage which may  
19 arise from or which may be alleged to arise from the permissions  
20 granted under this Permit. Such insurance shall include public  
21 liability insurance in an amount not less than \$250,000 for  
22 injuries, including death, to any one person and an amount not  
23 less than \$500,000 on account of any one occurrence, and property  
24 damage insurance in an amount not less than \$100,000.

25 Policies or certificates evidencing such coverage shall be  
26 filed with City and shall include City as an additional insured,  
27 and shall provide that the policies shall not be cancelled without

ko

1 ten days' prior written notice to City.

2 The insurance required hereunder shall not be deemed  
3 a limitation on Permittee's agreement to save and hold City  
4 harmless and if City becomes liable for an amount in excess of  
5 the insurance, Permittee will save and hold City harmless for the  
6 whole thereof.

7 5. Permittee hereby acknowledges and agrees that City  
8 shall not be responsible for any damage to or loss of any banner  
9 hung by Permittee pursuant to this Permit.

10 6. Permittee shall pay to City prior to erection of said  
11 banner(s), the sum of Fifty  
12 \_\_\_\_\_ Dollars (\$ 50.00 ) for  
13 the use of the banner cable(s).

14 7. City shall have the right to revoke this Permit at any  
15 time in the event of violation of the terms of its issuance, and  
16 Permittee shall immediately remove said banner(s) within twenty-  
17 four (24) hours of notification of such revocation. In the event  
18 Permittee fails to timely remove such banner(s), City may do so at  
19 its discretion at Permittee's sole cost and expense.

20 8. Subject to the prior acceptance of the terms and  
21 conditions of this Permit by Permittee, this Permit is issued as  
22 of the date hereinafter set forth and shall continue through the  
23 last date for the display of a banner set forth in Paragraph 1.

24 Dated: CITY OF RIVERSIDE, a  
25 municipal corporation

26 Approved as to Form: By \_\_\_\_\_  
27 \_\_\_\_\_ Arts & Culture  
Deputy City Attorney Development Department

pa

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27

ACCEPTANCE

Permittee hereby (1) accepts the Street Banner Permit set forth above, (2) agrees to be bound by and comply with said Permit and the terms and conditions thereof and (3) certifies to City that only the following information, slogan, or message will be placed upon the banner(s):

Broadway Series opens  
Wash Side story  
Classical  
Hollydazzle (See attached)

Permittee acknowledges that City may revoke this Permit if any other slogans, symbols or messages appear on the banner(s).

Dated:

Riverside Community College  
(name of nonprofit organization)

Federal Tax Exempt  
Identification Number:

N/A

By Ray O'Day  
(signature)

Print Name Ray O'Day

Business Tax  
Account Number:

33-0831357

Title Producing Artistic Director

By \_\_\_\_\_  
(signature)

Print Name Aaron Brown

Telephone Number:

951-222-8085

Title Interim Vice Chancellor, Admin & Finance

4800 Magnolia Avenue  
(street address)

Riverside, CA 92506  
(city, state, zip code)

**HOLIDAY** **Holiday Spectacular!** **Dec. 14-16 (951) 222-8100**  
Professional Theatre at its Finest! [www.PerformanceRiverside.org](http://www.PerformanceRiverside.org)

4800 Magnolia Avenue  
Riverside, California  
92506 1299

Tel. (951) 222-8399  
Box Office (951) 222-8100  
Fax (951) 222-8940  
[www.PerformanceRiverside.org](http://www.PerformanceRiverside.org)

July 10, 2007

City of Riverside  
Arts and Culture  
Development Department  
3900 Main Street, 5<sup>th</sup> Floor  
Riverside, CA 92522

Attn: Ellie Uli, Sr. Office Specialist

Riverside Community College District/Performance Riverside hereby gives authority to Rey O'Day, Producing Artistic Director, to apply for special event banner permits, on behalf of the aforementioned group/organization.

Riverside Community College District/Performance Riverside accepts all financial responsibility for the *Broadway Series*, to be held September 14, 2007-June 15, 2008, *West Side Story* on September 14-23, 2007, *Seussical* on November 9-18, 2007, and *Hollydazzle* on December 14-16, 2007. These events will be held at Landis Performing Arts Center in the City of Riverside, CA.

Sincerely,



Aaron S. Brown  
Interim Vice Chancellor, Administration & Finance

cc: Carolyn Quin, Ph.D.  
Dean, Riverside School for the Arts

Performance  
riverside

Presented by Riverside Community College  
1000 University Ave., Riverside, CA 92507

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-q

Date: August 21, 2007

Subject: Memorandum of Understanding with San Bernardino Community College District

Background: Presented for the Board's review and consideration is a Memorandum of Understanding between Riverside Community College District, as fiscal agents for the Desert Regional Consortium, and San Bernardino Community College District (SBCCD). This MOU facilitates the reimbursement of expenses incurred by San Bernardino Community College District in helping to fulfill Desert Regional Consortium's annual work plan objective to conduct regional marketing activities. The Center of Excellence hosted by SBCCD will help create a marketing plan, participate in and administer marketing activities and solicit feedback and marketing ideas from the eleven colleges in the Desert Region. The term of the agreement will be from August 22, 2007 through June 30, 2008, for an amount not to exceed \$20,000.00. Funding source: VTEA State Leadership (Desert Regional Consortium).

Recommended Action: It is recommended that the Board of Trustees approve the Memorandum of Understanding, from August 22, 2007 through June 30, 2008, for an amount not to exceed \$20,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the memorandum.

James L. Buysse  
Interim Chancellor

Prepared by: Ron Vito  
Associate Vice Chancellor, Occupational Education

## MEMORANDUM OF UNDERSTANDING

Riverside Community College District/Desert Regional Consortium  
And  
San Bernardino Community College District,  
Professional Development Center – Center of Excellence

This Memorandum of Understanding is made and entered into this day of August 22, 2007 by and between Riverside Community College District, hereinafter referred to as RCCD and San Bernardino Community College District, hereinafter referred to as SBCCD. The term of this MOU is from August 22, 2007 through June 30, 2008.

The Desert Regional Consortium, hosted by RCCD and funded by the California Community Colleges' Chancellor's Office, is charged to fulfill an annual work plan that includes marketing services for the region. The Center of Excellence (COE), hosted by SBCCD and funded through the Economic and Workforce Development Program of the California Community Colleges, maintains the capability to provide regional marketing assistance to Desert Region colleges. The COE and RCCD agree to collaborate in regional workforce development marketing efforts by doing the following.

COE agrees to the following:

1. The COE will help create the marketing section (Objective No. 5) of the Desert Regional Consortium's annual work plan.
2. The COE will dedicate staff, or a sufficient allocation staff time, solely for regional marketing activities.
3. The COE will participate in and administer the marketing activities of the region including, but not limited to: marketing at regional events and conferences, promoting the consortium website, creating promotional materials, and coordinating advertising activities that benefit the entire region.
4. The COE will solicit feedback and involvement, identify common areas of need, and incorporate marketing ideas from all eleven colleges in the Desert Region.

RCCD agrees to the following:

5. RCCD will reimburse SBCCD up to \$20,000 for staff time and related expenses to carry out the aforementioned activities, as approved annually by the granting agency and the Desert Regional Consortium. Payment for time and expenses will be made upon receipt of invoice.



Both parties agree that:

6. This agreement is subject to change by mutual consent of the SBCCD and RCCD.
7. SBCCD shall hold harmless, indemnify and defend RCCD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of SBCCD, its employees, or agents, resulting from the performance of this agreement.
8. RCCD shall hold harmless, indemnify and defend SBCCD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of RCCD, its employees, or agents, resulting from the performance of this agreement.
9. They will abide by all state and federal laws regarding discrimination and harassment of any person in the provision of services, or employment of persons, on the basis of race, religion, medical condition, disability, marital status, sex, age or sexual orientation.
10. Either party may terminate this agreement at any time upon written notice to the other.
11. This agreement is not assignable without the consent of both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed.

\_\_\_\_\_  
Signature SBCCD Representative

\_\_\_\_\_  
Aaron Brown, Interim Vice Chancellor  
Administration and Finance

Date \_\_\_\_\_

Date \_\_\_\_\_

114 S. Del Rosa Drive  
Mailing Address

4800 Magnolia Ave  
Mailing Address

San Bernardino, CA 92408  
City, State and Zip Code

Riverside, CA 92506  
City, State and Zip Code

Board Approval Date: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-r

Date: August 21, 2007

Subject: Agreement with Humphrey's Half Moon Inn & Suites

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Humphrey's Half Moon Inn & Suites to provide meeting rooms, catering, and lodging for the Desert Regional Consortium's two-day planning retreat. This activity is identified in the Consortium's workplan "to sponsor regional meetings/workshops for Career Technical Education and Economic and Workforce Development funded projects to promote economic development planning, networking, sharing of best practices, and updates on legislative and other current events impacting the region." The date of the activity is November 1, 2007 through November 2, 2007. The total cost is not to exceed \$8,000.00. Funding source: VTEA Title I-B State Leadership Grant.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from November 1 and 2, 2007, for an amount not to exceed \$8,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Ron Vito  
Associate Vice Chancellor, Occupational Education



**HUMPHREY'S  
 HALF MOON INN & SUITES**

2303 Shelter Island Drive, San Diego CA 92106 Telephone: 619-224-3411 Sales Fax: 619-224-9179  
 Sales & Catering Direct Line: (800) 377-1177

[www.halfmooninn.com](http://www.halfmooninn.com)

**Master Room and Event Contract**

Source: Client Referral

Date booked: July 19, 2007  
 Sales person: Rhonda J. Skippon, CMP

**GROUP INFORMATION**

ACCOUNT: **Riverside Community College**  
 GROUP NAME: **Riverside Community College**  
 CONTACT: **Ms. Julie Pehkonen** TITLE: **Director, Career and Tech Ed Projects**  
 ADDRESS: **4800 Magnolia Avenue**  
**Riverside, CA 92506**  
 TELEPHONE: **951-222-8026**  
 FAX:  
 EMAIL: **julie.pehkonen@rcc.edu**

**DATES REQUESTED**

Arrival: Thursday, November 1, 2007  
 Departure: Friday, November 2, 2007

**GROUP ROOM INFORMATION**

	Thu 11/01
Run of House	0
Traditional, 1 king bed	29
Traditional, 2 queen beds	0
Deluxe Junior Suite, 1 king bed	1

Suite to be named by engager.

Humphrey's Half Moon Inn & Suites does not guarantee specific room type availability. Requests will be accommodated to the best of the Hotel's ability.

**RATE INFORMATION**

Room	Single Rate	Double Rate
Run of House	0	0
Traditional, 1 king bed	149	149
Traditional, 2 queen beds	149	149
Deluxe Junior Suite, 1 king bed	149	149

All rates are subject to the prevailing city and state taxes. Currently, taxes total 10.5% and are subject to change.

METHOD OF RESERVATION	CUT-OFF DATE
Group will submit a complete rooming list indicating arrival and departure dates, plus any special requests no later than <b>Tuesday, October 2, 2007</b> . All reservations will be guaranteed by Purchase Order.	Reservations received after <b>Tuesday, October 2, 2007</b> will be provided on a space available basis. If the Group Rate is not available after the cutoff date, the prevailing rack rates will apply.

Client Initials \_\_\_\_\_

Hotel Contact Initials \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**EVENT AGENDA**

Adequate space has been reserved for the following agenda:

Meeting room rental will be \$250.00 per day based on the usage of 25 or more total guestroom nights on a cumulative basis. Should you fall below 10-24 total guestroom nights, meeting room rental will increase to \$500.00 per day, and less than 10 guestroom nights, meeting room rental will increase to \$1000.00 per day.

Date	Start Time	End Time	Function	Room	Setup	Agr	Room Rental
Thu. 11/01/07	10:00 AM	5:00 PM	Meeting	Harborview Room	Classroom	30	
Fri. 11/02/07	9:00 AM	2:00 PM	Meeting	Harborview Room	Classroom	30	

**BILLING INFORMATION**

**Room and Tax:** Master Account      **Agency:** N/A  
**Incidentals:** Individuals            **IATA #:** N/A  
**Meeting & Catering:** Master Account  
**Method of Payment:** Purchase Order  
**Deposit:** N/A                              **Balance:** TBD  
**Deposit Due Date:** N/A                **Balance Due Date:** Net 30 days from receipt of invoice.

**ADDITIONAL INFORMATION**

The hotel management must approve use of suites for hospitality purposes.

Hotel check-in time is after 4:00PM on the day of arrival. Checkout time is before 12:00PM on the day of departure.

Complimentary airport shuttle is available 7am to 10pm by calling the hotel direct at 619-224-3411 from the baggage claim area.

Hotel guest parking is \$8.00 per vehicle per night.

**CANCELLATION**

You agree that if the contract for hotel rooms, meetings or banquets is cancelled by you, the following amount shall be payable by you to hotel as liquidated damages in accordance with paragraph 4 of Contract Terms.

Days Before Arrival	Liquidated Damages
91 days or more	50% of total
31-90 days	75% of total
30 days or less	100% of total

The canceling party shall make payment due as a result of cancellation of this contract under this provision to the non-canceling party at the time the contract is cancelled.

Between the signing of this contract and **October 2, 2007, six (6)** of the rooms held may be cancelled. Every room night cancelled in excess of the allotted attrition schedule will be charged at the group rate for each room night cancelled or released.

Client Initials \_\_\_\_\_

Hotel Contact Initials \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**CONTRACT TERMS**

1. Final Conference Coordination of all function requirements must be completed 3 weeks prior to the function dates.
2. **Occurrences Beyond Control** The performance of this agreement by either party is subject to acts of God, War, government regulation or advisory, disasters, fire, accidents, or other casualty, strikes or threat of strike (exception: Neither Hotel nor Client may terminate this agreement for instances involving their respective employees or agents), civil disorder, acts and/or threats of terrorism, or curtailment of transportation of transportation services or facilities, or similar cause beyond the control of either party making it, illegal or impossible to hold the group/meeting/convention/event or provide the facility. Either party may terminate or suspend its obligations under this agreement if such obligations are delayed or prevented by any of the above events to the extent such events are beyond the reasonable control of the party whose reasonable performance is prevented.
3. **Hotel not Liable for Loss.** Hotel is not liable for loss, theft or damage to property belonging to you or any of your invited guests or invitees.
4. **Liquidated Damages.** You and Hotel agree that if any portion of this contract is canceled by you for any reason, Hotel will be damaged in an amount, which will be difficult to estimate. Accordingly, you agree that the amount set forth as liquidated damages are fair and reasonable that the Hotel shall be titled to collect such amounts from you as liquidated damages.
5. **Indemnity.** You agree to indemnify, defend and hold Hotel, its owners, officers and employees from all claims, demands, liabilities and expenses arising out of (1) any damage or destruction of property or injury or death of any individual arising out of your negligence or intentional misconduct or of that of your guests or invitees and (2) any enforcement of the Americans with Disabilities Act as it relates to the operation of your function. You agree that you are responsible for compliance with this act.
6. **Entire Agreement.** This contract contains the entire agreement between you and the Hotel and supersedes all other agreements whether oral or written. Any modification or cancellation of this contract must be in writing and signed by you and Hotel.
7. **Late Charges.** You agree that amounts not paid on the date due shall accrue interest at the rate of 1.5% per month until paid in full and may be subject to additional collection costs, which you agree to pay.
8. **Attorney's Fees.** If either party commences litigation under this contract, the prevailing party shall be entitled to recover actual attorney's fees and court costs. This contract shall be construed and enforced in accordance with the laws of the State of California, and The City of San Diego shall be the sole venue for any action brought under this contract.
9. **Signature.** Your signature guarantees approval of these outlined policies and procedures and, if signing on behalf of an organization, represents that you have authority to enter into this agreement on behalf of this organization which is bound by the terms of this agreement.
10. **Equipment and Rentals.** All equipment rentals must be secured by the hotel unless otherwise approved. All tent rentals must be secured by the hotel, without exception. All production arrangements must have approval from the hotel.
11. **Certificate of Insurance:** All outside vendors must provide a certificate of insurance to the hotel, with Humphrey's Half Moon Inn and Suites named as an additional insured. Insurance is required and vendors that do not comply will not be allowed to perform services on property. The certificate must be submitted to the Sales Office no later than 30 days prior to the event.

**CATERING TERMS**

**Catering requirement:** Your meeting/catering requirements will be referred to in the Banquet Event Order Agreement as an addendum to this Agreement.

**Payment:** All guestrooms & tax, and all meeting related items are guaranteed by a Purchase Order, which is due to hotel by September 10, 2007. Full payment is due to hotel net 30 days from receipt of invoice.

Client Initials \_\_\_\_\_

Hotel Contact Initials \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**Minimums:** Functions beginning prior to 2:00p.m. are considered luncheon functions. Functions beginning after 2:00p.m. are considered dinner functions. Food and beverage minimums apply based on the size of the group and the function location. These minimums must be met inclusive of the service charge and sales tax or the difference will be charged as room rental.

**Menu selection:** Your menu selection must be submitted to the Sales & Catering Department no later than one month prior to your function date. When selections of two (2) entrees are served the same function the price of the higher entrée will be applied to all meals. Our preprinted menus are offered as a guideline. We would be pleased to create a custom menu or theme to meet your specific needs.

**Food and beverage:** Once the contract is signed and returned to the hotel, catering prices quoted on your contract are guaranteed. Prices are subject to change if quoted rates have not been stated on a signed contract. The Hotel must supply all food and beverages.

**Room Assignment:** Hotel reserves the right to move groups to a more suitable room after receiving notification of attendance decreased or increases. In the event that your function goes over the contracted ending time and you wish to retain the room for a longer period, you will be subject to an additional charge for every hour. This is permitted only if the room is available. This charge will also occur if the banquet room is not vacated at the contracted ending time. Security may be required at the discretion of the hotel and charged to the group.

**Service Charge and Sales Tax:** All food, beverage and equipment rental prices quoted are subject to an 18% service charge, plus the applicable California sales tax. Please note the service charge is taxable.

**Guarantee:** For all meal functions, attendance must be specified three (3) working days prior to the function. This does not include weekends or holidays. This number will be considered a guarantee. Charges will be based on the number of people served, or the guarantee whichever is greater. We will prepare for five percent over the guarantee. If a guarantee is not received at the appropriate time, as determined by the Sales & Catering Department, the hotel will assume the estimated number of attendance is the final guarantee.

**Shipments:** Special arrangements will need to be made with the Sales & Catering Office in advance if sending more than three small packages to the Hotel or any packages weighing over a total of 60 lbs. The Hotel does not assume responsibility for damage or loss of any merchandise left or sent into the Hotel prior to, during, or following a function. THE HOTEL IS NOT RESPONSIBLE FOR ANY ITEMS LEFT IN THE BANQUET ROOM. Hotel will accept small pre-paid shipments no sooner than three (3) working days prior to the function date. The packages need to be clearly marked with the name of meeting, name of on-site contact and date of function. Additional packages are subject to a storage and service fee of approximately \$25.00 for up to three small packages up to 60lbs. The groups' on-site contact is responsible for shipping any materials after the function. The Hotel is not liable for any materials left without proper shipping information. Packages are subject to a storage and service fee.

**Damage:** Materials may not be stapled or tacked onto the walls of the meeting rooms. You will be responsible for any damage or extensive cleanup.

To guarantee rates quoted, the availability of sleeping room requested, and all other terms, this contract must be signed and returned by **Tuesday, August 14, 2007** or Humphrey's Half Moon Inn & Suites reserves the right to release the guest rooms and /or function space held.

I hereby accept the above stated terms and conditions, and further warrant that I have authority to sign on behalf of **Riverside Community College**.

	Sales Manager	August 9, 2007
Rhonda J. Skippon, CMP	Title	Date

---

<b>Organization's Authorized Signature</b>	<b>Title</b>	<b>Date</b>
--	--------------	-------------

Client Initials _____	Hotel Contact Initials _____
Date _____	Date _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-s

Date: August 21, 2007

Subject: Agreement with Pala Mesa Resort

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Pala Mesa Resort to provide meeting rooms, catering, and lodging for a two-day Perkins IV planning retreat. This activity is necessary to assist occupational education departments in developing their four year plans in response to the new State Plan for Career and Technical Education. These four year plans are required in order to be eligible to access Perkins IV grant funding through 2012. The date of the activity is December 6 and 7, 2007. The total cost is not to exceed \$8,000.00. Funding source: VTEA 1-C Grant.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for December 6 and 7, 2007, for an amount not to exceed \$8,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Ron Vito  
Associate Vice Chancellor, Occupational Education



**PALA MESA RESORT**  
**GROUP BOOKING AGREEMENT**  
**Riverside Community College - Occupational Education**  
**Riverside Community College Faculty Retreat**  
**Thursday, December 6 - Friday, December 7, 2007**  
*\* Revised August 7, 2007*

GROUP CONTACT:

<b>MS. JULIE PEHKONEN</b>	<b>PHONE NUMBER:</b>	<b>951-222-8026</b>
<b>DIRECTOR, CAREER/TECH-ED</b>	<b>EMAIL:</b>	<b>JULIE.PEHKONEN@RCC.EDU</b>
<b>RIVERSIDE COMMUNITY COLLEGE - OCCUPATIONAL EDUCATION</b>		
<b>4800 MAGNOLIA AVENUE</b>		
<b>RIVERSIDE, CA 92506</b>		

This Group Booking Agreement dated August 3, 2007 (THE "Agreement"), by and between Riverside Community College - Occupational Education, hereinafter referred to as "RCCD" and Pala Mesa Resort, hereinafter referred to as "Pala Mesa" provides reservations of guestrooms and function space for members and guests attending the Riverside Community College Faculty Retreat, and establishes certain terms and conditions as outlined below. Bookings will be confirmed on a definite basis only after receipt of this agreement signed by Riverside Community College - Occupational Education. All space is guaranteed on a first come first served basis.

GROUP ROOM BLOCK

Pala Mesa will provide RCCD, **20** "Total Room Nights" for December 6 - 7, 2007 as follows:

Room Type	Thu 12/6/07
Run of House	20

TAXES AND SERVICE CHARGES

Room rates are subject to the prevailing room tax, currently 8%. Food, beverage, audio-visual equipment and hotel purchases are subject to state tax, currently 7.75%. A service charge of 20% is applied to all organized food and beverage functions and audio-visual equipment, and is subject to state sales tax. Taxes and service charges are subject to change.

Room rates listed are for single or double occupancy; additional guests are \$20.00 plus tax, per night. Rollaway beds are available at a rate of \$20.00 per night. The maximum number of persons per room is four (4).

RESERVATION METHOD & CUT-OFF DATE

Reservation Method	Cut-Off Date
<b>ROOMING LIST</b>	All rooms within the group block must be confirmed by the agreed upon method, on or before the cut-off date of <b>November 6, 2007</b> . Rooms not accounted for by this date will be immediately released. Reservation requests after this date will be accepted on a space available basis at prevailing rates.

Initials

\_\_\_\_\_ / \_\_\_\_\_



**EARLY ARRIVALS/EXTENDED DEPARTURES**

Guests arriving before or departing after the dates of your program will be confirmed on a space available basis at the rates outlined in this agreement.

**EARLY DEPARTURE**

Pala Mesa will charge a \$75.00 early departure fee for any guest that checks-out of the hotel prior to their scheduled departure date. This early departure fee will be waived in the case of medical or family emergency.

**CHECK-IN/CHECK-OUT TIME**

Check-in Time is 4:00 p.m. and check-out Time is 12:00 p.m. Early check-ins or late check-outs cannot be guaranteed; and will be accommodated only on an individual basis if available at the time of check-in or approved the morning of anticipated check-out by the Front Desk Supervisor.

**GUARANTEED RESERVATIONS**

All reservations made by **Rooming List** will be automatically guaranteed for late arrival by your organization. If guests identified on the rooming list do not check-in, RCCD will be charged one night room rate plus tax. Individuals must present a credit card or deposit, for incidentals upon check-in.

**GROUP BOOKING DEPOSIT**

To guarantee accommodations, the following non-refundable deposit(s) must be received on or before the due dates indicated below:

Booking Deposit	Amount and Due Date
Initial Deposit Final Deposit	An initial deposit of <b>\$1,200.00</b> is due with the signed booking agreement by <b>August 30, 2007</b> and a final deposit of <b>\$2,700.00</b> is due by <b>November 6, 2007</b> .
Credit Card Guarantee	A credit card guarantee is required to hold all arrangements on a definite basis. This credit card will be authorized for the estimated total balance of the program. Any program reductions in excess of the ten percent (10%) allowed (see attrition policy), will be charged to the credit card on file.

**GROUP AGENDA / FUNCTION SPACE**

Date	Start Time	End Time	Function	Setup	Agreed	Room Rental
Thu., 12/6/07	11:00 AM	5:00 PM	Meeting	Rounds	30	Waived
	12:30 PM	1:30 PM	Lunch	Existing	30	--
	6:00 PM	8:00 PM	Dinner	Rounds	30	--
Fri., 12/7/07	8:00 AM	9:00 AM	Breakfast	Existing	30	--
	9:00 AM	2:00 PM	Meeting	Rounds	30	--
	12:00 PM	1:00 PM	Lunch	Existing	30	--

Current Menu Price Ranges:

Breakfast: \$11.95 to \$22.00 per person  
 Lunch: \$18.00 to \$28.00 per person  
 Dinner: \$31.00 to \$60.00 per person

*All prices are subject to 20% service charge and current sales tax.  
 Confirmed prices will be quoted 90 days prior to your program.*

Initials

\_\_\_\_\_ / \_\_\_\_\_

*Food or beverage consumed in any function room or public area on property must be purchased from Pala Mesa. Failure to abide by this policy will result in a \$10.00 per person charge to the group master account.*

**FOOD & BEVERAGE MINIMUM GUARANTEE**

Based on the program requirements outlined, a minimum of **\$2,000.00** in food and beverage must be utilized by RCCD. This minimum does not include service charges, tax, labor charges, audiovisual, or any other miscellaneous charges. Should RCCDs' food and beverage revenue drop below this amount, Pala Mesa will assess any remaining difference from this Minimum Revenue Guarantee as attrition charges.

**CONFERENCE SERVICES**

A Conference Services Manager will be responsible for finalizing all aspects of your program. This includes meeting and function room set-up, menu selections, and audiovisual requirements.

Additional charges may be applied in the event of any changes made concerning meeting and function space, including menus, set-up, size of group, or additional space requirements, which are made 72 hours or less prior to the date of the first scheduled event. These charges are not negotiable and are at the discretion of the Conference Services Manager.

**PARTIAL PROGRAM REDUCTION (ATTRITION)**

RCCD represents to Pala Mesa that the total number of room nights blocked (20) is an accurate representation of the program requirements thereby agreeing to purchase **\$2,580.00** in rooms from Pala Mesa. We will allow up to a 10% reduction in guestrooms prior to arrival. If any additional reductions occur, RCCD will be charged for the full amount of unused room nights plus taxes. No-shows are considered reductions and will also be charged.

**CANCELLATION POLICY**

If RCCD cancels the Event or moves the Event to another city or facility, such decision would constitute a breach of its obligation to Pala Mesa and Pala Mesa would be harmed. Should the Event not be held at Pala Mesa or is cancelled, Pala Mesa will not refund any amount deposited and shall have the right to recover all damages. RCCD will pay Pala Mesa liquidated damages as outlined below. This cancellation penalty is payable within thirty (30) days after written notification Pala Mesa of the transfer or cancellation.

**DATE CANCELLATION NOTICE**

**RECEIVED PRIOR TO FIRST PROGRAM DATES**

Between signature date - 120 days

Between 120 - 90 days

Between 90-30 days

After 30 days

**PAYMENT**

25% of program value including applicable taxes

50% of program value including applicable taxes

75% of program value including applicable taxes

90% of program value including applicable taxes

Pala Mesa agrees that after receipt of such amounts it will not seek additional damages.

**MASTER ACCOUNT BILLING**

Pala Mesa will establish a Master Account(s) for billing items you specifically determine. We must be notified in writing by **November 6, 2007** of the authorized signatories and the charges that are to be posted to the Master Account(s). RCCD agrees to pay the total balance owing on the Master Account upon check-out.

Initials

\_\_\_\_\_ / \_\_\_\_\_

**PAYMENT OF MASTER ACCOUNT**

Payment of the Master Account may be made by credit card subject to approval by Pala Mesa's Accounting Department. Please complete the authorization portion of this agreement i.e. Visa, MasterCard, American Express, Diners Club, and Discover.

If direct billing privileges are approved, our terms are **immediate payment upon receipt of invoice**. In the event such payment is not made within 30 days of the original statement, it is agreed that Pala Mesa may immediately impose a late payment charge at the rate of 1 ½ % per month (annual rate of 18%) or the maximum allowed by law on the unpaid balance, and the reasonable cost of collection, including attorney fees.

**PAYMENT OF INDIVIDUAL ACCOUNTS**

RCCD will be responsible for room and tax charges incurred by its attendees. Individual attendees will be responsible for their own incidental charges. Individual accounts of RCCD attendees must be paid upon checkout. If individual accounts are not paid at checkout, the charges will be transferred to the individual's credit card on file. RCCD will be responsible for all other charges incurred pursuant to this Agreement.

**AMERICANS WITH DISABILITIES ACT (ADA)**

Pala Mesa hereby warrants that the Resort is in compliance with all applicable provisions of the Americans with Disabilities Act (ADA). Pala Mesa, to the best of its knowledge had complied with all applicable regulations and guidelines of the ADA. We have made every effort to make the resort premises accessible by removal of barriers wherever reasonable and have provided alternative services wherever barriers cannot be reasonably removed. Pala Mesa is committed to providing all of its guests the best possible experience and has provided its employees with training and guidance in order to enhance its employees understanding of the ADA.

Pala Mesa agrees to use its good faith efforts to ensure the resort complies with the Americans with Disabilities Act and its regulations and guidelines.

**PERFORMANCE**

The performance of this agreement by either party is subject but not limited to, Acts of God, governmental regulations, disaster, fire, flood, explosion, war, civil disorder, any delay in necessary and essential construction or renovation of the resort, work or stoppage or other restraint of labor or other emergency making it illegal or impossible to provide the facilities or services to hold the event. This agreement may be terminated for any one or more of the aforementioned reasons by written notice from one party to the other without any cancellation penalties. There shall be no right to terminate this agreement for the sole purpose of holding the same meeting in another city or hotel.

**ENFORCEMENT OF THIS AGREEMENT**

This agreement shall become effective when signed by both parties to this agreement. It shall be construed under the laws of the State of California, and in the event litigation is required due to any dispute between the parties, the parties agree that litigation shall be commenced and maintained in a court of competent jurisdiction in the County of San Diego. The prevailing party in such litigation shall be entitled to recover reasonable attorney's fees and court costs of suit.

**ENTIRE AGREEMENT**

This agreement and any attachments hereto constitute the entire agreement between the parties with respect to the subject matter hereof and shall supersede all previous proposals, both oral and written, negotiations, representations, commitments and other communications between the parties. This agreement may not be released, discharged, changed, or modified except in writing and signed by duly authorized representatives of both parties.

Initials

\_\_\_\_\_ / \_\_\_\_\_

**ACCEPTANCE**

Please sign and return by **August 23, 2007**. This agreement will constitute a binding contract between the parties. The individuals signing below represent that each is authorized to bind his or her party to this agreement. If this agreement is not received by the date above, all rooms and space referred to herein will be released, and neither party will have any further obligations under this agreement.

Pala Mesa and Riverside Community College - Occupational Education have agreed to and have executed this agreement by their authorized representatives as of the dates indicated below.

Organization: Riverside Community College - Occupational Education	Resort: Pala Mesa Resort
Name: Mr. Aaron Brown	Name: Kasi Iacono
Title: Interim Vice Chancellor	Title: Associate Director of Sales
Signature:	Signature:
Date:	Date:

**PAYMENT AUTHORIZATION**

Type \_\_\_\_\_ Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

I, \_\_\_\_\_, authorize the Pala Mesa Resort to charge my credit card for the deposit(s) as outlined in my Group Booking Agreement and any balance due following my event.

Signature of cardholder: \_\_\_\_\_ Date \_\_\_\_\_

Pala Mesa Resort – 2001 Old Highway 395 – Fallbrook, CA 92028  
 Kasi Iacono – Associate Director of Sales  
 Phone: 760-731-6811 – Fax: 760-723-8292 – E-Mail: [kiacono@palamesa.com](mailto:kiacono@palamesa.com)

Initials  
 \_\_\_\_\_ / \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-t

Date: August 21, 2007

Subject: Agreement with Hilton San Bernardino

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Hilton San Bernardino to provide meeting rooms and catering for a one-day regional workshop for high school, ROP, and community college counselors and career center technicians. This activity is identified in the Desert Region Tech Prep Collaborative's workplan. The Collaborative is funded through a California Department of Education Tech Prep grant awarded to Riverside Community College District, as fiscal agents for the Desert Regional Tech Prep Collaborative. The date of the activity is October 26, 2007. The total cost is not to exceed \$3,600.00. Funding source: Desert Tech Prep Regional Collaborative Grant.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for October 26, 2007, for an amount not to exceed \$3,600.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Ron Vito  
Associate Vice Chancellor, Occupational Education

## Hilton San Bernardino

This agreement is made between the Hilton San Bernardino (hotel) and Julie Pehkonen (patron) whose signature hereon signifies agreement to the following:

DATE OF EVENT: Friday, October 26, 2007  
ORGANIZATION: Riverside Community College  
ENGAGER (PATRON): Julie Pehkonen  
ADDRESS: 4800 Magnolia Avenue  
CITY: Riverside, CA ZIP: 92506

1. CONFIRMATION and ASSIGNMENT of FUNCTION SPACE: The function space noted on the attached confirmation letter, indicates the space that is tentatively being held and will be held on a definite basis upon signing of this agreement by both parties. The terms and conditions of any group sales or catering sales agreement previously signed regarding this event remain in force and any further agreements and/or Banquet Event Orders regarding this event form part of this agreement. Nearer the time of your event a Banquet Event Order will be written and is intended to provide specific function/event information in support of the original agreement. If for any reason the function space reserved is not available for your event, you agree that we may substitute space of appropriate size and comparable quality for your event. If you plan to print or publish the assigned space, please contact us first to confirm the room assignment.

2. GUARANTEE OF CHARGES: At least 72 hours (three business days) before your event, you must inform us, in writing, of the exact number of people who will attend your event and is not subject to reduction. The arrangements set forth on the BEO (banquet event order) will serve as the final arrangements for your event. The services, products, fees etc., as noted will be provided at the time of your event and you will be charged based on the event guarantee that you give us or the number of people served, whichever is greater. We will not undertake to serve more than 5% more than this guaranteed minimum.

3. DEPOSITS/TAXES: We request that you pay a deposit of 0% of the estimated dollar value of the event when you sign this agreement. You agree to pay separately any and all federal, state, municipal or other taxes imposed on or applicable to your event. In the State of California, gratuities and public room rental are subject to an eight (8)% tax.

4. CANCELLATION: You may cancel this Agreement only upon giving written notice to us. The parties agree and understand that in the event of a cancellation, you agree to pay the liquidated damages outlined below.

Cancellation 0 – 30 days from the date of your event : 100% food, beverage & room rental

Cancellation 31-90 days from the date of your event : 50% food, beverage & room rental

Cancellation 91 – 120 days from the date of your event : 25% food, beverage & room rental

Additional damages may be owed for cancellation of your sleeping room contract.

5. PAYMENT: Unless you have established credit in advance with us, you will pay the entire contract price in cash or by credit card or by certified check at least three business days prior to your function or by personal bank check two weeks prior to your function. We may terminate this agreement and retain the portion of your deposit or seek additional amounts necessary to equal the cancellation fee provided in paragraph 4 if payment is not made as agreed. If you have established credit, payment in full will be due within thirty (30) days of your function.

6. OVERTIME: You agree to begin your event promptly at the scheduled start time and agree to have your guests, invitees and other persons vacate the designated event space at the end time agreed on the BEO. You further agree to reimburse us for any expense incurred by us because of your failure to comply with these regulations

7. GRATUITY: 17% of the food and beverage total plus applicable state or local tax will be added to your account as a gratuity and fully distributed to servers, and where applicable, bussers and/or bartenders assigned to the Event.

10. PRICE INCREASES: There may be increases in prices due to unforeseen changes in market conditions at the time of your event. We will communicate these increases to you in advance. We will require written confirmation that you agree to pay these increased prices. Alternatively, we, at our option, may in such event make reasonable substitutions in menus and you agree to accept such substitutions

11. SET UP: Set-up changes on the day/night of the event will incur a minimum fee of \$45.00 per room. Should extensive meeting room set-ups or elaborate staging be required, there will be a set-up charge to cover hotel cost and additional labor. If equipment is necessary that exceeds hotel's inventory, then you agree to pay for the cost of renting this additional equipment. You agree to indemnify us for any damage caused to any hotel property as a result of drayage related to your event, whether caused by you, your agents, employees, contractors, or agents.

12. OUTSIDE FOOD AND BEVERAGE: Due to state law, you may not bring into the hotel alcoholic beverages. You must obtain prior approval from us before you bring in any food or non-alcoholic beverages from outside sources. A Hold Harmless Agreement and Liability Insurance are required if food or beverage products not purchased and served by hotel staff are brought in for consumption by your guests. Service fees will apply to any outside food or beverage served in our function space regardless if hotel labor is required.

12. DISPLAYS AND DECORATIONS; YOUR PROPERTY: We are not responsible for any loss or damage to property belonging to you or your attendees and do not maintain insurance covering it. For the safety of persons and property, no fireworks or incendiary devices may be used indoors at the hotel. All displays and/or decorations will be subject to our prior written approval.

13. SECURITY: If required, in our sole judgment, in order to maintain adequate security measures in light of the size and/or nature of your function, we will

provide, at your expense, security personnel supplied by a reputable licensed guard or security agency doing business in the city or county in which we are located. Hotel will provide written notice and costs and service.

14. CONDUCT OF EVENT: Group agrees to comply with all applicable federal, state and local laws including health and safety codes and federal anti-terrorism laws and regulations. Group agrees to cooperate with Hotel and any relevant governmental authority to ensure compliance with such laws. You assume full responsibility for the conduct of all persons in attendance at your event and for any damage done to any part of our premises during the time of your event.

15. INDEMNIFICATION: To the extent permitted by law, you agree to protect, indemnify, defend and hold harmless the Hotel, Hilton, and the Owner, and the Management Company and their respective employees and agents against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out of or connected with your function, except those claims arising out of the sole negligence or willful misconduct of the hotel.

16. FIRE SAFETY: You agree to obtain at your own expense and provide copies to the hotel if requested to do so of any and all necessary licenses, permits or approvals for your event, including, but not limited to, licensing, Fire Marshall, Health Department, or other permits.

18. DELIVERIES: Arrangements for delivery of packages should be made through the catering/sales office. Receiving, handling and shipping charges may apply. No COD packages will be accepted.

19. PROMOTIONAL CONSIDERATIONS: We have the right to review and approve any printed material, advertisements or promotional materials in connection with your function, which specifically reference the Hilton name or logo.

20. COLLECTION/ATTORNEY'S FEES: The parties agree that in the event that any dispute arises in any way relating to or arising out of this contract, the prevailing party in any arbitration or court proceeding will be entitled to recover an award of its reasonable attorney's fees, costs and pre and post judgment interest. If the hotel retains the services of a collection agency or attorney to assist in the collection of any amounts due under this agreement, you will pay all expenses incurred by us in such collection efforts.

22. AMENDMENTS/CHANGES: The parties agree that any amendments or changes to the arrangements described in this contract must be made in writing, signed by both you and us, provided, however, that this contract includes all signed or unsigned banquet event orders (and the terms and conditions contained therein and attached thereto) issued by us for this and related events.

23. INSURANCE: You agree, if requested by us, to obtain and keep in force, during the term of its occupancy and use of our premises for your event, policies of general liability insurance, specifically referring to and including the contractual liability referred to in paragraph 12, premises-operations, broad form property damage, independent contractors coverage, and personal injury liability with limits of \$1,000,000.00 with such responsible insurance companies satisfactory to us. You agree to include Hotel, Hilton and Owner in such policies as additional insureds thereunder. You agree to deliver to us at least three (3) days prior to your event copies of certificates of insurance for each policy required by us.

24. FORCE MAJEURE: Neither party shall be responsible for failure to perform this contract if circumstances beyond their control, including, but not limited to; acts of God, shortage of commodities or supplies to be furnished by the Hotel, governmental authority, or war in the United States make it illegal or impossible for the hotel to hold the event.

25. Parking is subject to availability and the hotel is not liable for any loss damage fire or theft howsoever caused to any vehicle on its premises. In the event of a power company blackout, the hotel does not incur any liability nor will it consider any refunds for circumstances beyond its control.

26. Renovation of the hotel will be in progress at various times throughout the year. Every effort will be made to minimize any inconvenience to your event.

27. Music in all outdoor areas shall cease at 10.00pm on Friday, Saturday and Sunday nights and at 9pm on Monday through Thursday nights. Volume of amplified music played in private rooms and/or outdoors on hotel property shall be regulated at the discretion of the Hotel staff so as not to unduly disturb other events/registered guests of the Hotel. Failure of the Patron to cooperate with hotel staff to eliminate any disturbance will result in the hotel closing the event without liability for loss of revenue, lack of service or provision of services as described on this Banquet Event Order.

28. The Hotel reserves the right to inspect and control all private functions. Should the number of guests attending increase by to where the safety and well-being of other Hotel guests and/or Hotel property is jeopardized the Hotel reserves the right to cancel the function without liability to the Patron.

Date Booked: 5/29/2007 By: Lynn Domme  
Date Written: 8/7/2007 By: LD  
Title:

Patron confirms that he/she has the authority of acceptance and assumes personal responsibility for the performance of the contract.

Patron: \_\_\_\_\_ Date: \_\_\_\_\_

Hotel: \_\_\_\_\_ Date: \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-u

Date: August 21, 2007

Subject: Agreement with Corona-Norco Unified School District

Background: Presented for the Board's review and consideration is a renewal of an existing agreement between Riverside Community College District and Corona-Norco Unified School District (CNUSD). This is an ongoing arrangement with CNUSD to be a work site for the special needs students that are already taking classes at the Norco campus. These students will provide the Norco Campus with a valuable service while learning real world work skills. The attached WorkAbility agreement allows the students to work, get paid by the Corona-Norco Unified School District, and be covered by the Corona-Norco Unified School District's Worker's Compensation. Students will receive support from a CNUSD resource teacher and a job coach. The term of this agreement is September 1, 2007 through August 31, 2011. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for September 1, 2007 through August 31, 2011, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Diane Dieckmeyer  
Dean of Instruction

### WorkAbility Student Agreement for Affiliation

THIS AGREEMENT, made and entered into this 21 day of August, 2007 by and between the Corona-Norco Unified School District, hereinafter referred to as CNUSD, and RCCD - Norco (supervisor), hereinafter referred to as the "AFFILIATE":

WITNESSETH

WHEREAS, the AFFILIATE supervises at RCCD-Worco Campus (name of business) which it is willing to make available to CNUSD, at no cost, for use in the instruction of their students, for the period beginning Sept. 2007, and continuing to and including August 2011;

NOW, THEREFORE, it is agreed by and between the parties hereto that in consideration of the learning experience obtained by the students, the AFFILIATE does hereby agree to provide facilities, tools, equipment, and supplies, as may be necessary for laboratory type learning experience for students of CNUSD. The AFFILIATE shall not be required to pay students during WorkAbility training.

Time schedule and use of areas or departments will be as mutually agreed to by the staff of CNUSD and the AFFILIATE with the knowledge and consent of the managing personnel of the business involved.

IT IS FURTHER UNDERSTOOD AND AGREED by the parties hereto that:

1. The students will be subject to the rules and regulation of the AFFILIATE during the hours they are in their facilities and shall be under the direct supervision of the AFFILIATE and/or managing personnel of the AFFILIATE, AFFILIATE may terminate student as it does with regular employees. CNUSD shall provide to the AFFILIATE necessary consultation services relative to the desired goals for each student.
2. CNUSD and the AFFILIATE shall meet and confer, as needed, to evaluate program progress and to identify and resolve any problems.
3. All transportation to and from the AFFILIATE's place of business shall be the responsibility of the WorkAbility student.
4. CNUSD shall be considered the employer, under Division 4 (commencing with Section 3201) of the Labor Code, of students receiving WorkAbility training.
5. CNUSD agrees to provide each student participant with coverage for Worker's Compensation.
6. Either party may discontinue this affiliation by giving written notice fourteen (14) days in advance of the final date for termination of the affiliation.

IN WITNESS THEREOF, the parties hereto have executed this agreement on the day and year first above written.

Corona-Norco Unified School District  
2820 Clark Ave.  
Norco, CA 92860

Signed: [Signature]  
CNUSD DESIGNEE  
Phone: (951) 736-5090  
Date: 6/6/07

Riverside Community College District  
AFFILIATE  
RCCD-Worco Campus  
BUSINESS NAME  
2001 3rd Worco  
STREET ADDRESS CITY  
Signed: \_\_\_\_\_  
AFFILIATE  
Date: \_\_\_\_\_



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-v

Date: August 21, 2007

Subject: Agreement with Hidden Valley Golf Club

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Hidden Valley Golf Club for the use of the putting green and driving range by Norco Campus physical education classes. The term of the agreement is for August 22, 2007 through August 21, 2008. Funding source: No cost to the District.

Recommended Action: It is recommended the Board of Trustees approve the agreement, for August 22, 2007 through August 21, 2008, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Diane Dieckmeyer  
Dean of Instruction



AGREEMENT BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
HIDDEN VALLEY GOLF CLUB

WHEREAS, Riverside Community College District (RCCD) desires to use the facilities and premises of Hidden Valley Golf Club (Hidden Valley), 10 Clubhouse Drive , Norco, CA for the purpose of holding college level educational classes; and

WHEREAS, Hidden Valley desires to cooperate with RCCD in the use of its facilities;

NOW THEREFORE, the parties agree as follows:

1. For the use of range balls at Hidden Valley, RCCD students will pay a fee of \$2.00 per person per class. Fee to be collected by Hidden Valley at each class meeting. Use of Hidden Valley will be for August 22, 2007 to August 21, 2008 (Fall, Winter, Spring and Summer Sessions). There will be no charge for the use of the driving range and putting green.
2. RCCD will be responsible for any damages sustained to the facility up to \$10,000 which is a direct result of use by RCCD.
3. Hidden Valley will hold harmless and indemnify RCCD for any claims, lawsuits or liabilities of any type suffered by RCCD arising from Hidden Valley's acts or omissions in the performance of this contract. RCCD will hold harmless and indemnify Hidden Valley for any claims, lawsuits, or liabilities of any type suffered by the Contractor arising from RCCD's acts or omissions in the performance of this contract.
4. Should circumstances arise, such as, but not limited to, flooding, maintenance or reseeded, that would make it inadvisable for RCCD students to use Hidden Valley's driving range and putting green, Hidden Valley will notify RCCD's office of Tim Wallstrom at (951) 739-7810, as soon as possible so that classes can be redirected to another location or cancelled.
5. Hidden Valley and RCCD will share the use of said facility on days when classes are in session. Classes will not be in session on the following dates:

September 3, 2007	November 12, 2007	Nov. 22-25, 2007
December 25, 2007	January 1, 2008	January 21, 2008
Feb. 15-18, 2008	April 13-19, 2008	May 26, 2008

July 4, 2008

This agreement has been read and agreed upon by the following officers or representatives of both organizations.

RIVERSIDE COMMUNITY  
COLLEGE DISTRICT

HIDDEN VALLEY GOLF CLUB

By: \_\_\_\_\_  
Aaron Brown

By: \_\_\_\_\_

Title: \_\_\_\_\_  
Interim Vice Chancellor,  
Administration and Finance

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-w

Date: August 21, 2007

Subject: Memorandum of Understanding with The OASIS Perris Youth Opportunity Center

Background: Attached for the Board's review and consideration is a renewal of a Memorandum of Understanding between Riverside Community College District (RCCD) and The OASIS Perris Youth Opportunity Center. This agreement provides for a comprehensive array of outreach, education, and guidance services to youth 14-21 years of age. This MOU allows RCCD to support the Perris Youth Opportunity Center with a variety of services that the district already provides such as outreach, information regarding college and careers, and introduction to RCCD. Services provided under this MOU will be provided on an in-kind basis and will not present any additional cost to the District. The term for this agreement shall be July 1, 2007 through June 30, 2008, with automatic renewals for successive one-year term. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees ratify this Memorandum of Understanding, for the term July 1, 2007 through June 30, 2008, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the memorandum.

James L. Buysse  
Interim Chancellor

Prepared by: Shelagh Camak  
Associate Vice Chancellor, Workforce Development  
Michael Wright  
Director, Workforce Preparation Grants and Contracts

MEMORANDUM OF UNDERSTANDING  
between  
*The Oasis Perris Youth Opportunity Center*  
and  
*Riverside Community College District*

Parties

*The Oasis Perris Youth Opportunity Center*, described herein after as “AGENCY,” is the lead administrative entity, authorized and existing under the Workforce Investment Act (WIA) of 1998. *Riverside Community College District*, described hereinafter as “PARTNER,” is a service provider. PARTNER and AGENCY enter into this Memorandum of Understanding (MOU) documenting their PARTNERSHIP regarding the comprehensive array of year-round WIA services for youth ages 14-21 years old operated by PARTNER.

IT IS UNDERSTOOD AND AGREED AS FOLLOWS:

1. Term

The term of this shall be July 1, 2007 through June 30, 2008. The Agreement shall be effective upon approval by PARTNER’s Board of Trustees and signature of both parties. The MOU shall thereafter renew for successive one-year term, unless terminated by the repeal of WIA, by action of any applicable law, or otherwise in accordance with this section. Either party may terminate this MOU by giving written notice of intent to withdraw at least ninety (90) calendar days in advance of the effective withdrawal date. Notice shall be given to the party at the address/addresses set forth below.

The site location for AGENCY services will be at: 351 Wilkerson Avenue, Suite F,  
Perris, CA  
92570

The site location for PARTNER services will be at: Moreno Valley Campus, 16130  
Lasselle St. Moreno Valley, CA 92551

Partner Administrative Offices: 4800 Magnolia Avenue, Riverside, CA 92506

2. Description of Services

A. PARTNER Responsibilities

1. PARTNER will provide post-secondary college awareness/prevention workshops to youth who are considering college as a career readiness option. Services should include, but are not limited to the following:

- a. Workshop will focus on financial aid overview, RCC enrollment process, and RCC occupational programs.
  - b. A Minimum of 4 workshops shall be scheduled throughout the fiscal year. (MVC)
  2. PARTNER will provide college campus tours to The Oasis Perris Youth Opportunity Center youth as a means of outreach. (MVC)
  3. Partner will provide access to guest speakers who are willing to speak to The Oasis Perris Youth Opportunity Center youth about possible career paths. (Workforce Prep)
  4. Partner will provide ILP services through access to professional staff and comprehensive life skills workshops offered at the Oasis Perris Youth Opportunity Center. ILP workshops shall be rendered at The Oasis Perris Youth Opportunity Center a minimum of once per week. (Foster Youth Emancipation Program, Riverside City College)
- B. AGENCY Responsibilities
1. AGENCY will provide resource facilities and core services at local centers and job placement assistance for Riverside County residents.
  2. AGENCY will coordinate training on the services and procedures associated with intake, enrollment and performance outcomes under WIA regulations.
  3. AGENCY will establish a reporting criteria and format for the collection of data, information or documents to substantiate the successful PARTNERship.
  4. AGENCY will create a referral form to be used in the process between the collaboration to ensure the tracking of referrals is being compiled.

3. Funding Costs of Services

As between the parties, this MOU is a non-financial MOU. Services as outlined in this agreement will be provided by PARTNER at no cost to AGENCY.

4. Method of Payment

PARTNER shall submit itemized monthly invoices and sufficient backup documentation to the Arbor Education & Training certifying that required services were performed. No accrual of disallowed costs is permitted. PARTNER's final billing will be due thirty (30) days following the end of the MOU term.

5. Partnership Funding Allocation

PARTNER agrees to provide cash and/or In-Kind contributions in the amount of \$ 4,000 during the term of this agreement. The AGENCY will maintain written record of the contributions and report it monthly on the Universal Invoice,

Cash or In-Kind Match Detail page. PARTNER will provide a quarterly In-Kind Invoice to AGENCY for records.

6. Disallowed Activities

The following activities are disallowed under this Memorandum of Understanding:

1. Political activities (WIA 195 (6)).
2. Charging participants a fee for placement or referral into a WIA activity (WIA) 195 (5).
3. Displacement of employees by any WIA participants [WIA 181 (b) (2) & (3)].
4. The promotion or deterrence of union organization [WIA 181 (B) (7)].

7. Referrals

The parties agree to make written referrals to one another for services and activities to individuals, where appropriate. Referrals shall be made with respect to each party's target group, eligibility requirements, and performance standards and expectations.

The parties will jointly develop and implement mutually acceptable processes for intake and referral and will train their staff on the services of each participating PARTNER. The parties agree to evaluate this process periodically and to modify it based on changing requirements and/or agreed upon needed improvements.

8. Licenses

PARTNER, its employees, and agents, shall maintain professional licenses required by local, State, and Federal laws at all times while performing services under this MOU.

9. Amendments

The parties may amend this MOU at any time during its term. The amendment(s) must be in writing and a copy of the amended MOU shall be forwarded to the county within ten (10) days of execution.

10. Criminal Background Checks

PARTNER shall conduct criminal background checks through the California Department of Justice of all employees providing services to the AGENCY pursuant to Education Code 45125.1. PARTNER shall provide a signed certification stating that criminal background checks have been conducted and that no employee has been convicted of any serious or violent felonies, as

specified in Penal Code Sections 1192.7 (c) and 667.5 (c), respectively. PARTNER shall also provide a list of all employees providing services to the AGENCY.

11. Confidentiality

The parties will share information regarding clients, applicants, and other customers only to the extent that such sharing does not violate WIA, other applicable statutes or ethical standards or requirements. All such shared information shall remain private and confidential, shall not be published by either party, and shall not be shared with, divulged, or given to individuals or groups not a party to this MOU. A client must be informed in writing that the parties intend to share information about him or her and consent in writing thereto before that information may be shared.

12. Indemnification

AGENCY agrees to indemnify and hold harmless the PARTNER, its officers, employees, agents, and volunteers from any and all liabilities for injury to persons and damage to property arising out of any negligent act or omission of AGENCY in connection with this Memorandum of Understanding.

PARTNER agrees to indemnify and hold harmless AGENCY from any and all liabilities for injury to persons and damage to property arising out of any negligent act or omission of the PARTNER, its officers, employees, agents or volunteers in connection with this Memorandum of Understanding.

In the event PARTNER and/or AGENCY is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this Memorandum of Understanding, PARTNER and/or AGENCY shall indemnify the other to the extent of its comparative fault.

13. Insurance

PARTNER and AGENCY will maintain professional liability, general liability, and Workers' Compensation Insurance. The degree of coverage should commensurate the types of service, the population to be served, and the level of potential risks. The PARTNER and AGENCY warrant they have adequate professional liability, general liability and Workers' Compensation to provide



coverage for liabilities arising out of the PARTNER's and AGENCY's performance of this Memorandum of Understanding. A copy of the insurance policy shall be maintained on site by the AGENCY.

14. Additional Provisions

The PARTNER, at their expense, may utilize AGENCY's shared, web-based, electronic case management system, if the PARTNER so desires, if it meets the system's hardware and software requirements.

Mutual Responsibilities:

Health and Safety Standards

Both parties will ensure that all facilities meet health and safety standards established under state and federal law [WIA 181 (B) (4) & CFR 667.274].

Discrimination Clause

The parties to this MOU shall not unlawfully discriminate, harass, or allow harassment against any employee, applicant for employment, or participant for services provided under this MOU because of race, color, age, religion, sex, national origin, disability, political affiliation or belief, and for beneficiaries only, citizenship or participation in the WIA Title 1 financially assisted program or activity as specified in Section 188 of WIA.

Parties to this MOU will assure compliance with the American with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as applicable regulations and guidelines issued pursuant to ADA.

Child Abuse Reporting

In accordance with the Child Abuse and Neglect Reporting Act (CANRA) and California Penal Code 11166, the parties shall ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement will report any known or suspected child abuse or neglect to a child protective agency, by telephone and within 36 hours of the suspected abuse or neglect.

15. Monitoring

As part of the required duties in the performance of this MOU, the AGENCY shall monitor WIA program activities of its collaborative PARTNER's including but not limited to fiscal management, invoices, and services rendered to the partnership. The AGENCY shall submit a written report of the monitoring and if applicable, any findings should be noted. Copies of monitoring reports must be available for

review by the County, State, and Federal monitors or auditors and shall be maintained in files at the AGENCY's office. Monitoring of all sub-recipients shall be completed by the end of the fiscal year 1st. quarter.

16. Dispute Resolution Process

The PARTNER agrees to use the Local Workforce Investment Area's grievance process to resolve disputes.

17. Conformity with Applicable Law

In providing all services under this MOU, the PARTNER shall abide by all applicable Federal, State, and local statutes, ordinances, rules, regulations, and standards, as well as the standards and requirements imposed upon the AGENCY by Federal and/or State agencies providing funding to the AGENCY for the purchase of supplemental services.

18. Governing Law

This MOU shall be governed by and construed in accordance with the laws of the State of California.

19. Termination

This MOU may be terminated by either party by giving 30 days written notice by certified mail of intention to terminate, such period beginning upon receipt of notice, and may be terminated for cause, such as a willful and or material breach of the MOU by either party by giving thirty (30) days written notice of intention to terminate by certified mail.

Notwithstanding any of the provisions of this MOU, PARTNER's rights under this MOU shall terminate (except for fees accrued prior to the date of termination) upon PARTNER's bankruptcy, death or disability or in the event of fraud, dishonesty, or a willful or material breach of this MOU by PARTNER or, at AGENCY's election, in the event of PARTNER's unwillingness or inability for any reason whatsoever to perform the duties hereunder. In such event, PARTNER shall be entitled to no further compensation under this MOU, it being the intent that PARTNER shall be paid as specified in Sections 3 and 4 only during such period that PARTNER shall, in fact, be performing the duties hereunder.

20. Sole Agreement

This Agreement is the only MOU between the parties relating to the subject hereof.

IN WITNESS WHEREOF, the duly authorized representative of each party does hereby sign and date this document as set forth below.

<i>Name of AGENCY:</i> The Oasis Perris Youth Opportunity Center	
Dated: _____ By: _____	
<i>PARTNER, Title</i>	<i>Authorized Signatory of</i>
Name, Title: _____	Rosa H. Penalzoa, Program Director
<i>Name of PARTNER:</i> Riverside Community College/Moreno Valley	
Dated: _____ By: _____	
<i>PARTNER, Title</i>	<i>Authorized Signatory of</i>
Name, Title: _____	Aaron Brown, Interim Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-x

Date: August 21, 2007

Subject: Agreement with The Counseling Team International

Background: Attached for the Board's review and consideration is a renewal of an existing agreement between Riverside Community College District and The Counseling Team International to provide pre-hire psychological testing of applicants for Riverside Community College District, Department of Safety and Police officer positions. The term of the agreement is from July 1, 2007 through June 30, 2008, at a flat rate of \$250.00 per applicant for each psychological evaluation, not to exceed \$5,000.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees ratify this agreement, for the term of July 1, 2007 through June 30, 2008, for an amount not to exceed \$5,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Hank Rosenfeld  
Interim Director/Chief, Department of Safety and Police

AGREEMENT FOR SERVICES BETWEEN  
THE COUNSELING TEAM INTERNATIONAL  
AND  
RIVERSIDE COMMUNITY COLLEGE DISTRICT

This Agreement is made and entered into by and between The Counseling Team International (TCTI) and Riverside Community College District (RCCD). The parties agree as follows:

TERM. The term of this agreement shall be from July 1, 2007, through June 30, 2008.

SCOPE OF SERVICES. TCTI will provide Pre-hire Psychological Testing for applicants of police officer positions with RCCD.

COMPENSATION. TCTI will be compensated at a flat rate of \$250.00 per applicant, not to exceed \$5,000.00. TCTI will send test results, and an invoice to RCCD, upon completion of each test.

INDEPENDENT CONTRACTOR It is understood and agreed that TCTI, and its employees, is an independent contractor and that no employer-employee relation exists between the parties hereto.

HOLD HARMLESS. TCTI hereby agrees to defend, indemnify and hold harmless RCCD from any liability or damages RCCD may suffer as a result of claims, demands, costs or judgments against it resulting from the negligence or willful misconduct of TCTI and/or its employees resulting from the performance of this contract.

INSURANCE. TCTI shall maintain in full force and effect, at all times during the term of this agreement, a policy of liability insurance, or self-insurance, covering all of its operations including, but not limited to professional liability, with no less than \$1,000,000 coverage per occurrence. A copy of the certificate evidencing said insurance, or self-insurance, shall be provided to RCCD within ten (10) days of the signing of this agreement and TCTI shall notify RCCD in writing at least thirty (30) days in advance of cancellation, modification or reduction in coverage.

LICENSES. TCTI shall, throughout the performance of this Agreement, hold and maintain any and all applicable licenses, permits and/or certificates necessary for the performance of services under this Agreement. TCTI shall notify RCCD immediately, in writing, of any inability to obtain or maintain such licenses, permits or agreements.

CONFIDENTIALITY. TCTI agrees to maintain appropriate confidentiality of applicant information.

NON-DISCRIMINATION. TCTI shall not discriminate against any person in the provision of services, or employment of persons on the basis of race, religion, medical condition, disability, marital status, sex, age or sexual orientation. TCTI understands that harassment of any prospective or current employee of RCCD with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.

ASSIGNMENT. This Agreement shall not be assigned by TCTI, either in whole or in part, without the prior written consent of RCCD.

TERMINATION. This Agreement may be terminated by either party by giving thirty (30) days written notice of intention to terminate.

NOTICES. All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one day after their deposit in the United States mail, postage prepaid:

RCCD  
Aaron Brown  
Riverside Community College District  
4800 Magnolia Ave.  
Riverside, CA 92506-1299

TCTI  
Nancy K. Bohl, Ph.D.  
The Counseling Team International  
1881 Business Center Dr., Ste. 11  
San Bernardino, CA 92408

With a copy to:

Interim Chief Hank Rosenfeld  
Riverside Community College District  
4800 Magnolia Ave.  
Riverside, CA 92506-1299

GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

THE parties duly authorized representatives execute this Agreement as follows:

RIVERSIDE COMMUNITY COLLEGE  
DISTRICT

THE COUNSELING TEAM  
INTERNATIONAL

By: \_\_\_\_\_  
Aaron Brown, Interim Vice Chancellor,  
Administration and Finance

By: \_\_\_\_\_  
Nancy K. Bohl, Ph.D.  
Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-y

Date: August 21, 2007

Subject: Amendment to Agreement with Arrowhead Regional Medical Center

Background: Presented for the Board's review and consideration is a proposed amendment to an existing agreement between Riverside Community College District and Arrowhead Regional Medical Center. The existing agreement currently includes nursing students. The amendment will add clinical externship opportunities for Emergency Medical Services students. The EMS department believes that the benefits of the agreement outweigh the risks and is asking the Board for a waiver of the additional insured and hold harmless provision. The term of the original agreement is July 11, 2006 through July 10, 2007, with automatic annual renewals. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees ratify the amendment, from June 21, 2006, until terminated, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the amendment.

James L. Buysse  
Interim Chancellor

Prepared by: Patricia M. Bufalino  
Interim Dean of Instruction  
Chris Nollette  
Director, Emergency Medical Services Program

FOR COUNTY USE ONLY



County of San Bernardino  
F A S  
STANDARD CONTRACT

<input checked="" type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> Cancel	Vendor Code	SC	Dept.	A	Contract Number 06-753 A-1			
County Department Arrowhead Regional Medical Center			Dept.	Orgn.	Contractor's License No.			
County Department Contract Representative Colene Haller, Interim Director			Telephone 580-6180		Total Contract Amount			
Contract Type <input type="checkbox"/> Revenue <input type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input checked="" type="checkbox"/> Other: Affiliation Agreement								
If not encumbered or revenue contract type, provide reason: _____								
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount			
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount		
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount		
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount		
Project Name Affiliation Agreement			Estimated Payment Total by Fiscal Year					
			FY	Amount	I/D	FY	Amount	I/D
Contract Type -								

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name  
Riverside Community College  
Address  
4800 Magnolia Avenue  
Riverside, CA 92506-1299  
Telephone  
(951) 222-8408

Hereinafter called College

IT IS HEREBY AGREED AS FOLLOWS:

(Use space below and additional bond sheets. Set forth service to be rendered, amount to be paid, manner of payment, time for performance or completion, determination of satisfactory performance and cause for termination, other terms and conditions, and attach plans, specifications, and addenda, if any.)

AMENDMENT NO. 1

Amend Agreement No. 06-753 in the following manner:

1. Amend "WITNESSETH" Section, as follows:

WHEREAS, the College has the need of additional facilities for clinical training of its emergency medical services, nursing and licensed vocational nursing students, hereinafter referred to as "Students"; and



All other terms and conditions of Agreement No. 06-753 remain unchanged.

COUNTY OF SAN BERNARDINO

► \_\_\_\_\_  
Paul Biane, Chairman, Board of Supervisors

Dated: \_\_\_\_\_

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Clerk of the Board of Supervisors  
of the County of San Bernardino.

By \_\_\_\_\_  
*Deputy*

Riverside Community College  
*(Print or type name of corporation, company, contractor, etc.)*

By: ► \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Name: Aaron Brown  
*(Print or type name of person signing contract)*

Title: Interim Vice Chancellor  
*(Print or Type)*

Dated: \_\_\_\_\_

Address: 4800 Magnolia Avenue  
Riverside, CA 92506-1299

Approved as to Legal Form  
► \_\_\_\_\_  
County Counsel  
Date \_\_\_\_\_

Reviewed by Contract Compliance  
► \_\_\_\_\_  
Date \_\_\_\_\_

Presented to BOS for Signature  
► \_\_\_\_\_  
Department Head  
Date \_\_\_\_\_

**Auditor/Controller-Recorder Use Only**

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-z

Date: August 21, 2007

Subject: Agreement with Bowers Companies and Pacific Ambulance Service

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Bowers Companies and Pacific Ambulance Service to provide externship opportunities for Emergency Medical Services students. The term of this agreement begins August 22, 2007 and continues until terminated by either party. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from August 22, 2007 until terminated, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Patricia M. Bufalino  
Interim Dean of Instruction  
Chris Nollette  
Director, Emergency Medical Services Program

COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT

THIS COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT (hereinafter referred to as “Agreement”) is entered into on this 22nd day of August, 2007, by and between the Riverside Community College District, Riverside, California, (hereinafter referred to as “the COLLEGE”) and Bowers Companies and Pacific Ambulance Service, (hereinafter referred to as “the PROVIDER”). (The COLLEGE and the PROVIDER shall collectively be referred to herein as “the Parties”).

WITNESSETH:

WHEREAS, the COLLEGE maintains a student Emergency Medical Technician Program and a student Paramedic Program, (hereinafter collectively referred to as “the EMS Program”);

WHEREAS, the EMS Program has certain requirements for students to gain clinical experience while enrolled in the EMS Program;

WHEREAS, the PROVIDER maintains certain facilities which lends itself to the provision of said clinical experience for students of the EMS Program;

WHEREAS, the COLLEGE and the PROVIDER desire to cooperate in the EMS Program and to use the facilities of both Parties in connection therewith; and

WHEREAS, the PROVIDER shall retain ultimate responsibility for the care of the patients served by students in the EMS Program.

NOW, THEREFORE, IT IS AGREED:

1. The COLLEGE shall assume full responsibility for the preparation of practitioners for positions in Emergency Medical Services (EMS).
2. The COLLEGE shall be responsible for the development, organization, and implementation of the EMS Program curriculum under the direction of a qualified EMS Program Director.
3. The COLLEGE shall select, test, and supervise the students admitted to the EMS Program at the time of admittance and throughout the period of time prescribed for its completion.

4. The COLLEGE shall provide certificated instructors to teach all prescribed courses in the EMS Program, including any instruction or training which may be carried on at the PROVIDER. The instructors and the Director of the EMS Program shall be named, appointed, and assigned by the COLLEGE in accordance with its established procedures for employment of instructional personnel. The instructor/student ratio shall not exceed the ratio listed for the EMS Program in accordance with the State of California EMT-I and EMT-P policies.

5. The COLLEGE shall provide each new instructor an opportunity to participate in an orientation with the PROVIDER. This orientation shall be arranged through mutual agreement of the COLLEGE and the PROVIDER.

6. The COLLEGE shall provide all instructional supplies and equipment as needed for the EMS Program, except those which the PROVIDER hereinafter specifically agrees to provide.

7. The COLLEGE shall provide administrative functions, including admission, counseling, scheduling, attendance, accounting, and achievement records in connection with the EMS Program, similar to those maintained for all other students at California EMS Academy.

8. The COLLEGE shall furnish copies of class schedules and student rotation assignments to the PROVIDER, prepared by the EMS Program Director after consultation with the PROVIDER.

9. The PROVIDER shall provide the following:

- (a) Full cooperation on its part to help ensure success of the EMS Program.
- (b) The cooperation and counsel of the PROVIDER'S administrative and professional staff in the operation of the EMS Program, in accordance with this Agreement.
- (c) Equipment and supplies needed for instruction within the individual areas where students are assigned, after consultation with the EMS Program Director.
- (d) As broad an experience as possible with opportunities for observation, participation, and independent activity involving patient contact through

the program(s) offered by the PROVIDER.

10. The PROVIDER shall retain ultimate control and responsibility for supervision and oversight of patient care at all times.

11. Should emergency treatment be necessary for students in the event of accident or sudden illness, the cost of such treatment shall be covered under the COLLEGE'S worker's compensation coverage by filing a completed claim form with the COLLEGE'S Risk Management Department. It will be the duty and obligation of the COLLEGE to insure that a claim is properly filed with the COLLEGE's Risk Management Department. The Parties agree that the standards of the EMS Program shall be maintained at a level equal to or exceeding those required by the State of California as outlined in Title 22 of the Code of Regulations.

12. The Parties agree that the students and staff of the COLLEGE participating in the EMS Program are not employees or agents of the PROVIDER, nor shall they become employees or agents of the PROVIDER by virtue of their participation in the EMS Program, but shall be subject to and shall abide by all PROVIDER rules, regulations and policies, including, but not limited to: those governing professional conduct, confidentiality, affirmative action, substance abuse, and Blood Borne Pathogen Control Plan. In the event that a student fails or refuses to do so, the PROVIDER reserves the right to deny the use of its facilities by such students.

13. Each student in the EMS Program, prior to beginning field time with the PROVIDER, shall provide documentation of health status to the EMS Program Director including: documentation of negative TB test within the previous year, and current Hepatitis B vaccination. Each paramedic student in the EMS Program will have one (1) year and 2,000 hours of pre-hospital experience prior to beginning field time with the PROVIDER.

14. The number of students participating in the EMS Program who are assigned to the PROVIDER shall be determined by mutual agreement of the Parties.

15. Students are not authorized to drive any PROVIDER vehicle, but may ride in such vehicles during their participation in this program when driven by a PROVIDER employee.

16. A strict code of confidentiality is to be maintained by all participants in the EMS Program. All information obtained from patient records is to be held in strict confidence. No copies of patient records shall be made, and no records or copies thereof shall be removed from

the PROVIDER. Patients shall not be identified in any manner in reports or case studies undertaken by students or instructors. In the event of an accident or incident, the patient may be identified in the COLLEGE'S confidential internal records only. The COLLEGE and its employees, agents and students having any access to records of the PROVIDER'S patients shall observe all Federal, State, County and Local laws and regulations concerning confidentiality of records. PROVIDER may require that a confidentiality agreement be executed by individuals accessing PROVIDER resources under the terms and intent of this Agreement. In the event of an individual's failure to comply with the confidentiality requirements stated herein, or his/her refusal to enter into a confidentiality agreement hereinafter required to be entered into with the PROVIDER for access to PROVIDER resources, or his/her breach of the terms of any such agreement with the PROVIDER, access to PROVIDER'S resources, or continued access to PROVIDER'S resources, as applicable, shall be denied under this Agreement.

17. The COLLEGE, its employees, agents and students accessing PROVIDER resources hereunder shall not discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, color, creed, ancestry, religion, national origin, sexual preference, sex, age, marital status, medical condition, or physical or mental handicap, and shall comply with all other requirements of law regarding nondiscrimination and affirmative action including those laws pertaining to the prohibition of discrimination against qualified handicapped persons in all programs or activities.

For the purposes of this Agreement, distinctions on the grounds of race, religion, color, sex, national origin, age, or physical or mental handicap include, but are not limited to, the following:

- (a) Denying an eligible person or providing to an eligible person any service or benefit which is different, or is provided in different manner or at a different time from that provided to other eligible persons under this Agreement.
- (b) Subjecting an eligible person to segregation or separate treatment in any manner related to his/her receipt of any service or benefit, except

when necessary for infection control.

- (c) Restricting an eligible person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving a similar service or benefit.
- (d) Treatment of an eligible person differently from others in determining whether he/she has satisfied any eligibility, membership, or other requirement or condition which individuals must meet in order to be provided the same or similar service or benefit.
- (e) The assignment of times or places for the provision of services on the basis of race, religion, color, creed, ancestry, sexual preference, marital status, medical condition, sex, national origin, age, or physical or mental handicap of the eligible person to be served.

18. COLLEGE shall purchase and maintain during the duration of this Agreement and after the expiration of this Agreement as provided below, the following insurance coverage:

- (a) Worker's compensation and employer's liability coverage for College's legal and statutory obligations for damages due to bodily injuries either by accident or disease, occurring to College's employees, agents or servants as a result of employment.
- (b) General liability covering College, its agents, employees, and servants for bodily injury personal injury, or property damage claims arising out of the premises, products or activities of the College. Minimum limits of liability for the above coverage shall be \$1,000,000 per occurrence and \$3,000,000 aggregate for bodily injury and property damage.
- (c) Professional liability covering College, its agents, employees, and servants for bodily injury and personal injury claims of patients arising out of the rendering or failure to render care by Staff, College or its agents, employees or servants. Minimum limits of liability shall be \$1,000,000 per incident and \$3,000,000 annual aggregate. IN the

event such coverage is through a “claims made” policy and is either cancelled, replaced or non-renewed, College shall obtain and maintain extended coverage (“tail”) insurance covering occurrences during the effective period of this Agreement.

- (d) (d) The policies required hereunder shall provide for written notice to Provider at least thirty (30) days prior to the cancellation or modification of any above-mentioned insurance.
- (e) College shall provide Provider with certificates of insurance as evidence that all coverage required under this Agreement have been obtained and are in full force and effect. Provider shall be names on all policies required under this Agreement as an additional insured per the requirements of this Agreement. Certificates of insurance must be supplied within five (5) days of effective date of this Agreement, and thereafter prior to the expiration date noted upon each certificate. Such policies and the insurers thereunder shall be subject to reasonable and good faith approval by Provider.
- (f) RCCD shall obtain coverage through a program of self-insurance and/or coverage from a Joint Powers Authority.

19. The COLLEGE shall defend, indemnify and hold harmless the PROVIDER, its officers, employees, agents, contractors and subcontractors from and against any and all liability, claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker’s compensation claims, reasonable attorney’s fees and costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the COLLEGE, any COLLEGE instructor, any student or personnel assigned to the PROVIDER by the COLLEGE, relating to, or in any way connected with the training of any student(s) participating in the EMS PROGRAM under this Agreement. The COLLEGE shall have the right to conduct any investigation necessary to implement this provision.

20. The PROVIDER shall defend, indemnify and hold harmless the COLLEGE, its



Trustees, officers, employees, agents, contractors and subcontractors from and against any and all liability, claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker's compensation claims, reasonable attorney's fees and court costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the PROVIDER, its employees, officers or agents, relating to, or in any way connected with the training of any student(s) participating in EMS Program under this Agreement. The PROVIDER shall have the right to conduct any investigation necessary to implement this provision.

21. This Agreement shall be effective upon execution by both Parties and shall continue in force until terminated by either party. The Agreement may be terminated by either party with or without cause at any time upon one (1) month written notice to the other party provided that in the event of termination, those students enrolled at the time in the COLLEGE EMS Program may be permitted to complete their training pursuant to and under this Agreement in the sole discretion of the PROVIDER on the condition the COLLEGE agrees to continue the effectiveness of the provisions of this Agreement with regard to the students.

22. The PROVIDER may provide training experience to students of the EMS Program in other healthcare fields offered by the COLLEGE upon receipt by the PROVIDER of requests for such training and the provision of administrative evaluations by the PROVIDER of the availability of PROVIDER resources for such training and the written consent of both Parties to this Agreement.

23. This Agreement is intended by the Parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof, and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection herewith. This Agreement may be amended only upon the written and mutual consent of the Parties hereto.

24. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

25. Notices. Any notices required to be given under this Agreement shall be given

by regular mail, postage prepaid, addressed as follows:

COLLEGE

Riverside Community College District  
Ben Clark Training Center  
3423 Davis Ave.  
Riverside, CA 92518

PROVIDER

Bowers Companies and Pacific  
Ambulance Service  
3355 E. Spring St. Suite 301  
Long Beach, CA 90806-2466

Or to such other address(es) as the Parties may hereafter designate.

26. Relationship of the Parties: Each party to this agreement is an independent contractor with respect to the other and not an agent, employer, servant or employee thereof or joint venture therewith. College and its students shall at all times identify themselves as Riverside Community College District and title, to include the continuous display of a photo ID badge. Photo ID badges will be provided and paid for by College. At no time shall College and its students identify themselves as employees or agents of Provider, either verbally, by implication or by wearing an item which names or identifies Provider.

27. Jurisdiction, Venue, Attorney's Fees: This Agreement is to be constructed under the laws of the State of California. The Parties agree to the jurisdiction and venue of the appropriate courts in the County of Riverside, State of California. Should any action, suit or proceeding be brought to enforce or to interpret the provisions of the Agreement or as a result of alleged breach of any provision of this Agreement, the prevailing party in such action, suit or proceeding shall be entitled to costs and expenses, including reasonable attorney's fees, from the losing party, and any judgment or decree rendered in such a proceeding shall include such an award thereof.

28. Assignment: This Agreement shall not be assigned by either party without the prior written consent of the other party.

29. Waiver of Subrogation Rights: The COLLEGE shall require the carriers of all required insurance policies to waive all Rights of Subrogation against the PROVIDER or their

officers, officials, employees, agents, volunteers, contractors and subcontractors.

30. Authority. The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of the Parties.

31. Counterparts. This Agreement may be executed in duplicate counterpart originals, each of which is deemed to be an original, and all of which when taken together shall constitute one and the same instrument.

32. Integration: The Agreement supersedes all previous contracts and constitutes the entire Agreement between Provider and College. No oral statements or prior written material not specifically incorporated herein shall be of any force or effect and no changes in or additions to this Agreement, whether a supplement, amendment or modification, shall be organized unless in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the Parties as agree that the effective date of this Agreement shall be the date of the last Party to execute the Agreement.

By: \_\_\_\_\_  
Bowers Companies and Pacific  
Ambulance Service

By: \_\_\_\_\_  
Riverside Community College District  
Aaron Brown  
Interim Vice Chancellor, Administration  
and Finance

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No: V-A-8-aa

Date: August 21, 2007

Subject: Agreement with 24 Hour Fitness, USA, Inc.

Background: Presented for the Board's review and consideration is a facilities use renewal agreement between Riverside Community College District and 24 Hour Fitness, USA, Inc., to provide a site for physical education classes for the Moreno Valley Campus. The term of this agreement is for September 1, 2007 through August 31, 2008, at a cost not to exceed \$19,300.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for September 1, 2007 through August 31, 2008, at a cost not to exceed \$19,300.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Patricia Bufalino  
Interim Dean of Instruction

LICENSE AGREEMENT BETWEEN  
24 HOUR FITNESS, USA, INC.  
and  
RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS REVOCABLE LICENSE AGREEMENT (“Agreement”) is dated August 22, 2007, and is made between 24 HOUR FITNESS, USA, INC., a California corporation (“LICENSOR”) and Riverside Community College District a governmental education body (“LICENSEE”).

BASIC BUSINESS TERMS

1. Premises: 23750 Alessandro Blvd.  
Moreno Valley, CA 92553
2. Licensed Area: The Free Weight/Weight Machine area as shown on Exhibit A
3. Permitted Use: College Level Fitness classes only
4. Hours of Operation: Hours to be mutually agreed upon (see Section 9.1)
5. License Fee: \$40.00 / per hour
6. Security Deposit: None (see Section 5)
7. Prepaid License: None
8. Commencement: September 1, 2007
9. Term: September 1, 2007 through August 31, 2008 except for breaks between
10. Guarantor(s): None
11. Notice Addresses:  
Licensor: and to

24 Hour Fitness USA, Inc.  
23750 Alessandro Blvd.  
Moreno Valley, CA 92553

24 Hour Fitness USA, Inc.  
12647 Alcosta Blvd., Suite 500  
San Ramon, CA 94583  
Attn: Property Management

With a copy to  
24 Hour Fitness USA, Inc.  
12647 Alcosta Blvd., Suite 500  
San Ramon, CA 924583  
Attn: Legal Department

Licensee:

Riverside Community College District, Moreno Valley Campus  
16130 Lasselle St.  
Moreno Valley, CA 92551  
Attn: Patricia Bufalino  
Phone: 951 571-6162  
Tax ID: \_\_\_\_\_

These Basic Business Terms supplement the attached Standard Terms and Conditions of this License Agreement. Should any provision of the Basic Business Terms be found to be inconsistent with the Standard Terms and Conditions of this License Agreement, the provision and/or terms of the Standard Terms and Conditions shall govern.

LICENSE AGREEMENT  
STANDARD TERMS AND CONDITIONS

RECITALS

Licensee's covenants, warranties and representations hereinafter set forth are material inducements to Licensor's entering into this Agreement. Licensor is the operator of a full - service fitness facility located at the Premises.

Licensee wishes to obtain, and Licensor wishes to grant a license to Licensee to use, the Licensed Area for the Permitted Use.

Licensee warrants and represents that Licensee and its employees (and others engaged by Licensee to provide services at or from the Licensed Area) possess exceptional skills and abilities with respect to services to be provided by Licensee and that Licensee, its employees, and all others engaged by Licensee to provide services at or from the Licensed Area, are duly licensed and certified, if necessary, to carry on such business activity with all applicable city, county and state governments or agencies. All employees and any independent contractors engaged by Licensee to conduct the activities and provide the services contemplated by this Agreement at or from the Licensed Area are referred to collectively in this Agreement as "Service Providers."

Licensee is aware that Licensee and its Service Providers only can provide their services within the Licensed Area, except as expressly provided herein.

NOW THEREFORE, in consideration of the recitals and other good and valuable consideration (the receipt and the adequacy of which is hereby acknowledged), the parties covenant and agree as follows:

1. GRANT AND TERM OF LICENSE

1.1 The term of this Agreement (the "Term") is as set forth above, and commences on the Commencement Date.

1.2 Licensor hereby grants Licensee a revocable, non-exclusive license to use the Licensed Area solely for the Permitted Use and only during the Hours of Operation set forth in Item 4 of the Basic Business Terms.

1.3 This grant of license includes the right of access to the Licensed Area.

1.4 Licensor shall give Licensee reasonable notice of any restriction in the use of any of the Licensed Area.

1.5 This Agreement and Licensee's rights hereunder shall, at all times, be subject to the provisions of, and subordinate to, Licensor's lease for the Premises (the "Master Lease"), which Master Lease gives the landlord thereunder certain approval, termination and other rights. Furthermore, Licensee acknowledges and agrees that any and all approvals and consents to be given by Licensor to Licensee shall be subject to the provisions of the Master Lease. Any provision in the Master Lease requiring the landlord's approval or consent is deemed for purposes of this Agreement as requiring both the landlord's and Licensor's approval or consent. Notwithstanding anything contained herein to the contrary, should the provisions of this Agreement and the Master Lease be inconsistent, the terms and provisions contained in the Master Lease will control. Licensee shall keep confidential all terms and provisions of the Master Lease which Licensor provides Licensee.

1.6 Notwithstanding anything to the contrary, the effectiveness of this Agreement is conditioned on Licensor's obtaining the landlord's approval if Licensor is required to do so under the Master Lease.

2. CONDITION OF LICENSED AREA; IMPROVEMENTS

2.1 Licensee accepts the Licensed Area in it's as-is condition, without any warranty, representation or allowance from Licensor with respect to the condition or improvements thereof. Licensee further acknowledges and agrees that Licensor has not made any warranties or representations as to the zoning, licensing or use of the Licensed Area and/or the Premises.

2.2 Licensee shall not perform any construction, alterations or other refurbishment work (including, but in no way limited to, painting and carpeting) within the Licensed Area.

2.3 Notwithstanding Licensor's repair and maintenance obligations under the Master Lease, Licensee shall be solely responsible for all repairs and maintenance within the Licensed Area to the same extent Licensor is obligated to repair and maintain the Premises under the Master Lease.

3. PURPOSE OF LICENSE.

3.1 This grant of license shall be personal to the original Licensee and shall be limited to the specific use set forth in Item 3 of the Basic Business Terms. In the event Licensor receives complaints about the services provided or activities conducted by Licensee, Licensee agrees to promptly correct and/or stop the actions being complained of or that are otherwise of concern to Licensor.

4. LICENSE FEE

4.1 From and after the Commencement Date, Licensee shall pay to Licensor the License Fee as set forth in the Basic Business Terms in this Agreement. The License Fee shall be due and payable to Licensor in lawful money of the United States, in advance and without set off, abatement or demand. Licensor will invoice the Licensee by the 15<sup>th</sup> of each month to be paid at the end of each calendar month of the Term. Licensee shall deliver the License Fee, on or before the due date, to Licensor, at the Premises, Attention, Operation's Manager, or such other address as designated in writing by Licensor.

4.2 If the Commencement Date does not occur on the 1<sup>st</sup> day of a calendar month, a prorated installment of the License Fee based on a per diem calculation shall be paid for the fractional month during which the Term commences.

4.3 Licensor shall have the right to audit Licensee's business records related to Licensee's business activities at the Premises upon three (3) days' prior notice to confirm compliance with the terms of this License and the Master Lease or as may be reasonably required in connection with the maintenance of Licensor's business records.

4.4 Licensee acknowledges that late payment of the License Fee will cause Licensor to incur costs not contemplated by this Agreement with the exact amount of such costs being extremely difficult and impracticable to fix. If any payment of the License Fee is not received by Licensor on the due date for such payment, Licensee shall pay to Licensor an additional ten percent (10%) of the total monthly License Fee or other amounts then payable as a late charge. The parties agree that the late charge represents a fair and reasonable estimate of the costs that Licensor will incur by reason of a late payment by Licensee. Licensor's acceptance of any late charge shall not constitute a waiver of Licensee's default with respect to the overdue amount or prevent Licensor from exercising any other rights and remedies available to it hereunder.



5. SECURITY DEPOSIT

5.1 Licensors currently does not require a Security Deposit, but does reserves the right to do so in the future. If a Security Deposit is required, and if Licensee fails to pay the License Fee or any other charges due under the Agreement, or otherwise defaults under this Agreement, Licensors may use, apply or retain all or any portion of said Security Deposit for the payment of any amount due Licensors or to reimburse or compensate Licensors for any liability, expense, loss or damage which Licensors may suffer or incur by reason thereof. If Licensors uses or applies all or any portion of said Security Deposit, Licensee shall within ten (10) days after written request thereof deposit monies with Licensors sufficient to restore said Security Deposit to the full amount required by this Agreement. If the License Fee increases during the Term of this Agreement, Licensee shall, upon written request from Licensors, deposit additional monies with Licensors so that the total amount of the Security Deposit shall at all times bear the same proportion to the increased License Fee as the initial Security Deposit bore to the initial License Fee. No part of the Security Deposit shall be considered to be held in trust, to bear interest or to be prepayment for any monies to be paid by Licensee under this Agreement.

6. RELATIONSHIP OF THE PARTIES

6.1 Licensee and its Service Providers shall provide their services at the Premises as independent contractors. This Agreement is not one of employment, but rather is for the retention of the services of Licensee. Accordingly, neither Licensee nor any Service Provider has the power, authority or right to enter into any agreement, written or oral, on behalf of Licensors or undertake any action or incur any expense on behalf of Licensors. Licensors is not liable, nor responsible, nor has Licensors assumed any responsibility or liability, for any loss, injury or damage to Licensee, Licensee's clients, or any other third party, arising from, out of, or in any way related to, the activities conducted or services provided by Licensee and its Service Providers.

6.2 Licensee shall be responsible for all of Licensee's and its Service Provider's taxes (including, but in no way limited to, all withholdings for income and employment taxes required by state and federal law), taxes and assessments attributable to Licensee's furniture, fixtures, equipment, Licensee's insurance (including unemployment insurance) and licensing fees and Licensors shall have no obligation to pay taxes (including, but in no way limited to, all withholdings for income and employment taxes required by state and federal law), taxes and assessments attributable to Licensee's furniture, fixtures, and equipment, Licensee's insurance (including unemployment insurance) and licensing fees of Licensee and its Service Providers. Licensors shall not be liable for the payment of wages (minimum or otherwise), overtime, vacation pay, costs of supplies or equipment to Licensee or to any Service Provider. Licensee acknowledges that Licensors shall not, and will not, provide any Worker's Compensation or related insurance benefits for Licensee, or any Service Provider, and Licensee agrees to indemnify, defend and hold Licensors harmless from and against any and all claims arising from or growing out of or in any way connected with Licensee or any of its Service Providers, including without limitation any claims related to the disability or death of its agents or Service Providers, or any tax liability related to Licensee or its Service Providers. The foregoing indemnity shall survive the expiration or earlier termination of this Agreement.

6.3 Licensee has the right to engage one or more independent contractors to provide the same services and to conduct the same activities as Licensee is permitted to provide under this

Agreement at the Licensed Area, provided that at least 10 business days prior to allowing any independent contractor to provide services at or from the Licensed Area, Licensee delivers to Licensor a description of the services to be provided, together with copies of all insurance policies and licenses of such independent contractor relevant to the services to be provided at or from the Licensed Area. If during said 10-day period Licensor objects or raises any concerns about the proposed independent contractor, Licensee will not enter into an agreement with such independent contractor until all concerns are addressed to Licensor's satisfaction. In no event, however, will Licensee permit any independent contractor to conduct any activities or to provide any services at or from the Licensed Area until Licensor receives evidence satisfactory to Licensor that (i) the proposed independent contractor has complied with the insurance provisions set forth in this Agreement; (ii) the proposed independent contractor has all the necessary licenses; (iii) the proposed independent contractor agrees to be bound by the terms of this Agreement (other than the obligation to pay the License Fee); and (iv) the proposed independent contractor agrees in writing to release Licensor from all liability and responsibility including, without limitation, any loss or damage to the independent contractor or his/her property. Licensee shall be liable for the activities of all Service Providers at all times during the Term.

## 7. INSURANCE

7.1 Licensee's Insurance. Throughout the Term of this Agreement, Licensee shall maintain, and shall require that all Service Providers that are independent contractors maintain, in full force and effect, at Licensee's or such Service Provider's sole cost and expense, one or more policies evidencing the following coverage with respect to the Premises and activities at the Licensed Area (with Licensor and landlord of the Premises named as additional insured): (i) a policy of Commercial General Liability insurance in an amount of at least ONE MILLION DOLLARS (\$1,000,000.00) each occurrence, TWO MILLION DOLLARS (\$2,000,000) aggregate; and (ii) a property damage insurance policy covering Licensee's and/or its Service Provider's personal property against all perils within the classification of "special form" coverage (as such term is used in the insurance industry) in an amount of at least full replacement cost thereof. In addition, Licensee shall maintain: Worker's Compensation in an amount sufficient to cover Licensee's employees and agents in an amount equal to the greater of (a) the amount required by law, or (b) an amount sufficient to cover Licensee's employees and agents; and such other insurance as Licensor deems reasonably necessary from time to time.

7.2 Policy Requirements. Any policy of insurance required of Licensee (and any Service Provider that is an independent contractor): (i) shall be issued by an insurance company licensed to do business in the state where the Premises are located, and rated not less than A-VII in Best's Insurance Guide; (ii) shall be primary insurance and any insurance or self-insurance maintained by Licensor and/or its Service Provider in excess of that required of either party shall not contribute with the insurance required hereunder; (iii) shall in the case of liability insurance, name Licensor and landlord of the Premises as additional insured(s) and include a cross-liability endorsement; and (iv) shall provide that the insurance company issuing the insurance will provide Licensor with at least 30 days' prior written notice of cancellation, amendment, renewal or intent not to renew and (v) shall in the case of the Commercial General Liability insurance, include coverage of Licensee's indemnities set forth in the Agreement. Upon execution of this Agreement and within thirty (30) days before each anniversary date of the Term, Licensee (and each Service Provider that is an independent

contractor) shall submit to Licensor a certificate of insurance verifying the existence of the coverage required under this Section 7. It is agreed that Licensee's insurance coverages may be provided through an insurance carrier, self-insurance, a joint powers authority (JPA) or through a combination of carrier, self-insurance or JPA.

#### 8. RELEASES; VERIFICATION.

8.1 Prior to providing services to any of Licensee's guest(s) or clients within the Licensed Area (and/or upon the Premises if applicable), Licensee (and each Service Provider): (i) shall obtain a copy of a valid driver's license (or a valid identification card) of each new client and/or guest; (ii) shall verify that the client or guest checked in with Licensor's front-desk staff; and (iii) shall obtain a written acknowledgment and release from each such client or guest, in the form attached as Exhibit B, or in another form and content acceptable to Licensor at its sole discretion. Licensee shall forward copies of each such acknowledgment and release (along with a copy of the individual's valid driver's license or a valid identification card) to Licensor's Operations Manager at the Premises within five (5) days after obtaining any acknowledgment and release.

#### 9. OTHER OBLIGATIONS AND COVENANTS

9.1 Operations. Licensee covenants and agrees that throughout the Term, Licensee shall: (i) conduct its activities and provide its services only during the Hours of Operation; provided, however, in no event shall Licensee and its Service Providers provide their services during hours which Licensor is not open and operating its business, nor shall Licensee or its clients have a right of entry during any hours which Licensor is not open and operating its business, and provided, Licensor shall have the right at anytime, from time to time, to change the Licensee's Hours of Operation at Licensor's sole discretion; (ii) use Licensee's own Service Providers, equipment (except as otherwise specifically stated in this Agreement) and supplies while providing the services contemplated hereunder within the Licensed Area, including without limitation, office equipment and supplies, and equipment and supplies necessary to conduct Licensee's business at the Premises; (iii) employ or otherwise or retain only adequately skilled, experienced, and board certified or properly licensed individuals to conduct the activities and to provide the . chiropractic services; (iv) be responsible for its own expenses, which may include but are not limited to transportation, parking, telephone services, laundry services, supplies, materials, continuing education, licensing fees, insurance premiums, and taxes; (v) not provide its services to employees of Licensor for work-related injuries within the Licensed Area or Premises; (vi) be fully responsible for the safety of Licensee's clients and guests and its clients' and guests' possessions while providing services at or from the Licensed Area (Licensee acknowledges it has no rights to utilize Licensor's safes or similar items at the Premises, and Licensee agrees to take appropriate steps to minimize loss or damage to the property of Licensee's clients); (vii) observe, and cause all of Licensee's Service Providers, agents and clients to observe, the rules and regulations at the Premises; (viii) not allow any client or Service Provider to use the Licensed Area unless such person is properly attired, as determined by Licensor in its sole discretion; (ix) conduct Licensee's business at the Licensed Area in a professional and responsible manner and not engage in any conduct or activity which may adversely affect Licensor, its business, members, guests or employees; (x) cause its employees, Service Providers and its agents to maintain a clean, neat and wellgroomed appearance at all times, subject to Licensor's approval in its sole discretion; (xi) obtain and maintain all required state and local licensing for the Permitted Use and for Licensee's business

outside of the Premises, and to promptly notify Licensor of any violations or warnings of violations of any applicable laws by Licensee or its Service Providers; (xii) will not do or permit anything to be done which is contrary to or which violates any provision of the Master Lease; (xiii) fully cooperate with Licensor so that Licensor can fulfill all of its obligations under the Lease, including, without limitation, maintaining adequate sales records and providing all sales records as Licensor may request during the Term; and (xiv) not provide its services to individuals under the age of 18 and will verify that each client and/or guest is 18 years of age or older.

9.2 BACKGROUND CHECKS REQUIRED OF EMPLOYEES AND INDEPENDENT CONTRACTORS. IN ADDITION TO THE OBLIGATIONS AND COVENANTS SET FORTH IN THIS AGREEMENT, LICENSEE COVENANTS AND AGREES TO PROVIDE WRITTEN CONFIRMATION TO LICENSOR THAT LICENSEE AND ALL LICENSEE'S EMPLOYEES AND INDEPENDENT CONTRACTORS HAVE UNDERGONE CRIMINAL BACKGROUND CHECKS IMMEDIATELY PRIOR TO HIRE BUT IN NO EVENT MORE THAN SIXTY (60) DAYS PRIOR TO THE DATE OF THIS AGREEMENT (AND, IF APPLICABLE, IN THE EVENT OF A RENEWAL OF THE TERM, WITHIN SIXTY (60) DAYS AFTER SUCH RENEWAL), AND THAT EACH EMPLOYEE AND INDEPENDENT CONTRACTOR SATISFIES THE FOLLOWING CRITERIA:

- 1) NO RECORD OF A FELONY; AND
- 2) NO RECORD OF A MISDEMEANOR FOR VIOLATION INVOLVING MINORS, PHYSICAL VIOLENCE, OR POSSESSION OF ILLEGAL SUBSTANCES WITH THE INTENT TO DISTRIBUTE.

LICENSEE FURTHER WARRANTS AND REPRESENTS THAT SAID BACKGROUND CHECKS ARE IN FULL COMPLIANCE WITH THE FEDERAL FAIR CREDIT REPORTING ACT (FCRA).

BY INITIALING BELOW, LICENSEE SPECIFICALLY CONFIRMS THAT IT HAS READ AND ACCEPTS THE TERMS AND CONDITIONS OF SECTION 8.2 AND, FURTHERMORE, UNDERSTANDS THAT LICENSEE'S FULFILLMENT OF THE OBLIGATIONS SET FORTH IN SECTION 8.2 IS MATERIAL CONSIDERATION FOR LICENSOR ENTERING INTO THIS AGREEMENT.

LICENSEE INITIALS: \_\_\_\_\_

9.3 Advertisement. During the Term, Licensee shall not advertise its services and/or its products, in any manner whatsoever, within the Premises (or on the exterior of any Premises or common area thereof) except in accordance with the following: (1) one business card holder may be placed at the front desk at the Premises at a location to be designated by the Operations Manager of such Premises; (2) no more than three (3) advertising signs may be posted at any one time and shall be limited to one sign in each of the locker rooms and one sign within the Licensed Area, and each sign shall (i) be professionally prepared and printed, (ii) not exceed 8.5" x 11" in size, (iii) be hung with double-sided tape so that no tape is visible, and (iv) not be placed on counters, restroom mirrors, locker doors or bathroom stalls. Such signs shall be subject to Licensor's prior approval, which Licensor may withhold at its sole discretion and rescind at anytime during the Term. In the event Licensor rescinds its approval and/or Licensee posts a sign in violation of the Agreement, Licensee shall immediately thereafter remove such sign after notice from Licensor (with oral notice given to Licensee or Licensee's employee sufficient for purposes of giving adequate notice under this Agreement) and repair the surface to the condition it was in prior to Licensee's posting of such sign. In the event Licensee or Licensee's employees

fail to immediately remove the sign after notice from Licensor, Licensor shall have the right to enter the Licensed Area and to remove such sign(s) and shall not be liable to Licensee for any such action. Notwithstanding anything to the contrary, in no event shall Licensee's advertisements and promotional materials utilize any of Licensor's trade names, logos or other Marks, nor reference any association or co-location with Licensor. Licensee shall place any permitted advertisement or promotional material in a manner which does not interfere with Licensor's business and which does not cause any damage to the surface or structure of the building. Licensee shall be responsible for any damage and repair to the Premises caused by Licensee's placement and/or removal of any such advertisement and/or promotional material on/from the Premises.

10. INDEMNIFICATION. Licensee acknowledges and declares that Licensee will indemnify, protect, defend and hold the Licensor, Licensor's affiliates and subsidiaries, and the directors, officers, employees, agents and representatives of Licensor or of any affiliate or subsidiary of Licensor, harmless from and against any and all obligations, causes of action, claims, costs, damages, penalties, demands, expenses, attorneys' fees, judgments, interest and/ or liabilities of any nature or kind, arising from, out of, or in any way related to Licensee's activities or services at the Premises, including without limitation, activities or services of any Service Provider, activities of Licensee's guests and/or clients, or for any breach of Licensee's (or any Service Provider's) obligations under the terms of this Agreement. The foregoing indemnity shall survive the expiration or earlier termination of this Agreement.

#### 11. LICENSEE'S DEFAULT

11.1 At the option of Licensor, a default under this Agreement by Licensee shall exist if any of the following events shall occur (each is called an "Event of Default"):

(a) Licensee fails to pay the License Fee or any other amounts due and payable, within five (5) days after receipt of notice of nonpayment (or within five (5) days of the applicable due date in the event Licensor has already given two (2) notices of nonpayment to Licensee).

(b) Licensee commits a noncurable default.

(c) Licensee fails to observe, keep, perform or cure within ten (10) days after Licensee's receipt of notice of default from Licensor, any of the other terms, covenants, agreements or conditions contained in this Agreement that Licensee is obligated to observe or perform.

11.2 Licensee acknowledges and agrees that in the event Licensee breaches this Agreement, in addition to all rights and remedies available at law or in equity to Licensor, Licensor will have the same rights that are available to a landlord in the event a tenant continues in possession following the expiration of a lease term or otherwise remains in possession wrongfully, including but not limited to all rights to legal proceedings. This is not, however, intended to create a landlord/tenant relationship between Licensor and Licensee.

#### 12. TERMINATION

12.1 Licensor may terminate this Agreement upon the occurrence of any one of the following events an Event of Default as set forth in Section 11; and (ii) at any time, upon at least 30 days' written notice for any reason.

12.2 Upon the cancellation, expiration or termination of this License, Licensee will return the Licensed Area to Licensor in neat and clean condition and will repair (and replace if

necessary) any damage and destruction caused by Licensee.

13. HOLDOVER. Licensee has no right to retain possession of the Licensed Area or any part thereof beyond the expiration or termination of this Agreement. In the event that Licensee holds over, the License Fee shall be increased to one hundred fifty percent (150%) of the License Fee applicable during the month immediately preceding the expiration or termination. Nothing contained herein shall be construed as consent by Licensor to any holding over by Licensee.

#### 14. MISCELLANEOUS

14.1 Assignment. Under no circumstances shall Licensee assign, or otherwise transfer, the rights and obligations of Licensee under this Agreement, unless Licensor (in its sole discretion) has provided written consent to such assignment or transfer.

14.2 Entire Agreement. This Agreement is the entire agreement between the parties, and supersedes any prior agreements, representations, negotiations, or correspondence between the parties except as expressed herein. All Basic Business Terms, recitals, exhibits, attachments, riders and addenda attached to this Agreement are hereby incorporated into and made a part of this Agreement. All of the terms and provisions of the Master Lease, except as provided herein, or to the extent inconsistent with the terms of this Agreement, are incorporated into and made a part of this Agreement, and the obligations of the tenant under the Master Lease are hereby imposed upon the Licensee hereto with respect to the Licensed Area and the Premises.

14.3 Amendment. This Agreement may be amended, modified or supplemented only by a writing signed by all parties.

14.4 Waiver. No waiver of any provision of this Agreement shall be binding unless executed in writing by the party making the waiver. No waiver of any provision of this Agreement shall be deemed to constitute a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver unless the written waiver so specifies.

14.5 Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which, when taken together, shall constitute one and the same instrument.

14.6 Governing Law. This Agreement is entered into in and shall be governed by and construed in accordance with the laws of where the Premises are located. The parties hereto agree that any action or proceeding arising out of this Agreement shall be held only within such state, which both parties hereto agree shall be deemed to be, and is, the agreed upon place of performance of this Agreement.

14.7 Severability. If any term or provision of this Agreement is ever determined to be invalid or unenforceable for any reason, such term or provision shall be severed from this Agreement without affecting the validity or enforceability of the remainder of this Agreement.

14.8 Interpretation. Section headings in this Agreement are for convenience of reference only and shall not affect the meaning or interpretation of any provision of this Agreement.

14.9 Notices. All notices and other communications under this Agreement shall be in writing and shall be deemed duly given: (a) when delivered if personally delivered to the recipient; (b) when transmitted by telecopier or facsimile device during normal business hours, provided such device is capable of generating a written confirmation of such transmission and receipt and an original is deposited in first class mail within two (2) business days thereafter addressed as set forth below; (c) on the first business day following delivery by an overnight delivery service, provided delivery is confirmed by the delivery service; and (d) on the earlier of actual receipt or three (3) days following deposit in United States registered or certified mail, postage prepaid and return receipt requested, addressed to the parties at the place(s) of notice set forth in Item 11 of the Basic Business Terms. The foregoing notwithstanding, to the extent Licensee has a question regarding day-to-day operations at the Licensed Area; the Licensee shall contact the Operations Manager at the Premises. Any party may change its address for notices by giving written notice to the other party in the manner set forth above.

14.10 Time of the Essence. Time is of the essence in this Agreement.

14.11 Effectiveness. This Agreement shall become effective only when signed and delivered by both parties.

14.12 Joint and Several Liability. If Licensee is constituted of more than one person or entity, the obligations imposed on each such person or entity shall be joint and several. If Licensee is a corporation, a partnership (general or limited) or a limited liability company, the individual(s) executing this Agreement on behalf of the corporation or partnership, as the case may be, represents and warrants that: (i) he or she is duly authorized to execute and deliver this Agreement on behalf of such entity in accordance with its corporate bylaws, statement of partnership, certificate of limited partnership, or appropriate limited liability company documentation, as the case may be; (ii) this Agreement is binding upon said entity in accordance with its terms; and (iii) Licensee is a duly organized and legally existing entity and in good standing in the State. In the event the representations and warranties given in this paragraph are not true in any way, the individual(s) signing on behalf of such entity will be jointly and severally liable for all obligations imposed under this Agreement and for all direct and indirect damages incurred by Licensor resulting from any such misrepresentations.

IN WITNESS WHEREOF THE PARTIES HAVE EXECUTED THIS AGREEMENT AS  
OF THE DATE FIRST SET FORTH ABOVE.

LICENSOR:

24 HOUR FITNESS USA, INC., a California corporation

By:

\_\_\_\_\_

LICENSEE:

Riverside Community College, a governmental education body

By: \_\_\_\_\_

Name: Aaron Brown

Title: Interim Vice Chancellor, Administration & Finance



EXHIBIT A  
LICENSED AREA



# FITNESS

EXHIBIT B  
LIABILITY WAIVER AND SIGN-IN SHEET

## VOLUNTARY RELEASE, ASSUMPTION OF RISKS

IMPORTANT: This document affects your legal rights - You must read and understand before signing it,

The use of the Facilities at 24 Hour Fitness and/or your participation in Riverside Community College Physical Education Classes (described activity) during \_\_\_\_\_ (dates of semester/quarter) involves the risk of injury to you, whether you or someone else causes it. Specific risks vary from one activity to another and the risks range from minor injuries to major injuries, such as catastrophic injuries including death. As such, you understand and voluntarily accept this risk and agree that 24 Hour, its subsidiaries, officers, directors, employees, volunteers, agents and independent contractors will not be liable for any injury, including, without limitation, personal, bodily, or mental injury, economic loss or any damage to you, your spouse, child, guests, unborn child, or relatives resulting from the negligence of 24 Hour or anyone on 24 Hour's behalf or anyone using the Facilities whether related to exercise or not. Further, you understand and acknowledge that 24 Hour does not manufacture fitness or other equipment at its Facilities, but purchases and/or leases equipment. You understand and acknowledge that 24 Hour is providing recreational services and may not be held liable for defective products. If there is any claim by anyone based on any injury, loss or damage described here, which involves you or your guest, you agree to 1) defend 24 Hour against such claims and pay 24 Hour for all expenses relating to the claim and 2) indemnify 24 Hour for all liabilities to you, your spouse, guests, relatives, or anyone else resulting from such claims.

In addition to the terms above, you represent that you are in good physical condition and have no medical reason or impairment that might prevent you from participating in this event. As such, you acknowledge that 24 Hour Fitness did not give you medical advice before this event, and cannot give you any after the event, related to your physical condition and ability to participate. If you have any health or medical concerns now or after the event, discuss them with your doctor. By signing this agreement below, you agree to all terms of this Liability Waiver Agreement on behalf of yourself and/or your minor child.

PARTICIPANT'S NAME (PRINT)	IF MINOR, LEGAL GUARDIAN'S NAME (PRINT)	PARTICIPANT'S LEGAL GUARDIAN'S SIGNATURE

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-bb

Date: August 21, 2007

Subject: Agreement for Nuvview Bridge Early College High School

Background: Presented for the Board's review and consideration is a renewal of a grant agreement between the Foundation for California Community Colleges (FCCC), Riverside Community College District and Nuvview Union School District for Nuvview Early College High School. The purpose of this grant is to provide funding for operational activities which support the FCCC's Early College High School (ECHS) Benchmarks and National ECHS Initiative Core Principles. The term of the agreement is July 1, 2007 through June 30, 2008, for \$69,910.00. Funding source: Bill and Melinda Gates Foundation Early College High School Initiative funds awarded through the Foundation for California Community Colleges.

Recommended Action: It is recommended that the Board of Trustees ratify the renewal of a grant agreement, for the time period of July 1, 2007 through June 30, 2008, for \$69,910.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Lisa Conyers  
Vice President, Educational Services

Implementation Grant Agreement Between the  
Foundation for California Community Colleges,  
Riverside Community College District for the Moreno Valley Campus and  
Nuvview Union School District  
For an Early College High School  
For Academic Year 2007-08: July 1, 2007 – June 30, 2008

The Foundation for California Community Colleges (FCCC) is pleased to renew an implementation grant in the initial amount of \$400,000, based on the projected final enrollment of 400 students at Nuvview Bridge Early College High School at 29780 Lakeview Avenue, Nuevo, CA 92567-9706 near Riverside Community College District's Moreno Valley Campus. The timeline of this grant project (both planning and implementation phases) is from July 1, 2004 through June 30, 2009; this grant agreement covers the period of time between July 1, 2007 and June 30, 2008. The purpose of this grant is to provide funding for operational activities which support the FCCC's Early College High School (ECHS) Benchmarks and National ECHS Initiative Core Principles.

A. Scope of Work

The implementation portfolio documents, including but not limited to your Letter of Intent, Proposal, Memorandum of Understanding, and Completed Annual Report, together with your current project budget, provide the basis for this grant agreement. These documents demonstrate Riverside Community College District's Moreno Valley Campus' commitment to implement all of the essential elements of the ECHS program model and to participate in the technical assistance, and professional development plan provided to you by the FCCC. Additional requirements are outlined in the Grantee Performance Requirements of the Payment Schedule below.

B. Use of Grant Funds

Riverside Community College District's Moreno Valley Campus agrees to use the grant funds only for the implementation and operational activities of an ECHS as described in your planning portfolio and this agreement. Funds may be carried over from year to year except at the conclusion of the final project year. Any portion of the grant funds unexpended or uncommitted at the end of the grant period will revert to the FCCC. Relative to your project budget, increases or decreases of more than 10 percent to an approved budget line must be approved in advance and in writing by the FCCC.

C. Payment of Grant Funds

The FCCC will provide grant payment installments based on requirements as listed in the Grantee Performance Requirements of the Payment Schedule. The FCCC reserves the right to discontinue funding or alter the funding schedule for the following reasons:

1. If grant funds to support the implementation project are not available from the Gates Foundation.
2. If FCCC is not satisfied with the progress of the project implementation or the content of your written progress reports or financial reports.

FCCC will provide 60 days written notice of substantial concerns, should any arise, in order to mutually plan corrective action prior to withholding grant funds as a result of inadequate performance.

FCCC reserves the right to amend the Grantee Performance Requirements specified in the Payment Schedule.

D. Payment Schedule

Funding Year – Reporting Period	Payment Date	Payment Amount	Grantee Performance Benchmark Requirements
Year 1 (Planning Year): 2003-04 2004-05	10/29/03	\$5,000*	<ul style="list-style-type: none"> <li>• Proposal</li> <li>• Letter of Intent</li> <li>• MOU</li> <li>• Annual Planning Year Report</li> </ul>
	12/12/03	\$5,000*	
		*Returned	
Year 2: 2005-06	10/26/05	\$18,572	<ul style="list-style-type: none"> <li>• Receipt of signed grant agreement</li> <li>• Approval of satisfactory annual report for first year planning activities and budget expenditures</li> <li>• Full participation in the technical assistance and Professional Development activities by College liaison and faculty and ECHS principal and faculty</li> <li>• Participation in data sharing agreements and activities</li> </ul>
	4/6/06	\$21,856	
	5/24/06	<u>\$52,429</u> \$92,875	

Funding Year – Reporting Period	Payment Date	Payment Amount	Grantee Performance Benchmark Requirements
Year 3  2006-07	9/1/06	\$176,077 (\$179,512 including carryover funds from 2005-06 in the amount of \$3,435)	<ul style="list-style-type: none"> <li>• Receipt of signed grant agreement renewal</li> <li>• Approval of satisfactory annual report for second year planning activities and budget expenditures</li> <li>• Receipt of Annual Professional Development Plan</li> <li>• Review and make any necessary revisions to the MOU</li> <li>• Full participation in the technical assistance and Professional Development activities by College liaison and faculty and ECHS principal and faculty</li> <li>• Participation in data sharing agreements and activities</li> <li>• Develop and implement Curriculum Alignment Plan by college and ECHS faculty by discipline (math, science, English, and social studies)</li> <li>• Approval of satisfactory semi-annual progress report due January 15, 2007</li> <li>• Approval of satisfactory third year annual report describing third year activities and budget expenditures – due June 1, 2007</li> </ul>
Year 4  2007-08	7/1/07	\$69,910	<ul style="list-style-type: none"> <li>• Receipt of signed grant agreement renewal</li> <li>• Approval of satisfactory annual report for third year operational activities and budget expenditures</li> <li>• Receipt of Annual Professional Development Plan</li> <li>• Full participation in the technical assistance and Professional Development activities by College liaison and faculty and ECHS principal and faculty</li> <li>• Participation in data sharing agreements and</li> </ul>

<p>Year 4 (Continued)</p> <p>2007-08</p>			<p>activities</p> <ul style="list-style-type: none"> <li>• Review and make any necessary revisions to the MOU</li> <li>• Develop and implement Curriculum Alignment Plan by college and ECHS faculty by discipline (math, science, English, and social studies)</li> <li>• Approval of satisfactory semi-annual progress report due January 15, 2008</li> <li>• Approval of satisfactory fourth year report describing fourth year activities and budget expenditures – due June 1, 2008</li> </ul>
<p>Year 5</p> <p>2008-09</p>	<p>7/01/08</p>	<p>\$61,156</p>	<ul style="list-style-type: none"> <li>• Receipt of signed grant agreement renewal</li> <li>• Approval of satisfactory annual report for fourth year operational activities and budget expenditures</li> <li>• Receipt of Annual Professional Development Plan</li> <li>• Full participation in the technical assistance and Professional Development activities by College liaison and faculty and ECHS principal and faculty</li> <li>• Participation in data sharing agreements and activities</li> <li>• Review and make any necessary revisions to the MOU</li> <li>• Review and make any necessary revisions to the Curriculum Alignment Plan by faculty by discipline (math, science, English, and social studies)</li> <li>• Approval of satisfactory semi-annual progress report due January 15, 2009</li> <li>• Approval of satisfactory fifth year report describing fifth year activities and budget expenditures – due June 1, 2009</li> </ul>

## Budget Templates, Audits, and Accounting

- A. Riverside Community College District's Moreno Valley Campus is required to account for expenses using the budget templates in electronic format heretofore provided. Please submit Riverside Community College District's Moreno Valley Campus financial reports in electronic form (see reporting, below), as the FCCC is required to provide this information to the Gates Foundation electronically.
- B. Riverside Community College District's Moreno Valley Campus is responsible for resolving any and all issues that relate to audits of the program that are funded through this agreement.
- C. Indirect costs are not allowable; however, Riverside Community College District's Moreno Valley Campus can charge for direct administrative and personnel services, providing such costs do not exceed five (5) percent of the total grant funds expended. Administrative costs which exceed the maximum administrative cost limit of five (5) percent but which otherwise would have been allocable to the grant are allowable as in-kind.
- D. Riverside Community College District's Moreno Valley Campus and Nuvview Union School District must provide and account for in-kind funds as agreed upon in the approved budget. In-kind costs must meet the following criteria:
- They are verifiable from Riverside Community College District's Moreno Valley Campus or Nuvview Union School District records.
  - They are not included as contributions for any other contract or grant programs.
  - They are necessary and reasonable for the proper and efficient accomplishments of program objectives.
  - They are allowable under applicable cost principles.

The value of Riverside Community College District's Moreno Valley Campus and Nuvview Union School District contributions of services and property will be determined in accordance with applicable cost principles and the approved budget.

## E. Records Maintenance and Inspection

Riverside Community College District's Moreno Valley Campus and Nuvview Union School District agree to maintain adequate records to enable expenditures of the grant funds to be easily confirmed. Riverside Community College District's Moreno Valley Campus and Nuvview Union School District also agree to make their financial books and records available for inspection at reasonable times and permit the FCCC to monitor and conduct an evaluation of activities under this agreement. This may include a visit by the FCCC personnel and/or Gates Foundation personnel or its agents to observe your college's program, discuss the program with Riverside Community College District's Moreno Valley Campus staff, and

review financial and other records connected with this agreement. Riverside Community College District's Moreno Valley Campus and Nuvview Union School District must maintain records in accordance with state archival rules, but will not dispose of records any sooner than three years after the end of the grant period.

F. State K–12 Compliance

Nothing in this agreement is intended to be contrary to state or federal laws. All Early College High School implementation sites must provide student access to the state K–12 assessments or high stakes testing, as required by state education code.

G. Partner Agreements

Riverside Community College District's Moreno Valley Campus has provided the FCCC with a copy of the Memorandum of Understanding outlining the agreement between Riverside Community College District's Moreno Valley Campus and partner, Nuvview Union School District. This agreement specifies the diploma-granting institution, enrollment procedures, student fees and other per-student funding mechanisms, the instructional calendar, conduct and safety regulations, course compliance agreements, and any other agreements necessary to enable an ECHS to be fully implemented by Riverside Community College District's Moreno Valley Campus.

H. Copyright

Use of the name Early College High School implies agreement to continue to base services on the program model and its essential elements, and to continue affiliation with the network of ECHS practitioners, even after the planning and startup grant period is completed.

I. Reporting

Timely reports will allow the FCCC to provide quality technical assistance, and the FCCC will provide a template for these reports. Reporting requirements are as follows:

1. Semi-annual reports are due by the fifteenth of the month in the following months:  
January of 2007, 2008, and 2009.
2. In addition, annual and financial reports will be due on June 1, 2007, 2008, and 2009 prior to your grant payments scheduled for July 1 of 2007 and 2008. A final financial report to close out the grant is due June 1, 2009.



#### J. Evaluation and Policy Coordination

The Bill & Melinda Gates Foundation has contracted with AIR/SRI to perform the evaluation on the Early College High School Initiative. Jobs for the Future (JFF) will also be performing data collection and evaluation related to the Initiative's student information system. The Foundation for California Community Colleges will provide information on the specific nature of evaluation as it is defined by the Bill & Melinda Gates Foundation, JFF, and AIR/SRI. Implementation grant funds may be used to assist in data collection and other evaluation projects as needed; additional funds will not be provided for this purpose.

Riverside Community College District's Moreno Valley Campus must also coordinate any policy initiatives related to an Early College High School (waivers, legislation, etc.) through the FCCC. Because of other Gates-funded projects in California, it is critical that the FCCC work collaboratively with other intermediaries doing early college work in the state.

#### K. Facilities

All Early College High School courses shall be held on the campus of Riverside Community College District's Moreno Valley Campus or Nuview Bridge Early College High School unless an alternative location receives FCCC approval. Early College High School students will have access to instructional and non-instructional resources available to all other students on the campuses. College courses will be available during both day and evening hours, for maximum flexibility.

#### L. Public Communications

For any media release, program brochure, or public statement regarding this grant award Riverside Community College District, Moreno Valley Campus must:

1. Acknowledge the FCCC as the funder of the planning and implementation grants to implement the Early College High School program at Riverside Community College District's Moreno Valley Campus.
2. Acknowledge the Bill & Melinda Gates Foundation, the Carnegie Corporation of New York, the Ford Foundation, and the W.K. Kellogg Foundation as the funders of the Early College High School Initiative.
3. Agree to cooperate with media representatives of Bill & Melinda Gates Foundation, Jobs for the Future, and FCCC in promoting and reporting ECHS events. Submit copies of all media releases, publications, news articles, pictures and video media (when available) to the Foundation for California Community Colleges for archiving and use in the promotion of state ECHS work.
4. Riverside Community College District's Moreno Valley Campus will refer to the program as an Early College High School and use the word mark and logo in print and on the web. The Early College High School logo will be provided in electronic format.

If Riverside Community College District's Moreno Valley Campus has any questions about this agreement, please contact Jeff Thompson, FCCC ECHS Director at (209) 406-8188 or Joyce Arntson, FCCC ECHS Co-Director at (714) 875-3605. Please sign and return both copies of this agreement; we will return an executed copy for your records. The return address is 3478 Buskirk Avenue, Suite 333, Pleasant Hill, CA 94523.

Riverside Community College District's Moreno Valley Campus and Nuviev Union School District agree to the terms of this grant as set forth in the Grantee Performance Requirements in the Payment Schedule in this grant agreement.

#### Hold Harmless Agreement

The Grantee assumes responsibility for any grievance or liability claim that may be brought against the Grantee for the Early College High School developed and implemented with grant funds. In the event of such a claim, the Foundation for California Community Colleges and the Bill & Melinda Gates Foundation and their employees, agents, and officers shall be defended by Grantee's Counsel and held harmless and remain free of liability. The individuals signing below have the authority to enter into and agree to all of the terms, requirements, and conditions set forth in this Grant Agreement and commit their respective organizations to comply with them.

#### Partner Nuviev Union School District

It is agreed that Nuviev Union School District will provide the following resources between July 1, 2007 and June 30, 2008 to operate the Nuviev Bridge Early College High School (ECHS) and meet the objectives as prescribed by the original Memorandum of Understanding between the Foundation for California Community Colleges, Riverside Community College District and Nuviev Union School District:

ECHS Site Director/Principal @ 80% (as a cash match) at an estimated value of \$98,409  
Nuviev Superintendent @ 5% (as an in-kind match) at an estimated value of \$8,492  
Nuviev Assistant Superintendent @ 5% (as an in-kind match) at an estimated value of \$7,064  
Mentors/Tutors as needed (as an in-kind match) at an estimated value of \$25,000  
Student Transportation to/from ECHS (as an in-kind match) at an estimated value of \$47,200

Riverside Community College District will reimburse Nuviev Union School District, using grant funds, for the following costs incurred in the operation of the Nuviev Bridge Early College High School:

Nuviev Faculty Stipends @ \$5,432  
Academic Counselor @ 100% (\$41,374)  
Instructional Books/Materials @ \$1,500  
General supplies @ \$1,500  
Student Transportation @ \$20,000

Travel/Mileage @ \$5,000

Total payment to Nuvview Bridge Early College High School under this Agreement shall not exceed \$74,806 for the period of July 1, 2007, through June 30, 2008 unless Riverside Community College District provides written notification to Nuvview Bridge ECHS of such an increase. The Riverside Community College District Moreno Valley Campus Vice President of Educational Services may authorize such an increase as program needs require. Such notification will constitute an addendum to this Agreement and will not require any action by any of the signatories named on page 10 of this Agreement. Barring such an increase, these funds constitute the total available to Nuvview Union School District in the 2007-08 academic year; no funds included in previous Agreements will carryover as carryover funds have been incorporated into the total of funds newly authorized by this Agreement. Nuvview Union School District will ensure that all personnel assigned to the Nuvview Bridge Early College High School under the terms of this agreement, whether funded or dedicated as match, will track and record their time at the end of each month using standardized time and effort reports. Nuvview Union School District will invoice Riverside Community College District on a quarterly basis for grant-funded expenses incurred under the terms of this Agreement.

Authorized Contact

The following Riverside Community College District, Moreno Valley Campus employee is authorized to submit to the Foundation responses to questions concerning this Grant Agreement.

Name:	Dr. Lisa Conyers
Position/Title:	Vice President, Educational Services
Organization:	Riverside Community College District, Moreno Valley Campus
Telephone:	(951) 571-6350
Fax:	(951) 571-6353
Email:	Lisa.Conyers@rcc.edu

For Riverside Community College District

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Aaron Brown

Title: Interim Vice Chancellor, Administration and Finance

For the Nuview Union School District:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: Dr. Jay Hoffman

Title: Superintendent

For the Foundation for California Community Colleges:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Jeff Thompson  
Vice President, Learning Programs

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Corporate Officer

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-cc

Date: August 21, 2007

Subject: Affiliation Agreements for the Physician Assistant Program

Background: Presented for the Board's consideration and review are agreements between Riverside Community College District and D.V. Urgent Care and Redlands Community Hospital for clinical training. These agreements provide sites for training physician assistant students in the practice of emergency and family medicine, and family care. These are the best contracts that can be negotiated; the terms and conditions of the contract are customary for this activity. The term of the agreements is for one year beginning on September 1, 2007 through August 31, 2008. Funding source: No cost to District.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for the periods of September 1, 2007 through August 31, 2008, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreements.

James L. Buysse  
Interim Chancellor

Prepared by: Wolde-Ab Isaac  
Dean, Health Sciences Programs  
Delores Middleton  
Program Director, RCRMC/RCC Physician Assistant Program

RIVERSIDE COMMUNITY COLLEGE  
AFFILIATION AGREEMENT FOR CLINICAL TRAINING

This AGREEMENT for Physician Assistant clinical training (“Agreement”) dated as of September 1, 2007, entered into by and among the Riverside Community College District (RCCD) and D. V. Urgent Care (“Facility”), located at 7777 Milliken Avenue, Rancho Cucamonga, California.

WHEREAS, Riverside Community College District has established curriculum for students in Physician Assistant Education and such curriculum includes clinical training; and

WHEREAS, the said curriculum complies with all applicable laws and regulations;

WHEREAS, the Facility operates clinical facilities which are suitable for the clinical training programs; and

WHEREAS, all parties will benefit if students of RCCD use the facilities of Hospitals, Clinics and Medical Groups which are located throughout the Inland Empire,

NOW, THEREFORE, the parties hereto enter into this Agreement as a full statement of their respective responsibilities during the term of this Agreement, and in consideration of the representations made above and the covenants and conditions set forth herein, the parties agree as follows:

I. GENERAL INFORMATION

- A. This Agreement governs the establishment and operation of physician assistant clinical training at the Facility. RCCD and the Facility may make arrangements for physician assistant clinical training on the terms and conditions set forth herein.

II. OBLIGATIONS OF RCCD

RCCD SHALL:

- A. Develop the curriculum for the Physician Assistant Program.
- B. Designate the students who are enrolled and in good standing in the said curriculum to be assigned for clinical training at the Facility in such numbers as are acceptable to Facility.
- C. Certify to the Facility at the time each student, employee, or instructor first reports to the Facility that the student or instructor complies with the Facility’s requirements for immunizations and tests determined appropriate by the Facility.

- D. Require every student, employee, or instructor, to conform to all applicable policies, procedures, and regulations of the Facility, and to all additional requirements and restrictions agreed upon by representatives of RCCD, and the Facility.
- E. Require the RCCD administrators and/or Clinical Coordinator to reach mutual agreement with the Facility's designated representatives prior to commencement of each clinical rotation on the following matters:
  - Student schedules;
  - Placement of students in clinical assignments;
  - Attendance at any conference, course, or program, which might be conducted or sponsored by the Facility.
- F. Shall instruct its physician assistant students, employees and instructors to maintain the confidentiality of any and all patient and other proprietary information received in the course of the clinical training. Students and instructors are not to discuss, transmit or narrate in any form any patient information of a personal nature, medical or otherwise without patient informed consent. Nothing in this paragraph will prevent students, employees or instructors from providing necessary information to the Risk Management Department. The Risk Management Department will maintain the confidentiality of this information.
- G. Report to the Facility at least two (2) weeks before commencement of each Program session the following information about each student:
  - 1. Name, address and telephone number;
  - 2. Health care providers and/or health insurance; and
  - 3. All other reasonable information about the RCCD and students as requested by the Facility.
- H. Require RCCD administrators and instructors to attend any orientation program presented for them by the Facility.
- I. Provide RCCD students with orientation information about the Facility in accord with any orientation presented by the Facility to RCCD instructors.
- J. Certify to Facilities that each student and instructor reporting to the Facility has received the training required by the OSHA blood borne pathogens standard [29 CFR 1910.1030].

### III. OBLIGATIONS OF FACILITY

#### FACILITY SHALL:

- A. Permit access for the RCCD instructors and those students designated by RCCD pursuant to Section II B above to the Facility as necessary to participate in the clinical training so long as such access does not interfere with the regular activities of the Facility.

- B. Maintain the Facility so that they at all times shall conform to the requirements of the California Department of Health Services and the Joint Commission on Accreditation of Healthcare Organizations.
- C. Provide, when possible, a reasonable amount of storage space for RCCD instructional materials and reasonable classroom or conference room space at the Facility for use in the RCCD Program.
- D. Designate a member of the Facility staff to participate with the Programs' administrators or designees to plan, implement and coordinate the clinical training. The name of the designated person(s) shall be given to RCCD prior to commencement of each clinical rotation.
- E. Permit designated personnel at the Facility to participate in the clinical training to enhance the students' education so long as such participation does not interfere with the personnel's regular service commitments.
- F. Have the right to demand that RCCD withdraw from the Facility any student, instructor or employee who the Facility determines is not performing satisfactorily or is not complying with the Facility's policies, procedures, and regulations. Such demand must be in writing and include a statement why the Facility demands that the student, instructor or employee be withdrawn. RCCD shall comply with such a demand that the student, instructor or employee be withdrawn. RCCD shall comply with such a demand within five (5) days of receiving it. In the event of substance abuse by a student, instructor or employee, a meeting will take place attended by representative(s) from the Facility and RCCD. A record will be kept on the final decision reached at said meeting and copies will be distributed to the Facility and the RCCD. Facility reserves the right to demand that RCCD withdraw from the Facility said student, instructor or employee.
- G. Provide necessary emergency health care or first aid required by an accident occurring at the Facility for a student participating in the training at the Facility. Except as herein provided, the Facility shall have no obligation to furnish medical or surgical care to any student, instructor and employee.
- H. Arrange an orientation to the Facility for the RCCD administrators and instructors.
- I. Retain ultimate professional and administrative accountability for all patient care.
- J. Not decrease their customary number of staff as a result of the assignment of RCCD students to the Facility.
- K. Supervise all students in their clinical training at the Facility and provide the necessary instructors for the clinical training.



- L. Maintain and submit to the RCCD, all attendance and student performance evaluations of students participating in the clinical training.
- M. Provide and be responsible for the care and control of educational supplies, materials, and equipment used for instruction during the clinical training.

#### IV. INSURANCE

- A. Each party shall maintain in full force and effect, at its sole expense and written by outside carriers acceptable to the other parties, (1) comprehensive general liability insurance to cover each party's employees and instructors while at the Facility at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate and (2) professional liability insurance for such employees and instructors at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate. The insurance requirements specified in this Section IV.A. may be satisfied by self-insurance or a combination of self-insurance and insurance written by outside carriers acceptable to the other parties.
- B. The RCCD shall ensure that each student maintains in full force and effect, and written by outside carriers acceptable to the Facility, professional liability insurance to cover RCCD students at levels of not less than One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate. RCCD shall ensure that the Facility receive thirty (30) days written notice prior to the effective date of any material change to or cancellation of such professional liability policy.
- C. Each party shall extend its usual workers' compensation insurance to cover all employees who are participating in the clinical training at the Facility. The parties hereto agree that RCCD students are fulfilling specific requirements for clinical experiences as part of a certification requirement and are considered employees of RCCD for purposes of Workers' Compensation Insurance coverage. However, RCCD students are not to be considered employees of the Facility for purposes of workers' compensation, employee benefit programs or any other purpose.
- D. Each party shall present the other parties with satisfactory evidence of compliance with the insurance requirements specified in this Section IV immediately after execution of this Agreement. Failure to provide such satisfactory evidence of compliance or failure to ensure maintenance of the insurance specified in this Section IV shall bar participation of RCCD at the Facilities.
- E. It is expressly understood that the coverage required under this Section IV shall not in any way limit the liability of any party.

## V. INDEMNIFICATION

- A. RCCD shall indemnify and hold harmless, defend the Facility, and each of their officers, partners, employees or agents (each of which person and organization are referred to collectively herein as “Indemnitees” or individually as “Indemnitee”) from and against any and all demands, debts, liens, claims, loss, damage, liability, costs, expenses, judgments or obligations, actions or causes of action, (including the payment of attorneys’ fees and expenses actually incurred whether or not litigation be commenced) for or in connection with injury or damage (including, but not limited to, death) to any person or property resulting from the negligent acts or omissions of RCCD, its officers, partners, employees, or agents arising out of or in any way connected with the performance of its obligations under this Agreement.
- B. RCCD shall indemnify and hold harmless, defend the Facility, and each of their officers, partners, employees or agents (each of which persons and organizations are referred to collectively herein as ‘Indemnitees’ or individually as ‘Indemnitee’) from and against any and all demands, debts, liens, claims, loss, damage, liability, costs, expenses, judgments or obligations, actions or causes of action (including the payment of attorneys’ fees and expenses actually incurred whether or not litigation be commenced) for or in connection with injury or damage (including, but not limited to, death) to any person or property to the extent any of the foregoing result from the negligent acts or omissions of RCCD students in the conduct of patient care.
- C. Facility shall indemnify and hold harmless, defend RCCD and its Trustees, officers, partners, employees or agents from and against any and all demands, debts, liens, claims, loss, damage, liability, costs, expenses, judgments, or obligations, actions or causes of action, (including the payment of attorneys’ fees and expenses actually incurred whether or not litigation be commenced) for or in connection with injury or damage (including, but not limited to, death) to any person or property resulting from the negligent acts or omissions of the Facility, their officer, partners, employees or agents, arising out of in any way connected with the performance of their obligations under this Agreement. The foregoing indemnity and hold harmless obligation of the Facility includes and applies without limitation to injury or damage to RCCD, patients, third parties, or any or all of them and their respective property, officers, partners, employees, or agents.
- D. Neither termination of this Agreement nor completion of the acts to be performed under this Agreement shall release any party from its obligations to indemnify as to any claim or cause of action asserted so long as the event upon which such claim or cause of action is predicated shall have occurred prior to the effective date of any such termination or completion.

## VI. AFFIRMATIVE ACTION AND NONDISCRIMINATION

RCCD recognizes that the Facility as federal government contractors are subject to various federal laws, executive orders and regulations regarding equal opportunity and

affirmative action which may also be applicable to subcontractors. RCCD, therefore, agrees that any and all applicable equal opportunity and affirmative action clauses shall be incorporated herein as required by federal laws, executive orders, and regulations, which include the following:

- A. The nondiscrimination and affirmative action clauses contained in: Executive Order I 1246, as amended, relative to equal opportunity for all persons without regard to race, color, religion, sex or national origin; the Vocational Rehabilitation Act of 1973, as amended, relative to the employment of qualified handicapped individuals without discrimination based upon their physical or mental handicaps, the Vietnam Era Veterans Readjustment Assistance Act of 1974, as amended, relative to the employment of disabled veterans and veterans of the Vietnam Era, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, Part 60 of the Code of Federal Regulations (CFR).
- B. The utilization of small and minority business concerns clauses contained in: the Small Business Act, as amended; Executive Order 11625; and the Federal Acquisition Regulation (FAR) at 48 CFR Chapter 1, Part 19, Subchapter D, and Part 52, Subchapter H, relative to the utilization of minority business enterprises, small business concerns and small business concerns owned and controlled by socially and economically disadvantaged individuals, in the performance of contracts awarded by federal agencies.
- C. The utilization of labor surplus area concerns clauses contained in: the Small Business Act, as amended; Executive Order 12073; 20 CFR Part 654, Subpart A; and the FAR at 48 CFR Chapter 1, Part 20 of Subchapter D and Part 52 of Subchapter H, relative to the utilization of labor surplus area concerns in the performance of government contractors. RCCD agrees to comply with and be bound by each of the applicable clauses referred to in this Section VI. and recognized that in the event of its failure to comply with such applicable clauses, rules, regulations or orders, this Agreement may be canceled, terminated or suspended in whole or in part.

#### VII. STATUS OF RCCD, ITS PERSONNEL, FACILITY

The parties expressly understand and agree that:

This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between RCCD and the Facility, their employees, students, partners, or agents, but rather in an agreement by and among independent contractors. Neither party has authorization to enter into any contracts, assume any obligations or make any warranties or representations on behalf of the other parties. Facility shall not be responsible to the RCCD, RCCD students, employees, instructors or agents or to any governing body for any payroll-related taxes or any other employment related liability in connection with the performance of services by RCCD, RCCD students, employees, instructors or agents under this Agreement. It is expressly understood that RCCD will be responsible for all legally required tax

withholding for itself and its students, employees, instructors and agents as may be applicable. RCCD warrants that it will comply with all applicable federal, state and local laws, including, but not limited to, wage and hour laws and employment discrimination laws. It is expressly understood that none of RCCD students, employees, instructors and agents who are providing services hereunder are employees of the Facility for any purpose, including but not limited to, employee welfare and pension benefits of employment, workers' compensation, disability insurance or compensation for services or any other fringe benefits of employment. RCCD will notify the Facility of any change (including, but not limited to, the tax withholding status) in the employer/employee relationship between RCCD and those individuals providing services under this Agreement. Neither RCCD nor any of its students, instructors, employees or agents shall receive any compensation from the Facility.

#### VIII. PUBLICITY

Neither Facility shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identify RCCD without the prior written consent of the RCCD. RCCD, without the prior written consent of the Facility, publish or otherwise disseminate any advertising, promotion, report, article, research piece or publicity wherein the name of the Facility is mentioned or otherwise reasonably identified, or use language from which a relationship between the Facility and RCCD may, in reasonable judgment of the Facility, be inferred.

#### IX. MODIFICATION

No modification, amendment, supplement to or waiver of this Agreement shall be binding upon the parties unless made in writing and duly signed by both parties.

#### X. SURVIVING SECTIONS

All obligations under this Agreement which are continuing in nature shall survive the termination or conclusion of this Agreement.

#### XI. ASSIGNMENT

This Agreement is not assignable, in whole or in part, by any party without the prior written consent of the other parties, and any attempt to make such assignment shall be void.

#### XII. RULES OF CONSTRUCTION

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either RCCD or the Facility. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identifications of the person or persons, firm or firms, corporation or corporations may require.

### XIII. ENTIRE AGREEMENT

This Agreement contains the final, complete and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party, or any representative of any party other than those expressly contained herein. Each party has carefully read this Agreement and signs the same of its own free will.

### XIV. JURISDICTION

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced and governed by and under the laws of that State.

### XV. EXECUTION

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto. This Agreement shall be effective for a period of two years from the date of the Agreement set forth herein above when executed by both parties. This Agreement will automatically renew every two years after appropriate review by both parties unless otherwise indicated in writing by one of the parties at least thirty (30) days prior to the end of the period. This Agreement may be terminated by either party after giving the other party thirty (30) days advanced written notice of its intention to terminate. Such termination shall not be effective for any student who, at the date of mailing such termination, was participating satisfactorily in the Program until the student has completed the program for then current academic session.

### XVI. SEVERABILITY

The provisions of this Agreement are specifically made severable. If any clause, provision, right and/or remedy provided herein is unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right and/or remedy were not contained herein.

**XVII. AUTHORIZATION**

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above.

RCCD

FACILITY

Riverside Community College District

D. V. Urgent Care

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed: Aaron Brown

Printed: Dan Vasile, M.D.

Interim Vice Chancellor

Title: Administration and Finance

Title: Medical Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## CLINICAL AFFILIATION AGREEMENT

This Agreement is made and entered into this 1st day of September 2007, between REDLANDS COMMUNITY HOSPITAL, hereinafter called "HOSPITAL", and the RIVERSIDE COMMUNITY COLLEGE, hereinafter called "COLLEGE/UNIVERSITY."

IT IS HEREBY AGREED AS FOLLOWS:

### BASIS AND PURPOSE OF THE AGREEMENT

WHEREAS, the COLLEGE/UNIVERSITY has established approved health care related programs and curriculum in the Nursing and Primary Care Physician Assistant disciplines, hereinafter called "Program(s)," and clinical experience is a required and integral component of the Program's curriculum and professional preparation for practice in such discipline; and

WHEREAS, the COLLEGE/UNIVERSITY desires the cooperation of the HOSPITAL and its staff in the development and implementation of the clinical experience phase of its Health Care program, program curriculum and the professional preparation of the student participating in that program; and

WHEREAS, the COLLEGE/UNIVERSITY and the HOSPITAL acknowledge a public obligation to contribute to education for the benefit of students and for the community needs, and it is the mutual benefit of both the COLLEGE/UNIVERSITY and the HOSPITAL that students have opportunities for clinical education as future practitioners.

NOW THEREFORE, in consideration of the mutual agreements set forth herein and in consideration of the mutual benefits to be derived there from, the COLLEGE/UNIVERSITY and the HOSPITAL mutually agree as follows:

### AGREEMENT

1. Students registered in the COLLEGE/UNIVERSITY Program(s) shall, at the COLLEGE/UNIVERSITY's option, be assigned to the Department of HOSPITAL for clinical/educational experience subject to the provisions contained herein.
2. The COLLEGE/UNIVERSITY agree that during the term of this Agreement, it shall:

- A. Assume full responsibility for offering an educational program eligible for accreditation by applicable accrediting organizations including national, state and local educational, occupational, and career disciplines.
- B. Plan, develop, and implement, in coordination and consultation with the HOSPITAL the Program's clinical experience criteria, clinical experience instruction and evaluation criteria for the students. This plan will be submitted to HOSPITAL for coordination, approval and revisions based on the HOSPITAL's rules, regulations, policies and patient care responsibilities prior to the beginning of the Program's clinical experience school term.
- C. Designate a Program Coordinator responsible for the Program's clinical experience and the faculty and students involved therein. The Program Coordinator will effect appropriate consultation and coordination with the HOSPITAL concerning the Program's clinical experience, student qualifications and preparation and other Program clinical experience related matters.
- D. Recommend only those students whose previous academic and clinical preparation has properly prepared them for placement in the Program's clinical experience. Ensure that all of its faculty, instructors and students involved in the Program's clinical experience meet all applicable health, academic aptitude and ability criteria.
- E. Ensure thorough orientation that the Program Coordinator, all involved faculty, instructors, other personnel and all involved students are informed of relevant HOSPITAL policies, practices, standards and regulations prior to their participation in the Program's clinical experience, of the necessity for each to comply with the same, and be responsible for student professional activities and student conduct at the HOSPITAL.
- F. Require its Program Coordinator to notify the HOSPITAL in writing at least thirty (30) days prior to the arrival of students at the HOSPITAL:
  - 1. The date for Program's clinical experience commencement
  - 2. The identity of the participating faculty members, instructors and students
  - 3. Clinical experience schedules for faculty members, instructors and students
  - 4. Clinical experience assignments for faculty members, instructors and students
  - 5. Changes in clinical experience assignments
- G. Provide and be responsible for the care and control of its education supplies, materials and equipment used for instruction in the course of the Program.
- H. Ensure that all COLLEGE/UNIVERSITY, faculty members, instructors and students participating in the Program's clinical experience are covered by Worker's Compensation insurance, comprehensive general liability (minimum amount \$1,000,000/\$3,000,000) and Professional Malpractice Liability (Minimum amounts \$2,000,000/\$3,000,000)



insurance in such coverage and limits and in accordance with the conditions set forth herein and ensure that proof of such coverage is provided to the HOSPITAL prior to commencement of their participation in the Program. Insurances provided will not be canceled or changed within thirty (30) days prior written notice to HOSPITAL.

- I. The COLLEGE/UNIVERSITY agrees to assume full responsibility for the cost of equipment which has been documented to have been broken, damaged or lost due to negligence by a faculty member, instructor or student during his/her participation in the Program's clinical experience.
3. HOSPITAL agrees that during the term of this Agreement, it shall do the following:
- A. Provide the facilities and personnel necessary to establish a clinical experience program for students participating in the Program and to otherwise carry out the purpose and objectives of the Program at HOSPITAL.
  - B. Designate a Clinical Program Coordinator at HOSPITAL to coordinate and participate in effecting implementation of the Program's clinical experience.
  - C. Provide information as to each student's performance in the Program's clinical experience to the COLLEGE/UNIVERSITY Program Coordinator in accordance with such time frames as may be agreed upon.
  - D. Provide such training aids and data relating to the various training phases of the Program's clinical experience, pursuant to agreement of the parties, as may reasonably be necessary and appropriate to the clinical experience.
  - E. Make every attempt to provide adequate conference room space for faculty, instructors and students participating in the Program's clinical experience.
  - F. Provide, on days when the Program's clinical experience is being implemented at the HOSPITAL's facilities, emergency medical care or first aid to faculty, instructors and students participating in the Program's clinical experience for accidents occurring on the HOSPITAL's facilities. HOSPITAL, however, shall not be financially responsible for such emergency medical care or first aid care.
  - G. Retain responsibility for overall patient care. HOSPITAL will maintain the customary number of staff on duty while students are participating in the Program's clinical experience. Students will not replace HOSPITAL staff. Students will have the status of "learners." Students will give service and care to patients as it relates to the Program's clinical instruction and experience. Students in the Program's clinical experience are subject to the same standards set for HOSPITAL employees in matters relating to the care and welfare of patients.

- H. Permit and encourage members of the attending medical staff of the HOSPITAL to participate in the instructional phase of the clinical experience.
  - I. Retain the right, in its sole discretion, to suspend any faculty member, instructor, student or other involved person from the Program's implementation at the HOSPITAL, its facilities and clinical areas whose conduct or work has or threatens to have a detrimental effect on HOSPITAL's operation, professional staff, patients, patient care, patient care capability, morale; and/or who fails to comply with the HOSPITAL's rules, regulations, policies and requirements; and/or who fails to comply with the instructions of the HOSPITAL; and/or its staff; and/or for other cause. Such person shall promptly and without protest leave the property whenever he/she is requested to do so by an authorized HOSPITAL representative. Such person suspended shall remain in effect unless and until the HOSPITAL AND COLLEGE/UNIVERSITY mutually agree to terminate the suspension. HOSPITAL shall notify the COLLEGE/UNIVERSITY of the suspension and the basis for the suspension as soon as reasonably possible. To the extent possible, suspensions shall be planned cooperatively by the parties to this Agreement.
  - J. HOSPITAL shall maintain adequate professional and commercial general liability insurance or self-insurance in an amount not less than \$1,000,000 per occurrence and \$3,000,000 annual aggregate. Certification of such coverage will be provided to COLLEGE/UNIVERSITY upon request.
4. The COLLEGE/UNIVERSITY's faculty members, instructors and students participating in the Program's clinical experience at HOSPITAL and its clinical experience facilities shall be required by the COLLEGE/UNIVERSITY to and shall:
- A. Respect the confidentiality of all patient and HOSPITAL proprietary information obtained as a result of participation in the Program including but not limited to confidential patient medical information and records, and confidential HOSPITAL business and development activity information, and agree in writing to protect the rights of the patients and HOSPITAL by keeping all such information confidential and not to publicly or privately disclose such information.
  - B. Comply with all HOSPITAL rules, regulations, policies, standards and requirements.
  - C. Comply with all of HOSPITAL's policies and requirements regarding the provision of professional services.
  - D. Take direction from HOSPITAL's authorized personnel in all matters relating to their participation in the Program's clinical experience at the HOSPITAL, its facilities and clinical experience areas including but not limited to those matters affecting patient care.

- E. Be aware that HOSPITAL may refuse access to its clinical experience areas to any COLLEGE/UNIVERSITY's faculty, instructors or students who do not meet HOSPITAL employee standards of conduct, appearance, safety, or health.
  - F. Understand and agree that in situations where access to HOSPITAL's clinical experience is being denied to a faculty member, instructor or student by a HOSPITAL representative that such faculty member, instructor or student will, in response to such HOSPITAL representative's request to leave a clinical experience area, HOSPITAL facilities, or the HOSPITAL itself, comply with such request and to promptly leave such area(s) without protest.
  - G. Wear, while participating in the Program's clinical experience, appropriate uniforms and identification badges designated by the COLLEGE/UNIVERSITY and/or the HOSPITAL at the HOSPITAL, its facilities and clinical experience areas.
5. The mutual responsibilities of the COLLEGE/UNIVERSITY and HOSPITAL shall be:
- A. To establish the educational objectives of the clinical experience, devise methods for their implementation and continually evaluate to determine the effectiveness of the clinical experience.
  - B. The HOSPITAL and the COLLEGE/UNIVERSITY agree that neither will discriminate against a beneficiary of services provided by the facility in the performance of this Agreement against any individual on the basis of race, color, creed, sex, religion, marital status, Veteran status, age, national origin or ancestry, physical or mental disability, medical condition, sexual orientation, denial of Family and Medical care leave, or by other consideration made unlawful by Federal, State or local laws.
  - C. Agree upon the number of students assigned to the Program.
  - D. Agree upon the academic and other standards for the admission of students to the Program.
  - E. Confer at such times as may be mutually agreed upon to evaluate the Program, the Program's clinical experience and the students participating in the Program's clinical experience.
  - F. Cooperate to provide a sound educational environment for the students while providing effective and efficient patient care.
6. The parties agree that the COLLEGE/UNIVERSITY's students are fulfilling specific requirements for clinical experience as part of a degree requirement and therefore the COLLEGE/UNIVERSITY's students are not to be considered employees or agents of the

HOSPITAL for any purpose, including but not limited to Workers' Compensation or employee benefit programs.

7. COLLEGE/UNIVERSITY agrees that HOSPITAL is not to assume, nor shall it assume by this Agreement, liability under any applicable Workers' Compensation Law for, by, or on behalf of any students while said students are on the premises of HOSPITAL performing any duty under the terms of this Agreement and COLLEGE/UNIVERSITY agrees to indemnify, defend and hold HOSPITAL harmless with respect thereto as provided herein. If the HOSPITAL should be found to be the employer of either faculty members, instructors or students of the COLLEGE/UNIVERSITY and required to provide Workers' Compensation insurance benefits to such individuals, that COLLEGE/UNIVERSITY agrees to fully reimburse HOSPITAL for any and all statutory benefits and costs associated with providing benefits to said individuals.
8. COLLEGE/UNIVERSITY agrees to hold harmless, indemnify and defend HOSPITAL from any and all claims for liability, loss, damage, injuries, or death of any and all persons including COLLEGE/UNIVERSITY trustees, officers, employees, agents, faculty, instructors or students participating in this Program, and for any loss or damage to property, arising out of the activities to be performed or performed under This Agreement, providing such claims resulted, or are alleged to have resulted, from the intentional, negligent acts or omissions on the part of the COLLEGE/UNIVERSITY its employees, agents, faculty instructors, students, or trainees. HOSPITAL agrees to give COLLEGE/UNIVERSITY notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.
9. HOSPITAL agrees to hold harmless, indemnify and defend COLLEGE/UNIVERSITY from any and all claims for liability, loss, damage, injuries, or death of any and all persons including HOSPITAL trustees, officers, employees, agents, faculty instructors or students participating in This Program, and for any loss or damage to property, arising out of the activities to be performed or performed under This Agreement, providing such claims resulted, or are alleged to have resulted, from the negligent acts or omissions on the part of the HOSPITAL its employees, agents, faculty instructors or students. COLLEGE/UNIVERSITY agrees to give HOSPITAL notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.
10. In the event any dispute or controversy arising out of this Agreement cannot be settled by the parties, such controversy or dispute shall be submitted to arbitration in San Bernardino County, California, and for this purpose each party hereby expressly consents to such arbitration in such place. In the event the parties cannot mutually agree upon an arbitrator and procedure to settle their dispute or controversy within fifteen (15) days after written demand by one of the parties for arbitration, then the dispute or controversy shall be arbitrated by a single arbitrator pursuant to the then-existing rules and regulations of the American Arbitration Association governing commercial transactions. The decision of the arbitrator shall be binding upon the parties hereto for all purposes, and

judgment to enforce any such binding decision may be entered in Superior Court, San Bernardino County, California (and for this purpose each party hereby expressly and irrevocably consents to the jurisdiction of said court). At the request of either party, arbitration proceedings shall be conducted in the utmost secrecy. In such case, all documents, testimony and records shall be received, heard and maintained by the arbitrator in secrecy, available for inspection only by either party and by their attorneys and experts who shall agree, in advance and in writing, to receive all such information in secrecy. In all other respects, the arbitration shall be conducted pursuant to the laws of the State of California and then existing rules and regulations of the American Arbitration Association governing commercial transactions to the extent such rules and regulations are not inconsistent with such laws or this Agreement.

11. This Agreement shall be effective for a period of one year from the date of the Agreement set forth herein above when executed by both parties. This Agreement will be automatically renewed annually after appropriate review by both parties unless otherwise indicated in writing by one of the parties at least thirty (30) days prior to the end of the period. This Agreement may be terminated by either party after giving the other party thirty (30) days advanced written notice of its intention to terminate. Such termination shall not be effective for any student who, at the date of mailing such termination, was participating satisfactorily in the Program(s) until the student has completed the program for the current academic session. Any written notice given shall be sent by registered mail to the following persons/parties as signed on the final page of this agreement.
12. This document constitutes the entirety of the Agreement between the parties hereto. This Agreement may, at any time by the mutual agreement of the parties duly executed by authorized representatives of the parties in writing, be amended, modified, changed or altered.

In witness whereof, this agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

HOSPITAL  
Redlands Community Hospital  
350 Terracina Boulevard  
Redlands, CA 92373  
(909) 335-5553

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Jim Holmes, CEO

COLLEGE/UNIVERSITY  
Riverside Community College District

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Aaron Brown Title: Interim Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-dd

Date: August 21, 2007

Subject: Amendment to the Agreement with Pacific Coachworks

Background: Presented for the Board's review and consideration is an amendment to the agreement between Riverside Community College District and Pacific Coachworks for a term extension, to increase training hours, and subsequently to increase the cost of services to the contractor. The District shall provide a supervisory skills and lean manufacturing training (Spanish language) class. The agreement was previously approved by the Board on April 17, 2007, for an amount of \$30,000.00 and term of April 2, 2007 through June 30, 2007. The new amount to be paid to the District will be \$50,000.00, from April 2, 2007 through June 30, 2008. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees ratify the amendment, from April 2, 2007 through June 30, 2008, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the amendment.

James L. Buysse  
Interim Chancellor

Prepared by: John Tillquist  
Dean, Technology and Economic Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
EDUCATIONAL SERVICES AGREEMENT AMENDMENT

This is an Amendment to the Educational Services Agreement between Riverside Community College District, hereinafter referred to as "District", and Pacific Coachworks, hereinafter referred to as "Contractor", which was originally entered into on April 17, 2007.

The amendments to the Agreement are as follows:

1. The original term of the agreement was April 2, 2007 through June 30, 2007. The new term will be April 2, 2007, through June 30, 2008.
2. Hours of training will increase from 120 hours to 200 hours.
3. Cost of services to Contractor will increase from \$30,000.00 to \$50,000.

All other terms and conditions of the original contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date and year written above.

DISTRICT

CONTRACTOR

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Aaron Brown, Interim Vice Chancellor,  
Administration & Finance

Title: \_\_\_\_\_



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-ee

Date: August 21, 2007

Subject: Agreement with Pacific Coachworks

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Pacific Coachworks. The District shall provide a lean manufacturing – front-line worker implementation training class for 20 Pacific Coachworks employees. The term of the agreement is from July 11, 2007 through June 30, 2008. The District will be paid \$30,000, for up to 20 hours of training, at an amount not to exceed \$30,000.00. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from July 11, 2007 through June 30, 2008, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: John Tillquist  
Dean, Technology and Economic Development

## RIVERSIDE COMMUNITY COLLEGE DISTRICT EDUCATIONAL SERVICES AGREEMENT

In accordance with the terms and provisions of the Employment Training Panel Agreement between Pacific Coachworks and the State of California, in August of 2005, this Educational Services Agreement is entered into on the 11th day of July, 2007, between Riverside Community College District, hereinafter referred to as "District", and Pacific Coachworks, hereinafter referred to as "Contractor".

1. The District shall provide the course(s) and services as specified in the attached Schedule(s) and course document(s), if any, and at the times, dates, and locations indicated therein. The course(s) and services, course document(s), if any, and course schedule(s) so specified will hereinafter be referred to as the "Course."
2. The Contractor agrees to accept the Course and agrees to pay the District for services rendered in accordance with the provisions of the attached Schedule A.
3. The District will conduct the Course.
4. The District will report attendance (if applicable) and provide performance records to the Contractor within five working days of Course completion.
5. Students/trainees will not receive unit(s) of credit.
6. This Agreement includes the provisions of the attached Schedule(s) and course documents, if any, which are made a part of this Agreement herein by this reference. All attached Schedule(s) and course document(s) must be individually initialed and dated by both parties to this Agreement.
7. The term of this Agreement shall be from July 11, 2007 through June 30, 2008.
8. The Contractor agrees not to enter into agreements with the contract trainer/s that are in direct competition with the Riverside Community College District from the date of this agreement, until two years after the completion of this agreement.
9. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject and purpose of this Agreement. Each party to this Agreement acknowledges and agrees that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which are not embodied herein, and agrees that no other agreement, statement, or promise not contained herein shall be valid or binding. The parties hereto agree that this Agreement constitutes the sole and entire understanding and agreement among the signatories and all parties represent and warrant that they are not

relying on any promises, representations, or agreements other than those expressly set forth in this Agreement.

10. The District shall hold harmless, indemnify and defend the Contractor against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the District, its employees, or agents, resulting from the performance of this agreement. The Contractor shall hold harmless, indemnify and defend the District against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the Contractor, his employees, or agents, resulting from the performance of this agreement.
11. Both parties will maintain in full force and effect at all times during this agreement a policy of general liability insurance, or self-insurance, covering all of its operations, with no less than \$1,000,000.00 coverage per occurrence. The parties will also maintain workers' compensation insurance in accordance with the laws of the State of California. Evidence of said insurance policies shall be furnished upon request of either party.
12. The parties agree that they will comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.
13. This Agreement is subject to amendment only with the unanimous consent of all the signatories and any amendment must be in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year written above.

DISTRICT

CONTRACTOR

By: \_\_\_\_\_  
Aaron Brown, Interim Vice Chancellor,  
Administration and Finance

By: \_\_\_\_\_  
(Name & Title)

Riverside Community College District  
Customized Solutions for Business & Industry

SCHEDULE A  
SERVICES & COMPENSATION

This schedule sets forth the compensation payable for services rendered in accordance with the terms and provisions of the Employment Training Panel Agreement (#ET07-0176) between Pacific Coachworks and the State of California, and the Educational Services Agreement, dated the 11<sup>th</sup> day of July, 2007, between the Riverside Community College District hereinafter referred to as the "District" and Pacific Coachworks, hereinafter referred to as the "Contractor." This Schedule is incorporated into and, by this reference, made a part of the Agreement referenced above and all terms, referenced and defined in Agreement, apply hereto. The District agrees to provide the following services, in accordance with the following terms, provisions, and conditions:

Name of program: Lean Manufacturing – Front-line Worker Implementation Training

Class Size: 5 groups, with up to 20 participants each.  
Each group will receive 24 hours of training , for a total of 120 class hours (5 X 24 = 120)

Training Schedule: July 11, 2007 – June 30, 2008

- Fee:
- Cost of Training: \$30,000.00
  - Cost of Textbooks: N/A
  - Supplemental texts or dictionaries not created by Riverside Community College District will be purchased by Pacific Coachworks.
  - Costs incurred by Contractor contingent upon the number of students completing training and 90-day retention.
  - If wage requirements are not met following the 90-day retention period, costs will be incurred by Contractor at a rate of \$1,600.00 per student.
  - If a student does not attend at least 24 hours of training, costs will be incurred by Contractor at a rate of \$1,600.00 per student.
  - Contractor will be charged at the rate of \$26.00 per training hour for the hours more than 24 but less than 40 not completed by each student enrolled.
  - Make-up classes will be invoiced for the instructor's hourly

rate of \$100.00.

- Terms:
- The Contractor will be billed for 25% (\$1,500.00) of the 24 hours time for each training group after 8 hours of training have been completed and the remaining 75% (\$4,500.00) of the training cost will be billed at the completion of 24 hours of training for each group.
  - Invoicing for any additional payment due the District will occur at the end of the scheduled training.

\_\_\_\_\_  
Contractor initials

\_\_\_\_\_  
Date

\_\_\_\_\_  
District initials

\_\_\_\_\_  
Date

Bill to:  
Pacific Coachworks  
549 Rivera Street  
Riverside, CA 92501  
Attn: Claudia Garibay, Human Resources

Send payment to:  
Accounts Receivable  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-ff

Date: August 21, 2007

Subject: Agreement with 2 Sisters Food Group Incorporated

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and 2 Sisters Food Group Incorporated. The District shall provide a not for credit Spanish as a Second Language training class for 2 Sisters Food Group Incorporated employees. The term of the agreement is from July 23, 2007 through October 31, 2007 for up to 24 hours of training, at an amount not to exceed \$4,800.00. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from July 23, 2007 through October 31, 2007, at no cost to the District, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: John Tillquist  
Dean, Technology and Economic Development

## RIVERSIDE COMMUNITY COLLEGE DISTRICT EDUCATIONAL SERVICES AGREEMENT

This agreement is entered into this 23rd day of July, 2007, between Riverside Community College District, hereinafter referred to as "District," and 2 Sisters Food Group Incorporated hereinafter referred to as "Contractor".

1. The District shall provide the course(s) and services as specified in the attached Schedule(s) and course document(s), if any, and at the times, dates, and locations indicated therein. The course(s) and services, course document(s), if any, and course schedule(s) so specified will hereinafter be referred to as the "Course."
2. The Contractor agrees to accept the Course and agrees to pay the District for services rendered in accordance with the provisions of the attached Schedule A.
3. The District will conduct the Course.
4. The District will report attendance (if applicable) and provide performance records to the Contractor within five working days of Course completion.
5. Students/trainees will not receive unit(s) of credit.
6. This Agreement includes the provisions of the attached Schedule(s) and course documents, if any, which are made a part of this Agreement herein by this reference. All attached Schedule(s) and course document(s) must be individually initialed and dated by both parties to this Agreement.
7. The term of this Agreement shall be from July 23, 2007 through October 31, 2007.
8. The Contractor agrees not to enter into agreements with the contract trainer/s that are in direct competition with the Riverside Community College District from the date of this agreement, until two years after the completion of this agreement.
9. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject and purpose of this Agreement. Each party to this Agreement acknowledges and agrees that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which are not embodied herein, and agrees that no other agreement, statement, or promise not contained herein shall be valid or binding. The parties hereto agree that this Agreement constitutes the sole and entire understanding and agreement among the signatories and all parties represent and warrant that they are not relying on any promises, representations, or agreements other than those expressly set forth in this Agreement.

10. The District shall hold harmless, indemnify and defend the Contractor against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the District, its employees, or agents, resulting from the performance of this agreement. The Contractor shall hold harmless, indemnify and defend the District against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the Contractor, his employees, or agents, resulting from the performance of this agreement.
11. Both parties will maintain in full force and effect at all times during this agreement a policy of general liability insurance, or self-insurance, covering all of its operations, with no less than \$1,000,000.00 coverage per occurrence. The parties will also maintain workers' compensation insurance in accordance with the laws of the State of California. Evidence of said insurance policies shall be furnished upon request of either party.
12. The parties agree that they will comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.
13. This Agreement is subject to amendment only with the unanimous consent of all the signatories and any amendment must be in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year written above.

DISTRICT

CONTRACTOR

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Aaron Brown, Interim Vice Chancellor,  
Administration & Finance

Title: \_\_\_\_\_



Riverside Community College District  
Customized Solutions for Business & Industry

SCHEDULE A  
SERVICES & COMPENSATION

This schedule sets forth the compensation payable for services rendered in accordance with the terms and provisions of the Educational Services Agreement, dated the 23rd day of July, 2007, between the Riverside Community College District and 2 Sisters Food Group Incorporated, here referred to as "Contractor". This Schedule is incorporated into and, by this reference, made a part of the Agreement referenced above and all terms, referenced and defined in Agreement, apply hereto.

The District agrees to provide the following services, in accordance with the following terms, provisions, and conditions:

Name of program: Spanish As A Second Language

Program Description: 12, 2-hour training sessions.

Dates: 12 Mondays, beginning July 23, 2007

Instructor: Lorenzo Gonzalez

Fee: \$4,800.00

Books Customized handbooks and any class material preparation included in the fee above.

Texts or dictionaries not produced by the District will be purchased by 2 Sisters Food Group Incorporated

Assessments: N/A



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-gg

Date: August 21, 2007

Subject: Agreement with International Tour & Travel Management, Incorporated

Background: Attached for the Board's approval is an agreement between Riverside Community College District and International Tour & Travel Management, Inc., to provide event management and marketing services as outlined in the Statewide Strategic HUB application, Centers for International Trade Development, to promote the export of education services. The term of the agreement is from August 22, 2007 through December 31, 2007, for an amount not to exceed \$5,000.00. Funding source: California Community Colleges, Economic and Workforce Development Program.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the period of August 22, 2007 through December 31, 2007, for up to \$5,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: John Tillquist  
Dean, Technology and Economic Development

AGREEMENT BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND INTERNATIONAL TOUR & TRAVEL MANAGEMENT, INCORPORATED

1. PARTIES AND DATE.

This Agreement is made and entered into this 22<sup>nd</sup> day of August 2007, by and between the Riverside Community College District, hereinafter referred to as "RCCD," and International Tour & Travel Management, Incorporated, hereinafter referred to as "CONSULTANT."

2. RECITALS.

2.1 CONSULTANT is a professional consultant, experienced in providing International Travel, translation and event management to public agencies and familiar with the purposes and powers of RCCD; and

2.2 Because of CONSULTANT's expertise, RCCD desires to retain CONSULTANT to render certain International Trade and Business Assistance services in connection with "The Centers for International Trade Development" as set forth herein.

3. SERVICES OF CONSULTANT; TERM.

3.1 General Description of Services. CONSULTANT shall furnish all technical and professional services, including labor, materials, equipment, transportation, supervision and expertise, necessary to perform fully and adequately the tasks set forth in the Scope of Work attached hereto as Exhibit "A" and herein incorporated by reference ("Services") so as to complete the Project in a good and workmanlike manner.

3.2 Term. The Term of this Agreement shall be from August 22, 2007 to December 31, 2007, unless earlier terminated as provided herein.

4. RESPONSIBILITIES OF CONSULTANT.

4.1 Schedule of Services. CONSULTANT shall perform the Services in accordance with the Schedule of Services set forth in Exhibit "A", attached hereto and herein incorporated by reference ("Schedule"). Upon request of RCCD, CONSULTANT shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

- 4.2 Coordination of Services. CONSULTANT agrees to work closely with RCCD staff in the performance of Services and shall be available to RCCD's staff and consultants at all reasonable times.
- 4.3 Approval and Inspection. All work performed by CONSULTANT under this contract shall be subject to the approval of RCCD. CONSULTANT shall allow representative of RCCD ("Representative") to inspect or review CONSULTANT's work in progress at any reasonable time.
- 4.4 Standard of Care; Licenses. CONSULTANT shall perform the Services under this Agreement in a skillful and competent manner and shall secure and maintain in force any and all licenses, permits or other approvals necessary for it to carry out the Services. CONSULTANT shall comply with all requirements of law in carrying out the Services.
- 4.5 Control and Payment of Subordinates. RCCD retains CONSULTANT on an independent contractor basis and CONSULTANT shall not be considered an employee of RCCD. Any additional personnel performing the Services under this Agreement on behalf of CONSULTANT shall at all times be under CONSULTANT's exclusive direction and control. CONSULTANT shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.
5. COMPENSATION AND PAYMENT.
- 5.1 Compensation. Except as otherwise provided in this Section, CONSULTANT shall receive compensation for all Services rendered under this Agreement according to the rates and payment schedule set forth in the Compensation Schedule attached hereto as Exhibit "B" and herein incorporated by reference ("Compensation Schedule"). Total compensation shall not exceed \$5,000 without written approval of RCCD's Representative, as designated herein. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in the Extra Work order.
- 5.2 Payment of Compensation. CONSULTANT shall submit to RCCD a monthly statement indicating work completed and hours of services rendered by CONSULTANT. The Statement shall describe the amount of services and supplies provided for that statement period. RCCD shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon. Each

statement shall include a certification signed by CONSULTANT's Representative or an officer of the firm which reads as follows:

I hereby certify that the hours and salary rates charged in this statement are the actual hours and rates worked and paid to the employees listed.

Signed \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Statement No. \_\_\_\_\_

5.3 Reimbursement for Expenses. CONSULTANT shall not be reimbursed any expenses unless authorized in writing by RCCD's Representative.

5.4 Extra Work. At any time during the term of this Agreement, RCCD may request that CONSULTANT perform Extra Work. As used herein, "Extra Work" means any work which is determined by RCCD to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. CONSULTANT shall not perform, nor be compensated for, Extra Work without written authorization from RCCD's Representative.

6. RECORDS.

6.1 Records. CONSULTANT shall maintain complete and accurate records with respect to costs incurred under this Agreement. All such records shall be clearly identifiable. CONSULTANT shall allow a representative of RCCD during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. CONSULTANT shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

7. GENERAL PROVISIONS.

7.1 Termination. This Agreement may be terminated in whole or in part by RCCD or its authorized representative upon written notice. In the event of termination, CONSULTANT shall be paid for approved expenses and adequately rendered services performed prior to the termination date. CONSULTANT shall deliver to RCCD all finished or unfinished documents, data, graphs, summaries, and other related materials as may have been prepared or accumulated by CONSULTANT prior to the date of termination.

7.2 Procurement of Similar Services. In the event this Agreement is terminated in whole or in part, RCCD may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

7.3 Contract Amendment. In the event that the Parties determine that the Scope of Work or other provisions of this Agreement must be altered; the parties may execute a contract amendment to add or delete work within the Scope of Work or amend any other provision of this Agreement. All such contract amendments must be in the form of a written instrument signed by the original signatories to this Agreement, or their successors or designees.

7.4 RCCD's Right to Employ Other Consultants. RCCD reserves the right to employ other consultants in connection with this Project.

7.5 RCCD's Representative. RCCD's Statewide Director, Centers for International Trade Development, Jeffrey Williamson, or his or her designee, shall serve as RCCD's Representative and shall have the authority to act on behalf of RCCD for all purposes under this agreement. RCCD's Representative shall also review and give approval, as needed, to the details of CONSULTANT's work as it progresses. RCCD's Representative shall be available to the CONSULTANT staff at all reasonable times. RCCD's Vice Chancellor, Administration and Finance acts as the signing authority for this contract.

7.6 CONSULTANT's Representative. CONSULTANT hereby designates Edwin Yeung as CONSULTANT's Representative to RCCD. CONSULTANT's Representative shall have the authority to act on behalf of CONSULTANT for all purposes under this Agreement and shall coordinate all phases of the Services. CONSULTANT shall work closely and cooperate fully with RCCD's Representative and any other agencies which may have jurisdiction over or an interest in the Services. CONSULTANT's Representative shall be available to the RCCD staff at all reasonable times. Any substitution in CONSULTANT's Representative shall be approved in writing by RCCD's Representative.

7.7 Property of RCCD. All data prepared by CONSULTANT under this Agreement, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams and calculations relative to this Agreement shall become the property of RCCD upon the completion of the term of this Agreement, except that CONSULTANT shall have the right to retain copies of all such data for its records. RCCD shall not be limited in any way in their use of such data at any time, provided that any such use not within the purposes intended by this Agreement shall be at RCCD's sole risk and provided further that CONSULTANT shall be indemnified against any damages resulting from

such use. Should CONSULTANT, following termination of this Agreement, desire to use any materials prepared in connection with this Project, it shall first obtain the written approval of RCCD's Representative.

7.8 Confidentiality. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information and other materials submitted to CONSULTANT in connection with the performance of this Agreement shall be held confidential by CONSULTANT. Such materials shall not, without the prior written consent of RCCD, be used by CONSULTANT for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to CONSULTANT which is otherwise known to CONSULTANT or it generally know, or becomes known, to the related industry shall be deemed confidential. CONSULTANT shall not use RCCD's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of RCCD.

7.9 Publication. Except as necessary for the performance of the Services, no copies, sketches or graphs of materials, including graphic art work, which are prepared pursuant to this Agreement, shall be released by CONSULTANT to any other person or agency without prior written approval of RCCD. All press releases, including graphic display information to be published in newspapers or magazines, shall be approved and distributed solely by RCCD, unless otherwise provided by written agreement between the Parties.

7.10 Indemnification. CONSULTANT agrees to indemnify, defend (with counsel chosen by RCCD) and hold harmless RCCD, its officers, agents, consultants, and employees from any and all claims, demands, costs or liability arising from or connected with the Services provided hereunder due to acts, errors or omissions or willful misconduct of CONSULTANT. CONSULTANT will reimburse RCCD for any expenditure, including reasonable attorneys' fees, incurred by RCCD in defending against claims arising from the acts, errors or omissions or willful misconduct of CONSULTANT. The indemnification obligation shall survive the expiration or termination of this agreement.

7.11 Effect of Acceptance. CONSULTANT shall be responsible for the professional quality, technical accuracy and the coordination of the Services. RCCD's review or acceptance of, or payment for any work product prepared by CONSULTANT under this Agreement shall not be construed to operate as a waiver of any rights RCCD may hold under this Agreement or of any cause of action arising out of CONSULTANT's performance of this Agreement. Further, CONSULTANT shall be and shall remain liable to RCCD, in accordance with applicable law, for all



damages to RCCD caused by CONSULTANT's negligent performance of any of the Services.

7.12 Equal Opportunity Employment. CONSULTANT represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

7.13 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by CONSULTANT without the prior written consent of RCCD. Any subcontract shall include a provision obligating subcontractor to comply with each and every provision of this agreement including without limitation the insurance and indemnification obligations herein.

7.14 Subcontracting. CONSULTANT shall not subcontract any portion of the work required by this Agreement without the prior written approval of RCCD.

7.15 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

7.16 Time of Essence. Time is of the essence for each and every provision of this Agreement.

7.17 Headings. Article and Section Headings, paragraph captions or marginal headings contained in this Agreement are for convenience only and shall have no effect in the construction or interpretation of any provision herein.

7.18 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

Mr. Edwin Yeung  
International Tour and Travel Management, Inc.  
2550 W. Main Street, Suite #307  
Alhambra, CA 92801  
Tel: (626) 308 1551  
[lax@ittmusa.com](mailto:lax@ittmusa.com)

Mr. Aaron Brown  
Interim Vice Chancellor, Administration & Finance

Riverside Community College District  
4800 Magnolia Ave.,  
Riverside, CA 92506-1299  
Tel: (951) 222- 8789

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address.

7.19 Attorney's Fees. If either party commences an action against the other party arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to recover from the losing party reasonable attorney's fees and costs of suit.

7.20 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

RIVERSIDE COMMUNITY  
COLLEGE DISTRICT

CONSULTANT

By: \_\_\_\_\_  
Mr. Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance

By: \_\_\_\_\_  
Mr. Edwin Yeung  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT "A"

### SCOPE OF WORK

- 1) Provide event management and marketing services as outlined in the Statewide Strategic HUB application, Centers for International Trade Development, to promote the export of education services in coordination with the Statewide Director, Centers for International Trade Development, in agreement with the intent and allowable activities established by the funding source (California Community Colleges, Economic and Workforce Development Program).
  - a. Pre-event marketing and registration for 4 networking/marketing events to be hosted in China (Shenyang, Beijing, Shanghai, Chengdu) as part of the Statewide Strategic HUB effort to promote the attraction of foreign students/ executives to California
  - b. On site interpretation (English/Mandarin and Mandarin/English) supporting the California colleges and universities as well as RCCD Staff and/or contractors organizing events
  - c. Marketing communications/translation to follow up and track results in China and facilitate communications between Chinese study abroad agents and potential students with California colleges and universities.

## EXHIBIT "B"

### COMPENSATION SCHEDULE

- Registration, communication and networking with China-based study abroad agents and China-based universities and colleges for California college and university networking events in China (Shenyang, Beijing, Shanghai, and Chengdu) @ \$250 per event
- On-site interpretation/ translation and travel assistance for \$400 per day for 6 days including travel between cities to support the group.
- Post event attendance follow-up, including creation of database of potential customer contacts and interpretation of correspondence as needed for a total of 40 hours @ \$40 per hour.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-hh

Date: August 21, 2007

Subject: Agreement with ERS Consulting Services

Background: Attached for the Board's review is an agreement between Riverside Community College District and ERS Consulting Services to provide project management assistance of import and export assistance services for clients of the Center for International Trade Development (CITD) in coordination with the Director, Center for International Trade Development. Total expenses will not exceed \$11,400.00. The term of the agreement is from September 1, 2007 through June 30, 2008. Funding source: California Community Colleges, Economic Workforce Development Program.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from September 1, 2007 through June 30, 2008, for an amount not exceed \$11,400.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: John Tillquist  
Dean, Technology and Economic Development

AGREEMENT BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND ERS CONSULTING SERVICES

1. PARTIES AND DATE.

This Agreement is made and entered into this 1st day of September 2007, by and between the Riverside Community College District, hereinafter referred to as "RCCD," and ERS Consulting Services, hereinafter referred to as "CONSULTANT".

2. RECITALS.

2.1 CONSULTANT is a professional consultant, experienced in providing International Trade Counseling and Business Assistance services to public agencies and familiar with the purposes and powers of RCCD; and

2.2 Because of CONSULTANT's expertise, RCCD desires to retain CONSULTANT to render certain International Trade Counseling and Business Assistance services in connection with "Center for International Trade Development" as set forth herein.

3. SERVICES OF CONSULTANT; TERM.

3.1 General Description of Services. CONSULTANT shall furnish all technical and professional services, including labor, materials, equipment, transportation, supervision and expertise, necessary to perform fully and adequately the tasks set forth in the Scope of Work attached hereto as Exhibit "A" and herein incorporated by reference ("Services") so as to complete the Project in a good and workmanlike manner.

3.2 Term. The Term of this Agreement shall be from September 1, 2007 until June 30, 2008, unless earlier terminated as provided herein.

4. RESPONSIBILITIES OF CONSULTANT.

4.1 Schedule of Services. CONSULTANT shall perform the Services in accordance with the Schedule of Services set forth in Exhibit "A", attached hereto and herein incorporated by reference ("Schedule"). Upon request of RCCD, CONSULTANT shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

4.2 Coordination of Services. CONSULTANT agrees to work closely with RCCD staff in the performance of Services and shall be available to RCCD's staff and consultants at all reasonable times.

4.3 Approval and Inspection. All work performed by CONSULTANT shall be subject to the approval of RCCD. CONSULTANT shall allow representative of RCCD (“Representative”) to inspect or review CONSULTANT’s work in progress at any reasonable time.

4.4 Standard of Care; Licenses. CONSULTANT shall perform the Services under this Agreement in a skillful and competent manner and shall secure and maintain in force any and all licenses, permits or other approvals necessary for it to carry out the Services. CONSULTANT shall comply with all requirements of law in carrying out the Services.

4.5 Control and Payment of Subordinates. RCCD retains CONSULTANT on an independent contractor basis and CONSULTANT shall not be considered an employee of RCCD. Any additional personnel performing the Services under this Agreement on behalf of CONSULTANT shall at all times be under CONSULTANT’s exclusive direction and control. CONSULTANT shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, and workers’ compensation insurance.

## 5. COMPENSATION AND PAYMENT.

5.1 Compensation. Except as otherwise provided in this Section, CONSULTANT shall receive compensation for all Services rendered under this Agreement according to the rates and payment schedule set forth in the Compensation Schedule attached hereto as Exhibit “B” and herein incorporated by reference (“Compensation Schedule”). Total compensation shall not exceed \$11,400 without written approval of RCCD’s Representative, as designated herein. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in the Extra Work order.

5.2 Payment of Compensation. CONSULTANT shall submit to RCCD a monthly statement indicating work completed and hours of services rendered by CONSULTANT. The Statement shall describe the amount of services and supplies provided for that statement period. RCCD shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon. Each statement shall include a certification signed by CONSULTANT’s Representative or an officer of the firm which reads as follows:

I hereby certify that the hours and salary rates charged in this statement are the actual hours and rates worked and paid to the employees listed.

Signed \_\_\_\_\_

Title \_\_\_\_\_  
Date \_\_\_\_\_  
Statement No. \_\_\_\_\_

5.3 Reimbursement for Expenses. CONSULTANT shall not be reimbursed any expenses unless authorized in writing by RCCD's Representative.

5.4 Extra Work. At any time during the term of this Agreement, RCCD may request that CONSULTANT perform Extra Work. As used herein, "Extra Work" means any work which is determined by RCCD to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. CONSULTANT shall not perform, nor be compensated for, Extra Work without written authorization from RCCD's Representative.

## 6. RECORDS.

6.1 Records. CONSULTANT shall maintain complete and accurate records with respect to costs incurred under this Agreement. All such records shall be clearly identifiable. CONSULTANT shall allow a representative of RCCD during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. CONSULTANT shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

## 7. GENERAL PROVISIONS.

7.1 Termination. This Agreement may be terminated in whole or in part by RCCD or its authorized representative upon thirty (30) days written notice. In the event of termination, CONSULTANT shall be paid for approved expenses and adequately rendered services performed prior to the termination date. CONSULTANT shall deliver to RCCD all finished or unfinished documents, data, graphs, summaries, and other related materials as may have been prepared or accumulated by CONSULTANT prior to the date of termination.

7.2 Procurement of Similar Services. In the event this Agreement is terminated in whole or in part, RCCD may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

7.3 Contract Amendment. In the event that the Parties determine that the Scope of Work or other provisions of this Agreement must be altered; the parties may execute a contract amendment to add or delete work within the Scope of Work or amend any other provision of this Agreement. All such contract amendments must be in the form of a



written instrument signed by the original signatories to this Agreement, or their successors or designees.

7.4 RCCD's Right to Employ Other Consultants. RCCD reserves the right to employ other consultants in connection with this Project.

7.5 RCCD's Representative. RCCD's Director, Center for International Trade Development, Robert Corona, or his designee, shall serve as RCCD's Representative and shall have the authority to act on behalf of RCCD for all purposes under this agreement. RCCD's Representative shall also review and give approval, as needed, to the details of CONSULTANT's work as it progresses. RCCD's Representative shall be available to the CONSULTANT staff at all reasonable times. RCCD's Interim Vice Chancellor, Administration and Finance acts as the signing authority for this contract.

7.6 CONSULTANT's Representative. CONSULTANT hereby designates Eddy Sumer as CONSULTANT's Representative to RCCD. CONSULTANT's Representative shall have the authority to act on behalf of CONSULTANT for all purposes under this Agreement and shall coordinate all phases of the Services. CONSULTANT shall work closely and cooperate fully with RCCD's Representative and any other agencies which may have jurisdiction over or an interest in the Services. CONSULTANT's Representative shall be available to the RCCD staff at all reasonable times. Any substitution in CONSULTANT's Representative shall be approved in writing by RCCD's Representative.

7.7 Property of RCCD. All data prepared by CONSULTANT under this Agreement, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams and calculations relative to this Agreement shall become the property of RCCD upon the completion of the term of this Agreement, except that CONSULTANT shall have the right to retain copies of all such data for its records. RCCD shall not be limited in any way in their use of such data at any time, provided that any such use not within the purposes intended by this Agreement shall be at RCCD's sole risk and provided further that CONSULTANT shall be indemnified against any damages resulting from such use. Should CONSULTANT, following termination of this Agreement, desire to use any materials prepared in connection with this Project, it shall first obtain the written approval of RCCD's Representative.

7.8 Confidentiality. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information and other materials submitted to CONSULTANT in connection with the performance of this Agreement shall be held confidential by CONSULTANT. Such materials shall not, without the prior written consent of RCCD, be used by CONSULTANT for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to CONSULTANT which is otherwise known to CONSULTANT or it generally know, or becomes known, to the related industry shall be deemed confidential. CONSULTANT

shall not use RCCD's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of RCCD.

7.9 Publication. Except as necessary for the performance of the Services, no copies, sketches or graphs of materials, including graphic art work, which are prepared pursuant to this Agreement, shall be released by CONSULTANT to any other person or agency without prior written approval of RCCD. All press releases, including graphic display information to be published in newspapers or magazines, shall be approved and distributed solely by RCCD, unless otherwise provided by written agreement between the Parties.

7.10 Indemnification. CONSULTANT agrees to indemnify, defend (with counsel chosen by RCCD) and hold harmless RCCD, its officers, agents, consultants, and employees from any and all claims, demands, costs or liability arising from or connected with the Services provided hereunder due to acts, errors or omissions or willful misconduct of CONSULTANT. CONSULTANT will reimburse RCCD for any expenditures, including reasonable attorneys' fees, incurred by RCCD in defending against claims arising from the acts, errors or omissions or willful misconduct of CONSULTANT. The indemnification obligation shall survive the expiration or termination of this agreement.

7.11 Effect of Acceptance. CONSULTANT shall be responsible for the professional quality, technical accuracy and the coordination of the Services. RCCD's review or acceptance of, or payment for any work product prepared by CONSULTANT under this Agreement shall not be construed to operate as a waiver of any rights RCCD may hold under this Agreement or of any cause of action arising out of CONSULTANT's performance of this Agreement. Further, CONSULTANT shall be and shall remain liable to RCCD, in accordance with applicable law, for all damages to RCCD caused by CONSULTANT's negligent performance of any of the Services.

7.12 Equal Opportunity Employment. CONSULTANT represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. CONSULTANT understands that harassment of any employee/student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.

7.13 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by CONSULTANT without the prior written consent of RCCD. Any subcontract shall include a provision obligating subcontractor to comply with each and every provision of this agreement including without limitation the insurance and indemnification obligations herein.

7.14 Subcontracting. CONSULTANT shall not subcontract any portion of the work required by this Agreement without the prior written approval of RCCD.

7.15 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

7.16 Time of Essence. Time is of the essence for each and every provision of this Agreement.

7.17 Headings. Article and Section Headings, paragraph captions or marginal headings contained in this Agreement are for convenience only and shall have no effect in the construction or interpretation of any provision herein.

7.18 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

Eddy Sumar  
ERS Consulting Services  
7841 Leucite Ave  
Rancho Cucamonga, CA 91730  
Tel: (909) 481-9869  
SS number: xxx-xx-xxxx

Robert Corona  
Director  
Center for International Trade Development  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506-1299  
Tel: (951) 571-6443

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address.

7.19 Attorney's Fees. If either party commences an action against the other party arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to recover from the losing party reasonable attorney's fees and costs of suit.

7.20 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations,

understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.

RIVERSIDE COMMUNITY  
COLLEGE DISTRICT

CONSULTANT

By: \_\_\_\_\_  
Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance

By: \_\_\_\_\_  
Eddy Sumar  
Consultant

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT "A"

### SCOPE OF WORK

- 1) Project management assistance of import and export services for clients of the Center for International Trade Development, in coordination with the Director, Center for International Trade Development.
  - a. Execution of program workplan and activities
  - b. Provide in-depth, specialized services that support the strengths described in the program workplan
    - i. Conduct training seminars on Importing and Exporting
    - ii. Provide assistance to clients with business analysis and recommending specific strategies in the areas of marketing and sales, logistics, and finance
    - iii. Execution of activities as directed by Director, Center for International Trade Development.

## EXHIBIT "B"

### COMPENSATION SCHEDULE

- A maximum of 200 hours of service @ \$50 dollars per hour for a maximum of \$10,000. This amount includes all costs incurred by the Service Provider in the provision of contract services with the exception of travel noted below.
- Actual expenses up to a maximum of \$1,400 for domestic travel reimbursements related to achievement of objectives in the Center for International Trade Development program narrative.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: V-A-8-ii

Date: August 21, 2007

Subject: Amendment to the Agreement with Glenn Doolittle, Jr.

Background: Presented for the Board's review and consideration is an amendment to an existing agreement between Riverside Community College District and Glenn Doolittle, Jr. The amendment extends the term ending date from June 30, 2007 to June 30, 2008, and allows for the design of a formative evaluation and provides a summative evaluation upon completion. There will be no increase in monies. Funding source: U.S Department of Education, Title VIB Grant.

Recommended Action: It is recommended that the Board of Trustees ratify the amendment to the agreement, from January 25, 2006 through June 30, 2008, for \$5,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the amendment.

James L. Buysse  
Interim Chancellor

Prepared by: John Tillquist  
Dean, Technology and Economic Development

Amendment to Agreement  
Between Riverside Community College District  
And Glenn Doolittle Jr.

This is an Amendment to the original Agreement between the parties, which was entered into on January 25, 2006.

ARTICLE I. AMENDMENT

The original term of this Agreement was January 25, 2006 through June 30, 2007. That term is to be extended for one year, up to, and including, June 30, 2008. There was no increase in monies. Exhibit "A" has been updated in accordance with this extension.

All other terms and conditions of the original Agreement shall remain in full force and effect.

Riverside Community College District

Glenn Doolittle Jr.

---

Aaron Brown  
Interim Vice Chancellor, Administration  
and Finance

---

Independent Contractor

---

Date

---

Date



EXHIBIT A

SCOPE OF SERVICES, DELIVERABLES AND COMPENSATION

Year 2 – Payment for deliverables in year two contingent upon year two award by US Department of Education.			
1. Formative Evaluation	Date of Deliverable	Criteria for Payment/Deliverable	Payment
<ul style="list-style-type: none"> <li>Bi-monthly input via face-to-face, phone or e-mail to analyze project progress and suggest improvements</li> </ul>	Bi-monthly	Bi-monthly input	\$150 per monthly input (6 months)
2. Summative Evaluation Year 2			
<ul style="list-style-type: none"> <li>Assessment of the progress in the development of curriculum and evaluate progress of project in meeting stated objectives.</li> </ul>	06/30/08	Final summative evaluation report; provide data for final report	\$1750

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-a

Date: August 21, 2007

Subject: Signature Authorization

Background: Education Code Sections 81655, 85232 and 85233 specify that authorization can be given to designated District administrators to sign orders drawn on District funds and notices of employment. Attached is the Certification of Signatures form required to be filed with the Riverside County Office of Education to certify the authorization.

In addition, to properly manage the District's banking activities, purchasing operations and Federal, State and locally funded grant programs, designated administrators can be authorized to sign bank checks, purchase orders and grant documents.

Recommended Action: It is recommended that the Board of Trustees authorize each Trustee and the following District administrators to sign vendor warrant orders, orders for salary payment, notices of employment, bank checks, purchase orders and grant documents:

James L. Buysse	Interim Chancellor
Aaron S. Brown	Interim Vice Chancellor, Administration and Finance
Reza Maghroori	Vice Chancellor, Academic Affairs
Debbie DiThomas	Interim Vice Chancellor, Student Services/Operations
Melissa Kane	Vice Chancellor, Diversity & Human Resources
Patricia A. Braymer	Interim Associate Vice Chancellor, Finance
Bill J. Bogle, Jr.	District Controller
Edward Godwin	Director, Administrative Services

It is recommended that the Board of Trustees authorize the following District administrators to sign the listed documents:

Reyna Philp	Payroll Manager	Salary Payment Orders & Notices of Employment
Doretta Sowell	Purchasing Manager	Purchase Orders
Arturo Alcaraz	Director, Diversity	Self-Insurance Funds and Section 125 Plan-Wire Transfer Documents

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-a

Date: August 21, 2007

Subject: Signature Authorization (continued)

It is recommended that the Board of Trustees authorize the following District administrator to sign the listed documents:

Monica Green

Interim Associate Vice  
Chancellor Student  
Services

ASRCC & Financial  
Aid Bank Checks

James L. Buysse  
Interim Chancellor

Prepared by: Patricia A. Braymer  
Interim Associate Vice Chancellor, Finance

CERTIFICATION OF SIGNATURES

**DISTRICT:** Riverside Community College District Date of meeting: August 21, 2007 I, James L. Buysse, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature of Clerk/Secretary of the Board of Trustees: James L. Buysse Date: August 21, 2007

SIGNATURES OF MEMBERS OF GOVERNING BOARD	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT
COLUMN I	COLUMN II	COLUMN III

President of the Board	James L. Buysse, Interim Chancellor	James L. Buysse, Interim Chancellor
Clerk or Vice-President of the Board	Aaron S. Brown, Interim Vice Chancellor, Administration and Finance	Aaron S. Brown, Interim Vice Chancellor, Administration and Finance
Member of the Board	Reza (Ray) Maghroori, Vice Chancellor, Academic Affairs	Reza (Ray) Maghroori, Vice Chancellor, Academic Affairs
Member of the Board	Debbie DiThomas, Interim Vice Chancellor, Student Services/Operations	Debbie DiThomas, Interim Vice Chancellor, Student Services/Operations
Member of the Board	Melissa Kane, Vice Chancellor, Diversity & Human Resources	Melissa Kane, Vice Chancellor, Diversity & Human Resources
Member of the Board	Patricia A. Braymer, Interim Associate Vice Chancellor, Finance	Patricia A. Braymer, Interim Associate Vice Chancellor, Finance
Member of the Board	Bill J. Bogle Jr., District Controller	Bill J. Bogle Jr., District Controller

Number of signatures district requires on Orders for Salary Payment: 1 Number of signatures district requires for "B" Warrant Orders: 1

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:

<input type="checkbox"/> Newly Elected Governing Board	<input type="checkbox"/> Replacement in Column I
<input checked="" type="checkbox"/> Addition in Column II	<input checked="" type="checkbox"/> Replacement in Column II
<input checked="" type="checkbox"/> Addition in Column III	<input checked="" type="checkbox"/> Replacement in Column III

DFS#3350 PLEASE SUBMIT AN ORIGINAL AND FOUR COPIES

CERTIFICATION OF SIGNATURES

DISTRICT: Riverside Community College District Date of meeting: August 21, 2007 I, James L. Buysse, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature of Clerk/Secretary of the Board of Trustees: James L. Buysse Date: August 21, 2007

SIGNATURES OF MEMBERS OF GOVERNING BOARD  COLUMN I	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT  COLUMN II	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT  COLUMN III
Reyna Philp, Payroll Manager	Reyna Philp, Payroll Manager	Reyna Philp, Payroll Manager
Edward Godwin, Director, Administrative Services	Edward Godwin, Director, Administrative Services	Edward Godwin, Director, Administrative Services

Number of signatures district requires on Orders for Salary Payment: 1 Number of signatures district requires for "B" Warrant Orders: 1

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:

<input type="checkbox"/>	Newly Elected Governing Board
<input type="checkbox"/>	Addition in Column II
<input type="checkbox"/>	Addition in Column III
<input type="checkbox"/>	Replacement in Column I
<input type="checkbox"/>	Replacement in Column II
<input type="checkbox"/>	Replacement in Column III

DFSS#3350 PLEASE SUBMIT AN ORIGINAL AND FOUR COPIES

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-b

Date: August 21, 2007

Subject: Surplus Property

Background: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Recommended Action: It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find that the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

James L. Buysse  
Interim Chancellor

Prepared by: Bill J. Bogle, Jr.  
District Controller

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GA TEWA Y	MONITOR	CPDGF250T	8079091	-----
1	GATEWAY	MONITOR	VX700	P905007570	013367
1	GATEWAY	MONITOR	VX720	205046745	011179
1	GATEWAY	MONITOR	700069EV	17004C004024	012257
1	PHILIPS	MONITOR	21B582BH11	7801319	-----
1	GATEWAY	MONITOR	1100	709068764	011383
1	GATEWAY	MONITOR	EV700B	MV17026C0296186	-----
1	HP	SCANNER	8290	CN46QT0244	-----
1	BROTHER	FAX MACHINE	770	V56495LOK123949	-----
1	BUHIN.	HEAD PROJECTOR	90	213477	-----
1	3M	HEAD PROJECTOR	2109	M275021	-----
1	SHARP	PROJECTOR	ANOME800A	109618270	-----
1	GATEWAY	MONITOR	VX700	P911094391	-----
1	SHARP	VCR	XA605A	710724996	010415
1	DELL	MONITOR	P780	MX06271R4774102S4	015446
1	PHILIPS	MONITOR	BH11	7801319	-----
1	GA TEWA Y	CPU	MINITOWER	20135651	017251
1	GATEWAY	CPU	E3200	16105054	014103
1	APPLE	CPU	APPLE	XB0360S5JNX	-----
1	COLLEAGUE	INFUSION PUMP	5R78	8123300CS	014258
1	HP	SCANNER	C5190	MX84912RRZ	011372
1	HP	PRINTER	CQ241	3129JA3FYT	006717
1	HP	SCANNER	C5190	MX84M 114M2	013009
1	RICOH	COPIER	FX10	9820191	-----
1	GATEWA Y	MONITOR	700069EV	17004C004025	012249
1	GATEWAY	MONITOR	700069EV	17004C004091	012254
1	GATEWAY	MONITOR	700069EV	17004C004009	012251
1	GATEWAY	MONITOR	700069EV	17004C00512	012255
1	GATEWAY	MONITOR	700069EV	17004C005078	012228
1	GATEWAY	MONITOR	700069EV	17004C004028	012258

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	MONITOR	700069EV	17004C005074	012243
1	GATEWAY	MONITOR	700069EV	17004C005078	012228
1	GATEWAY	MONITOR	700069EV	17004C005036	012253
1	GATEWAY	MONITOR	700069EV	17004C005062	012229
1	GA TEWA Y	MONITOR	700069EV	17004C004030	012238
1	GATEWAY	MONITOR	700069EV	17004C0515	012250
1	GA TEWA Y	MONITOR	700069EV	17004C004002	012236
1	GATEWAY	MONITOR	700069EV	17004A926064	-----
1	GATEWAY	MONITOR	700069EV	17004A695122	-----
1	GATEWAY	MONITOR	700069EV	17004C005075	012256
1	GATEWAY	MONITOR	700069EV	17004C005061	012246
1	GATEWAY	MONITOR	V700X	LIC21702229	011151
1	LG	MONITOR	CB777HML	211MX19702	-----
1	GATEWAY	MONITOR	EV700B	MU17026CM9387	017185
1	GATEWAY	MONITOR	1100	709066716	011382
1	GA TEWA Y	MONITOR	700069CS	17004A016838	010189
1	GA TEWA Y	MONITOR	1100	709065677	011393
1	GATEWAY	MONITOR	1100	709068339	011388
1	PANASONIC	TVNCR	513A	832	006867
1	HP	PRINTER	C3941A	USCB243259	008203
1	HP	PRINTER	C2003A	USBB655940	-----
1	LG	MONITOR	CB777HML	211MX19701	-----
1	GATEWAY	MONITOR	EV700B	MU17026C357150	-----
1	GATEWAY	MONITOR	700069EV	17004C004093	012223
1	GATEWAY	MONITOR	700069EV	17004C004094	012232
1	GATEWAY	MONITOR	700069EV	17004C005033	012252
1	GATEWAY	MONITOR	CPDGF250T	8079091	-----
1	OPTIQUEST	MONITOR	DISPLAY	455615UL	-----
1	GATEWAY	MONITOR	700069EV	17004A801880	-----
1	GATEWAY	MONITOR	700069EV	17004C004069	012241



QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	MONITOR	EV7006	MIABJ31 03732	013133
1	GATEWAY	MONITOR	700069EV	17004C003265	012239
1	GATEWAY	MONITOR	700069EV	17004C004076	012234
1	GATEWAY	MONITOR	700069EV	17004C00510	012245
1	GATEWAY	MONITOR	700069EV	17004A712946	011566
1	GATEWAY	MONITOR	700069EV	17004C004029	012230
1	GATEWAY	MONITOR	EV910B	19016B436176	-----
1	SHARP	VCR	305	011326768	005368
1	SHARP	VCR	305	011326417	006834
1	SHARP	VCR	305	011326551	005660
1	SHARP	VCR	305	011326798	003721
1	SHARP	VCR	305	011327106	005576
1	SHARP	VCR	305	011326765	005618
1	SHARP	VCR	305	011327050	005348
1	SHARP	VCR	305	011322480	006728
1	SHARP	VCR	305	011326467	005478
1	SHARP	VCR	305	009323894	007813
1	SHARP	VCR	305	009327058	005351
1	SHARP	VCR	305	011326757	005364
1	SHARP	VCR	305	112338146	005392
1	SHARP	VCR	405	310723130	006299
1	SHARP	VCR	405	311724386	007394
1	SHARP	VCR	505	510725406	008003
1	SHARP	VCR	505	510725375	008014
1	SHARP	VCR	505	510725385	007870
1	SHARP	VCR	505	510725368	008012
1	SHARP	VCR	505	510725378	-----
1	SHARP	VCR	505	510725373	007820
1	SHARP	VCR	505	510725394	007990
1	SHARP	VCR	505	510725359	007999

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	SHARP	VCR	505	510725399	007867
1	SHARP	VCR	505	510725381	007995
1	SHARP	VCR	505	510725384	007993
1	SHARP	VCR	505	510725387	007863
1	SHARP	VCR	605	710724996	010415
1	SHARP	VCR	605	710724931	001041
1	SHARP	VCR	605	710725003	010397
1	GATEWAY	CPU	P5200	671886	009357
1	GATEWAY	CPU	E4200	11737266	011215
1	NEC	CPU	PM1400	3501A00605	009359
1	ADTRAN	DATA COMMUN	TSU600	54548886	-----
1	DATALINK	DATA COMMUN	PRELUDE	127410187	007493
1	COMPAQ	MONITOR	S510	021BB65NB940	-----
1	GATEWAY	MONITOR	CRYSTALSCAN	TB1894534729	-----
1	GATEWAY	MONITOR	EV700B	DU17026E25552	-----
1	GATEWAY	MONITOR	VIVITRON	59170067	007447
1	GATEWAY	MONITOR	CRYSTALSCAN	MH54H3027364	009349
1	GATEWAY	MONITOR	VX900	TBJ003342	011356
1	GATEWAY	MONITOR	VX900	TBK013499	011367
1	HP	MONITOR	A4575A	JP97032197	015442
1	LIKOM TECH	MONITOR	070310	OAMLC0030732	-----
1	HP	PRINTER	6P	USBB027718	008870
1	3COM	SWITCH	3300	72NV9CF068	010794
1	3COM	SWITCH	3300	72NV96C838	010796
1	3COM	SWITCH	3C16980	7ZNV9CC838	010796
1	3COM	SWITCH	3C19680	7ZNV9CF068	010794
1	HP	PRINTER	990CSE	ES0701 01 RM	-----
1	DIGITAL LINK	SWITCH	PRELUDE	127410187	007483
1	GATEWAY	CPU	E4200	11737263	001127
1	NEO	CPU	PMM0024421	35C1A00605	009359

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	USROBOTICS	SWITCH	8000186801	216WZ337FKHM	-----
1	GATEWAY	CPU	MINIDESKTOP	2613010	007433
1	GATEWAY	CPU	GP6450	11737622	011215
1	GATEWAY	CPU	E4200	12702486	012311
1	HP	PRINTER	C3916A	VPHK018453	012928
1	GATEWAY	CPU	PS200	671886	001357
1	GATEWAY	CPU	E4200	127022482	012313
1	SONY	PROJECTOR	XM244A	1000299	009391
1	SHARP	PROJECTOR	RT524	701315625	010435
1	SHARP	PROJECTOR	RT523	603315236	-----
1	SHARP	PROJECTOR	RT523	603315356	-----
1	GATEWAY	MONITOR	EV700	812060731	013625
32	N/A	OFFICE CHAIRS	N/A	N/A	N/A
1	HP	FAX MACHINE	700	MY67AB3070	-----
1	PANASONIC	FAX MACHINE	KXFB421	2FBFC034856	-----
1	EIKI	FILM PROJECTOR	21	49811	006530
1	DUKANE	FILM PROJECTOR	28A8113	1470555	-----
1	SEERITE	FILM PROJECTOR	217	429810	006549
1	BUHI	HEAD PROJECTOR	90	23721	-----
1	BUHI	HEAD PROJECTOR	ME2419	507052C05120	-----
1	EIKI	FILM PROJECTOR	21	49813	006531
1	GATEWAY	CPU	700	0017818955	001510
1	GATEWAY	CPU	700	0017818956	015078
1	GATEWAY	CPU	700	0017818956	001516
1	GATEWAY	CPU	700	0017818959	001514
1	GATEWAY	CPU	700	0017818953	001512
1	GATEWAY	MONITOR	EV910	190168078410	015079
1	GATEWAY	MONITOR	EV910	190168078412	001511
1	GATEWAY	MONITOR	EV910	19016807841	001513
1	GATEWAY	MONITOR	EV910	190168078411	001515

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	MONITOR	VX700	P911158180	013981
1	GATEWAY	CPU	E3200-450	1656113	014873
1	DELL	CPU	XPS B800	D602701	016094
1	DELL	MONITOR	M991	MX049VYR47801 OBGH1DQ	016235
1	DELL	MONITOR	M991	MX049VYR478010BGH11C	016269
1	DELL	MONITOR	M991	MX049VYR478010BGG185	016399
1	DELL	MONITOR	M991	MX049VYR4 7801 OBGHOX7	016419
1	DELL	MONITOR	M991	MX049VYR478010BGHOXB	016439
1	GATEWAY	CPU	E4200-400	0013516478	012891
1	GATEWAY	MONITOR	VX900	G9COO7249	012892
1	DELL	CPU	4100	FOMKB01	016670
1	GATEWAY	MONITOR	VX920	P010031980	017309
1	GATEWAY	MONITOR	VX700	P905007756	013550
1	TELEX	TAPEDUPLIC	RECORDEX	310203059	019941
1	GATEWAY	MONITOR	vx700	P003236764	015069
1	GATEWAY	MONITOR	EV700	M15413331255	012571
1	GATEWAY	MONITOR	700	8295968	011350
1	GATEWAY	MONITOR	700	8295984	012589
1	GATEWAY	MONITOR	EV700	17004A40913	012570
1	GATEWAY	MONITOR	VIVITRON	8295985	012587
1	GATEWAY	MONITOR	700	8303059	011348
1	GATEWAY	MONITOR	EV700	17004A40912	012574
1	GATEWAY	MONITOR	EV700	17004A40915	011028
1	SHARP	PROJECTOR LCD	XGE1000U	811315561	009393
1	SHARP	PROJECTOR LCD	XGE1000U	HJI864RF	002128
1	SHARP	PROJECTOR LCD	XGE1100U	701315502	010433
1	GATEWAY	COMPUTER	E4400-800	0021057593	001731
1	GATEWAY	COMPUTER	E3400-SE	0022452461	017150
1	GATEWAY	COMPUTER	E4200-400	0013516479	012884
1	DELL	COMPUTER	XPS B800	33Z1701	016090

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	COMPUTER	XPS 8800	3KL0701	016134
1	DELL	COMPUTER	XPS 8800	2SXZ601	016138
1	DELL	COMPUTER	XPS 8800	5702701	016006
1	DELL	COMPUTER	XPS 8800	3802701	016010
1	DELL	COMPUTER	XPS 8800	H3Z1701	016060
1	DELL	COMPUTER	XPS 8800	53Z1701	016072
1	DELL	COMPUTER	XPS 8800	DJL0701	016074
1	DELL	COMPUTER	XPS 8800	JMXZ601	001616
1	DELL	COMPUTER	XPS 8800	3812701	001618
1	GA TEWA Y	COMPUTER	E4200-700	0018393102	015826
1	DELL	COMPUTER	XPS 8800	82Z1701	016204
1	DELL	COMPUTER	XPS 8800	1051701	016212
1	DELL	COMPUTER	XPS 8800	1GL0701	016392
1	DELL	COMPUTER	XPS 8800	HTXZ601	016404
1	GATEWAY	COMPUTER	E4200	1400541	011152
1	GATEWAY	COMPUTER	E4200	14005405	011170
1	GATEWAY	COMPUTER	E4200	14005404	011186
1	GATEWAY	COMPUTER	E4200	13997557	013340
1	HP	PRINTER	LJ4PLUS	CNH87663G09	009438
1	GATEWAY	COMPUTER	E4200	011560505	012021
1	GATEWAY	COMPUTER	E4200	011560506	012023
1	GATEWAY	COMPUTER	E4200	0013997485	013699
1	GA TEWA Y	COMPUTER	E4200	0013992174	013744
1	HP	PRINTER	LJ5M	CNJH87URE690	010061
1	GATEWAY	CPU	E3100	0007637000	023527
1	GATEWAY	CPU	K7-700	0011535973	011913
1	GATEWAY	CPU	E4200	0011535972	011914
1	GATEWAY	CPU	E4200	0011535974	011916
1	GATEWAY	CPU	E4200	0013516697	013834
1	GA TEWA Y	CPU	K7-700	0013516696	013836

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	CPU	E4200	0013516698	013838
1	GATEWAY	CPU	E4200	0007566220	013840
1	GATEWAY	CPU	K7-700	0026121879	020915
1	GATEWAY	CPU	K7-700	0026121882	020916
1	GA TEWA Y	CPU	K7-700	0026121881	020917
1	GA TEWA Y	CPU	K7-700	0026121880	020918
1	GATEWAY	MONITOR	EV700	17004A495533	011972
1	GATEWAY	CPU	E3200-550	0014411668	014386
1	GATEWAY	CPU	E4200	1409731	024164
1	DELL	MONITOR	M991	MX049VYR4 7801 OBGHOX9	016403
1	DELL	CPU	XPS B800	JZ11701	016158
1	GATEWAY	CPU	E3110	0010142251	011322
1	GATEWAY	CPU	E3110	0010112266	011324
1	HP	PRINTER	4200DTN	55709	034898
1	GATEWAY	MONITOR	VX700	P908094391	014996

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-c

Date: August 21, 2007

Subject: Notice of Completion – Cosmetology Plumbing Upgrade Project

Background: On December 12, 2006, the Board of Trustees awarded a contract to Dalke and Sons Construction, for the Cosmetology Plumbing Upgrade Project in the amount of \$83,650.

The Director of Facilities Operations and Maintenance reports that the project is now complete.

Recommended Action: It is recommended that the Board of Trustees: 1) accept the Cosmetology Plumbing Upgrade Project as complete; 2) approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works) and; 3) authorize the Board President to sign the Notice.

James L. Buysse  
Interim Chancellor

Prepared by: Doretta Sowell  
Purchasing Manager

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

Backup V-A-9-c  
August 21, 2007  
Page 1 of 1

When recorded, return to:  
James L. Buysse, Vice Chancellor  
Administration and Finance  
Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

## NOTICE OF COMPLETION

Civil Code § 3093 - Public Works

(For Recorder's Use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work:	Cosmetology Plumbing Upgrade Project
Date of completion:	August 21, 2007
Nature of owner:	Public School
Interest or estate of owner:	Fee Simple
Address of owner:	4800 Magnolia Avenue, Riverside, CA 92506
Name of contractor:	Dalke and Sons Construction
Street address or legal description of site:	4800 Magnolia Avenue Riverside, CA 92506

Dated: August 21, 2007

Owner: Riverside Community College District  
(Name of public entity)

By: \_\_\_\_\_  
President, Board of Trustees

STATE OF CALIFORNIA    )  
  ) ss  
COUNTY OF RIVERSIDE    )

I am the President of the governing board of the Riverside Community College District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, CA on August 21, 2007.

\_\_\_\_\_  
President, Board of Trustees



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-d

Date: August 21, 2007

Subject: Purchase Using California Multiple Award Schedules

Background: The California Multiple Award Schedules (CMAS) maintain lists of contracts for goods and services awarded to vendors and approved for use of all California governmental entities that are empowered to expend public funds for the acquisition of goods and services. The District may use CMAS contracts to purchase equipment for the Innovative Learning Center Preschool project in accordance with Public Contract Code Section 20652 to be funded from the current Measure C project budget.

Listed below is the contract:

Vendor	Contract #	Description	Total
Nexus	3-03-70-0163S	Information Technology Infrastructure and Integration	\$299,125

Recommended Action: It is recommended that the Board of Trustees approve using the California Multiple Award Schedules (CMAS) contracts, to purchase equipment, in the amount of \$299,125 for the Innovative Learning Center Preschool project using the current Measure C project budget.

James L. Buysse  
Interim Chancellor

Prepared by: Doretta Sowell  
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-e

Date: August 21, 2007

Subject: Purchase Using General Services Administration

Background: The General Services Administration (GSA) maintain lists of contracts for goods and services awarded to vendors and approved for use of all governmental entities that are empowered to expend public funds for the acquisition of goods and services. The District may use GSA contracts to purchase equipment for the Innovative Learning Center Preschool project in accordance with Public Contract Code Section 20652 to be funded from the current Measure C project budget.

Vendor	Contract#	Description	Total
Spinitar	GS-03P-0001P	Audio Video Communication Equipment & Integration System	\$697,323

Recommended Action: It is recommended that the Board of Trustees approve using the General Services Administration (GSA) contracts, to purchase equipment from Spinitar, in the amount of \$697,323, for the Innovative Learning Center Preschool project using the current measure C project budget.

James L. Buysse  
Interim Chancellor

Prepared by: Doretta Sowell  
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-f

Date: August 21, 2007

Subject: Purchase Using General Services Administration

Background: The General Services Administration (GSA) maintain lists of contracts for goods and services awarded to vendors and approved for use of all governmental entities that are empowered to expend public funds for the acquisition of goods and services. The District may use the GSA contracts to purchase equipment for the Norco Little Theatre Lecture Hall in accordance with Public Contract Code Section 20652 using State Instructional Equipment Funds budgeted in Fund 12, Resource 1190 .

Vendor	Contract #	Description	Total
Spinitar	GS-03P-0001P	Audio Video Communication Equipment & Integration System	\$99,914

Recommended Action: It is recommended that the Board of Trustees approve using the General Services Administration (GSA) contracts, to purchase equipment from Spinitar, in the amount of \$99,914 for the Norco Little Theatre Lecture Hall, using State Instructional Equipment funds.

James L. Buysse  
Interim Chancellor

Prepared by: Doretta Sowell  
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATION AND FINANCE

Report No.: V-A-9-g

Date: August 21, 2007

Subject: Purchase Gateway Computers and Equipment Using Western States Contracting Alliance, Master Price Agreement

Background: Western States Contracting Alliance (WSCA) maintains lists of contracts for goods and services with competitive pricing awarded to vendors and approved for use by all governmental entities that are empowered to expend public funds for the acquisition of goods and services. The Board has previously approved the use of WSCA for piggyback purchases under Public Contract Code 10652.

Staff proposes using the Western States Contracting Alliance (WSCA) contract #A63308 to purchase Gateway computers as needed throughout the District. The new term of the Master Price Agreement, contract #A63308, is from September 1, 2007 to August 31, 2009. This agreement has been reviewed by Ed Godwin, Director of Administrative Services and Ruth Adams, Director, Compliance, Contracts, and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve using the Western States Contracting Alliance contract #A63308 to purchase Gateway Computers and equipment, as needed, for District departments as per the terms of the Master Price Agreement from September 1, 2007 to August 31, 2009.

James L. Buysse  
Interim Chancellor

Prepared by: Doretta Sowell  
Purchasing Manager

MINUTES OF THE BOARD OF TRUSTEES  
TEACHING AND LEARNING COMMITTEE  
JUNE 12, 2007

Chairperson Medina called the committee to order at 5:00 p.m. in Board Room AD122, in the O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present

Mr. José Medina, Committee Chairperson  
Mrs. Janet Green, Vice Chairperson  
Ms. Mary Figueroa, Board President (arrived at 5:20 p.m.)  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Dr. Richard Mahon, Academic Senate President (Riverside)  
Dr. Sharon Crasnow, Academic Senate Representative (Norco)  
Mr. Tony Torres, ASRCC Student Representative

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Dr. Shelagh Camak, Associate Vice Chancellor, Workforce Development  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Dr. Sandra Baker, District Dean, School of Nursing  
Dr. Bob Bramucci, District Dean, Open Campus  
Dr. Wolde-Ab Isaac, Dean, Health Sciences Program  
Dr. Carolyn Quin, Dean, Riverside School for the Arts  
Dr. John Tillquist, Dean, Business, Technology and Economic Development  
Ms. Cyndi Pardee, Community Education Supervisor

Guest Present

Mr. Rodney Couch, President, Preferred Hospitality Inc.

Mr. Medina announced that the agenda would be amended to consider items VI-A-5 through VI-A-8 first.

AMEND AGENDA

Dr. Isaac led the review of the memorandum of understanding for the Career Exploration and Development for 7<sup>th</sup> and 8<sup>th</sup> Graders Program that will be presented to the Board for ratification at the June 19<sup>th</sup> regular meeting. Discussion followed.

MEMORANDUM OF  
UNDERSTANDING WITH  
MORENO VALLEY UNIFIED  
SCHOOL DISTRICT

Dr. Isaac led the review of the memorandum of understanding that applies to the terms and conditions of the grant funds received for the Strengthening Career and Technical Education – Moreno Valley Allied Health Partnership program that will be presented to the Board for ratification at the June 19<sup>th</sup> regular meeting. Discussion followed.

MEMORANDUM OF UNDERSTANDING FOR MORENO VALLEY ALLIED HEALTH PARTNERSHIP

Dr. Isaac reviewed the agreement to provide advisory services to the Moreno Valley Campus Dental Hygiene Program that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH JAMES ADAME, D.D.S.

Dr. Isaac led the review of the agreement to fund a portion of a faculty position to maintain and/or expand the enrollment level of students in the Moreno Valley Physician Assistant program that will be brought to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT FOR THE PHYSICIAN ASSISTANT PROGRAM

Dr. Bramucci and Ms. Pardee presented an update on the District’s Community Education and Young-at-Heart senior citizen education programs. Discussion followed.

UPDATE ON COMMUNITY EDUCATION

Dr. Maghroori led the review of the proposed curricular changes that will be presented to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

PROPOSED CURRICULAR CHANGES

Dr. Maghroori led the review of the agreement to implement CurricUNET, a web accessible curriculum development and approval tracking system that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting.

AGREEMENT WITH GOVERNMENT

Dr. Maghroori led the review of the agreements to provide one deputy and two sergeants to serve as continuity officers for the Basic Peace Officer Training Academy at the Ben Clark Training Center from July 1, 2007 through June 30, 2008 that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENTS WITH COUNTY OF RIVERSIDE, SHERIFF’S DEPARTMENT

Dr. Baker led the review of the agreement to provide funding to serve an additional ten students in the Associate Degree Nursing Program that will be presented to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH OFFICE  
OF STATEWIDE HEALTH  
PLANNING AND  
DEVELOPMENT FOR THE  
SCHOOL OF NURSING

Dr. Camak led the review of the Memorandum of Understanding for the Riverside Gateway to College Early College High School (ECHS) to provide staff (project director/dean principal, secretary, accounting clerk, part-time hourly) to operate and assist the Gateway to College ECHS program that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

MEMORANDUM OF  
UNDERSTANDING WITH  
RIVERSIDE GATEWAY TO  
COLLEGE HIGH SCHOOL

Dr. Tillquist led the review of the amendment to the agreement that will allow California State University Fullerton Auxiliary Business Services Corporation (CSUF ASC) to oversee the use of United States Small Business Administration grant resources in the amount of \$219,787.00, and will also allow RCCD to provide a Service Center to existing and potential small business owners in Riverside, San Bernardino, and Orange Counties that provide services, business counseling, and training intended to increase the high technology business sector within the service territory that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AMENDMENT TO THE  
AGREEMENT WITH  
CALIFORNIA STATE  
UNIVERSITY FULLERTON  
AUXILIARY SERVICES  
CORPORATION

Dr. Quin led the committee review of the agreement to provide directing, choreographing, and costuming services for the Performance Riverside productions of “Hollydazzle,” “The King and I,” “Sensational Showtunes,” and “Thoroughly Modern Millie” that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH  
JOHN VAUGHAN

Dr. DiThomas led the review of the agreement to provide consulting services regarding the District's food service operations at the Riverside, Moreno Valley, and Norco locations that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

The committee adjourned the meeting at 5:55 p.m.

AGREEMENT WITH  
PROVIDER CONTRACT  
FOOD SERVICE, LLC

ADJOURNMENT



MINUTES OF THE BOARD OF TRUSTEES  
PLANNING COMMITTEE MEETING  
JUNE 12, 2007

Chairperson Green called the committee to order at 6:00 p.m. in Board Room AD122, in the O.W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present

Mrs. Janet Green, Chairperson  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Ms. Kristina Kauffman, Associate Vice Chancellor, Institutional Effectiveness  
Dr. Richard Mahon, Academic Senate President (Riverside)  
Dr. Sharon Crasnow, Academic Senate Representative (Norco)  
Ms. Ginny Haguewood, CSEA Representative (Riverside)  
Mr. Gustavo Segura, CSEA Representative (Moreno Valley)

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Mr. Aan Tan, Associate Vice Chancellor, Facilities Planning, Design and Construction

Ms. Kauffman presented a report on the Strategic Planning process and activities that occurred during the past four months for information only. Discussion followed.

UPDATE ON STRATEGIC PLANNING

Mr. Brown introduced Mr. Tan, who led the committee review of the agreement with ProWest Constructors to provide pre-construction and construction management services for the Norco Student Support Center Project that will be brought to the Board for approval at the regular meeting on June 19<sup>th</sup>. Discussion followed.

PROPOSED AGREEMENT – NORCO STUDENT SUPPORT CENTER – CONSTRUCTION MANAGEMENT SERVICES

Mr. Brown and Mr. Tan led the committee review of the 2009-2013 Five-Year Capital Construction Plan that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

2009-2013 FIVE-YEAR CAPITAL CONSTRUCTION PLAN

The committee adjourned the meeting at 6:10 p.m.

ADJOURNMENT

MINUTES OF THE BOARD OF TRUSTEES  
RESOURCES COMMITTEE MEETING  
JUNE 12, 2007

Vice Chairperson Blumenthal called the committee to order at 7:00 p.m. in Board Room AD122, in the O.W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present

Ms. Virginia Blumenthal, Vice Chairperson  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Richard Mahon, Academic Senate President (Riverside)  
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus  
Ms. Tamara Caponetto, CSEA Representative (Norco)  
Ms. Tish Chavez, Confidential Representative (Riverside)

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Mr. Aan Tan, Associate Vice Chancellor, Facilities Planning, Design and Construction  
Ms. Cecilia Wong, Executive Dean, Technology and Learning Resources  
Ms. Ola Jackson, Associate Dean, Teacher Preparation and Education Programs  
Ms. Debbie Whitaker-Meneses, Associate Dean, Early Childhood Education

Mr. Brown led the committee review of the District's tentative budget for the 2007-2008 fiscal year that will be presented to the Board for approval at the regular Board meeting on June 19<sup>th</sup>. Discussion followed.

TENTATIVE BUDGET FOR  
2007-2008 AND NOTICE OF  
PUBLIC HEARING ON THE  
2007-2008 BUDGET

Mr. Tan led the committee review of the change order no. 6 for miscellaneous changes throughout the Quadrangle Modernization Project that will be brought to the Board for its approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

QUADRANGLE  
MODERNIZATION PROJECT –  
CHANGE ORDER NO. 6

Dr. Hendrick led the review of the proposal to provide the purchase, integration and installation of IT and AV equipment at the Innovative Learning Center that will be brought to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

The committee adjourned the meeting at 7:25 p.m.

FUNDING FOR IT AND AV  
EQUIPMENT TO BE  
INSTALLED AT THE  
INNOVATIVE LEARNING  
CENTER AT LA SIERRA, A  
JOINT PROJECT OF RCCD  
AND ALVORD UNIFIED  
SCHOOL DISTRICT

ADJOURNMENT

MINUTES OF THE BOARD OF TRUSTEES  
GOVERNANCE COMMITTEE MEETING  
JUNE 12, 2007

Chairperson Blumenthal called the committee to order at 8:00 p.m. in Board Room AD122, in the O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present:

Ms. Virginia Blumenthal, Committee Chairperson  
Mr. Jose Medina, Vice Chairperson  
Dr. Salvatore G. Rotella, Chancellor  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Dr. Richard Mahon, Academic Senate Representative (Riverside)  
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus  
Mr. Gustavo Segura, CSEA Representative, (Moreno Valley)

Resource Persons Present:

Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Dr. Brenda Davis, President, Norco Campus  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Ms. Ruth W. Adams, Esq., Director, Contracts, Compliance & Legal Services

Ms. Adams led the committee review of the three new and revised board policies regarding student fees, student health services and child abuse reporting that will be presented to the Board for the first reading at the regular Board meeting on June 19<sup>th</sup>. Discussion followed.

UPDATED BOARD POLICIES  
PERTAINING TO FEES, STUDENT  
HEALTH SERVICES AN NEW BOARD  
POLICY REGARDING CHILD ABUSE  
REPORTING

The committee adjourned the meeting at 8:10 p.m.

ADJOURNMENT

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: VI-A-1

Date: August 21, 2007

Subject: Memorandums of Understanding with College of the Desert and Palo Verde  
Community College District

Background: Attached for the Board's review and consideration are two Memorandums of Understanding between Riverside Community College District, as fiscal agents for the Riverside County Tech Prep Consortium, and College of the Desert (COD) and Palo Verde Community College District (PVCCD), partners in the Consortium. The MOUs are for the reimbursement of expenses incurred by COD and PVCCD in facilitating and directing the implementation of a coordinated work plan designed to more fully develop the academic, vocational, and technical skills of secondary and postsecondary students who elect to enroll in vocational and technical education programs. This is accomplished through linking secondary and post-secondary education in a non-duplicative sequential course of study leading to an associate degree or a certificate in specific career field, and to high skill, high wage employment or further education; strengthening the applied academic component of vocational and technical education through the integration of academic and vocational and technical instruction; providing technical and career preparation; and building student competence in mathematics, science and communications in a coherent sequence of courses. The terms of the MOUs are from July 1, 2007 through June 30, 2008, for amounts estimated at \$64,145.00 (COD) and \$64,000.00 (PVCCD). Funding source: Carl D. Perkins Career and Technical Education Improvement Act of 2006, Title II, Tech Prep Consortium grant.

Recommended Action: It is recommended that the Board of Trustees ratify the Memorandums of Understanding, for the periods of July 1, 2007 through June 30, 2008, for amounts estimated at \$128,145.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the memorandums.

James L. Buysse  
Interim Chancellor

Prepared by: Ron Vito  
Associate Vice Chancellor, Occupational Education

## MEMORANDUM OF UNDERSTANDING

Riverside Community College District  
and  
College of the Desert

This memorandum of understanding is made and entered into this 1st day of July, 2007, by and between Riverside Community College District, hereinafter referred to as RCCD, and College of the Desert, hereinafter referred to as COD. The term of this MOU is July 1, 2007, through June 30, 2008.

On behalf of the three colleges which comprise the Riverside County Tech Prep Consortium (College of the Desert, Palo Verde College, and Riverside Community College), RCCD is annually awarded a Carl D. Perkins Career and Technical Education Improvement Act of 2006 - Title II Tech Prep Education grant from the California Community Colleges Chancellor's Office. The purpose of the Consortium is to facilitate and direct the implementation of a coordinated work plan designed to develop more fully the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. This is accomplished through linking secondary education and post-secondary education in a non-duplicative sequential course of study leading to an associate degree or a certificate in specific career field, and to high skill, high wage employment or further education; strengthening the applied academic component of vocational and technical education through the integration of academic and vocational and technical instruction; providing technical and career preparation; and building student competence in mathematics, science and communications in a coherent sequence of courses.

Total payment to COD to carry out the Tech Prep Workplan is projected to be \$64,145 over the term of this Agreement. Payment is contingent upon satisfactory performance as defined by achievement of the objectives as indicated in Exhibit A, Scope of Services (Project Workplan). The Terms and Conditions of Grant Agreement No. 07-139-056 between RCCD and the California Community Colleges Chancellor's Office are incorporated into this agreement by reference. At a minimum, COD will submit invoices and program progress reports by the 10th day following the end of each quarter to RCCD for activities and grant-funded expenses incurred under the terms of this agreement. Reporting will be submitted on forms provided by RCCD to COD and invoices will be accompanied by auditable documentation to support the claimed expenditure.

Both parties agree that:

1. This agreement is subject to change by mutual consent of the RCCD and COD.
2. COD shall hold harmless, indemnify and defend RCCD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of COD, its employees, or agents, resulting from the performance of the agreement.
3. RCCD shall hold harmless, indemnify and defend COD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of RCCD, its employees, or agents, resulting from the performance of this agreement.
4. Either party may terminate this agreement at any time upon 15 days advance written notice to the other.
5. This agreement is not assignable without the consent of both parties hereto.
6. They shall not discriminate against any person in the provision of services, or employment of persons on the basis of race, color, national origin, ancestry, religion, physical/mental disability, marital status, sex, age or sexual orientation.

This Memorandum of Understanding has been read and agreed upon by the following representatives of both parties.

\_\_\_\_\_  
Signature

College of the Desert

\_\_\_\_\_  
Date

43-500 Monterey Avenue  
Palm Desert, CA 92260

\_\_\_\_\_  
Signature

Aaron Brown  
Interim Vice Chancellor  
Administration and Finance  
Riverside Community College District

\_\_\_\_\_  
Date

4800 Magnolia Avenue  
Riverside, CA 92506

Board Approval: August 21, 2007

Attachment A  
 Memorandum of Understanding

Chancellor's Office  
 California Community Colleges  
 Grant No. : 07-139-056

STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<p><b>OBJECTIVE NUMBER*:</b> 1.0 Develop non-duplicative sequential courses of study in careers paths that include a minimum of two years of secondary and two years of postsecondary education and lead to an Associate in Science degree and/or college certificate.</p> <p>1.1 Identify appropriate faculty from secondary and post-secondary institutions in Allied Health, Office Administration, and Education to participate in pathway development.</p>	July – September 2007	Tech Prep Coordinators	100% of faculty are identified.
1.2 Conduct pathway development meetings with appropriately identified faculty.	September 2007 – March 2008	Tech Prep Coordinators, Faculty	A minimum of one initial meeting is held with each of the three groups. Additional activities are conducted as needed. A minimum of three pathways have been developed and/or revised.
1.3 Create and/or update curriculum as necessary.	September 2007 – March 2008	Faculty	Curriculum is approved and is in place.
1.4 Identify opportunities for course-to-course articulation and conduct appropriate activities to create new and/or update existing agreements. Work with Statewide Career Pathways articulation project on regional articulation.	September 2007 – March 2008	Faculty, O'Donnell, Pehkonen	Signed articulation agreements are in place. Counselors, faculty, and students are informed of new and/or revised agreements.
1.5 Design and print appropriate materials to promote Tech Prep pathways.	February – May 2008	Tech Prep Coordinators	Tech Prep materials are printed and disseminated to all partnering secondary sites. Tech Prep materials are available in locations where students are likely to seek information.
1.6 Meet with counselors and other student support personnel to inform them of new Tech Prep pathways.	February – May 2008	Tech Prep Coordinators	A minimum of one contact from each partnering secondary school site has been identified and contacted.

\*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 . . .)



STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<p><b>OBJECTIVE NUMBER:</b> 2.0 Provide professional development opportunities for teachers, counselors, and staff designed to enable them to effectively implement the Tech Prep program.</p> <p>2.1 Organize and host Math &amp; Science workshop at College of the Desert. The workshop will introduce teaching strategies to secondary and post-secondary faculty and staff designed to help improve Tech Prep students' test scores.</p>	Spring 2008	O'Donnell	One Math & Science workshop is held. 100% of data is collected from workshop participants to gauge effectiveness of workshop.
2.2 Host and/or actively participate in Counselor-to-Counselor Workshops to promote Tech Prep programs, including middle school counselors and other student service personnel.	October 2007 – March 2008	O'Donnell, Pehkonen	Counselors and guidance staff at partnering institutions will be provided information about Tech Prep and articulation.
2.3 Partner with the Desert Regional Tech Prep Collaborative to offer additional staff development activities appropriate for the consortium	September 2007 – May 2008	Tech Prep Coordinators, Advisory Committee	Conduct two professional development activities.
2.4 Develop and implement process for participants in staff development activities to provide feedback to the consortium about the value of the activity.	July 2007 – June 2008	Tech Prep Coordinators	Evaluation/surveys completed.

\*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 ...)

STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<b>OBJECTIVE NUMBER*:</b> 3.0 Develop new or enhance existing partnerships to ensure that the Tech Prep program is effective and programmatic elements are institutionalized where appropriate.			
3.1 Meet with faculty at secondary and postsecondary institutions to identify and recruit business and industry representatives as members of the Tech Prep advisory.	July 2007 – June 2008	Tech Prep Coordinators	Meetings held and contacts identified.
3.2 Develop and implement industry specific Tech Prep advisory committees.	September 2007 – March 2008	Pehkonen	Industry specific advisories in Allied Health are developed and have met a minimum of two times during the year.
3.3 Schedule and host Tech Prep Advisory meetings.	September 2007 – March 2008	Tech Prep Coordinators	A minimum of 3 Tech Prep advisory meetings held during the year (one each at College of the Desert, Palo Verde, and Riverside).
3.4 Continue to work with the Coachella Valley Economic Partnership on the Allied Health Initiative	July 2006 – June 2008	O'Donnell	Articulation agreements between K-12 and College of the Desert have been explored and developed as appropriate.
3.5 Continue to represent College of the Desert and the Tech Prep consortium as a member of the Education Committee with Cathedral City Chamber of Commerce.	July 2006 – June 2008	O'Donnell	Increased and strengthened industry partnerships.
Collaborate with Tech Prep partners to develop 5-year Perkins Tech Prep plan.	September 2007 – December 2007	Tech Prep Coordinators	5-year plan is developed.
Partner with Desert Regional Tech Prep Collaborative and Desert Regional Consortium to develop strategies to meet requirements of AB2448.	July 2007 – June 2008	Tech Prep Coordinators	Strategic plan developed.
Partner with SB70 grants where appropriate.	July 2007 – June 2008	Pehkonen	Meetings and activities held.

\*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 . . .)

STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<p><b>OBJECTIVE NUMBER*:</b> 4.0 Identify and implement strategies to integrate existing student support structures, including work-based learning, into Tech Prep programs and to identify ways to institutionalize Tech Prep into the support structures of all partnering institutions.</p>			
<p>4.1 Continue to meet regularly with a core group of secondary and post secondary personnel (to include Tech Prep coordinators, faculty, administrators, counselors and student support personnel) to ensure the ongoing effective dissemination of Tech Prep. Institutionalize Tech Prep activities, as appropriate.</p>	<p>July 2007 – June 2008</p>	<p>Pehkonen</p>	<p>Meetings are held throughout year as necessary. Plan is developed and is in place for ongoing dissemination of information.</p>
<p>4.2 Work collaboratively with the College of the Desert Work Experience and Internship Program.</p>	<p>September 2007 – May 2008</p>	<p>O'Donnell</p>	<p>Increased the opportunities for stronger student relationships with business and industry partners</p>
<p>4.3 Continue to offer career center activities and services to vocational students at Palo Verde college.</p>	<p>October 2007 – March 2008</p>	<p>Walters</p>	<p>Comprehensive career center is operational at Palo Verde College.</p>
<p>4.46 Continue to update Tech Prep websites.</p>	<p>July 2007 – June 2008</p>	<p>Pehkonen, Walters</p>	<p>Tech Prep websites are accessible to all interested parties and contain current information.</p>

\*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 . . .)

## MEMORANDUM OF UNDERSTANDING

Riverside Community College District  
and  
Palo Verde Community College District

This memorandum of understanding is made and entered into this 1<sup>st</sup> day of July, 2007, by and between Riverside Community College District, hereinafter referred to as RCCD, and Palo Verde Community College District, hereinafter referred to as PVCCD. The term of this MOU is July 1, 2007, through June 30, 2008.

On behalf of the three colleges which comprise the Riverside County Tech Prep Consortium (College of the Desert, Palo Verde College, and Riverside Community College), RCCD is annually awarded a Carl D. Perkins Career and Technical Education Improvement Act of 2006 - Title II Tech Prep Education grant from the California Community Colleges Chancellor's Office. The purpose of the Consortium is to facilitate and direct the implementation of a coordinated work plan designed to develop more fully the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. This is accomplished through linking secondary education and post-secondary education in a non-duplicative sequential course of study leading to an associate degree or a certificate in specific career field, and to high skill, high wage employment or further education; strengthening the applied academic component of vocational and technical education through the integration of academic and vocational and technical instruction; providing technical and career preparation; and building student competence in mathematics, science and communications in a coherent sequence of courses.

Total payment to PVCCD to carry out the Tech Prep Workplan is projected to be \$64,000 over the term of this Agreement. Payment is contingent upon satisfactory performance as defined by achievement of the objectives as indicated in Exhibit A, Scope of Services (Project Workplan). The Terms and Conditions of Grant Agreement No. 07-139-056 between RCCD and the California Community Colleges Chancellor's Office are incorporated into this agreement by reference. At a minimum, PVCCD will submit invoices and program progress reports by the 10th day following the end of each quarter to RCCD for activities and grant-funded expenses incurred under the terms of this agreement. Reporting will be submitted on forms provided by RCCD to PVCCD and invoices will be accompanied by auditable documentation to support the claimed expenditure.

Both parties agree that:

7. This agreement is subject to change by mutual consent of the RCCD and PVCCD.
8. PVCCD shall hold harmless, indemnify and defend RCCD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of OCD, its employees, or agents, resulting from the performance of the agreement.
9. RCCD shall hold harmless, indemnify and defend PVCCD against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of RCCD, its employees, or agents, resulting from the performance of this agreement.
10. Either party may terminate this agreement at any time upon 15 days advance written notice to the other.
11. This agreement is not assignable without the consent of both parties hereto.
12. They shall not discriminate against any person in the provision of services, or employment of persons on the basis of race, color, national origin, ancestry, religion, physical/mental disability, marital status, sex, age or sexual orientation.

This Memorandum of Understanding has been read and agreed upon by the following representatives of both parties.

---

Signature

Palo Verde Community College District

---

Date

One College Drive  
Blythe, CA

---

Signature

Aaron Brown  
Interim Vice Chancellor  
Administration and Finance  
Riverside Community College District

---

Date

4800 Magnolia Avenue  
Riverside, CA 92506

Board Approval: August 21, 2007

Attachment A  
 Memorandum of Understanding

Chancellor's Office  
 California Community Colleges  
 Grant No. : 07-139-056

STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<b>OBJECTIVE NUMBER*:</b> 1.0 Develop non-duplicative sequential courses of study in careers paths that include a minimum of two years of secondary and two years of postsecondary education and lead to an Associate in Science degree and/or college certificate.			
1.1 Identify appropriate faculty from secondary and post-secondary institutions in Allied Health, Office Administration, and Education to participate in pathway development.	July – September 2007	Tech Prep Coordinators	100% of faculty are identified.
1.2 Conduct pathway development meetings with appropriately identified faculty.	September 2007 – March 2008	Tech Prep Coordinators, Faculty	A minimum of one initial meeting is held with each of the three groups. Additional activities are conducted as needed. A minimum of three pathways have been developed and/or revised.
1.3 Create and/or update curriculum as necessary.	September 2007 – March 2008	Faculty	Curriculum is approved and is in place.
1.4 Identify opportunities for course-to-course articulation and conduct appropriate activities to create new and/or update existing agreements. Work with Statewide Career Pathways articulation project on regional articulation.	September 2007 – March 2008	Faculty, O'Donnell, Pehkonen	Signed articulation agreements are in place. Counselors, faculty, and students are informed of new and/or revised agreements.
1.5 Design and print appropriate materials to promote Tech Prep pathways.	February – May 2008	Tech Prep Coordinators	Tech Prep materials are printed and disseminated to all partnering secondary sites. Tech Prep materials are available in locations where students are likely to seek information.
1.6 Meet with counselors and other student support personnel to inform them of new Tech Prep pathways.	February – May 2008	Tech Prep Coordinators	A minimum of one contact from each partnering secondary school site has been identified and contacted.

\* **Limit one (1) objective per page.** List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 . . .)

STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<p><b>OBJECTIVE NUMBER:</b> 2.0 Provide professional development opportunities for teachers, counselors, and staff designed to enable them to effectively implement the Tech Prep program.</p> <p>2.1 Organize and host Math &amp; Science workshop at College of the Desert. The workshop will introduce teaching strategies to secondary and post-secondary faculty and staff designed to help improve Tech Prep students' test scores.</p>	Spring 2008	O'Donnell	One Math & Science workshop is held. 100% of data is collected from workshop participants to gauge effectiveness of workshop.
2.2 Host and/or actively participate in Counselor-to-Counselor Workshops to promote Tech Prep programs, including middle school counselors and other student service personnel.	October 2007 – March 2008	O'Donnell, Pehkonen	Counselors and guidance staff at partnering institutions will be provided information about Tech Prep and articulation.
2.3 Partner with the Desert Regional Tech Prep Collaborative to offer additional staff development activities appropriate for the consortium	September 2007 – May 2008	Tech Prep Coordinators, Advisory Committee	Conduct two professional development activities.
2.4 Develop and implement process for participants in staff development activities to provide feedback to the consortium about the value of the activity.	July 2007 – June 2008	Tech Prep Coordinators	Evaluation/surveys completed.

\*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 ...)

STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<b>OBJECTIVE NUMBER*:</b> 3.0 Develop new or enhance existing partnerships to ensure that the Tech Prep program is effective and programmatic elements are institutionalized where appropriate.			
3.1 Meet with faculty at secondary and postsecondary institutions to identify and recruit business and industry representatives as members of the Tech Prep advisory.	July 2007 – June 2008	Tech Prep Coordinators	Meetings held and contacts identified.
3.2 Develop and implement industry specific Tech Prep advisory committees.	September 2007 – March 2008	Pehkonen	Industry specific advisories in Allied Health are developed and have met a minimum of two times during the year.
3.3 Schedule and host Tech Prep Advisory meetings.	September 2007 – March 2008	Tech Prep Coordinators	A minimum of 3 Tech Prep advisory meetings held during the year (one each at College of the Desert, Palo Verde, and Riverside).
3.4 Continue to work with the Coachella Valley Economic Partnership on the Allied Health Initiative	July 2006 – June 2008	O'Donnell	Articulation agreements between K-12 and College of the Desert have been explored and developed as appropriate.
3.5 Continue to represent College of the Desert and the Tech Prep consortium as a member of the Education Committee with Cathedral City Chamber of Commerce.	July 2006 – June 2008	O'Donnell	Increased and strengthened industry partnerships.
Collaborate with Tech Prep partners to develop 5-year Perkins Tech Prep plan.	September 2007 – December 2007	Tech Prep Coordinators	5-year plan is developed.
Partner with Desert Regional Tech Prep Collaborative and Desert Regional Consortium to develop strategies to meet requirements of AB2448.	July 2007 – June 2008	Tech Prep Coordinators	Strategic plan developed.
Partner with SB70 grants where appropriate.	July 2007 – June 2008	Pehkonen	Meetings and activities held.

\*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 . . .)



STATEMENT OF WORK (ANNUAL WORKPLAN)

Activities	Timelines	Responsible Persons	Outcomes
<p><b>OBJECTIVE NUMBER*:</b> 4.0 Identify and implement strategies to integrate existing student support structures, including work-based learning, into Tech Prep programs and to identify ways to institutionalize Tech Prep into the support structures of all partnering institutions.</p>			
<p>4.1 Continue to meet regularly with a core group of secondary and post secondary personnel (to include Tech Prep coordinators, faculty, administrators, counselors and student support personnel) to ensure the ongoing effective dissemination of Tech Prep. Institutionalize Tech Prep activities, as appropriate.</p>	<p>July 2007 – June 2008</p>	<p>Pehkonen</p>	<p>Meetings are held throughout year as necessary. Plan is developed and is in place for ongoing dissemination of information.</p>
<p>4.2 Work collaboratively with the College of the Desert Work Experience and Internship Program.</p>	<p>September 2007 – May 2008</p>	<p>O'Donnell</p>	<p>Increased the opportunities for stronger student relationships with business and industry partners</p>
<p>4.3 Continue to offer career center activities and services to vocational students at Palo Verde college.</p>	<p>October 2007 – March 2008</p>	<p>Walters</p>	<p>Comprehensive career center is operational at Palo Verde College.</p>
<p>4.46 Continue to update Tech Prep websites.</p>	<p>July 2007 – June 2008</p>	<p>Pehkonen, Walters</p>	<p>Tech Prep websites are accessible to all interested parties and contain current information.</p>

\*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 . . .)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: VI-A-2

Date: August 21, 2007

Subject: CalWORKs Work Study Agreement with Employer

Background: Attached for the Board's review and consideration is a blanket work study agreement to be used between Riverside Community College District and employers who hire CalWORKs eligible students. Funding in the amount of \$37,080.00 has been provided for the Work Study Program by the California Community College Chancellor's Office. Beginning July 1, 2007 through June 30, 2008, the funding will provide for reimbursement of up to half of the students' earnings for a period of up to four months excluding payment for vacation time, holiday pay, sick leave, union dues, jury duty, or any employer taxes. The wage reimbursement incentive is expected to facilitate the job placement of CalWORKs students by Workforce Preparation staff. In order to quickly fill employer needs, these work study agreements for individual students would be signed by the Associate Vice Chancellor of Workforce Development. This will allow CalWORKs students the opportunity to immediately meet their work participation requirements as specified by Riverside County Department Public Social Services.

Recommended Action: It is recommended that the Board of Trustees approve use of the attached work study agreement for the period from July 1, 2007 through June 30, 2008, and authorize the Associate Vice Chancellor, Workforce Development, to sign the individual work study agreements for CalWORKs eligible students.

James L. Buysse  
Interim Chancellor

Prepared by: Shelagh Camak  
Associate Vice Chancellor, Workforce Development  
Michael Wright  
Director, Workforce Preparation Grants and Contracts



### CalWORKs WORK STUDY ASSURANCES

1. EMPLOYER will comply with all requirements of the CalWORKs Work Study Program and with all related Laws, Regulations and Policies.
2. The employer assures compliance with state and federal guidelines and regulations regarding non-discrimination against any employee/student on the basis of race, religion, gender, disability, medical condition, marital status, age, or sexual orientation in recruitment, placement, task assignment, hours of employment, levels of responsibility and pay. Harassment of any employee/student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.
3. The work study employment will not involve political activities.
4. STUDENT/EMPLOYEE will not be employed in the construction, operation or maintenance of any part of any facility which is used for religious instruction or worship.
5. The program will not result in the displacement of employed workers or impair existing contracts for service.
6. Job openings under this program do not result from the termination of other employees in anticipation of receiving subsidies under this program.
7. No STUDENT/EMPLOYEE shall be placed in a position affected by a labor dispute involving a work stoppage, and no payment shall be made to the EMPLOYER for the training and employment of STUDENT/EMPLOYEE during the period of work stoppage.
8. STUDENT/EMPLOYEE shall be compensated by the EMPLOYER at such rates, including periodic increases, as are reasonable considering such factors as industry, geographic region and STUDENT/EMPLOYEE proficiency. In no event shall the rate be less than the highest of the following:
  - (a) the minimum wage rate specified in Section 6(a)(1) of the Fair Labor Standard Acts
  - (b) the minimum wage rate prescribed by applicable state or local law
  - (c) the CalWORKs Work Study Program agreement.
9. EMPLOYER will invoice RCCD for reimbursement of STUDENT/EMPLOYEE'S earnings on a monthly basis, providing RCCD copies of STUDENT/EMPLOYEE'S pay stubs and EMPLOYER'S earnings record for STUDENT/EMPLOYEE.
10. The EMPLOYER will maintain workers' compensation insurance to cover the STUDENT/EMPLOYEE for any injuries sustained while employed by the EMPLOYER. The EMPLOYER will provide evidence of such insurance to RCCD.
11. The EMPLOYER will maintain commercial general liability insurance, auto liability insurance and/or garage liability insurance, as appropriate, to cover any claims damages, losses, causes of action or demands, or any other liability in connection with or in any manner arising out of the EMPLOYER'S performance of the work contemplated by the CWWS agreement.
12. The CWWS agreement may be terminated or funds suspended in whole or in part for cause, including failure of the EMPLOYER to comply with the terms or conditions of the agreement.
13. If the CWWS position is covered by a collective bargaining agreement, EMPLOYER shall obtain written concurrence of the appropriate labor organization.
14. All records pertinent to the program, including payroll records, shall be maintained for a period of five (5) years from the expiration date of the CWWS agreement. Records pertaining to unresolved audit findings must be maintained until final resolution of the audit.

15. EMPLOYER agrees to indemnify and hold harmless RCCD CalWORKs and its' employees and agents from all claims, damages, losses, causes of action and demands, or any other liability in connection with or in any manner arising out of the EMPLOYER'S performance of the work contemplated by the CWWS agreement.

---

Signature of Employer

Date

CALWORKS WORK STUDY PRE-AWARD REVIEW

EMPLOYER:	
ADDRESS:	
CONTACT PERSON:	TELEPHONE NO.:

FEDERAL I.D.:	STATE I.D.:
WORKERS COMPENSATION CARRIER:	
WORKERS COMPENSATION POLICY #:	

STUDENT/EMPLOYEE NAME:	JOB TITLE:
STUDENT/EMPLOYEE SOCIAL SECURITY #:	

CHECKLIST

	YES *	NO
Are there any working conditions that would endanger the health/safety of an employee?		
Is the CWWS position under a lay-off or hiring freeze?		
Is the CWWS position seasonal or intermittent?		
Is the training wage based on commission or piece work?		
Does the CWWS position require a license or certification?		

\*All YES responses require explanations in the comments section

COMMENTS

\_\_\_\_\_  
 Signature of CalWORKs Representative

\_\_\_\_\_  
 Date

CONTRACT#
-----------

CALWORKS WORK STUDY  
REQUEST FOR REIMBURSEMENT SHEET

COMPANY:	CONTACT PERSON:
ADDRESS:	PHONE

STUDENT/EMPLOYEE:	SOCIAL SECURITY:
OCCUPATION:	CONTRACT ENDING DATE:

The Student/Employee named above has completed \_\_\_\_\_ hours of training for the month of \_\_\_\_\_.

I certify that the above information is correct and have attached payroll records to verify the training hours and wages paid.

I request payment of \$\_\_\_\_\_ according to the terms of the work study agreement.

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date

I certify that I have worked the number of hours and received the training as indicated above.

\_\_\_\_\_  
Student/Employee Signature

\_\_\_\_\_  
Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: VI-A-3

Date: August 21, 2007

Subject: Agreement with California Community Colleges Chancellor's Office for the CalWORKs Program

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and the California Community College Chancellor's Office to provide specialized services to enhance and support statewide community college CalWORKs Programs. Riverside Community College District will act as the fiscal agent for these funds in order for the California Community College Chancellor's Office to provide these services.

These funds will be used to engage in a variety of technical assistance projects and activities. These activities will include budget management and purchasing for regional and statewide coordination and consultation, consulting services, reproduction and dissemination of reports and materials and administrative support. The award provides for up to 20 CalWORKs directors/coordinators to participate in a peer review process to evaluate program plans submitted and to provide feedback to each college on the quality and comprehensiveness of the plan submitted. Total payment under this agreement shall not exceed \$144,100.00, for the period from July 1, 2007 through June 30, 2008. Funding source: California Community Colleges Chancellor's Office.

Recommended Action: It is recommended that the Board of Trustees approve the attached agreement with California Community Colleges Chancellor's Office for the period from July 1, 2007 through June 30, 2008, in the amount of \$144,100.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Shelagh Camak  
Associate Vice Chancellor, Workforce Development  
Michael Wright  
Director, Workforce Preparation Grants and Contracts



STATE OF CALIFORNIA  
**STANDARD AGREEMENT**  
 CCC 213 (Rev 03/06)

AGREEMENT NUMBER 07-0031
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Chancellor's Office, California Community Colleges

CONTRACTOR'S NAME

Riverside Community College District


2. The term of this Agreement is: July 1, 2007 through June 30, 2008

3. The maximum amount of this Agreement is: \$ 144,100.00


4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page(s)
Exhibit B – Budget Detail and Payment Provisions	2 page(s)
Exhibit C – General Terms and Conditions (Attached hereto as part of this Agreement)	7 page(s)
Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement)	12 page(s)
Exhibit E – Request for Proposals (Attached hereto as part of this Agreement)	0 page(s)
Exhibit F – Contractor's Proposal (Attached hereto as part of this Agreement)	2 page(s)
Exhibit G – Contractor's Cost Proposal (Attached hereto as part of this Agreement)	3 page(s)
Exhibit H – Contractor Certification Clauses, Chancellor's Office Form CCC-1005 (Attached hereto as part of this agreement)	5 page(s)
Exhibit I – Additional Provisions	0 page(s)

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>CONTRACTOR</b>		<b>Chancellor's Office, California Community Colleges Use Only</b>
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc ) Riverside Community College District		
BY (Authorized Signature) 	DATE SIGNED(Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 4800 Magnolia Ave., Riverside, CA 92506		
STATE OF CALIFORNIA		
AGENCY NAME		

Chancellor's Office, California Community Colleges

BY (Authorized Signature)	DATE SIGNED(Do not type)	Exempt from DGS approval pursuant to AB 1441, Chapter 36 of the Statutes of 2000
 PRINTED NAME AND TITLE OF PERSON SIGNING Steven Bruckman, Executive Vice Chancellor		
ADDRESS 1102 Q Street, Sacramento, CA 95814		

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 144,100.00	PROGRAM/CATEGORY (CODE AND TITLE)			FUND TITLE	
	Local Assistance (OPTIONAL USE)			General	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	ITEM	CHAPTER	STATUTE	FISCAL YEAR	
	6870-101-0001(6)		2007	2007-08	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 144,100.00	OBJECT OF EXPENDITURE (CODE AND TITLE)				
0214-751-21450					
<i>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER			DATE		

EXHIBIT A  
(Standard Agreement)

SCOPE OF WORK

1. Services to Be Provided

Contractor agrees to provide to the Chancellor's Office of the California Community Colleges (hereinafter referred to as the Chancellor's Office) the services specified in the Contractor's Proposal, Exhibit F, and as further described herein. Exhibit F is attached hereto and by reference made a part of this Agreement.

2. Project Representatives

The project representatives during the term of this agreement will be:

Chancellor's Office: Project Monitor	Contractor: Project Director
Name: Patricia Servin-Lemus	Name: Michael Wright
Phone: (916) 327-5890	Phone: (951) 222-8968
Fax: (916) 324-6701	Fax:

Direct inquiries regarding terms or conditions of the agreement should be made to:

Chancellor's Office: Contract Manager	Contractor: Riverside CCD
Name: Wendy Lozoya	Name: Michael Wright
Address: 1102 Q Street, Sacramento, CA 95814	Address: 4800 Magnolia Ave., Riverside, CA 92506
Phone: (916) 327-5906	Phone: (951) 222-8968
Fax: (916) 323-9478	Fax:

3. Contractor's Project Director and Key Personnel

Substitution of Contractor's Project Director, as indicated in provision 2. above, or Contractor's key personnel, as indicated in the Contractor's Proposal (Exhibit F), may not be made without the prior written approval of the Chancellor's Office Project Monitor.

4. Chancellor's Office Project Monitor

The Project Monitor is responsible for overseeing the project as a whole, and any questions or problems relating to the project should be directed to the Project Monitor. If necessary, the Chancellor's Office may change the Project Monitor by written notice sent to the Contractor.

EXHIBIT A  
(Standard Agreement)

SCOPE OF WORK

5. Chancellor's Office Contract Manager

The Chancellor's Office may change the Contract Manager by written notice given to the Contractor. Any questions relating to the terms or conditions of the Agreement document should be addressed to the Contract Manager.

EXHIBIT B  
(Standard Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Costs and Payments

- a. In consideration of satisfactory performance of this Agreement, the Chancellor's Office agrees to pay the Contractor costs in accordance with the Contractor's Cost Proposal, Exhibit G, which is also attached hereto and by reference made a part of this Agreement.
- b. The total amount payable under this Agreement shall not exceed the maximum amount of this Agreement, specified on the face page of this Agreement. Payment shall be made according to the apportionment schedule set forth in the California Code of Regulations, title 5, section 58870, except that the final payment will not be made until the final report has been submitted and approved. If the final report is not submitted by the deadline date set forth in section 6 of Exhibit D, the Chancellor's Office may make the final payment through a claim schedule. If total expenditures are less than the apportionment payments, the Chancellor's Office may invoice the Contractor for the excess amount.

2. Budget Changes

Changes in budget line item amounts which are up to and including ten percent of the total budget amount may be made with the prior written approval of the Project Monitor. Changes in budget line item amounts which are greater than ten percent of the total budget amount may be made only through a written and duly executed amendment to this Agreement.

3. Budget Contingency Clause

- a. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of state or federal funds, for the mutual benefit of both parties in order to avoid program and fiscal delays which would occur if the Agreement were executed after the determination was made.
- b. It is mutually agreed that if the state or federal budget for the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the Chancellor's Office shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.

EXHIBIT B  
(Standard Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

- c. If funding for any fiscal year is reduced or deleted by the state or federal budget for purposes of this program, the Chancellor's Office shall have the option to either cancel this Agreement with no liability occurring to the Chancellors Office, or offer an Agreement Amendment to Contractor to reflect the reduced amount.
- d. Contractor shall inform any subcontractors that any work performed prior to approval of the state or federal budget, as applicable, will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized.
- e. In addition, this Agreement is subject to any additional restrictions, limitations or conditions enacted in the state or federal budget and/or laws and Executive Orders that may affect the provisions, term, or funding of this Agreement in any manner.

4. Fiscal Reports

Contractor shall furnish detailed itemization of and retain all records relating to direct expenses reimbursed to Contractor hereunder and to hours of employment on this Agreement by any employee of Contractor for which the Chancellor's Office is billed.

*Invoices for services rendered are to be delivered to the Accounting Office, California Community Colleges, 1102 Q Street, 4th Floor, Sacramento, CA 95814-6511.*

5. Prompt Payment Clause

If Contractor is not a community college district or other public entity, payment will be made in accordance with, and within the time specified in, chapter 4.5 of part 3 of division 3.6 of title 1 of the Government Code, commencing with section 927.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

1. Amendment

No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or agreement not incorporated in this Agreement is binding on any of the parties.

2. Assignment

Contractor may not transfer by assignment or novation the performance of this Agreement or any part thereof except with the prior written approval of the Project Monitor. Nor may Contractor, without the prior written consent of the Project Monitor, assign any other right that Contractor may have under this Agreement. Each assignment that is approved by the Project Monitor shall contain a provision prohibiting further assignments to any third or subsequent tier assignee without additional written approval by the Project Monitor. The Project Monitor's consent to one or more such assignments or novations shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent assignment or novation.

3. Audit

Contractor agrees that the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code, § 8546.7; Pub. Contr. Code, §§ 10115 et seq.; Cal. Code Regs., tit. 2, § 1896.)

4. Indemnification

Contractor agrees to indemnify, defend and save harmless the State, the Board of Governors of the California Community Colleges, the Chancellor's Office, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all employees, subcontractors, suppliers, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement. Such defense and payment will be conditional upon the following:

- a. The Chancellor's Office will notify Contractor of any such claim in writing and tender the defense thereof within a reasonable time; and
- b. Contractor will have sole control of the defense of any action on such claim and all negotiations for its settlement or compromise; provided that:
  1. When substantial principles of government or public law are involved, when litigation might create precedent affecting future Chancellor's Office operations or liability, or when

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

involvement of the Chancellor's Office is otherwise mandated by law, the Chancellor's Office may participate in such action at its own expense with respect to attorneys' fees and costs (but not liability);

2. The Chancellor's Office will have the right to approve or disapprove any settlement or compromise, which approval will not unreasonably be withheld or delayed; and
3. The Chancellor's Office will reasonably cooperate in the defense and in any related settlement negotiations.

5. Disputes

In the event of a dispute, the parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, Contractor agrees to file a "Notice of Dispute" with the Chancellor's Office, California Community Colleges, within ten (10) days of discovery of the problem. Within ten (10) days, the Chancellor or his or her designee shall meet with Contractor and the Project Monitor for purposes of resolving the dispute. The decision of the Chancellor shall be final.

In the event of a dispute, the language contained in Exhibits A through D of this Agreement shall prevail over any other language including that contained in any other Exhibits.

Contractor shall continue with the responsibilities under this Agreement during any dispute.

6. Termination

- a. Bankruptcy. In the event proceedings in bankruptcy are commenced against the Contractor, Contractor is adjudged bankrupt or a receiver is appointed and qualifies, then the Chancellor's Office may terminate this Agreement and all further rights and obligations hereunder, by giving five days notice in writing in the manner specified herein. It is recognized by the parties that equipment purchased by Contractor or the Chancellor's Office for this project shall have lien rights held in the name of the Chancellor's Office which shall retain lien rights until the Contractor either returns said equipment to the Chancellor's Office or purchases it as is provided by the terms of this Agreement.
- b. Termination Option. The Chancellor's Office may, at its option, terminate this Agreement at any time upon giving thirty (30) days' advance notice in writing to Contractor in the manner herein specified. In such event, both parties agree to use all reasonable efforts to mitigate their expenses and obligations hereunder. In such event, the Chancellor's Office shall pay Contractor for all satisfactory services rendered and expenses incurred prior to such termination which could not by reasonable efforts of Contractor have been avoided, but not in excess of the maximum payable under this Agreement. In such event, Contractor agrees to relinquish possession of equipment purchased for this project to the Chancellor's Office or Contractor may, with approval of the Chancellor's Office, purchase said equipment as provided by the terms of this Agreement.
- c. Event of Breach. In the event of any breach of this Agreement, the Chancellor's Office may, without any prejudice to any of its other legal remedies, terminate this Agreement upon five days' written notice to the Contractor. In the event of such termination the Chancellor's Office may proceed with the work in any manner deemed proper by the Chancellor's Office. The cost to the Chancellor's Office shall be deducted from any sum due the Contractor under this Agreement, and



EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

the balance, if any, shall be paid to the Contractor upon demand. Whether or not the Chancellor's Office elects to proceed with the project, Chancellor's Office shall pay Contractor only the reasonable value of the services theretofore rendered by Contractor as may be agreed upon by the parties or determined by a court of law.

- d. Gratuities. The Chancellor's Office may, by written notice to the Contractor, terminate the right of Contractor to proceed under this Agreement if it is found, after notice and hearing by the Chancellor or his or her duly authorized representative, that gratuities were offered or given by the Contractor or any agent or representative of the Contractor to any officer or employee of the Chancellor's Office with a view toward securing a contract or agreement or securing favorable treatment with respect to awarding or amending or making a determination with respect to the performance of such contract or agreement.

In the event this Agreement is terminated as provided herein, Chancellor's Office shall be entitled to (1) pursue the same remedies against Contractor as it could pursue in the event of the breach of the Agreement by the Contractor, and (2) exemplary damages in an amount which shall be not less than three nor more than ten times the cost incurred by the Contractor in providing any such gratuities to any such officer or employee, as a penalty in addition to any other damages to which it may be entitled by law.

The rights and remedies of Chancellor's Office provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

7. Independent Status of Contractor

The Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California or the Chancellor's Office.

8. Recycling Certification

The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in Public Contract Code section 12200, in products, materials, goods, or supplies offered or sold to the state in the performance of this Agreement, regardless of whether the product meets the requirements of Public Contract Code section 12209. With respect to printer or duplication cartridges that comply with the requirements of section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply. (Pub. Contr. Code, § 12205.)

9. Nondiscrimination Clause

- a. During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of ethnic group identification, national origin, religion, creed, age, sex, race, color, ancestry, sexual orientation, physical disability (including HIV and AIDS), mental disability, medical condition (cancer and genetic characteristics), or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics, marital status, denial of family care leave, political affiliation, or position in a labor dispute. Contractor and its subcontractors shall insure that the evaluation and treatment

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

of their employees and applicants for employment are free from such discrimination and harassment.

- b. Contractor and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §§ 12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2, §§ 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a-f), set forth in chapter 5 of division 4 of title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.
- c. Contractor and its subcontractors shall also comply with the provisions of Government Code sections 11135-11139.8.
- d. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. The Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

10. Certification Clauses

The Contractor Certification Clauses contained in Chancellor's Office form CCC-1005 are hereby incorporated by reference and made a part of this Agreement by this reference, and are attached hereto as Exhibit H.

11. Timeliness

Time is of the essence in this Agreement.

12. Compensation

The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

13. Governing Law

This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California; venue of any action brought with regard to this Agreement shall be in Sacramento County, Sacramento, California.

14. Antitrust Claims

The Contractor, by signing this agreement, hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

- a. The Government Code Chapter on Antitrust claims contains the following definitions:

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

1. "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of section 16750 of the Business and Professions Code. (Gov. Code, § 4550(a).)
2. "Public purchasing body" means the State or the subdivision or agency making a public purchase. (Gov. Code, § 4550(b).)
- b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (chapter 2 (commencing with section 16700) of part 2 of division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. (Gov. Code, § 4552.)
- c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. (Gov. Code, § 4553.)
- d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. (Gov. Code, § 4554.)

15. Child Support Compliance Act

For any Agreement in excess of \$100,000, the Contractor acknowledges in accordance with Public Contract Code section 7110, that:

- a. The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in chapter 8 (commencing with section 5200) of part 5 of division 9 of the Family Code; and
- b. The Contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

16. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

17. Priority Hiring Considerations

If this Agreement includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Agreement to qualified recipients of aid under Welfare and Institutions Code section 11200 in accordance with Public Contract Code section 10353.

18. Union Activities

For all contracts and agreements, except fixed price contracts and agreements of \$50,000 or less, by signing this Agreement Contractor hereby acknowledges the applicability of Government Code sections 16645 through 16649 to this Agreement and agrees to the following:

- a. Contractor will not assist, promote or deter union organizing by employees performing work on a state service contract or agreement, including a public works contract.
- b. No state funds received under this agreement will be used to assist, promote or deter union organizing.
- c. Contractor will not, for any business conducted under this Agreement, use any state property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote or deter union organizing, unless the state property is equally available to the general public for holding meetings.
- d. If Contractor incurs costs, or makes expenditures to assist, promote or deter union organizing, Contractor will maintain records sufficient to show that no reimbursement from state funds has been sought for these costs, and Contractor shall provide those records to the Attorney General upon request.

1. Excise Tax

The State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. The Chancellor's Office will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another state.

2. Subcontracts

- a. The Contractor agrees to obtain the written approval of the Project Monitor prior to the selection of subcontractor(s) to perform the services under this Agreement, at which time the Chancellor's Office will inform the Contractor of any applicable legal requirements regarding disabled veteran business enterprise participation requirements and the use of the Request for Proposals primary or two-tier method. Subcontractors specifically identified in this Agreement or the Exhibits attached hereto and which are secured in accordance with applicable legal requirements are deemed to be approved upon execution of this Agreement.
- b. In any event, any additional subcontractor(s) retained by the Contractor shall be selected using procedures reasonably calculated to ensure that cost shall be given substantial weight in the selection process, and that the selected subcontractor is the best qualified party available to provide

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

the required services. Upon request, Contractor shall furnish evidence of compliance with this provision to the Project Monitor. Contractor shall immediately notify the Project Monitor in the event that any subcontract is terminated.

- c. All subcontracts shall contain a provision prohibiting any third or subsequent tier subcontracts without additional written approval by the Project Monitor.
- d. The Project Monitor's consent to one or more subcontracts shall not constitute a waiver or diminution of the absolute power to approve each and every subsequent subcontract.
- e. Nothing contained in this Agreement or otherwise, shall create any contractual relation between the Chancellor's Office and any subcontractors, and no subcontract shall relieve Contractor of its responsibilities and obligations hereunder. Contractor agrees to be as fully responsible to the Chancellor's Office for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Contractor. Contractor's obligation to pay its subcontractors is independent from the obligation of the Chancellor's Office to make payments to the Contractor. As a result, the Chancellor's Office shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

3. Subcontract Payments

Contractor shall obtain the written approval of the Project Monitor and the Executive Vice Chancellor, or his/her designee, before making payments under this Agreement to any subcontractors.

4. Notice

Any notice to either party which is required or permitted to be given under this Agreement shall be given by certified mail properly addressed, postage fully prepaid to the address beneath the name of each respective party. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by post office, such notice shall be postponed 24 hours for each such intervening day.

5. Interpretation

In the interpretation of this Agreement, any inconsistencies between the terms of Exhibits A through D and the language of any other Exhibit or document shall be resolved in favor of the terms of Exhibits A through D.

6. Reports

- a. Monthly Progress Reports. Except as otherwise specified by the Chancellor's Office, Contractor shall provide a progress report in writing at least once a month to the Project Monitor. Each progress report shall include, but not be limited to, a statement that the Contractor is or is not on schedule, and any pertinent reports or interim findings. Contractor shall discuss any difficulties or special problems so that remedies can be developed as soon as possible. Contractor shall provide four copies by the tenth of the month following the month to which it relates.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

- b. Final Report. By July 31, 2008, Contractor shall provide the Project Monitor a comprehensive Final Report, a brief summary of same, and a brief (200 words or less), factual abstract of the final report.
1. Summary. The summary shall include a statement of the problem, techniques used to solve the problem, conclusions of the problem, and any additional follow-up or ongoing recommendations. The summary shall be prepared in language and structure easily understood by members of the public who may have limited technical background. Contractor shall provide the Chancellor's Office with ten (10) copies and a reproducible master.
  2. Abstracts. Contractor shall provide a brief (200 words or less), factual abstract of the most significant information contained in the report.

Contractor shall meet with Chancellor's Office staff to present the findings, conclusions, and recommendations. Both the final meeting and final report must be completed on or before the date specified above for submission of the final report.

The Contractor shall be available from July 31, 2008, to and including August 31, 2008, to answer questions pertaining to the Final Report and/or revise the Final Report.

- c. The Chancellor's Office reserves the right to use and reproduce all reports and data produced and delivered pursuant to this Agreement and authorize others to use or reproduce such materials.
- d. All reports are to be delivered to the Project Monitor, Chancellor's Office, California Community Colleges, 1102 Q Street, Sacramento, CA 95814-6511
- e. Any document or written report prepared, in whole or in part, by Contractor or subcontractors, shall contain the numbers and dollar amounts of this Agreement and all subcontracts relating to the preparation of such document or written report. The Agreement and subcontract numbers and dollar amounts shall be contained in a separate section of such document or written report. (Gov. Code, § 7550(a).)
- f. When multiple documents or written reports are the subject or product of this Agreement, the disclosure section must also contain a statement indicating that the total Agreement amount represents compensation for multiple documents or written reports. (Gov. Code, § 7550(b).)
7. Copyright and Intellectual Property
- a. Contractor agrees that any and all services rendered and documents or other materials, inventions, processes, machines, manufactures, or compositions of matter, computer programs, computer software, and/or trademarks or servicemarks first created, developed or produced pursuant to this Agreement, whether by Contractor or subcontractors, shall be and are Work for Hire. All subcontracts shall include a Work for Hire provision by which all materials, procedures, processes, machines, computer programs, computer software, and trademarks or servicemarks produced as a result of this Agreement shall be Work for Hire. All rights, title, and interest in and to the Work first developed under this Agreement or under any subcontract shall be assigned and transferred to the Chancellor's Office. This Work for Hire agreement shall survive the expiration or early termination of this Agreement.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

- b. The copyright for all materials first produced as a result of this Work for Hire agreement shall belong to the Chancellor's Office. Contractor, and all subcontractors and others that produce copyright materials pursuant to this Agreement, assigns all rights, title and interest, including the copyright to any and all works created pursuant to this Work for Hire agreement, to the Chancellor's Office. The Chancellor's Office shall acknowledge Contractor or its subcontractors, if any, as the author of works produced pursuant to this Work for Hire agreement on all publications of such work. The Chancellor's Office may license Contractor or its subcontractors, if any, to reproduce and disseminate copies of such work, provided the licensee agrees not to permit infringement of the copyright by any person, to compensate Chancellor's Office for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with the licensing agreement.
- c. All materials first developed in draft and in final form pursuant to this Agreement shall, in a prominent place, bear the © (the letter "c" in a circle) or the word "Copyright," or the abbreviation "Copr.", followed by the year created; and the words "Chancellor's Office, California Community Colleges." Acknowledgment may be given to Contractor or the actual author(s) of the work in an appropriate manner elsewhere in the copyright material. If it is deemed necessary by either the Chancellor's Office or Contractor that the copyright be registered with the U.S. Copyright Office, Contractor will be responsible for applying for, paying the filing fees for, and securing said copyright.
- d. All technical communications and records originated or first prepared by Contractor or its subcontractors, if any, pursuant to this Work for Hire agreement including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, but not including Contractor's administrative communications and records relating to this Agreement, shall be delivered to and shall become the exclusive property of the Chancellor's Office and may be copyrighted by the Chancellor's Office.
- e. If it is deemed necessary by either the Chancellor's Office or Contractor that a patent be obtained from the U.S. Patent and Trademark Office for any invention, process, machine, manufactures, or composition of matter, Contractor will be responsible for applying for, paying the filing fees for, and securing said patent. All patents for inventions, processes, machines, manufactures, or compositions of matter developed pursuant to this Agreement shall be issued to the "Chancellor's Office, California Community Colleges." All products and references to patents shall be marked and designated as such as required by law. Acknowledgment may be given to Contractor or the actual inventor(s) in an appropriate manner. The Chancellor's Office agrees to grant a nonexclusive license for such intellectual property to Contractor. Said license shall include the right to use the patent for inventions, processes, machines, manufactures, or compositions of matter derived from those created under this Agreement.
- f. All trademarks and servicemarks first created, developed or acquired pursuant to this Agreement shall be the property of the Chancellor's Office. If it is deemed necessary by either the Chancellor's Office or Contractor that a trademark or servicemark be registered with state or federal agencies, Contractor will be responsible for applying for, paying the filing fees for, and securing said protection. All trademarks and servicemarks obtained pursuant to this Agreement shall be issued to the "Chancellor's Office, California Community Colleges" and carry the designations permitted or required by law. The Chancellor's Office agrees to grant a nonexclusive license for the use of trademarks or servicemarks created, developed or obtained under this Agreement to Contractor.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

- g. In connection with any license granted pursuant to the preceding paragraphs, Contractor agrees not to permit infringement by any person, to compensate Chancellor's Office for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with such license. Contractor may, with the permission of the Chancellor's Office, enter into a written sublicensing agreement subject to these same conditions.
- h. Any and all services rendered, materials, inventions, processes, machines, manufactures, or compositions of matter, computer programs, computer software, and trademarks or servicemarks created, developed or produced pursuant to this Agreement by subcontractors that create works for this Agreement for Contractor are for and are the property of the Chancellor's Office. Contractor shall obtain an acknowledgement of the work for hire performed by these subcontractors that produce intellectual property pursuant to this Agreement, and all rights, title, and interests in such property shall be assigned to the Chancellor's Office from all subcontractors. Contractor shall incorporate the above applicable paragraphs, modified appropriately, into its agreements with subcontractors that create works for this Agreement. No unpaid volunteer or other person shall produce copyright materials under this Agreement without entering into a subcontract between such person(s) and Contractor giving the Chancellor's Office the foregoing rights in exchange for the payment of the sum of at least one dollar (\$1).

8. Public Hearings

If public hearings on the subject matter dealt with in this Agreement are held during the period of the Agreement, Contractor will make available the personnel assigned to this Agreement for the purpose of testifying. Chancellor's Office will reimburse Contractor for compensation and travel of said personnel at the contract rates for such testimony as may be requested by Chancellor's Office.

9. Confidentiality of Data and Reports

- a. To the extent permissible by law, Contractor will not disclose data or disseminate the contents of the final or any preliminary report without the express written permission of the Project Monitor.
- b. Permission to disclose information on one occasion or at public hearings held by the Chancellor's Office relating to the same shall not authorize Contractor to further disclose such information or disseminate the same on any other occasion.
- c. Contractor will not comment publicly to the press or any other media regarding its report, or the actions of the Chancellor's Office on the same, except to Chancellor's Office staff, Contractor's own personnel involved in the performance of this Agreement, or at a public hearing, or in response to questions from a legislative committee.
- d. If requested by Chancellor's Office, Contractor shall require each of its employees or officers who will be involved in the performance of this Agreement to agree to the above terms in a form to be approved by Chancellor's Office and shall supply Chancellor's Office with evidence thereof.
- e. Each subcontract shall contain provisions similar to the foregoing related to the confidentiality of data and nondisclosure of the same.



EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

10. Provisions Relating to Data

- a. "Data" as used in this Agreement means recorded information, regardless of form or characteristic, of a scientific or technical nature. It may for example, document research or experimental, developmental or engineering work, or be used to define a design or process or to support a premise or conclusion asserted in any deliverable document called for by this Agreement. The data may be graphic or pictorial delineations in media, such as drawings or photographs, charts, tables, mathematical models, collections or extrapolations of data or information, etc. It may be in machine form such as punched cards, magnetic tape or computer printouts, or may be retained in computer memory.
- b. "Proprietary data" is such data as the Contractor has identified in a satisfactory manner as being under Contractor's control prior to commencement of performance of this Agreement, and which Contractor has reasonably demonstrated as being of a proprietary nature either by reason of copyright, patent or trade secret doctrines in full force and effect at the time when performance of this Agreement is commenced. The title to "proprietary data" shall remain with the Contractor throughout the term of this agreement and thereafter. As to "proprietary data," the extent of Chancellor's Office access to the same and the testimony available regarding the same shall be limited to that reasonably necessary to demonstrate in a scientific manner to the satisfaction of scientific persons the validity of any premise, postulate or conclusion referred to or expressed in any deliverable hereunder.
- c. "Generated data" is that data which a Contractor has collected, collated, recorded, deduced, read out or postulated for utilization in the performance of this Agreement. Any electronic data processing program, model or software system developed or substantially modified by the Contractor in the performance of this Agreement at the expense of the Chancellor's Office, together with complete documentation thereof, shall be treated hereunder in the same manner as "generated data." "Generated data" shall be the property of the Chancellor's Office unless and only to the extent that it is specifically provided otherwise herein.
- d. "Deliverable data" is that data which under the terms of this Agreement is required to be delivered to the Chancellor's Office and shall belong to the Chancellor's Office.
- e. As to "generated data" which is reserved to Contractor by the express terms hereof and as to any preexisting or "proprietary data" which has been utilized to support any premise, postulate or conclusion referred to or expressed in any deliverable hereunder, Contractor shall preserve the same in a form which may be introduced as evidence in a court of law at Contractor's own expense for a period of not less than three years after receipt by the Chancellor's Office of the final report herein.
- f. Prior to the expiration of such time and before changing the form of or destroying any such data, Contractor shall notify the Chancellor's Office of any such contemplated action and Chancellor's Office may, within thirty (30) days after said notification, determine whether it desires said data to be further preserved. If Chancellor's Office so elects, the expense of further preserving said data shall be paid for by the Chancellor's Office. Contractor agrees that Chancellor's Office may at its own expense have reasonable access to said data throughout the time during which said data is preserved. Contractor agrees to use his or her best efforts to furnish competent witnesses or to identify such competent witnesses to testify in any court of law regarding said data.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

11. Ownership of Data And Reports

Data developed for this Agreement shall become the property of the Chancellor's Office. It shall not be disclosed without the permission of the Project Monitor. Each report shall also become the property of the Chancellor's Office and shall not be disclosed except in such manner and such time as the Project Monitor may direct.

12. Approval of Products and Deliverables

- a. Each deliverable to be provided under this Agreement shall be submitted to and approved by the Project Monitor. All products, documents and published materials, including multimedia presentations, shall be approved by the Project Monitor prior to distribution.
- b. All products resulting from this Agreement or its subcontracts in whole or in part shall reference the Chancellor's Office, California Community Colleges and the specific funding source.
- c. All references to the project shall include the phrase, "funded in part by the Chancellor's Office, California Community Colleges."

13. Waiver

No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. All remedies afforded in this Agreement shall be taken and construed as cumulative; that is, in addition to every other remedy provided therein or by law. The failure of the Chancellor's Office to enforce at any time any of the provisions of this Agreement, or to require at any time performance by Contractor of any of the provisions thereof, shall in no way be construed to be a waiver of such provisions nor in any way affect the validity of this Agreement or any part thereof or the right of Chancellor's Office to thereafter enforce each and every such provision.

14. Work by Chancellor's Office Personnel

Staff of the Chancellor's Office will be permitted to work side by side with Contractor's staff to the extent and under conditions that may be directed by the Project Monitor. In this connection, staff of the Chancellor's Office will be given access to all data, working papers, subcontracts, etc., which Contractor may seek to utilize.

Contractor will not be permitted to utilize staff of the Chancellor's Office for the performance of services that are the responsibility of Contractor unless such utilization is previously agreed to in writing by the Project Monitor, and any appropriate adjustment in price is made. No charge will be made to Contractor for the services of employees of the Chancellor's Office while performing, coordinating or monitoring functions.

15. Changes in the Timing of Performance of Tasks

The timing for performance of the tasks may be changed by written approval of the Project Monitor. However, the date for completion of the Agreement and the total Agreement price, as well as all other terms not specifically excepted, may only be altered by formal amendment of this Agreement.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

16. Travel and Per Diem

- a. For purposes of payment, Contractor's headquarters shall be the city designated in the signature block. Travel outside the State of California shall not be reimbursed without the prior written authorization of the Project Monitor, or unless otherwise expressly so provided in the terms of this Agreement.
- b. The travel and per diem rates allowed for Contractor, staff, and subcontractors shall be those currently set forth by the Department of General Services (see State Administrative Manual (SAM) chapter 0700 and Appendix (Travel Guide, S-1)) and Department of Personnel Administration (DPA) Rules (Cal. Code Regs., §§ 599.615, et seq.). These Rules are subject to change at any time. Travel expenditures not listed in the DPA Rules cannot be reimbursed.
- c. Contractor must use the Contractor's formally printed invoice or letterhead, and must sign and date the claim prior to submission to the Chancellor's Office for payment.
- d. Questions regarding reimbursable items and/or limits may be directed to the Chancellor's Office Accounting Administrator at (916) 327-5355.
- e. Itemized invoices, prepared in triplicate, stating Agreement number and social security number or federal identification number, shall be submitted to:

Accounting Unit  
Chancellor's Office  
California Community Colleges  
1102 Q Street  
Sacramento, CA 95814-6511

17. Captions

The clause headings appearing in this agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.

18. Accessibility for Persons with Disabilities

By signing the Contractor's Certification (Chancellor's Office form CCC-1005, attached hereto as Exhibit H), Contractor agrees to comply with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. In addition, by signing this Agreement, Contractor further agrees to the following:

- a. Contractor shall, upon request by any person, make any materials produced with funds pursuant to this Agreement available in braille, large print, electronic text, or other appropriate alternate format. Contractor shall establish policies and procedures to respond to such requests in a timely manner.
- b. All data processing, telecommunications, and/or electronic and information technology (including software, equipment, or other resources) developed, procured, or maintained by

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

Contractor, whether purchased, leased or provided under some other arrangement for use in connection with this Agreement, shall comply with the regulations implementing Section 508 of the Rehabilitation Act of 1973, as amended, set forth at 36 Code of Federal Regulations, part 1194.

- c. Design of computer or web-based materials, including instructional materials, shall conform to guidelines of the Web Access Initiative (see <http://www.w3.org/TR/WAI-WEBCONTENT/>) or similar guidelines developed by the Chancellor's Office.
- d. Contractor shall respond, and shall require its subcontractors to respond to and resolve any complaints regarding accessibility of its products and services as required by this section.
- e. Contractor and its subcontractors shall indemnify, defend, and hold harmless the Chancellor's Office, its officers, agents and employees, from any and all claims by any person resulting from the failure to comply with the requirements of this section.
- f. Contractor shall incorporate the requirements of this section into all subcontracts.

19. Eligibility for Noncitizens

Funds provided under this Agreement shall only be used to employ, contract with, or provide services to citizens of the United States or noncitizens who are eligible to receive public benefits pursuant to Section 401 (with respect to federally funded activities) or Section 411 (with respect to state funded activities) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (P.L. 104-193, codified at 42 U.S.C. §§ 601 and 611, respectively). Contractor certifies that all of its employees and/or subcontractors are qualified pursuant to these provisions.

20. Performance Evaluation

If this Agreement involves Consultant Services, the performance of the Contractor shall be evaluated by the Project Monitor on a "Contract/Contractor Evaluation" form Std. 4. If the performance is unsatisfactory, the Contractor will be allowed to prepare a statement defending Contractor's performance. This statement must be received by the Project Monitor within thirty (30) days after Contractor's receipt of the evaluation.

The evaluation form and any related material will be kept on file at the Chancellor's Office.

21. Commissions and Contingency Agreements

The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, the Chancellor's Office shall, in addition to other remedies provided by law, have the right to annul this Agreement without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

22. Licenses and Permits

If the Contractor is an individual, firm or corporation, Contractor must be licensed to do business in California and shall obtain at his/her/its expense all license(s) and permit(s) required by law for accomplishing any work required in connection with this Agreement.

If you are a Contractor located within the State of California, a business license from the city/county in which you are headquartered is necessary, however, if you are a corporation, a copy of your incorporation documents/letter from the Secretary of State's Office can be submitted. If you are a Contractor outside the State of California, you will need to submit to the Chancellor's Office a copy of your business license or incorporation papers for your respective state showing that your company is in good standing in that state.

In the event, any license(s) and/or permit(s) expire at any time during the term of this Agreement, Contractor agrees to provide the Chancellor's office with a copy of the renewed license(s) and/or permit(s) within thirty (30) days following the expiration date. In the event the Contractor fails to keep in effect at all times all required license(s) and permit(s), the Chancellor's Office may, in addition to any other remedies it may have, terminate this Agreement upon occurrence of such event.

23. Standards of Conduct

In addition to the Conflicts of Interests provisions in the Contractor's Certification (Chancellor's Office form CCC-1005, attached hereto as Exhibit H), Contractor hereby assures that, in administering this Agreement, it will comply with the standards of conduct hereinafter set out, as well as the applicable state laws concerning conflicts of interests, in order to maintain the integrity of the Agreement and to avoid any potential conflicts of interests in its administration.

- a. Every reasonable course of action will be taken by Contractor in order to maintain the integrity of this expenditure of public funds and to avoid any favoritism or questionable or improper conduct. The Agreement will be administered in an impartial manner. The Contractor, and its officers and employees, in administering this Agreement, will avoid situations which give rise to a suggestion that any decision was influenced by prejudice, bias, or special interest.
- b. Conducting Business with Relatives. No relative by blood, adoption, or marriage of any officer or employee of Contractor will receive favorable treatment in the award of subcontracts or in educational or employment opportunities funded by this Agreement.
- c. Conducting Business Involving Close Personal Friends and Associates. In administering this Agreement, officers and employees of Contractor will exercise due diligence to avoid situations which may give rise to an assertion that favorable treatment is being granted to friends and associates.
- d. In the interest of avoiding conflicts of interests involving friends or associates of Chancellor's Office employees, in administering this Agreement, officers and employees of Contractor will exercise due diligence to avoid situations which may give rise to an assertion that favorable treatment is being granted to friends and associates of Chancellor's Office employees.
- e. Contractor shall not enter into any subcontract of the types described below and any such agreement which may be executed is null and void and of no force or effect.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

1. A former state employee (including a Chancellor's Office employee, or a district employee who worked for the Chancellor's Office on an Interjurisdictional Exchange (IJE)) cannot enter into a subcontract under this Agreement with Contractor if that employee was engaged in the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to this Agreement while employed by the state. (Gov. Code, §§ 1090, et seq., 87100, and 87400 et seq.; Cal. Code Regs., tit. 5, §§ 18741.1 and 18747.)
  2. A current state employee (including a current Chancellor's Office employee or district employee working for the Chancellor's Office on an Interjurisdictional Exchange (IJE)) cannot enter into a subcontract with Contractor, with the exception of rank-and-file employees of the California State University and the University of California. (Pub. Contr. Code, § 10410.)
  3. The spouse or immediate family of a current Chancellor's Office employee (including a current Chancellor's Office employee or district employee working for the Chancellor's Office on an Interjurisdictional Exchange (IJE)) may not enter into a subcontract with Contractor if the Chancellor's Office employee or person on an IJE was engaged in the negotiations, transactions, planning, arrangement or any part of the decisionmaking process relevant to this Agreement or the subcontract, or had any influence whatsoever in the making of this Agreement or the subcontract. (Gov. Code, §§ 1090, et seq.; and 87100.)
24. Follow-on Contracts
- a. By signing this Agreement, Contractor certifies that neither the Contractor nor any of its affiliates or subcontractors previously received a consulting services contract from the Chancellor's Office which resulted in a recommendation by Contractor, its affiliates or subcontractors for the provision of services, procurement of goods or supplies, or any other related action which is now to be provided or performed under this Agreement. (Pub. Contr. Code, § 10365.5.)
  - b. For purposes of this section, "affiliates" are employees, directors, partners, joint venture participants, parent corporations, subsidiaries, or any other entity controlled by, controlling, or under common control with the Contractor. Control exists when an entity owns or directs more than fifty percent (50%) of the outstanding shares or securities representing the right to vote for the election of directors or other managing authority.
  - c. Should the Chancellor's Office determine, at any time, that the certification contained in paragraph a. is false or inaccurate, the Chancellor's Office may deem contractor to be in breach of this Agreement and may terminate the Agreement as provided in the Termination provisions of section 6.c. of Exhibit C to the Agreement. However, to the extent permissible by law, the Chancellor's Office or its designee, may waive the restrictions set forth in this section by written notice to the Contractor if the Chancellor's Office determines their application would not be in the best interest of the Chancellor's Office.

EXHIBIT C  
(Standard Agreement)

GENERAL TERMS AND CONDITIONS

- d. Except as prohibited by law, the restrictions of this section will not apply to a Contractor, including any person, firm, or affiliate, that is awarded a subcontract of a consultant services contract which amounts to no more than 10 percent of the total monetary value of the consultant services contract.
- e. The restrictions set forth in this section are in addition to conflict of interest restrictions imposed on public Contractors by California law. In the event of any inconsistency, such conflict of interest laws override the provisions of this section, even if enacted after execution of this Agreement.

25. Statewide or Regional Projects

If this Agreement involves provision of coordination, technical assistance, or other services for the California Community Colleges system or for a particular region or group of colleges, Contractor agrees to consult regularly with the Project Monitor and representatives of the colleges to be served and to give every reasonable consideration to their views in the conduct of the project.

Contractor shall require all employees, consultants, and subcontractors to disclose any employment or contractual relationships they may have with other colleges being served under a statewide or regional contract or grant. Such relationships are prohibited and shall be promptly terminated unless, after being fully informed of the circumstances, the Project Monitor determines that the services being provided to the other college by the employee, consultant, or contractor are above and beyond or unrelated to those provided under this Agreement.

26. Surveys

If this contract involves conducting a survey of community college faculty, staff, students, or administrators, Contractor shall ensure that the survey is developed, administered, tabulated, and summarized by a survey evaluator/specialist. Surveys shall conform to project goals, shall minimize the burden on the group being surveyed, and shall not collect data already available to the Contractor from the Chancellor's Office or another source.

27. Safety and Accident Prevention

In performing work under this Contract on the premises of the Chancellor's Office, Contractor shall conform to any specific safety requirements contained in the Contract or as required by law or regulation. Contractor shall take any additional precautions as the Chancellor's Office may reasonably require for safety and accident prevention purposes. Any violation of such rules and requirements, unless promptly corrected, shall be grounds for termination of this Contract in accordance with the default provisions hereof.

California Community Colleges Agreement for the  
CalWORKs Program  
Riverside Community College District  
Contract Agreement No. 07-0031  
2007-08 Work Statement  
Exhibit F

Of the amount approved in the 2007-08 State Budget Act for the provision of specialized services for CalWORKs students, up to \$300,000 has been set-aside to support and enhance local community college CalWORKs program operations. These funds will be used to engage in a variety of local technical assistance projects and activities.

The activities to be carried out under this agreement shall include all of the following:

I. Regional and Statewide Coordination and Consultation

1.1 CalWORKs State Advisory Committee

Four regular CalWORKs State Advisory Committee meetings to include payment for meeting expenses, travel and per diem for members and to support regional meetings and training events and local technical assistance activities.

1.2 Other CalWORKs Related Ad Hoc Task Groups

Meetings for CalWORKs Ad Hoc Task Groups. These task groups will review, discuss and recommend policy changes pertaining to elements relating to the CalWORKs program, i.e. BOGFW criteria, work study, EOPS/CARE. Includes meeting expenses, travel and per diem for members.

II. CalWORKs Program Plan Peer Review

2.1 Peer Review

The Chancellor's Office will coordinate a peer review process for the 2007-08 CalWORKs program plans. Up to 20 CalWORKs directors/coordinators will participate in the peer review process to evaluate program plans submitted and provide feedback to each college on the quality and comprehensiveness of the plan submitted. Meeting, travel and per diem expenses will be paid through this agreement.

III. Miscellaneous Activities

3.1 Statewide Training



Provide training to new CalWORKs directors/coordinators on issues related to CalWORKs. Training may include, but is not limited to, sessions on regulations and reporting procedures, budgets and accounting issues, best practices, technology, and other related issues.

### 3.2 Consulting Services

Provide consultation on CalWORKs/Student Services issues. Travel and per diem expenses will be paid through this grant. The consultants selected shall be subject to approval by the Chancellor's Office. Consultant services include, but are not limited to:

- a) Development of training materials, resources and workshops on CalWORKs Student Learning Outcomes; and,
- b) On-site, targeted technical assistance and support for up to 10 colleges in the year.

### 3.3 Reproduction, Dissemination, etc.

Support the reproduction and distribution of reports and other material, which would be of value to CalWORKs programs. This may include, but is not limited to, reproduction and dissemination of flyers, brochures, posters, manuals, reports and videotapes.

## IV. Administrative Support

### 4.1 Administrative Support

Provide necessary administrative and fiscal oversight to support the above activities.

All participants attending meetings/trainings/program reviews who require travel reimbursement will receive the current state approved rates for lodging, meals, automotive and other transportation expenses.

California Community Colleges Agreement for the  
CalWORKs Program  
Riverside Community College District  
Agreement No. 07-0031

2007-08 GRANT BUDGET  
Exhibit G

I.	Regional and Statewide Coordination/Consultation	\$18,000
II.	CalWORKs Program Plan Peer Review	\$20,000
III.	Miscellaneous Activities	\$93,000
	Subtotal	\$131,000
IV.	Administrative Support	\$13,100
	Grand Total	\$144,100

California Community Colleges Agreement for the  
CalWORKs Program  
Riverside Community College District  
Agreement No. 07-0031

BUDGET SPECIFICS

Exhibit G

I. Regional and Statewide Coordination/Consultation

Includes per-diem, travel, lodging and meeting expenses for field staff and invited guests to attend regional meetings of community college CalWORKs and related student services areas.

1.1 CalWORKs State Advisory Committee

Travel expenses for CalWORKs State Advisory Committee meetings.

Includes facility costs.

Total \$15,000

1.2 Other CalWORKs Related Ad Hoc Task Groups

Travel expense for other CalWORKs related task groups to meeting.

Includes facility costs.

Total \$3,000

II. CalWORKs Program Plan Peer Review

2.1 Peer Review

The Chancellor's Office will coordinate a peer review process for the 2007-08 CalWORKs program plans. Up to 20 CalWORKs directors/coordinators will participate in the peer review process to evaluate program plans submitted and provide feedback to each college on the quality and comprehensiveness of the plan submitted. Meeting, travel and per diem expenses will be paid through this agreement.

Total \$20,000

III. Miscellaneous Activities

3.1 Statewide Training

Provide training to new CalWORKs directors/coordinators on issues related to CalWORKs. Training may include, but is not limited to, sessions on regulations and reporting procedures, budgets and accounting issues, best practices, technology, and other CalWORKs related issues. Includes facilities rental, speaker expenses, and training materials.

Total \$28,000

### 3.2 Consulting Services

Provide consultation on CalWORKs/Student Services issues. Travel and per diem expenses will be paid through this grant. The consultants selected shall be subject to approval by the Chancellor's Office. Consultant services include, but are not limited to:

- a) Development of training materials and resources and workshops on CalWORKs Student Learning Outcomes; and,
- b) On-site, targeted technical assistance and support for up to 10 colleges in the year.

Total	\$60,000
-------	----------

### 3.3 Reproduction, Dissemination, etc.

Support the reproduction and distribution of reports and other material, which would be of value to CalWORKs programs. This may include, but is not limited to, reproduction and dissemination of flyers, brochures, posters, manuals and videotapes.

Total	\$5,000
-------	---------

Total of Activities	\$131,000
---------------------	-----------

## IV. Administrative Expenses

### 4.1 Administrative Expenses

Provide necessary administrative and fiscal oversight to support the above activities. Contractor shall receive a 10% administrative of the total agreement.

<i>10% administrative fee</i>	\$13,100
-------------------------------	----------

GRAND TOTAL	\$144,100
-------------	-----------

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: VI-A-7

Date: August 21, 2007

Subject: Agreement with North County Vending, Inc.

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and North County Vending, Inc. to furnish all specified food items, hot and cold beverages, supplies, and equipment and all management and labor necessary for the efficient, nutritional, sanitary and ecologically sound operation of the vended food services on the Riverside, Moreno Valley and Norco campuses. The vendor will provide an appropriate number of machines that equal or exceed the current service level provided subject to the District's approval. The term of the agreement is for the period of August 22, 2007 through June 30, 2012. In exchange for the right to be the exclusive vendor of vended food, snack and hot beverage products, North County Vending guarantees a minimum yearly commission of \$22,000.00, or 25% of gross sales, whichever is greater, to Riverside Community College District. Funding source: No cost to the District.

Recommended Action: It is recommended that the Board of Trustees approve the agreement from August 22, 2007 through June 30, 2012, for an estimated amount of \$22,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Debbie DiThomas  
Interim Vice Chancellor, Student Services and Operations

AGREEMENT FOR VENDING SERVICES  
BETWEEN  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
NORTH COUNTY VENDING, INC.

1. PARTIES AND DATE

This Agreement (“Agreement”) also referred to as Contract (“Contract”) by and between Riverside Community College District, a California political subdivision of higher education organized and operating pursuant to the laws of the State of California and having its principal office at 4800 Magnolia Avenue, Riverside, California 92056 (“District”) and North County Vending, Inc. a corporation with its principal office located at 511 Olive Avenue, Vista, California 92083 (“Vendor”) (collectively, “Parties”) is effective as of the 22<sup>nd</sup> day of August, 2007.

2. RECITALS

2.1 REQUEST FOR PROPOSAL

In or about April 2007, the District invited proposals for the management and operation of its college vending services located at its Riverside City Campus, Moreno Valley Campus, Norco Campus, and any other locations over which the District has control, and the Vendor submitted a proposal on May 22, 2007.

2.2 ENGAGEMENT OF VENDOR

After reviewing the proposal submitted by the Vendor, the District believes that the Vendor represents the value and cost-effectiveness sought by the district, and that it is in the best interests of the district to engage the Vendor to operate vending services for the District on the terms and subject to the conditions set forth herein.

3. INCORPORATION OF THE DOCUMENTS BY REFERENCE

The District’s Request For Proposal Vending Service dated as of April 21, 2007, attached hereto as Exhibit A and the Vendor’s completed Request For Proposal Vending Service dated May 22, 2007, attached hereto as Exhibit B, (collectively, “Incorporated Documents”) are incorporated herein by reference in order to provide information and clarification regarding the intent of the Parties. In the event of a dispute or conflict between the terms of the Agreement and the Incorporated Documents, the terms of this Agreement shall control.

#### 4. CONDITIONS OF THE CONTRACT

##### 4.1 SCOPE

The Vendor shall furnish all food, beverages (those not supplied by the District's soft drink vendor), supplies, and equipment herein specified and all management and labor necessary for the efficient, nutritional, sanitary and ecologically sound operation of the vended food services included in this Contract.

##### 4.2 TERM - LENGTH OF CONTRACT

This Contract is for the period of August 22, 2007, through June 30, 2012, subject to yearly review. The District will review the performance of the Vendor on a yearly basis throughout the life of the Contract. If the performance is found to be satisfactory, the Contract will continue unabated. Should the performance be found unsatisfactory, the District may terminate the Contract effective June 30<sup>th</sup> of the current year.

The Vendor, having entered into this Contract, will hold its proposed pricing and commission structure firm for the five-year period. Should there be market and/or industry changes during the life of this Contract which, as a result, would substantially affect the ability of the Vendor to fulfill its obligation to the District, those changes can be reviewed by both parties and any changes to the pricing and/or commission structure mutually agreed upon (see Section 4.4).

##### 4.3 DEFAULT - TERMINATION - CANCELLATION

In the event the Vendor fails to deliver the goods and services in accordance with this Contract, or fails to maintain or help enforce any of the terms and conditions of this Contract, the District will notify the Vendor in writing of such failure and require that the same be remedied within ten (10) days. Should the Vendor fail to remedy the same within said period, the District may find the Vendor in default of the Contract and shall have the right to cancel and terminate the Contract without further notice by providing written notice to the Vendor. In such case, it will be incumbent upon the Vendor to continue operations, subject to all agreement terms, until relieved by a newly selected Vendor. The District reserves the right to hold the Vendor responsible for any costs resulting from such default.

In the event the Vendor fails to maintain and keep in force its liability insurance, the District shall have the right to cancel and terminate this Contract forthwith and without notice.

##### 4.4 CHANGES TO THE CONTRACT

The District and the Vendor may agree in writing to modify the scope of the Contract. Any increase or decrease in the price of the Contract resulting from such modification shall be agreed



to by both parties as a part of their written agreement to modify the scope of the Contract.

#### 4.5 PERFORMANCE BOND

The District reserves the right to require the Vendor to provide a performance bond in an amount equal to the guaranteed commission for the first year. Such bond shall be drawn upon an admitted surety in California and shall be in effect for the life of the Contract.

#### 4.6 INSURANCE

Vendor will, for the life of the Contract, maintain liability and worker compensation insurances as follows:

Commercial General Liability	minimum \$1,000,000.00, per occurrence minimum \$2,000,000.00, general aggregate
Automobile Liability	minimum \$1,000,000.00, combined single limit
Workers Compensation	minimum \$1,000,000.00

These policies shall:

- name the District as additional insured,
- shall contain a covenant requiring thirty (30) days written notice to the District before cancellation, reduction, or other modifications of coverage,
- be primary and non-contributing with any insurance carried by the District, and
- contain a severability of interests clause in respect to gross liability, protecting each name insured as though a separate policy had been issued to each.

Vendor will provide insurance certificates indicating the required minimum coverage issued by a surety admitted by the California Department of Insurance for these types of insurance. Renewal certificates shall be provided as necessary during the life of the Contract.

#### 4.7 HOLD HARMLESS

The Vendor shall save and keep harmless, defend and indemnify the District its officers, trustees, agents and employees against any and all liability, claims, costs of whatsoever kind and nature for injury to or death of any person or persons and for loss or damage to any property (District or otherwise) occurring in connection with or in any way incidental to or arising out of the occupancy, use, service, operations, or performance of work in connection with this Contract, resulting in whole or part from the malfunction of vending machines or the negligent acts of the Vendor, the Vendor's employee(s), agent(s), or representative(s), or from spoilage or contamination of food and/or beverage products.

#### 4.8 RISK - DAMAGES - LOSS

Vendor's Equipment: The Vendor shall bear the full responsibility for all risk to loss to their equipment, and money or product loss resulting from vandalism or theft, and shall not penalize the District for any losses incurred. The District will take normal and reasonable care to prevent damage to the Vendor's equipment. The District shall cooperate with the successful Vendor in devising a mutually agreeable arrangement in the event problems arise regarding the security of machines vending products, or receipts. Any damage or loss shall be immediately reported to College Safety and Police at (951) 222-8172.

Vendor's Staff: The Vendor shall bear any loss from dishonest, destructive, or criminal acts on the part of the Vendor or its employees.

Installation Sites (District Property): Any damage to existing utilities, equipment, or finished surfaces resulting from the performance of this Contract shall be repaired to the District's satisfaction at the Vendor's expense.

#### 4.9 PERMITS - LICENSES - BONDS

The Vendor shall be responsible for obtaining and keeping current all permits, licenses, and bonds required by the City of Riverside, the County of Riverside, and the State of California relating to the operation of its business and its execution of this Contract.

#### 4.10 LAWS - CODES - REGULATIONS

The Vendor shall comply with and adhere to all laws, codes and regulations set forth by the City of Riverside, the County of Riverside, the State of California, and any other applicable regulatory agency in all aspects of the operation of its business and its execution of this Contract including but not limited to Labor, Health and Safety, Food, Education, and Public Contract.

The Vendor shall be responsible for obtaining all applicable licenses and the collection/payment of all Federal, State and Local taxes and CRV fees for operating this specified vending service.

#### 4.11 TAXES

The Vendor shall be responsible for the payment of all taxes generated from sales in the execution of this Contract. These taxes shall be included in all prices of vended items.

#### 4.12 OWNERSHIP OF EQUIPMENT

Ownership of all vending equipment provided by the Vendor shall remain with the Vendor. The District shall have no financial obligation to or interest in the equipment.

#### 4.13 NON-DISCRIMINATION

The Vendor herein agrees not to discriminate in its recruiting, hiring, promotion, demotion or termination practices on the basis of race, religious creed, national origin, ancestry, sex, age, mental disability, medical conditions, marital status, or physical handicap except as provided in Section 12940 of the Government Code in the performance of this Contract and to comply with the provisions of the State Fair Employment Practices as set forth in Part 7 of Division 2 of the California Labor Code; the Federal Civil Rights Act of 1964, as set forth in Public Law 88352, and all amendments thereto; Executive Order 11246, and all administrative rules and regulations issued pursuant to such acts and order. Vendor understands that harassment of any District student or employee by Vendor's employees, agents or representatives, with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation, is strictly prohibited.

#### 4.14 ASSIGNMENTS

The Vendor will not assign the whole or any part of this Contract to any other entity without express written consent of the District and all sureties executing bonds on behalf of the Vendor in connection with this Contract. Under no circumstances will any part of this Contract be transferred, sold, or sublet to any other entity without full consent and written approval of the District.

#### 4.15 CHANGE IN OWNERSHIP OR NAME OF VENDOR

The Vendor will notify the District immediately upon any change of ownership, legal nature, or name, and provide adequate proof of such on request.

#### 4.16 MINIMUM SALES REQUIREMENTS

There shall be no minimum sales requirements during the life of this Contract.

### 5. SERVICES and STAFF

The Vendor shall be responsible for providing sufficient personnel and support services to insure timely maintenance of vending machines to the satisfaction of the District. Machines shall be serviced frequently enough to insure a wide selection of products is available seven days a week.

#### 5.1 CONDUCT OF STAFF

Vendor's staff shall always conduct itself in a professional, courteous, and safe manner while on District property, and be familiar with and adhere to District policies regarding parking and vehicle speed. Vendor's staff who disregards these items will be asked to leave the property and the Vendor will be notified of such disregard.

## 5.2 UNIFORMS

Vendor's staff, while performing the requirements of this Contract, shall be attired in uniforms which easily and appropriately identify the Vendor and the staff by name.

## 5.3 STOCKING/RESTOCKING

Vendor shall upon arrival for stocking/restocking of machines notify District personnel as designated by the District and upon completion of duties notify same. District personnel may elect to accompany the Vendor during this activity.

Vendor shall schedule restocking visits at a frequency mutually agreed upon by the District and the Vendor, ensuring optimum stock levels in machines at all times (with the exception of official school breaks) and timely removal of spoilable items prior to the expiration date. Vendor will indicate to the District if/when changes may be needed to that schedule. Specifically, machines containing sandwiches need to be checked and/or re-stocked on a daily basis.

Vendor shall have adequate supplies for each restocking visit to ensure complete filling of each machine.

## 5.4 CLEAN AND SANITARY

All vending areas and equipment, including exterior and interior surfaces, shall be maintained by the Vendor in a clean and sanitary condition that meets or exceeds regulations set forth by the District and by any public agency regulating food service operations. The District's custodial staff will perform reasonable cleaning of the areas near the machines, but the actual responsibility for cleaning and sanitation rests with the Vendor.

## 5.5 TRASH

All trash generated by the Vendor during its visits in association with this Contract shall be removed from the vending areas by the Vendor to an area designated by the District for trash collection. Vendor shall not leave any boxes, wrappers, spoiled food, or other detritus in the vending areas or in any area not designated by the District to be for trash collection.

## 5.6 PREVENTATIVE MAINTENANCE

Vendor shall have established a documented preventative maintenance program, including regular replacement of worn parts, for all equipment placed with the District to ensure proper and continuous operation. Back-up or replacement equipment and repair parts and components should be readily available to minimize any out-of-service time for any machine.

Vendor shall coordinate scheduled maintenance with designated District personnel to take place at such times as to minimize interruption of service (i.e. during non-peak times such as lunch). Vendor will provide District with detailed report upon completion of service.

Vendor shall have sole responsibility for maintaining the equipment in good, proper working order in accordance with policies, procedures, and practices of the original equipment manufacturer.

#### 5.7 SERVICE CALLS and RESPONSE TIME

Vendor shall have established a documented procedure for the handling of calls for service for unexpected equipment malfunctions. That procedure shall include, but not be limited to:

- local or toll-free phone number for placing calls
- calls answered by a member of the Vendor's staff during usual and customary business hours
- answering machine or answering service for calls placed after business hours
- guaranteed on-site response time by a qualified service technician of twenty-four (24) hours for calls placed during business hours
- equipment replacement of similar nature for equipment that cannot be repaired on-site or that will be unable to be repaired within three (3) calendar days
- detailed report of service performed and anticipated completion time (if not completed in one call) presented to District staff at the conclusion of each visit.

In the event a vending machine cannot be maintained in a full operational status, that machine shall be replaced, within three (3) days, with an equivalent machine to insure continuity of vending services. All machines shall display a phone number to be used for reporting a machine that is malfunctioning/inoperable. It shall be the responsibility of the Vendor to maintain its vending equipment in a manner consistent with acceptable vending practice that will enhance product marketability and insure the continuation of required levels of service from all such vending machines installed on the RCCD campuses.

The District reserves the right to request permanent replacement of any piece of equipment it deems to have excessive malfunctions.

#### 5.8 PERIODIC REVIEW

District representatives and the Vendor will conduct periodic reviews (equipment, service, promotions, finances and prices), once yearly at the minimum, to ensure that the existing Contract continues to be mutually beneficial terms, conditions and rates may be amended in writing with the consent of both parties.

## 6. PRODUCTS

### 6.1 LIST OF PRODUCTS and QUALITY CONTROL

The Vendor shall provide a varied, current, and popular selection of products, including but not limited to the following:

- chips
- cookies
- candies, mints
- Hostess or equivalent
- Lunchables or equivalent
- Hot Pockets, Lean Pockets, or equivalent
- sandwiches (fresh)
- burritos (fresh or frozen)
- popcorn (microwave and/or ready-to-eat)
- juices
- milk
- hot beverages

All brands offered must be well-recognized and commonly accepted by consumers in Southern California.

Gum, cigarettes and any other tobacco products are not permitted in the vending machines on any District property..

### 6.2 PRODUCT APPROVAL AND EVALUATION

The District shall be the sole judge of whether a product meets normally accepted standards for food and beverages in vending machines. Items the District deems to be unacceptable or unsatisfactory shall be removed from the vending machines immediately upon request. The decision of the District regarding each or any item shall be final.

If requested, the Vendor shall submit, at no charge to RCCD, one sample for each item requested for evaluation. Samples shall be submitted, properly labeled and with the Vendor's name, to the office listed in 2.1 of the RFP. Evaluation and quality control elements include:

- a. Appearance
- b. Taste
- c. Texture
- d. Shelf life
- e. Color
- f. Size and weight
- g. Aroma (where applicable)

- h. Packaging
- i. Include proposal for fresh made sandwiches and salads

The District reserves the right to discontinue service of all or any portion of any Contract resulting from this bid for any reason determined by the RCCD to be detrimental to the health and welfare of the students and college personnel, or fails to meet Contract specifications or wholesomeness standards, and to hold the Vendor in default. All products received under this Contract shall be processed according to the health and sanitation standards for plant facilities and food processing established by the locality and the State of California (where the Vendor's plant is presumably located) or by the applicable federal standards, whichever is higher.

### 6.3 PRODUCT LABELING / FRESHNESS/ PERISHABLES

All vended products shall be labeled in compliance with all U.S.D.A., F.D.A., state and local regulations regarding such, including but not limited to freshness dating ("use by" or expiration date), ingredients, and nutritional information.

All vended items not sold prior to the freshness expiration date shall be removed from the machines by the Vendor on or before that date and replaced with fresh, new items. The Vendor shall not allow spoiled food items to remain in vending machines. The District may instruct the Vendor on a preferred rotation schedule for perishable items.

### 6.4 FRESH PRODUCTS – PREPARATION and PACKAGING

All fresh products provided by the Vendor shall be processed/prepared according to the highest health and sanitation standards for plant facilities and food processing established by local, state, and federal agencies governing such activities.

All fresh products provided by the Vendor shall be packaged in accordance with generally accepted standards for such vended products, and are required to display legible, open code dating to indicate the freshness expiration of that item.

### 6.5 APPEARANCE and SPACE

Vending equipment shall be of uniform appearance and height, and modular so as to be of attractive presentation to the customers. Equipment shall be of modern design and shall have a color scheme appropriate for the environment where it is installed. The District shall have final approval of equipment prior to installation.

Vending equipment shall fit in the space available at each location. Should there not be equipment available to fit in the space allowed, the vendor and the District shall arrive at a mutually agreed upon manner in which to proceed.

#### 6.6 MANUFACTURER / CERTIFICATION

Vending equipment shall be manufactured by a manufacturer widely-recognized and respected in the food service industry and shall be certified by the National Automatic Merchandising Association (N.A.M.A.) as meeting its standards. Proof of certification is to be provided to the District by the Vendor.

#### 6.7 PACKAGING

All vended items provided by the vendor are to be packaged in accordance with generally accepted standards for such vended products. All prepared or perishable items are required to carry legible, open code dating to indicate expiration date of each item.

#### 6.8 PRICING

Vend prices shall be mutually agreed to by the district and the Vendor. At no time shall Vendor's pricing be lower than the pricing charged by the District's food service department for similar product, nor shall it be higher than the District's consumer market will bear. The Vendor shall not change prices without prior written approval of the District. The District and the Vendor will review prices and portions periodically and any price increase requests made by the vendor must be in writing and be justified. Any adjustments agreed upon shall be made during an academic break.

#### 6.9 ACCESS TO EQUIPMENT

The District shall have the opportunity, periodically, if it so chooses, to inspect machines and contents, accompanied by the Vendor's representative.

#### 6.10 INCREASING and/or DECREASING MACHINES AND LOCATIONS

As the District grows, and facilities are expanded, additional machines may be requested. The machines which are added must meet or exceed the same specifications as the machines installed at the commencement of the Agreement. The terms of the Agreement shall not be altered by the addition of such machines. Installation of additional machines shall be done in accordance with the terms contained herein as though it was a beginning-of-Agreement installation.

Conversely, after the start of the Agreement, the number and type of machines may be permanently reduced or service suspended, or reduced by mutual agreement between the District and the Vendor. Requests from the Vendor to remove machines or suspend or reduce services must be supported by appropriate written justification and approved in writing by the District. The District will advise the Vendor of the academic calendar and of any anticipated changes in



building utilization which could warrant a change in vending concept.

#### 6.11 TYPES and NUMBER OF MACHINES

The Vendor shall provide an appropriate number of machines to equal or exceed the District's existing service, subject to the approval of the District.

### 7. EQUIPMENT FEATURES

Vending machines shall have, as a minimum, the following features:

- ability to vend different types of products from a single machine
- dispense product on a first-in-first-out basis and dispense that product being merchandised
- variable pricing capabilities
- validators
- non-reset counters
- appropriate refrigeration as required for perishables
- thermostats
- UL approval
- thermal overload protection
- compliance with applicable electrical standards and specifications

#### 7.1 QUANTITY and TYPES OF MACHINES.

- a. All vending machines installed shall be subject to approval by the District and be of modern design and color scheme appropriate for the District's educational environment. They must be NAMA certified Spec sheets for each type of machine is to be furnished to the District.
- b. Machines must not be in excess of four (4) years old and fully reconditioned.
- c. Machines must be installed with District-approved wall brackets or floor bolting for seismic tie-down purposed.
- d. All vending machines installed shall be in compliance with all applicable Federal, State and Local laws and all Health/Sanitation standards.
- e. District prefers that machines accept dollar bills, coins, credit cards and debit cards. In the event that credit cards and debit cards are not accepted a change machine is required for banks of three (3) or more vending machines.
- f. The Vendor is to furnish a list of the quantity of each type of machine planned to install in each location of the three campuses. It is expected that the number of machines furnished initially will be greater than the number presently in place. If additional vending areas are made available on any campus, the Vendor will be expected to supply an appropriate number of machines at that location.

- g. If any machine turns out, in the judgment of the Vendor, to be unproductive, the Vendor may remove such a machine with the consent of the District.
- h. If vending machine replacement is necessary, date, time and machine type must be provided by the District.

## 7.2 VOLTAGE and UTILITY CONNECTIONS

The District shall furnish all utility connections for the current type/class of vending machines being used on its three campuses. In the event the Vendor proposes to use vending machines with increased utility requirements, the Vendor shall bear the cost associated with providing those increased utilities. However, if such added utility requirements are the result of additional machines desired by the District and agreed to by the Vendor, the District shall bear the cost of the additional circuits needed for this purpose.

## 7.3 ACCESS TO MACHINES

The Vendor shall access the campuses' driveways/buildings for the purpose of stocking and repairing vending machines and collections at such times that minimize vehicle traffic congestion, noise, pedestrian traffic interruptions, etc. Vending trucks/vehicles shall not be permitted on internal campus sidewalks. The District shall have ultimate authority in any matter concerning delivery/access of the campus environments, including the right to restrict use of campus streets and driveways

## 7.4 INSTALLATION

The change-over to the Vendor may be accomplished as follows:

- a. The Vendor will be responsible for providing all vending equipment and installation.
- b. The Vendor will be responsible for all installation expenses.
- c. The Vendor will work with the appointed District representative to insure a smooth transition.

## 7.5 MACHINE ENCLOSURES

Wherever there is a bank of three or more vending machines, the District a) prefers the Vendor(s) furnish machines that accept credit card and debit card transactions; b) requires that the Vendor provide an attractive valance (or 3-sided frame) covered with plastic laminate or similar material, with lettering agreed upon mutually between the District and the Vendors. The cost of such frames shall be borne by the Vendor(s). It is expected that the Vendor, together with the Vendor of soft drinks, will share the cost of these frames on a mutually agreeable basis. Any disputes will be referred to the District representative who shall arbitrate such disputes in a neutral and objective manner.

## 8. COMMISSIONS, PAYMENTS, and ACCOUNTING

### 8.1 COMMISSION PAYMENT AND REPORTS

A single check for all commissions due for one (1) accounting period shall be submitted by the Vendor no later than the twentieth calendar day following the close of said period. The Vendor will, if possible to align their account reports to match the RCCS accounting cycle. RCCD is on a calendar period system, with the Fiscal Year running from July 1 to June 30<sup>th</sup>. The RCCD Accounting Department is available to work with the Vendor to facilitate the transition. The commission check shall be made payable to the Riverside Community College District, Attn: Auxiliary Business Services.

If the Vendor's payments are received later than the twentieth calendar day following the close of the last accounting period, the District will charge a late fee consisting of five (5) % of the total amount due.

The Vendor shall also furnish to the District representative, a monthly report which, at the minimum, shall include revenues broken down by detail product mix, then by location and type of machine. The revenues for each campus should be shown separately, as well as cumulatively for the entire District.

### 8.2 ACCOUNTING

The Vendor shall furnish the District with an outline of its own system for accountability and record-keeping by which its auditors verify the accuracy and thoroughness of controls related to product issue and cash collections. This report is to be used by RCCD's auditors to use in ascertaining the propriety and accuracy of commissions due and paid to the District. All of the Vendor's records pertaining to product dispersal and sales collections covered by this agreement shall be made available upon demand by RCCD for the purpose of audit.

### 8.3 REFUNDS

The Vendor shall maintain a refund procedure at a mutually agreed-upon location on each of the three campuses, where refunds can be offered. The Vendor shall provide, to the District's satisfaction, a system for keeping track of refund payments and must make certain that refunds are replenished as necessary. The District will cooperate with the Vendor in cases where individuals clearly abuse the refund system.

### 8.4 COLLECTIONS OF MONIES FROM MACHINES

All collections of monies from the vending machines shall be made by the Vendor's

representative in accordance with the industry standard for safety and security and with the District's agreement as to procedure.

#### 8.5 RECORD RETENTION

The Vendor shall retain all records pertaining to its service to the District for a period of five (5) years past the termination of this Agreement.

#### 8.6 AUDIT

The District reserves the right to audit any and all records pertaining to sales under this agreement at the Vendor's facility with a twenty-four (24) hour written notice to the Vendor. Failure by the Vendor to allow such audit will be considered a breach of Agreement and a cause for termination of the Agreement.

Whenever an audit is conducted, if the District finds that commissions have been miscalculated, the Vendor agrees that it shall promptly pay the District the amount of the miscalculated commission. If the commissions have been miscalculated by three percent (3%) or more, the Vendor agrees that, in addition to paying the District the amount of the miscalculated commission, the Vendor shall pay the District an additional amount which shall be calculated by multiplying the amount of the miscalculated commission by the number of percentage points of the miscalculation.

The District shall be advised by the Vendor of any scheduled independent audit of its operations. The District shall have the option to participate in such audits and may request a full report of such audits.

#### 8.7 FINAL PAYMENT

Upon expiration or termination of this Agreement, commissions due the District shall be paid on sales until all equipment has been removed, and the removal date shall be indicated on the period statement when each piece of equipment was removed. The guaranteed yearly commission shall be pro-rated to the date the equipment is removed and if sales commissions due are less than the pro-rated amount, the pro-rated amount shall be due the District.

### 9. EXPERIENCE AND FINANCIAL ABILITY

#### 9.1 EXPERIENCE

The Vendor must have a minimum experience of five (5) years of continuous experience in the management and operation of comparable vending services, as determined by the number of machines being services, similar facilities, and comparable annual sales volumes.

9.2 FINANCIAL ABILITY

The Vendor shall annually provide the District with a copy of its certified financial statement not later than ninety (90) calendar days immediately following the end of the Vendor's fiscal year.

10. COMMISSION PROPOSAL

The Vendor guarantees a minimum yearly commission of \$22,000, or 25% on gross sales, whichever is greater, in exchange for the right to be the exclusive vendor of vended food, snack, and hot beverage products. At the end of each year, if actual commissions due the college are less than the guaranteed yearly commission, the Vendor will pay the difference to the District.

IN WITNESS WHEREOF, the District and the Vendor have executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2007.

RIVERSIDE COMMUNITY COLLEGE  
DISTRICT

NORTH COUNTY VENDING, INC.

By: \_\_\_\_\_  
*SIGNATURE*

By: \_\_\_\_\_  
*SIGNATURE*

\_\_\_\_\_  
*Aaron Brown*

\_\_\_\_\_  
*Mark Veyveris*

\_\_\_\_\_  
*Interim Vice Chancellor,  
Administration and Finance*

\_\_\_\_\_  
*VP of Business Services*

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: VI-A-8

Date: August 21, 2007

Subject: Agreement with Doris Griffin

Background: Attached for the Board's review and consideration is a proposed independent contractor agreement between Riverside Community College District and Doris Griffin to perform services and produce deliverables as detailed therein. The Riverside Community College District implemented an electronic degree audit program in 2003. Originally, the electronic degree audit included only coursework completed in the Riverside Community College District. On March 20, 2007 the Board of Trustees approved a short term agreement with Doris Griffin to expand degree audit to include courses from the five most common transfer institutions. The deliverables from this contract will allow the District to continue to expand its electronic degree audit by entering courses from 20 additional transfer institutions. The term of this agreement is August 22, 2007 through June 30, 2008. The total fee for this agreement shall not exceed \$32,500.00. Funding source: Matriculation funds.

Recommended Action: It is recommended that the Board of Trustees approve the attached agreement with Doris Griffin for the period from August 22, 2007 through June 30, 2008, for an amount not to exceed \$32,500.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Debbie DiThomas  
Interim Vice Chancellor, Student Services and Operations

INDEPENDENT CONTRACTOR AGREEMENT  
WITH  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
Doris Griffin

This Agreement, entered into this August 22, 2007, between RIVERSIDE COMMUNITY COLLEGE DISTRICT, whose address is 4800 Magnolia Avenue, Riverside, California, 92506, hereinafter referred to as the "Client," and Doris Griffin, whose address is 8284 N. McDonald, Fresno, CA 93720, hereinafter referred to as the "Contractor".

ARTICLE I. TERM OF CONTRACT

1.01 This Agreement is effective to cover activities beginning August 22, 2007 and will continue in effect until June 30, 2008.

ARTICLE II. SERVICES TO BE PERFORMED BY CONTRACTOR

2.01 Contractor agrees to perform the services specified in the " Scope of Services " attached to this Agreement as "Exhibit A" and incorporated by reference herein.

ARTICLE III. COMPENSATION

3.01 In consideration for the services to be performed by the Contractor, Client shall pay Contractor as described in "Exhibit B" attached hereto and incorporated by reference herein.

ARTICLE IV. OBLIGATIONS OF CONTRACTOR

4.01 Minimum Amount of Service. Contractor agrees to devote its best efforts to performance of the services outlined in "Exhibit A" on behalf of Riverside Community College District (RCCD). Contractor may represent, perform services for, and be employed by such additional clients, persons, or companies as Contractor, in Contractor's sole discretion, sees fit.

- 4.02 Time for Performance of Services. Contractor shall meet with the Client and complete deliverables as outlined in "Exhibit A."
- 4.03 Indemnification. Client and Contractor mutually agree to indemnify and hold each other free and harmless from any obligations, costs, claims, judgments, attorneys' fees and attachments arising from, growing out of, or in any way connected with the services rendered to each other pursuant to the terms of the Agreement.
- 4.04 Assignment. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
- 4.05 Treatment of Client Information. Contractor shall regard all Client data and information used in the work performed under this agreement as confidential, and will comply with all Family Educational Rights and Privacy Act (FERPA) regulations regarding privacy of student data.
- 4.06 Non Discrimination. Contractor will comply with all Federal and State guidelines and/or regulations and will not discriminate against any person in the provision of services on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. Further, Contractor is on notice that harassment of any employee/student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited by Client.

#### ARTICLE V. OBLIGATIONS OF CLIENT

- 5.01 Cooperation of Client. Client agrees to comply with all reasonable requests of the Contractor and provide access to all documents reasonably necessary to the performance of Contractor's duties under this Agreement.
- 5.02 Use of Project Deliverables. Client may use the deliverables from this work without restrictions of any kind.



ARTICLE VI. TERMINATION OF AGREEMENT

6.01 Termination Upon Notice. Notwithstanding any other provision of this Agreement, either party hereto may terminate this Agreement at any time upon 30 days written notice to the other party.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. This Agreement supersedes any and all Agreements, either oral or written, between the parties hereto with respect to the rendering of services by Contractor for Client and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.02 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 7.03 Independent Contractor. Contractor, and its officers, employees, and agents, shall act in an independent capacity during the term of this agreement and not as officers, employees or agents of RCCD.

Riverside Community College

Consultant

\_\_\_\_\_  
Aaron Brown  
Interim Vice Chancellor,  
Administration and Finance

\_\_\_\_\_  
Doris Griffin  
Independent Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## EXHIBIT A

### Riverside Community College District Independent Contractor Agreement with Doris Griffin

#### SCOPE OF SERVICES

With this Agreement, Doris Griffin will perform services and produce deliverables as detailed within this scope of service.

#### Scope of Service

Brief Description of Project: In 2003, RCCD committed to the development and implementation of Datatel's Electronic Degree Audit Module. Due to time and resource constraints, the decision was made to initially implement degree audit for only those courses taken in the Riverside Community College District. Historically, RCCD manually enters courses that students have taken at other colleges if they are needed to meet prerequisite requirements, and the degree audit module applies to applied courses taken within the District. We are currently developing and implementing a process to electronically enter student transcripts from other colleges. The first step toward the implementation of this process was to build the course equivalencies within the Datatel system for five transfer institutions and train appropriate college personnel in 2006-2007. The next step incorporates the deliveries from this contract that will allow the District to continue to build course equivalencies within the Datatel system for additional transfer institutions.

Scope of Services: Contractor will enter course equivalencies for degree applicable courses from a maximum of 20 out of 25 of the transfer institutions as delineated in following deliverables.

Deliverables: The following will be delivered to the Client as a result of the provision of services described within this Scope of Services. All work must be completed by June 30, 2008. Contractor will:

- Build Course Equivalencies in RCCD's Datatel System for Cerritos College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Santa Ana College's Degree Applicable Courses.

- Build Course Equivalencies in RCCD's Datatel System for Fullerton College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Irvine Valley College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Victor Valley College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Saddleback College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Cypress College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Rio Hondo College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Golden West College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Long Beach Community College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Los Angeles Harbor College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Los Angeles City College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for San Diego City College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Palomar College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Orange Coast College's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for University of California, Riverside's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for La Sierra University's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for California Baptist University's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for California Poly Pomona's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for California State University, Fullerton's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for University of Phoenix's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for Loma Linda University's Degree Applicable Courses.

- Build Course Equivalencies in RCCD's Datatel System for Univeristy of Redlands's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for University of LaVerne's Degree Applicable Courses.
- Build Course Equivalencies in RCCD's Datatel System for California State University, San Bernardino.

Other Commitments from Client:

- Client will provide Contractor catalogs from Colleges listed in "Deliverables" with RCCD course equivalencies noted for all degree applicable courses.
- Client will provide Contractor remote access to Client's data.

EXHIBIT B

Riverside Community College District  
Independent Contractor Agreement with Doris Griffin

COMPENSATION

Building Course Equivalencies in RCCD's Datatel System

1. As compensation for the services to be rendered on the building of course equivalencies in RCCD's Datatel System. Riverside Community College shall pay to the Contractor an amount not to exceed \$32,500.00 to be paid in arrears upon submission of invoices detailing the tasks successfully completed as per the following:
  - Development and acceptance of Course Equivalencies for Cerritos College's Degree Applicable Courses --\$1,250.00
  - Development and acceptance of Course Equivalencies for Santa Ana College's Degree Applicable Courses --\$1,250.00
  - Development and acceptance of Course Equivalencies for Fullerton College's Degree Applicable Courses --\$1,250.00
  - Development and acceptance of Course Equivalencies for Irvine Valley College's Degree Applicable Courses --\$1,250.00
  - Development and acceptance of Course Equivalencies for Victor Valley College's Degree Applicable Courses --\$1,250.00
  - Development and acceptance of Course Equivalencies for Saddleback College's Degree Applicable Courses --\$1,250.00
  - Development and acceptance of Course Equivalencies for Cypress College's Degree Applicable Courses --\$1,250.00

- Development and acceptance of Course Equivalencies for Rio Hondo College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for Golden West College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for Long Beach College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for Los Angeles Harbor College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for Los Angeles City College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for San Diego City College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for Palomar College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for Orange Coast College's Degree Applicable Courses --\$1,250.00
- Development and acceptance of Course Equivalencies for University of California, Riverside's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for La Sierra University's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for California Baptist University's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for California Poly Pomona's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for California State University, Fullerton's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for University of Phoenix's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for Loma Linda University's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for University of Redlands' Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for University of LaVerne's Degree Applicable Courses --\$2,000.00
- Development and acceptance of Course Equivalencies for California State University, San Bernardino's Degree Applicable Courses --\$2,000.00

The full amount for the 20 of the 25 catalogs, not to exceed \$32,500.00 will be paid upon official final acceptance of course equivalency test results and satisfactory completion of the training of appropriate RCC personnel to continue building and maintain the course equivalencies. All work must be completed by June 30, 2008.

This agreed upon total includes all Contractor outlays (time, travel, materials, etc.). Service provision may be discontinued at any time RCCD deems it is no longer needed.

2. If the Contractor is not able to render all services outlined in "Exhibit A", the Contractor will be paid for services rendered up to that point.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
TEACHING AND LEARNING

Report No.: VI-A-9

Date: August 21, 2007

Subject: Agreement with Turbo Data Systems, Inc.

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Turbo Data Systems, Inc. to provide processing of parking citations for the Department of Safety and Police on all three campuses. These services include the entering of manual citation data, database maintenance, electronic citation processing, online reporting, notice processing, and collection and payment processing. The term of the agreement is from August 22, 2007 through June 30, 2008, for an amount not to exceed \$41,000.00. Funding source: General Fund.

Recommended Action: It is recommended that the Board of Trustees approve this agreement, from August 22, 2007 through June 30, 2008, for an amount not to exceed \$41,000.00, and authorize the Interim Vice Chancellor, Administration and Finance, to sign the agreement.

James L. Buysse  
Interim Chancellor

Prepared by: Hank Rosenfeld  
Director/Chief, Department of Safety and Police



AGREEMENT FOR PROCESSING  
OF PARKING CITATIONS

This Agreement is entered into by and between Turbo Data Systems, Inc. (TDS/CONTRACTOR), a California Corporation, and Riverside Community College DISTRICT, (hereinafter "Customer").

Whereas, TDS and the Customer desire to enter into an agreement whereby TDS will process parking citations for the Customer pursuant to the terms and conditions set forth herein.

In consideration of the mutual covenants, conditions, representations and warranties contained herein the parties hereby agree as follows:

1. **PURPOSE.** The purpose of this Agreement is for TDS to process parking citations for the Customer in a timely manner.

2. **SCOPE OF SERVICES.** When and as directed by the Customer, TDS shall perform the following services in processing all parking citations:

See Attached Scope of Services

3. **TERM.** The term of this agreement shall be August 22, 2007 through June 30, 2008, with four additional one year renewal periods, upon written consent of both parties.

4. **CONSIDERATION.** In consideration for services performed by TDS as provided in this agreement, Customer shall pay TDS pursuant to the terms set forth in Exhibit "A" which is attached hereto and incorporated herein by this reference.

5. **PAYMENT OF FEES.** Charges determined on the basis set forth in Exhibit "A" shall be billed on a monthly basis in arrears and payment therefore shall be made within fifteen (15) days after submission of each separate invoice.

6. **ACCOUNTING RECORDS.** Records of the citations processed by TDS shall be available for examination by the Customer or its authorized representative(s) at a time agreeable to the Customer and TDS within one week following a request by the Customer to examine such records. Failure by TDS to permit such examination within one (1) week of a request shall permit the Customer to withhold all further payments until such examination is completed unless the Customer in writing authorizes an extension of time for examination.

7. **TIME OF PERFORMANCE.** Time is of the essence, and TDS shall perform the services required by this agreement in an expeditious and timely manner so as not to unreasonably delay the purpose of this agreement as set forth in Sections 1 and 2.

8. INDEPENDENT CONTRACTOR. At all times during the term of this agreement, TDS shall be an independent contractor and shall not be an employee of the Customer. The Customer shall have the right to control TDS only insofar as the results of TDS's services rendered pursuant to this agreement; however, Customer shall not have the right to control the means by which TDS accomplishes the services rendered pursuant to this agreement.

9. FACILITIES AND EQUIPMENT. TDS shall, at its own cost and expense, provide all facilities and equipment that may be required for performance of the services required by this agreement.

10. TDS agrees to defend, indemnify, hold free and harmless the Customer, its elected officials, officers, agents and employees, at contractor's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the Customer, its elected officials, officers, agents and employees arising out of the performance of the contractor, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the contractor, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the contractor, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the Customer, its elected officials, officers, agents and employees based upon the work performed by the contractor, its employees, and/or authorized subcontractors under this Agreement, whether or not the contractor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the contractor shall not be liable for the defense or indemnification of the Customer for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the Customer. This provision shall supersede and replace all other indemnity provisions contained either in the Customer's specifications or contractor's proposal, which shall be of no force and effect.

11. INDEMNIFICATION BY CUSTOMER. TDS shall use due care in processing work of the Customer. Any errors shall be corrected by TDS at no additional charge to the Customer. TDS shall be entitled to reimbursement from the Customer for any expenses incurred by TDS for the correction of any erroneous information provided by the Customer and TDS shall not be responsible for Customers' losses and expenses resulting from erroneous source materials provided by the Customer. Neither party shall be liable to the other for any indirect or consequential losses or damages resulting from any errors within the scope of this Section 11.

12. FAIR EMPLOYMENT PRACTICES/EQUAL OPPORTUNITY ACTS. In the performance of this agreement, TDS shall comply with all applicable provisions of the California Fair Employment Practices Act (California Labor Code Sections (410 et seq.) and the applicable equal employment provisions of the Civil Rights Act of 1964 (42 U.S.C. 200e 217), whichever is more restrictive.

13. AGENCY. Except as Customer may specify in writing TDS shall have no authority, expressed or implied, to act on behalf of the Customer in any capacity whatsoever as an agent. TDS shall

have no authority, expressed or implied, pursuant to this agreement to bind Customer to any obligation whatsoever.

14. **CHANGES IN LAW.** Should there be any changes in the law applicable to the processing of parking citations which would require material changes in the method of the processing as contemplated in this agreement, or materially reduce or eliminate the amount of revenue received by the Customer from parking citations, this agreement shall terminate on the date such law becomes effective, provided either party gives sixty (60) days notice of termination. Any changes in the processing of parking violations as a result of changes in the law or DMV regulations affecting such violations, which do not materially add to the cost of processing such citations by TDS shall be implemented by TDS at the request of the Customer, provided however, that the cost of such implementation does not exceed the fee paid to TDS for performing such services. If any such change results in the cost of processing citations exceeding the amounts provided for in Section 4 and the Customer declines to amend this agreement to provide for the payment of such increased costs, the agreement shall terminate as of the effective date of the change in the law or regulations.

15. **OWNERSHIP OF SOFTWARE.** Customer acknowledges that the software and software programs used by the Customer or used for the Customer's benefit which were developed by TDS are the sole property of TDS and the Customer obtains no right or interest in the software by virtue of this agreement.

16. **OWNERSHIP OF DOCUMENTS.** All citations, electronic and handwritten; reports; electronic storage media; and other documents, including copies and reproductions assembled or prepared by TDS or TDS' agents, officers, or employees in connection with this Agreement, including any and all copyright interest therein, shall be the property of the Customer and shall be delivered to the Customer upon either the completion or termination of this Agreement. Copies of said documents may not be retained by TDS, and shall not be made available by TDS to any individual or organization without the prior written approval of Customer, except as required by law. TDS or TDS's agents shall execute such documents as may be necessary from time to time to confirm Customer's ownership of the copyright of such documents.

17. **FORCE MAJEURE.** Neither party shall be responsible for delays or failure in performance resulting from acts beyond the control of such parties. Such acts shall include, but are not limited to, Acts of God, strikes, riots, acts of war, epidemics, fire, communication line failure, earthquakes or other disasters.

18. **TERMINATION.** This agreement may be terminated by either party upon ninety (90) days written notice. At such time, TDS agrees to provide Customer, in computer readable form, a copy of all data files to service its citations.

19. **NOTICE.** Whenever it shall be necessary for either party to serve notice on the other respecting this agreement, such notice shall be served by certified mail addressed to:

TDS: Turbo Data Systems, Inc.  
18302 Irvine Blvd, Suite 200  
Tustin, CA 92780  
Roberta J. Rosen, President

CUSTOMER: Riverside Community College District  
Police Department  
4800 Magnolia Avenue  
Riverside CA 92506

unless and until different addresses may be furnished in writing by either party to the other, and such notice shall be deemed to have been served within seventy-two (72) hours after the same has been deposited in the United States Post Office by certified mail. This shall be valid and sufficient service of notice for all purposes.

20. EXTENT OF AGREEMENT. This agreement represents the entire and integrated agreement between Customer and TDS and supersedes any and all prior negotiations, representations or agreements, either written or oral. This agreement may be amended only by written instrument signed by both Customer and TDS. This agreement may only be assigned with the express written consent of each of the parties hereto. In the event that any provision hereof is deemed to be illegal or unenforceable, such a determination shall not affect the validity or enforceability of the remaining provisions hereof, all of which remain in full force and effect.

21. VENUE/LITIGATION COSTS. This Agreement will be governed by and construed in accordance with the laws of the State of California. If any legal action or any other proceeding is brought to enforce the terms of this agreement, or because of an alleged dispute, breach, or misrepresentation in the connection with any of the provisions of this agreement, the successful or prevailing party or parties shall be entitled to recover their reasonable attorneys' fees and other costs incurred in that action or proceeding, including the costs of appeal in addition to any other relief to which it or they may be entitled.

22. EFFECTIVE DATE OF THIS AGREEMENT. This agreement, made in duplicate, shall be effective from and after August 22, 2007.

Executed on this \_\_\_\_ day of \_\_\_\_\_, 2007.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

TURBO DATA SYSTEMS, INC.

By: \_\_\_\_\_  
Aaron Brown, Interim Vice Chancellor  
Administration and Finance

By: \_\_\_\_\_  
Roberta J. Rosen  
President

EXHIBIT "A"

Basic Processing Fee – Automated Citations:

\$0.80 per citation

Manual citations and automated citations entered after 48 hours:

\$0.92 per citation

Included: TDS entry of citations and citation dispositions (bounced checks, payments, extensions, etc.), database maintenance, daily system backups, DMV interface (r/o retrieval and placing and releasing registration holds), weekly/monthly reporting, toll-free telephone number (for public access), Interactive Voice Response System (IVRS), Customer Service Representatives (8:00 am – 5:00 pm, Monday through Friday, excluding holidays), customized recorded telephone information, ongoing Client support, correspondence and other documentation, daily pick up of payments and other documents from a TDS provided P. O. Box, daily payment processing, bank deposits, Internet-based online inquiry access to the City's database and documentation and training for successful use of TDS provided online system.

Due to the fact that fees for processing services are determined by unit and that there are certain fixed costs required to perform these services, regardless of volume, the minimum monthly invoice amount for basic citation processing fees shall be \$500.00.

Notice Mailing

\$0.72 per notice mailed

Out of State Processing

30% of amount collected

No charge until payment is collected. No charge if payment is made prior to a notice. If payment is collected via credit card, normal credit card fees will apply in addition.

Administrative Adjudication Processing

\$2.20 per letter sent

Includes mailing all administrative review result letters, hearing result letters, scheduling of all hearings and mailing hearing schedule letters to the public. Forms, notices and postage included.

Final Notice Fee

\$0.72 per notice mailed

Credit Card Payment Processing

\$3 Fee Paid by Violator  
No Charge to Agency

Online System Access for Agency Personnel \$40 per month per workstation (first 3 included at no charge)

Online Inquiry Access for the Public	Fee Waived
REPORTNet Online Reporting	No Charge
Special Collections (Optional)	30% of amount collected

Fee Increases:

Postal Rate Increase Offset – Fees will increase immediately to offset the amount of any postal increase.

Annual CPI Increase – Fees will increase according to the CPI for each 12-month period.

SCOPE OF SERVICES  
PARKING CITATION PROCESSING AND COLLECTION

TDS shall perform the following services in processing all parking citations:

- A. Basic Processing – TDS will enter manual citations and citation dispositions into Customer's database within 2 business days. The basic service includes database maintenance, daily system backups, toll-free phone number for the public, Interactive Voice Response System (IVRS) with customized recorded information and citation lookup capability, pticket.com web-based Inquiry System for the public with customized content, Customer Service Representatives (8:00 am – 5:00 pm, Monday through Friday, excluding holidays) to speak with the public regarding parking citation issues, ongoing Client support, and documentation and training for use of the TDS-provided online system.
- B. Handheld Ticket writer Interface - TDS will provide for automated import of electronic citations into Customers database within 1 business day. TDS will maintain and update the hot sheet or scofflaw files on a daily basis for Customer to upload into their handheld ticket writers. TDS will work with Customer to implement any changes required for handheld ticket writer equipment.
- C. System and Document Storage - Citations paid or dismissed will be retained on the computer system for 3 years and then removed. Unpaid citations will be retained on the computer system for 5 years and then removed. Citation documents will be stored for 6 months from date of issue and then returned to Customer or shredded. Payment documents will be stored for 6 months from the date of payment and then returned to Customer or shredded.
- D. Online Reporting - Provide monthly reports online indicating the status of all citations, such reports to be available for Customer access no later than the thirtieth (30th) day of the following month.
- E. DMV Interface for Registered Owner Name Retrieval - Attempt to obtain names and addresses of registered owners of cited vehicles for those citations that have not been cleared prior to their notice generation date.



- F. Notice Processing - Print the required Notice and mail to each registered owner whose name has been retrieved within 15 to 21 days after the citation has been issued. Includes second notices mailed for bounced checks, partial payments, and name or address changes. The notice date shall be extended whenever there is an unusual delay in delivery of information or citations to TDS. All postage, notice forms and envelopes will be provided by TDS.
- G. DMV Interface for Placing Registration Holds - Transmit a Notice of Delinquency to the California DMV for vehicles with California license plates after a Notice of Violation has been mailed to the registered owner and TDS has not received notification that the citation has been cleared. This Notice of Delinquency will be transmitted to the California DMV within 2 business days after the date specified by the Customer to be the DMV Date.
- H. DMV Interface for Releasing Registration Holds - Transmit a Notice to the California DMV that a Notice of Delinquency has been cleared within 2 business days after TDS has received notification of clearance.
- I. DMV Interface for Monthly Payment File – Receive payment file from DMV as available (currently monthly) and update DMV transactions into Customers database, providing reporting for reconciliation purposes.
- J. Delivery Service – Customer will mail documents to TDS and TDS will UPS documents to Customer on at least a weekly basis.
- K. Collection and Payment Processing - TDS will provide the following collection and payment processing services for Customer:
- Provide P. O. Box where payments are mailed
  - Courier pickup from P. O. Box daily
  - Open all mail
  - Verify payment amounts and record on computer system within 2 business days (48 hours)
  - Use postmark date to establish payment date
  - Respond to reasonable non-judicial public inquiries by phone and mail
  - Return questionable mail to Customer for decision
  - Make bank deposits to Customer bank account
  - Verify amounts deposited, by citation number
  - Provide toll-free number for citizen inquiries
  - Provide reports for bank statement reconciliation
  - Provide monthly Paid Citation Distribution Report

- L. Out of State Citations - TDS shall process citations for non-California license plates by entering the citation information into the system database and reporting them along with all other citations on the database with the standard reports. If they become delinquent, requests for registered owner information will be sent to the appropriate out-of-state DMV. The Notice of Intent will be generated to the registered owner and the fine amount requested. TDS will incur all costs for this processing, including out-of-state DMV fees and charges. TDS will receive payment from Customer based on the amount of revenues collected from out-of-state citations after the Notice of Intent has been issued. This amount will be billed monthly for the prior months' receipts (as determined from our database and/or reports). Payments collected via credit card will also incur credit card fees.
- M. IVR and Web Payment Systems - Payment by Credit Card - Through the Interactive Voice Response (IVR) System that all callers go through when they call our Toll Free numbers, and through the pticket.com web site, we are able to accept credit card payments via Visa and MasterCard. The systems authorize each transaction while the caller is on the phone or online. Customers are given an authorization number or email confirmation to confirm their charge. The IVR system and the pticket.com web payment system both automatically update the citation database with the payment immediately. Credit Card monies are paid to a Turbo Data Systems bank account and are reconciled monthly. Each customer receives their own "merchant statement" from the bank which is balanced with a "credit card postlog" which shows in detail which citations were paid and for what amount, along with the deposit slip from the bank showing that these funds have been deposited into the customers account. Should there be any charge backs to a merchant account, the funds are pulled directly from the Turbo Data master account and the citation will be reactivated, much like a bounced check. The violator will be sent a notice and will then proceed to DMV hold. TDS will provide all services regarding reconciliation, reactivation of charge backs, etc. Customer will not be involved in the daily processing.
- N. Administrative Adjudication Processing Service - TDS will provide for the processing of requests for contesting citations, allowing for agency processing of administrative reviews,

tracking and monitoring all relevant dates on an automated system, mailing timely notification to respondents regarding the status of their claims, and scheduling of administrative hearings. All Administrative Adjudication information entered into the system is done in real time and is linked to existing database information to ensure proper tracking of relevant dates, mailing names and addresses and other pertinent information. Administrative Review requests will be entered within 2 business days of receipt. Adjudication documents will be stored for 6 months from their activity date and then returned to the Customer or shredded.

- O. Online Inquiry Access for Customers' Staff - Access via the Internet includes online access 24 hours a day, 7 days a week for City personnel to inquire on Customer's database. This access includes citation inquiry (includes citation status, history status, administrative adjudication status, notes, etc.), the ability to enter and view notes, post dismissals/payments, view daily deposits made at TDS' facility and view daily file transfers sent from the handheld ticket writer software and received at TDS' facility. TDS' technical staff will provide support. TDS will provide a real-time secured high-speed connection to the citation database through the Customers' Internet connection. Customer must meet software, hardware and Internet connection requirements. TDS will install a small client-side application on the Customers PC that will enable the Customer to click and connect directly to the TDS inquiry system.
- P. Additional Notices– TDS will mail a Final Notice after all penalties have been applied and before the DMV Hold is placed. This notice will inform the responsible party that the citation has become delinquent (all penalties will be added) and the full amount indicated is due to avoid the withholding of the vehicle registration and further collection efforts.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
RESOURCES COMMITTEE

Report No.: VI-B-1

Date: August 21, 2007

Subject: Resolution Authorizing Participation in the San Diego County Office of Education Fringe Benefit Consortium 403(b) Plan, including the Master Vendor List – Resolution No. 1-07/08

Background: In 1983 the Board adopted Board Policy 7005 (subsequently changed to Board Policy 6327) that codified District employees' participation in tax sheltered annuities under Internal Revenue Code (IRC) 403(b) (commonly called "tax sheltered annuities" or TSAs) as approved by Board resolution on October 7, 1969. The District arranged with the Riverside County Office of Education (RCOE) to be the fiscal agent for processing income deferred under TSA contracts.

Due to recent changes in IRC regulations, RCOE has determined that it will no longer be able to serve as the District's TSA fiscal agent; requiring the District to seek a new fiscal agent and to modify procedures for handling tax deferred plans under IRC 403(b).

The new IRC regulations include disclosure requirements that target certain tax avoidance transactions such as loans and hardship withdrawals. In addition, the new regulations impose significant administrative burdens on community colleges and other tax-exempt entities to comply with the regulations. Failure to comply with the new disclosure requirements could result in significant liability to the District as well as to individual District administrators.

The RCCD Health and Welfare Task Force, consisting of CSEA and CTA representatives and confidential and management employees, was tasked with reviewing available options for administering the District's 403(b) plan, including considering various options for a stand-alone program using private-entity vendors. Additionally, since the new IRC regulations and changes to the California Education Code significantly limited the number of qualified TSA vendors, the task force also reviewed TSA vendor availability to ensure that comparability with existing program vendor offerings was considered.

After careful evaluation, the members of the Task Force determined that the program offered by the San Diego County Office of Education Fringe Benefit Consortium (FBC) provided the most comprehensive and cost effective option for employees while also providing liability protection for the District. FBC was formed in 1982 to provide medical benefits to San Diego area school districts. Since then, FBC has grown to include 77 San Diego, Imperial, and Riverside County school districts covering over 80,000 employees, including RCOE and most Riverside County K-12 and community college entities. In 2001, FBC created the *Deferred Compensation Program* to provide a high quality, low cost retirement savings alternative; allowing employees to obtain the advantages of economies of scale without the risks associated with a stand-alone program.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
RESOURCES COMMITTEE

Report No.: VI-B-1

Date: August 21, 2007

Subject: Resolution Authorizing Participation in the San Diego County Office of Education Fringe Benefit Consortium 403(b) Plan, including the Master Vendor List – Resolution No. 1-07/08 (Continued)

Upon Board approval, FBC and the District will conduct a series of employee orientation meetings in anticipation of a January 2008 start date for the new TSA program. Staff will present the proposed new procedures for Board Policy 6327 to the Chancellor's Executive Cabinet in September. The revised Board Policy will be presented to the Board in October.

Recommended Action: It is recommended that the Board of Trustees approve Resolution No. 1-07/08, Authorizing Participation in the San Diego County Office of Education Fringe Benefit Consortium 403(b) Plan, including the Master Vendor List.

James L. Buysse  
Interim Chancellor

Prepared by: Edward Godwin  
Director, Administrative Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
RESOLUTION AUTHORIZING PARTICIPATION IN THE  
SAN DIEGO COUNTY OFFICE OF EDUCATION FRINGE BENEFIT CONSORTIUM  
403(b) PLAN, INCLUDING THE MASTER VENDOR LIST

RESOLUTION No. 1-07/08

WHEREAS the governing board of the Riverside Community College District has determined that it is in the best interest of the employees of Riverside Community College District to enhance their retirement through a San Diego County Office of Education sponsored 403(b) plan; and

WHEREAS the Riverside Community College District has made such a plan available to its employees; and

WHEREAS it is intended that such a plan comply with the requirements IRC Section 403(b); and

WHEREAS it is understood that the Riverside Community College District will accept any amendments to the FBC Master Vendor List as the FBC endeavors to coordinate with CalSTRS 403(b) Compare program of registered vendors;

NOW, THEREFORE, BE IT RESOLVED that the San Diego County Office of Education Fringe Benefits Consortium 403(b) Plan, including the Master Vendor List, is approved and adopted by the governing board of the Riverside Community College District and that the Chancellor's Designee is authorized and directed to act on behalf of the District in all matters pertaining to the plan.

PASSED AND ADOPTED this the \_\_\_\_\_ day of August, 2007, at the regular meeting of the  
Riverside Community College District Board of Trustees.

\_\_\_\_\_  
Signature, President of the Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
RESOURCES COMMITTEE

Report No.: VI-B-2

Date: August 21, 2007

Subject: Phase III Norco/Industrial Technology Project –Final Project Budget Approval

Background: On July 16, 2001 the Board of Trustees approved an agreement with tBP Architecture to work with the Norco Campus to develop a Final Project Proposal (FPP) for the Phase III Norco/Industrial Technology Building.

On April 23, 2001 the Board of Trustees approved the District's 2003-2007 Five Year Capital Construction Plan, which included the FPP design for the Phase III Norco/Industrial Technology Building.

The project was approved by the State Chancellor's Office and scheduled for construction in 2007-2009. Staff and tBP Architecture have completed the working drawings and bid specifications for the project, and the project has been presented to the Division of State Architects (DSA) for approval.

In July 2003 the total project cost of Phase III Norco/Industrial Technology project was estimated at \$22,763,274 (State 90% - \$20,484,274, District 10% - \$2,279,000). The total project cost is now estimated at \$30,632,100, a difference of \$7,868,826 (State 67% - \$20,484,274, District 33% - \$10,147,826). The project cost increases are due to the following reasons:

- I. Construction revisions include changes to Building Cladding and Structural System, Mechanical Systems, Electrical, IT and Security Systems and Non-State Supportable Program.
- II. Furniture and Equipment revisions include information technology advancements. Advancement includes enhancement of audio-visual delivery systems to classrooms, including network access to the individual student desk or work area and multi-media control panels at the teaching podiums. New technological advances in card reader systems from the standard key locking system will be programmed and delivered as part of the building. The increased level of technology residing in the classroom has also increased the need for a higher degree of classroom security to protect the assets from theft and vandalism.
- III. Working Drawing revisions include enhanced audio-visual and technology program requirements for the building, requiring the necessary professional design services and design architect compensation increase due to the cost of construction cost increases. Additionally specialized engineering services were needed to assist in the design of enhanced technology classrooms.
- IV. Construction Contingency

Reference: Detailed Worksheet Attached



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
RESOURCES COMMITTEE

Report No.: VI-B-2

Date: August 21, 2007

Subject: Phase III Norco/Industrial Technology Project –Final Project Budget Approval  
(continued)

Staff therefore request approval of a budget augmentation for the Phase III Norco/Industrial Technology Building in the amount of \$7,868,826, using Measure “C” funds.

Recommended Action: It is recommended that the Board of Trustees approve the budget augmentation for the Phase III Norco/Industrial Technology Project and authorize the use of Measure C funds in the amount of \$7,868,826.

James L. Buysse  
Interim Chancellor

Prepared by: Norm Godin  
Vice President  
Business Services (Norco)

Dr. Gaither Loewenstein  
Vice President  
Educational Services (Norco)

Dr. Michael Webster  
Riverside Community College District Consultant  
Facilities Planning, Design and Construction

Norco Phase III/Industrial Technology Building  
 Budget Augmentation Worksheet

District staff, tBP Architecture and ProWest Constructors (the District's Construction Manager) have prepared a project cost estimate at the end of the design phase and the total project cost is now estimated at \$30,632,100 for an anticipated shortfall of \$7,868,826. The proposed project budget has the state contributing \$20,484,274 and the District contributing \$10,147,826.

The projected increased costs occur in the following categories; Construction, Furniture and Equipment, Working Drawings and Construction Contingency.

I. Construction

The following factors that have contributed to the increase in construction costs from the original construction budget of \$17,241,000 to a current estimated cost of \$22,141,000 are summarized in the table below.

Item	Description	Estimated Value	Cumulative Total
1	<b>Foundations/Earthwork/Site work</b>	\$500,000	\$500,000
	Poor soil conditions determined from the geotechnical examinations of the building site determined that extensive over-excavation, compaction grouting is required to provide the necessary structural building foundation system		
2	<b>Buildin~ Claddin~ and Structural System</b>	\$1,500,000	\$2,000,000
	Campus design guidelines to maintain a similar architectural vocabulary of existing and adjacent building exterior systems require a pre-cast system vs. plaster. The resulting impact is also on the structural steel and building concrete foundation to support the increased load of the pre-cast system		
3	<b>Mechanical Systems</b>	\$200,000	\$2,200,000
	The existing campus central plant cooling system is inadequate to provide the necessary chilled water to the building thus requiring an upgrade to the existing central equipment		
4	<b>Electrical, IT and Security Systems</b>	\$700,000	\$2,900,000
	Electrical, information technology and security systems infrastructure needed to support classroom systems and security systems		

5	<b>Non-State Supportable Program</b>	\$200,000	\$3,100,000
	Program needed to construct a greenhouse		
6	<b>Construction Cost Escalation</b>	\$1,800,000	\$4,900,000
	The cost escalation of labor and materials that was not supported through the state's cost CCCI index factor		

**II. Furniture and Group II Equipment**

Staff is recommending approval of an additional \$2,220,326 to the original furniture and equipment budget of \$2,218,274. The increase is attributed to information technology advancements for the Industrial and Technology building that enhances audio-visual delivery systems to the classrooms, including network access to the individual student desk or work area. District technology standards have evolved since the building was originally programmed and current standards now include audio-visual equipment in the classroom with multi-media control panels at the teaching podiums. The increased level of technology residing in the classroom has also increased the need for a higher degree of classroom security to protect the assets from theft and vandalism.

**In** addition, new technological advances in card reader systems from the standard key locking system are being programmed and delivered as part of this building and included in the group 2 budget cost increases.

**III. Working Drawings**

The design architects agreement states that they shall be compensated by an amount equal to 7.8% of the increase in the cost of construction. With an increase in the cost of construction estimated to be \$4,900,000, the additional compensation to the architect is calculated to be \$380,000. **In** addition, enhanced audio-visual and technology program requirements for the building require the additional specialist design services for an additional cost in services of \$155,500.

**IV. Construction Contingency**

Based on the projected increased cost of construction the allocation for construction contingency has been increased by \$213,000.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
GOVERNANCE COMMITTEE

Report No.: VI-D-1

DATE: August 21, 2007

Subject: Updated Board Policies Pertaining to Fees, Student Health Services and  
New Board Policy regarding Child Abuse Reporting

Background: At the June 19, 2007, Board meeting, the Board accepted for first reading three (3) new or revised policies. They are as follows:

Policy 3518 – Child Abuse Reporting. This is a new policy for the District. This policy is needed so that procedures can be issued to insure that the employees of the District are aware of the laws regarding child abuse/neglect reporting and of their obligation to report suspected abuse/neglect.

Policy 5030 – Student Fees, replaces the District’s current policy 6042 – Student Fees.

Policy 5200 – Student Health Services, replaces the District’s current policy 6045 – Student Health Services.

In all instances, the District Administration will establish and put in place the procedures to carry out these policies.

Recommended Action: It is recommended that the Board of Trustees approve Policies 3518, 5030, and 5200.

James L. Buysse  
Interim Chancellor

Prepared by: Ruth W. Adams, Esq.  
Director, Contracts, Compliance and Legal Services

General Institution  
DRAFT

**BP 3518 CHILD ABUSE REPORTING**

**References:**

Penal Code Sections 261, 264.1, 273a, 273d, 285, 286, 288, 288a, 289, 647a, and 11164-11174.3;  
Welfare and Institutions Code Sections 300, 318, and 600;  
Family Code Sections 7802, 7807, 7808, 7820-7829, 7890, and 7892

**The Chancellor shall establish procedures related to the responsibility of employees, within the scope of employment or in their professional capacity, to report suspected abuse and neglect of minors present at any time on District property.**

---

**NOTE:** This policy is **legally advised**. The **bold type** is language recommended by the Community College League and legal counsel (Liebert Cassidy Whitmore). The information in **italic type** is additional language to consider including in this policy. There does not appear to be a current policy that addresses this issue.

---

**Date Adopted:**

*(This is a new policy recommended by the CC League and the League's legal counsel)*

Student Services  
DRAFT

**BP 5030 STUDENT FEES**

**References:**

Education Code Sections 76300 et seq. and other references cited below

The Board of Trustees authorizes the fees indicated below. The Chancellor shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the District's catalog, *the schedule of classes and on the District's website ([www.rcc.edu](http://www.rcc.edu))*.

**Enrollment Fee:**

Each student shall be charged a fee for enrolling in credit courses as required by law.

Non resident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):

- All non resident students enrolling for 6 or fewer units;
- A student who is a citizen and resident of a foreign country who demonstrates financial need; or

**\*Auditing Fees:**

*Persons auditing a course shall be charged a per unit, per semester fee, not to exceed the maximum fee allowed by Education Code, Section 76370. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.*

**Health Fee:**

*The District will charge the maximum allowable fee as approved by the State Chancellor's office in accordance with the Education Code, unless otherwise indicated by financial activity review or directed by the Board of Trustees. The Board of Trustees and the Associated Student Body*

***government will be notified of changes in the maximum allowable fee prior to implementation.***

**\*Parking Fee:**

**Students shall be required to pay a fee for parking services, in an amount not to exceed the maximum allowable fee per semester or intersession, pursuant to Education Code, Section 76360(a)(1).**

**Instructional Materials:**

**Education Code and Title 5 Sections 59400 et seq.**

**Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.**

**Physical Education Facilities:**

**Education Code Section 76395**

**Where the District incurs additional expenses because a physical education course is required to use non-District facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.**

**Transcript Fees:**

**Education Code Section 76223**

**The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee, which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.**

**International Students Application Processing Fee:**

**Education Code Section 76142**

**The District shall charge students who are both citizens and residents of a foreign country a fee to process his or her application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required**

by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

~~❖ From Riverside CCD Policy 6042 titled Student Fees~~

~~Riverside Community College District has a strong commitment to ensure accessibility to all its programs and services for all citizens of the District who are capable of benefiting from the experiences provided. As an important component of this “open door” policy, the District actively promotes low cost education for District residents. However, as a matter of fiscal responsibility, a limited number of related services which the students use while attending classes will be supported by fees charged to students to assist in defraying the costs of providing these services.~~

-----  
***NOTE:** This policy is **legally required** except as noted above. The language in **bold type** is recommended from the Community College League and legal counsel (Liebert Cassidy Whitmore). The language in **bold italic type** is provided by RCCD staff. The language in **regular type** is current Riverside CCD Policy 6042 titled Student Fees adopted on 7-7-81 and amended on 7-7-87, 8-1-91, 6-2-92, and 6-22-94.*

---

**Date Adopted:**

*Replaces current Riverside CCD Policy 6042*



Student Services  
DRAFT

**BP 5200 STUDENT HEALTH SERVICES**

**References:**

Education Code Sections 53411, ~~58620~~, 70901, 72246, 76355, 76401, **76403**, 87003, and 87356;  
Title 5 Section 53411, **54702, 54704, 54706, 54708 and 54710**

**Student health services shall be provided in order to contribute to the education aims of students by promoting physical and emotional well being through health oriented programs and services. *This is based on the belief that good health is an essential element in a student’s ability to profit from instruction.***

**❖ From Riverside CCD Policy 6045 titled Student Health Services**

~~It shall be the policy of Riverside Community College District to provide a program of health services for students. This is based upon the belief that good health is an essential element in a student’s ability to profit from instruction. Components of the Health Services program shall include a system of health assessment, health education, health insurance and health care.~~

~~The Student Health Services program shall be supported by the health services fee. The fee and regulations exempting certain students from payment of the fee are in accordance with California Education Code Section 72246.~~

-----  
**NOTE:** This policy is **legally required**. The language in **bold type** is recommended from the Community College League and legal counsel (Liebert Cassidy Whitmore). The language in **bold italic type** is added by RCCD staff. The language in regular type is current Riverside CCD Policy 6045 titled Student Health Services adopted on 1-21-75 and amended on 5-7-75, 12-15-76, 7-5-77, 6-3-80, 6-16-81, and 6-21-88.

---

**Date Adopted:**

*(Replaces current Riverside CCD Policy 6045)*

MINUTES OF THE BOARD OF TRUSTEES  
TEACHING AND LEARNING COMMITTEE  
JUNE 12, 2007

Chairperson Medina called the committee to order at 5:00 p.m. in Board Room AD122, in the O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present

Mr. José Medina, Committee Chairperson  
Mrs. Janet Green, Vice Chairperson  
Ms. Mary Figueroa, Board President (arrived at 5:20 p.m.)  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Dr. Richard Mahon, Academic Senate President (Riverside)  
Dr. Sharon Crasnow, Academic Senate Representative (Norco)  
Mr. Tony Torres, ASRCC Student Representative

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Dr. Shelagh Camak, Associate Vice Chancellor, Workforce Development  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Dr. Sandra Baker, District Dean, School of Nursing  
Dr. Bob Bramucci, District Dean, Open Campus  
Dr. Wolde-Ab Isaac, Dean, Health Sciences Program  
Dr. Carolyn Quin, Dean, Riverside School for the Arts  
Dr. John Tillquist, Dean, Business, Technology and Economic Development  
Ms. Cyndi Pardee, Community Education Supervisor

Guest Present

Mr. Rodney Couch, President, Preferred Hospitality Inc.

Mr. Medina announced that the agenda would be amended to consider items VI-A-5 through VI-A-8 first.

AMEND AGENDA

Dr. Isaac led the review of the memorandum of understanding for the Career Exploration and Development for 7<sup>th</sup> and 8<sup>th</sup> Graders Program that will be presented to the Board for ratification at the June 19<sup>th</sup> regular meeting. Discussion followed.

MEMORANDUM OF  
UNDERSTANDING WITH  
MORENO VALLEY UNIFIED  
SCHOOL DISTRICT

Dr. Isaac led the review of the memorandum of understanding that applies to the terms and conditions of the grant funds received for the Strengthening Career and Technical Education – Moreno Valley Allied Health Partnership program that will be presented to the Board for ratification at the June 19<sup>th</sup> regular meeting. Discussion followed.

MEMORANDUM OF UNDERSTANDING FOR MORENO VALLEY ALLIED HEALTH PARTNERSHIP

Dr. Isaac reviewed the agreement to provide advisory services to the Moreno Valley Campus Dental Hygiene Program that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH JAMES ADAME, D.D.S.

Dr. Isaac led the review of the agreement to fund a portion of a faculty position to maintain and/or expand the enrollment level of students in the Moreno Valley Physician Assistant program that will be brought to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT FOR THE PHYSICIAN ASSISTANT PROGRAM

Dr. Bramucci and Ms. Pardee presented an update on the District’s Community Education and Young-at-Heart senior citizen education programs. Discussion followed.

UPDATE ON COMMUNITY EDUCATION

Dr. Maghroori led the review of the proposed curricular changes that will be presented to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

PROPOSED CURRICULAR CHANGES

Dr. Maghroori led the review of the agreement to implement CurricUNET, a web accessible curriculum development and approval tracking system that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting.

AGREEMENT WITH GOVERNMENT

Dr. Maghroori led the review of the agreements to provide one deputy and two sergeants to serve as continuity officers for the Basic Peace Officer Training Academy at the Ben Clark Training Center from July 1, 2007 through June 30, 2008 that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENTS WITH COUNTY OF RIVERSIDE, SHERIFF’S DEPARTMENT

Dr. Baker led the review of the agreement to provide funding to serve an additional ten students in the Associate Degree Nursing Program that will be presented to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH OFFICE  
OF STATEWIDE HEALTH  
PLANNING AND  
DEVELOPMENT FOR THE  
SCHOOL OF NURSING

Dr. Camak led the review of the Memorandum of Understanding for the Riverside Gateway to College Early College High School (ECHS) to provide staff (project director/dean principal, secretary, accounting clerk, part-time hourly) to operate and assist the Gateway to College ECHS program that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

MEMORANDUM OF  
UNDERSTANDING WITH  
RIVERSIDE GATEWAY TO  
COLLEGE HIGH SCHOOL

Dr. Tillquist led the review of the amendment to the agreement that will allow California State University Fullerton Auxiliary Business Services Corporation (CSUF ASC) to oversee the use of United States Small Business Administration grant resources in the amount of \$219,787.00, and will also allow RCCD to provide a Service Center to existing and potential small business owners in Riverside, San Bernardino, and Orange Counties that provide services, business counseling, and training intended to increase the high technology business sector within the service territory that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AMENDMENT TO THE  
AGREEMENT WITH  
CALIFORNIA STATE  
UNIVERSITY FULLERTON  
AUXILIARY SERVICES  
CORPORATION

Dr. Quin led the committee review of the agreement to provide directing, choreographing, and costuming services for the Performance Riverside productions of “Hollydazzle,” “The King and I,” “Sensational Showtunes,” and “Thoroughly Modern Millie” that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

AGREEMENT WITH  
JOHN VAUGHAN

Dr. DiThomas led the review of the agreement to provide consulting services regarding the District's food service operations at the Riverside, Moreno Valley, and Norco locations that will be presented to the Board for their approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

The committee adjourned the meeting at 5:55 p.m.

AGREEMENT WITH  
PROVIDER CONTRACT  
FOOD SERVICE, LLC

ADJOURNMENT

MINUTES OF THE BOARD OF TRUSTEES  
PLANNING COMMITTEE MEETING  
JUNE 12, 2007

Chairperson Green called the committee to order at 6:00 p.m. in Board Room AD122, in the O.W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present

Mrs. Janet Green, Chairperson  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Ms. Kristina Kauffman, Associate Vice Chancellor, Institutional Effectiveness  
Dr. Richard Mahon, Academic Senate President (Riverside)  
Dr. Sharon Crasnow, Academic Senate Representative (Norco)  
Ms. Ginny Haguewood, CSEA Representative (Riverside)  
Mr. Gustavo Segura, CSEA Representative (Moreno Valley)

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Mr. Aan Tan, Associate Vice Chancellor, Facilities Planning, Design and Construction

Ms. Kauffman presented a report on the Strategic Planning process and activities that occurred during the past four months for information only. Discussion followed.

UPDATE ON STRATEGIC PLANNING

Mr. Brown introduced Mr. Tan, who led the committee review of the agreement with ProWest Constructors to provide pre-construction and construction management services for the Norco Student Support Center Project that will be brought to the Board for approval at the regular meeting on June 19<sup>th</sup>. Discussion followed.

PROPOSED AGREEMENT – NORCO STUDENT SUPPORT CENTER – CONSTRUCTION MANAGEMENT SERVICES

Mr. Brown and Mr. Tan led the committee review of the 2009-2013 Five-Year Capital Construction Plan that will be presented to the Board for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

2009-2013 FIVE-YEAR CAPITAL CONSTRUCTION PLAN

The committee adjourned the meeting at 6:10 p.m.

ADJOURNMENT

MINUTES OF THE BOARD OF TRUSTEES  
RESOURCES COMMITTEE MEETING  
JUNE 12, 2007

Vice Chairperson Blumenthal called the committee to order at 7:00 p.m. in Board Room AD122, in the O.W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present

Ms. Virginia Blumenthal, Vice Chairperson  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Richard Mahon, Academic Senate President (Riverside)  
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus  
Ms. Tamara Caponetto, CSEA Representative (Norco)  
Ms. Tish Chavez, Confidential Representative (Riverside)

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor  
Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs  
Dr. Brenda Davis, President, Norco Campus  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Mr. Aan Tan, Associate Vice Chancellor, Facilities Planning, Design and Construction  
Ms. Cecilia Wong, Executive Dean, Technology and Learning Resources  
Ms. Ola Jackson, Associate Dean, Teacher Preparation and Education Programs  
Ms. Debbie Whitaker-Meneses, Associate Dean, Early Childhood Education

Mr. Brown led the committee review of the District's tentative budget for the 2007-2008 fiscal year that will be presented to the Board for approval at the regular Board meeting on June 19<sup>th</sup>. Discussion followed.

TENTATIVE BUDGET FOR  
2007-2008 AND NOTICE OF  
PUBLIC HEARING ON THE  
2007-2008 BUDGET

Mr. Tan led the committee review of the change order no. 6 for miscellaneous changes throughout the Quadrangle Modernization Project that will be brought to the Board for its approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

QUADRANGLE  
MODERNIZATION PROJECT –  
CHANGE ORDER NO. 6

Dr. Hendrick led the review of the proposal to provide the purchase, integration and installation of IT and AV equipment at the Innovative Learning Center that will be brought to the Board of Trustees for approval at the June 19<sup>th</sup> regular meeting. Discussion followed.

The committee adjourned the meeting at 7:25 p.m.

FUNDING FOR IT AND AV  
EQUIPMENT TO BE  
INSTALLED AT THE  
INNOVATIVE LEARNING  
CENTER AT LA SIERRA, A  
JOINT PROJECT OF RCCD  
AND ALVORD UNIFIED  
SCHOOL DISTRICT

ADJOURNMENT



MINUTES OF THE BOARD OF TRUSTEES  
GOVERNANCE COMMITTEE MEETING  
JUNE 12, 2007

Chairperson Blumenthal called the committee to order at 8:00 p.m. in Board Room AD122, in the O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Committee Members Present:

Ms. Virginia Blumenthal, Committee Chairperson  
Mr. Jose Medina, Vice Chairperson  
Dr. Salvatore G. Rotella, Chancellor  
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement  
Dr. Richard Mahon, Academic Senate Representative (Riverside)  
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus  
Mr. Gustavo Segura, CSEA Representative, (Moreno Valley)

Resource Persons Present:

Dr. Debbie DiThomas, Interim Vice Chancellor, Student Services and Operations  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Irv Hendrick, Interim President, Moreno Valley Campus  
Dr. Linda Lacy, Interim President, Riverside City College  
Dr. Brenda Davis, President, Norco Campus  
Ms. Chris Carlson, Chief of Staff/Executive Assistant to the Chancellor  
Mr. Aaron Brown, Associate Vice Chancellor, Finance  
Ms. Ruth W. Adams, Esq., Director, Contracts, Compliance & Legal Services

Ms. Adams led the committee review of the three new and revised board policies regarding student fees, student health services and child abuse reporting that will be presented to the Board for the first reading at the regular Board meeting on June 19<sup>th</sup>. Discussion followed.

UPDATED BOARD POLICIES  
PERTAINING TO FEES, STUDENT  
HEALTH SERVICES AN NEW BOARD  
POLICY REGARDING CHILD ABUSE  
REPORTING

The committee adjourned the meeting at 8:10 p.m.

ADJOURNMENT

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
BUSINESS FROM BOARD MEMBERS

Report No.: IX-A

Date: August 21, 2007

Subject: Citizens' Bond Oversight Committee 2006/07 Annual Report

Background: In accordance with Proposition 39 regulations, the Citizens' Bond Oversight Committee (CBOC) is required to present an annual report to the Board of Trustees detailing the Committee's work over the past fiscal year. CBOC Chair George Beloz, Ph.D., will present the third annual report to the Board.

Recommended Action: It is recommended that the Board of Trustees receive the Citizens' Bond Oversight Committee's 2006/07 Annual Report.

James L. Buysse  
Interim Chancellor

Prepared by: Jim Parsons  
Associate Vice Chancellor  
Public Affairs and Institutional Advancement



# Summary of the Citizens' Bond Oversight Committee

Proceedings and Activities  
2006-07

## Meetings of the Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act, Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the Committee within the required period and are posted at RCCD campuses and education centers. Meeting notices, agendas, minutes, and documents and reports received by the Committee are a matter of public record and are available through the RCCD website: <http://www.rccd.edu/cboc> or by calling the RCCD Public Affairs & Institutional Advancement Office at (951) 222-8857.

## Meeting – September 14, 2006

Riverside City College  
Digital Library & Learning Resource Center  
4<sup>th</sup> Floor Teleconference Room  
4800 Magnolia Ave., Riverside, CA

- New committee member Oliver Rocroi (taxpayer organization representative) was introduced.
- Virginia Blumenthal was elected as chair for a second term; George Beloz was elected as vice chair.
- Update on Measure C Projects—grand opening date for new parking structure announced and members discussed a proposed \$7 million energy savings plan initiated by the District.
- Members approved a new meeting schedule stipulating that at least one meeting a year be held on the Moreno Valley and Norco campuses in order to ensure that members were familiar with the District and that members of different communities had convenient access to Committee meetings.

## Meeting – January 18, 2007

Riverside City College  
Digital Library & Learning Resource Center  
4<sup>th</sup> Floor Teleconference Room  
4800 Magnolia Ave, Riverside, CA

- Vice chair George Beloz was elected to serve as chair for the remainder of the 2006/07 term, replacing Virginia Blumenthal who resigned from the Committee following her election to the Riverside Community College District Board of Trustees. Cynthia Urrutia was elected to replace Mr. Beloz as vice chair.
- Associate Vice Chancellor Aan Tan updated the Committee on the status of the School of Nursing/Science Complex on the Riverside City College campus and the A.G. Paul Quadrangle renovation. Committee members discussed the need for Measure C funds to make sure the Quad received necessary infrastructure improvements not funded by the State.
  - Committee member Brian Unitt discussed the value of project labor agreements; Dr. Jim Buysse, vice chancellor, Administration and Finance, and committee members discussed the District's ongoing research and analysis of such agreements.
- Members received the current financial update on the use of Measure C funds.
- Auditor Deborah Crowley (Eadie & Payne) presented the annual audit report on Proposition 39 Funding, stating that her firm had rendered an unqualified opinion; i.e., a "clean audit" that found RCCD Measure C expenditures to be in compliance with legal requirements.
- Committee members expressed an interest in the development and distribution of a Measure C newsletter.

## Meeting – March 8, 2007

Riverside City College  
Digital Library & Learning Resource Center  
4<sup>th</sup> Floor Teleconference Room  
4800 Magnolia Ave., Riverside, CA

- RCCD Foundation Director Amy Cardullo briefed the Committee on the proposed Riverside Aquatics Complex and the proposed use of Measure C to fund part of that project, in addition to city and county funds and private donations.
  - The Committee received the Measure C Financial Update.
  - Member Urrutia discussed Phase III campus plans, including the construction of larger cafeteria facilities.
- Associate Vice Chancellor Parsons reported that former RCCD Board of Trustees member Kathleen Daley had been selected by the Board of Trustees to serve on the Citizens' Bond Oversight Committee (business community representative).
- Mr. Parsons also reported that a CBOC newsletter would be in regular production in the fall 2007.



## Meeting – June 14, 2007

RCC Moreno Valley Campus  
Humanities Building, Rm. 234  
16130 Lasselle St., Moreno Valley, CA

- President Irv Hendricks updated the Committee about campus programs, initiatives, and proposed Measure C projects on the Moreno Valley Campus, including the timeline for Phase III, which has an anticipated completion date of late 2011 or early 2012.
- Associate Vice Chancellor Aan Tan distributed a spreadsheet that detailed planning/working drawings, construction, and occupancy timelines for District and campus projects, grouped by current and anticipated state education bonds.
- Committee members discussed the following issues:
  - Allocation of Measure C bonds to Moreno Valley and Norco campuses
  - The relocation of modular buildings from Lovekin Complex (Riverside City College) to the Moreno Valley Campus as an interim measure prior to Phase III.
  - District emergency preparation and response procedures following the Virginia Tech tragedy.
- Associate Vice Chancellor Aaron Brown presented the Measure C Financial Update, then Mr. Brown and Vice Chancellor Jim Buysse discussed the next issuance of Measure C bonds scheduled for the end of June 2007 in the amount of \$90 million.
- The Committee approved the production of the 2006-07 Annual Report in the same format as the 2005-06 report and set a special meeting date of August 2, 2007, to review content.

## Special Meeting – August 2, 2007

Riverside City College  
Digital Library & Learning Resource Center  
4<sup>th</sup> Floor Teleconference Room  
4800 Magnolia Ave., Riverside, CA

- Committee approved draft content for the Annual Report for submission to the RCCD Board of Trustees in final printed form as part of Chair Beloz's verbal report to the Board on August 21, 2007.



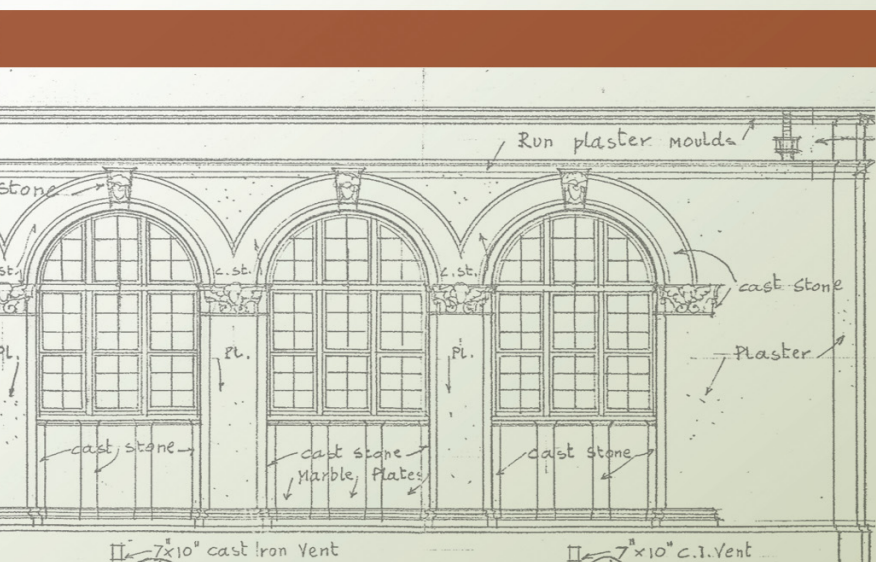
# Statement of Compliance

This Annual Report is submitted to the Board of Trustees by the Riverside Community College District Citizens' Bond Oversight Committee.

This Committee advises that, to the best of its knowledge, the Riverside Community College District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure C and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b) (s) (a) of the California Constitution.

Respectfully submitted:  
George Beloz, Ph.D., Chair  
Citizens' Bond Oversight Committee

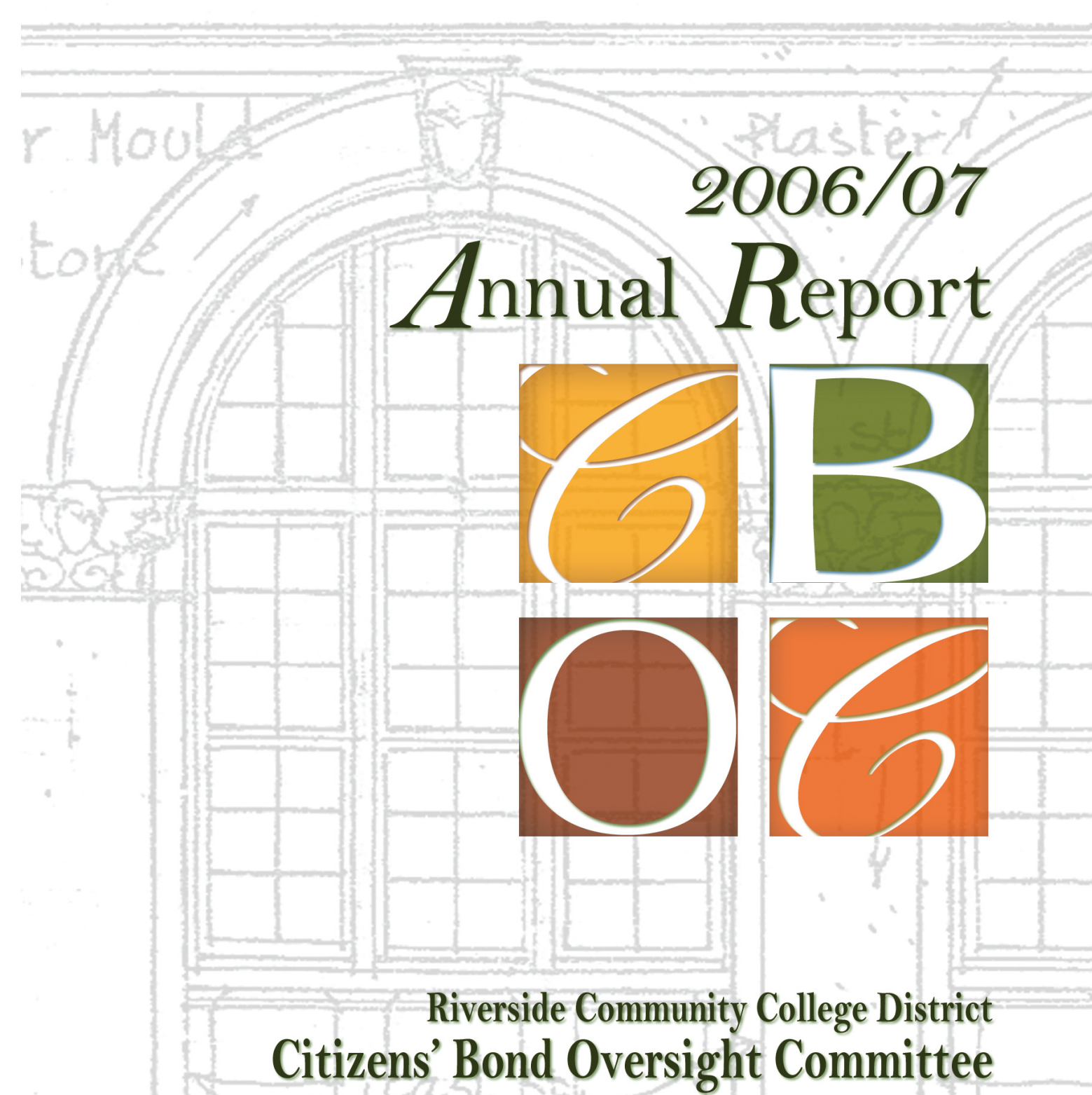
Date: August 21, 2007



Riverside Community College District  
Citizens' Bond Oversight Committee

2006/07 Annual Report

Submitted to the  
Riverside Community College District  
Board of Trustees  
August 21, 2007



# 2006/07 Annual Report



Riverside Community College District  
Citizens' Bond Oversight Committee



George Beloz, Ph.D., Chair  
Cynthia Urrutia, Vice Chair  
Jamil Dada  
Kathleen Daley  
Oliver Rocroi  
Peter Serbantes  
Brian Unitt