



**Board of Trustees - Regular Meeting
Board of Trustees Governance Committee,
Teaching and Learning Committee, Planning and
Operations Committee, Facilities Committee and
Resources Committee
Tuesday, August 05, 2014 6:00 PM
Norco College, Center for Student Success, Room
217, Norco College, 2001 Third Street, Norco,
California 92860**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

- I. COMMENTS FROM THE PUBLIC
Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.
- II. PUBLIC HEARING (NONE)
- III. CHANCELLOR'S REPORT
 - A. [Chancellor's Communications](#)
Information Only
- IV. BOARD COMMITTEE REPORTS
 - A. Governance
 - 1. [Minutes and Recordings of the Board](#)

The Committee to review Board Policy and Administrative Procedure 2365 - Recording and staff directive on Board minutes with inclusion of brief summary of Board member topics.
 - B. Teaching and Learning
 - 1. [Presentation on Partnership with Naval Surface Warfare Center](#)
Information Only
 - 2. [Presentation on Partnership Promoting Community and Student Success with County of Riverside Probation Department](#)
Information Only

3. [Presentation on Responding to Threats: Actions and Recommendations](#)
Information Only
- C. Planning and Operations
 1. [Annual Presentation on Status Update of Project Labor Agreement by Padilla and Associates](#)
Information Only
- D. Resources
 1. [Budget Augmentation for Network Operations Center Project](#)
The Committee to review the budget augmentation for the Network Operations Center project by \$500,000.
- E. Facilities
 1. [Agreement Amendment No. 1 for the Utility Infrastructure Project at Norco College and Riverside City College with Tilden-Coil Constructors, Inc.](#)
The Committee to review Agreement Amendment No. 1 for the Utility Infrastructure Project for Norco College and Riverside City College for construction management services with Tilden-Coil Constructors, Inc. in the amount not to exceed \$35,792.13.
- V. OTHER BUSINESS (NONE)
- VI. CLOSED SESSION
 - A. [Pursuant to Government Code Section 54957, Public Employee Appointment Title: Special Assistant to the Chancellor](#)
Recommended Action to be Determined.
 - B. [Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator, District Designated Representative: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Special Assistant to the Chancellor](#)
Recommended Action to be Determined.
 - C. [Conference with Legal Counsel - Existing Litigation \(Paragraph \(1\) of Subdivision \(D\) of Government Code Section 54956.9 - PCN3, Inc. v Riverside Community College District, Riverside County Superior Court Case No. RIC1310471.](#)
Recommended Action to be Determined.
- VII. ADJOURNMENT

Agenda Item (III-A)

Meeting 8/5/2014 - Committee
Agenda Item Chancellor's Report (III-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor
 Kathy Tizcareno, Administrative Assistant

Attachments:

Agenda Item (IV-A-1)

Meeting	8/5/2014 - Committee
Agenda Item	Committee - Governance (IV-A-1)
Subject	Minutes and Recordings of the Board
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees amend Board Policy and Administrative Procedure 2365 - Recordings, and direct staff to provide minutes of the Board meetings, that are consistent with Roberts Rules of Order, Section 48 in recording what was done; and include brief summary of board member topics presented under Business from Board Members.

Background Narrative:

On June 3, 2014, staff presented to the Governance Committee and held discussion on Minutes of the Board. A review of Administrative Procedures 2345 (Participation at Board Meetings), 2365 (Recording), and 2360 (Minutes); in addition to Roberts Rules of Order, Section 38, California Education Code Section 721221(a), and Government Code Section 54953. Administrative Procedure 2345 includes recognition of Parliamentary Procedures, and Roberts Rules of Order, Section 48 speaks to keeping a record of what was done, and not what is said, nor secretary opinions. Board Policy and Administrative Procedure 2360 (Minutes) are attached, for information.

Following discussion about historical minutes and recordings, processes and procedures, and legal implications, it was agreed that Trustees Figueroa and Blumenthal would meet to review how to address interest of board members, while assuring the Minutes of the Board are in keeping with best practices, policies and codes. Additionally, the trustees recommend that Recordings be kept for a one year period, and that Board Policy and associated Administrative Procedure 2365 - Recordings, be amended to reflect this change from thirty days to one year. The recommendation for a directive to staff should prove sufficient, if deemed acceptable by the Board.

Prepared By: Michael Burke, Ph.D., Chancellor
Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[BP and AP 2360 Minutes](#)
[BP and AP 2365 Recordings \(amend\)](#)

BP 2360 MINUTES

References:

Education Code Section 72121(a);
Government Code Section 54957.2

The Chancellor shall cause minutes to be taken of all meetings of the Board of Trustees. The minutes shall record all actions taken by the Board of Trustees. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Date Adopted: September 16, 2008

AP 2360 MINUTES

Reference:

Education Code Section 72000 and 72121(a)
Government Code 54956.5 and 54957.2

The minutes of Board meetings will reflect those present, who presided, all motions, the names of persons making and seconding motions, and the vote on motions. The minutes should indicate the time of arrival or departure of members once the Board is in session. The minutes shall also include all resolutions and recommendations of the administration and pertinent information upon which action has been taken by the Board.

The minutes of an emergency meeting, a list of the persons notified or attempted to be notified, a copy of the roll call vote, and any action taken at the meeting shall be posted for a minimum of 10 days in a public place as soon after the meeting as possible.

The minutes are public records and any member of the public may contact the Chancellor's Office to request a copy.

Date Approved: September 16, 2008
(Replaces, in part, Regulation 1010)

BP 2365 RECORDING

References:

Education Code Section 72121(a);
Government Code Sections 54953.5 and 54953.6

Any audio or video recording of an open and public meeting made by or at the direction of the Board of Trustees shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections 6250 et seq. The Chancellor is directed to enact administrative procedures to ensure that any such recordings are maintained for at least **one year** ~~thirty days~~ following the taping or recording.

Persons attending an open and public meeting of the Board of Trustees may, at their own expense, record the proceedings with an audio or video tape recording or a still or motion picture camera or may broadcast the proceedings. However, if the Board of Trustees finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person shall be directed by the President of the Board to stop.

Date Adopted: September 16, 2008

Revised: May 21, 2013

Revised:

AP 2365 RECORDING

Reference:

Government Code Section 54953.5

All recordings made of Board of Trustee meetings shall be kept in the Chancellor's Office for a minimum of **one year** ~~thirty (30) days~~ after the date of the Board meeting for which the recording was made. After **one year** ~~thirty days~~, the recordings may be destroyed.

Anyone wishing to obtain a copy of a recording of a Board of Trustees meeting should contact the Office of the Chancellor. Cost for a copy of said recording will be a minimum of \$8.50 per recording, payable in advance.

Date Approved: September 16, 2008

Revised:

Agenda Item (IV-B-1)

Meeting 8/5/2014 - Committee
Agenda Item Committee - Teaching and Learning (IV-B-1)
Subject Presentation on Partnership with Naval Surface Warfare Center
College/District District
Information Only

Background Narrative:

Presented for the Board's review is a summary of the creation of three formal Partnership Intermediary Agreements and one Educational Partnership Agreement between the Naval Surface Warfare Center, Corona Division (NSWC) and Riverside Community College District, Economic Development (RCCD).

The purpose of these agreements is to promote educational, workforce, and economic development among the District's colleges and regional businesses.

There is no funding requirement from RCCD or NSWC for these agreements. The term of all agreements is August 20, 2014 through August 19, 2019.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
John Tillquist, Associate Vice Chancellor, Economic Development
Debbie McDowell, Administrative Assistant IV

Attachments:

[Presentation on Partnership with NSWC](#)
[Summary of Partnerships with NSWC](#)

Partnership Agreements with Naval Surface Warfare Center, Corona

Board of Trustees Meeting

Objectives

- Student engagement, persistence, and success in Science, Technology, Engineering and Math disciplines
- Local economic development

Formalized Relations

- Partnership with Riverside Community College District and colleges
- Partnership agreements with the Office of Economic Development

Educational Offerings

- Collaboration of faculty, student & base scientists
- Access to base resources
- Internships and job opportunities

Economic Development

- Industry, government regional collaborative
- Grants, jobs and government contracts

Summary

- Laboratory equipment
 - Loan equipment
 - Transfer surplus equipment
- Lab scientists
 - To teach
 - To assist in curriculum development

Summary

- For students
 - Laboratory research projects
 - Academic credit for laboratory work
 - Academic and career advice
- Point of contact for each college



Proposed Cooperative Agreements

between

Riverside Community College District
Office of Economic Development

and

Naval Surface Warfare Center,
Corona Division

June, 2014

Proposition

This report outlines the proposed creation of a series of three formal partnership agreements between the Naval Surface Warfare Center, Corona Division (CORONA DIVISION) and the Riverside Community College District (RCCD). The purpose of the agreements is to promote educational, workforce, and economic development with the colleges and with regional businesses.

The three agreements are Partnership Intermediary Agreements (PIAs), under the authority of 15 U.S.C. 3715, done individually with the Procurement Assistance Center (PAC), the TriTech Small Business Development Center, and the Office of Economic Development (OED). These agreements intend to formalize collaborative relationships that are focused on local economic development, growth of small business, and developing a technology based economy for the Riverside County region. The agreements also identify a liaison between RCCD, CORONA DIVISION, and industry, an Entrepreneur-in-Residence (EIR) in Naval terms, to facilitate Technology Transfer of Navy developed technology to the private sector. The creation of new businesses and jobs within the service region will be a result of this endeavor. The agreements further express intent to collaborate on facilitating increased Navy Small Business Innovation Research (SBIR) grant opportunities for small business in our region. These agreements will enhance the support provided through the TriTech SBDC, and the PAC centers to companies within their service regions.

Background

Since recently being awarded the warrant to do local procurement for products and services, CORONA DIVISION has increasingly been interested in awarding contracts to local businesses. The reasons are straight-forward: to decrease time and cost of delivery, to create close relationships with vendors so as to avoid problems and solve issues rapidly, and to build capability in the regional economy for products and services of interest to CORONA DIVISION.

In the past year CORONA DIVISION and RCCD's Office of Economic Development have sought out ways to collaborate. Working first with the PAC, the CORONA DIVISION found the technical assistance and business matchmaking services of the PAC as a solution to the CORONA DIVISION's own lack of resources to provide these services. With the PAC providing trained, vetted, and certified businesses to interface with the CORONA DIVISION procurement needs, local businesses have been able to gain access to government contracts, CORONA DIVISION has been able to move more quickly toward their goal of local procurement, and the PAC has been given access to high-value clients to meet PAC grant objectives.

CORONA DIVISION then began to explore collaboration opportunities with the TriTech SBDC, whose technical assistance programs focus on technical

commercialization. With expertise in SBIR grants, technology business startups, and equity-based funding, the TriTech SBDC is seen as the source for client businesses for meeting the CORONA DIVISION goals for technology transfer, collaborative research and development projects, and commercialization of Navy intellectual property.

Since then there have been a number of areas of mutual interest that have arisen in regional economic development and workforce development. There is now a recognition that better service – to the community, to our students, to local businesses, and to the Navy – are possible through the leveraging of joint resources.

The end goal of the proposed agreements is an increase in economic development activities, including the formation of new businesses and the creation of jobs, and furthering collaboration with institutions of higher education for curriculum development, student involvement, and the sharing of resources.

Benefits for RCCD

1. Improving educational offerings and workforce development through community partnerships

(Theme 4 “Community Collaboration and Partnership”, Goal #11 from the District Strategic Plan)

CORONA DIVISION has opportunities to share resources, materials and access to state-of-the-art laboratories with students and faculty in the STEM disciplines. Such collaborative agreements already exist with Cal State Los Angeles, University of California Riverside, Cal Poly Pomona, and California Baptist University. CORONA DIVISION technical equipment and laboratories are unique resources that could enhance student engagement, retention, and success in the STEM disciplines.

The partnership agreements will also set the foundation for access and collaboration opportunities between faculty, students, and base scientists. These benefits have materialized with other educational partners as tours of the base facilities for students and faculty, educational sessions, and shared research and development.

CORONA DIVISION presents the opportunity for creating new businesses and jobs through transfer of base technology, enhanced grant funding opportunities, and access to local and national Navy resources through the RCCD EIR liaison to CORONA DIVISION. Working with the technical assistance and clients from the TriTech SBDC, CORONA DIVISION wants to push patents and intellectual property out to private industry. This creates new businesses, expands opportunities for existing businesses, and increases demand for skilled technicians.

Using the authority granted to CORONA DIVISION through 10 U.S.C. 2194 EPA, CORONA DIVISION can loan defense laboratory equipment to RCCD for any purpose and duration in support of the collaborative EPA. As an example, CORONA DIVISION transferred \$2 million worth of lab equipment to UC-Riverside for collaborative research and student and faculty development. An additional benefit is that a formal relationship with CORONA DIVISION demonstrates regional collaboration by RCCD, an increasingly important factor in the awarding of state and federal grants.

As with educational grants, a collaborative agreement with CORONA DIVISION provides additional access to economic and workforce development grants and resources for workforce training. These include regional collaborative grants from CCCC/EWD, Workforce Investment Boards (WIBs), and many federal agencies such as the U.S. SBA, the Office of Naval Research, and the U.S. Department of Labor. The U.S. Department of Labor, for example, has for the last four years offered the Trade Adjustment Assistance Community College and Career Training grants (TAA/CCCT), \$2 billion in grants that required regional collaboratives. Most federal and state granting authorities now either require or make preference to applicants participating in functional and sustainable regional collaboratives.

CORONA DIVISION has expressed significant interest in partnering with RCCD and industry for direct grants as well. These grants are used for research and development, commercialization, and workforce training and development. Common examples for this family of grants are SBIR grants that partner intellectual property developers with business startups and Small Business Technology Transfer grants that involve institutions of higher education.

2. Providing our community with relevant education and services

(Theme 1 “Student Access”, Goal #3 from the District Strategic Plan)

CORONA DIVISION and RCCD share mutual interest in the development of curriculum and program content aligned with industry needs. These include but are not limited to advanced 3D and high precision manufacturing, measurement and technical assessment, Computer Numeric Control (CNC) systems such as computer-aided design and computer-aided manufacturing, information technology, computer networking, materials science, mathematics, physics, and engineering.

CORONA DIVISION also proposes providing base scientists and staff for guest lectures in college courses, providing internship opportunities for students, and participating in advisory boards with the colleges. These bring real-world exposure and experience to students and help invigorate curriculum and programs with relevant course content.

Benefits for CORONA DIVISION

CORONA DIVISION has strong interest in connecting to the community, local businesses, government agencies, and institutions of higher education. Partly this is because of a mandate from the U.S. Congress for technology transfer from the Navy to the private sector to increase local economic vibrancy and to create opportunities to partner with local businesses in projects of benefit to the Navy. This mandate is codified in President Obama's 2011 Technology Transfer Memorandum (attached).

In addition CORONA DIVISION has reporting requirements to NAVSEA command and the U.S. Secretary of Defense to demonstrate achievement of local business purchase quotas and participation in regional collaboration. The metrics used to report achievement include the number of outreach events and agreements with institutions of higher education (EPAs), the number of Partnership Intermediary Agreements (PIAs), the number of Cooperative Research and Development Agreements (CRADAs), the number and value of Patent Licensing Agreements (PLAs) of Navy intellectual property to local businesses, and efforts to enhance graduates in the STEM disciplines.

Having RCCD as a collaborative partner helps CORONA DIVISION achieve these goals. Working with for-credit, non-credit, and not-for-credit programs, CORONA DIVISION hopes to achieve increased enrollment and success in STEM disciplines and in the training of technicians to support growing businesses and CORONA DIVISION staffing needs. And working in collaboration with the Office of Economic Development CORONA DIVISION looks to increase the number of local businesses commercializing Navy technologies and increasing the strength of local businesses in meeting CORONA DIVISION procurement needs.

To achieve these goals CORONA DIVISION needs the expertise embedded in the centers of the Office of Economic Development. CORONA DIVISION relies upon the PAC to provide procurement training to local businesses, to assist local businesses in certification for government contracts and procurement, and to match naval procurement requirements with local businesses. CORONA DIVISION looks to engage the TriTech SBDC to foster greater interest and capabilities in acquiring SBIR federal grants and technical support services to businesses adapting naval technologies to commercial application. CORONA DIVISION is also looking to benefit from RCCD connections to businesses, professional service providers, investors, and business assistance programs to further encourage local economic development activities.

As an important first step CORONA DIVISION proposes to allow access for OED staff to current development and procurement processes and procedures to increase visibility of internal opportunities, align and inform local businesses to internal requirements, and to leverage OED services into higher quality contracts with local small businesses. The benefits for CORONA DIVISION are increased internal

awareness across a number of independent programs and projects, facilitation and streamlining of local contracting, and uncovering opportunities for technology transfer.

In each case these outcomes benefit the RCCD Office of Economic Development in achieving grant deliverables by raising awareness of technical services, building new businesses, and creating new jobs. CORONA DIVISION expects that aligning and leveraging RCCD existing services will translate into higher quality and greater quantity of contracts with local businesses.

Resources Requested by CORONA DIVISION

To achieve the expected results of these collaborative projects and programs, CORONA DIVISION will look to RCCD to provide as approved through RCCD governing statutes:

- Access to OED centers to identify and execute collaboration on events and client matchmaking
- Access to faculty and administrators to collaboratively develop curriculum and program content, internships, classroom lectures, and student projects
- Partnering with EIR liaison to identify opportunities for commercialization and explore ideas for greater regional industry participation
- Familiarization of OED center directors with CORONA DIVISION operations, from procurement to R&D, to facilitate commercialization and collaboration opportunities with local small businesses through access to clients and partnering in economic development events

Resources Requested by RCCD

CORONA DIVISION can provide as authorized by legislative statutes such as 10 U.S.C. 2194 and 15 U.S.C. 3715:

- Access to internal practices, procedures, and resources to better match local small businesses with contract and economic development opportunities
- Identification and co-development of student projects and internship opportunities
- Collaboration on joint grant proposals, workshops, and conferences
- Providing access to national network of laboratories, including identifying and matching contract needs and opportunities with local businesses
- Making laboratories and machinery available to RCCD students and faculty when otherwise idle, at cost (if any)
- Loaning of excess lab equipment for use by faculty and students
- Co-branding RCCD/OED in community outreach, such as Industry Day and Innovation Discovery Events

Recommendation

I recommend that RCCD join with CORONA DIVISION through the proposed Partnership Intermediary Agreements. These create opportunities for mutual benefit that advance not only the interests of RCCD and CORONA DIVISION but also have the capability to build economic depth and breadth in the local community.

Dr. John Tillquist
Associate Vice Chancellor
RCCD Office of Economic Development

About Naval Surface Warfare Center, Corona

The Naval Surface Warfare Center, Corona (CORONA DIVISION) is part of a nationwide network of 700 major federal laboratories from 18 federal agencies that shares the result of federal research and development with the public. CORONA DIVISION received its federal lab designation in 2010. California also has a network of DOE national labs which include NASA's Jet Propulsion Laboratory and Ames Research Center, and the Sandia and Lawrence Berkley National Laboratories.

CORONA DIVISION is responsible for gauging the warfighting ability of weapons and integrated combat systems, through assessment of systems' performance, readiness, quality, supportability, and the adequacy of training. CORONA DIVISION is home to three premiere laboratories and assessment centers: the Joint Warfare Assessment Lab; the Measurement Science and Technology Lab; and the new \$12 million Daugherty Memorial Assessment Center.

The base employs about 840 Navy civilians in addition to roughly 900 contractors, 75 percent of whom are scientists and engineers. CORONA DIVISION has hundreds of technicians and administrative personnel that require AA degrees. The base operates on a \$300 million per year budget.

The federal lab designation enables CORONA DIVISION to participate in cooperative research and development agreements with industry and academia, to commercialize patents the naval command holds, and to participate in a variety of educational programs to attract the best and brightest scientists and engineers to the Defense Department. Currently CORONA DIVISION has educational partnership agreements with Cal State LA, UC-Riverside, Cal Poly Pomona, and California Baptist University.

CORONA DIVISION supports the Office of Naval Research (ONR) science, technology, engineering and mathematics (STEM) mission through a variety of efforts. The ONR mission of STEM is to: foster an interest in, knowledge of, and study in science, technology, engineering and mathematics nationwide to ensure an educated and well-prepared workforce, which meets the naval and national competitive needs. In support of this mission, the following five goals have been identified:

- Inspire the next generation of scientists and engineers [Grades K-10]
- Engage students in STEM-related hands-on learning activities using Navy content [Grades 3-12]
- Educate students to be well-prepared for employment in STEM disciplines in the Navy or in supporting academic institutions or the Naval contractor community [Higher Education]
- Employ, retain and develop Naval STEM professionals [Higher Education, Professional Development, Faculty]

- Collaborate across Naval STEM programs to maximize benefits to participants and the Navy

As an example of CORONA DIVISION's alignment with ONR on STEM, on October 2, 2013 representatives from the CORONA DIVISION participated in the Riverside College and Career Fair at the Galleria at Tyler. CORONA DIVISION personnel spoke about Navy science and engineering careers and introduced high school students to the Department of Defense sponsored Science, Mathematics and Research for Transformation (SMART) Scholarship program.

For CORONA DIVISION, educational partnerships enable the center to tap faculty and students to help solve challenging technical problems, as well as facilitating training and recruitment of graduates as future employees of a science and engineering Command. Approximately 95 percent of undergraduate interns later hire-on with the Command.

The White House

Office of the Press Secretary

For Immediate Release

October 28, 2011

Presidential Memorandum -- Accelerating Technology Transfer and Commercialization of Federal Research in Support of High-Growth Businesses

MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND
AGENCIES

SUBJECT: Accelerating Technology Transfer and Commercialization of Federal
Research in Support of High Growth Businesses

Section 1. Policy. Innovation fuels economic growth, the creation of new industries, companies, jobs, products and services, and the global competitiveness of U.S. industries. One driver of successful innovation is technology transfer, in which the private sector adapts Federal research for use in the marketplace. One of the goals of my Administration's "Startup America" initiative, which supports high growth entrepreneurship, is to foster innovation by increasing the rate of technology transfer and the economic and societal impact from Federal research and development (R&D) investments. This will be accomplished by committing each executive department and agency (agency) that conducts R&D to improve the results from its technology transfer and commercialization activities. The aim is to increase the successful outcomes of these activities significantly over the next 5 years, while simultaneously achieving excellence in our basic and mission focused research activities.

I direct that the following actions be taken to establish goals and measure performance, streamline administrative processes, and facilitate local and regional partnerships in order to accelerate technology transfer and support private sector commercialization.

Sec. 2. Establish Goals and Measure Progress. Establishing performance

goals, metrics, and evaluation methods, as well as implementing and tracking progress relative to those goals, is critical to improving the returns from Federal R&D investments. Therefore, I direct that:

(a) Agencies with Federal laboratories shall develop plans that establish performance goals to increase the number and pace of effective technology transfer and commercialization activities in partnership with non federal entities, including private firms, research organizations, and non profit entities. These plans shall cover the 5 year period from 2013 through 2017 and shall contain goals, metrics, and methods to evaluate progress relative to the performance goals. These goals, metrics, and evaluation methods may vary by agency as appropriate to that agency's mission and types of research activities, and may include the number and quality of, among other things, invention disclosures, licenses issued on existing patents, Cooperative Research and Development Agreements (CRADAs), industry partnerships, new products, and successful self sustaining spinoff companies created for such products. Within 180 days of the date of this memorandum, these plans shall be submitted to the Office of Management and Budget (OMB) which, in consultation with the Office of Science and Technology Policy (OSTP) and the Department of Commerce, shall review and monitor implementation of the plans.

(b) The Interagency Workgroup on Technology Transfer, established pursuant to Executive Order 12591 of April 10, 1987, shall recommend to the Department of Commerce opportunities for improving technology transfer from Federal laboratories, including: (i) current technology transfer programs and standards for assessing the effectiveness of these programs; (ii) new or creative approaches to technology transfer that might serve as model programs for Federal laboratories; (iii) criteria to assess the effectiveness and impact on the Nation's economy of planned or future technology transfer efforts; and (iv) an assessment of cooperative research and development venture programs.

(c) The Secretary of Commerce, in consultation with other agencies, including the National Center for Science and Engineering Statistics, shall improve and expand, where appropriate, its collection of metrics in the Department of Commerce's annual technology transfer summary report, submitted pursuant to 15 U.S.C. 3710(g)(2).

(d) The heads of agencies with Federal laboratories are encouraged to include technology transfer efforts in overall laboratory evaluation.

Sec. 3. Streamline the Federal Government's Technology Transfer and Commercialization Process. Streamlining licensing procedures, improving public

availability of federally owned inventions from across the Federal Government, and improving the executive branch's Small Business Innovation Research (SBIR) and Small Business Technology Transfer (SBTT) programs based on best practices will accelerate technology transfer from Federal laboratories and other facilities and spur entrepreneurship. Some agencies have already implemented administrative changes to their SBIR and SBTT programs on a pilot basis and achieved significant results, such as reducing award times by 50 percent or more. Over the past year, some agencies have also initiated pilot programs to streamline the SBIR award timeline and licensing process for small businesses. In addition, some agencies have developed new short term exclusive license agreements for startups to facilitate licensing of inventions to small companies. Therefore:

(a) Agencies with Federal laboratories shall review their licensing procedures and practices for establishing CRADAs with the goal of reducing the time required to license their technologies and establish CRADAs to the maximum practicable extent.

(b) The Federal Chief Information Officer and the Assistant to the President and Chief Technology Officer shall, in coordination with other agencies: (i) list all publicly available federally owned inventions and, when available, licensing agreements on a public Government database; (ii) develop strategies to increase the usefulness and accessibility of this data, such as competitions, awards or prizes; and (iii) report their initial progress to OMB and OSTP within 180 days of the date of this memorandum.

(c) The heads of agencies participating in the SBIR and SBTT programs shall implement administrative practices that reduce the time from grant application to award by the maximum practicable extent; publish performance timelines to increase transparency and accountability; explore award flexibility to encourage high quality submissions; engage private sector scientists and engineers in reviewing grant proposals; encourage private sector co investment in SBIR grantees; partner with external organizations such as mentoring programs, university proof of concept centers, and regional innovation clusters; and track scientific and economic outcomes. The OMB, OSTP, and the Small Business Administration shall work with agencies to facilitate, to the extent practicable, a common reporting of these performance measures.

Sec. 4. Facilitate Commercialization through Local and Regional Partnerships. Agencies must take steps to enhance successful technology innovation networks by fostering increased Federal laboratory engagement with external partners, including universities, industry consortia, economic development entities, and State and local governments. Accordingly:

(a) I encourage agencies with Federal laboratories to collaborate, consistent with their missions and authorities, with external partners to share the expertise of Federal laboratories with businesses and to participate in regional technology innovation clusters that are in place across the country.

(b) I encourage agencies, where appropriate and in accordance with OMB Circular A 11, to use existing authorities, such as Enhanced Use Leasing or Facility Use Agreements, to locate applied research and business support programs, such as incubators and research parks, on or near Federal laboratories and other research facilities to further technology transfer and commercialization.

(c) I encourage agencies with Federal laboratories and other research facilities to engage in public-private partnerships in those technical areas of importance to the agency's mission with external partners to strengthen the commercialization activities in their local region.

Sec. 5. General Provisions. (a) For purposes of this memorandum, the term "Federal laboratories" shall have the meaning set forth for that term in 15 U.S.C. 3703(4).

(b) This memorandum shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) Nothing in this memorandum shall be construed to impair or otherwise affect the functions of the Director of OMB relating to budgetary, administrative, and legislative proposals.

(d) Independent agencies are strongly encouraged to comply with this memorandum.

(e) This memorandum is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

BARACK OBAMA

Agenda Item (IV-B-2)

Meeting 8/5/2014 - Committee

Agenda Item Committee - Teaching and Learning (IV-B-2)

Subject Presentation on Partnership Promoting Community and Student Success with County of Riverside Probation Department

College/District District

Information Only

Background Narrative:

Presented for the Board's review is a report on a potential partnership between Riverside Community College District and the County of Riverside Probation Department.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
Debbie McDowell, Administrative Assistant IV

Attachments:

[Presentation on Partnership with RCPD](#)

Partnerships Promoting Community & Student Success

**Riverside Community College District and
County of Riverside Probation Department**

Location of Partnerships (Incarceration vs. Community)

- ❖ 2007-2009 Focus on Services to those incarcerated
 - ❖ SB 413 (2007-2009) Noncredit Rate
- ❖ 2011- present
 - ❖ AB109/AB117 California Public Safety Realignment Act led to Focus on Community-Based Programs



Promise of Public Safety Realignment Act

- ❖ Close 'revolving door' of low-level inmates cycling through prisons
- ❖ Intended for non-serious, non-violent, non-sexual offenses
- ❖ Released to county probation rather than state parole
- ❖ No inmates in state prison transferred to county jails or released on probation



California Department of Corrections
And Rehabilitation

Realignment Report

*An Examination of Offenders Released from State Prison in
the First Year of Public Safety Realignment*

Office of Research
December 2013

Evidence-Based Practice: Factors that Affect Recidivism

- ❖ Stable Home Environment
- ❖ Positive Social Interactions
- ❖ Community Activities and Involvement
- ❖ Educational Level
- ❖ Mental Health
- ❖ Employment

Foci of Partnership: Education & College Outreach Services

PROBATION Department

- ❖ Day Reporting Center (4)
- ❖ Multiple Agencies in one location (one-stop)
- ❖ Office Space and classrooms

COLLEGES/DISTRICT

- Application
- Assessment
- Orientation to College, Programs & Services
- Educational Planning
- Non-Credit/AB86 program

Foci of Partnership: Jobs RCCD Students and Graduates

- ❖ 100+ positions (26% vacancy)
- ❖ Entry-level positions, starting salary \$14-\$18/hr.
 - ❖ Health Benefits
 - ❖ Tuition Support
 - ❖ 60 units (any discipline)

Agenda Item (IV-B-3)

Meeting 8/5/2014 - Committee
Agenda Item Committee - Teaching and Learning (IV-B-3)
Subject Presentation on Responding to Threats: Actions and Recommendations
College/District District
Information Only

Background Narrative:

Presented for the Board's review is a report on responses to direct and implied threats, including recommendations for changes to policy, procedures and practice.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources
Ruth Adams, General Counsel
Debbie McDowell, Administrative Assistant IV

Attachments:

[Presentation Responding to Threats V.2](#)

Responding to Threats: Actions & Recommendations

*Presentation to the Riverside Community College District Board
August 5, 2014*

RCCD Board Policy 3510

"The Board of Trustees is committed to providing a District **work and learning environment** that is **safe and free of violence**. The **Board's priority** is **safety** at work and the **effective handling** of critical workplace violence incidents, including those dealing with **actual or potential violence**."

Actions Since the June RCCD Board Meeting

- ◆ Meetings regarding outcomes of recent complaints and concerns
- ◆ Meeting with Dr. Haghighat, President RCCDFA
- ◆ Reviewed:
 - ◆ Board Policy
 - ◆ Administrative Procedures
 - ◆ Student Code of Conduct & Discipline
 - ◆ Reporting Practices

Finding 1: Revise Board Policy and Administrative Procedures

- ◆ BP 3510/AP 3510 Workplace Violence & Safety**
- ◆ BP 5500 Standards of Student Conduct**

**Suggested Revision will clarify that threats (direct or implied) include written, sent by electronic means (including social media) or in person; threats of any kind will not be tolerated; District Police may be called by recipient of threat or anyone on behalf of the recipient. Also includes any individual (including students) who issues threats while on District sites may be subject to disciplinary or criminal prosecution.

Finding 2: Clarify Reporting of Direct & Implied Threats

“...Any employee who is the victim of any violent, threatening or harassing conduct, any witness to such conduct, or anyone receiving a report of such conduct, whether the perpetrator is a District Employee or non-employee, shall immediately report the incident to his/her supervisor and Police.” (AP 3510)

Finding 3: Recommend Statement for Course Syllabi

"Threats of any kind directed at anyone on RCCD property or one of its approved educational sites will not be tolerated."

(Inclusion in Course Syllabi, beginning Fall 2014)

Next Steps

- ◆ Collegial Support from Academic Senate & RCCD Faculty Association for Syllabus Statement
- ◆ Develop Communication Plan that conveys threats are not tolerated and must be reported
- ◆ Fall 2014 Revision of Board Policy & Procedures
- ◆ Revise College and District Publications

Agenda Item (IV-C-1)

Meeting 8/5/2014 - Committee

Agenda Item Committee - Planning and Operations (IV-C-1)

Subject Annual Presentation on Status Update of Project Labor Agreement by Padilla and Associates

College/District District

Information Only

Background Narrative:

On March 16, 2010, the Board of Trustees approved the Project Labor Agreement (PLA) for the District. Likewise, on June 15, 2010, the Board of Trustees approved an agreement with Padilla and Associates to provide administrative assistance as required by the PLA to ensure contractors comply with agreement requirements; mediate disputes between subcontractors and labor groups; help develop and monitor employment and training programs; as well as oversee State Division of Industrial Relations Labor Compliance requirements.

The PLA administrator, Padilla and Associates, now presents an annual presentation status update of the District's Project Labor Agreement oversight for the Board's review.

Prepared By: Michael Burke, Ph.D., Chancellor
Chris Carlson, Chief of Staff & Facilities Development

Attachments:

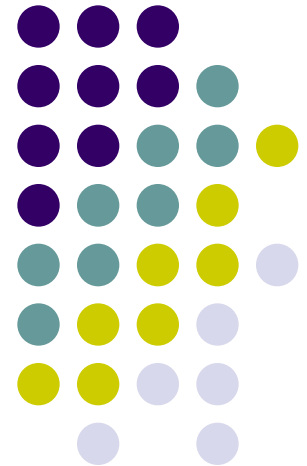
[PLA Status Update Presentation_r1](#)

Project Labor Agreement (PLA) Annual Status Update 2013/14

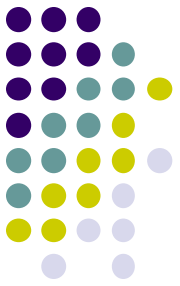
Presented by:
Facilities Planning & Development
and



August 5, 2014



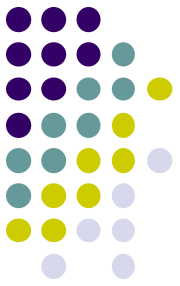
Overview of RCCD's PLA



- The RCCD Board of Trustees voted to approve a five-year PLA on March 16, 2010. Executed: April 1, 2010
Expires: April 1, 2015
- The Agreement covers all RCCD construction projects using \$1 million or more in Measure C funds.
- The RCCD Board of Trustees approved Padilla & Associates, Inc. as the PLA Administrator over a PLA that includes a labor compliance component on June 15, 2010.
- The Annual PLA Status Report covers the period of July 1, 2010 to June 30, 2014 and includes a status of achievements in meeting the RCCD Board's Economic Development Initiatives.



SNAPSHOT: RCCD PLA/LCP Monitored Projects

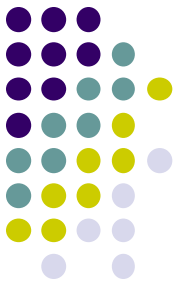


Current Active Projects During the Reporting Period of July 1, 2010 through June 30, 2014.

CURRENT ACTIVE PROJECTS	PROJECT NAME
	RCC 12KV Utility Infrastructure
	Culinary Academy And District Offices (CAADO) - Phase 2
	Coil School for the Arts (CSA) and Parking Structure



SNAPSHOT: RCCD PLA/LCP Monitored Projects

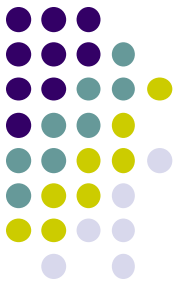


Completed Projects During the Reporting Period From Project Inception of July 1, 2010 through June 30, 2014.

COMPLETED PROJECTS	PROJECT NAME
	RCC Lovekin Projects
	RCCD (RCC, Norco, MVC) ADA Transition
	Norco Central Plant / Infrastructure
	MVC Student Services Center
	Norco Operations Center



SNAPSHOT: RCCD PLA/LCP Monitored Projects

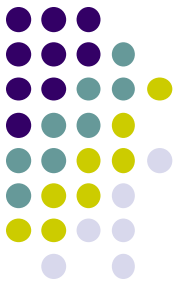


Completed Projects During the Reporting Period From Project Inception of July 1, 2010 through June 30, 2014. (Continued)

COMPLETED PROJECTS	PROJECT NAME
	Norco Secondary Effects
	RCC Wheelock Complex, Gymnasium, Seismic Retrofit
	MVC March Dental Education
	MVC Lions Lot
	MVC Nursing Portables



SNAPSHOT: Non-Union vs. Union Contractors Awarded Work



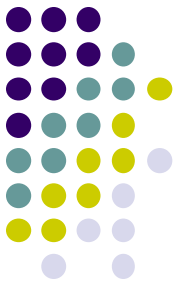
Reporting Period: July 1, 2010 through June 30, 2014.

Summary of All Contractors (Prime and Subs) Awarded PLA Work

217 Non-Union (54%)

192 Union (46%)

5 Major Components of RCCD's PLA

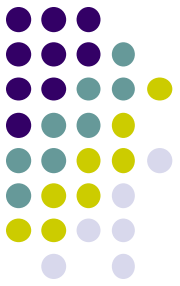


1. Uniform Application of Employment Practices and Wage Standards.
2. Readily Available Skilled Labor Workforce
3. State Labor Compliance
4. Fringe Benefit Waiver Provisions
5. Local Hire Goals

Added Economic Development Board Resolution
Monitored and Reported

- Local Business Initiative

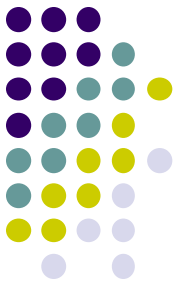
Uniform Employment Practices and Standards



The PLA establishes uniformed employment practices and standards for adoption by all contractors performing covered work. Contractors sign a “Letter of Assent” that they will comply with the PLA established:

- work rules
- hours of work
- shift and alternate work schedules
- single dispute resolution process
- no strike/no lockout provisions
- rest period
- overtime
- show-up pay and make-up days

PLA Labor Compliance Component



Labor Compliance Monitoring Activities on Covered PLA Projects from July 2010 through June 30, 2014

- ✓ 842 Contractor Discrepancy Notices Issued
- ✓ 70 Contractor Prevailing Wage Violations Identified, Investigated and Resolved
- ✓ \$116,934.30 of Worker Wages Recovered
- ✓ 1 Finalized DIR approved Audit & Withholding

RCCD Accountability with California Prevailing Wage Laws and PLA = Reduction in Possible Wage Violations:

- Early, visible and ongoing labor compliance monitoring
- Pre-construction meetings with prime and subcontractors
- Collection and review of contractor Certified Payroll Records
- Ongoing site visits, observations and worker interviews
- Prevailing wage audits and investigations
- Reconciliation of worker interviews against CPR reporting
- Ongoing contractor technical assistance with California prevailing wage laws and reporting requirements

PLA ACCOUNTABILITY



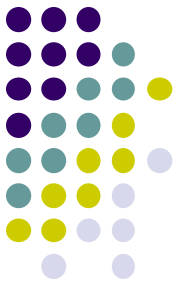
- **RCCD PLA Steering Committee Oversight**

- PLA Steering Committee Meetings held to review status of PLA Administration and related activities
- The RCCD PLA Steering Committee is made up of the :
 - RCCD Chancellor,
 - RCCD General Counsel,
 - RCC, MVC and Norco Vice Presidents of Business Services,
 - RCCD Chief of Staff and Facilities Development
 - 2 local open-shop contractors; and
 - 2 representatives of the San Bernardino and Riverside Building and Construction Trades Council.

- **Joint Labor Management Committee Meetings**

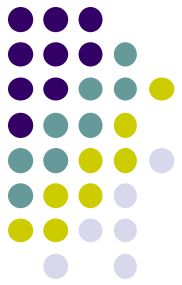
- Pursuant to PLA Article 17, 3 meetings have been held with the San Bernardino and Riverside Building and Construction Trades Council, Affiliate Unions, PLA Administrator and RCCD Facilities Planning and Development representatives and RCCD General Counsel.
- The purpose of the meeting is to promote harmonious and stable labor management relations, ensure effective and constructive communication between labor and management parties, and evaluate and ensure an adequate supply of skilled labor for all RCCD Project Work.

Important RCCD PLA Driven Initiatives



PLA Local Hire Goal Requirement:

- *At least fifty percent (50%) of the positions for Project Work for a particular contractor (including contractor's "core workforce") are to be filled with residents of the Riverside and San Bernardino Counties, with a first priority provided to the residents of Riverside County.*



Snapshot: PLA Local Hire Goal Initiative

Attainment Report: Cumulative

(Reporting Period: July 1, 2010 to June 30, 2014)



District Wide Local Hire Attainment For Active & Closed Projects **65%**

	PROJECT NAME	TOTAL WORKERS REPORTED	TOTAL LOCAL WORKERS	LOCAL HIRE ATTAINMENT (as of June 30, 2014)
BY ACTIVE PROJECTS	RCC 12KV Utility Infrastructure	64	54	84%
	Culinary Academy And District Offices (CAADO) - Phase 2 (Start Date: June 1, 2014)	*	*	*
	Coil School for the Arts (CSA) and Parking Structure (Start Date: June 1, 2014)	*	*	*

* Projects Commencement June 2014 data not available.



Snapshot: PLA Local Hire Goal Initiative Report (Continued)



Attainment Report: Cumulative
 (Reporting Period: July 1, 2010 to June 30, 2014)

District Wide Local Hire Attainment For Active & Closed Projects 65%

	PROJECT NAME	TOTAL WORKERS REPORTED	TOTAL LOCAL WORKERS	ACTUAL LOCAL HIRE ATTAINMENTS
CLOSED PROJECTS	RCCD ADA Transition	228	155	68%
	Norco Central Plant/Infrastructure	43	31	72%
	Norco Operations Center	380	250	66%
	MVC Student Academic Services	457	265	58%
	Culinary Academy And District Offices (CAADO) - Phase 1 *	49	33	67%

*Demolition phase only

Snapshot: PLA Local Hire Goal Initiative (Continued)



Attainment Report: Cumulative
(Reporting Period: July 1, 2010 to June 30, 2014)

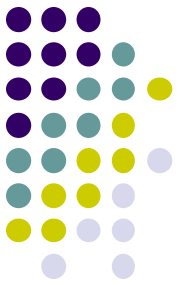
**District Wide Local Hire Attainment For
Active & Closed Projects** **65%**

	PROJECT NAME	TOTAL WORKERS REPORTED	TOTAL LOCAL WORKERS	ACTUAL LOCAL HIRE ATTAINMENTS
CLOSED PROJECTS	Norco Secondary Effects	419	227	54%
	RCC Wheelock Complex, Gymnasium, Seismic Retrofit	558	406	73%
	MVC March Dental Education	343	225	66%
	MVC Lions Lot	142	104	73%
	MVC Nursing Portables	19	14	74%



Snapshot: Project Local Business Participation

(Reporting Period: July 1, 2010 to June 30, 2014)



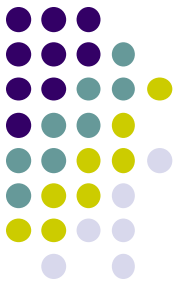
	PROJECT NAME	TOTAL NUMBER OF LOCAL BUSINESSES	LOCAL BUSINESS COMMITMENT
ACTIVE PROJECTS	RCC 12KV Utility Infrastructure	8	100%
	Culinary Academy And District Offices (CAADO) - Phase 2	11*	66%*
	Coil School for the Arts (CSA) and Parking Structure	11*	66%*

*Source Document: Selected-Prime Contractors Bid Document. Reported data is subject to change based on actual executed subcontract agreements.



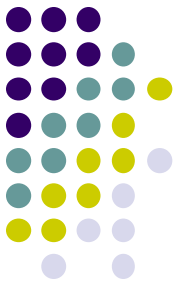
Snapshot: Project Local Business Participation

(Reporting Period: July 1, 2010 to June 30, 2014)



CLOSED PROJECTS	PROJECT NAME	TOTAL NUMBER OF LOCAL BUSINESSES AWARDED	PROJECT LOCAL BUSINESS COMMITMENT	ACTUAL PROJECT BUSINESS ATTAINMENT
	RCC Lovekin Projects	2	9%	9%
	Norco Infrastructure	3	92%	93%
	RCCD ADA	18	56%	59%
	Norco Operations Center	29	98% *	85%
	MVC Student Services Center	22	68%	69%
	Norco Secondary Effects	9	14%	16%
	MVC Lions Lot	13	52%	62%
	MVC Nursing Portables	7	100%	100%
	RCC Wheelock Complex, Gymnasium, Seismic Retrofit	21	38%	48%
MVC March Dental Education	19	45%	71%	

PLA Feature: Fringe Benefit Exemption Overview and Status



Intent of Fringe Benefit Exemption:

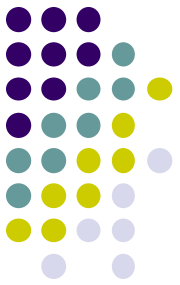
- To level field and afford open and merit shops an equal opportunity to receive credit for existing benefit structure.

PLA Requirement:

- Bidders may qualify for an exemption to the PLA Fringe Benefit requirements if their benefit plan(s) (health, welfare and pension) meet or exceed the applicable Union fringe benefit individual plan(s) referenced in the Schedule A's.
- Bidders are informed of the opportunity to submit a PLA Fringe Benefit Exemption request at all project job-walk meetings.
- Contractor Fringe Benefit Exemption Requests are processed on a project by project basis, therefore providing all parties with the opportunity to be reconsidered based on the evaluation terms.



Snapshot: PLA Feature: Fringe Benefit Exemption Requests

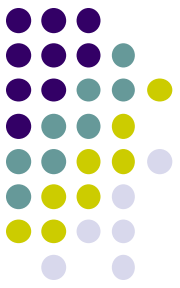


FRINGE BENEFIT TRADE EXEMPTION REQUEST SUMMARY (Reporting Period: July 1, 2010 to March 17, 2013)

Total Number of Prospective Bidders Filing Exemption Requests *	8
Total Number of Individual Trade Exemption Requests Processed	60
Full Trade Benefit Package Exemptions <u>Granted</u>	21
Partial Trade Benefit Package Exemptions <u>Granted</u>	35
Trade Benefit Package Exemptions <u>Denied</u>	4

**An individual bidder may have submitted multiple requests.*

PLA Affiliate Outreach to RCCD Community: Participation in RCCD Job Fairs



Norco Annual Spring 2013 Career & Job Fair
April 2, 2013
46 Employers Participated



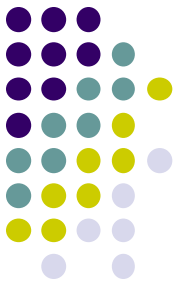
Norco Annual Fall 2013 Career & Job Fair
October 2, 2013
40 Employers
2250 Student Interactions



Moreno Valley College Spring Career Fair
March 18, 2014
Actual Participation
Not Readily Available



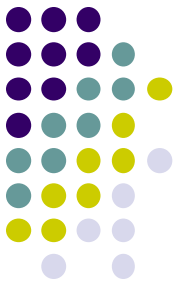
RCCD PLA IMPLEMENTATION: “*WHAT’S NEXT?*”



- Building Trades and affiliate Unions to participate in the Job & Career Job Fairs in Fall 2014.
- Continue to meet with RCCD PLA Oversight Committee.
- Facilitate Joint Labor Management Committee Meeting.
- Perform Ongoing Labor Compliance Monitoring of Active Projects.
- Collectively work with contractors and unions to dispatch local residents for RCCD projects.
- Assist in Local Business Outreach Efforts.

RCCD PLA Annual Status Update 2012/13

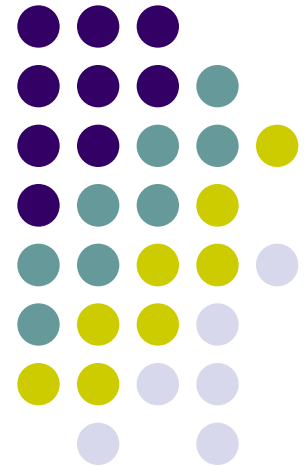
Recap of Highlights



✓ Local Worker Participation	65% Attainment vs. 50% Goal
✓ Local Business Participation	54% Attainment
✓ RCCD Partnerships	Active participation in campus Career and Job Fairs.
✓ Transparency in PLA Administration	Reporting to RCCD PLA Steering Committee and Joint Labor Management Committee, Active SB Outreach
✓ Union vs. Non-Union	192 Union (46%) 217 Non-Union (54%)

QUESTIONS & ANSWERS

Thank You



Agenda Item (IV-D-1)

Meeting	8/5/2014 - Committee
Agenda Item	Committee - Resources (IV-D-1)
Subject	Budget Augmentation for Network Operations Center Project
College/District	Moreno Valley
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees augment the budget for the Network Operations Center project by \$500,000.

Background Narrative:

At the January 27, 2009 meeting, the Board of Trustees (BOT) approved a project design and budget in the amount of \$2,944,082 for the Network Operations Center (NOC) project at Moreno Valley College (MVC). On June 21, 2011, the Board of Trustees approved augmenting the project budget by \$80,000 for modifications to the Heating, Ventilation and Air-Conditioning (HVAC) systems for the data equipment as specified by the IT Audit.

Per the request of the college, a new amendment was developed by Higginson + Cartozian Architects and approved by the Board of Trustees at the April 16, 2013 meeting. The amendment included the addition of 325 square feet to the building footprint for future expansion; revised engineering; and improved I.T. redundant connections; and DSA plan approval.

On May 29, 2014, the District received bids for the construction of the MVC NOC project. The project will now consist of a 2,291 sq. ft. building and all site work, which will include, but not limited to, rough grading, development of building pad, onsite utility runs & connections, parking lot, service drives, fire lanes, concrete walkways, patios, landscaping, irrigation, and relocation of existing utilities.

At this time, it is requested that the Board of Trustees approve the augmentation of the project budget by \$500,000 to ensure adequate funding to cover escalation in bid environment; added DSA closeout fees; and augmentation to the Group II budget. This will bring the project budget to \$3,524,082.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[Budget Augmentation Breakdown_r2](#)
[Schedule_r1](#)

Moreno Valley College Network Operations Center - Budget Augmentation Breakdown

Bid Opening : 05/29/14 . Bids good for 90 days (08/29/14)

Original Construction Budget	\$1,974,660
Bid Results/Construction	\$2,372,739
Difference	\$ 398,079
<hr/>	
Augmented DSA Closeout (Construction Change Directive)	\$ 20,000
IT Group II Budget Augmentation	\$ 58,537
Augmentation Required	\$ 476,616
 Total Budget Augmentation Requested	 \$500,000

Riverside Community College District
Moreno Valley College Network Operations Center
Work Plan Schedule as of August 2014

Tuesday, August 19, 2014	Board of Trustees Bid Approval/Augmentation
Friday, August 22, 2014	Notice of Award of Contract
Tuesday, August 26, 2014	Schedule meeting with PLA and Contractor
Friday, September 5, 2014	Due date for Contractors Agreement, Bonds and Insurance
Monday, September 8, 2014	Proposed Notice to Proceed
Wednesday, September 10, 2014	Mandatory Pre-Construction Conference
Monday, September 15, 2014	Mobilization
Monday, September 22, 2014	Commence Construction
March 15, 2015	Construction Complete (6 mo.)

Agenda Item (IV-E-1)

Meeting	8/5/2014 - Committee
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Agreement Amendment No. 1 for the Utility Infrastructure Project at Norco College and Riverside City College with Tilden-Coil Constructors, Inc.
College/District	District
Funding	Centrally Controlled Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment No. 1 for the Utility Infrastructure Project for Norco College and Riverside City College for construction management services with Tilden-Coil Constructors, Inc. in the amount not to exceed \$35,792.13.

Background Narrative:

On November 15, 2011, the Board of Trustees approved an agreement with Tilden-Coil Constructors, Inc. for construction management services in the amount of \$758,038 for the Utility Infrastructure Project for Norco College and Riverside City College. The original contract fee was determined by the budgeted construction costs, but will be revised based on the actual contracted bid sum of all Primes. Per agreement, Tilden-Coil Constructors, Inc. is requesting an amendment in the amount of \$35,792.13.

At this time, it is requested that the Board of Trustees approve Agreement Amendment No. 1 in the amount not to exceed \$35,792.13 for Tilden-Coil Constructors, Inc.'s construction management fee for the Utility Infrastructure Project for Norco College and Riverside City College.

Cost for the requested amendment is within the original project budget approved by the Board of Trustees and no augmentation to the project budget is required.

Prepared By: Paul Parnell, President, Norco College
Wolde-Ab Isaac, Acting President, Riverside
Beth Gomez, Vice President, Business Services (Norco)
Laurens Thurman, District Consultant
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[Amendment No. 1_Tilden-Coil Constructors_r1](#)

FIRST (1) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
TILDEN-COIL CONSTRUCTORS, INC.
(Utility Infrastructure Project at Norco College and Riverside City College)

This document amends the original agreement between the Riverside Community College District and Tilden-Coil Constructors, Inc., which was originally approved by the Board of Trustees on November 15, 2011.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$35,792.13, including reimbursable expenses, totaling agreement to \$793,830.13. The term of this agreement shall be from the original agreement date of November 15, 2011, to the extended amended date of August 14, 2014. Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

TILDEN-COIL CONSTRUCTORS, INC.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Brian Jaramillo
President
3612 Mission Inn Avenue
Riverside, CA 92501

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



April 28, 2014

Chris Carlson
Riverside Community College District
450 E. Alessandro Blvd.
Riverside, CA 92508

Project: RCCD Utility Infrastructure - Norco Central Plant and Riverside 12 kV loop projects
Subject: Fee Adjustment Amendment

Contract Amendment Request #01

NARRATIVE:

The summary of the costs being requested below is an amendment to our construction management fee. The original contract fee was based on the budgeted construction cost for construction for the Norco and Riverside Campus Infrastructure projects. Based on the current contracted sum of Primes, we are revising the value of our fee and requesting this amendment listed below.

REFERENCES:

- 1) Contract Agreement
- 2) Final Change Order Log / Construction Costs - Norco
- 3) Current Change Order Log / Construction Costs - Riverside

COST DETAIL BREAKDOWN:

Item	Description	Fee	Total
1.	Original Budgeted Sum of Prime Contractors \$3,581,900.00 x	6.50%	= \$ 232,823.50
2.	Current Contracted Sum of Primes \$4,132,548.10 x	6.50%	= \$ 268,615.63

Current Delta / Fee Amendment Request Total: \$ 35,792.13

SCHEDULE IMPACT:

No schedule impact as this is related to our scheduled fee.

3612 Mission Inn Avenue Riverside, CA 92501 951 684 5901 fax: 951 684 0725

APPROVAL TIMELINE:

We are requesting approval of this request by 06/25 so that it may be taken to the August Board meeting for approval.

Tilden-Coil Constructors, Inc.
Construction Manager


By: Steve Fuentes 4/28/2014
Date

Riverside Community College District
Owner's Representative

By: Chris Carlson Date

3612 Mission Inn Avenue Riverside, CA 92501 951 684 5901 fax: 951 684 0725



**PRIME CONTRACTOR
 EXECUTIVE SUMMARY CHANGE LOG**

Bid Category	Contractor	Contract	Approved Contract Changes	Contract Change To Write	Approved Change %	Revised Contract	Pending Submitted Proposals	Reviewed Proposals	Contract Allowance	Remaining Allowance	Current Projected Total Project Cost
01	Coats Espinoza Electric dba	737,245.00	66,008.19	0.00	8.95%	803,253.19	0.00	136,008.19	70,000.00	0.00	803,253.19
02	Quality Light and Electric	50,868.00	(22,034.54)	0.00	-43.32%	28,833.46	0.00	2,965.46	25,000.00	0.00	28,833.46
GRAND TOTALS:		788,113.00	43,973.65	0.00	5.58%	832,086.65	0.00	138,973.65	95,000.00	(0.00)	832,086.65

Overall Project Total Budget: (Over / Under) **(43,973.65)**



TILDEN-COIL CONSTRUCTORS, INC.
 Project: *RCCD Utility Infrastructure - 12 kV Loop Project*
 04/24/14

**PRIME CONTRACTOR
 EXECUTIVE SUMMARY CHANGE LOG**

Bid Category	Contractor	Contract Amount	Approved Contract Changes	Approved Change %	Revised Contract Amount	Pending Submitted Proposals	Reviewed Proposals	Potential Contract Change Orders To Write	Potential Change Order %	Contract Allowance	Remaining Contract Allowance	Current Projected Total Project Cost
01	RJS Electric	3,127,000.00	0.00	0.00%	3,127,000.00	37,706.00	(61,868.00)	(176,162.00)	-5.57%	150,000.00	211,868.00	2,952,838.00
02	JBH Structural Concrete	379,800.00	0.00	0.00%	379,800.00	6,301.15	11,522.30	(32,176.55)	-8.47%	50,000.00	38,477.70	347,623.45
(GRAND TOTALS):		3,506,800.00	0.00	0.00%	3,506,800.00	44,007.15	(50,345.70)	(206,338.55)	-5.88%	200,000.00	250,345.70	3,300,461.45

Overall Project Total Budget:

206,338.55
 (Over / Under)

Agenda Item (VI-A)

Meeting	8/5/2014 - Committee
Agenda Item	Closed Session (VI-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Appointment Title: Special Assistant to the Chancellor
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

Agenda Item (VI-B)

Meeting	8/5/2014 - Committee
Agenda Item	Closed Session (VI-B)
Subject	Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator, District Designated Representative: Bradley Neufeld, Gresham Savage, Unrepresented Employee: Special Assistant to the Chancellor
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

Agenda Item (VI-C)

Meeting	8/5/2014 - Committee
Agenda Item	Closed Session (VI-C)
Subject	Conference with Legal Counsel - Existing Litigation (Paragraph (1) of Subdivision (D) of Government Code Section 54956.9 - PCN3, Inc. v Riverside Community College District, Riverside County Superior Court Case No. RIC1310471.
College/District	District
Funding	n/a
Recommended Action	To be determined.

Background Narrative:

None.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments: