



**Board of Trustees - Regular Meeting
Board of Trustees Governance Committee,
Teaching and Learning Committee, Planning and
Operations Committee, Facilities Committee and
Resources Committee
Tuesday, June 04, 2013 6:00 PM
Norco College, Center for Student Success-Room
217, 2001 3rd Street, Norco, CA 92860**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Due to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. PUBLIC HEARING (NONE)

III. CHANCELLOR'S REPORT

- A. [Chancellor's Communications](#)
Information Only
- IV. BOARD COMMITTEE REPORTS
- A. Governance
 - 1. [Revised and New Board Policies - First Reading](#)
The Committee to review the first reading of Board Policies 4020 and 5500.
 - B. Teaching and Learning
 - 1. [Proposed Curricular Changes](#)
The Committee to review the proposed curricular changes for inclusion in the college catalogs and the schedule of class offerings.
 - 2. [Student Services Fee Increase for the Students of the Riverside Community College District](#)
The Committee to review the student services fee increase for Riverside Community College District.
 - 3. [Presentation on the Student Success Scorecard for 2013](#)
Information Only
 - 4. [Presentation of RCC Completion Counts Program Data](#)
Information Only
 - C. Planning and Operations
 - 1. [2015-2019 Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals](#)
The Committee to review the 2015-2019 Five-Year Capital Construction Plan and project proposals for the listed projects.
 - 2. [Project Budget and Agreement for Moreno Valley College Comprehensive Master Plan with HMC Architects](#)
The Committee to review a project budget in the amount of \$372,000; and a contract with HMC for \$342,000 for the Moreno Valley College Comprehensive Master Plan.

D. Resources

1. [Addendum to Master Agreement Between Riverside Community College District and RCCD Foundation](#)
The Committee to review an addendum to the Master Agreement between RCCD and the RCCD Foundation.
2. [Tentative Budget for 2013-2014 and Notice of Public Hearing on the 2013-2014 Final Budget](#)
The Committee to review the District's 2013-2014 tentative final budget.

E. Facilities

1. [Change Order No. 1 for Norco Operations Center with First Responder Fire Protection Corp.](#)
The Committee to review project Change Order No. 1 in the amount of \$13,793.52 and the change order in excess of ten percent by a total of \$6,749.52.
2. [Inspector Services Agreement for the District-wide Utility Infrastructure Upgrade Project with Inland Inspections and Consulting](#)
The Committee to review an agreement for inspection services with Inland Inspections & Consulting in the amount of \$121,910.
3. [Presentation of the Student Services Building by HMC Architects](#)
Information Only

V. OTHER BUSINESS (NONE)

VI. CLOSED SESSION

- A. [Pursuant to Government Code Section 54957 Public Employee Appointment Title: Interim Chancellor](#)
Recommended Action to be Determined

VII. ADJOURNMENT



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[Agenda Item](#)

Agenda Item (III-A)

Meeting 6/4/2013 - Committee/Regular Board

Agenda Item Chancellor's Report (III-A)

Subject Chancellor's Communications

College/District District

Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Greg Gray, Chancellor

Attachments:



Agenda Item (IV-A-1)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Governance (IV-A-1)
Subject	Revised and New Board Policies - First Reading
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees accept Board Policies 4020 and 5500 for first reading.

Background Narrative:

In keeping with our current process of updating our Board Policies, the items below come before the Board for first reading:

Academic Affairs

Board Policy 4020 Program, Curriculum, and Course Development - this is a revision of the Policy that was last revised on April 22, 2008.

Student Services

Board Policy 5500 Standards of Student Conduct - this is a revision of the Policy that was last revised on May 17, 2011.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Ruth Adams, General Counsel

Attachments:

[Policies for First Reading June 2013](#)

**BP 4020 PROGRAM, CURRICULUM, AND COURSE
DEVELOPMENT**

References:

Education Code Sections 70901(b), 70902(b) and 78016;
Title 5 Sections 51000, 51022, 55100, 55130, and 55150;
U.S. Department of Education regulations on the Integrity of Federal Student
Financial Aid Programs under Title IV of the Higher Education Act of 1965, as
amended;
34 Code of Federal Regulations Sections 600.2, 602.24, 603.24 and 668.8

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Chancellor shall establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development.
- consideration of job market and other related information for vocational and occupational programs.
- consideration and review of financial and administrative impact.

All new programs and program deletions shall be approved by the Board of Trustees.

Program or course modifications shall be approved by the Chancellor/President, or his/her designee, upon the recommendation of the respective Curriculum Committee.

All new **courses and** programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program are subject to approval by the Board. Non-degree-applicable credit and degree-applicable courses, that are not part of an existing, approved program must satisfy the conditions authorized by Title 5 regulations and are subject to approval by the Board.

NOTE: *The language below is legally required in an effort to show good faith compliance with the applicable federal regulations.*

Credit Hour

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.

The Chancellor will establish procedures which prescribe the definition of “credit hour” consistent with applicable federal regulations, as they apply to community college districts.

The Chancellor will establish procedures to assure that curriculum at the District complies with the definition of “credit hour” or “clock hour”, where applicable. The Chancellor shall also establish procedures for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

Date Approved: May 15, 2007

Revised: April 22, 2008

Revised:

BP 5500 STANDARDS OF STUDENT CONDUCT

References:

Ed Code Section 66300, 66301, 76033;
Accreditation Standard II.A.7.b
Health and Safety Code Section 11362.79
34 C.F.R. Part 86, et seq.

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the Chancellor for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board of Trustees on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog(s) and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

1. Causing, attempting to cause, **implying**, or threatening to cause, **harm** physical injury to another person (**whether or not the threat is in person, handwritten, or by phone, text, email or any other electronic means**). **Harm is defined as, but not limited to, physical harm, harm to profession (defamation) or psychological harm.**
2. Possessing or, **selling** or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from **the College**

President, with concurrence ~~a District employee, which is concurred by the Chancellor.~~

3. ~~Unlawful Possession or, using e,~~ **selling** sale, offering to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5. It is also unlawful under federal law, to possess, use, sell, offer to sell, furnish or be under the influence of any controlled substance, including medical marijuana.
4. Committing or attempting to commit robbery, **bribery**, or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willfully or persistently smoking in any area where smoking has been prohibited by law or by **policy or procedure** ~~regulation~~ of the District.
8. Committing sexual harassment as defined by law or by District policies and procedures.
9. Engaging in harassing or discriminatory behavior toward an individual or group based on ethnic group identification, national origin, religion, age, ~~sex or gender~~, **gender identity, gender expression**, race, color, ancestry, **genetic information**, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of section 422.6 of the Penal Code, or any other status protected by law.
10. **Engaging in willful** misconduct which results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
11. **Engaging in** disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, District personnel.
12. **Engaging in dishonesty.** ~~Cheating, plagiarism (including plagiarism in a student publication), or~~

—engaging in other ~~forms of~~ academic dishonesty. Forms of Dishonesty include, but are not limited to:

- a. Plagiarism, **defined as** presenting another person's language (spoken or written), ideas, artistic works or thoughts, as if they were one's own;
- b. Cheating, **defined as the** use of information not authorized by the Instructor for the purpose of obtaining a grade. Examples include, but are not limited to, notes, recordings, **internet resources** and other students' work;
- c. Furnishing false information to the District for purposes such as admission, enrollment, financial assistance, athletic eligibility, transfer, or alteration of official documents;
- d. **Forging, altering or misusing District or College documents, keys (including electronic key cards), or other identification instruments.**
- e. **Attempting to bribe, threaten or extort a faculty member or other employee for a better grade;**
- f. **Buying or selling authorization codes for course access.**

~~13. Dishonesty, forgery, alteration or misuse of District documents, records or identification, or knowingly furnishing false information to the District.~~

14. **Entering or using District facilities without authorization.** Unauthorized entry upon or use of District facilities.

15. **Engaging in lewd, indecent or obscene conduct** on District-owned or controlled property, or at District-sponsored or supervised functions.

16. Engaging in expression which is obscene; libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.

17. **Engaging in persistent, serious misconduct** where other means of correction have failed to bring about proper conduct.

18. **Preparing, Unauthorized preparation, giving, selling, transferring, distributing, or Publishing** eation, for any commercial purpose, of any

contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure **without authorization**.

19. **Using** ~~en~~ e, possessing ~~en~~ en, distributing ~~en~~ en or being under the influence of alcoholic beverages, controlled substance(s), or poison(s) classified as such by Schedule D, Section 4160 of the Business and Professions Code, while at any District location, any District off-site class, or during any District sponsored activity, trip or competition.
 - a. In accordance with Section 67385.7 of the Education Code and in an effort to encourage victims to report assaults, the following exception will be made: The victim of a sexual assault will not be disciplined for the use, possession, or being under the influence of alcoholic beverages or controlled substances at the time of the incident if the assault occurred on District property or during any of the aforementioned District activities.
20. Violating ~~en~~ en of the District's Computer and Network Use Policy and Procedure No. 3720 in regard to their use of any, or all, of the District's Information Technology resources.
21. **Using** ~~en~~ e of ~~an~~ an electronic recording or any other communications devices (such as **MP3 players** ~~walkmans~~, cell phones, pagers, recording devices, etc.) in the classroom without the permission of the instructor.
22. Eating (except for food that may be necessary for a verifiable medical Condition) or drinking (except for water) in classrooms.
23. Gambling, of any type, on District property.
24. Bringing pets (with the exception of service animals) on District property.
25. Distributing ~~en~~ en of printed materials without the prior approval of the Student Activities Office. Flyers or any other literature may not be placed on vehicles parked on District property.
26. ~~The~~ **Riding/using** e of bicycles, motorcycles, or motorized vehicles (except for authorized police bicycles or motorized vehicles) **outside of** ~~is limited to~~ paved streets or thoroughfares normally used for vehicular traffic.
27. ~~In addition, The~~ **Riding/using** e of **any and** all types of skates,

skateboards, scooters, or other such conveyances is prohibited on District property, ***without prior approval*** ~~except for approved activities.~~

27. ***Attending*** ~~The presence in classrooms or laboratories of non-enrolled individuals (except for those individuals who are providing accommodations to students with disabilities)~~ ***when not officially enrolled in the class or laboratories and*** ~~is prohibited~~ without the approval of the faculty member.

28. ***Engaging in intimidating conduct or bullying against another person through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.***

29. ***Abuse of process, defined as the submission of malicious or frivolous complaints.***

30. ~~The violation of~~ ***Violating any District Board Policy or Administrative Procedure not mentioned above.***

Responsibility

- A. The Chancellor is responsible for establishing appropriate procedures for the administration of disciplinary actions. In this regard, please refer to Administrative Procedure 5520, which deals with matters of student discipline and student grievance.
- B. The Chief ***Vice President of Student Services Officer*** of each College will be responsible for the overall implementation of the procedures which are specifically related to all nonacademic, student related matters contained in Administrative Procedure 5520.
- C. The Chief ~~Instructional Officer~~ ***Vice President of Academic Affairs*** of each College will be responsible for the overall implementation of the procedures which are specifically related to class activities or academic matters contained in Administrative Procedure 5520.
- D. For matters involving the prohibition of discrimination and harassment, the concern should be referred to the District's Diversity, Equity and Compliance Office.
- E. The definitions of cheating and plagiarism and the penalties for violating standards of student conduct pertaining to cheating and plagiarism will be published in all schedules of classes, the college catalog, the student handbook, and the faculty handbook. Faculty

members are encouraged to include the definitions and penalties in their course syllabi.

Date Adopted: May 15, 2007
(Replaces the Standards of Student
Conduct portion of Policy 6080)
Revised: May 17, 2011
Revised:



Agenda Item (IV-B-1)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Teaching and Learning (IV-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Ray Maghroori, Provost/Vice Chancellor, Educational Services
Sylvia Thomas, Associate Vice Chancellor, Educational Services

Attachments:

[Proposed Curricular Changes June_backup052913](#)

Course	Title	Location
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1. New Stand Alone Courses:

Upon the completion of this course students who pass with an overall score of 70% or higher will not only receive 4 units of college credit but they will also be certified by the state of California to prepare taxes under the guidelines of the regulating body of CTEC (California Tax Education Council):

ACC-67	U.S. and California Income Tax Preparation	N
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This course is intended as a conditioning course for varsity athletes, distinct from the current A92 course for general students (non-athletes):

KIN-V92	Weight Training, Varsity Athletes	R
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2. Major Course Modifications:

The following is being proposed to remove the advisory of CAT-57, CIS-76A or CIS-76B, update course description, SLOs, MOI, MOE, course materials and add sample assignments:

BUS-58	Marketing the Virtual Office	R
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The following is being proposed to update Student Learning Outcomes (SLOs) due to Assessment results as well as the MOI, MOE, sample assignments and course materials:

FIT-S3	Basic Fire Fighter Academy	M
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The following is proposed to add a limitation on enrollment as well as update the SLOs, course content, methods of instruction (MOI), methods of evaluation (MOE), sample assignments and course materials:

FIT-S3A	Introduction to Fire Academy and Physical Conditioning for Fire Academy Students	M
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The following are being proposed to update the SLOs, course content, and course materials:

GEG-2	Human Geography	MNR
GEG-3	World Regional Geography	MNR

The following modifications are proposed to add an additional advisory of REA-83 and to tie the SLOs to the new GESLOs and to update course materials:

HUM-4	Arts and Ideas: Ancient World Through the Late Medieval Period	MNR
HUM-4H	Honors Arts and Ideas: Ancient World Through the Late Medieval Period	MNR

The following modifications are proposed to add an additional advisory of REA-83, to tie the SLOs to the new GESLOs and update the course description and course materials:

HUM-5	Arts and Ideas: The Renaissance through the Modern Era	MNR
HUM-5H	Honors Arts and Ideas: The Renaissance through the Modern Era	MNR

The following modifications are proposed to add an additional advisory of REA-83 and to tie the SLOs to the new GESLOs and to update course materials:

ENG-8	Introduction to Mythology	MNR
HUM-8	Introduction to Mythology	MNR
HUM-9	American Voices	R
HUM-10	World Religions	MNR
HUM-10H	Honors World Religions	MNR
HUM-11	Religion in America	MNR
HUM-16	Arts and Ideas: American Culture	NR
HUM-18	Death: an Interdisciplinary Perspective	MNR

Course	Title	Location
The following modification is proposed to tie the SLOs to the new general education student learning outcomes (GESLOs) and remove repeatability:		
HUM-20A	Arts and Ideas: Special Studies in Humanities	R
HUM-20B	Arts and Ideas: Special Studies in Humanities	R
HUM-20C	Arts and Ideas: Special Studies in Humanities	NR
The following modifications are proposed to add an additional advisory of REA-83 and to tie the SLOs to the new GESLOs and to update course materials:		
ENG-23	The Bible as Literature	MNR
HUM-23	The Bible as Literature	MNR
The following modifications are proposed to add an additional advisory of REA-83, to tie the SLOs to the new GESLOs and update the course materials as well as add sample assignments:		
HUM-35	Philosophy of Religion	MNR
PHI-35	Philosophy of Religion	MNR
The following is proposed to update the SLOs, course description, course content, MOI, MOE, course materials as well as add sample assignments to be C-ID compliant:		
MAT-1C	Calculus III	MNR
The following are proposed to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHY-4A	Mechanics	MNR
PHY-4B	Electricity Magnetism	MNR

3. New State Approved Certificates/Degrees:

Associate in Arts in Anthropology for Transfer Degree (see attachment A)	N
Associate in Arts in Spanish for Transfer Degree (see attachment B)	M
Associate in Arts in Spanish for Transfer Degree (see attachment C)	N
Associate in Arts in Spanish for Transfer Degree (see attachment D)	R

4. Modification to State/Locally Approved Certificates/Degrees:

The following degrees are being updated to replace AUT-99 with AUT-200, Ford requires students to complete service hours:

Automotive Technology-Ford Specialty (see attachment E)	R
Automotive Technology- General Motors (see attachment F)	R

The following degrees/certificates are being modified to replace ART-44 with ART-44A:

CIS-Simulation and Game Development Game Art (see attachment G)	MN
Game Art: 3D Animation(see attachment H)	N

The following certificate is being modified to replace ART-44, 50 and 51 with ART-44A, 50A,and 51A:

Visual Illustrations-Animation (see attachment I)	R
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ATTACHMENT A
PROGRAM OUTLINE OF RECORD
NEW DEGREE

Associate in Arts Degree in Anthropology for Transfer

College: N

The Associate in Arts Degree in Anthropology for Transfer is designed to prepare the student for transfer to four-year institutions of higher education and specifically intended to satisfy the lower division requirements for the Baccalaureate Degree in Anthropology at a California State University. It will also provide the student with a sufficient academic basis from which to pursue a career in the social science professions. The student will be afforded the opportunity to study the nature of the human diversity from a genetic, archeological, linguistic and cultural basis. The breadth of Anthropology will be examined to include the historical and contemporary theory and research as the basis from which to gain an in-depth awareness and understanding of the humans and the world in which we live.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Apply the holistic and comparative perspective inherent in anthropological knowledge to real world problems
- Use information resources and technology to research current issues in all four subfields of anthropology
- Synthesize and integrate theoretical perspectives specific to anthropology and general to the social and natural sciences

<u>Required Core Courses (18-19 units)</u>		<u>Units</u>
ANT-1*	Physical Anthropology	3
ANT-2*	Cultural Anthropology	3
ANT-6*	Introduction to Archaeology	3
Group A	Select from the list below	6-7
Group B	Select from the list below	3

<u>Electives Group A (6-7 units)</u>		
ANT-3*	Prehistoric Cultures	3
BIO-1*	General Biology	4
GEG-1*	Physical Geography	3
GEG-2*	Human Geography	3
MAT-12/12H*	Statistics/Honors Statistics	4

<u>Electives Group B (3 units)</u>		
ANT-4*	Native American Cultures	3
ANT-5*	Cultures of Ancient Mexico	3
ANT-7*	Anthropology of Religion	3
ANT-8*	Language and Culture	3
ANT-10	Forensic Anthropology	3

*Course may also be counted towards CSU GE/IGETC.

Total Major Units 18-19

Associate in Arts for Transfer Degree

The Associate in Arts in Anthropology for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements, and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and 2-8 units of electives with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

ATTACHMENT B
PROGRAM OUTLINE OF RECORD
NEW DEGREE

Associate in Arts in Spanish for Transfer Degree

College: M

The Associate in Arts in Spanish for Transfer is intended to satisfy the lower division requirements for the B.A. degree in Spanish at a CSU by developing not only high-intermediate language skills in listening, reading, speaking, and writing but also an understanding and appreciation of Hispanic cultures. This program of study will provide the student with sufficient academic basis from which to pursue either an advanced degree or a career in a broad range of fields.

The Associate in Spanish for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including the major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better.

Program Learning Outcomes:

Upon successful completion of this program, students should be able to:

- Demonstrate critical thinking skills in Spanish by interpreting and articulating ideas, questions, opinions and information at the high-intermediate level, both orally and in writing.
- Analyze the practices, products and perspectives of the Spanish-speaking countries and peoples throughout the world through a comparison of Hispanic cultures and their own.

<u>Required Courses (23 units)</u>		<u>Units</u>
SPA-1 */ 1H*	Spanish 1 / Honors Spanish 1	5
SPA-2* / 2H*	Spanish 2 / Honors Spanish 2	5
SPA-3* or 3N*	Spanish 3 or Spanish 3N	5
SPA-4*	Spanish 4	5
List A	Select from the list below	3

<u>List A: Select one course (3 units)</u>		<u>Units</u>
SPA-8*	Intermediate Conversation	3
SPA-11*	Spanish Culture and Civilization	3
SPA-12*	Latin American Culture and Civilization	3

Total Units 23

*Courses may be double counted within CSUGE/IGETC.

****Note :** If a student places out of any course and is not awarded units for that course, the student will have to take additional units to compensate for the course /units needed to reach at least 18 total units in the major (per Title 5 regulations). Appropriate course substitutions may be from the List A or the courses listed below. Any other course substitution must be approved by the Spanish department.

Introduction to Cultural Anthropology (3)	ANT-2	CSU Area D
Introduction to Language and Culture (3)	ANT-8	CSU Area D

Intercultural Communication (3)	COM-12	CSU Area D
Latino Literature of the United States	ENG-25	CSU Area C2
Introduction to Human Geography (3)	GEG-2	CSU Area D
History of the Americas	HIS-8	CSU Area C2 or D
History of the Americas	HIS-9	CSU Area C2 or D
History of California (3)	HIS-26	CSU Area D
Introduction to Chicano Studies (3)	HIS-30	CSU Area C2 or D
Introduction to Chicano Studies (3)	HIS-31	CSU Area C2 or D
Introduction to Sociology (3)	SOC-1	CSU Area D
Introduction to Race & Ethnicity (3)	SOC-10	CSU Area D

ATTACHMENT C
PROGRAM OUTLINE OF RECORD
NEW DEGREE

Associate in Arts in Spanish for Transfer Degree

College: N

The Associate in Arts in Spanish for Transfer is intended to satisfy the lower division requirements for the B.A. degree in Spanish at a CSU by developing not only high-intermediate language skills in listening, reading, speaking, and writing but also an understanding and appreciation of Hispanic cultures. This program of study will provide the student with sufficient academic basis from which to pursue either an advanced degree or a career in a broad range of fields.

The Associate in Spanish for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including the major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better.

Program Learning Outcomes:

Upon successful completion of this program, students should be able to:

- Demonstrate critical thinking skills in Spanish by interpreting and articulating ideas, questions, opinions and information at the high-intermediate level, both orally and in writing.
- Analyze the practices, products and perspectives of the Spanish-speaking countries and peoples throughout the world through a comparison of Hispanic cultures and their own.

<u>Required Courses (23 units)</u>		<u>Units</u>
SPA-1*/ 1H*	Spanish 1 / Honors Spanish 1	5
SPA-2* / 2H*	Spanish 2 / Honors Spanish 2	5
SPA-3* or 3N*	Spanish 3 or Spanish 3N	5
SPA-4*	Spanish 4	5
List A	Select from the list below	3

<u>List A: Select a minimum of one course (3 units)</u>		<u>Units</u>
SPA-8*	Intermediate Conversation	3
SPA-11*	Spanish Culture and Civilization	3
SPA-12*	Latin American Culture and Civilization	3

Total Units 23

*Courses may be double counted within CSUGE/IGETC.

****Note:** If a student places out of any course and is not awarded units for that course, the student will have to take additional units to compensate for the course /units needed to reach at least 18 total units in the major (per Title 5 regulations). Appropriate course substitutions may be from the List A or the courses listed below. Any other course substitution must be approved by the Spanish department.

Introduction to Cultural Anthropology (3)	ANT-2	CSU Area D
Cultures of Ancient Mexico	ANT-5	CSU Area D
Introduction to Language and Culture (3)	ANT-8	CSU Area D

Mexican Art History	ART-8	CSU Area C1
Intercultural Communication (3)	COM-12	CSU Area D
Introduction to Human Geography (3)	GEG-2	CSU Area D
History of Mexico (3)	HIS-25	CSU Area D
Chicano/a or U.S. Latino Studies (3)	HIS-31	CSU Area C2 or D
Introduction to Sociology (3)	SOC-1	CSU Area D
Introduction to Race & Ethnicity (3)	SOC-10	CSU Area D

ATTACHMENT D
PROGRAM OUTLINE OF RECORD
NEW DEGREE

Associate in Arts in Spanish for Transfer Degree

College: R

The Associate in Arts in Spanish for Transfer is intended to satisfy the lower division requirements for the B.A. degree in Spanish at a CSU by developing not only high-intermediate language skills in listening, reading, speaking, and writing but also an understanding and appreciation of Hispanic cultures. This program of study will provide the student with sufficient academic basis from which to pursue either an advanced degree or a career in a broad range of fields.

The Associate in Spanish for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including the major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better.

Program Learning Outcomes:

Upon successful completion of this program, students should be able to:

- Demonstrate critical thinking skills in Spanish by interpreting and articulating ideas, questions, opinions and information at the high-intermediate level, both orally and in writing.
- Analyze the practices, products and perspectives of the Spanish-speaking countries and peoples throughout the world through a comparison of Hispanic cultures and their own.

<u>Required Courses (23 units)</u>		<u>Units</u>
SPA-1*/1H*	Spanish 1/Honors Spanish 1	5
SPA-2*	Spanish 2	5
SPA-3* or 3N*	Spanish 3 or Spanish 3N	5
SPA-4*	Spanish 4	5
List A	Select from the list below	3
<u>List A: Select a minimum of one course (3)</u>		<u>Units</u>
SPA-8*	Intermediate Conversation	3
SPA-11*	Spanish Culture and Civilization	3
SPA-12*	Latin American Culture and Civilization	3
Total Units		23

*Courses may be double counted within CSUGE/IGETC.

Note: If a student places out of any required course and is not awarded units for that course, the student will have to take additional units to compensate for the course/units needed to reach at least 18 total units in the major (per Title 5 regulations). Appropriate course substitutions may be from List A or the courses listed below. Any other course substitution must be approved by the Spanish faculty of World Languages.

Introduction to Cultural Anthropology (3)	ANT-2	CSU Area D
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Cultures of Ancient Mexico (3)	ANT-5	CSU Area D
Introduction to Language and Culture (3)	ANT-8	CSU Area D
Mexican Art History (3)	ART-8	CSU Area C1
Intercultural Communication (3)	COM-12	CSU Area D
Latino Literature of the United States	ENG-25	CSU Area C2
Introduction to Human Geography (3)	GEG-2	CSU Area D
History of the Americas	HIS-8	CSU Area C2 or D
History of the Americas	HIS-9	CSU Area C2 or D
History of Mexico (3)	HIS-25	CSU Area D
Chicano/a or U.S. Latino Studies (3)	HIS-30	CSU Area C or D
Chicano/a or U.S. Latino History (3)	HIS-31	CSU Area C2 or D
Introduction to Sociology (3)	SOC-1	CSU Area D
Introduction to Race & Ethnicity (3)	SOC-10	CSU Area D

ATTACHMENT E
PROGRAM OUTLINE OF RECORD
Degree Modification

AUTOMOTIVE TECHNOLOGY - FORD SPECIALTY (AS519)

COLLEGE: R

The program is a joint effort of Riverside Community College, Ford Motor Company, and area Ford, Lincoln-Mercury and Mazda dealers. Students will participate in 9 to 12 weeks of classroom instruction, alternated with an additional 9 weeks of full-time paid work experience at a sponsoring Ford, Lincoln-Mercury or Mazda dealership. The system allows students to become familiar with the dealership environment, while applying and reinforcing the on-campus learning.

Associate Degree Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Acquire the skills and knowledge to work safely in the lab/shop environment.
- Develop entry level skills and knowledge for employment in the automotive industry.
- Utilize common shop equipment to diagnose and repair automobiles.
- Demonstrate the ability to diagnose and repair automotive electrical systems using industry approved diagnostic equipment.
- Write repair estimates using Consumer Protection guide lines as prescribed by the BAR.
- Access service information, printed or electronic, and comprehend the diagnostic and repair procedures.
- Prepare student to pass the Bureau of Automotive Repair (BAR) smog licensing certification exam.
- Demonstrate the ability to pass the Automotive Service Excellence (ASE) national certification exams.
- Practically apply knowledge acquired in class to diagnose and repair automobiles
- Prepare students to pass the Mobile Air Conditioning Society (MACS) certification exam

Required Courses (44 units)		Units
AUT-71	Ford Electrical and Electronics Systems	4
AUT-72	Ford Applied Electronics	4
AUT-73	Ford Engine Performance	8
AUT-74	Ford Brakes, Steering and Suspension Systems	4
AUT-75	Ford Engine Repair	4
AUT-76	Ford Advanced Chassis Systems	4
AUT-78	Ford Manual Transmissions and Drive-Train Systems	4
AUT-79	Ford Automatic Transmissions and Transaxles	4
AUT-200	Automotive Technology Work Experience (must be taken four times)	2-2-2-2

Associate in Science Degree

The Associate in Science Degree in Automotive Technology-Ford Specialty will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT F
PROGRAM OUTLINE OF RECORD
Degree Modification

AUTOMOTIVE TECHNOLOGY - GENERAL MOTORS SPECIALTY (AS583)

COLLEGE: R

This program is a joint effort of Riverside Community College, General Motors Corporation and local GM dealers. Students will participate in 9 weeks of classroom instruction, alternated with an additional 9 weeks of full-time paid work experience at a sponsoring GM dealership. The system allows students to become familiar with the dealership environment, while applying and reinforcing the on-campus learning.

Associate Degree Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Acquire the skills and knowledge to work safely in the lab/shop environment.
- Develop entry level skills and knowledge for employment in the automotive industry.
- Utilize common shop equipment to diagnose and repair automobiles.
- Demonstrate the ability to diagnose and repair automotive electrical systems using industry approved diagnostic equipment.
- Write repair estimates using Consumer Protection guide lines as prescribed by the BAR.
- Access service information, printed or electronic, and comprehend the diagnostic and repair procedures.
- Prepare student to pass the Bureau of Automotive Repair (BAR) smog licensing certification exam.
- Demonstrate the ability to pass the Automotive Service Excellence (ASE) national certification exams.
- Practically apply knowledge acquired in class to diagnose and repair automobiles
- Prepare students to pass the Mobile Air Conditioning Society (MACS) certification exam

Required Courses (44 units)		Units
AUT-81	GM Electrical and Electronics Systems	4
AUT-82	GM Applied Electronics	4
AUT-83	GM Engine Performance	8
AUT-84	GM Brakes, Steering and Suspension Systems	4
AUT-85	GM Gasoline Engine and Repair	4
AUT-86	GM Advanced Chassis Systems	4
AUT-88	GM Manual Transmissions and Drive Trains	4
AUT-89	GM Automatic Transmissions and Transaxles	4
AUT-200	Automotive Technology Work Experience (must be taken four times)	2-2-2-2

Associate in Science Degree

The Associate in Science Degree in Automotive Technology-General Motors Specialty will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT G
PROGRAM OUTLINE OF RECORD
Certificate/Degree Modification

SIMULATION AND GAMING: GAME ART (MAS739/MCE739/NAS739/NCE739)

COLLEGE: MN

This is a comprehensive program that puts equal emphasis on the artistic and technical sides of 3D modeling and animation. Courses cover material that will take the student through the whole production process and workflow of 3D modeling and animation, from conceptualization to the final delivery of the rendered product. Curriculum spans traditional drawing techniques, life drawing and the technical fundamentals of 3D animation and modeling. Classes are taught in a state-of-the-art computer studio with the latest versions of industry-standard software packages.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Identify and differentiate the game development project lifecycle and associated documents such as the Pitch Document, Game Design Document, Technical Design Document, Art Production Plan, Project Plan and Game Prototype.
- Identify and employ proper use of color media and associated materials as well as define, outline, and discuss basic to complex color theory for 2D artwork.
- Create, manipulate, animate, and implement 3D art assets for real time interactive simulations or video games.

Required Courses (36 units)	Units
CIS-35 Introduction to Simulation and Game Development	3
or	
GAM-35 Introduction to Simulation and Game Development	3
CIS/GAM-38A Simulation and Gaming/3D Modeling	4
CIS/GAM-38B Simulation and Gaming/3D Animation	4
CIS/GAM-38C Simulation and Gaming/3D Dynamics and Rendering	4
CIS/CAT-78A Introduction to Adobe Photoshop	3
ART-17 Beginning Drawing	3
ART-18 Intermediate Drawing	3
ART-22 Basic Design	3
ART-40 Figure Drawing	3
Electives (Choose from list below)	6

Electives (6 units)

CIS-36 Introduction to Computer Game Design	3
CIS/GAM-37 Beginning Level Design for Computer Games	3
CIS/GAM-39 Current Techniques in Game Art	4
CIS/CAT-54A Introduction to Flash	3
CIS/CAT-79 Introduction to Adobe Illustrator	3
ART-23 Design and Color	3
ART-36 Computer Art	3
ART-44A Beginning Animation Principles	3

Rationale: To replace ART-44 with ART-44A

ATTACHMENT H
PROGRAM OUTLINE OF RECORD
Certificate/Degree Modification

SIMULATION AND GAME DEVELOPMENT GAME ART: 3D ANIMATION (NAS686/NCE686)

COLLEGE: N

The Game Art: 3D Animation program is designed to provide students with the knowledge and skills necessary for an entry level job in the video games industry and animation industry. Courses cover fundamental artistic preparation and animation principles, as well as industry-standard production tools and techniques. Students are provided a solid foundation in traditional and digital art techniques which are then applied to 3D animation applications. Students learn to plan, set-up, execute, fine tune, and finally import character animations into a game engine. The final course of this program is a capstone project where students work in an interdisciplinary team with students from the other tracks of the game development programs to create a complete, original game ready to publish. Students will complete the program with a polished portfolio. Classes are taught in state-of-the-art computer studios with the latest versions of industry-standard software packages. Students will be prepared to enter the field as a junior character animator, previsualization artist, layout artist, or concept artist.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create accurate, scaled, well-constructed character and environment drawings for use in traditional 2D animation, Flash animation, and storyboards.
- Demonstrate competent skill in 3D character animation including thoughtful application of the 12 principles of animation.
- Utilize character animation cycles effectively within a game engine including the use of forward and inverse kinematics.
- Demonstrate effective professional communication skills while working with colleagues in an industry standard production project.
- Create an industry standard portfolio and demo reel containing 3D animations developed in class projects.

Required Courses (40 units)		Units
ART-17	Beginning Drawing	3
ART-44A	Beginning Animation Principles	3
CAT/CIS-54A	Introduction to Flash	3
GAM-31	Introduction to 3D Modeling	3
GAM-35	Introduction to Simulation and Game Development	3
or		
CIS-35	Introduction to Simulation and Game Development	3
GAM-42	Photoshop for Game Art and Animation	3
GAM-44	Portfolio Production	2
GAM-47	Introduction to 3D Animation	3
GAM-48	3D Character Animation	3
GAM-70	Computer Skills for Game Art	1
GAM-71	Perspective for Game and Animation	3
GAM-72	Anatomy for Game Art	3
GAM-73	Storyboarding for Games	3
GAM-79	Game Studio Production	4

Associate in Science Degree

The Associate in Science Degree in Game Art: 3D Animation will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT I
PROGRAM OUTLINE OF RECORD
Certificate Modification

Visual Communications - Animation (CE774)

COLLEGE: R

This program prepares individuals to communicate information, entertainment and ideas through animation and cinematic arts. This includes practical, hands-on instruction in how to plan and produce a variety of animated works seeing the project through from concept to practice including but not limited to storyboarding, directing, editing, and all aspects of animation film production.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the ability to apply the principles of animation and storytelling, in conceptual and visual form, to the creation of motion pictures that entertain audiences.
- Discuss the history of film animation and identify examples that consider a variety of the fundamental approaches to the art of animation.
- Assume the roles of writer, director, producer, animator, editor, storyboard artist, and production manager in the creation of animated works.
- Acquire skills that facilitate their ability to adapt themselves to the professional world, and have long-lasting and enriched careers.
- Demonstrate various experimental animation techniques in appreciation of animation as fine arts.

<u>Required Courses (15 units)</u>	<u>Units</u>
ART-40 Figure Drawing	3
or	
ART-41 Figure Painting	3
ART-44A Beginning Animation Principles	3
ART-50A Beginning Storyboarding	3
ART-51A Beginning Animation Production	3
Digital Media Electives (Choose from list below)	3

Digital Media Electives (3 units)

ART-22 Basic Design	3
ART-24 Three Dimensional Design	3
ART-36 Computer Art	3
ADM-67 WEB Animation with Flash	3
ADM-68 3D Animation with Maya I	3
ADM-69 Motion Graphics and Compositing with After Effects	3
ADM-88 3D Animation with Maya II	3
FTV-48 Short Film Production	3
FTV-74 Production Planning and Management	3
PHO-20 Introduction to Digital Photography	3



Agenda Item (IV-B-2)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Teaching and Learning (IV-B-2)
Subject	Student Services Fee Increase for the Students of the Riverside Community College District
College/District	District
Funding	Student Fees
Recommended Action	Recommend that the Board of Trustees approve the Student Services Fee for the Students of the Riverside Community College District

Background Narrative:

The Student Activities Coordinators of the Riverside Community College District (RCCD) with the support of the three Associated Students Organizations (ASRCC, ASMVC, ASNC), are requesting the increase of the Student Services Fee for the RCCD by \$5 for fall and spring terms with the exception of winter and summer, effective Fall, 2013.

The Student Services Fee in the RCCD has been at the rate of \$10 for over 30 years. During this time the RCCD student population, student participation, and the demand for an increase in overall services supported by this fee has exponentially increased; the total number of clubs, organizations, scholarship opportunities and other programs that have been initiated to assist our students have grown significantly while the main source of revenue has not been adjusted. Since the split to three colleges, ASRCC at Riverside City College has primarily been the sole burden of sponsoring 95% of all athletics in the RCCD while absorbing significant cuts to the budgets of club organizations as a consequence of the new budget process. Additionally, ASRCC has had to dip in to reserves over the past two years to prevent drastic cuts to the Athletics program. The fee increase will allow the Student Activities Coordinators in collaboration with the Associated Students Organizations to provide financial support to a variety of student clubs and organizations while maintaining a comprehensive budget for support of on-campus events and other initiatives. This increase will allow for the Associated Students Organizations to offer more advocacy, leadership conference and training opportunities both in state and out of state. The Student Activities Coordinators will be able to continue building funding contingencies and assist the colleges in special projects. Specifically, the ASRCC will be able to provide more effective budget options for athletics. At Norco, the ASNC is currently assisting in supporting new programs and initiatives on campus that will have a direct benefit to the student body, such as the Art Gallery, NOW Week, Veterans, etc. At Moreno Valley, the ASMVC will continue to support the categorical funded programs on campus, both Veteran Program and Foster Youth students through their club events and will fund training the ASMVC Leadership Team to "orient" incoming students about the services offered at the college, visit with local high school ASB's and leadership classes prior to entering Moreno Valley College.

Prepared By: Ray Maghroori, Provost/Vice Chancellor, Educational Services
Greg Sandoval, Vice President, Student Services

Attachments:

[RCCD Student Activity Staff Recommendation](#)
[ASMVC Letter](#)
[ASNC Letter](#)
[ASRCC letter](#)

Sandoval, Greg

From: Synodinos, Dimitrios
Sent: Monday, May 13, 2013 2:46 PM
To: Sandoval, Greg
Cc: Hall, Deborah; Graham, Doug; Moore, Frankie; DiThomas, Debbie; Bush, Edward
Attachments: Student Services Fee Increase ASNC.doc; Student Services Increase ASRCC.pdf; Student Services Fee Increase ASMVC.pdf

Dr. Sandoval,

Please look below for the justification for the Student services Fee increase and attached for the minutes from all the AS organizations.

To whom it may concern:

The Student Activities Coordinators of the Riverside Community College District (RCCD) with the support of the three Associated Students Organizations (ASRCC, ASMVC, ASNC), are requesting the increase of the Student Services Fee for the RCCD by \$5 for both full terms with the exception of Winter and Summer (see below for the total fee assessed if this request is granted) **beginning Fall, 2013.**

- **\$15 for both full terms (Fall and Spring)-Currently at \$10**
- **\$2 for Summer and Winter (no change)**

There are several reasons why we are requesting you to consider and approve this increase:

1. The Student Services Fee in the RCCD has been at the rate of \$10 for over 30 years. During this time the RCCD student population, student participation, and the need for an increase in overall services supported by this fee has exponentially increased. The total number of clubs, organizations, scholarship opportunities and other programs that we have initiated in order to assist our students is at an all time high while our main source of revenue has not been adjusted to reflect this reality.
2. This increase will allow the Student Activities Coordinators in collaboration with the Associated Students Organizations to provide financial support to a variety of student clubs and organizations while maintaining a comprehensive budget for support of on-campus events and other initiatives.
3. The ASRCC will be able to provide more effective budget options for athletics. Since the split to three colleges, ASRCC has almost the sole burden of sponsoring 95% of all athletics in the RCCD and they had to procure significant cuts to the budgets of those organizations as a consequence of the new budget process. ASRCC has also had to dip in to Reserves over the past two years to prevent drastic cuts to Athletics which is not fiscally prudent.
4. The ASNC is currently assisting in supporting new programs and initiatives on campus that will have a direct benefit to the student body, such as the Art Gallery, NOW Week, Veterans, etc.
5. The ASMVC will continue to support the categorical funded programs on campus, Veteran Program students and Foster Youth students via their club events and will look to train the ASMVC Leadership Team to "orientate" incoming students about the services offered at the college and visit with their ASB's and Leadership Classes at the local service area High Schools prior to entering MVC.
6. This increase will allow for the Associated Students Organizations to offer more advocacy, leadership conference and training opportunities both in state and out of state.
7. It will assist the Student Activities Coordinators to continue building contingencies and assist the colleges in one time projects

Please see attached for the minutes from the Associated Students Organizations.

Thank you for taking the time to consider our proposal and thank you in advance for your support. If you have any questions please feel free to contact any of us at any time.

Sincerely,

Mr. Dimitrios I Synodinos
Dr. Deborah Hall
Mr. Douglas Graham
Ms. Frankie Moore

*DIMITRIOS I. SYNODINOS
STUDENT ACTIVITIES COORDINATOR/ASNC ADVISOR
NORCO COLLEGE, RIVERSIDE COMMUNITY COLLEGE DISTRICT
2001 THIRD STREET, NORCO CA. 92860
TEL: 951-372-7125
FAX: 951-372-7129*

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Moreno Valley College
Associated Students of Moreno Valley College - Student Senate
Regular Meeting Minutes
Monday, April 1, 2013
12:45 PM - 2:30 PM
Student Activities Center - Conference Room

I. Call to Order

The Student Senate Meeting was called to order at 12:48 PM by Vice President Constance Hardin.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Senator Vincent Patterson.

III. Approval of Minutes

It was motioned by Senator Russo and seconded by Senator Patterson to approve the minutes for March 25, 2013 (5-0 Motion passed)

IV. Roll Call

Present:

Vice President Constance Hardin

Senator Jeremy Powell

Senator Catherine Russo

Senator Robert Quintana

Senator Tyrone Macedon Sr.

Guests:

Student Activities Coordinator, Ms. Frankie Moore

Annie Dubon

Senator Vincent Patterson

Absent:

Senator Cesar Torres - excused

Senator Michelle Christenson - excused

ASMVC President, Ms. Charmaine Williams

V. Comments from the Public

Any member of the public that wishes to address the Student Senate on any matter is limited to three (3) minutes. The total time for members of the public to speak is fifteen (15) minutes.

-THERE WERE NO COMMENTS FROM THE PUBLIC

VI. Official Reports

- a. **President**-President Williams reported that there was a SDCC meeting today and they talked about AP's and BP's with comments and suggestions from all Student Senates. MVC was the only college wanting smoking fees to be increased and the Grievance for the Student Body President to input their name(s). There will be an EC meeting tomorrow at 1pm in the Student Activities Center Conference Room.
- b. **Vice-President**-No Report.
- c. **Ad-Hoc Committee**-Did not meet last week. Announced that student email access changed to new web address: outlook.com/student.rcc.edu. There was an email announcing this change to all students, March 26, 2013.
- d. **Finance Committee**-No report, (and no members from committee present).
- e. **Legislative Committee**-No official report. Talked informally with Senator Powell and Ms. Moore. Has a draft with changes. Senator Russo had a concern about Brown Act not being up held for the meeting.

VII. Old Business

13-20 Moreno Valley College Student Government Constitution and By-Law changes

- Senator Macedon moved seconded by Senator Quintana, to open line item 13-20, Moreno Valley College Student Government Constitution and By-Law changes, (5-0 Motion passed).

- Senator Russo moved seconded by Senator Patterson, to suspend the orders of the day for line item 13-20, Moreno Valley College Student Government Constitution and By-Law changes, (5-0 Motion passed).
- 13-22 RTA survey to student body on the "Pay-n-Go" pass
- Senator Quintana moved seconded by Senator Powell to open line item 13-22, RTA survey to student body on the "Pay-n-Go" pass, (5-0 Motion passed). Discussion was held. Goal to have the survey live the week of April 22nd to May 3rd. Possibly have it up on survey monkey and survey as many students as possible. Student Senators have developed the following 5 questions:
 - o Are you a bus rider?
 - o How often do you ride the bus?
 - o \$30, \$50-fair price for semester pass?
 - o If your primary source of transportation fails, would you utilize the bus?
 - o Any Comments?

VIII. New Business

13-23 Sue Tarcon to speak on Kognito program

- Senator Russo motioned seconded by Senator Patterson to table line item 13-23 Sue Tarcon to speak on Kognito program till next senate meeting (5-0 Motion passed).

13-24 Increase Student Activities fee \$5.00 beginning Fall 2013

- Senator Macedon moved seconded by Senator Powell to open line item 13-24 Increase Student Activities fee \$5.00 beginning Fall 2013, (5-0 Motion passed). Discussion was held. Majority of students who waive the fee is from Ben Clark.
- Senator Quintana moved seconded by Senator Patterson to approve line item 13-24 Increase Student Activities fee \$5.00 beginning Fall 2013, (5-0 Motion Passed).

13-25 Region IX Spring 2013 Retreat and meal sponsorship

- Senator Quintana moved seconded by Senator Russo to open line item 13-25 Region IX Spring 2013 Retreat and meal sponsorship, (5-0 Motion Passed). Discussion was held. President Williams wanted to know how many people can we send, answer was we can send as many as we like, we just have to pay for them. Recommendation from President Williams is send delegate and a senator. Vice President Hardin suggested she not go. Senator Macedon had concerns about funds being available for up to four people. Senator Macedon moved to approve line item 13-25 Region IX Spring 2013 Retreat and meal sponsorship with a minimum of three and a maximum of 7 participants, (5-0 Motion passed).

IX. Advisor's Report

- Tomorrow, April 2nd and April 3rd, Student Trustee elections are being held. Please VOTE and spread the word
- Look for an Email today or tomorrow, asking all MVC students to take the Diversity Climate Survey
- Look for Email today to remind students to run for ASMVC officers for next year
- Today at Academic Senate, providing Senator Patterson with info about the Student of Distinction Award to distribute to ALL Faculty Department representatives at the meeting
- After spring break, voting for full and part time faculty members will be held
- Budget packets available today and due Monday, April 29th
- BOC will be sponsoring a Drug and Alcohol Abuse Awareness event this Thursday April 4th. 2 speakers from MADD, Mothers against Drunk Driving will be speaking
- SAC will be closed this Friday, April 5
- Spring Break coming up next week, April 8-12. Relax and do something fun and de-stress
- Agendas need to be posted this Thursday, April 4th for meetings on the Monday/Tuesday after Spring Break

X. Announcements

- President Williams wants to know if half the increase of \$5 will go to the SSCCC, answer is no.

XI. Adjournment

Adjournment at 2:29

Respectfully Submitted,



Catherine Russo, Pro Temp

Sen.05.09.07
full term

Approval for a \$5 increase in the Student Services Fee per

●■■■■■■■■ DISCUSSION/ACTION ITEM

The Student Activities Coordinators of the RCCD are requesting that the Student Services Fee increases by \$5 for both full terms starting at Fall 2013. The item will be presented to the ASNC for consideration and a vote is required.

- Dimitrios explained the concerns
- Will assist clubs, organizations, and more to expand
- Will assist the student activities coordinators to continue building contingencies
- Report was presented on inflation

(M) Marissa Edelman-Senator of Finance
(S) Jocelyn Yow-Vice President of Campus Organizations
(8Y-0N-1A)
Approved

Associated Students of Riverside City College Student Senate

4800 Magnolia Ave., Riverside CA. 92506

Student Activities: 951-222-8570

www.rcc.edu/asrcc/riverside

May 8th, 2013. 12:30pm-2:00pm Bradshaw Building-Heritage Room

Minutes

ORDER OF BUSINESS

Call to order: 12:32

Roll Call: Maribel Saldana, Garrett McCarver, Rebecca Flores, Sharukh Khan, Gabbie Mendoza, Luis Lazo, Gary Dell'Osso, Joe Paredes, Argie Hill, Sabrina Hodge, Carrie Warren, Kyle Peña, Dennis Clark, Leslie Ann Garcia, Elizabeth Nguyen, Brennan Gonerig, Nathan Miller. Absent: Muna Aljazar. Guests of the Senate: Marc Perez, Olumuseun Jekayinka, Micah Carlson, Doug Figueroa, Deborah Hall

I. Public Comments: Open Forum

Sen. Hodge- Wallet was found.

Sen. Gonerig- Attended the previous board meeting, the Board reports that due to Proposition 30's passage classes should not be cut. Also gave stern address to Trustee Miller regarding his comments on Pres. Figueroa.

Sen. Peña- Muse will be holding a poetry reading.

Sen. Hill- Disappointed in the recent Facebook status. Legislative Committee exhibited bad conduct.

Sen. Mendoza- Motion to amend the agenda to add an emergency line item to take a position on the student services fee increase. Seconded.

Motion Passes.

II. Approval of Minutes: May 1st, 2013

Sen. Hodge- Motion to approve the minutes. Seconded.

Motion passes.

III. Reports

a. ASRCC President- The government will do more policy advocacy activity next year. Executive cabinet will be accepting applications for next year's administration.

b. ASRCC Vice-President-

-Classroom Surveys- Classroom surveys are critical at this time of the year.

-Shared Governance- Shared governance reports are necessary.

-Dropboxes- Please clean out senate drop-boxes.

-Senate Reports- Committee reports need to be compiled.

-Senator One on Ones- One-on-ones will be scheduled for returning senators in the next two weeks.

c. Advisor reports- RSVP for Banquet by Friday. Classified staff luncheon is approaching; would like to have volunteers may 20 for staff event as well as may 23.

d. Legislative Chair Report- Update should be made to bylaws.

e. Finance Chair Report- None at present.

f. Outreach Chair Report- Arts week will be busy; shirts are needed for tie-dye shirts

IV. Continuing Business

5.8.1- Senate Surveys- 500 surveys is the new goal.

5.8.2- Request for transfer of funds for Athletics- Transfer of earmarked funds from line item 90600 to 90604.

Sen. Peña- Motion to extend debate by seven minutes. Seconded.

Motion passes.

Sen. Peña- Motion to approve transfer of earmarked funds from line item 90600 to 90604. Seconded.

Motion Passes.

V. New Business

5.8.3- Region IX Report- Michelle Christenson not present.

Sen. Peña- Motion to postpone this item. Seconded.

Sen. Mendoza- Motion to amend by adding "indefinitely". Seconded.

Amendment passes.

Perfecting motion passes.

5.8.4- Gamers United Bylaws- Legislative committee recommends approval with the change in name. Representative present.

Sen. Hodge- Motion to approve Gamers United by-laws. Seconded.

Sen. McCarver- Motion to amend the motion to strike "Gamers United", replacing it with "Riverside Community Gaming" and to strike "by-laws", replacing it with "constitution". Seconded.

5.8.5- Student Athlete Advisory Council Bylaws- Legislative committee recommends approval. No representative present.

Sen. Mendoza- Motion to postpone this item. Seconded.

Sen Dell'Osso- Motion to amend to add "indefinitely". Seconded.

Amendment fails.

Motion passes

5.8.6- Riverside Sand VBC Bylaws- Legislative committee recommends approval. No representative present.

Sen. McCarver- Point of Privilege: It has been established that we would postpone any constitutional approval without a representative.

Sen Dell'Osso- Point of Information: Have they been in attending ICC? No.

Sen. Mendoza- Motion to postpone this item. Seconded.

Motion passes.

5.8.7- Senate Bylaws Recommendations- Legislative committee recommends approval.

Sen. Mendoza- Motion to approve the new Senate By-Laws. Seconded.

Sen. McCarver- Motion to amend the motion in order to add "Committee" before "Chair" in Article V, Section 1. Seconded.

Sen. Saldana- Motion to extend debate by seven minutes. Seconded.

Motion passes.

Sen Dell'Osso- Calls the question.

Amendment passes.

Perfected motion passes.

5.8.8-ASRCC Upcoming Events: Spring Banquet May 17th, Final Survival Day May 23rd, Art Appreciation Week May 21st-23rd.

5.8.9- RCCD Leadership Retreat- If anyone would like to do a workshop for the retreat email Deborah Hall.

5.8.10- Emergency Item: Approval of the Student Services Fee increase.

Sen. Nguyen- Motion that the ASRCC Senate approve the increase of the Student Services fee from \$10-\$15 for the fall and spring semesters beginning with the Fall 2013 semester (winter and summer terms will remain \$2). Seconded.

Motion passes.

V. Public Comments/Announcements

Sen. Hill- Apologizes for earlier statement. Extends appreciation for those he has worked with.

Sen. Warren- Agrees that the statement on the Facebook page was inappropriate. Senate needs to approve any public statements.

Sen. McCarver- The statement that has been under discussion was made with the signature of the individual author.

Chair Bagsit- This is a difficult time and it is important to only speak for oneself when addressing the media or public forums.

Adjournment: 1:53



Agenda Item (IV-B-3)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Teaching and Learning (IV-B-3)
Subject	Presentation on the Student Success Scorecard for 2013
College/District	District
Information Only	

Background Narrative:

Presented for the Board's review is the Student Success Scorecard (SSS) issued by the California Community Colleges Chancellor's Office on March 31, 2013. The report's objective is to inform policymakers, local college officials, and elected boards about performance in specific areas of effort. Nationally, the SSS has been lauded as a model of transparency and accountability on student progress and success metrics in public higher education in the United States. This presentation provides an overview of the key measures of student progress and achievement to improve performance for Riverside Community College District.

Prepared By: Ray Maghroori, Provost/Vice Chancellor, Educational Services
David Torres, Dean, Institutional Research

Attachments:

[Student Success Scorecard Presentation 2013](#)
[Executive Summary June 2013](#)

Student Success Scorecard *2013 Report*

Riverside Community College District
Board of Trustees – Committee Meeting

June 4, 2013

David Torres, Dean
Institutional Research



Timeline to SSS

2004
AB 1417

2007-2012
ARCC

2013
SSS

Overview: Student Success Scorecard

- Student Success Task Force: new accountability framework
- ARCC Advisory Group reconvened
- Refinement of existing ARCC measures
- Replaces the ARCC report

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Changes to ARCC Report

4 measures refined / standardized

- Persistence
- 30 Units
- Completion
- Remedial Progress Rate

1 new measure

- CTE Completion rate

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Changes to ARCC Report

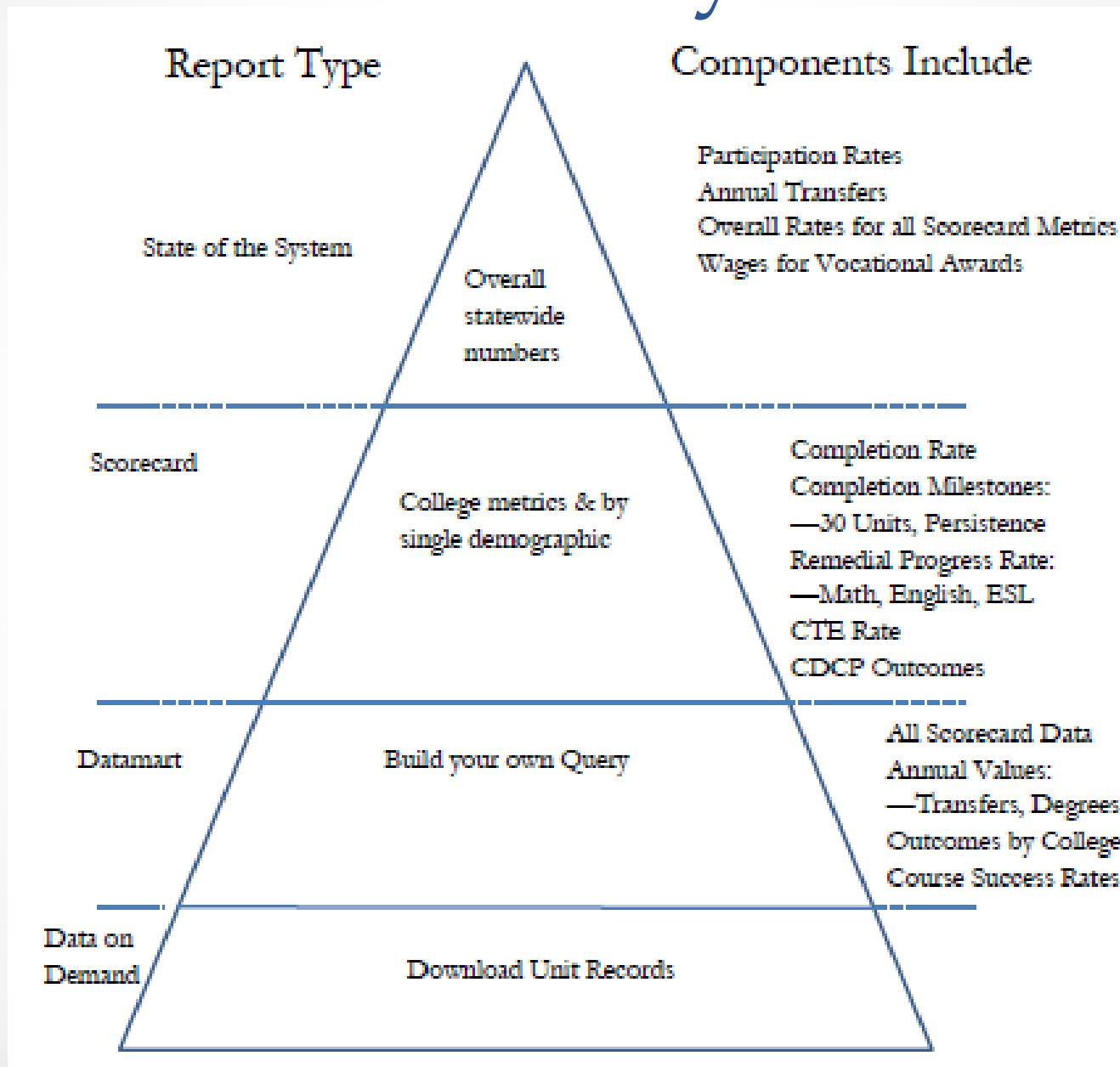
2 measures deleted

- Basic Skills Completion rates
- Vocational Course Completion rates
- All findings disaggregated by
 - Ethnicity
 - Gender
 - Age Groups
 - College Preparedness (3 measures)

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New Accountability Framework



Where is the Scorecard?

- <http://scorecard.cccco.edu>

RCC SSS

STUDENT
SUCCESS
INITIATIVE



CALIFORNIA COMMUNITY COLLEGES

STUDENT SUCCESS SCORECARD

Riverside City College

[Click here to select a different college](#)

PROFILE | PERSISTENCE | 30 UNITS | COMPLETION | REMEDIAL | CAREER TECHNICAL EDUCATION

College Profile

Description of the student population and course sections offered in 2011-12

STUDENT INFORMATION				OTHER INFORMATION	
Students		26,959		Full Time Equivalent Students	14,012.4
GENDER		ETHNICITY/RACE		Credit Sections	3,145
Female	56.2%	African American	9.9%	Non-Credit Sections	116
Male	43.2%	American Indian/Alaskan Native	0.4%	Median Credit Section Size	32
Unknown	0.6%	Asian	5.8%	Percentage of Full-Time Faculty	56.3%
AGE		Filipino	2.0%		
Less than 20 years old	27.9%	Hispanic	47.3%		
20 to 24 years old	39.2%	Pacific Islander	0.3%		
25 to 49 years old	26.5%	White	26.2%		
50 or more years old	6.3%	Two or more Races	3.7%		
Unknown	0.0%	Unknown	4.3%		

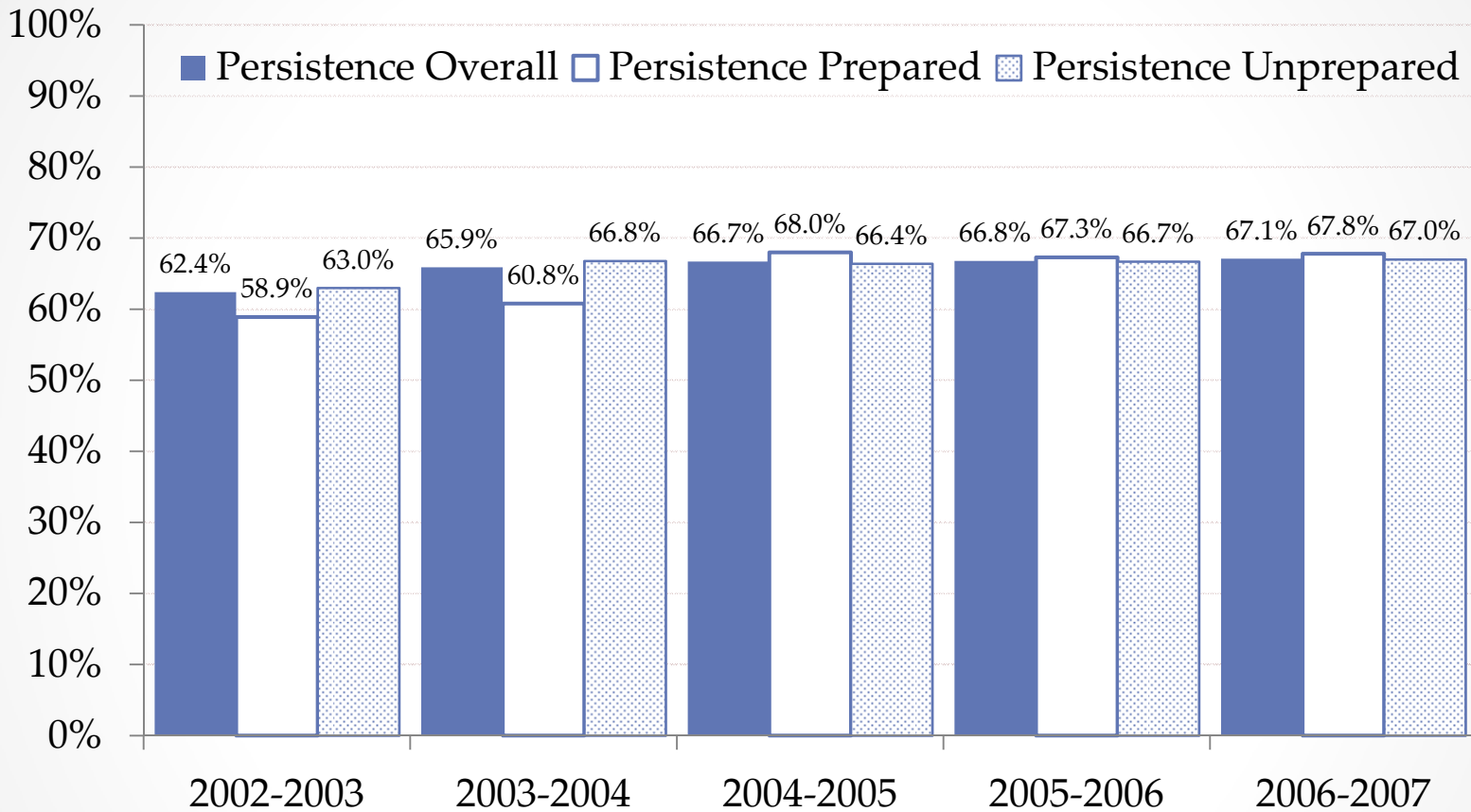
Where are Moreno Valley and Norco?

- All measures standardized to six-year cohorts
- The most recent cohort starts in 2006
- RCC actually is measuring RCCD
- 2017 Report should have MVC and NC

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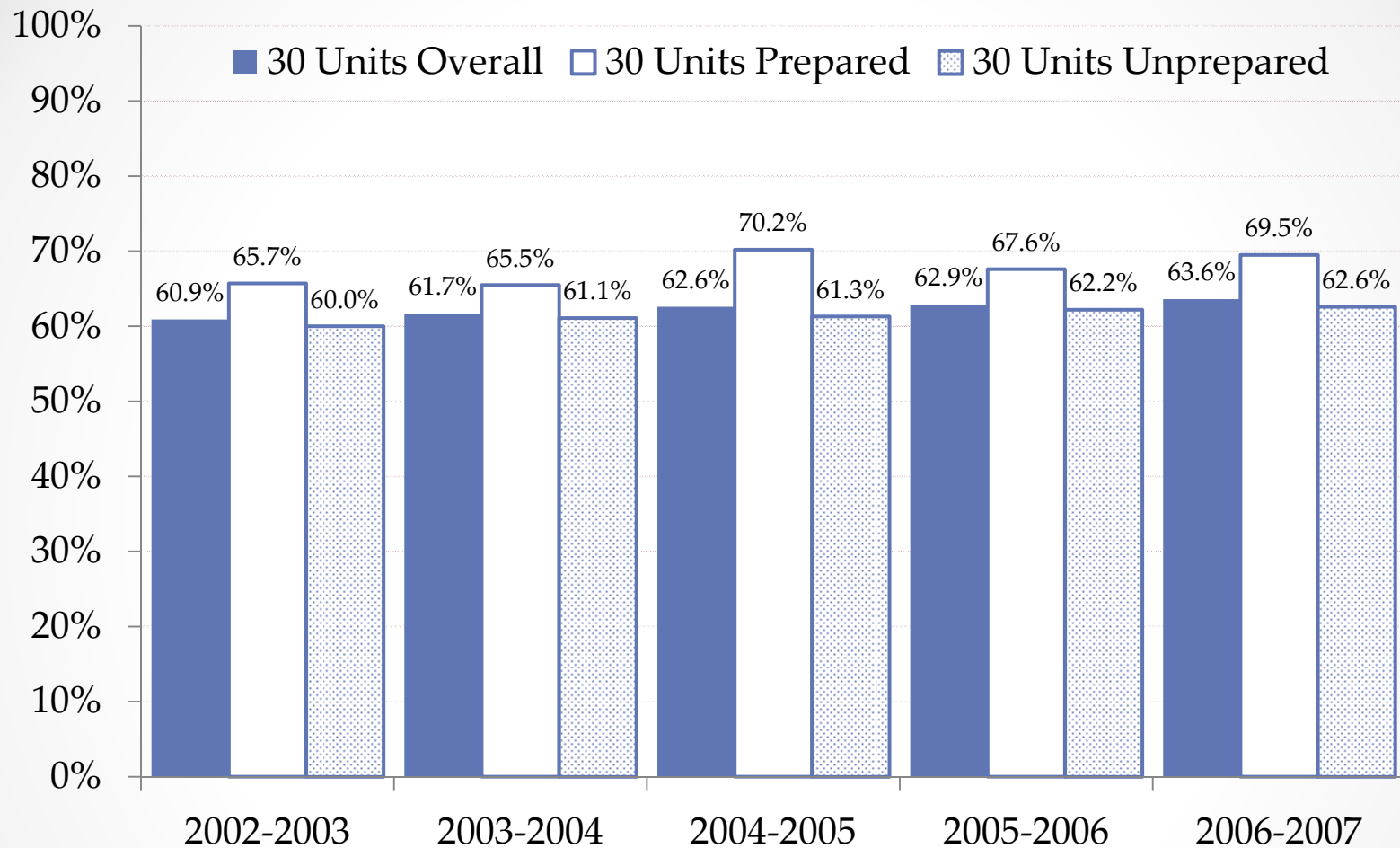
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Persistence



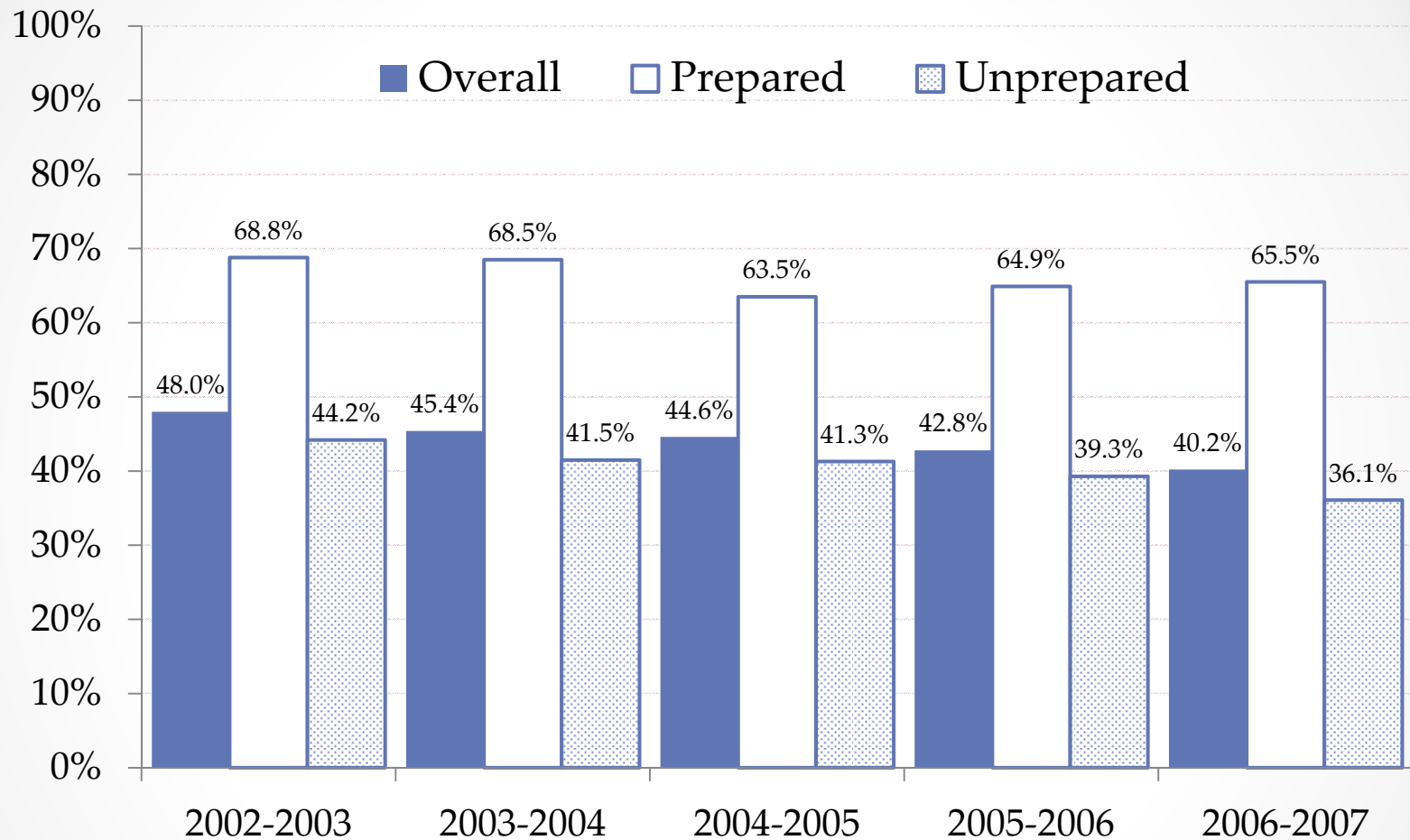
Percentage of degree and/or transfer-seeking students tracked for six years through 2011-12 who enrolled in the first three consecutive terms.

30 Units



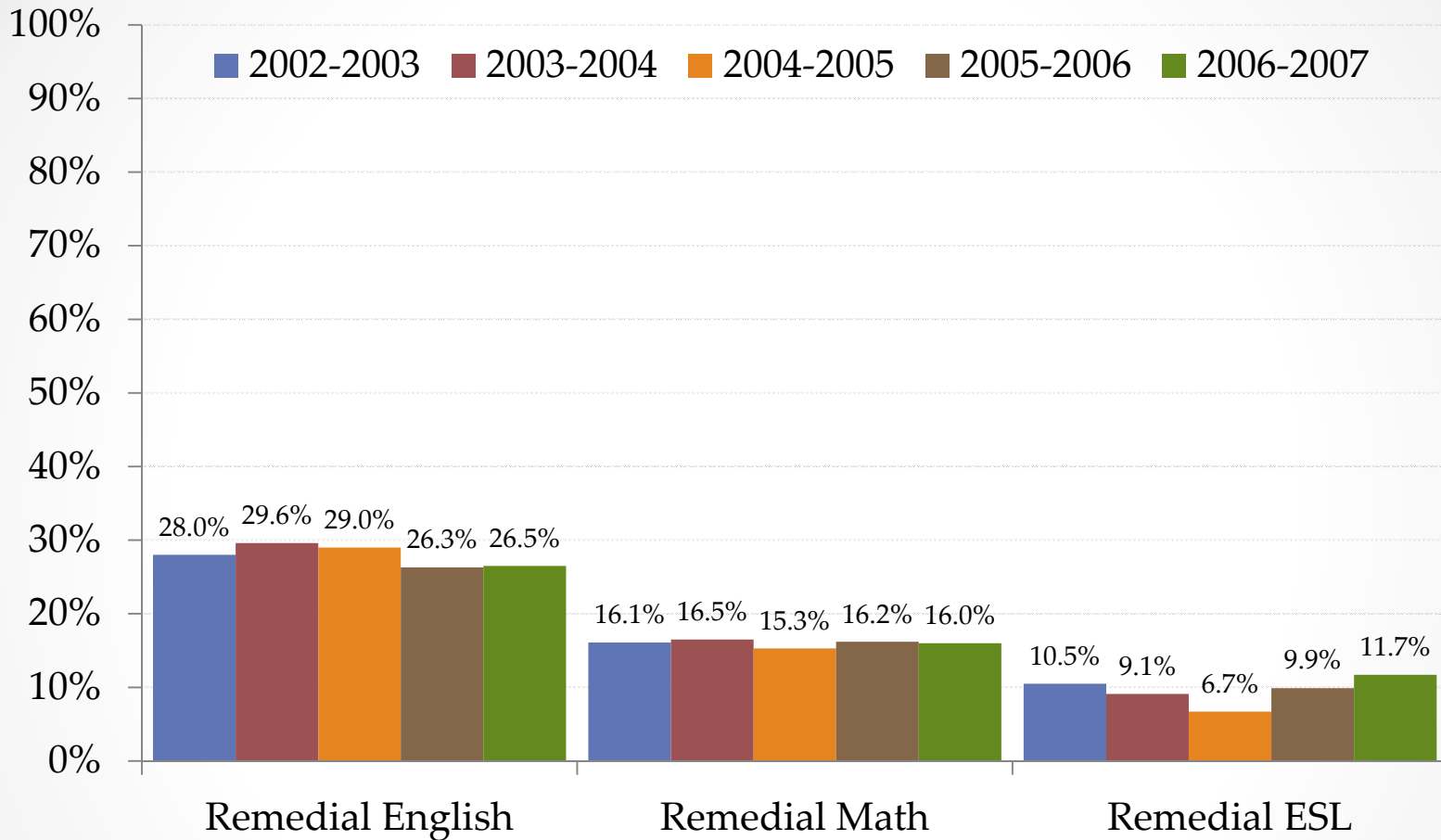
Percentage of degree and/or transfer seeking students tracked for six years through 2011-12 who achieved at least 30 units.

Completion



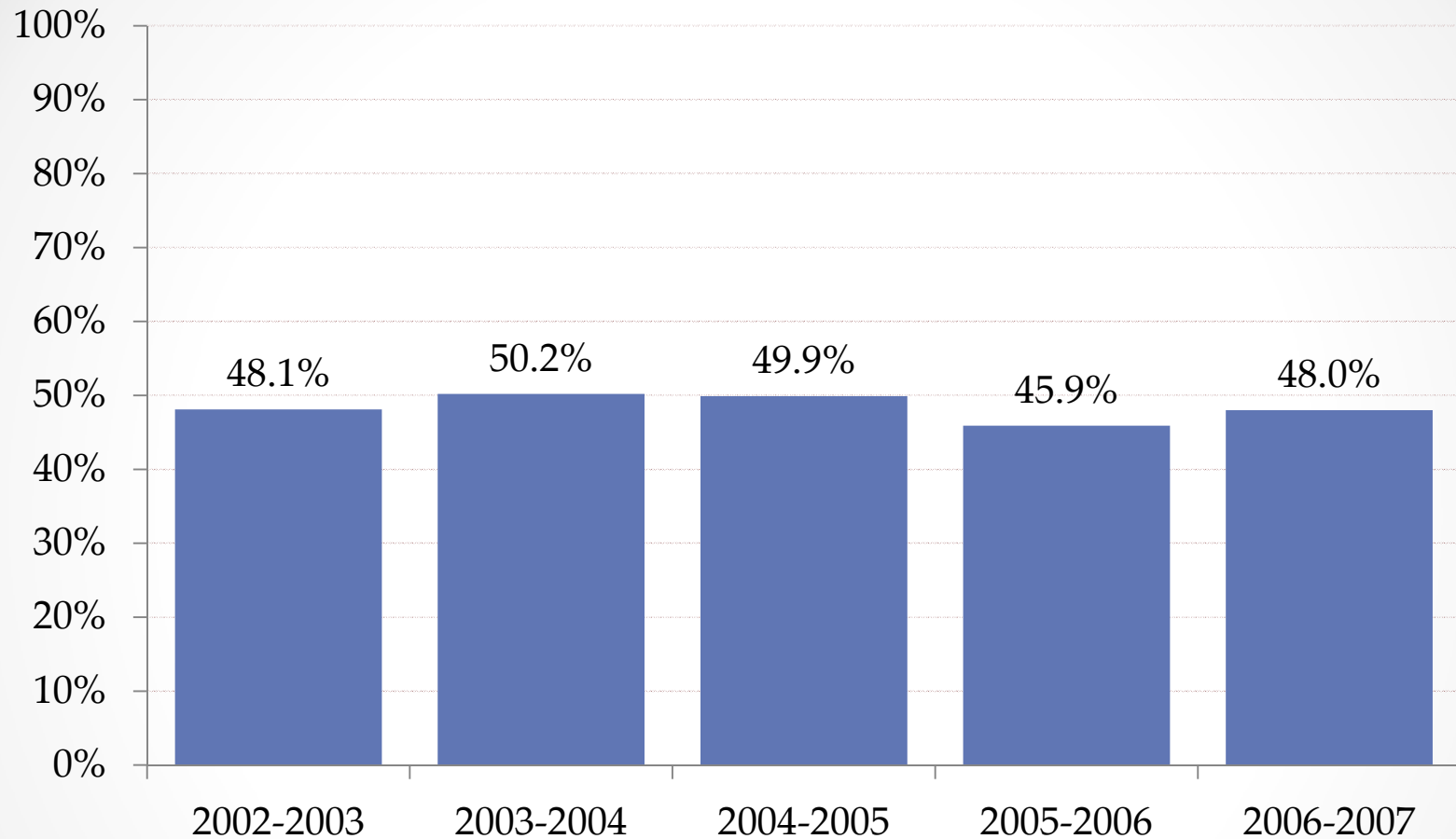
Percentage of degree and/or transfer-seeking students tracked for six years through 2011-12 who completed a degree, certificate or transfer related outcomes.

Remedial



Percentage of credit students tracked for six years through 2011-12 who started below transfer level in English, mathematics, and/or ESL and completed a college-level course in the same discipline.

Career Technical Education



Percentage of students tracked for six years through 2011-12 who completed several courses classified as career technical education (or vocational) in a single discipline and completed a degree, certificate or transferred.

SSS...Peer Groupings

- The peer grouping of colleges for comparison is not part of the Scorecard framework
- The supplementary report that outlines the peer grouping process with updated and new grouping variables is available:
 - Online on the Scorecard homepage under the hyperlink "Document"



SSS...Self-Assessment

- The self-assessment process of the accountability report has been eliminated from the revised framework.
- The recommendation from the advisory group and an evaluation of the self-assessments revealed that the information was not as useful as anticipated.



SSS – Next Steps

- Work with college-based researchers to develop methodology to further disaggregate data by colleges
- Disseminate information to college communities for use in evaluation and planning

Student Success Scorecard, June 2013:

Executive Summary

Background: The Student Success Task Force (SSTF) recommended the implementation of a new accountability framework to provide stakeholders with clear and concise information regarding key measures of student progress and achievement to improve performance. The Student Success Scorecard (SSS) was created to fill this need. The SSS builds upon the Accountability Reporting for the Community Colleges (ARCC report) and is a set of performance indicators for the California Community Colleges (CCC). SSS meets a legislative requirement that resulted from Assembly Bill 1417 and had been previously reported in the ARCC (Accountability Reporting for the Community Colleges). As required by the Legislature, the CCC System Office produces this annual report and disseminates it so that every college can share it with its local board of trustees. The report's objective is to inform policymakers, local college officials, elected boards and the public at large of overall system performance and individual college performance in specific areas of effort.

The ARCC Advisory Workgroup (the same group that created the ARCC in 2005) reconvened and this group of diverse stakeholders reviewed the existing framework and built the new scorecard upon the existing ARCC structure, modifying and standardizing the measures where necessary.

SSS Framework: The advisory group recommended a four-tiered accountability framework, with different levels of analysis.

The first level provides measures of overall community college performance at the state level. The system level metrics are focused on access and completion, including Annual Number of Transfers to Baccalaureate Institutions, Annual Number of Awards by Award Type, and Wages for Students Attaining Awards, among others.

The second level is the Student Success Scorecard, which is the core of the framework and the part of the report that focuses on the performance of each individual college in the system. This level will be the primary focus of the remainder of this executive summary.

The third level of the report is the Datamart 2.0, which allows individuals to drill down further into the scorecard metrics through an online query tool. The Datamart allows for multiple-crosstab analysis of demographic variables, as well as time series analysis.

The fourth and most detailed level is the Data-on-Demand level, which allows college researchers to download the datasets pertaining to each scorecard metric, and conduct further locally created analyses. These levels are summarized in the table below.

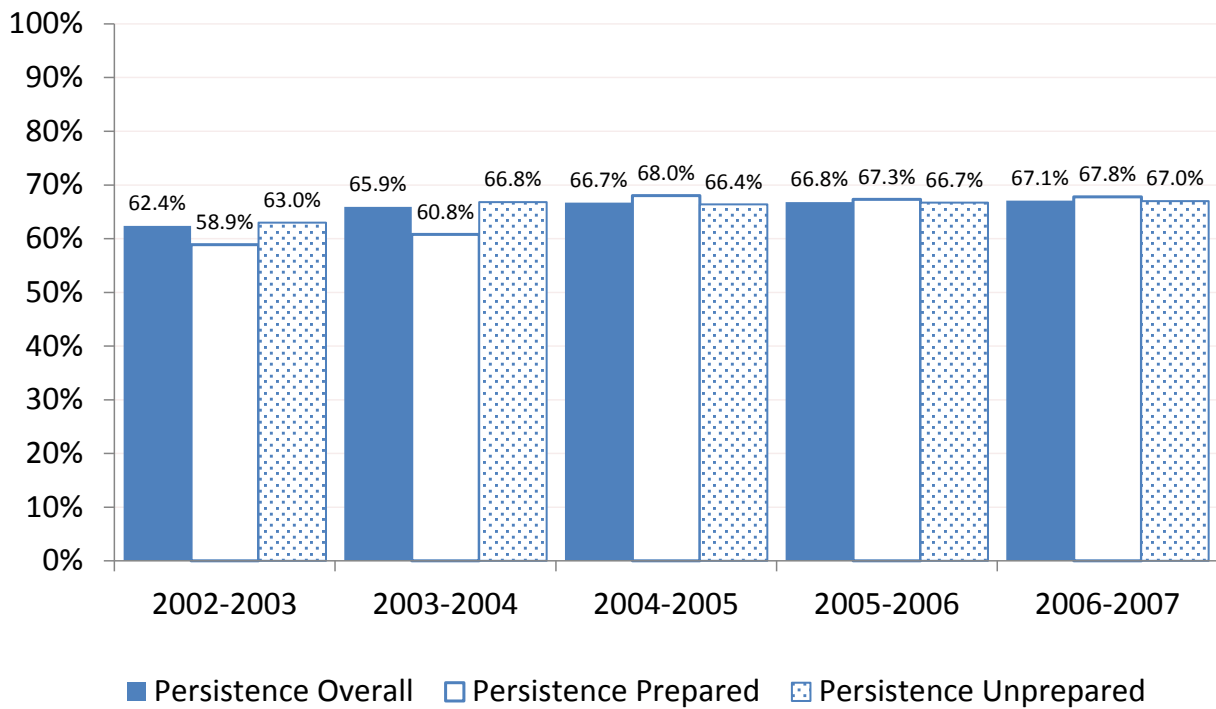
Level	Product	Availability
First	State of the System Report	Not released yet
Second	Student Success Scorecard	http://scorecard.cccco.edu
Third	Datamart	http://datamart.cccco.edu/
Fourth	Data-on-Demand	via college institutional research

The SSS, Tab by Tab: The SSS (scorecard.cccco.edu) is a webpage with six tabs, each tab housing a specific college measure. At the bottom of the each tabbed webpage is the option to print a summary of the most recent year, or to download the summary statistics for each measure, and each subgroup in spreadsheet format. (Note: As five of the six indicators measure performance during a six-year window, this means that the most recent performance data is for academic year 2006-07. At that time, the district consisted of only one college, Riverside City College. As this report has performance indicators for only RCC, these figures effectively measure the district, which included Norco and Moreno Valley campuses. The only exception to this is the first tab, where the most recent data for all three colleges exists.)

The first tab is the college “Profile,” which gives the most recent academic year’s demographic information for each college. Included on this tab are counts of unduplicated students, gender, age groups, ethnicity/race, as well as statistics on full-time equivalent students, section counts, median section size and percentage of full-time faculty.

The second tab details “Persistence” which is defined as the percentage of degree and/or transfer-seeking students¹ tracked for six years through 2011-12 who enrolled in the first three consecutive primary terms. Additionally, this is one of three measures that is further disaggregated by college preparedness as well as student gender, ethnicity and age group. (The SSS designates a student as “College Prepared” when the lowest levels of students’ English and Math courses taken within their first three years are college-level. All other students who attempt any level of math or English within their first three years are included in the cohort as “Unprepared for College.”)

RCCD - Persistence



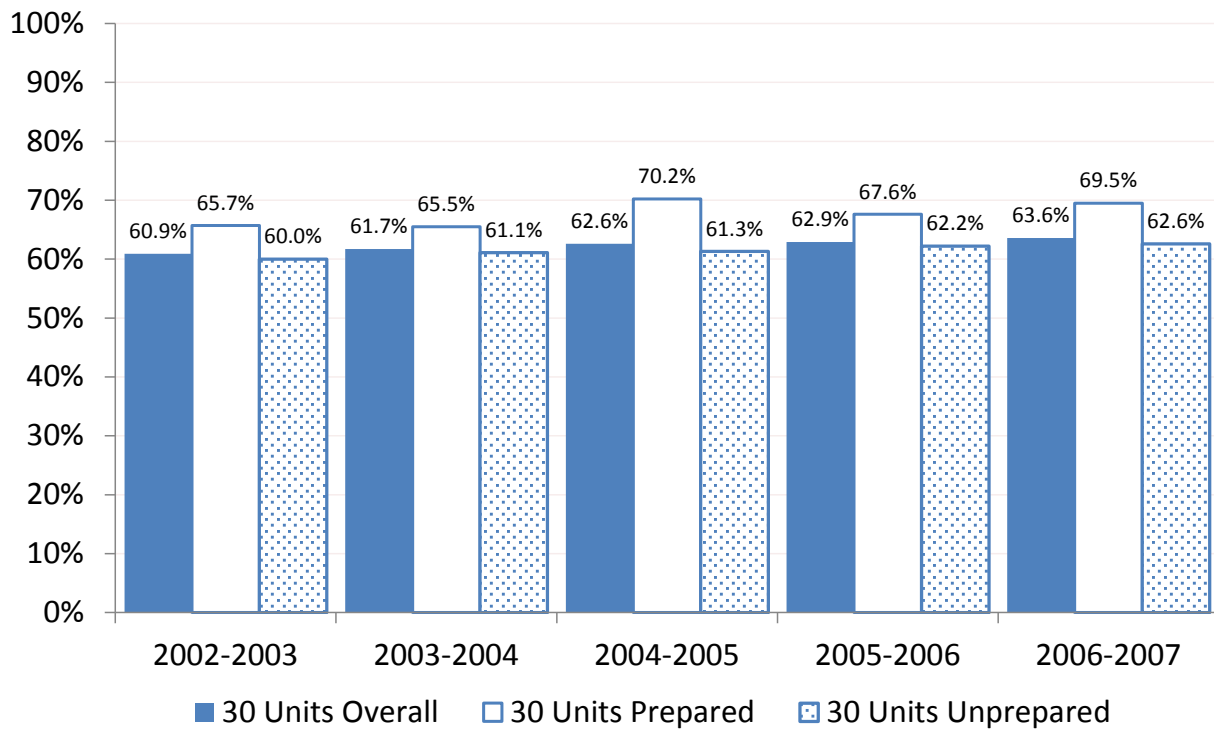
¹ Degree and/or transfer-seeking students are defined as students who earned at least 6 units and attempted any math or English course within their first three years enrolled.

The graphic labeled “RCCD Persistence” illustrates the trend of three-term persistence for the most recent six-year cohorts. The three columns in the graphic are the Overall Persistence, College Prepared Persistence, and Unprepared for College Persistence. Over the five years, Overall Persistence has risen from 62.4% for the cohort beginning in 2002-03 and rising to 67.1% for the cohort beginning in 2006-07.

The third tab details “30 Units” which is defined as the percentage of degree and/or transfer-seeking students tracked for six years through 2011-12 who achieved at least 30 units. Again, this is one of the measures that is further disaggregated by college preparedness as well as student gender, ethnicity and age group. (The same disaggregated subgroups for “Persistence” apply for this measure.) The graphic labeled “RCCD – 30 Units” illustrates these findings. For the past five cohorts, there has been modest steady improvement in this measure.

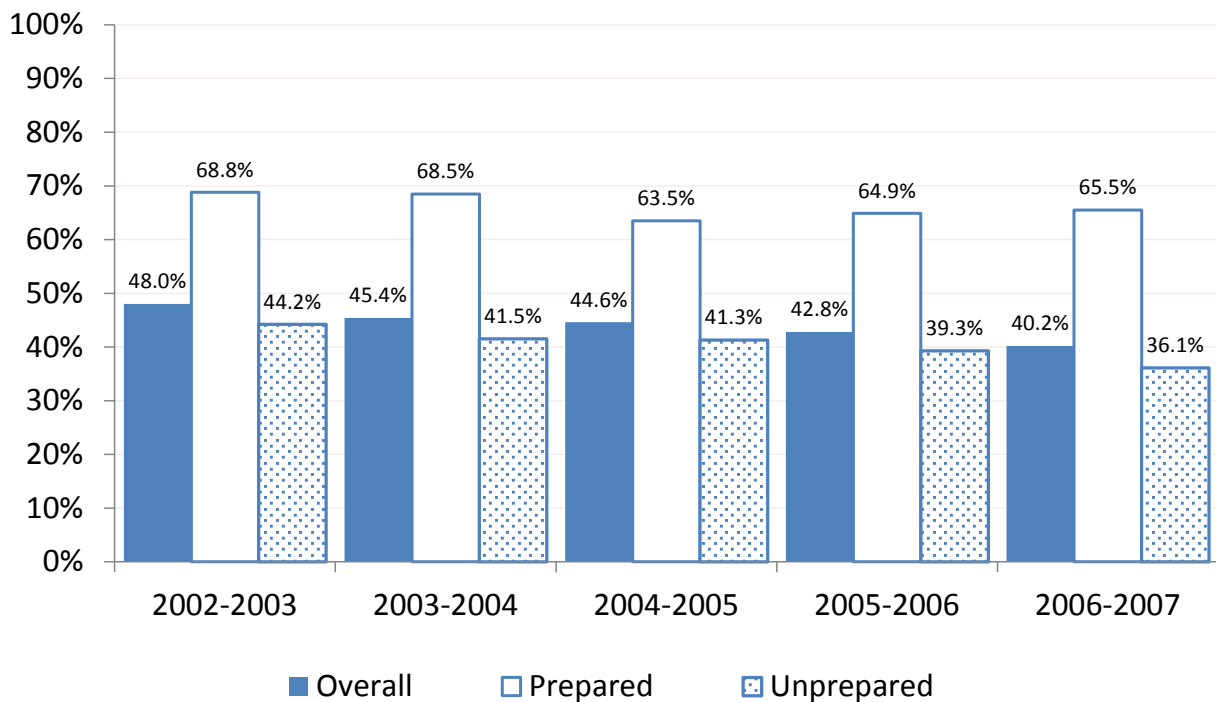
The fourth tab measures “Completion” as defined as the percentage of degree and/or transfer-seeking students tracked for six years through 2011-12 who completed a degree, certificate or transfer related outcomes. (The same

RCCD - 30 Units



disaggregated subgroups for “Persistence” and “30 Units” also apply to this measure.)

RCCD - Completion

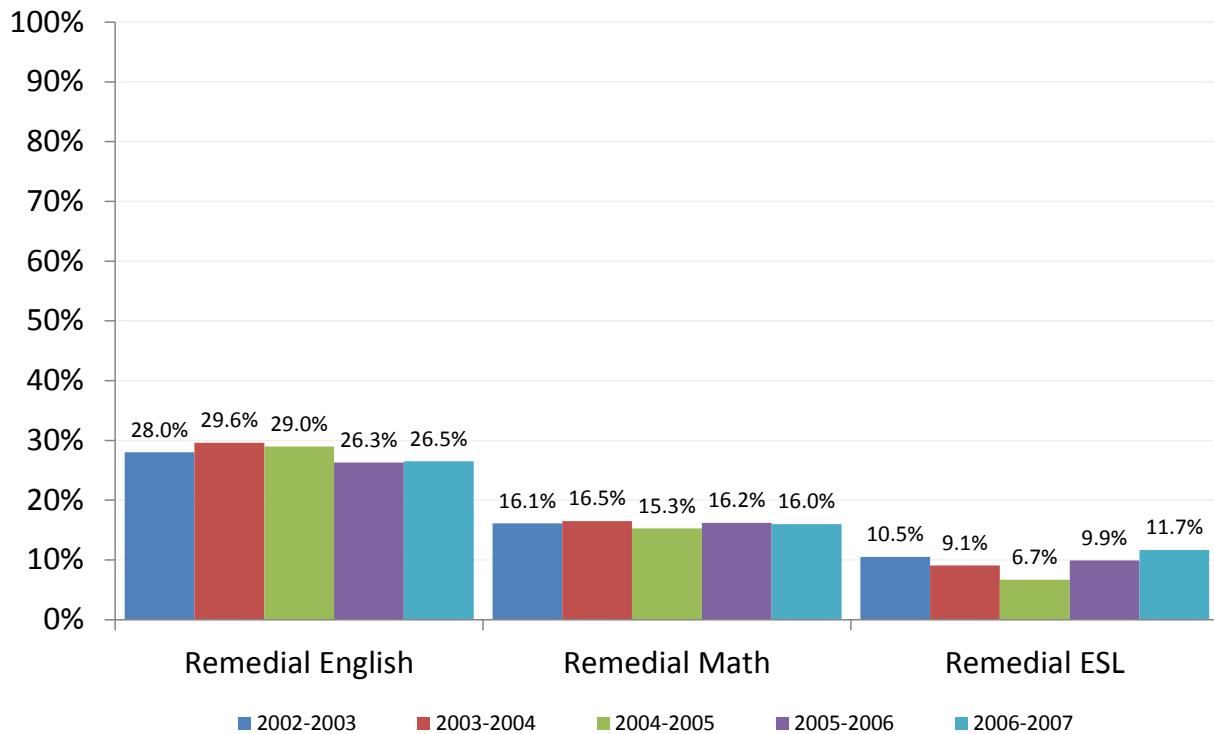


The overall Completion rate has dropped for the past five six-year cohorts from 48.0% for the 2002-03 cohort to 40.2% for the 2006-07 cohort. When comparing the trends for the College Prepared there is a slight improvement for cohorts 2004-05 through 2006-07. However, since the College Prepared students only make up 15% of the sample, it does not offset the steady declines experienced over the same time frame for Unprepared for College student cohorts (from 41.3% to 36.1%).

The fifth tab labeled “Remedial” delineates the percentage of credit students tracked for six years through 2011-12 who started below transfer level in English,

mathematics, and/or ESL and completed a college-level course in the same discipline. This measure is disaggregated only by student gender, ethnicity and age groups. The rates for each subject for the past five cohorts are shown in the graphic titled “RCCD – Remedial Progress.”

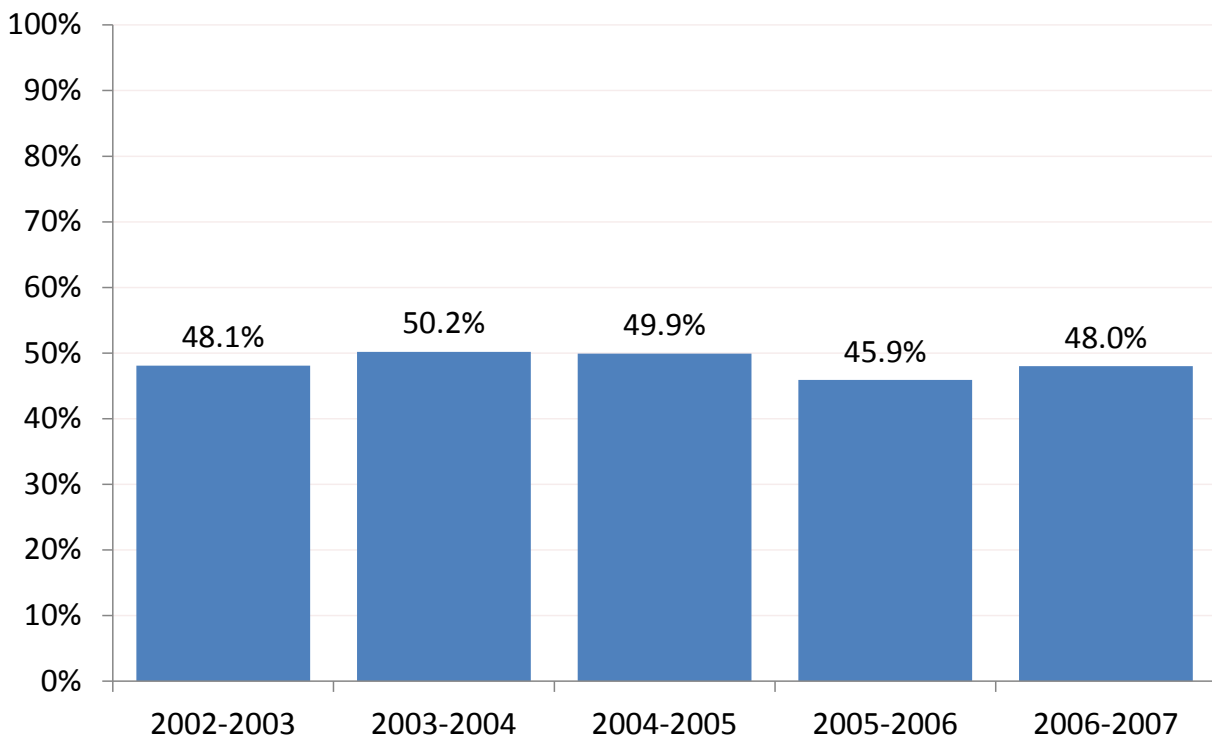
RCCD - Remedial Progress



This measure is substantially different from the similar measure in the previous ARCC reports. In those reports, successful progress was measured as a student successfully passing a higher-level English, math or ESL course. This new measure in the SSS has a higher standard for success: students starting in a pre-collegiate course must pass a college level course in these subjects to be counted as successful.

The sixth tab is a new measure for “Career Technical Education.” This indicator measures the percentage of students tracked for six years through 2011-12 who completed at least eight units classified as “Clearly Occupational” or “Advanced Occupational” within a single discipline (2-digit vocational Taxonomy of Progress code) and completed a degree, certificate or transferred. The graphic labeled “RCCD – Career Technical Education” illustrates the rates for the past five cohorts starting in 2002-03.

RCCD - Career Technical Education



College Peer Grouping and Institutional Response: Missing from the SSS is the college peer groups and the individual college institutional response. The peer grouping of colleges for comparison is not part of the Scorecard framework

but is still available as a separate web document

(http://extranet.cccco.edu/Portals/1/TRIS/Research/Accountability/ARCC2_0/Peer_groups_final.pdf).

Furthermore, a recommendation from the advisory group and an evaluation of the institutional self-assessments revealed that college institutional response information was not as useful as anticipated, which resulted in the removal of the self-assessment from the new accountability framework.

College Responsibilities: The requirement to present the accountability report to the local board of trustees remains in place. The legislation behind the original ARCC/Scorecard contains specific language regarding the local board of trustees and the report. Colleges have one year from the release of the ARCC/Scorecard report (March 31st, 2013) to submit evidence in the form of board minutes to the Chancellor's Office verifying that the board has received information about the accountability report.



[e-board](#) › [Agenda Item](#)

[Agenda Item](#)

Agenda Item (IV-B-4)

Meeting 6/4/2013 - Committee/Regular Board

Agenda Item Committee - Teaching and Learning (IV-B-4)

Subject Presentation of RCC Completion Counts Program Data

College/District Riverside

Information Only

Background Narrative:

Riverside City College is proud to present to the Board of Trustees the findings from the Completion Counts program at RCC. The presentation will include an overview of what we have learned through the process of developing the program, a detailed review of data results collected and college plans for sustainability going forward.

Prepared By: Cynthia Azari, President, Riverside City College
Ed Bush, Vice President, Student Services
Shelagh Camak, Vice President, Workforce & Resource Development
Daniel Martinez, Associate Dean, Institutional Research

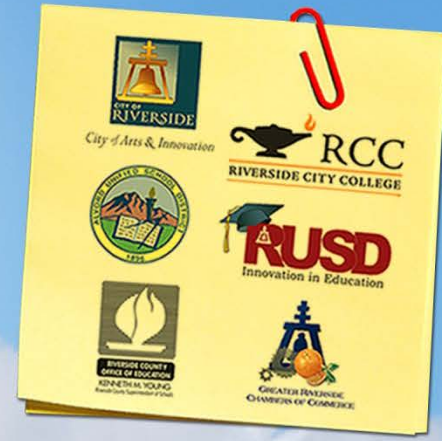
Attachments:

[Completion Counts Data Presentation](#)

Completion Counts



Riverside's Partnership to
Raise College Graduation Rates



Our City. Our Students. Our Future.



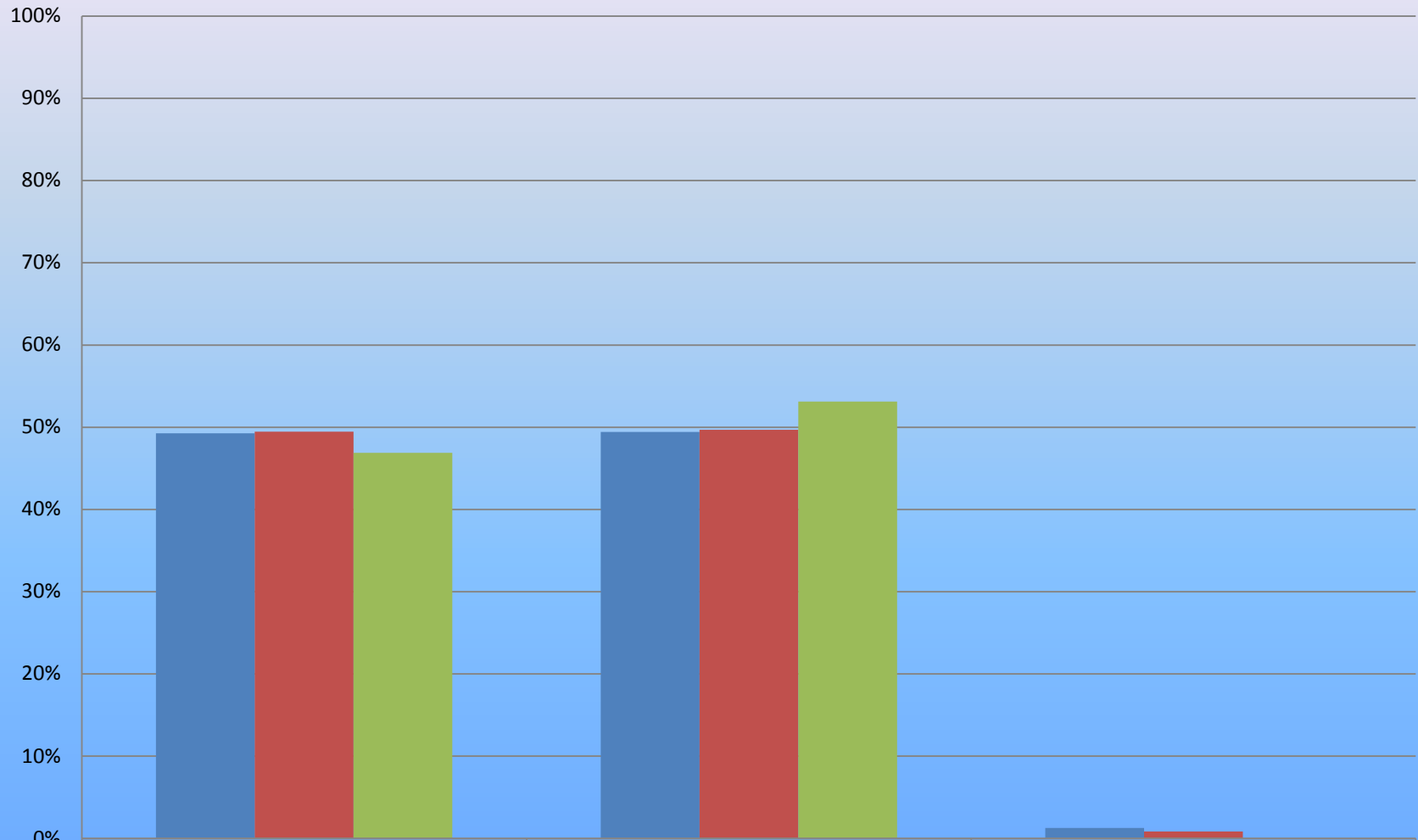
Sustainability

Partnerships

- ❖ Riverside City College
- ❖ Riverside Unified School District
- ❖ Alvard Unified School District
- ❖ Riverside Chamber of Commerce
- ❖ City of Riverside

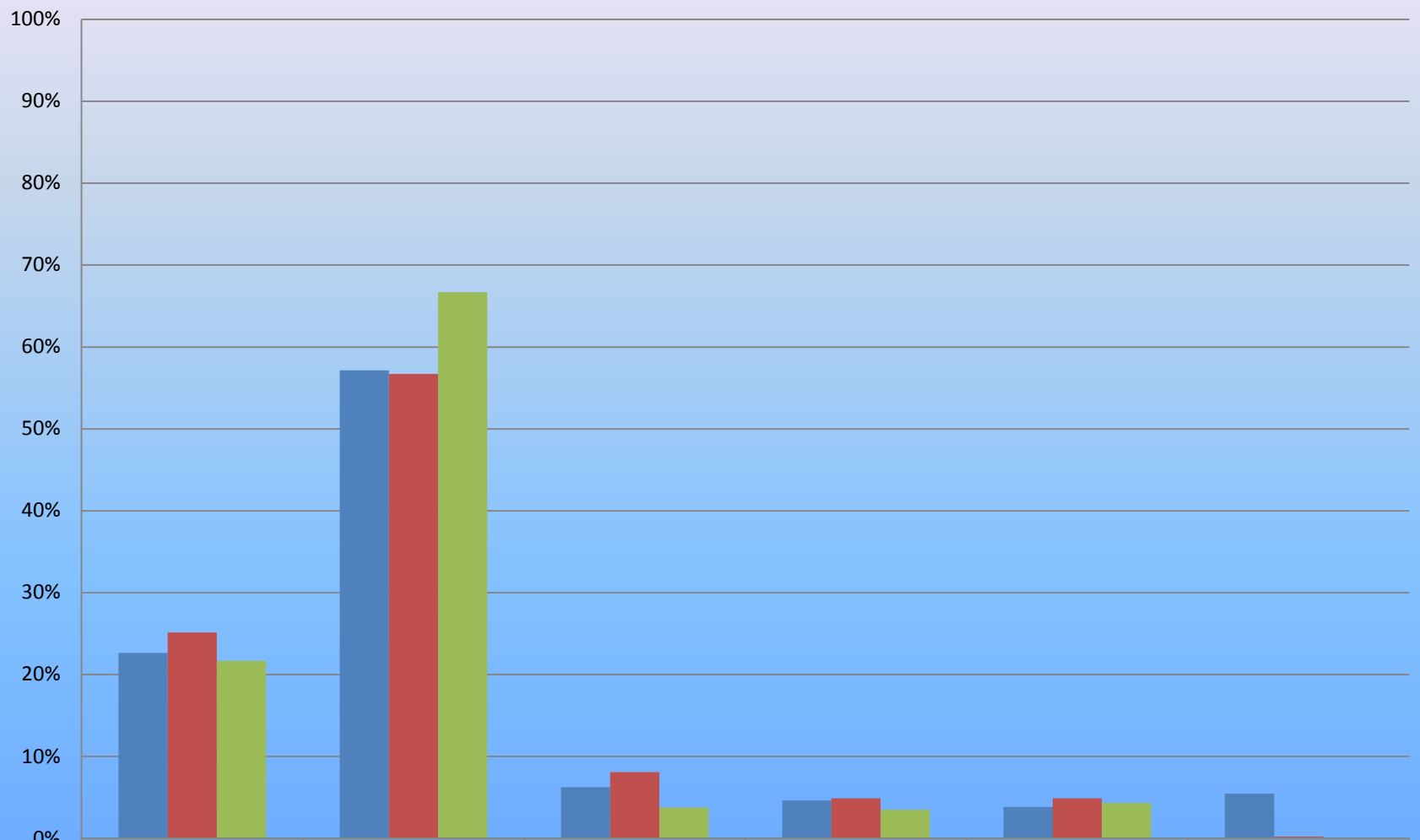


Gender Distribution of First time College Students from AUSD & RUSD Fall 2011, Fall 2012, and 2 Year Contract Students



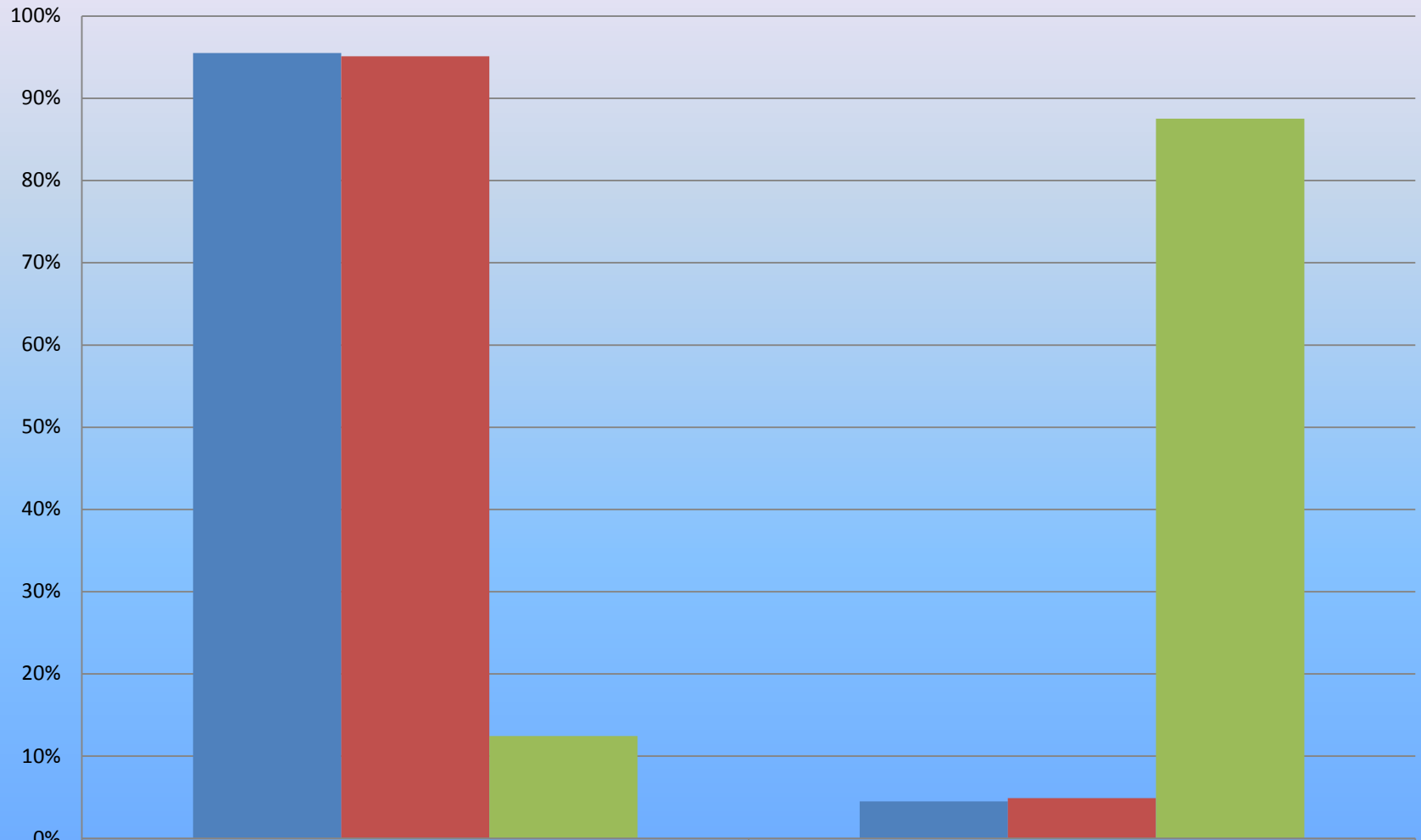
	Female	Male	Unknown
■ 2011	49.3%	49.4%	1.3%
■ 2012	49.5%	49.7%	0.9%
■ 2yr Contract	46.9%	53.1%	0.0%

Ethnic Distribution of First time College Students from AUSD & RUSD Fall 2011, Fall 2012, and 2 Year Contract Students



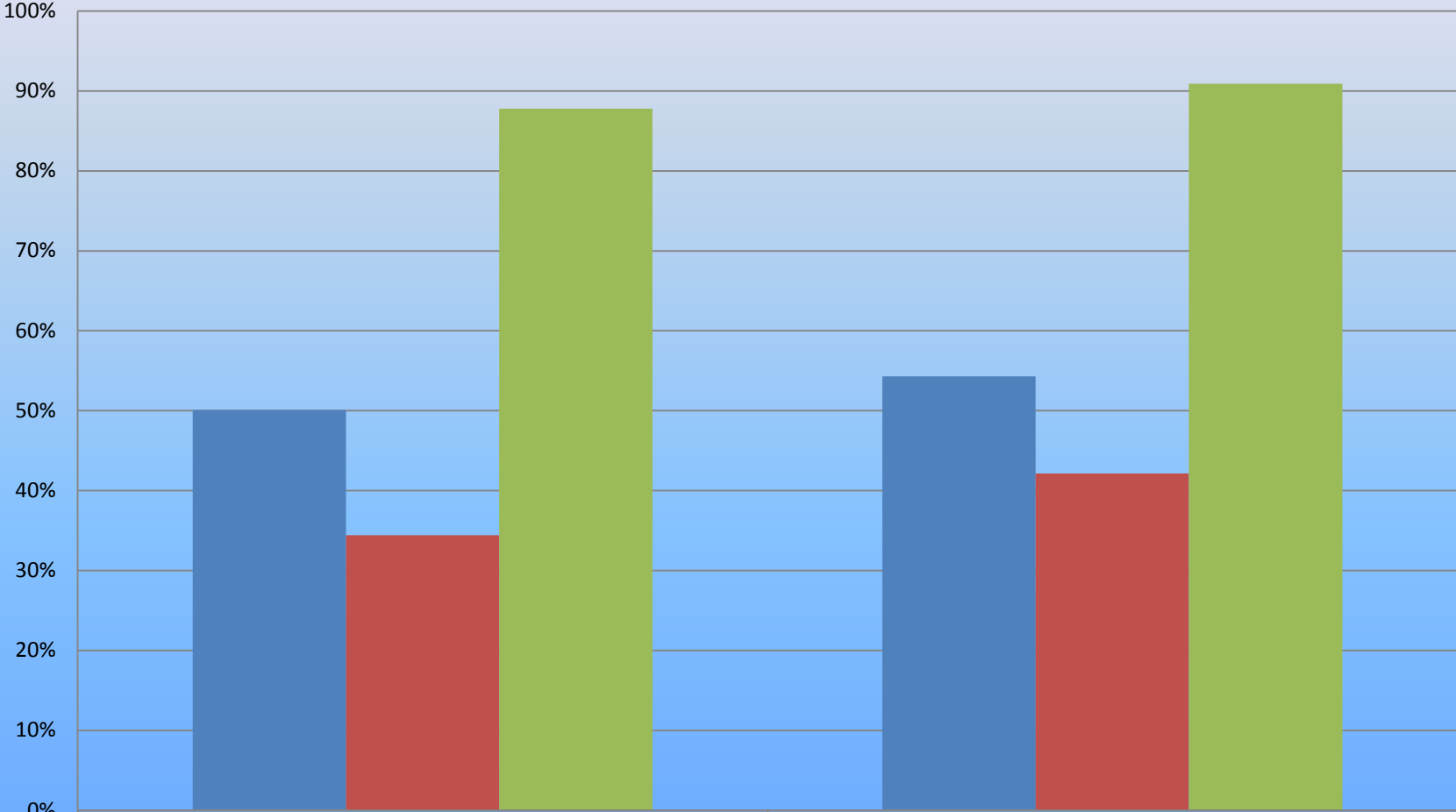
	White	Hispanic	African American	Asian/Pac Isle	Multi Ethnic	Other/Unknown
■ 2011	22.6%	57.1%	6.3%	4.7%	3.9%	5.5%
■ 2012	25.2%	56.7%	8.1%	4.9%	4.9%	0.2%
■ 2yr Contract	21.7%	66.7%	3.8%	3.5%	4.3%	0.0%

Unit Load of First time College Students from AUSD & RUSD Fall 2011, Fall 2012, and 2 Year Contract Students



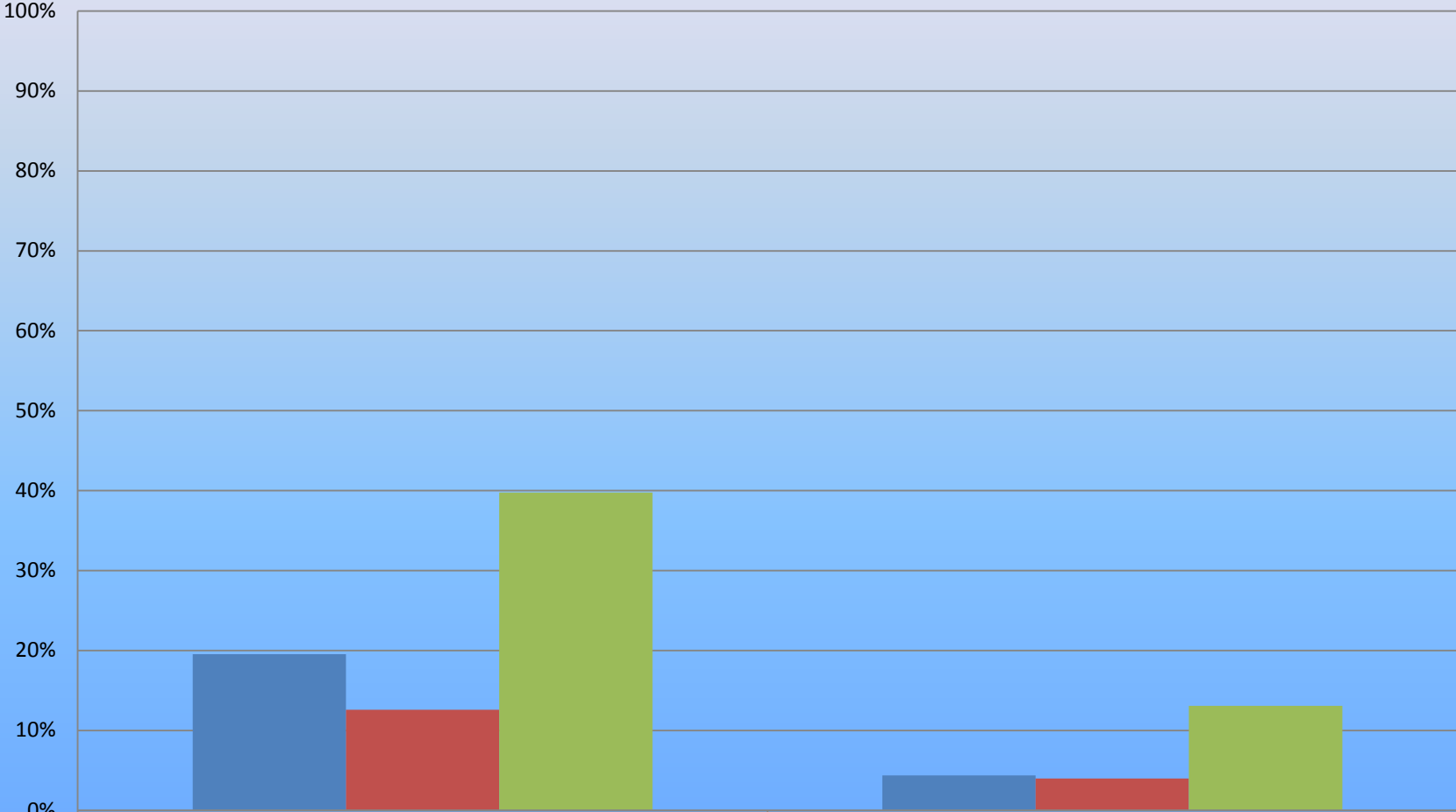
	<15	15+
2011	95.5%	4.5%
2012	95.1%	4.9%
2yr Contract	12.5%	87.5%

Placement in College Level and 1 Level Below College Level in English and Math of First time College Students from AUSD & RUSD Fall 2011, Fall 2012, and 2 Year Contract Students



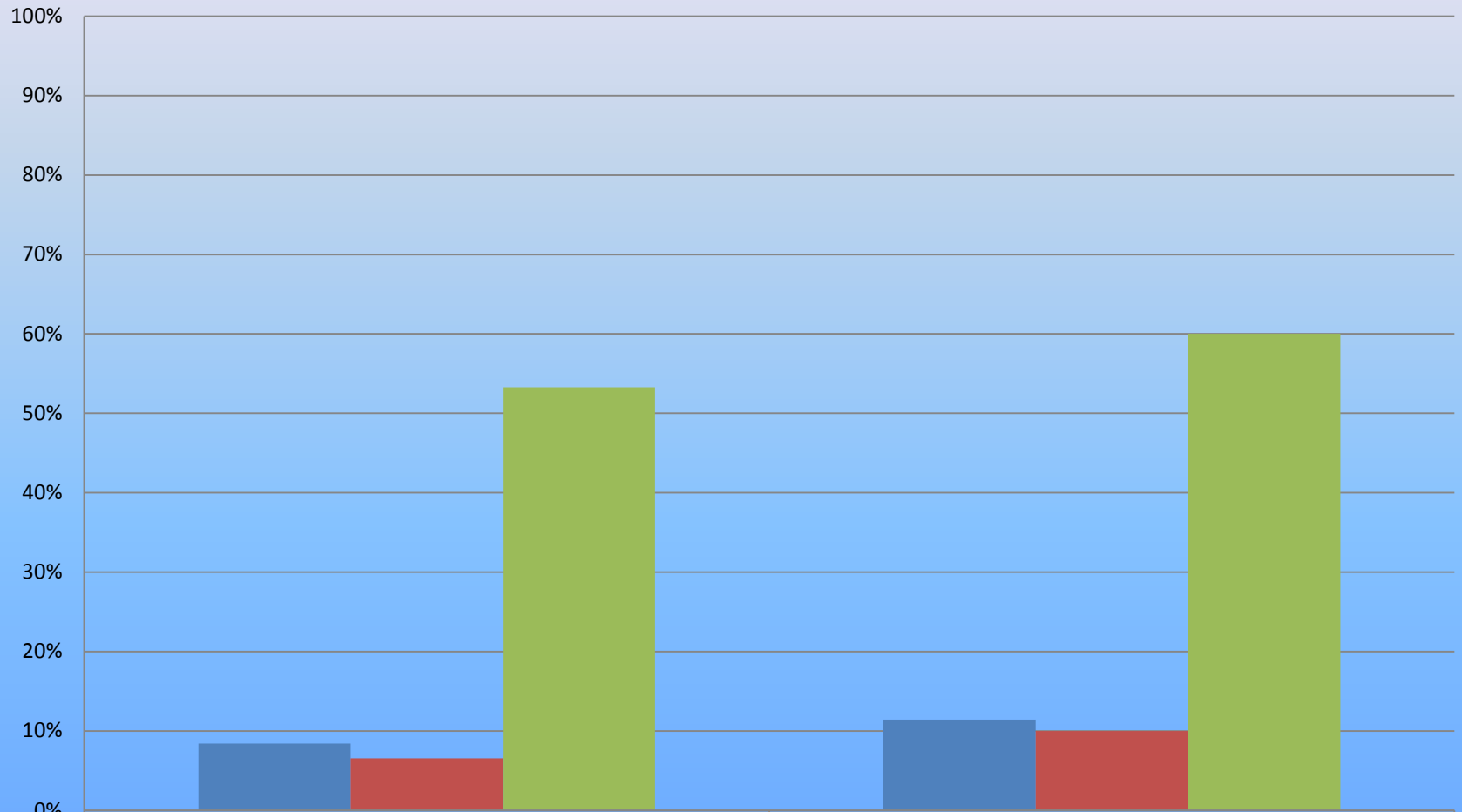
	CL/1 Below English	CL/1 Below Math
■ 2011	50.1%	54.3%
■ 2012	34.4%	42.2%
■ 2yr Contract	87.8%	90.9%

Placement in College Level English and College Level Math of First time College Students from AUSD & RUSD Fall 2011, Fall 2012, and 2 Year Contract Students



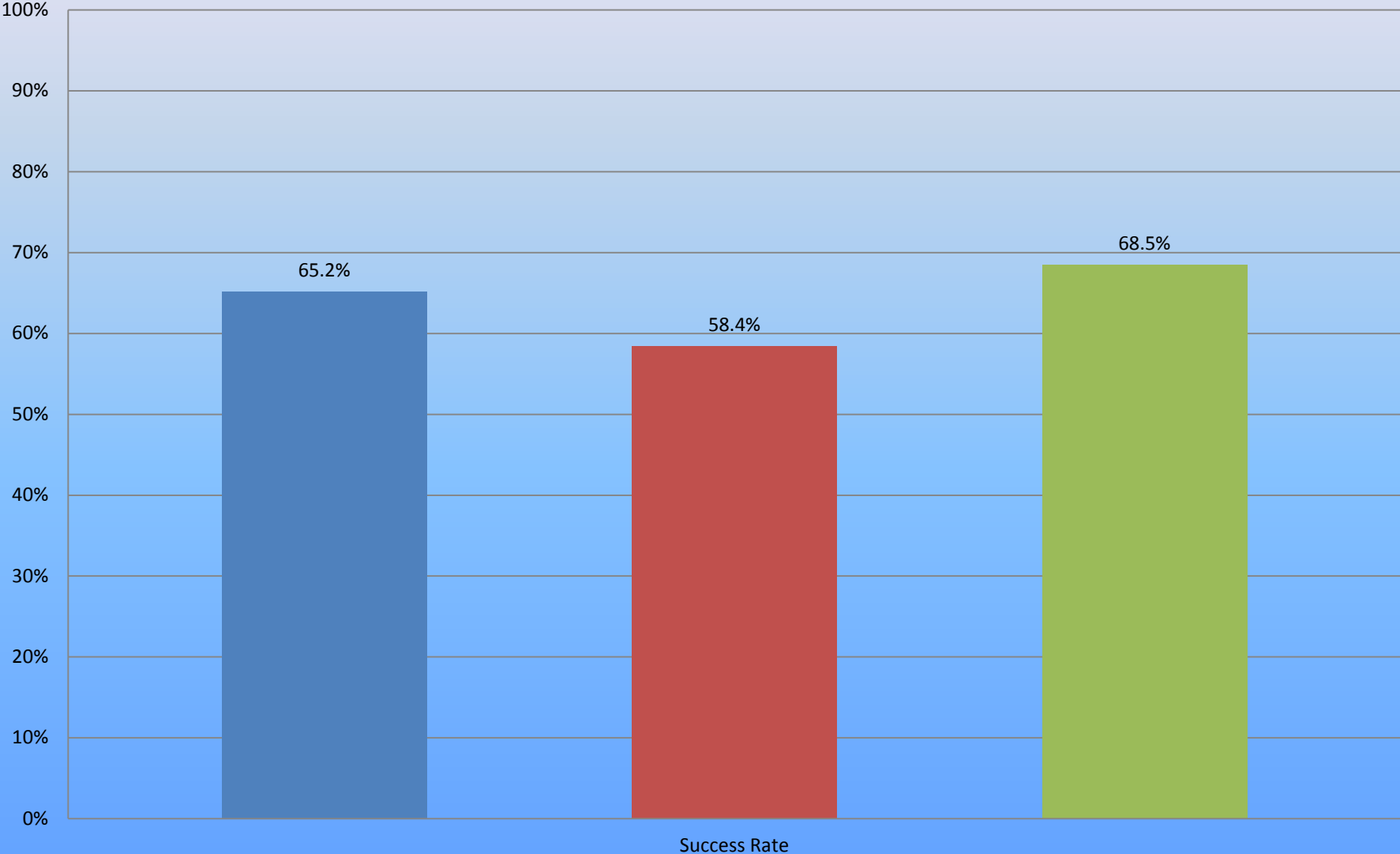
■ 2011	College Level English	19.5%	College Level Math	4.4%
■ 2012		12.6%		4.0%
■ 2yr Contract		39.8%		13.1%

Success in College Level English and College Level Math of First time College Students from AUSD & RUSD Fall 2011, Fall 2012, and 2 Year Contract Students

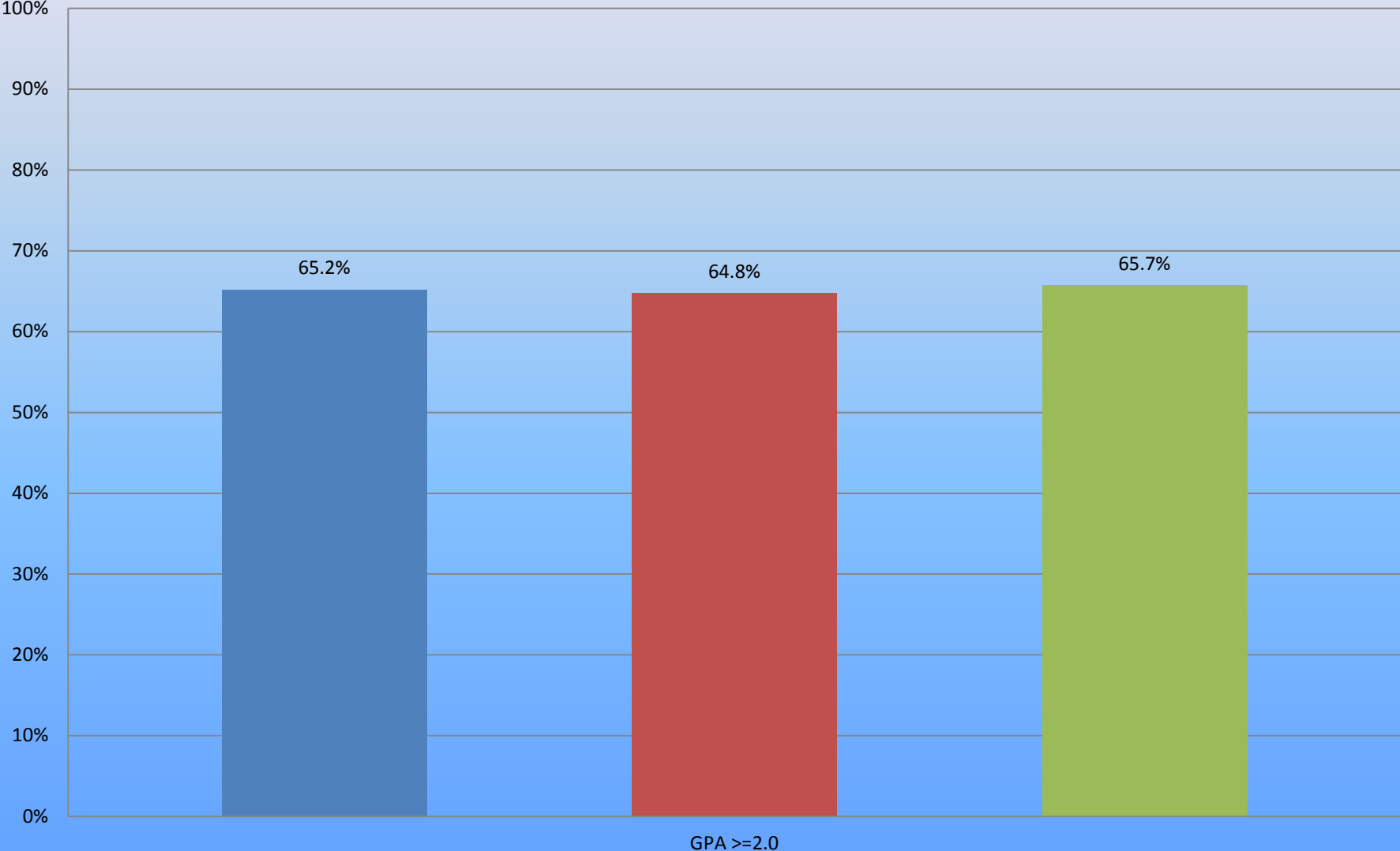


■ 2011	College Level English	8.4%	College Level Math	11.4%
■ 2012		6.5%		10.0%
■ 2yr Contract		53.3%		60.0%

**Percent of Courses Successfully Completed of First time College
Students from AUSD & RUSD
Fall 2011, Fall 2012, and 2 Year Contract Students**



**Percent of Students Attaining a GPA of 2.0 or Higher of First time College
Students from AUSD & RUSD
Fall 2011, Fall 2012, and 2 Year Contract Students**





Agenda Item (IV-C-1)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Planning and Operations (IV-C-1)
Subject	2015-2019 Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals
College/District	District
Funding	N/A
Recommended Action	It is recommended the Board of Trustees approve: 1) 2015-2019 Five-Year Capital Construction Plan; 2) the Initial Project Proposals for Natural Science Building (Moreno Valley College) and Library/Learning Resource Center (Norco College); 3) the Final Project Proposals for Center for Human Performance (Moreno Valley College), Center for Human Performance and Kinesiology (Norco College), and Cosmetology Building (Riverside City College).

Background Narrative:

The California Community College Chancellor's Office requires each Community College District to submit annually a Five-Year Capital Construction Plan, proposed Initial Project Proposals (IPPs), and Final Project Proposals (FPPs) for state funding.

This year, the state changed the growth formula for Weekly Student Contact Hours (WSCH) for future projects. This change affected the Cap/Load ratios for the majority of future projects throughout the state, and particular for RCCD colleges. While Norco College and Riverside City College priorities remain substantially unchanged, the IPPs for Moreno Valley College reflect a reordering of projects, based upon changes from the State Chancellor's office and college planning considerations.

The change in growth formula impacted the Health Science Building at Moreno Valley College, making a state funded FPP this year not viable, from the prior IPP. Additionally, the programs that were planned for majority of the space in the Health Science Building IPP included dental, physician assistant and nursing programs; and therefore additionally college planning consideration needed to be factored. These college planning considerations included the fact that a new building was recently constructed for the dental program to relocate from March to the college; a study completed a few years back with regard to a nursing program at the college stated that such a program is not considered viable until additional clinic sites in the community are available, and none have been developed since that report was presented; and lastly, there is uncertainty regarding the continued ability of community colleges to offer physician's assistant programs after 2020. As such, it was advisable for Moreno Valley College to reconsider its space programming. With the cap/load and program issues, these changes would not allow the Moreno Valley College Health Sciences Building IPP to be developed into a viable FPP this year. The Health Science Building remains in the five-year plan for Moreno Valley College and should be viable as an IPP in the future, if re-scoped on the basis of the Educational Master Plan, presently underway.

Initial Project Proposal for this year includes the Natural Science Building for Moreno Valley College. The Natural Science Building is a high priority in order to be able to offer sufficient natural science classes for the Health Sciences as well as for transfer students, and would include large lecture space, which the college needs to be able to address efficiencies. The Norco College Facilities Master Plan is far enough along in development to have identified the Library/Learning Center as Norco College's new IPP, and no IPP was identified for Riverside City College for this year.

The Center for Human Performance becomes the FPP for Moreno Valley College this year. For Norco College, the FPP this year is for the Center for Human Performance and Kinesiology. At Riverside City College, the FPP will be the Cosmetology Building.

Provided for the Board's review and approval is Riverside Community College District's 2015-2019 Five-Year Capital Construction Plan, with the following project proposals:

Final Project Proposals: Possible funding from either 2014 or subsequent state bond. Occupancy (if funded by in 2016) potentially in 2019-2020.

1. Moreno Valley College – Center for Human Performance
2. Norco College – Center for Human Performance and Kinesiology
3. Riverside City College – Cosmetology Building

Initial Project Proposals: Possible funding from 2016-2018 state bonds. Occupancy potentially in 2020-2022 depending on bond date.

1. Moreno Valley College – Natural Science Building
2. Norco College – Library/Learning Resource Center

In addition the Five-Year Plan contains three Final Project Proposals that received state approval this year. If there is a 2014 state construction bond these would be eligible for funding in 2014-2015 and if funded would potentially be occupied in 2017-2018:

1. Moreno Valley College - Library/Learning Center
2. Norco College - Multimedia and Arts Center
3. Riverside City College - Life Science/Physical Science Reconstruction

The 2015-2019 Five-Year Capital Construction Plan District Projects Priority Order list is attached for the Board's review (Exhibit I).

Prepared By: Sandra Mayo, President, Moreno Valley College
Paul Parnell, President, Norco College
Cynthia Azari, President, Riverside City College
Norm Godin, Vice President, Business Services, MVC
Beth Gomez, Vice President, Business Services (Norco)
Charlie Wyckoff, Interim Vice President, Business Services, RCC
Laurens Thurman, District Consultant
Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[20130604_Five Year Capital Construction Plan - District Projects Priority Order](#)

District Projects Priority Order

Riverside CCD

No.	Project	Occupancy	Source	Schedule of Funds						
				2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
	ASF	Total Cost								
1	WHEELOCK GYMNASIUM, SEISMIC RETROFIT	Riverside City College								
0		2011/2012								
		\$9,165,000	State							
		\$7,450,000	NonState							
2	NURSING / SCIENCE BUILDING	Riverside City College								
		2011/2012								
		\$44,895,000	State							
		\$11,945,000	NonState							
3	PH III-STUDENT ACADEMIC SERVICES	Moreno Valley College								
23,508		2013/2014								
		\$14,036,000	State							
		\$5,473,000	NonState							
4	ADA TRANSITION PLAN & IMPLEMENT	Riverside District Administrative Office*								
		2013/2014								
		\$6,360,000	NonState							
5	LOVEKIN PARKING/TENNIS/PORTABLE	Riverside City College								
-22,600		2013/2014								
		\$3,378,000	NonState							
6	FOOD SERVICES GRAB-N-GO FACILITY	Riverside City College								
		2013/2014								
		\$891,000	NonState							
7	I. T. UPGRADE	Riverside District Administrative Office*								
		2013/2014								
		\$5,840,000	NonState	(C)(E)						
				\$5,420,000						
8	UTILITY INFRASTRUCTURE UPGRADE	Riverside District Administrative Office*								
		2013/2014								
		\$6,200,000	NonState							
9	NETWORK OPERATIONS CENTER (NO	Moreno Valley College								
1,500		2013/2014								
		\$3,024,000	NonState	(C)(E)						
				\$2,729,000						
10	CULINARY ARTS ACADEMY & DISTRIC	Riverside City College								
12,782		2015/2016								
		\$33,350,761	NonState	(C)		(E)				
				\$27,695,282		\$2,535,425				
11	COIL SCHOOL FOR THE ARTS	Riverside City College								
24,780		2015/2016								
		\$41,138,000	NonState	(C)	(E)					
				\$35,602,000	\$2,300,000					
12	STUDENT SERVICES/ADMINISTRATION	Riverside City College								
15,000		2015/2016								
		\$27,730,000	NonState	(C)	(E)					
				\$24,340,000	\$1,382,000					
13	LIBRARY LEARNING CENTER (LLC)	Moreno Valley College								
17,048		2017/2018								
		\$27,920,000	State	(P)(W)	(C)(E)					
				\$2,060,000	\$25,860,000					

LEGEND

ASF = Assignable Square Footage
P = Preliminary Drawings
W = Working Drawings
C = Construction
E = Equipment
* = District Office Not Eligible for State Funds

District Projects Priority Order

Riverside CCD

No.	Project	Occupancy	Source	Schedule of Funds							
				2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	
14	MULTIMEDIA AND ARTS CENTER (MAC)	2017/2018	Norco College		(P)(W)	(C)(E)					
	82,776										
		\$76,769,000	State		\$5,477,000	\$71,292,000					
		\$1,879,000	NonState		\$132,000	\$1,747,000					
15	MAC SECONDARY EFFECTS	2018/2019	Norco College						(C)(E)		
	-87									\$200,000	
		\$200,000	NonState								
16	LIFE SCIENCE/PHYSICAL SCIENCE RE	2018/2019	Riverside City College		(P)(W)	(C)(E)					
	470										
		\$30,218,000	State		\$1,338,000	\$28,880,000					
		\$4,400,000	NonState		\$1,338,000	\$3,062,000					
17	COSMETOLOGY BUILDING	2018/2019	Riverside City College			(P)(W)	(C)(E)				
	14,335										
		\$18,698,000	State			\$1,022,000	\$17,676,000				
		\$1,592,000	NonState			\$681,000	\$911,000				
18	CENTER FOR HUMAN PERFORMANCE	2019/2020	Moreno Valley College			(P)(W)	(C)(E)				
	41,319										
		\$25,397,000	State			\$2,063,000	\$23,334,000				
		\$1,081,000	NonState			\$91,000	\$990,000				
19	CENTER FOR HUMAN PERFORMANCE	2019/2020	Norco College			(P)(W)	(C)(E)				
	29,847										
		\$22,905,000	State			\$1,953,000	\$20,952,000				
20	NATURAL SCIENCE BUILDING	2019/2020	Moreno Valley College				(P)(W)	(C)(E)			
	25,213										
		\$30,402,000	State				\$2,224,000	\$28,178,000			
21	LIBRARY/LEARNING RESOURCE CENT	2019/2020	Norco College				(P)(W)	(C)(E)			
	19,272										
		\$21,719,000	State				\$1,589,000	\$20,130,000			
22	BUSINESS EDUCATION REPURPOSE	2019/2020	Riverside City College					(P)(W)	(C)(E)		
	-7,176										
		\$5,294,000	NonState					\$463,000	\$4,831,000		
23	HEALTH SCIENCE CENTER	2020/2021	Moreno Valley College					(P)(W)	(C)(E)		
	37,207										
		\$33,644,000	State					\$1,806,000	\$31,838,000		
		\$4,913,000	NonState					\$1,255,000	\$3,658,000		
24	STUDENT SERVICES REMODEL FOR E	2020/2021	Norco College					(P)(W)	(C)(E)		
	9,558										
		\$4,806,000	State					\$475,000	\$4,331,000		
25	CENTER FOR HUMAN PERFORMANCE	2020/2021	Norco College					(P)(W)	(C)(E)		
	1,600										
		\$7,646,000	State					\$632,000	\$7,014,000		
26	BEN CLARK PUBLIC SAFETY TRAINING	2020/2021	Moreno Valley College					(P)(W)	(C)(E)		
	20,000										
		\$13,191,000	State					\$1,441,000	\$11,750,000		
		\$5,190,000	NonState						\$5,190,000		

District Projects Priority Order

Riverside CCD

No.	Project	Occupancy	Source	Schedule of Funds							
				2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	
27	SOUTH CORONA ACADEMIC FACILITI		Norco College								
	23,000	2020/2021						(P)(W)	(C)(E)		
		\$8,000,000	State						\$8,000,000		
		\$10,295,000	NonState					\$1,343,000	\$8,952,000		



Agenda Item (IV-C-2)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Planning and Operations (IV-C-2)
Subject	Project Budget and Agreement for Moreno Valley College Comprehensive Master Plan with HMC Architects
College/District	Moreno Valley
Funding	Measure C – District Centrally Controlled and College
Recommended Action	It is recommended the Board of Trustees approve: 1)Project budget of \$372,000 for a Moreno Valley College Comprehensive Master Plan; and 2) Contract with HMC for \$342,000 for the Moreno Valley College Comprehensive Master Plan

Background Narrative:

Moreno Valley College determined that a Comprehensive Master Plan, consisting of an Educational Master Plan and a Facilities Master Plan, is needed to inform college planning decisions for educational programs and facilities development. An RFQ was advertised with 12 responses received. A committee consisting of members from all college constituencies and members of Facilities Planning and Development reviewed the submissions, and recommended the selection of HMC Architects and College Brain Trust, and the associated team of specialist.

To facilitate the planning and development of the master plan, a purchase order in the amount of \$30,000 with HMC was issued, to commence a discovery phase that created a scope of work for both the Educational Master Plan and the Facilities Master Plan, which is the proposal before the board at this time. As such, approval is requested for a total project budget for the Comprehensive Master Plan will be \$372,000 including all consultants and reimbursable. The \$30,000 for the discovery phase is included in this total. The new contract amount will be \$342,000. Centrally controlled funds from the master plan updates budget will contribute \$186,000; to fund the facilities planning of \$140,000 and 50% of the education planning of \$80,000 and \$12,000 for reimbursables. The remaining amounts for planning; including the 50% of the education planning of \$80,000 and reimbursables, and the specialized consultants will be funded from Moreno Valley College Measure C allocation. Approval is also requested for the new contract with a total of \$342,000 with HMC Architects.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Norm Godin, Vice President, Business Services, MVC
Laurens Thurman, District Consultant

Attachments:

[20130604_CMP Budget \(Exhibit I\)_HMC Architects \(R\)](#)
[20130604_CMP Funding Breakdown \(Exhibit II\)](#)
[20130604_Agreement_HMC Architects](#)

**Budget with HMC Architects
Exhibit I**

**Moreno Valley College
Comprehensive Master Plan Scope of Services**

Riverside Community College District

2013 May 6

		BASE
Facilities Planning	HMC Architects	\$140,000
Sustainability		\$15,000
Educational Planning	College Brain Trust	\$80,000
Landscape	AHBE Landscape Architects	\$44,000
Civil Engineering - stormwater		\$11,000
Technology - option 2		\$35,000
Traffic Planning - option 2		\$35,000
		\$360,000
Approved Discovery Phase		-\$30,000

Exhibit II

Moreno Valley College Comprehensive Master Plan

Funding Allocation - Distribution

Scope	Consultant	Amount	Funding Source
Facilities Planning	HMC Architects	\$ 140,000	District Centrally Controlled
Sustainability	HMC Architects	\$ 15,000	College
Education Planning	College Brain Trust	\$ 80,000	50% District / 50% College
Landscape	AHBE Landscape Arch	\$ 44,000	College
Civil Eng - Storm Water	AHBE Landscape Arch	\$ 11,000	College
Technology	TBD	\$ 35,000	College
Traffic Planning	TBD	\$ 35,000	College
TOTALS		\$ 360,000	
<i>Reimbursable</i>		<i>\$ 12,000</i>	<i>50% District / 50% College</i>
FINAL TOTAL		\$ 372,000	

AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT

And

HMC ARCHITECTS

THIS AGREEMENT is made and entered into on the 19th day of June, 2013, by and between HMC Architects hereinafter referred to as “Architect” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the “District.”

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Architect’s office(s), and on site at Riverside Community College District’s Moreno Valley College.
3. The services rendered by the Architect are subject to review by the Chief of Staff and Facilities Development or her designee.
4. The term of this agreement shall be from June 19, 2013, to the estimated completion date of June 30, 2014, with the provision that the Vice Chancellor of Business and Financial Services or his designee may extend the date without a formal amendment to this agreement with the consent of the Architect.
5. Payment in consideration of this agreement shall not exceed \$342,000 including reimbursable expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Chief of Staff and Facilities Development, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by the Chief of Staff and Facilities Development.
6. All data prepared by Architect hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Architect records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District’s sole risk, and provided further, that Architect shall be indemnified and defended against any

damages resulting from such use. In the event the Architect, following the termination of this Agreement, desires to use any such data, Architect shall make the request in writing through the office of the Chief of Staff and Facilities Development, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Architect in connection with this Agreement shall be held in a strictly confidential manner by Architect. Such materials shall not, without the written consent of District, be used by Architect for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Architect shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Architect, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Architect services under this Agreement. Architect shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Architect, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Architect), Architect, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Architect free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.
10. Architect shall procure and maintain insurance coverage as follows:

Comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Architect's activities as well as District's activities under this contract, in the amount of \$1,000,000 per person and \$3,000,000 per occurrence;

Professional liability/errors and omission insurance in the amount of \$1,000,000; and Workers' Compensation insurance in accordance with the laws of the State of California.

Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Contractor shall provide District with the required Certificate of Insurance within 10 days of signing this Agreement.

11. District may terminate this Agreement for convenience at any time upon written notice to Architect, in which case District will pay Architect in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Architect, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Architect shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Architect understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.
13. Architect is an independent contractor and no employer-employee relationship exists between Architect and District. Any and all local, state or federal taxes that would be associated with the payment under this Agreement is to be paid solely by Architect.
14. Neither this Agreement, nor any duties or obligations under this Agreement may

be assigned by either party without the prior written consent of the other party.

15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

HMC Architects

Riverside Community College District

Chris R. Taylor, AIA
Executive Vice President
3456 Concours Street
Ontario, CA 91764

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

May 23, 2013



Ms. Chris Carlson
Chief of Staff & Facilities Development
Riverside Community College District
450 E Alessandro Boulevard
Riverside, California 92508

Re: Comprehensive Master Plan – Fee Proposal
HMC# 5004012-000

Dear Ms. Carlson:

We are pleased to present our Proposal/Agreement for providing professional planning services to the Riverside Community College District for the development of the Moreno Valley College Comprehensive Master Plan. Based on our discussions with the college leadership, we have outlined our proposed scope of work and related fees.

A. Proposed Approach:

Our proposed scope of work consists of five (5) steps which, taken in turn, provide a logical sequence for developing the College's Comprehensive Master Plan (CMP).

1. Discovery (current authorization)
2. Analyze
3. Frame
4. Explore
5. Recommend

The tasks associated with each step of the work plan are outlined in the following summary.

1. **DISCOVER** (this phase is complete)
 - Develop draft material for review and discussion
 - **COLLEGE CABINET MEETING – March 18, 2013**
 - Review material and define scope of CMP
 - Collect available information
 - Data for the profile chapter
 - Data on instructional + student services programs
 - Facilities planning information
 - **CMP TASK FORCE MEETING #1 – April 15, 2013**
 - Review scope, process, and timeline
 - Review the CMP purposes and draft table of contents
 - Define the measures of success



2. **ANALYZE**

- Site visits and meetings with key staff and personnel
- Analyze the existing site and facilities
- **CMP TASK FORCE MEETING #2 – May 15, 2013**
 - Update on background (chapter 1)
 - Review the analysis of the site and facilities

- Analyze higher education trends and data
- Analyze data to develop implications for planning
- **FLEX DAY PRESENTATION**
- **SUSTAINABILITY VISIONING WORKSHOP**
 - Develop sustainability goals

- Interviews of instructional + student services programs
- Collect available information
- **CMP TASK FORCE MEETING #3**
 - Review of profile chapter and challenges (chapter 1)

- Analyze program planning data

3. **FRAME**

- Develop space program for facilities
- Draft facilities planning principles
- **CMP TASK FORCE MEETING #4**
 - Update on profile, programs, and services (chapters 2 + 3)
 - Review implications for planning
 - Review space program for facilities
 - Define facilities planning principles

4. **EXPLORE**

- Develop planning options for facilities
- **CMP TASK FORCE MEETING #5**
 - Review and evaluate options
 - Select preferred options

- Develop preferred options for facilities
- **CMP TASK FORCE MEETING #6**
 - Review draft facilities plan recommendations

5. **RECOMMEND**

- Develop facilities plan recommendations
- **CAMPUS FORUM (FLEX DAY?)**
- Develop draft CMP document
- College review of draft CMP document
- Finalize CMP
- Board approval

B. Deliverables:

The following deliverables are included as part of the proposed scope of work:

- Moreno Valley College Comprehensive Master Plan
 - Print – Twenty (20) bound copies
 - Electronic pdf files for website posting

C. Schedule:

During the discovery phase, our planning team coordinated with the college leadership to develop the project timeline (attached).

D. Consultants:

In addition to our HMC team, we have included the expertise of the following consultants to prepare your Moreno Valley College Comprehensive Master Plan. The scope of services related to each of these consultants is described below.

Educational Planning – College Brain Trust

- Participate in initial meetings and development of the scope of the CMP
- Describe the current context, including a brief history of the college, national and local economy, and issues in higher education
- Review available data describing the community, instructional and student services programs, and the college's students, collaborating with college and/or district researchers as needed
- Analyze data to identify current and anticipated challenges and the implications for planning
- Collaborate with college leadership to project a college-wide growth rate
- Project growth for instructional and student services programs through an analysis of program reviews and interviews with lead faculty and administrators
- Solicit and integrate feedback on drafts
- Present educational plan updates at college, Board, and community meetings
- Collaborate on the integration of the educational plan portion of the CMP with the facilities plan portion of the CMP

Landscape + Civil Planning – AHBE Landscape Architects

- Review the existing site and as-built drawings and prepare an assessment of existing conditions and applicable requirements
- Prepare basic assessment of exterior spaces on campus including landscape typology, atmosphere qualities, microclimate and usability, and identify the site main opportunities and constraints for the exterior spaces
- Develop landscape master plan options that focus on programming and spatial character of the outdoor environments
- Develop the preferred landscape master plan option with enlarged design studies of special features and key programming areas
- Develop options for the capture, reuse, infiltration, and treatment of storm water runoff to comply with the Federal Clean Water Act and current and future National Pollutant Discharge Elimination System (NPDES) Permit requirements
- Develop the preferred options and provide design studies and descriptions for inclusion in the CMP document

Technology – TBD

- Review the existing facilities and the information collected from the district and prepare an assessment of the general state of instructional technologies across the campus, including distance learning/outreach initiatives, as applicable
- Consult with the District on the support structure for classroom technologies with respect to procurement, refresh, maintenance, infrastructure and support
- Participate in the interviews of key stakeholders to ascertain from faculty and staff their current state of classroom technology and their priorities for the CMP with respect to educational delivery
- Develop options that support the vision for future in-class learning environments, as well as remote and/or asynchronous learning delivery
- Develop recommendations for inclusion in the CMP document

NOTE: The CMP technology planning scope of work outlined above will lay the ground work and serve as a discovery phase for the development of a college technology plan and a set of technology space standards for instructional environments, distance learning classrooms, and equipment functionality, which would be suitable for an amendment to the Riverside Community College District Standards and College Guidelines. Please note that preparation and documentation of the college technology plan and technology space standards is not included in the CMP scope.

Traffic – Consultant TBD

- Meet with college stakeholders and City of Moreno Valley staff, if desired, to obtain information and determine the master plan goals for mobility planning
- Prepare a comprehensive evaluation of current parking supply and peak demand, conduct vehicle counts, and develop campus trip ratios
- Evaluate existing parking and transportation policies, and evaluate existing campus mobility and access for public transit, bicycle, and pedestrians
- Estimate the projected CMP parking demand and develop strategies to serve this demand
- Estimate the projected vehicle trip generation and develop strategies to accommodate vehicle capacity needs
- Develop recommendations for pedestrian, bicycle, and transit access and circulation. Recommend strategies and policies to address the College's sustainable transportation goals

E. Assumptions/Exclusions:

Facilities Planning Services do not include the following consultants:

- Structural Engineering
- MEP Engineers
- Civil Engineers, except for drainage and storm water infrastructure planning

F. Compensation:

HMC Architects proposes to provide professional master planning services based on the scope of work described in this proposal for the following fixed fee.

<u>MVC Comprehensive Master Plan</u>	
Educational Planning	\$ 80,000
Facilities Planning	\$140,000
Sustainability Planning*	\$ 15,000
Landscape & Storm Water Planning	\$ 55,000
Technology Planning	\$ 35,000
Traffic Planning	\$ 35,000
SUB TOTAL	\$ 360,000
<u>Less previously approved and funded *</u>	<u>\$ -30,000</u>
TOTAL	\$ 330,000

* A portion of this fee was previously authorized under Purchase Order P-0036527, \$30,000 for the Discovery Phase, and deducted.

** The Sustainability planning line item above includes the addition of the following activities:

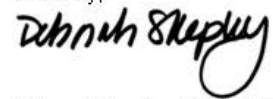
- o Gather and conduct an analysis of energy studies and utility data for energy use, water use, transportation, and waste management, including a college wide carbon analysis
- o Develop options and supporting data for college consideration, including sustainability measures, policies, and initiatives to be considered for inclusion in the college's sustainability plan
- o If desired, provide information to the district's energy consultant for the projection of resource-use reduction and cost savings for the proposed sustainability measures.
- o Develop and document the recommendations using the California Community College Chancellor's Office Sustainability Template

Reimbursable out of pocket costs related to Owner requested printing, plotting, and other expenses are in addition to compensation for the services described above. Expense of transportation in connection with authorized out-of-town travel, including mileage. These expenses shall be billed by the Architect to the Owner at one and fifteen one hundredths (1.15) times the expense incurred by the Architect. We recommend a budget allowance of twelve thousand dollars (\$12,000).

Should the scope of work change requiring an increase to the estimated fee stipulations as indicated above, approval will be obtained from the District prior to proceeding with those scope changes.

We are pleased to have the opportunity to provide our services to the Riverside Community College District, and it is an honor to be part of your team.

Sincerely,

A handwritten signature in black ink that reads "Deborah Shepley". The signature is written in a cursive, flowing style.

Deborah Shepley, AIA, LEED AP
Principal, Community College Practice Leader
MO License #006183

DS:le

cc: Lynete Eloff, Sheryl Sterry, (HMC)
File- CN-AOA



Agenda Item (IV-D-1)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Resources (IV-D-1)
Subject	Addendum to Master Agreement Between Riverside Community College District and RCCD Foundation
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve an addendum to the Master Agreement between RCCD and the RCCD Foundation, which stipulates a percentage of revenue generated by outside use of the Riverside Aquatics Complex be allocated to help retire outstanding construction debt.

Background Narrative:

The Board of Trustees approved a Master Agreement between Riverside Community College District and the RCCD Foundation on November 17, 2009. This agreement, also approved by the Foundation Board of Directors, clarified the relationship between the District and the Foundation, a separate 501(c) (3) organization. The agreement provided baseline parameters of mutual support and benefit. Since that agreement, the RCCD Foundation has worked in partnership with the District to secure funding for the Riverside Aquatics Complex, a shared use facility expected to generate an ongoing revenue stream for the college and economic benefits for the surrounding region. The total cost of construction was \$10.8 million, paid for through a combination of Measure C dollars, city and county monies, and donations from supporters. The Foundation projected raising \$1.1 million in private monies and succeeded in securing \$955,450. A current balance of \$163,582 remains to be reimbursed to the Measure C Fund. While the RCCD Foundation continues to seek philanthropic support through named gifts, general donations, and grant funding, and in August 2012 allocated \$233,764 from an unrestricted gift to help close the gap, the completion of construction and the successful operation of the RAC over the past two years, has impacted fundraising. Potential donors are proving reluctant to give money to retire debt and granting agencies are more focused on funding programming rather than construction costs. This agreement addendum, which has the support of Riverside City College, is designed to generate another external resource stream to help retire the debt. The addendum stipulates that 10 percent (%) of any rental fees or signing/incentive/performance bonus obtained from outside entities using the Riverside Aquatics Complex will be contributed to the RCCD Foundation and be used to pay down the remaining balance. After the total fundraising debt is paid down to zero--whether through private fundraising, this additional revenue mechanism, or a combination of both-- future continuing contributions will be deposited in a Foundation fund, which will be used to help offset operational and maintenance costs associated with the Riverside Aquatics Complex.

Prepared By: Jim Parsons, Assoc Vice Chancellor, Strategic Communications & Relations
Aaron Brown, Vice Chancellor, Business and Financial Services
Cynthia Azari, President, Riverside City College
Amy Cardullo, Director, RCC Foundation and Alumni Affairs

Attachments:

[Addendum to Master Agreement](#)

ADDENDUM TO MASTER AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

This Addendum is between the Riverside Community College District, on Behalf of the Riverside City College and the Riverside Community College District Foundation

The parties have agreed to add this Addendum to the Master Agreement which was signed by the parties on or about _____ and shall be considered a part of the Master Agreement by reference herein.

The terms of this Addendum are as follows:

This concerns revenue received by the Riverside City College (RCC) from the use of the Aquatics Facility, which is defined as the competition (Olympic sized) pool, diving boards, the dive tower and any structures within the area of the competition pool, excluding the dry land practice area, the Cutter Pool building, and the Cutter Pool deck. The use of the facility does not include the use of Cutter Pool.

Users of the Aquatics Facility are those outside entities, not connected with the City of Riverside, for whom RCC collects revenue for the use of the facility itself. Revenue is considered to be the rental fees charged to the user for the hourly/daily use of the Facility, as well as any signing/incentive/performance bonus the College may receive as a result of the use of the facility.

After the final accounting of income received from the use of the facility, which includes all deductions for expenses by RCC, and the net balance is known, RCC will give 10% of the net proceeds of said user fees to the Foundation to pay down the Foundation's fundraising debt to the Measure C funds, for the construction of the facility, which is currently \$163,946.21.

After the total fundraising debt is paid down to zero, the 10% net proceeds of said user fees shall go toward a Foundation account for the maintenance and operation of the Aquatics Facility.

This Addendum shall continue until the parties agree to terminate or modify the Addendum, in writing.

[Signatures Follow on Next Page]

This Addendum has been read and agreed upon by the following representatives of the parties.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

By: _____
Gregory W. Gray, Chancellor

Dated: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT, on Behalf of Riverside City College

By: _____
Cynthia E. Azari, President

Dated: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT FOUNDATION

By: _____
Jamil Dada, President

Dated: _____



Agenda Item (IV-D-2)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Resources (IV-D-2)
Subject	Tentative Budget for 2013-2014 and Notice of Public Hearing on the 2013-2014 Final Budget
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the 2013-2014 Tentative Final Budget, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools. It is also recommended that the Board of Trustees announce that: 1) the proposed 2013-2014 Final Budget will be available for public inspection beginning September 12, 2013, at the Office of the Vice Chancellor, Business and Financial Services; and 2) the public hearing will be held at 6:00 p.m. at a Board meeting on September 17, 2013, to be followed by the adoption of the 2013-2014 Final Budget.

Background Narrative:

On or before the first day of July, the District is required to develop a Tentative Budget for the ensuing fiscal year and to forward a copy to the Riverside County Superintendent of Schools. The Tentative Budget for FY 2013-2014 is attached for the Board's review and consideration. Changes to this budget will be reflected in the Final Budget which will be submitted in September for Board approval.

The essential purpose of the Tentative Budget is to establish spending authority for the District from July 1st until such time as the Final Budget is adopted by the Board of Trustees in September. This two-part budget process is necessary due to uncertainties associated with the State's as yet to be adopted budget for the coming fiscal year, the State's unissued "Second Principal Apportionment (P2)" report for the current fiscal year, and the District's year-end closing process which will be completed in August 2013.

It should be observed that the Riverside Community College District has adopted an approach to the Tentative Budget which yields a modified, continuing resolution budget. Thus, the Tentative Budget for fiscal 2014 reflects a continuation of the adopted FY 2012-2013 Budget, albeit, with certain modifications as described in the attachment.

The FY 2013-2014 Tentative Budget takes into consideration the Governor's January budget proposal and the modifications thereto described in the Governor's "May Revise" budget proposal.

In March 2013, the District's Chancellor, Dr. Gregory Gray, convened a task force of the District Budget Advisory Council, college Presidents and other interested members to assess the existing Budget Allocation Model (BAM) and to make recommendations to revise the BAM based on the input from the colleges and district constituency groups. The goal was to develop a BAM that better suits the needs of a three college district. Significant progress has been achieved through this collaborative effort, the results of which will be reflected and described in detail in the FY 2013-2014 Final Budget document. A number of transitional issues still remain which will continue to be addressed over time.

Additionally, in accordance with Title 5, Section 58300, the Tentative Budget must indicate the date, time and location at which the Board will hold a public hearing concerning the Final Budget proposal. The staff recommends that the Board set September 17, 2013 as the date for the public hearing. Also, and pursuant to Title 5, Section 58301, the Final Budget proposal must be made available for inspection three (3) days prior to the public hearing. We plan to use the Office of the Vice Chancellor, Business and Financial Services, for this purpose. Finally, we will publish this information in The Press Enterprise.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[06042013_FY 2013 - 2014 Tentative Budget - Account Summary](#)

[06042013_FY 2013 - 2014 Tentative Budget - Presentation](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ASSUMPTIONS FOR FY 2013-2014 TENTATIVE BASE BUDGET

RESOURCE 1000

(in millions)

1. FY 2012-2013 Ending Balance Projection:	
a. FY 2011-2012 adjustments include:	
i. No audit adjustments	\$ -
ii. P1 apportionment recalculation	\$.51
b. FY 2012-2013 adjustments include:	
i. State workload restoration	\$ 1.27
ii. Projected salary, benefits and operating cost savings	\$ 3.86
2. FY 2013-2014 Base Revenue Budget Adjustments Include:	
a. COLA at 1.57%	\$ 1.96
b. Student access FTES at 1.63%	\$ 1.89
c. Increased non-resident tuition	\$.13
d. Increased lottery revenue	\$.12
e. Elimination of FY 2012-2013 support from La Sierra Capital (Resource 4130)	\$ (2.00)
3. FY 2013-2014 Base Expenditure Budget Adjustments Include:	
a. Full-time step/column/growth/placement/classification	\$ 1.35
b. Net employee benefits increase	\$.46
c. Enrollment management increase (400 FTES)	\$.75
d. Use of Barnes & Noble signing bonus	\$.60
e. Six (6) new faculty positions	\$.93
f. Year one repayment of loans from La Sierra Capital (Resource 4130)	\$ 1.27
g. Increases to contracts/agreements	\$.20
h. Part-time faculty and overload budget alignment	\$.50
i. Utilities increase	\$.10
j. New facilities operating costs	\$.30

4. FY 2013-2014 Ending Balance Target:

The Resource 1000 five percent contingency equals \$8.05 million; however a contingency balance of \$5.52 million has been included in the Tentative Budget until the State adopts the FY 2013-2014 budget, the District performs year-end closing procedures for FY 2012-2013, and other budget items such as health insurance rates and fringe benefits rates are finalized.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
 2013-2014

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget</u> <u>2012-2013</u>	<u>Tentative Budget</u> <u>2013-2014</u>
	<u>District</u>		
<u>General Funds</u>			
<u>Unrestricted - Fund 11</u>			
<u>Resource</u>			
1000	General Operating	\$ 141,182,480	\$ 148,604,735
1080	Community Education	608,353	305,782
1090	Performance Riverside	466,224	334,903
1110	Bookstore (Contract-Operated)	745,334	745,334
1170	Customized Solutions	<u>303,559</u>	<u>1,083,936</u>
	Total Unrestricted General Funds	<u>143,305,950</u>	<u>151,074,690</u>
<u>Restricted - Fund 12</u>			
<u>Resource</u>			
1050	Parking	3,238,350	2,703,575
1070	Student Health	3,285,961	2,892,354
1120	Center for Social Justice and Civil Liberties	50,000	163,563
1180	Redevelopment Pass-Through	7,590,752	8,130,200
1190	Grants and Categorical Programs	<u>32,947,866</u>	<u>30,003,054</u>
	Total Restricted General Funds	<u>47,112,929</u>	<u>43,892,746</u>
	Total General Funds	<u>190,418,879</u>	<u>194,967,436</u>
<u>Special Revenue - Funds 32 & 33</u>			
<u>Resource</u>			
3200	Food Services	2,310,199	2,561,779
3300	Child Care	<u>1,100,338</u>	<u>1,084,345</u>
	Total Special Revenue Funds	<u>3,410,537</u>	<u>3,646,124</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
 2013-2014

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget 2012-2013</u>	<u>Tentative Budget 2013-2014</u>
<u>Capital Projects - Fund 41</u>			
<u>Resource</u>			
4100	State Construction & Scheduled Maintenance	12,882,075	6,737,705
4130	La Sierra Capital	7,911,529	7,198,936
4160	General Obligation Bond Funded Capital Outlay	29,732,419	25,634,285
4170	2010D Capital Appreciation Bonds	6,919,115	5,050,863
4180	2010D Build America Bonds	<u>50,443,993</u>	<u>31,995,785</u>
	Total Capital Projects Funds	<u>107,889,131</u>	<u>76,617,574</u>
<u>Internal Service - Fund 61</u>			
<u>Resource</u>			
6100	Health and Liability Self-Insurance	7,051,270	6,689,737
6110	Workers Compensation Self Insurance	<u>5,526,558</u>	<u>5,792,392</u>
	Total Internal Service Funds	<u>12,577,828</u>	<u>12,482,129</u>
	Total District Funds	<u>\$ 314,296,375</u>	<u>\$ 287,713,263</u>
<u>Expendable Trust and Agency</u>			
<u>Student Financial Aid Accounts</u>			
	Student Federal Grants	\$ 51,739,010	\$ 53,427,000
	State of California Student Grants	<u>2,030,000</u>	<u>2,100,000</u>
	Total Student Financial Aid Accounts	<u>53,769,010</u>	<u>55,527,000</u>
<u>Other Account</u>			
	Associated Students of RCC	<u>1,498,614</u>	<u>1,502,426</u>
	Total Expendable Trust and Agency	<u>\$ 55,267,624</u>	<u>\$ 57,029,426</u>
	Grand Total	<u>\$ 369,563,999</u>	<u>\$ 344,742,689</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL FUND - INCOME

TENTATIVE OPERATING BUDGET
 2013-2014

Estimated Beginning Balance, July 1		\$ 10,850,041
Federal Income		
Student Financial Aid Adm. Fees	\$ 189,447	
Veterans Report Fee	<u>12,034</u>	
Total Federal Income		201,481
State General Apportionment		93,944,120
Other State Income		
Enrollment Fee Waiver Administration	451,524	
Homeowner's Prop Tax Exemption	480,000	
Lottery	3,120,000	
Part-Time Faculty Compensation	630,579	
State Mandated Costs	<u>695,659</u>	
Total Other State Income		5,377,762
Local Income		
Property Taxes	25,767,813	
Food Sales / Commissions	83,000	
State Dated Checks (Resource 0800)	60,000	
Interest	143,849	
Enrollment Fees	8,663,849	
Nonresident Student Fees	1,930,000	
Transcript / Late Application Fees	109,000	
Other Student Fees	151,542	
Cosmetology / Dental Hygiene / Other Sales	96,000	
Leases and Rental Income	531,275	
Donations	26,332	
Miscellaneous Local Income	<u>155,671</u>	
Total Local Income		37,718,331
Other/Incoming Transfers		
Sales - Obsolete Equipment	13,000	
Indirect Costs Recovery	<u>500,000</u>	
Total Other/Incoming Transfers		<u>513,000</u>
Total Income		\$ <u>137,754,694</u>
Total Available Funds		\$ <u>148,604,735</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL FUND - EXPENDITURES

TENTATIVE OPERATING BUDGET
 2013-2014

Object Code

1100	Regular Full-Time Teaching	\$ 26,987,873	
1200	Regular Full-Time Non-Teaching	11,939,831	
1300	Part-Time Hourly Teaching and Overload	21,118,335	
1400	Part-Time Hourly Non-Teaching	<u>1,442,416</u>	
	Total Academic Salaries		\$ 61,488,455
2100	Regular Full-Time and Part-Time Classified	25,074,252	
2200	Regular Full-Time Instructional aides	2,135,095	
2300	Student Help Non-Instructional and Classified Overtime	695,532	
2400	Student Help Instructional Aides	<u>224,193</u>	
	Total Classified Salaries		28,129,072
3000	Employee Benefits		30,348,356
4000	Books and Supplies		2,398,407
5000	Services and Operating Expenditures		15,752,110
6000	Capital Outlay		723,215
7300	Interfund Transfers		
	To Resource 4130	1,270,000	
	To Resource 6100	<u>1,500,000</u>	
	Total Interfund Transfers		2,770,000
8999	Intrafund Transfers		
	Bookstore (Resource 1110)	(250,000)	
	Categorical Fund Backfill (Resource 1190)	699,157	
	College Work Study (Resource 1190)	364,969	
	DSP&S (Resource 1190)	<u>665,157</u>	
	Total Intrafund Transfers		<u>1,479,283</u>
	Total Resource 1000 Expenditures Excluding Contingency		\$ 143,088,898
7900	*Contingency / Reserve		<u>5,515,837</u>
	Total Resource 1000 Expenditures Including Contingency / Reserves		<u>\$ 148,604,735</u>

* The Resource 1000 Contingency was calculated using 5.0% as required by Board Policy 7080. The Contingency takes into account the TAF for all Resources comprising Unrestricted Fund 11 (1000, 1080, 1090, 1110, 1170) and factoring in the deficit for Resource 1090.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1050 - PARKING

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$ 178,514
Local Income		
Interest	\$ 5,484	
Rents and Leases	7,321	
Parking Permits/Fines	<u>2,512,256</u>	
Total Local Income		<u>2,525,061</u>
Total Available Funds (TAF)		<u>\$ 2,703,575</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 1,516,974
3000	Employee Benefits	573,239
4000	Book and Supplies	49,000
5000	Services and Operating Expenditures	562,040
6000	Capital Outlay	<u>196,000</u>
	Total Expenditures	2,897,253
7900	* Contingency/Reserve/(Deficit)	<u>(193,678)</u>
	Total Resource 1050 Expenditures Including Contingency/Reserves	<u>\$ 2,703,575</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1070 - STUDENT HEALTH

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$ 1,767,871
Local Income		
Health Fees	\$ 1,055,984	
Interest	10,499	
Other	<u>58,000</u>	
Total Local Income		<u>1,124,483</u>
Total Available Funds (TAF)		<u>\$ 2,892,354</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 321,036
2000	Classified Salaries	588,385
3000	Employee Benefits	186,777
4000	Book and Supplies	79,295
5000	Services and Operating Expenditures	269,395
6000	Capital Outlay	<u>31,786</u>
	Total Expenditures	1,476,674
7900	* Contingency/Reserves	<u>1,415,680</u>
	Total Resource 1070 Expenditures Including Contingency/Reserves	<u>\$ 2,892,354</u>

* 5% Contingency reserve calculated from TAF equals \$144,618

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1080 - COMMUNITY EDUCATION

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1	\$ (133,071)
Local Income	<u>438,853</u>
Total Available Funds (TAF)	<u>\$ 305,782</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 4,272
2000	Classified Salaries	207,610
3000	Employee Benefits	58,718
4000	Book and Supplies	2,300
5000	Services and Operating Expenditures	<u>192,109</u>
	Total Expenditures	465,009
7900	Contingency/Reserves/(Deficit)	<u>(159,227)</u>
	Total Resource 1080 Expenditures Including Contingency/Reserves	<u>\$ 305,782</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1090 - PERFORMANCE RIVERSIDE

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$ (401,028)
Local Income		
Donations	\$ 125,901	
Box Office Receipts	595,000	
Interest Income	30	
Other Local Income	<u>15,000</u>	
Total Income		<u>735,931</u>
Total Available Funds (TAF)		<u>\$ 334,903</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 1,871
2000	Classified Salaries	264,863
3000	Employee Benefits	114,623
4000	Book and Supplies	15,749
5000	Services and Operating Expenditures	<u>338,245</u>
	Total Expenditures	735,351
7900	Contingency/Reserves/(Deficit)	<u>(400,448)</u>
	Total Resource 1090 Expenditures Including Contingency/Reserves	<u>\$ 334,903</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1110 - BOOKSTORE (CONTRACTOR-OPERATED)

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$	10,000
Local Income			
Commissions	\$	735,066	
Interest		<u>268</u>	
Total Local Income			<u>735,334</u>
Total Available Funds (TAF)		\$	<u>745,334</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenditures	\$	43,920
7390	Interfund Transfer to Resource 3200		441,414
8999	Intrafund Transfer to Resource 1000		<u>250,000</u>
	Total Expenditures		735,334
7900	* Contingency/Reserves		<u>10,000</u>
	Total Resource 1110 Expenditures Including Contingency/Reserves	\$	<u>745,334</u>

* 5% Contingency reserve calculated from TAF equals \$37,267

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1120 - CENTER FOR SOCIAL JUSTICE AND CIVIL LIBERTIES

TENTATIVE OPERATING BUDGET
 2013-2014

INCOME

Estimated Beginning Balance, July 1		\$	5,622
Local Income			
Donations	\$	132,927	
Interest		14	
Other Local Income		<u>25,000</u>	
Total Local Income			<u>157,941</u>
Total Available Funds (TAF)		\$	<u><u>163,563</u></u>

EXPENDITURES

Object Code

1000	Classified Salaries	\$	67,890
3000	Employee Benefits		39,893
4000	Book and Supplies		1,010
5000	Services and Operating Expenditures		<u>46,900</u>
	Total Expenditures		155,693
7900	* Contingency/Reserves		<u>8,200</u>
	Total Resource 1120 Expenditures Including Contingency/Reserves	\$	<u><u>163,893</u></u>

* 5% Contingency reserve calculated from TAF equals \$8,178

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1170 - CUSTOMIZED SOLUTIONS

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$	110,143
Local Income			
Interest		\$	200
Contract Revenue			<u>973,593</u>
Total Local Income			<u>973,793</u>
Total Available Funds (TAF)		\$	<u>1,083,936</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$	101,830
3000	Employee Benefits		46,876
4000	Book and Supplies		171,600
5000	Services and Operating Expenditures		<u>645,942</u>
	Total Expenditures		966,248
7910	* Contingency/Reserves		<u>117,688</u>
	Total Resource 1170 Expenditures Including Contingency/Reserves	\$	<u>1,083,936</u>

* 5% Contingency reserve calculated from TAF equals \$54,197

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1180 - REDEVELOPMENT PASS-THROUGH

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$ 6,705,400
Local Income		
Rents and Leases	\$ 6,700	
Interest	53,100	
Redevelopment Agency Agreements	<u>1,365,000</u>	
Total Local Income		<u>1,424,800</u>
Total Available Funds (TAF)		<u><u>\$ 8,130,200</u></u>

EXPENDITURES

Object Code

5000	Services and Operating Expenditures	\$ 402,640
6000	Capital Outlay	<u>4,460,862</u>
	Total Expenditures	4,863,502
7900	* Contingency/Reserves	<u>3,266,698</u>
	Total Resource 1180 Expenditures Including Contingency/Reserves	<u><u>\$ 8,130,200</u></u>

* 5% Contingency reserve calculated from TAF equals \$406,510

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME

TENTATIVE OPERATING BUDGET
 2013-2014

Estimated Beginning Balance, July 1 \$ -

Federal Income

Affordable Care Act: Expansion of PA Prog.	\$	1,454,008
California State Trade Export		121,965
Community Tech Ed Regional Consortia		220,000
Community Tech Ed Transitions		132,075
ECS Consortium Grant		18,750
Fast Track to the ADN Program		76,080
Federal Work Study		1,065,605
Foster & Kinship Care		66,718
Moreno Valley Project TAP		1,629,806
NSF - Supply Chain Technology Education		1,375,599
Nursing Education Pract & Retention 10/13		57,235
Perkins Title I-C		1,087,023
Procurement Assistance		146,261
RCOE Foster Youth ILP/Emancipation		94,236
Riverside Urban Area Security Initiative		5,603
Student Support Services RISE Norco		253,188
Student Support Services TRIO MV		261,095
Student Support Services TRIO Norco		414,689
Student Support Services TRIO Riverside		268,705
TANF 50%		151,690
Title V Answering the Call		904,527
Title V HSI Coop Norco/CSUSB		1,055,752
Title V HSI Pathways to Excellence		1,133,082
Title V HSI STEM and Articulation		1,681,623
Title V Norco Portal to Your Future		827,189
Tri-Tech SBDC		133,826
Tri-Tech Small Business Jobs Act		76,072
UCR/USDA Nano Water Research		75,974
Upward Bound TRIO AUSD		273,435
Upward Bound TRIO Centennial HS		386,600
Upward Bound TRIO Corona HS		326,614
Upward Bound TRIO Riverside		344,267
Upward Bound TRIO Vista Del Lago HS		407,088
Workability Grant		<u>290,060</u>

Total Federal Income 16,816,440

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME

TENTATIVE OPERATING BUDGET
 2013-2014

State Income

Basic Skills	323,500	
CCC Student Mental Health Program	163,648	
CalWorks	493,764	
CalWorks Community College Set-Aside Program	88,690	
CITD Leadership Grant	372,000	
CTE Community Collaborative Pathways	216,000	
CTE Community Collaborative Pathways 12/14	360,000	
DSP&S Allocation	1,608,782	
Enrollment Growth & Retention ADN-RN 11/12	17,693	
Enrollment Growth & Retention ADN-RN 12/13	306,621	
Enrollment Growth for ADN-RN 13/14	278,000	
EOPS - CARE	128,933	
EOPS Allocation	1,064,615	
Faculty and Staff Diversity (including carryover)	20,579	
Faculty Entrepreneurship Project 11/12	766	
First 5 Riverside Access & Quality Initiative	156,894	
Foster & Kinship Care Education	68,393	
Lottery	600,000	
Matriculation	869,835	
Middle College	84,153	
Responsive Training Fund	165,648	
SFAA - Base	435,281	
SFAA - Capacity	924,294	
Song Brown PA Mental Health 11/12	119,766	
Song Brown PA Mental Health 12/13	96,759	
Song Brown RN 13/15	200,000	
Song Brown RN Special Programs 13/15	68,009	
Staff Development	4,186	
State Transition to Nursing Practice	3,898	
Student Financial Assistance Program - Fiscal Coord	504,182	
Total State Income		9,744,889

Local Income

CACT Seminars	26,853
Completion Academies	102,263
4Faculty Web Services	8,438
Gateway to College	346,000
Intr'l Student Capital Outlay Surcharge	1,079,286
Kaiser Permanente MVC Dental Hygiene	21,250
Procurement Assistance Center Income	4,500
Regional Health Occupations	2,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME (continued)

TENTATIVE OPERATING BUDGET
2013-2014

Riverside County Board of Supervisors	5,507	
Tri-Tech SBCD Cash Match	96,876	
Tri-Tech SBCD Seminars	<u>19,469</u>	
Total Local Income		1,712,442
Interfund and Intrafund Transfers		
DSP&S Match/Over (from Resource 1000)	665,157	
Federal Work Study (from Resource 1000)	364,969	
General Fund Backfill (from Resource 1000)	<u>699,157</u>	
Total Interfund and Intrafund Transfers		<u>1,729,283</u>
Total Income		<u>30,003,054</u>
Total Available Funds		<u>\$ 30,003,054</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - EXPENDITURES

TENTATIVE OPERATING BUDGET
2013-2014

<u>Object Code</u>		<u>Expenditures</u>
1000	Academic Salaries	\$ 3,801,872
2000	Classified Salaries	9,211,107
3000	Employee Benefits	3,909,335
4000	Book and Supplies	1,936,534
5000	Services and Operating Expenditures	6,056,385
6000	Capital Outlay	3,434,235
7600	Book Grants / Bus Passes	1,653,586
7900	Contingency / Reserves	<u> -</u>
Total Resource 1190 Expenditures Including Contingency / Reserves		<u>\$ 30,003,054</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 32, RESOURCE 3200 - FOOD SERVICES

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$ 304,545
Local Income		
Food Sales/Commissions	\$ 1,715,380	
Pepsi Sponsorship	100,000	
Interest	<u>440</u>	
Total Local Income		1,815,820
Interfund Transfer From Resource 1110 - Bookstore Fund		<u>441,414</u>
Total Income		<u>2,257,234</u>
Total Available Funds (TAF)		<u>\$ 2,561,779</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 812,741
3000	Employee Benefits	303,388
4000	Books and Supplies	891,731
5000	Services and Operating Expenditures	173,124
6000	Capital Outlay	<u>7,000</u>
	Total Expenditures	2,187,984
7900	* Contingency/Reserves	<u>373,795</u>
	Total Resource 3200 Expenditures Including Contingency/Reserves	<u>\$ 2,561,779</u>

* 5% Contingency reserve calculated from TAF equals \$128,089

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 33, RESOURCE 3300 - CHILD CARE

TENTATIVE OPERATING BUDGET
 2013-2014

INCOME

Estimated Beginning Balance, July 1		\$	110,108
Federal Income			
Lunch Program		\$	49,000
State Income			
Tax Bailout Funds			70,548
Local Income			
Parent Fees	\$	854,474	
Interest Income		<u>215</u>	
Total Local Income			<u>854,689</u>
Total Income			<u>974,237</u>
Total Available Funds (TAF)		\$	<u><u>1,084,345</u></u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$	534,039
2000	Classified Salaries		229,110
3000	Employee Benefits		155,410
4000	Books and Supplies		44,355
5000	Services and Operating Expenditures		57,149
6000	Capital Outlay		<u>10,000</u>
	Total Expenditures		1,030,063
7900	* Contingency/Reserves		<u>54,282</u>
Total Resource 3300 Expenditures Including Contingency/Reserves			\$ <u><u>1,084,345</u></u>

* 5% Contingency reserve calculated from TAF equals \$54,217

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4100 - STATE CONSTRUCTION/SCHEDULED MAINTENANCE

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1	\$ -
State Income	<u>6,737,705</u>
Total Available Funds (TAF)	<u>\$ 6,737,705</u>

EXPENDITURES

Object Code

6000	Capital Outlay	<u>\$ 6,737,705</u>
	Total Expenditures	6,737,705
7900	Contingency/Reserves	<u>-</u>
	Total Resource 4100 Expenditures Including Contingency/Reserves	<u>\$ 6,737,705</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4130 - LA SIERRA CAPITAL

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		<u>\$ 5,908,936</u>
Local Income	\$ 20,000	
Interfund Transfer From Resource 1000 - General Fund	<u>1,270,000</u>	
Total Income		<u>1,290,000</u>
Total Available Funds (TAF)		<u>\$ 7,198,936</u>

EXPENDITURES

Object Code

6000	Capital Outlay	<u>\$ 7,198,936</u>
	Total Expenditures	7,198,936
7900	Contingency/Reserves	<u>-</u>
	Total Resource 4130 Expenditures Including Contingency/Reserves	<u>\$ 7,198,936</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4160 - GENERAL OBLIGATION BOND FUNDED CAPITAL OUTLAY PROJECTS

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1	\$ 25,362,150
Local Income	<u>272,135</u>
Total Available Funds (TAF)	<u>\$ 25,634,285</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 527,248
3000	Employee Benefits	209,094
5000	Services and Operating Expenses	285,328
6000	Capital Outlay	<u>49,211,596</u>
	Total Expenditures	50,233,266
7900	Contingency/Reserves/(Deficit)	<u>(24,598,981)</u>
	Total Resource 4160 Expenditures Including Contingency/Reserves	<u>\$ 25,634,285</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4170 - 2010D CAPITAL APPRECIATION BONDS

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1	\$ 5,030,863
Local Income	<u>20,000</u>
Total Available Funds (TAF)	<u>\$ 5,050,863</u>

EXPENDITURES

Object Code

6000	Capital Outlay	\$ <u>3,132,063</u>
	Total Expenditures	3,132,063
7900	Contingency/Reserves	<u>1,918,800</u>
	Total Resource 4170 Expenditures Including Contingency/Reserves	<u>\$ 5,050,863</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4180 - 2010D BUILD AMERICA BONDS

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1	\$ 31,815,785
Local Income	<u>180,000</u>
Total Available Funds (TAF)	<u>\$ 31,995,785</u>

EXPENDITURES

Object Code

6000	Capital Outlay	\$ <u>64,849,946</u>
	Total Expenditures	64,849,946
7900	Contingency/Reserves/(Deficit)	<u>(32,854,161)</u>
	Total Resource 4180 Expenditures Including Contingency/Reserves	<u>\$ 31,995,785</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6100 - HEALTH & LIABILITY SELF-INSURANCE

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$ 588,237
Local Income		
Interest	\$ 15,000	
Other Local	2,500	
Self-Insurance Health Plan Assessments from other Funds	<u>4,584,000</u>	
Total Local Income		4,601,500
Interfund Transfer from Resource 1000 - General Fund		<u>1,500,000</u>
Total Income		<u>6,101,500</u>
Total Available Funds (TAF)		<u>\$ 6,689,737</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 184,549
3000	Employee Benefits	73,328
4000	Book and Supplies	3,200
5000	Services and Operating Expenditures	5,592,300
6000	Capital Outlay	<u>2,597</u>
	Total Expenditures	5,855,974
7900	Contingency/Reserves	<u>833,763</u>
	Total Resource 6100 Expenditures Including Contingency/Reserves	<u>\$ 6,689,737</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6110 - WORKERS COMPENSATION SELF-INSURANCE

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Estimated Beginning Balance, July 1		\$ 3,334,333
Local Income		
Interest	\$ 20,000	
Workers Compensation Premiums Assessments from other Funds	<u>2,438,059</u>	
Total Local Income		<u>2,458,059</u>
Total Available Funds (TAF)		<u>\$ 5,792,392</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 279,772
3000	Employee Benefits	99,336
4000	Books and Supplies	1,300
5000	Services and Operating Expenditures	2,881,964
6000	Capital Outlay	<u>2,597</u>
	Total Expenditures	3,264,969
7900	Contingency/Reserves	<u>2,527,423</u>
	Total Resource 6110 Expenditures Including Contingency/Reserves	<u>\$ 5,792,392</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
STUDENT FEDERAL GRANTS

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Unaudited Beginning Balance, July 1		\$	-
Federal Income			
PELL Student Grants and Book Waivers	\$ 46,000,000		
FSEOG Student Grants and Book Waivers	1,225,000		
Federal Work Study	1,172,000		
Subsidized Loan	3,430,000		
Un-Subsidized Loan	<u>1,600,000</u>		
Total Federal Income			<u>53,427,000</u>
Total Available Funds (TAF)		\$	<u>53,427,000</u>

EXPENDITURES

Object Code

7520	Student Grants and Book Waivers	\$	<u>53,427,000</u>
	Total Student Federal Grants	\$	<u>53,427,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
STATE OF CALIFORNIA STUDENT GRANTS

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Unaudited Beginning Balance, July 1	\$ -
State Income - Cal Grant B and C	<u>2,100,000</u>
Total Available Funds (TAF)	<u>\$ 2,100,000</u>

EXPENDITURES

Object Code

7520	Student Grants and Book Waivers	\$ <u>2,100,000</u>
	Total State of California Student Grants	<u>\$ 2,100,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ASSOCIATED STUDENTS OF RCCD

TENTATIVE OPERATING BUDGET
2013-2014

INCOME

Unaudited Beginning Balance, July 1		\$ 902,426
Local Income		
Student Fees	\$ 583,000	
Interest	15,000	
Athletic Events	<u>2,000</u>	
Total Local Income		<u>600,000</u>
Total Available Funds (TAF)		<u>\$ 1,502,426</u>

EXPENDITURES

Account Code

905	Organizations Funding	\$ 75,050	
906	Athletics	103,700	
910	Riverside Associated Students	159,995	
921	Norco ASB	83,700	
924	Norco - Organizations Funding	48,300	
930	Moreno Valley ASB	<u>144,000</u>	
	Total Expenditures		\$ 614,745
	Contingency		<u>887,681</u>
	Total ASRCC Accounts		<u>\$ 1,502,426</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT



FY 2013-14 TENTATIVE BUDGET

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2013-2014 Tentative Budget

Backup
June 4, 2013
Page 2 of 17



GOVERNOR'S BUDGET PROPOSAL
FOR COMMUNITY COLLEGES
AS OF
“MAY REVISE”

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



<u>FY 2012-2013</u>	<u>In Millions</u>
Base Apportionment	\$ 50.0
Deferral "Buy Down"	179.9
<u>FY 2013-2014</u>	\$ 229.9
Base Apportionment	
- COLA (1.57%)	\$ 87.5
- Workload Restoration (1.63%)	89.4
Student Success & Support (Categories)	50.0
Energy Efficiency	49.5
Technology	16.9
Adult Education	30.0
Subtotal	\$ 323.3
Deferral "Buy Down"	197.7
Total	\$ 521.0

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2013-2014 Tentative Budget

Backup
June 4, 2013
Page 4 of 17



GOVERNOR'S BUDGET PROPOSAL
FOR RIVERSIDE COMMUNITY
COLLEGE DISTRICT
AS OF
“MAY REVISE”

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



FY 2012-2013

- Workload Restoration (\$50 million)
 - \$1.27 million (310 FTES)

- Redevelopment Funds
 - Estimated shortfall of \$325 million at P1
 - \$197.8 million backfilled in Governor’s “May Revise” Proposal
 - \$127.2 million still unfunded?? \$2.9 million for RCCD

- Property Taxes – Shortfall ?

- Enrollment Fees – Shortfall ?

- Deferral “Buy Down”
 - \$4.14 million

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



FY 2013-2014

- Base Apportionment (\$176.9 million)
 - Estimated at \$3.85 million
 - COLA (1.57% = \$1.96 million)
 - Student Access FTES 1.63% = \$1.89 million (400 FTES)
- Student Success and Support Program (\$50.0 million)
 - Estimated at \$1.20 million
 - Restricted Categorical

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



FY 2013-2014 *(continued)*

- Energy Efficiency (\$49.5 million)
 - Funded from Prop 39 funds
 - How much for RCCD?
 - Depends on how it's allocated
 - FTES/Competitive Grant/Other
 - If FTES - \$1.0 million
 - Energy Efficiency Projects/Training

- Technology (\$16.9 million)
 - How much for RCCD?
 - Unknown at this point
 - Most likely cost reduction rather than new funds

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



FY 2013-2014 *(continued)*

- Adult Education (\$30.0 million)
 - 2 Year consortium funding for planning of regional Adult Educational Programs
 - No direct funding for RCCD
- Deferral “Buy Down” (\$197.7 million)
 - Estimated of \$4.54 million
- Redevelopment Funds
 - Estimated shortfall of \$133.2 million
 - Backfilled in Governor’s “May Revise” Proposal

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2013-2014 Tentative Budget



FY 2012-2013
ENDING BALANCE ESTIMATE

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



<u>Revenues</u>	<u>FY 2012-2013 Estimate</u>
Adopted Budget	<u>\$ 134.38</u>
Workload Restoration (\$50M)	\$ 1.27
Redevelopment Shortfall	-0-
Enrollment Fee Shortfall	-0-
Property Tax Shortfall	-0-
FY 2011-2012 Apportionment Adjustment	.51
Barnes & Noble Signing Bonus	.60
Other	<u>.23</u>
Total Revenue Adjustments	<u>\$ 2.61</u>
Net Revenues	<u>\$ 136.99</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



<u>Expenditures</u>	<u>FY 2012-2013 Estimate</u>
Adopted Budget	<u>\$ (136.62)</u>
Estimated Budget Savings	
Salaries and Benefits	\$.99
Supplies and Services	2.16
Capital Outlay	<u>.49</u>
Total Expenditure Budget Savings	<u>\$ 3.64</u>
Net Expenditures	<u>\$ (132.98)</u>
Net Current Year Estimated Surplus/(Deficit)	\$ 4.01
Beginning Balance at July 1, 2012	<u>6.84</u>
Estimated Ending Balance at June 30, 2013	<u>\$ 10.85</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2013-2014 Tentative Budget



FY 2013-2014
TENTATIVE BUDGET

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



	<u>FY 2013-2014 Estimate</u>
<u>Beginning Balance at July 1, 2013</u>	<u>\$ 10.85</u>
<u>Revenues</u>	
Adjusted Base Budget	\$ 135.55
Apportionment	3.85
Other	.35
Prior Year Interfund Transfer from La Sierra Fund (One-Time)	<u>(2.00)</u>
Net Estimated Revenues for FY 2013-2014	<u>\$ 137.75</u>
Total Available Funds	\$ 148.60
Less, 5% Ending Balance Target	<u>(8.05)</u>
Amount Available for Expenditures	<u>\$ 140.55</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



<u>Expenditures</u>	<u>FY 2013-2014 Estimate</u>
Base Budget	\$ 136.62
Ten Faculty Positions (6 New and 4 Replacement)	\$.93
Enrollment Management Increase	.75
Part-Time Faculty and Overload Budget Alignment	.50
Step/Column/Growth/Placement/Classification	1.35
Employee Benefits – Health Insurance (+8.9%)	1.28
Employee Benefits – Other	(.82)
Contracts and Agreements	.20
Use of Barnes & Noble Signing Bonus	.60

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



<u>Expenditures</u> <i>(continued)</i>	<u>FY 2013-2014</u> <u>Estimate</u>
Utilities	.10
New Facilities Operating Costs	.30
Repayment of La Sierra Capital Loans	<u>1.27</u>
Total Expenditure Adjustments	<u>\$ 6.46</u>
Net Expenditures for FY 2013-2014	<u>\$ 143.08</u>
Estimated Budget Shortfall as of the FY 2013-2014 Tentative Budget	<u>\$ (2.52)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2013-2014 Tentative Budget



FY 2013-2014
BUDGET DEVELOPMENT CALENDAR

RIVERSIDE COMMUNITY COLLEGE DISTRICT

FY 2013-2014 Tentative Budget



- March to May ~ BAM Revision Project
- April ~ Reporting on State Tax Revenues
- May 14 ~ May Revise Budget
- May 22 ~ Tentative RCCD Budget Completed
- June 1 ~ Tentative BAM Allocations to Colleges – Chancellor Letter
- June 4 ~ Tentative RCCD Budget Resources Committee
- June ~ Second Principal Apportionment Report
- June 18 ~ Tentative RCCD Budget to Board of Trustees for Action
- July 1 ~ New Fiscal Year Begins
- August ~ State Budget Workshops / Advance Apportionment
- August 16 ~ RCCD Year-End Closing
- August 1 ~ Final RCCD Budget Completed
- ~ Final BAM Allocations to Colleges – Chancellor Letter
- September ~ Final RCCD Budget to Resources Committee
- On or before
September 17 ~ Final RCCD Budget to Board of Trustees for Action



Agenda Item (IV-E-1)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Change Order No. 1 for Norco Operations Center with First Responder Fire Protection Corp.
College/District	Norco
Funding	College Allocated Measure C Funds
Recommended Action	It recommended that the Board of Trustees approve: 1) project Change Order No. 1 in the amount of \$13,793.52; and 2) the change order in excess of ten percent by a total of \$6,749.52.

Background Narrative:

On March 21, 2012, RCCD entered into an agreement with First Responder Fire Protection Corp. in the amount of \$70,440 to provide Fire Sprinklers to the Norco Operations Center (NOC) project.

At this time, it is requested that the Board of Trustees approve Change Order No. 1 with First Responder Fire Protection Corp. for the NOC project in the amount of \$13,793.52, exceeding the allowable ten percent contingency by a total of \$6,749.52. First Responder Fire Protection Corp.'s contract now totals \$84,233.52. A Change order Summary is attached (Exhibit I) for the Board's review and consideration.

Cost for the requested change order is within the original project budget approved by the Board of Trustees, and will be paid from project contingency funds.

Prepared By: Paul Parnell, President, Norco College
Beth Gomez, Vice President, Business Services (Norco)
Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[20130604_Change Order Summary_First Responder Fire Protection Corp.](#)

Exhibit I

Riverside Community College District
 Facilities, Planning, Design and Construction
 Norco Operations Center Project

CHANGE ORDER SUMMARY

Change Order: 1

Contractor: First Responder Fire Protection Corp.

Approved Contract Amount: \$ 70,440.00
Change Order Amount: \$ 13,793.52
Revised Contract Sum: \$ 84,233.52

Change Order Description:

The work consists of the following:

Requested by: Chris Carlson

Accountability: Bryant Ismerio

CO#1	Credit that was provided to the project that resulted from First Responder installing a thrust block without an inspector on site. In lieu of demoing it out, the contractor provided a credit for the work.	(4,065.60)
CO#2	Result of discovering that the existing fire line, to which the contractor connected to, was a 10" line in lieu of 8" as the documents showed. They had to make a bigger hot tap and buy larger valves.	3,717.04
CO#3	Result of an existing unidentified line that was encountered in the path of the new Fire Line. First Responder had to offset around the line and install new concrete thrust blocks.	4,632.27
CO#4	Result of an unidentified encasement that was encountered. This change tracked the extra time hand digging around the encasement.	595.06
CO#5	Relocating the Fire Inspectors test valve per RFI#242	74.38
CO#6	Additional sprinkler heads that were installed per RFI#262 as there were several locations that did not have proper coverage.	1,185.10
CO#7	Installation of several additional fire sprinkler heads around the warehouse where it was found not enough coverage was being provided.	1,809.92
CO#9	Result of the relocation of the Pre-Action Cabinet as it did not fit in the room shown in the construction documents.	1,595.44
CO#10	Relocation of the existing Fire Hydrant on a weekend as the existing isolation valves did not work properly which resulted in having to shut the entire fire loop down.	3,919.33
CO#11	Installation of an additional fire sprinkler head in the Staff Break Room to provide proper coverage.	1,060.83
CO#12	Additional flushing of the underground work performed prior to connecting the underground fire line to the building, as unknown debris continued to be found in the line. The contractor was directed to continue flushing the line to see if it would eventually clear, which it never did. It was determined that the debris in the line was not from the contractors operations but instead from an outside source. RFI#365 provided direction to the contractor to install a strainer at the building fire riser which would prevent any debris in the line from entering the building.	5,703.99
Allowance	To be deducted.	(3,000.00)
Backcharge	To be addressed to First Responder for repairs done by McKenna Grading on First Responder's faulty work.	(3,434.24)
	Total Amount	\$13,793.52



Agenda Item (IV-E-2)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Committee - Facilities (IV-E-2)
Subject	Inspector Services Agreement for the District-wide Utility Infrastructure Upgrade Project with Inland Inspections and Consulting
College/District	Riverside
Funding	Centrally Controlled Allocated Funds, District Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve the agreement for Inspection Services with Inland Inspections & Consulting in the amount of \$121,910.

Background Narrative:

On December 14, 2010, the Board of Trustees approved the District-wide Utility Infrastructure Upgrade project and project budget in the amount of \$7,000,000, using the Centrally Controlled Allocated Funds, District Measure C Funds.

At this time, it is requested that the Board of Trustees approve the agreement with Inland Inspections & Consulting for Inspector Services for the District-wide Utility Infrastructure Upgrade (12kV Campus Loop) for the Riverside City College in the amount of \$121,910.

Cost for the requested agreement is within the original project budget approved by the Board of Trustees.

Prepared By: Cynthia Azari, President, Riverside City College
Charlie Wyckoff, Interim Vice President, Business Services, RCC
Chris Carlson, Chief of Staff & Facilities Development
Calvin Belcher, Project Manager

Attachments:

[20130604_Agreement_Inland Inspections and Consulting](#)

**INSPECTOR SERVICES AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
INLAND INSPECTIONS & CONSULTING**

This agreement is made and entered into this 1st day of July, 2013, between Riverside Community College District, on behalf of the Riverside City College, hereinafter referred to as “DISTRICT”, and Inland Inspections and Consulting, hereinafter referred to as “INSPECTOR”, do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect, Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services.

(B) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) General. The INSPECTOR shall act under the direction of the architect and/or registered engineer.

(2) Duties. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Sections 17309 and 81141, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect and/or registered

engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the architect and/or registered engineer for interpretation and instructions. In no case, however, shall the instruction of the architect and/or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File. The INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the architect for proper action. The inspector, as a condition of his employment, shall have, and maintain, on the job at all times, all codes and documents referred to in the plans and specifications.

(d) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect and/or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations.

(e) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT.

(f) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

- (i) When work is started on the PROJECT.
- (ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.
- (iii) At least 48 hours in advance of the first pour of concrete.
- (iv) When work is suspended for a period of more than two weeks.

(g) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

- (i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.
- (ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.
- (iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT.

Audit. Inspector shall maintain auditable books, records, documents, and other evidence pertaining to costs and expenses in this Agreement. These records shall be maintained for a period of at least three (3) years after final payment has been made, subject to any applicable rules, regulations or statutes.

District's authorized representative(s) shall have access, with reasonable notice, to any books, documents, papers, electronic data, and other records which they determine to be pertinent to this Agreement for performing an audit, evaluation, inspection, review, assessment, or examination. These representative(s) are authorized to obtain excerpts, transcripts, and copies, as they deem necessary.

Should Inspector disagree with any audit conducted by District, Inspector shall have the right to employ a licensed, Certified Public Accountant (CPA) to prepare and file with District a certified financial and compliance audit that is in compliance with generally-accepted government accounting standards of related services provided during the term of this Agreement. Inspector shall not be reimbursed by District for such an audit.

In the event Inspector does not make available its books and financial records at the location where they are normally maintained, Inspector agrees to pay all necessary and reasonable expenses, including legal fees, incurred by District in conducting any audit.

(h) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to

the architect and/or registered engineer, and to the Division of the State Architect.

Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(i) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(j) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect and/or registered engineer, to the DISTRICT, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(k) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(i) Worker's Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

(ii) Comprehensive general and auto liability insurance with limits of not less than \$250,000 for contract amounts less than or equal to \$10,000 and limits of not less than \$500,000 for contract amounts greater than \$10,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- a. Owned, non-owned and hired vehicles;
- b. Blanket contractual;
- c. Broad form property damage;
- d. Products/completed operations; and

e. Personal injury.

(iii) Each policy of insurance required in (ii) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by the DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such an event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(l) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of its interests herein without DISTRICT approval shall be void and of no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(m) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(n) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

(C) Compensation. The DISTRICT agrees to pay the INSPECTOR \$83.50

per hour for a total not to exceed \$121,910.00, for these services, payable upon monthly billings submitted by the INSPECTOR. Such payments shall commence on July 1, 2013.

(D) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of the District Wide Utility Infrastructure - (Riverside City College) Project (*12kV Campus Loop*) – (Reference Exhibit I, attached.) which has and will be referred to throughout this AGREEMENT as the “PROJECT”.

(E) Term of Contract.

(1) The term of this contract shall be from July 1st, 2013 to the estimated completion date of October 1, 2014, or until one of the following occurs:

(a) The PROJECT is completed;

(b) The PROJECT is suspended or abandoned prior to completion as provided in Section (F) of this contract;

(c) Funding for the PROJECT is not received or denied by the State Allocation Board or Office of Public School Construction; or

(d) The DISTRICT decides that the INSPECTOR’s performance under the contract is unsatisfactory as provided in Section (F) of this contract.

(F) Termination. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement costs shall be deducted from payments to the INSPECTOR.

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (F)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days of written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event of a dispute between parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Any and all claims under Worker's Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

(2) Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm

or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section H and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(I) Nothing contained in this AGREEMENT shall create a contractual relationship with or cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(J) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(K) This AGREEMENT shall be governed by the laws of the State of California.

(L) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(M) The rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this AGREEMENT.

The parties, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

INSPECTOR:
Inland Inspections & Consulting
7338 Sycamore Canyon Blvd., Suite 4
Riverside, CA 92508

Riverside Community College District:

By: _____

Robert E. Schumacher
Director of Operations

Date: _____

By: _____

Aaron S. Brown, Vice Chancellor,
Business and Financial Services

Date: _____

Exhibit I



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

March 19, 2013
Revised May 7, 2013

Attention: Calvin Belcher

E-MAILED TO: calvin.belcher@rccd.edu

RE: Riverside City College 12kV Campus Loop
DSA Application Number 04-112652, File Number 33-C1
DSA Project Inspector

This information is being provided *for your use only* as back-up to our estimated fee on our proposal for Project Inspector for this project. **This proposal is based on a review of DSA-approved plans.** We were provided with a preliminary schedule which indicates a fifteen-month duration beginning in July 2013. There were no footings or walls on the schedule.

As you requested, we are providing you with an estimate for part-time inspection only. Our estimated fee for part-time inspection is below.

Class 2 Project Inspector (Part-Time)	1460 hours @ \$83.50 per hour	\$121,910.00
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NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1.5 X): first 4 overtime hours Monday-Friday and first 12 hours on Saturday, excluding any Holiday

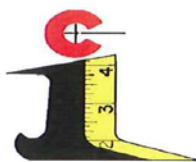
Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

All invoices are due within 30 days. Interest in the amount of ½% per month will be added to all past-due amounts.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

Robert E. Schumacher
Director of Operations



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

Mr. Calvin Belcher
Project Manager
Facilities Planning and Development
Riverside Community College District
450 E Alessandro Blvd.
Riverside, CA 92508

March 19, 2013
Revised May 7, 2013

Calvin:

E-MAILED TO: calvin.belcher@rccd.edu

RE: Riverside City College 12kV Campus Loop
DSA Application Number 04-112652, File Number 33-C1
DSA Project Inspector

Pursuant to your request, I am providing this proposal for the referenced service. **This proposal is based on a review of DSA-approved plans.** We were provided with a preliminary schedule which indicates a fifteen-month duration beginning in July 2013. There were no footings or walls on the schedule.

As you requested, we are providing you with an estimate for part-time inspection only. Our estimated fee for **DSA Class 2 inspector** part-time inspection is **\$121,910.00**. We will submit monthly invoices as work on this project progresses.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1.5 X): first 4 overtime hours Monday-Friday and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

All invoices are due within 30 days. Interest in the amount of ½% per month will be added to all past-due amounts.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

Robert E. Schumacher
Director of Operations



[e-board](#) › [Agenda Item](#)

[Agenda Item](#)

Agenda Item (IV-E-3)

Meeting 6/4/2013 - Committee/Regular Board

Agenda Item Committee - Facilities (IV-E-3)

Subject Presentation of the Student Services Building by HMC Architects

College/District Riverside

Information Only

Background Narrative:

On April 17, 2012, the Board of Trustees approved the initial project budget in the amount of \$32,000,000 for the new Student Services Building and ancillary projects.

On November 20, 2012, the Board of Trustees approved the Architectural Services Agreement with HMC Architects in the amount of \$1,715,680.

HMC Architects will now provide an update for the Student Services Building project at Riverside City College.

Prepared By: Cynthia Azari, President, Riverside City College
Charlie Wyckoff, Interim Vice President, Business Services, RCC
Chris Carlson, Chief of Staff & Facilities Development
John Baker, Interim-Director of Construction

Attachments:

[20130604_Presentation_HMC Architects](#)



Agenda

- Introductions
- Project Overview
 - Project Description
 - Project Location
 - Status
- Project Concept
 - Goals + Vision
 - Influences
 - Concept Imagery
- Closing Remarks
- Comments from the Community



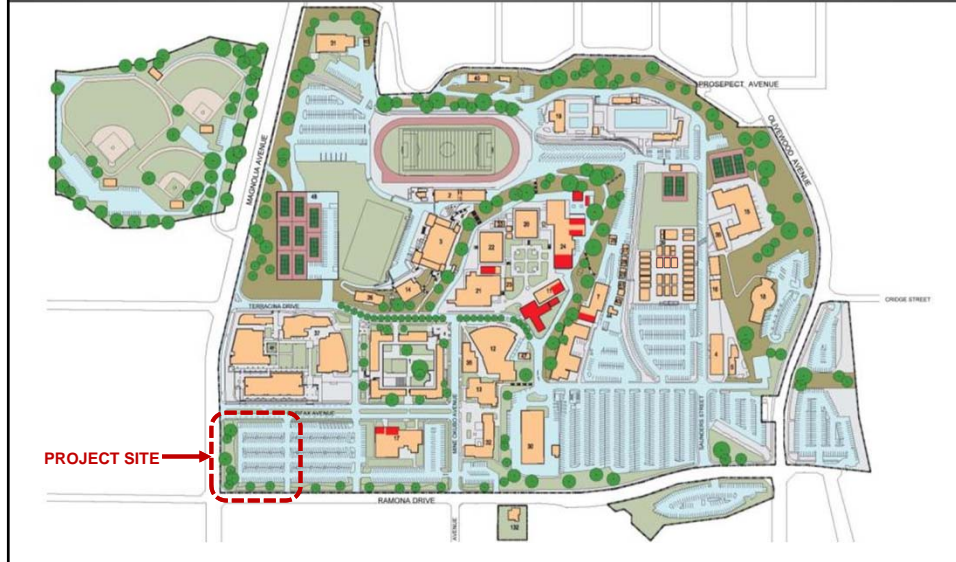
Project Overview

Project Description

- Our new two story, 44,000 SF Student Services and Administration Building will house the following departments/services:
 - Welcome Center/Outreach
 - Admissions & Records
 - Student Financial Services
 - Veteran's Resource Center
 - Auxiliary Business Services
 - Testing Center
 - Disabled Students Programs & Services (DSPS)
 - Counseling/Career/Transfer Center
 - Extended Opportunities Programs and Services (EOPS)
 - TRIO
 - CALWorks
 - Lecture Room
 - Classroom
 - Dean of Enrollment Services
 - Dean of Student Services
 - Executive Administration



Project Location



Project Status

- Currently in Schematic Design Phase
- Scheduled completion date: Summer/2015



Visions + Goals

HIGH-TECH
 FLEXIBLE DYNAMIC SERVICE
 WELCOME TO RCC SEAMLESS LOBBY LABS
 SUSTAINABLE INTUITIVE NAVIGATION
VISIBLE CONTEXTUAL
 CLEAR CIRCULATION
 GATEWAY PROPERLY ORGANIZED
 CENTRALIZED SERVICE
 INTERNAL GATHERING SPACE
FRONT DOOR
 DURABLE
CONNECTED PATHWAYS
 COMFORTABLE EASILY ACCESSIBLE LOW-MAINTENANCE
 INVITING
INTEGRATED

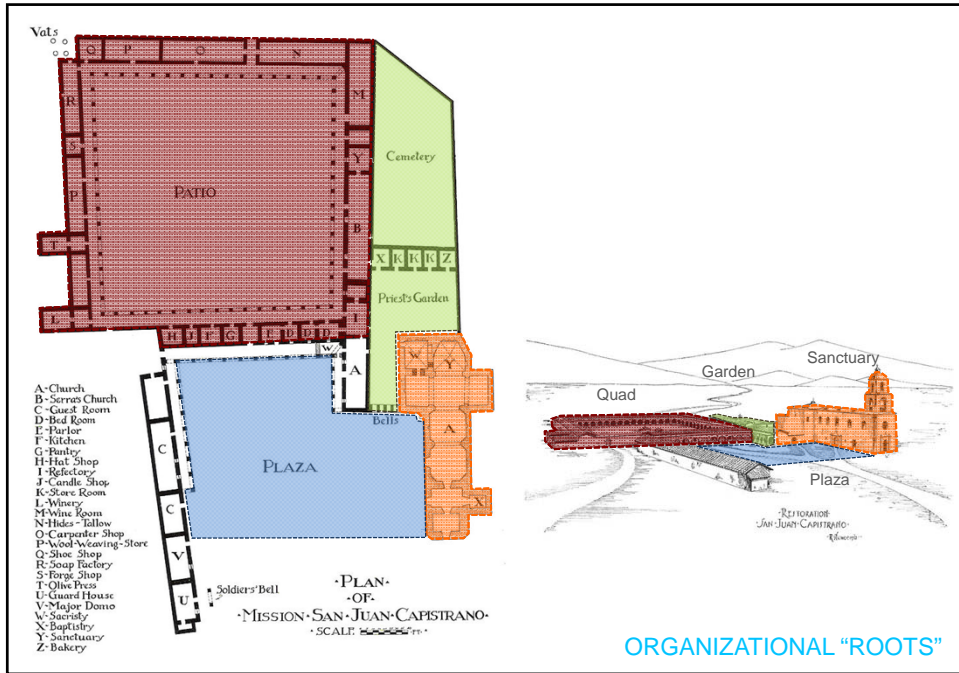


Influences

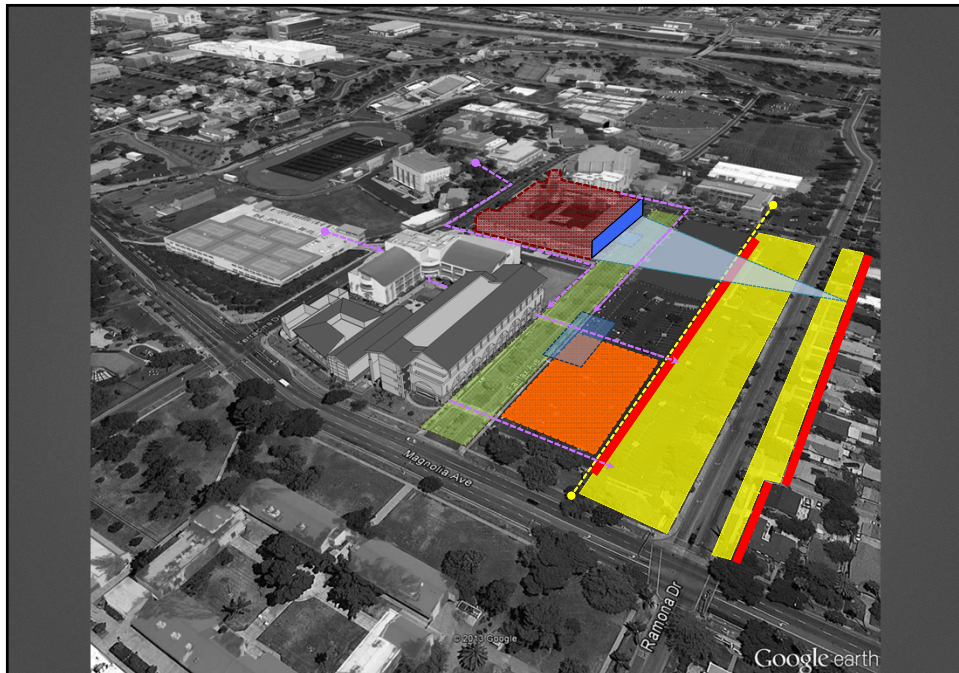


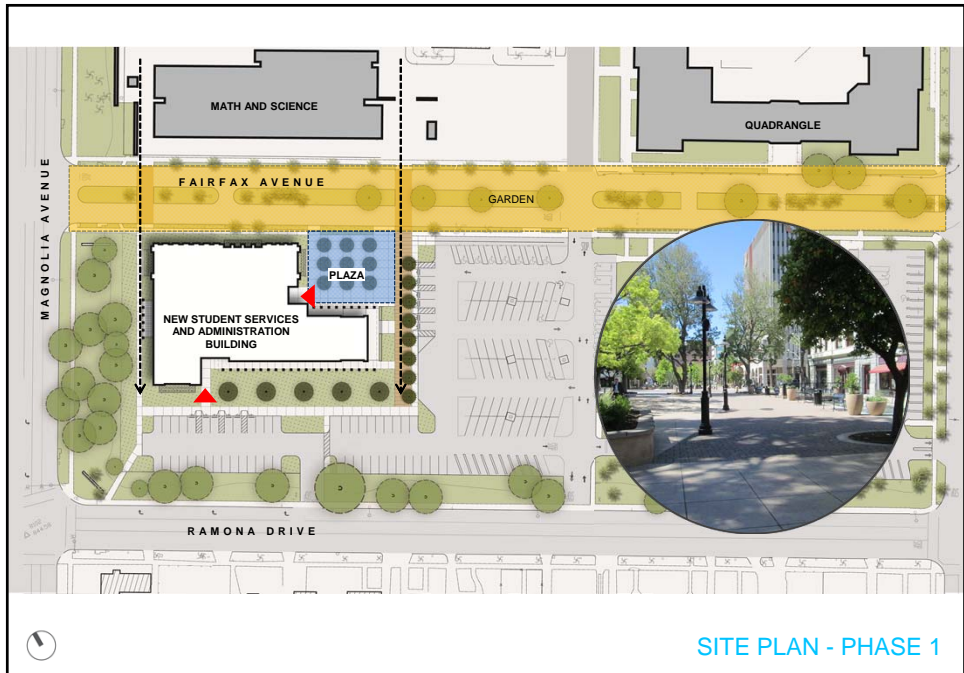
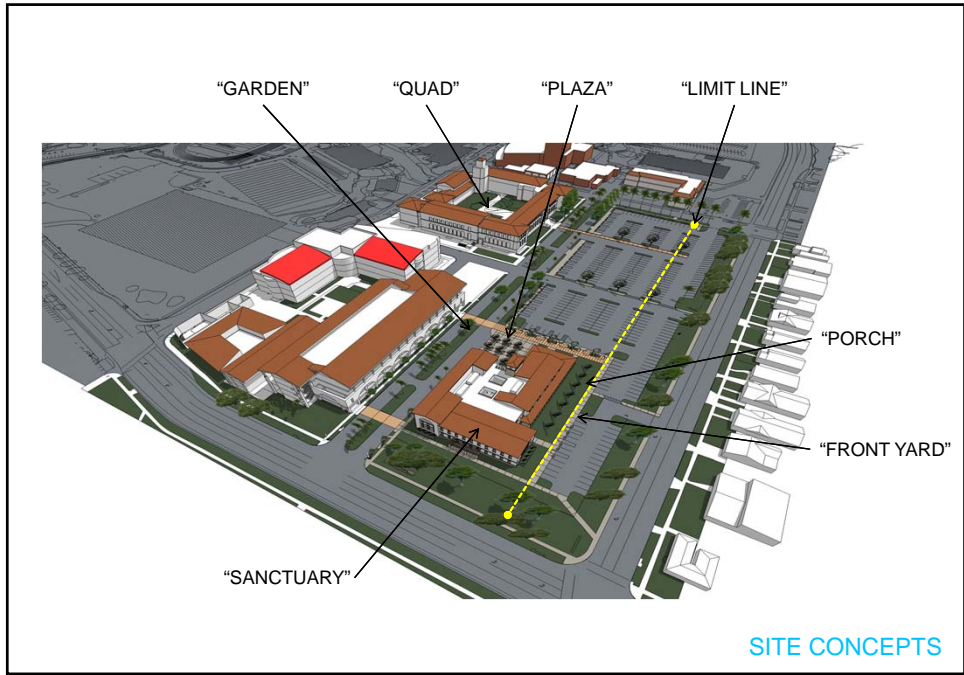
Site Concept

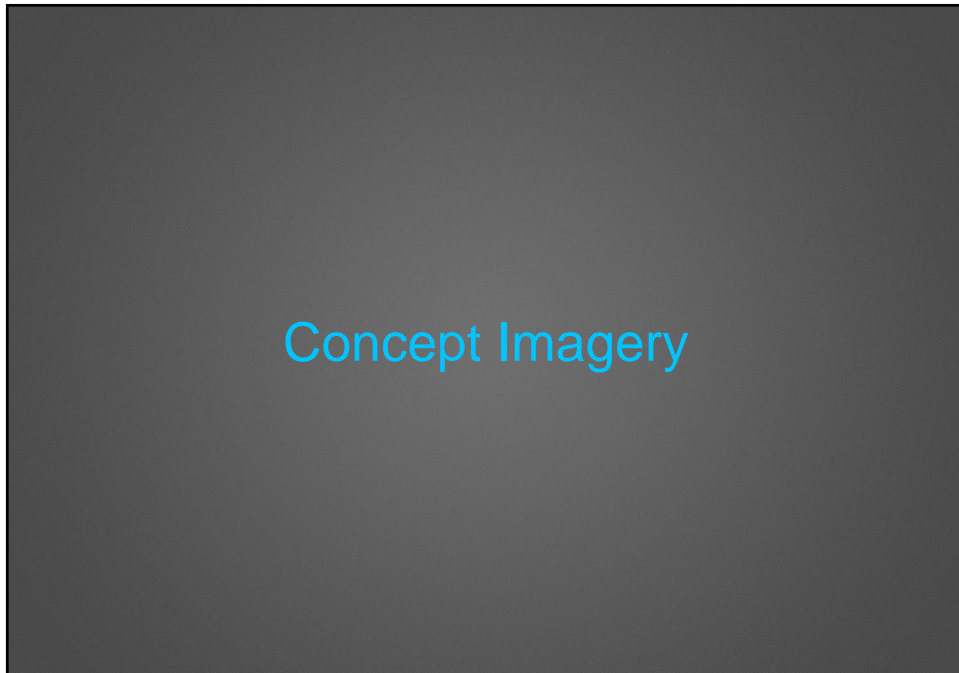
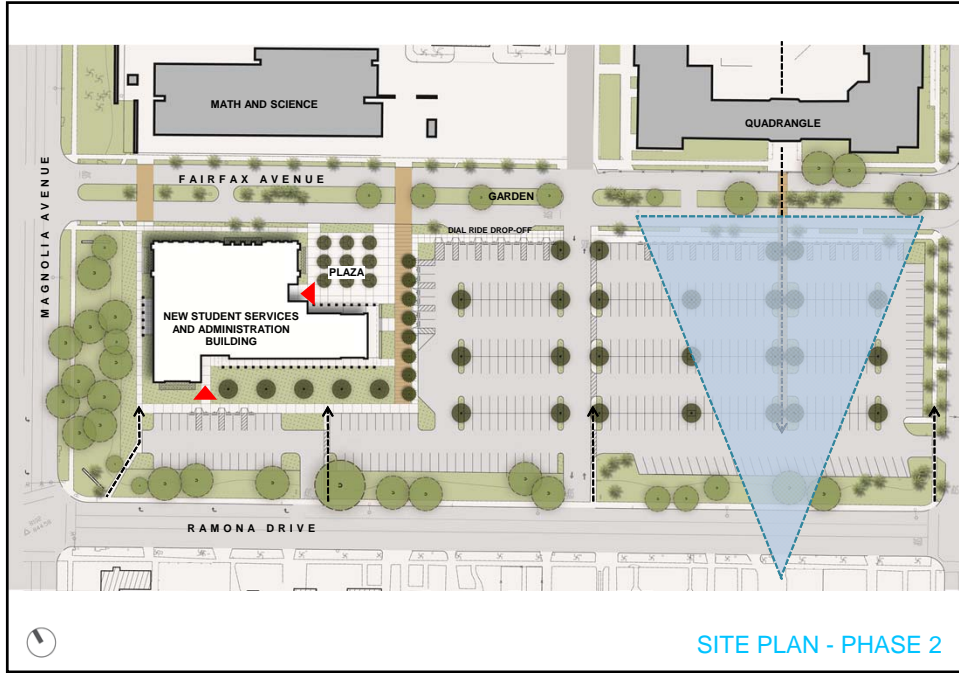




ORGANIZATIONAL "ROOTS"











VIEW FROM CORNER OF MAGNOLIA AVENUE AND FAIRFAX AVENUE



VIEW FROM MATH AND SCIENCE BUILDING



VIEW FROM EXISTING ADMINISTRATION BUILDING



VIEW FROM PARKING



VIEW FROM CORNER OF RAMONA DRIVE AND MAGNOLIA AVENUE



VIEW FROM ACROSS RAMONA DRIVE





VIEW FROM PARKING AT MINE OKUBO AVENUE

Closing Remarks

Comments

END



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[Agenda Item](#)

Agenda Item (VI-A)

Meeting	6/4/2013 - Committee/Regular Board
Agenda Item	Closed Session (VI-A)
Subject	Pursuant to Government Code Section 54957 Public Employee Appointment Title: Interim Chancellor
College/District	District
Funding	
Recommended Action	To be determined.

Background Narrative:

None.

Prepared By: Melissa Kane, Vice Chancellor, Diversity and Human Resources

Attachments: