



Board of Trustees - Regular Meeting
Tuesday, November 18, 2014 6:00 PM
Center for Student Success, Room 217, Norco
College, 2001 Third Street, Norco, California

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of October 7, 2014](#)

Recommend approving the October 7, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.

B. [Minutes of the Board of Trustees Regular Meeting of October 21, 2014](#)

Recommend approving the October 21, 2014 Regular meeting minutes as prepared.

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

A. [Chancellor's Communications](#)

Information Only

B. [Presentation - Veterans Services at Norco College](#)

Information Only

C. [Five to Thrive Presentation Led By Dr. Alexis Gray, Associate Professor, Anthropology](#)

Information Only

D. [Health Care Update](#)

Information Only

- E. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar.](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$1,557,824 and District Warrant Claims totaling \$6,726,922.
 - 2. Budget Adjustments
 - a. [Budget Adjustments](#)
Recommend approving the budget transfers as presented.
 - 3. Resolution(s) to Amend Budget
 - a. [Resolution No. 22-14/15 – 2014-2015 Cooperative Agencies Resources for Education \(CARE\)](#)
Recommend approving adding the revenue and expenditures of \$6,785 to the budget.
 - b. [Resolution No. 23-14/15 – 2014-2015 Active Minds](#)
Recommend approving adding the revenue and expenditures of \$10,000 to the budget.
 - c. [Resolution No. 24-14/15 – 2014-2015 Disabled Students Programs and Services \(DSPS\)](#)
Recommend approving adding the revenue and expenditures of \$896,912 to the budget.
 - d. [Resolution No. 25-14/15 – 2014-2015 Student Activities Office](#)
Recommend approving adding the revenue and expenditures of \$15,000 to the budget
 - e. [Resolution No. 26-14/15 – 2014-2015 Student Equity Program](#)
Recommend approving adding the revenue and expenditures of \$1,701,741 to the budget.
 - f. [Resolution No. 27-14/15 – 2014-2015 Procurement Assistance Center \(PAC\) – Program Income](#)
Recommend approving adding the revenue and expenditures of \$1,000 to the budget.
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards

- a. [Bid Award for the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18](#)
Recommend awarding the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18, for the total bid amount of \$14,873,438 to the contractors listed.
6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$84,100 – All District Resources](#)
Recommend ratifying contracts totaling \$430,764 for the period of October 1, 2014 through October 31, 2014.
7. [Out-of-State Travel](#)
Recommend approving out-of-state travel.
8. Other Items
 - a. [Surplus Property List](#)
Recommend by unanimous vote: declaring the property on the attached list to be surplus; finding the property does not exceed the total value of \$5,000; and authorizing the property to be consigned to The Liquidation Company to be sold on behalf of the District.
 - b. [Resolution No. 21-14/15 to Amend the District's Conflict of Interest Code Appendix for Position Title Changes and Deletions and for Newly Designated Position Titles](#)
Recommend adopting Resolution No. 21-14/15, amending the Appendix of the District's Conflict of Interest Code, pursuant to the Political Reform Act of 1974.

VII. CONSENT AGENDA INFORMATION

- A. [CCFS-311Q- Quarterly Financial Status Report for the 1st Quarter Ended November 30, 2014](#)
Information Only
- B. [Monthly Financial Report for Month Ending – October 31, 2014](#)
Information Only

VIII. BOARD COMMITTEE REPORTS

- A. Governance (None)
- B. Teaching and Learning
 1. [Proposed Curricular Changes](#)
Recommend approving the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.
- C. Planning and Operations (None)
- D. Resources (None)
- E. Facilities
 1. [Agreement Amendment No. 1 for Project Labor Administration with Padilla and Associates](#)
Recommend approving Agreement Amendment No. 1 in the amount not to exceed \$200,000 for project labor administration services with Padilla and Associates for additional projects with the Riverside Community College District
 2. [Firm Selection and Special Inspection](#)

and Testing Services Agreement for the Student Services Building with River City Testing

Recommend approving the selection of River City Testing for Special Inspection and Testing Services for the Special Services Building project at Riverside City College; and, the agreement with River City Testing in the amount of \$159,433 for project services.

3. Firm Selection and Inspection Services Agreement for the Student Services Building with The Vinewood Company, LLC

Recommend approving the selection of The Vinewood Company, LLC for Inspection Services/Inspector of Record (IOR) Services for the Student Services Building project at Riverside City College; and the agreement with The Vinewood Company, LLC in the amount of \$193,352 for the Student Services Building project.

IX. ADMINISTRATIVE REPORTS

A. Vice Chancellors

1. Resolution No. 20-14/15 - Resolution Authorizing the Chancellor, or Designee, of the District to Layoff and Reduce Hours of the Classified Service
Recommend adopting Resolution No. 20-14/15, authorizing the Chancellor, or Designee, of the District to layoff and reduce hours of the classified service and send the appropriate notification.
2. Presentation of the Annual Clergy Report for Riverside Community College District
Information Only

B. Presidents

X. ACADEMIC SENATE REPORTS

- A. Moreno Valley College/Riverside Community College District
- B. Norco College
- C. Riverside City College

XI. BARGAINING UNIT REPORTS

- A. CTA - California Teachers Association
- B. CSEA - California School Employees Association

XII. BUSINESS FROM BOARD MEMBERS

- A. Update from Members of the Board of Trustees on Business of the Board.
Information Only

XIII. CLOSED SESSION

- A. Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
Recommended Action to be Determined

XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting	11/18/2014 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of October 7, 2014
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the October 7, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[100714_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES, AND FACILITIES COMMITTEES
OF OCTOBER 7, 2014

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the Student Academic Services, General Assembly Room #121, Moreno Valley College, 16130 Lasselle Street, Moreno Valley, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Janet Green, Vice President
Nathan Miller, Secretary (arrived at 6:07 p.m.)
Mary Figueroa, Board Member
Sam Davis, Board Member
April Galvan, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning
Dr. Wolde-Ab Isaac, Interim President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Irving G. Hendrick, Special Assistant to the Chancellor
Mr. Robert Schmidt, Senior Public Affairs Officer, Strategic Communications and Relations
Mr. Richard Keeler, Dean, Grants
Dr. Ed Bush, Vice President, Student Services, Riverside City College
Dr. Monica Green, Vice President, Student Services, Norco College
Ms. Eugenia Vincent, Acting Vice President, Student Services, Moreno Valley College
Mr. Bart Doering, Facilities Planning Director, Facilities Planning & Development

Student Trustee April Galvan led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The Teaching and Learning Committee Chair Sam Davis convened the meeting at 6:04 p.m. Committee members in attendance: Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning; Academic Senate Representatives: Dr. Travis Gibbs (Moreno Valley College/RCCD), Dr. Lyn Greene (Norco College) and Mr. Lee Nelson (Riverside City College); CSEA Representative: Mr. Gustavo Segura; and Management Representative: Ms. Lorena Patton.

TEACHING AND LEARNING
COMMITTEE

Mr. Richard Keeler reviewed the Master Grant Submission Schedule for the 2014-15 academic year. Discussion followed.

Presentation on Master Grant Submission Schedule for 2014-2015

The college vice presidents of student services – Dr. Green, Dr. Bush, and Ms. Vincent, provided the committee with an informational presentation for the Student Services and Support Programs for Moreno Valley College, Norco College, and Riverside City College. Discussion followed.

Presentation for Student Services and Support Program for Riverside Community College District

The Committee adjourned the meeting at 7:15 p.m.

Adjourned

The Facilities Committee Chair Nathan Miller convened the meeting at 7:16 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College/RCCD), Dr. Lyn Greene (Norco College) and Mr. Lee Nelson (Riverside City College); CSEA Representative: Mr. Gustavo Segura; and Management Association Representative: Ms. Ruth Adams.

FACILITIES COMMITTEE

Mr. Doering presented the committee with the agreement amendment for the District-wide ADA Transition Plan Implementation Project for the partial Fire Alarm System upgrade for Moreno Valley College with PSOMAS in the amount not to exceed \$48,260 that will be presented to the Board for approval at the October 21 regular meeting. Discussion followed.

Agreement Amendment 3 for the District-wide ADA Transition Plan Implementation Phase I Project with PSOMAS

Mr. Doering led the committee review of the agreement with GLUMAC for LEED Commissioning Services in the amount of \$39,180 for the CAA/DO project; and the agreement with GLUMAC for LEED Commissioning Services in the amount of \$19,960 for the CSA and Parking Structure project that will be presented to the Board for approval at the October 21 regular meeting. Discussion followed.

Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr., and Alice Edna Coil School for the Arts Building, and Parking Structure with GLUMAC

The committee adjourned the meeting at 7:20 p.m.

Adjourned

The Board adjourned to closed session at 7:21p.m. and reconvened at 8:05 p.m. after considering the following closed session items:

ADJOURNED TO CLOSED SESSION/RECONVENED

The Board of Trustees unanimously approved to place the permanent classified employee, number 1641298, on unpaid suspension from his employment effective October 8, 2014,

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release: One

for a period of time extending for not more than ten (10) days after the date of entry of the judgment in the criminal proceedings.

position

The Board of Trustees announced that no action was taken.

Conference with Legal Counsel –
Anticipated Litigation - Significant
Exposure to Litigation pursuant to
Paragraph (2) of Subdivision (d) of
Government Code Section
54956.9: One Potential Case

The Board of Trustees announced that no action was taken.

Conference with Labor
Negotiators - District-Designated
Representatives: Chancellor
Michael Burke and Brad Neufeld,
Unrepresented Employee:
Assistant to the Chancellor for
Personnel Matters

The Board adjourned the meeting in at 8:06 p.m.

ADJOURNMENT

Agenda Item (II-B)

Meeting	11/18/2014 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of October 21, 2014
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommend approving the October 21, 2014 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor
Michelle Haeckel, Administrative Assistant, Office of the Chancellor

Attachments:

[102114_MIN](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF OCTOBER 21, 2014

Vice President Green called the regular meeting of the Board of Trustees to order at 6:00 p.m., in Student Academic Services, General Assembly Room #121, Moreno Valley College, 16130 Lasselle Street, Moreno Valley, California

CALL TO ORDER

Trustees Present

Janet Green, Vice President
Nathan Miller, Secretary
Sam Davis, Board Member
April Galvan, Student Trustee

Trustees Absent

Virginia Blumenthal, President
Mary Figueroa, Board Member

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services,
Workforce Development & Planning
Dr. Wolde-Ab Isaac, Interim President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Paul Parnell, President, Norco College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Lyn Greene, Associate Professor, Political Science, Norco College
Dr. Travis Gibbs, Academic Senate Representative, District/Moreno Valley College
Dr. Dariush Haghighat, President, CTA
Ms. Leone Crawford, President, CSEA

Guests Present

Ms. Amy Balent, Associate Professor, Art, Moreno Valley College
Mr. Bob Fontaine, Associate Professor, Emergency Medical Services

Student Trustee April Galvan led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Miller/Davis moved that the Board of Trustees approve Trustees Blumenthal's and Figueroa's absences as excused. Motion carried. (3 ayes, 2 absent [Blumenthal and Figueroa])

MOTION TO EXCUSE TRUSTEES

Mr. Tyrone Macedon, Sr., President, Associated Students of Moreno Valley College, provided the members of the Board with a calendar of events and treated them, on behalf of the student body, with tokens of appreciation for their support over the years.

COMMENTS FROM THE PUBLIC

Davis/Miller moved that the Board approve amending the agenda to consider Consent Item IV-A-4, "Resolution No. 19-14/15 Authorizing Post-Retirement Employment and Seeking an Exemption from the 180 Day Separation-From-Service Requirement Set Forth in Education Code Section

AMEND AGENDA

24214.5 for Pending Employment of STRS Retiree Irving Hendrick,.” under Chancellor’s Communications. Motion carried. (3 ayes, 2 absent [Blumenthal and Figueroa])

Miller/Davis moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of September 2, 2014. Motion carried. (3 ayes, 2 absent [Blumenthal and Figueroa])

Miller/Davis moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of September 16, 2014. Motion carried. (3 ayes, 2 absent [Blumenthal and Figueroa])

Davis/Miller moved that the Board of Trustees adopt Resolution No. 19 -14/15 Authorizing Post-Retirement Employment and Seeking an Exemption from the 180 Day Separation-From-Service Requirement Set Forth in Education Code Section 24214.5 for Pending Employment of STRS Retiree Irving Hendrick. Motion carried. (3 ayes, 2 absent [Blumenthal and Figueroa])

Moreno Valley College art students, under the direction of Ms. Balent, Associate Professor, Art, presented their original art work that utilized pencil, colored pencil, acrylic paint, pastel, and markers. Students whose art work was displayed were Jeanette Romandetti, Damien Saelak, Monica Martinez, Angelina Bernal, Nancy Lara, Tekeyeh Whitworth, Vanessa Silva, Francisco Cruz Tapia, and Vanessa Ruiz.

Mr. Fontaine gave a presentation/demonstration on how to perform Cardio Pulmonary Resuscitation (CPR) using a “hands only” method. Studies have revealed that the mouth-to-mouth/chest compression method of administering resuscitation isn’t as effective in saving lives as using a “Hands Only CPR” method. The rhythm of the hand compressions performed on the center of a victim’s chest can be timed to the rhythm of the classic song, “Staying Alive.”

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF SEPTEMBER 2, 2014

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF SEPTEMBER 16, 2014

CHANCELLOR’S REPORTS

Resolution No. 19-14/15 Authorizing Post-Retirement Employment and Seeking an Exemption from the 180 Day Separation-From-Service Requirement Set Forth in Education Code Section 24214.5 for Pending Employment of STRS Retiree Irving Hendrick

Presentation - Moreno Valley College Student Art Work

Five to Thrive Presentation Led by Mr. Bob Fontaine, Associate Professor, Emergency Medical Services

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

STUDENT REPORT

Student Trustee April Galvan presented the report about recent and future student activities at Norco, Moreno Valley, and Riverside City Colleges and Riverside Community College District.

The Board recessed at 6:27 p.m. and reconvened at 6:37 p.m.

RECESSED/RECONVENED

CONSENT ITEMS

Action

Davis/Miller moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$5,459,545 and District Warrant Claims totaling \$4,537,144;

Purchase Order and Warrant Report – All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$16,800 to the budget;

Contracts and Agreements Report Less than \$84,100 – All District Resources

Approve adding the revenue and expenditures of \$16,800 to the budget;

Resolution No. 04-14/15 – 2014-2015 Sector Navigator – Program Income

Approve adding the revenue and expenditures of \$3,372 to the budget;

Resolution No. 5-14/15 – 2014-2015 College Connection Program

Approve Resolution No. 6-14/15 – 2014-2015 California Work Opportunity and Responsibility to Kids (CalWORKs) Set-Aside Program;

Resolution No. 6-14/15 – 2014-2015 California Work Opportunity and Responsibility to Kids (CalWORKs) Set-Aside Program

Approve adding the revenue and expenditures of

Resolution No. 7-14/15 –

\$1,823,347 to the budget;	2014-2015 Student Success and Support Program
Approve adding the revenue and expenditures of \$72,816 to the budget;	Resolution No. 8-14/15 – 2014-2015 Extended Opportunity Programs and Services (EOPS)
Approve realigning Scheduled Maintenance and Instructional Equipment revenues and expenditures of \$1,304,772 between Resources 4100 and 1190;	Resolution No. 09-14/15 – 2014-2015 Realignment of Scheduled Maintenance and Instructional Equipment
Approve adding the revenue and expenditures of \$865,540 to the budget;	Resolution No. 10-14/15 – 2014-2015 Proposition 39: Clean Energy Jobs Act of 2012
Approve adding the revenue and expenditures of \$97,820 to the budget;	Resolution No. 11-14/15 – 2014-2015 TANF and CalWORKs Programs
Approve adding the revenue and expenditures of \$21,250 to the budget;	Resolution No. 12-14/15 – 2014-2015 Kaiser Foundation Hospitals
Approve adding the revenue and expenditures of \$374,800 to the budget;	Resolution No. 13-14/15 – 2014-2015 State of California Employment Training Panel – CORE#2
Approve adding the revenue and expenditures of \$67,973 to the budget.	Resolution No. 14-14/15 – 2014-2015 Song-Brown Health Care Workforce Training Contract #13-4212
Approve adding the revenue expenditures of \$114,999 to the budget;	Resolution No. 15-14/15 – 2014-2015 Song-Brown Health Care Workforce Training Contract #13-4199
Approve adding the revenue and expenditures of \$30,000 to the budget.	Resolution No. 16-14/15 – 2014-2015 Upward Bound Math and Science
Approve adding the revenue and expenditures of \$58,418 to the budget;	Resolution No. 17-14/15 – 2014-2015 College Connection II Program
Approve adding the revenue and expenditures of \$10,000 to the budget;	Resolution No. 18-14/15 – 2014-2015 ICT Digital Media

Mini Grant

Approve the purchase of Lenovo, Apple, Dell and Hewlett Packard computer equipment, peripherals and related services from authorized resellers, utilizing Western States Contracting Alliance (WSCA) contracts through December 31, 2014;

Purchase Computer Equipment, Peripherals and Related Services from Authorized Resellers Utilizing the Western States Contracting Alliance (WSCA) Contracts

Approve the purchase of information technology goods and services from Presidio Networked Solutions, utilizing CMAS contract number 3-13-70-2834G;

Approval to Purchase Information Technology Goods and Services Utilizing the California Multiple Award Schedules (CMAS) Contract Number 3-13-70-2834G

Approve the purchase of audio visual and communication integration goods and services from Spinitar, utilizing CMAS contract number 3-10-58-077G through January 31, 2019;

Purchase Audio Visual and Communication Integration Goods and Services Utilizing the California Multiple Award Schedules (CMAS) Contract Number 3-10-58-077G

Award alternate #1 for the RCC Bradshaw HVAC Replacement Project, in the amount of \$94,000 to AMS Anderson Air Conditioning, LP;

Approval to Award Alternate #1 for the RCC Bradshaw HVAC Replacement Project

Ratify contracts totaling \$566,857 for the period of September 1, 2014 through September 30, 2014;

Contracts and Agreements Report Less than \$84,100 – All District Resources

Approve the Contract Agreement C14-0031 (CalWORKs Set-A-Side), for the time frame of July 1, 2014 through June 30, 2015, in the amount of \$80,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the Contract;

Contract Agreement C14-0031 between Chancellor's Office, California Community Colleges and Riverside Community College District's Riverside City College

Approve the out-of-state travel;

Out-of-State Travel

Declare the property on the attached list to be surplus; find that the property does not exceed the total value of \$5,000; and authorize the property to be donated to the Victory Outreach Church of Riverside to meet technology needs;

Surplus Property - Donation

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Approve the destruction of the records on the attached listing.

Destruction of Records

Motion carried. (3 ayes 2 absent [Blumenthal and Figueroa])

The Board received the annual financial and budget report for 2013-2014.

Information

2013-2014 CCFS-311 – Annual Financial and Budget Report

BOARD COMMITTEE REPORTS

Facilities

Miller/Davis moved that the Board of Trustees approve Agreement Amendment No. 3 for the District-wide ADA Transition Plan Implementation Project for the partial Fire Alarm System upgrade for Moreno Valley College with PSOMAS in the amount not to exceed \$48,260. Motion carried. (3 ayes, 2 absent [Blumenthal and Figueroa])

Agreement Amendment 3 for the District-wide ADA Transition Plan Implementation Phase I Project with PSOMAS

Miller/Davis moved that the Board of Trustees approve the agreement with GLUMAC for LEED Commissioning Services in the amount of \$39,180 for the CAA/DO project the agreement with GLUMAC for LEED Commissioning Services in the amount of \$19,960 for the CSA and Parking Structure project. Motion carried. (3 ayes, 2 absent [Blumenthal and Figueroa])

Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr., and Alice Edna Coil School for the Arts Building, and Parking Structure with GLUMAC

ADMINISTRATIVE REPORTS

Vice Chancellors

Green/Miller moved that the Board of Trustees approve the proposed District academic calendar for 2015-2016. (Motion carried. 3 ayes, 2 absent [Blumenthal and Figueroa])

District Academic Calendar 2015-2016

ACADEMIC SENATE REPORTS

Dr. Travis Gibbs presented the report on behalf of Moreno Valley College and the District.

Moreno Valley College

Dr. Lyn Greene presented the report on behalf of Norco College and the District.

Norco College

Mr. Lee Nelson presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

Ms. Leone Crawford, CSEA, presented the report on behalf of the CSEA.

CSEA – California State Employees Association

BUSINESS FROM BOARD MEMBERS

Trustee Davis spoke about events he has attended during the month of October, and, he noted his active calendar with the upcoming election.

Update from Members of the Board of Trustees on Business of the Board.

Trustee Miller mentioned he has also attended events this month; congratulated the Colleges for acquiring the Trade Adjustment Act grant; spoke regarding energy efficiency and sustainability interest and the wrap up of Measure C Bond and noted that several districts have bonds on the November ballot.

The Board adjourned the meeting at 7:08 p.m.

ADJOURNED

Agenda Item (IV-A)

Meeting 11/18/2014 - Regular
Agenda Item Chancellor's Reports (IV-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information with the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

Agenda Item (IV-B)

Meeting 11/18/2014 - Regular
Agenda Item Chancellor's Reports (IV-B)
Subject Presentation - Veterans Services at Norco College
College/District Norco
Information Only

Background Narrative:

Presented for the Board is an update on the Norco College Veterans Services activities.

Prepared By: Paul Parnell, President, Norco College

Attachments:

[NC Veterans Services](#)



VETERANS SERVICES



Mark DeAsis
Dean, Admissions & Records
November 18, 2014

Overview

- Norco College became a Veterans Affairs Certifying Institution in 2010 following initial accreditation
- One dedicated full-time VA Certifying Official who serves Veterans, Active Duty Military, and VA Dependents

VA EDUCATIONAL BENEFITS

- CH. 30 – Active Duty Educational Assistance Program
- CH. 31 – VA Vocational Rehabilitation
- CH. 33 – Post-9/11 GI Bill
- CH. 35 – Survivors and Dependents
- CH. 1606/1607 – Reserve Assistance Program
- Tuition Assistance – Fee Waiver for Active Duty Members



John Evans
Military Profile: Petty Officer Second Class, US Navy
Academic Program: Transfer to Cal Poly, IGETC



Patrick Molinelli
Military Profile: E-4, US Army
Academic Program: Pre-Physician Assistant



Shawn Davis
Military Profile: Sergeant, US Army, Airborne Infantry
Academic Program: Transfer to CSU

Core Services

- Veterans Orientation and Priority Registration Workshop
 - College application and enrollment process
 - VA Application and Educational Benefits
 - Promote college and community resources
- Report enrollment to the Department of Veterans Affairs
- Monitor and track enrollment according to the comprehensive student educational plan
- Offer Guidance 45 (Introduction to College) Course specific to Veterans



Danny Chehaiber
Military Profile: E-5/SSGT, US Air Force, Crew Chief C17/C5
Academic Program: Bioengineering / Transfer to LSU



Denise Prado
Military Profile: E-5/SGT, US Army, Automated Logistical Specialist
Academic Program: AS Administration of Justice / Transfer CSUSB



Chris Storrusten
Military Profile: E-4/CPL, US Marines, Field Radio Operator
Academic Program: AS Business Administration

Program Statistics

Unduplicated Headcount

2013-2014

307

Success Rates		Norco College	Veterans
2013-2014	Fall	69.6%	72%
	Spring	69.2%	71.1%

Graduates	Certificate	Degree
2010-2014	53	54



SGT. Lisandro Lantigua
 Military Profile: E-5, U.S. Army, 88M Motor Transport Operator
 Academic Program: Transfer CBU Business Administration



SGT. Kristina Irwin
 Military Profile: E-5, U.S. Army, 31B Military Police
 Academic Program: A.S. Math & Science



Ruben Aguilar
 Military Profile: Sergeant, US Army, Airborne Infantry
 Academic Program: AA Social Behavioral Sciences, Transfer to CSU

College Events

- Mobile VET Center (Offering General & Readjustment Counseling)
- Guest Speakers from VA Loma Linda Healthcare Center
- Veterans Social and Awards Recognition (Spring)
- Veterans Day BBQ (Fall)
- Veterans Center Open House (November 2014)



SGT. Julius Jimenez
Military Profile: E-5, U.S. Army, 91E Allied Trades Specialist
Academic Program: A.A. Game Design



Petty Officer Second Class Joshua James Wear
Military Profile: E-5, U.S. Navy, Aviation Warfare Electrician
Academic Program: Transfer CSULA Sociology



CPL. Daniel Burbank
Military Profile: E-4, U.S. Marines, Ground Support Equipment Mechanic
Academic Program: Transfer CSUSM Sociology

Veterans Club Activities



Raised over \$550 in the last two years
by participating Halloween Town



Raised over \$600 in the last two years
by hosting the Chili Cook-off



CARE Packages: 32 sent
to US Marines and 13
sent to US Navy



Operation Paperback:
290 books sent to US
Armed Forces overseas



Partnership with Habitat
for Humanity's "A Brush
with Kindness Project"

Agenda Item (IV-C)

Meeting 11/18/2014 - Regular

Agenda Item Chancellor's Reports (IV-C)

Subject Five to Thrive Presentation Led By Dr. Alexis Gray, Associate Professor, Anthropology

College/District Norco

Information Only

Background Narrative:

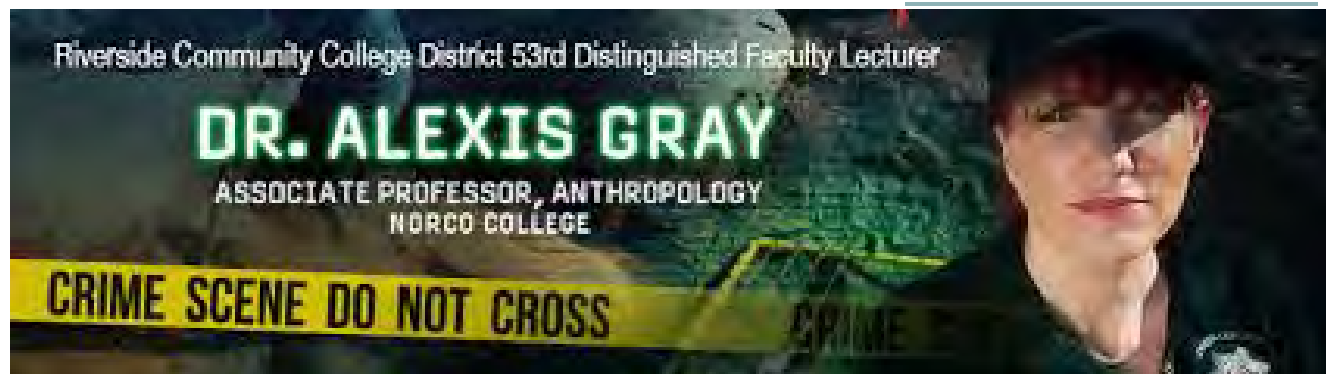
Each month, a faculty member is invited through the Academic Senate to present on teaching and programs from the classroom that distinguish RCCD and its faculty and colleges. This month the presentation will be from Dr. Alexis Gray, Associate Professor, Anthropology.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Five to Thrive_111814](#)

CSI Certificate at Norco College



The History

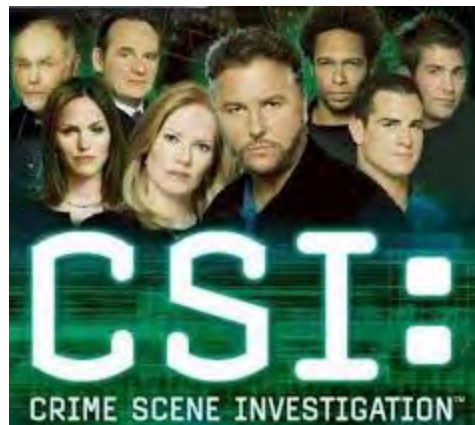
- At Norco College, we were forced to reallocate resources away from Administration of Justice in 2012 and focus on supporting other CTE programs.
 - We had no full time faculty in ADJ
 - Our program lacked the resources to offer a degree or a certificate

In the Meantime

- Many students have returned to college so that they may enter the employment market.
 - They want a job.
 - Those students are well suited to career training rather than a traditional academic path.
- Community colleges are an excellent place to offer Career training
 - Private Career training colleges offer degrees at a cost of around 30k upwards

Crime Scene Investigation

- Many students have become enamored with CSI due to emphasis on the field within the media and outreach programs in the K-12 system.
- It is a growing field as technology is rapidly advancing and more investigative personnel are needed to process crime scenes.



There is even a “theme park” for it



A CSI Certificate exists in the Inland Empire

- UCR offers this certificate through its Extension program.
 - To take all of the courses necessary for certification in Crime Scene Investigation, tuition runs just over 20k.
 - There are no full time faculty heading up this program and the instructors provide their own equipment.
 - UCR rents out Ben Clark for outdoor classroom space.

The Norco College Advantage

- Thanks to special funding, we can now offer all of the classes to get a certificate and we are well on the way to offering an ADT as well.
- We still do not have full time faculty within the program but the chair of the program has an FSA in ADJ and is an active member of the Investigative community.
- We have also hired top-notch associate faculty who are working Scientific Investigations Deputies from the San Bernardino Sheriff's Department.

The Norco College Advantage

- We already have outdoor classroom space for the buried bodies and excavation portion of the curriculum.
- We can get a student through the program for approximately 2k (10% of the cost of attending UCR) for the same certificate.
- We will be training our students for jobs available locally and nationwide that they can become eligible for in as little as 18 months.

Why, the Norco Graduate of course.



Agenda Item (IV-D)

Meeting 11/18/2014 - Regular
Agenda Item Chancellor's Reports (IV-D)
Subject Health Care Update
College/District District
Information Only

Background Narrative:

At the November 5, 2013, regular Board of Trustees meeting the Board of Trustees requested an update on the health care issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

Agenda Item (IV-E)

Meeting 11/18/2014 - Regular

Agenda Item Chancellor's Reports (IV-E)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar.

College/District District

Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Future Monthly Committee Agenda Planner and Annual Master Planning Calendar_12](#)

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

December 2014

Page 1

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p>ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 11/24/14 & 12/2/14.</p> </div>	<ul style="list-style-type: none"> ✓ Presentation of Student Equity Plans for RCCD Steinback/Bush/Green/Farrar (Info Ony) ✓ Proposed Circular Changes Steinback/Thomas (Action) 	<ul style="list-style-type: none"> ■ Presentation – Update on Centennial Plaza (Information only) (Chris Carlson) 	<ul style="list-style-type: none"> ■ 2013-14 Independent Audit Report for RCCD (Brown) ■ 2013-14 Independent Audit Report for RCCD Foundation (Brown) 	<ul style="list-style-type: none"> ✓ Culinary Arts Academy & District Offices – Change Order for Kitchen Hood. (Carlson, Doering)

Updated 11/12/14

RECOMMENDED 2014-15 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> • Proposed Curricular Changes
September	<ul style="list-style-type: none"> • CCFS–311Q–Quarterly Financial Status Report for the Quarter Ended June 30 • Budget – Public Hearing
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • RCCD Report Card on the Strategic Plan • Annual District Academic Calendar • CCFS-311Q–Quarterly Financial Status Report for the Quarter Ended September 30 • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for the Riverside Community College District • Annual Independent Audit Report for the Riverside Community College District Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Governor’s Budget Proposal • Federal Legislative Update • Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended December 31 • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> •
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Authorization to Encumber Funds • Proposed Curricular Changes • Accountability Reporting for Community Colleges
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended March 31 • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor’s Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded • Academic Administrator Employment Contracts • Tentative Budget and Notice and Public Hearing on the Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

Agenda Item (V-A)

Meeting 11/18/2014 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee April Galvan will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[Student Report_111814](#)



**MORENO VALLEY COLLEGE
ASSOCIATED STUDENTS
BOARD REPORT
November 11th, 2014**

- On Thursday, November 6th 2014, Moreno Valley College held its Veterans Day Celebration in honor of the Brave men and women that have served this Nation. There was a day and an evening celebration so that we could accommodate our evening Veteran students.
- The week of November 10th thru the 16th is Moreno Valley College's Spirit Week. This is also the start of the events that the candidates for Homecoming King and Queen participate in.
- On Thursday November 13, 2014. There will be a Dangers of Smoking and Obsessive Compulsive Disorders workshop.
- On Saturday, November 15th, 2014, the Moreno Valley College Homecoming Candidates will attend the Homecoming Celebration that will be held on the Riverside Campus. The winners of the Homecoming Competitions will be revealed and the new King and Queen will be crowned.
- On Tuesday, November 18th, 2014, there will be a Native American Celebration that will be held on the Lion's Den Patio.
- On Thursday, November 20th 2014, the Moreno Valley College will host their Annual Fall Student Leadership Banquet at the Moreno Valley Conference and Recreation Center.
- On Tuesday, November 25, 2014, the Moreno Valle College will hold a Thanksgiving Celebration on the campus during the college hour.



The Associated Students of Norco College have been involved in the following:

- ASNC Resolutions
 - The Associated Students of Norco College passed two new resolutions on Monday, November 3rd.
 - 1: Addition of DRC Note-Takers added to Group III (Early Registration)
 - 2: Modification of the C.S.S. Upper Lounge Area/ Space
- Veteran's Day Event
 - The Veteran's Club hosted their annual BBQ in celebration of Veteran's Day on November 6th. Students, staff, faculty and administration joined the Veteran's and shared a plate.
- The 20th Annual Harvest Festival
 - Norco College hosted its annual Harvest Festival on October 24th. There was over 2,500 lbs of candy (over 1 ton), over 50 volunteers, 17 clubs/organizations, and more than 2,000 happy children. Thank you to everyone who donated time and candy.

The Associated Students of Norco College are looking forward to the following:

- Step Out; Walk to Stop Diabetes: Riverside
 - The Associated Students of Norco College, along with the Norco College Clubs and Organizations, will be attending the Diabetes Walk in Riverside on November 15th
- Adopting a Family for Thanksgiving and Christmas
 - The ASNC is teaming up with the Norco College Cal-Works Office to adopt multiple families in order to give back to the community.

Agenda Item (VI-A-1)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-1)
Subject	Academic Personnel
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

[20141118_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: November 18, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval/ratification for the following appointment(s) and authorizes the Interim Vice Chancellor, Diversity and Human Resources to sign the employment contracts:

- a. Management Contract
(None)
- b. Contract Faculty
(None)
- c. Coordinator Assignments Academic Year 2014-15
Additions/Revisions to the list submitted/approved by the Board of Trustees on June 17, 2014.

NORCO COLLEGE		Revision/	
<u>Name</u>	<u>Activity</u>	<u>Addition</u>	<u>Stipend</u>
Moore, John	Student Activities	Addition	\$3,876.30
Synodinos, Dimitrios	Student Activities	Revision	\$1,433.70

- d. Extra-Curricular Assignments, Academic Year 2014-15
Revision to the list submitted/approved by the Board of Trustees on June 17, 2014.

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Hoyd, William G.	Assistant Football Coach (8/26/14 – 11/04/14)	\$2,395.73

2. Salary Reclassification(s)

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty member(s).

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Kamerin, Kim	E	F	12/01/14

Subject: Academic Personnel

Date: November 18, 2014

3. Salary Placement Adjustment

At their meeting of October 21, 2014, the Board of Trustees approved the appointment of the following faculty member. The employee has provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the adjustment of salary placement for the faculty member listed below, effective October 29, 2014.

<u>Name</u>	<u>From Column/Step</u>	<u>To Column/Step</u>
Ahmadi, Mejghan Visiting Assistant Professor, Counseling	E-2	E-3

Agenda Item (VI -A-2)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-2)
Subject	Classified Personnel
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

[20141118_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: November 18, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory (None)				
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
DISTRICT				
Burton, Jared	Network Specialist – Data	11/19/14	P-5	Promotion
Darbyshire, Mary	Purchasing Specialist	11/19/14	K-1	Appointment
Rodriguez Jr, Faustino	Warehouse Assistant	11/19/14	E-1	Appointment
Vasquez, Cesar	Computer Technician (Part-Time, 47.5%)	11/19/14	E-1	Appointment
MORENO VALLEY COLLEGE				
Sampson, Tracy	Student Financial Services Analyst	11/19/14	M-5	Promotion
Tapia, Sandra	Counseling Clerk I	11/03/14	E-5	Rehire
NORCO COLLEGE				
Terrazas, Denise	Administrative Assistant IV	01/02/15	K-5	Transfer
RIVERSIDE CITY COLLEGE				
McKenna, Jeffrey	Custodian	11/19/14	C-1	Appointment
Rochin, Bernadette	Student Financial Services Analyst	11/24/14	M-LS1	Transfer
Swift, Nathan	Certified Athletic Trainer	12/01/14	O-1	Appointment
d. Classified/Confidential – Categorically Funded				
MORENO VALLEY COLLEGE				
Moore, Denita	Learning Center Assistant (Part-Time, 48.75%)	11/25/14	A-1	Appointment

2. Request(s) for Temporary Decrease in Workload

It is recommended the Board of Trustees approve the temporary decrease in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
Murrell, Deanna	Student Financial Services Analyst	100% to 80%	11/19/14-06/30/15

3. Request(s) for Temporary Increase in Workload

It is recommended the Board of Trustees approve the temporary increase in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
James, Tenisha	Director, Student Support Services Grant	75% to 100%	11/29/14-12/24/14
McDonald, Elaina	Administrative Assistant I	47.5% to 100%	11/19/14-12/02/14
Uduman, Shazna	Student Services Specialist	47.5% to 72.5%	12/01/14-06/30/15
Yearyean, Sarah	Laboratory Technician II	50% to 100%	11/19/14-01/02/15

4. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>	<u>Reason</u>
Dominguez, Juan	Sr. Groundsperson	09/23/2014	Personal
Scanlan, David	Sr. Toolroom Attendant	10/31/2014	Personal

Agenda Item (VI -A-3)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

[20141118_Other Personnel](#)
[20141118_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: November 18, 2014

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Professional Expert(s)

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional expert(s) for Riverside City College and authorize the Interim Vice Chancellor, Diversity and Human Resources to sign the employment agreement(s).

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Effective</u>	<u>Amount</u>
Mathews, Philip	Head Men's Basketball Coach	Athletics	01/01/15-06/30/15	\$38,182
Teets, Kathryn	Riverside Aquatics Complex Special Event Supervisor	Business Svcs	10/22/14-06/30/15	\$30.00/hr

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Mull, Rocio	Community Service Aide I	RCCD Police	11/11/2014-06/30/15	\$15.82
Vasquez, Cesar	Computer Technician	Services	11/11/14-01/23/15	\$17.31
MORENO VALLEY (None)				
NORCO (None)				
RIVERSIDE				
Gonzalez, Cinthya	Educational Advisor	Academic Support	10/16/14-12/12/14	\$25.15

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Estrada, Laura	Registered Nurse II	Health Services Disability Resource	11/19/14-06/30/15	\$37.00
Jackson, Jennica	Interpreter II	Center Disability Resource	10/22/14-06/30/15	\$30.00
Miller, Joshua	Interpreter III	Center	10/22/14-06/30/15	\$35.00
MORENO VALLEY				
Huda, Monica	SI Leader	GCSP/STEM Title III Law Enforcement	11/19/14-06/30/15	\$12.00
Kusy, Kyle	Role Player	Training Programs	11/19/14-06/30/15	\$9.00
RIVERSIDE				
Galvez, Omar	Office Assistant III	Career & Technical Education	11/19/14-06/30/15	\$12.50

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
November 18, 2014
Page 1 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Anguiano, Anna I	Student Aide IV	STEM	11/06/14	\$ 12.00
Guerrero Dominguez, Yoena	Student Aide IV	STEM	11/06/14	\$ 12.00
Mwenda, Samantha	Student Aide I	Tutorial Services	10/16/14	\$ 9.25
Torres, Christopher	Student Aide IV	STEM	11/06/14	\$ 12.00
Urrea, Christine	Student Aide IV	STEM	11/06/14	\$ 12.00
Zal, Susana	Student Aide IV	STEM	11/06/14	\$ 12.00
NORCO COLLEGE				
Abdulal, Miami	Student Aide I	EOPS/Care	10/24/14	\$ 9.00
Covarrubias, Isla	Student Aide I	Tutorial Services	10/14/14	\$ 10.00
Kan, Patrick	Student Aide II	Tutorial Services	10/03/14	\$ 10.00
Nafisa, Arian	Student Aide II	Tutorial Services	10/14/14	\$ 10.00
Pulsifer, Donald	Student Aide II	Business, Engineering & Information Technology	10/14/14	\$ 10.00
Wallace, Noah	Student Aide I	Counseling	10/24/14	\$ 9.00
RIVERSIDE CITY COLLEGE				
Coulter, Khallid	Student Aide IV	Academic Support	10/30/14	\$ 12.00
Dechert, Elizabeth	Student Aide I	Performing Arts / Music	10/31/14	\$ 9.00
Gallegos, Carolina	Student Aide II	Upward Bound	10/17/14	\$ 10.00
Kacarab, Michael	Student Aide IV	Academic Support	10/27/14	\$ 12.00
Lu, Hongkai	Student Aide I	International Student Ctr	10/31/14	\$ 9.00
Pate, Riley	Student Aide I	Performing Arts / Music	10/17/14	\$ 9.00
Pereira Basilio, Raul	Student Aide I	International Student Ctr	10/20/14	\$ 9.00
Ramirez, Alexis	Student Aide I	Early Childhood Educ.	10/17/14	\$ 9.00
Rodallegas, Patricia	Student Aide I	Early Childhood Educ.	10/31/14	\$ 9.00
Smith-Williams, Nicholas	Student Aide I	Art Gallery	10/20/14	\$ 9.00
<u>CATEGORICAL FUNDS</u>				
NORCO COLLEGE				
Covarrubias Uribe, Jocelyn	Student Aide I	Library	10/24/14	\$ 9.00
RIVERSIDE CITY COLLEGE				
Adams, Taj	Student Aide I	Kinesiology / Men's Basketball	10/20/14	\$ 9.00
Aguilar, Biridiana	Student Aide II	Academic Support / CAP Program	10/16/14	\$ 10.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
November 18, 2014
Page 2 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (continued)				
Botterell, Samantha	Student Aide I	Performance Riverside / Theatre Strategic Communications and Relations	10/23/14	\$ 9.00
Caldwell, Cassandra	Student Aide II	Art Gallery	10/27/14	\$ 10.00
De La Torre Lomas, Ivy	Student Aide I	Kinesiology / Football	10/28/14	\$ 9.00
Deleon, Jeffrey	Student Aide I	Kinesiology / Women's Basketball	10/23/14	\$ 9.00
Fuqua, Tierra	Student Aide I	Kinesiology / Women's Track	10/16/14	\$ 9.00
Lucero, Laura	Student Aide I	Academic Support / CAP Program	10/16/14	\$ 9.00
Ocampo, Jessica	Student Aide II	Kinesiology / Men's Basketball	10/16/14	\$ 10.00
Parks, Samuel	Student Aide I	Theatre / Performance Riverside	10/16/14	\$ 9.00
Santellan, Veronica	Student Aide I	Honors Program	10/20/14	\$ 9.50
Silva Barraza, Elijio	Student Aide I	Kinesiology / Men's Track	10/23/14	\$ 9.00
Sparks Jr., Lamar	Student Aide I	Kinesiology / Men's Basketball	10/23/14	\$ 9.25
Taylor, William	Student Aide I	Performance Riverside / Theatre	10/16/14	\$ 9.00
Torres, Roberto	Student Aide I	Kinesiology / Men's Track	10/23/14	\$ 9.75
Wiekamp-Huete, Keegan	Student Aide I		10/23/14	\$ 9.25

Agenda Item (VI-B-1)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,557,824 and District Warrant Claims totaling \$6,726,922.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$1,557,824 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 230279 – 231579) totaling \$6,726,922, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[11182014_Contracts and Purchase Orders Over \\$84,100 Report \(October\)](#)

Report of Purchases-All District Resources
 Purchases Over \$84,100
 10/01/14 thru 10/31/14

PO#	Department	Vendor	Description	Amount
C0004764	Business Operations - Norco	West Ed	Grant Support Services	\$ 92,000
P0044506	Information Services	Onx USA LLC	Hardware & Software-WSCA/NASPO Contract	161,743
<u>Additions to Approved/Ratify Purchase Orders of \$84,100 and Over</u>				
C0004098	Human Resources & Diversity	Healthnow Administrative Services	Claims Expense	180,365
Total				<u>\$ 434,108</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 10/01/14 - 10/31/14</u>				
Contracts- C4763 - C4789				\$ 430,764
Contract Additions- C3959 - C4740				
Purchase Orders- P44293 - P44549				471,293
Purchase Order Additions- P42927 - P44286				
Blanket Purchase Orders- B13328 - B13371				221,659
Blanket Purchase Order Additions- B12452 - B13213				
Total				<u>\$ 1,123,716</u>
 Grand Total				<u><u>\$ 1,557,824</u></u>

Agenda Item (VI-B-2-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the budget transfers as presented.

Background Narrative:

The 2014-15 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). Additionally, at the close of each fiscal year, it is necessary for the Board to grant authority to make necessary transfers among the various accounts and funds of the district.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[11182014_Budget Adjustments](#)

Budget Adjustments November 18, 2014

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to provide for academic special projects.		
From: VP, Business Services - Salary Savings	Academic FT Administrator	\$ 430
To: Communication Studies	Employee Benefits General Liability and Property	\$ 389 41
R2. Transfer to provide for architectural services and to purchase fixed equipment.		
From: VP, Business Services - Salary Savings	Classified FT Administrator	\$ 17,217
To: Facilities	Remodel	\$ 12,500
	Fixtures and Fixed Equipment	3,945
Instructional Media Center	Fixtures and Fixed Equipment	772
R3. Transfer to provide a departmental operating budget for the new Dean, Institutional Effectiveness.		
From: VP, Business Services	Other Services	\$ 990
To: Dean, Institutional Effectiveness	Supplies	\$ 990
R4. Transfer to purchase repair parts.		
From: Facilities	Other Fees	\$ 150
To: Facilities	Repair Parts	\$ 150

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R5. Transfer to provide for theater production services.		
From: Fine and Performing Arts	Academic Special Project	\$ 18,260
	Employee Benefits	2,313
To: Performing Arts	Periodicals/Magazines	\$ 203
	Theatre Supplies	1,000
	Professional Services	17,869
	Rents and Leases	1,501
R6. Transfer to provide for transportation supplies.		
From: VP, Academic Affairs	Travel	\$ 1,628
To: Physical Science	Transportation Supplies	\$ 1,628
R7. Transfer to provide for student help.		
From: Career and Technical Education	Administrative Contingency	\$ 1,074
To: Career and Technical Education	Short Term Student Help	\$ 1,050
	Employee Benefits	24
R8. Transfer to provide for student help and academic special projects.		
From: English and Media Studies	Temporary Services	\$ 3,110
	Short Term Non Classified	1,541
To: English and Media Studies	Short Term Student Help	\$ 3,000
	Academic Special Project	1,420
	Employee Benefits	190
	General Liability and Property	41

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R9. Transfer to provide for employee benefits.		
From: Academic Support - English	Short Term Student Help	\$ 74
	General Liability and Property	1
To: Academic Support – Math	Employee Benefits	\$ 75
R10. Transfer to reallocate the Early Childhood Studies Learning Center budget.		
From: Early Childhood Studies - Learning Center	Short Term Non Instructional	\$ 8,246
	Short Term Overtime	625
	Employee Benefits	375
	Reference Books	212
	Periodicals and Magazines	127
	Copying and Printing	1,725
	Supplies	1,909
To: VP, Business Services	Other	\$ 13,219
R11. Transfer to provide for repairs.		
From: Tutorial Services	Supplies	\$ 550
To: Tutorial Services	Repairs	\$ 550
R12. Transfer to provide for student help.		
From: Outreach	Employee Benefits	\$ 114
	Supplies	4,146
To: Outreach	Short Term Student Help	\$ 4,112
	Employee Benefits	92
	General Liability and Property	56

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R13. Transfer to realign department budget and purchase the pole vault weather cover.		
From: Athletics	Custodial Supplies	\$ 6,333
	Grounds & Garden Supplies	75
	Short Term Non Instructional	2,441
To: Athletics	Academic Special Project	\$ 2,250
	Employee Benefits	194
	Conferences	200
	Memberships	284
	Rents and Leases	370
	Repairs	1,837
	Computer Software Maint/Lic	1,790
	Other	658
	Equipment	1,266
R14. Transfer to purchase a computer. (Fund 12, Resource 1190)		
From: CalWORKs	Other Services	\$ 1,200
To: CalWORKs	Equipment	\$ 1,200
R15. Transfer to reallocate the Pathways to Excellence grant budget. (Fund 12, Resource 1190)		
From: Pathways to Excellence	Consultants	\$ 15,928
	Architect's Fees	1,120
To: Pathways to Excellence	Academic FT Administrator	\$ 3,594
	Classified FT	344
	Student Help – Instructional	5,725
	Instructional Aides – Hourly	5,255
	Employee Benefits	2,130

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R16. Transfer to reallocate the Song Brown RN Special Program grant budget. (Fund 12, Resource 1190)		
From: Song Brown RN Special Program	Academic Special Project Instructional Supplies	\$ 4,626 13,667
To: Song Brown RN Special Program	Instructional Classified FT Employee Benefits Conferences	\$ 1,013 4,379 12,901
 <u>Norco</u>		
N1. Transfer to provide for food. (Fund 12, Resource 1190)		
From: AB 86 Adult Education	Other Services	\$ 2,000
To: AB 86 Adult Education	Food	\$ 2,000
 N2. Transfer to purchase stationary wall panels.		
From: VP, Business Services	Administrative Contingency	\$ 10,053
To: Building Maintenance	Fixtures & Fixed Equipment	\$ 10,053
 N3. Transfer to provide for a permanent increase in workload.		
From: VP, Business Services	Administrative Contingency	\$ 18,889
To: Grounds Maintenance & Repairs	Classified FT Employee Benefits	\$ 15,513 3,376
 N4. Transfer to purchase a printer.		
From: Dean of Instruction	Supplies	\$ 240
To: Political Science	Equipment	\$ 240

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N5. Transfer to purchase supplies.		
From: VP, Student Services	Administrative Contingency	\$ 915
To: VP, Student Services	Supplies	\$ 915
N6. Transfer to purchase supplies and computers. (Fund 12, Resource 1190)		
From: Upward Bound, Corona High School	Employee Benefits	\$ 6,000
	Conferences	2,000
	Transportation	3,000
	Other Services	1,000
To: Upward Bound, Corona High School	Supplies	\$ 3,000
	Equipment	9,000
N7. Transfer to provide for student help and to purchase a computer. (Fund 12, Resource 1190)		
From: Student Success & Support	Other Services	\$ 5,980
To: Student Success & Support	Student Help – Non-Instr	\$ 5,000
	Employee Benefits	115
	Equipment	865
N8. Transfer to provide for supplies, repairs, and other services.		
From: Grounds, Maintenance & Repairs	Short-Term Temporary	\$ 2,248
	Employee Benefits	17
	Fixtures & Fixed Equipment	1,750
Custodial Services	Short-Term Temporary	5,642
	Employee Benefits	214
Building Maintenance	Remodel Project	1,400
	Equipment	1,901
To: Building Maintenance	Supplies	\$ 186
	Custodial Supplies	4,000
	Other Services	388
Grounds, Maintenance & Repairs	Repairs	3,100
	Other Services	2,544
Hazardous Materials	Other Services	2,954

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Moreno Valley</u>		
M1. Transfer to purchase a computer hard drive.		
From: VP, Business Services	Comp Software Maint/Lic	\$ 1,500
To: VP, Business Services	Equipment	\$ 1,500
M2. Transfer to replace a water heater.		
From: Facilities	Repairs	\$ 1,984
To: Facilities	Fixtures & Fixed Equipment	\$ 1,984
M3. Transfer to provide for a workload increase for a classified employee.		
From: Academic Affairs	Administrative Contingency	\$ 7,144
To: Career & Technical Education	Classified Perm PT	\$ 5,132
	Employee Benefits	2,012
M4. Transfer to reallocate the Song Brown PA Program grant budget. (Fund 12, Resource 1190)		
From: Song Brown PA Base	Academic Special Project	\$ 22,154
	Employee Benefits	2,806
To: Song Brown PA Base	Food	\$ 142
	Periodicals/Magazines	4,169
	Professional Services	11,207
	Repairs	9,442
M5. Transfer to provide for memberships.		
From: Admissions & Records	Supplies	\$ 200
To: Admissions & Records	Memberships	\$ 200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M6. Transfer to provide for classified overtime. (Fund 12, Resource 1190)		
From: Foster Youth Support Services	Other Services	\$ 276
To: Foster Youth Support Services	Classified Overtime Employee Benefits	\$ 250 26
M7. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Student Services	Student Financial Grants	\$ 1,400
To: Student Services	Supplies	\$ 1,400
M8. Transfer to provide for travel. (Fund 12, Resource 1190)		
From: DSP&S	Copying and Printing	\$ 200
To: DSP&S	Conferences	\$ 200
<u>District Office and District Support Services</u>		
D1. Transfer to purchase computers.		
From: Grants	Periodicals/Magazines	\$ 266
To: Grants	Equipment	\$ 266
D2. Transfer to provide for instructional supplies. (Fund 11, Resource 1170)		
From: Customized Training Solutions	Comp Software Maint/Lic	\$ 5,000
To: Customized Training Solutions	Instructional Supplies	\$ 5,000
D3. Transfer to provide for Lesson Locker project supplies. (Fund 12, Resource 1190)		
From: CTE	Equipment	\$ 5,400
To: CTE	Office Supplies	\$ 5,400

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D4. Transfer to purchase office equipment. (Fund 12, Resource 1190)		
From: TriTech	Consultants	\$ 562
To: TriTech	Equipment	\$ 562
D5. Transfer to provide for differential pay.		
From: Community Education	Class Schedule Printing	\$ 5,630
To: Community Education	Classified FT	\$ 4,573
	Employee Benefits	995
	General Liability and Property	62
D6. Transfer to purchase computers. (Fund 12, Resource 1190)		
From: Center for Int'l Trade Development	Postage	\$ 558
	Mileage	1,500
	Conferences	1,500
To: Center for Int'l Trade Development	Equipment	\$ 3,558
D7. Transfer to purchase office supplies.		
From: Business & Financial Services	Equipment	\$ 112
To: Accounting	Office Supplies	\$ 112
D8. Transfer to provide for the technology infrastructure projects in Information Services.		
From: Information Services	Equipment	\$ 211,600
To: Information Services	Telephone	\$ 15,600
	Professional Services	85,000
	Conferences	39,000
	Comp Software Maint/Lic	72,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D9. Transfer to provide for payroll fixed charges.		
From: CTE	Classified FT	\$ 512
To: CTE	Employee Benefits	\$ 512
D10. Transfer to reallocate the Sector Navigator grant budget. (Fund 12, Resource 1190)		
From: Economic Development	Administrative Contingency	\$ 167,684
To: Economic Development	Classified FT Administrator	\$ 78,603
	Classified FT	11,622
	Short-Term Temporary	24,500
	Employee Benefits	41,410
	Subscriptions	10,000
	General Liability and Property	1,549
D11. Transfer to provide for an extended warranty and dry cleaning. (Fund 12, Resource 1050)		
From: Safety & Police	Equipment	\$ 750
	Repair Parts	802
To: Safety & Police	Repairs	\$ 750
	Laundry and Cleaning	802
D12. Transfer to purchase a ballistic vest.		
From: Safety & Police	Repairs	\$ 190
To: Safety & Police	Equipment	\$ 190
D13. Transfer to purchase, transport, and equip two police units.		
From: Safety & Police	Supplies	\$ 37,910
To: Safety & Police	Repairs	\$ 15,580
	Other Services	2,350
	Equipment	19,980

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D14. Transfer to provide for differential pay. (Fund 61, Resource 6100)		
From: Human Resources & Diversity	Consultants	\$ 3,507
To: Human Resources & Diversity	Classified FT Employee Benefits	\$ 2,880 627
D15. Transfer to purchase reference books. (Fund 11, Resource 1170)		
From: Customized Training Solutions	Comp SoftwareMaint/Lic	\$ 300
To: Customized Training Solutions	Reference Books	\$ 300

Agenda Item (VI-B-3-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 22-14/15 – 2014-2015 Cooperative Agencies Resources for Education (CARE)
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$6,785 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2014-2015 Cooperative Agencies Resources for Education (CARE) in the amount of \$6,785 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Riverside City College - \$3,881, Norco College - \$985, and Moreno Valley College - \$1,919. The funds will be used for direct student aid.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Paul Parnell, President, Norco College
Sandra Mayo, President, Moreno Valley College
Ed Bush, Vice President, Student Services
Monica Green-Cochrane, Vice President, Student Services
Eugenia Vincent, Vice President, Student Services (Acting)

Attachments:

[11182014_Resolution No. 22-14/15 – Cooperative Agencies Resources for Education](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 22-14/15

2014-2015 Cooperative Agencies Resources for Education (CARE)

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$6,785 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 22-14/15
 2014-2015 Cooperative Agencies Resources for Education (CARE)

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0061	8629	3,881 00	REVENUE
12	E00	1190	0	0000	0061	8629	985 00	↓
12	F00	1190	0	0000	0061	8629	1,919 00	↓
								EXPENDITURES
12	DZF	1190	0	7321	0061	7640	3,881 00	Book Grants
12	EZF	1190	0	7321	0061	7650	985 00	Meal Grants
12	FZF	1190	0	7321	0061	7620	1,919 00	Student Financial Grants
							6,785 00	TOTAL REVENUE
							6,785 00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-b)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 23-14/15 – 2014-2015 Active Minds
College/District	Moreno Valley
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$10,000 to the budget.

Background Narrative:

The Riverside Community College District's Moreno Valley College has received funding for the 2014-2015 Active Minds program in the amount of \$10,000 from the Riverside County Department of Mental Health. The funds will be used for travel and supplies.

Prepared By: Sandra Mayo, President, Moreno Valley College
Eugenia Vincent, Vice President, Student Services (Acting)

Attachments:

[11182014_Resolution No.23-14/15 – Active Minds](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 23-14/15

2014-2015 Active Minds

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$10,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 23-14/15
 2014-2015 Active Minds

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	F00	1190	0	0000	0185	8659	10,000 00	REVENUE
								EXPENDITURES
12	FZC	1190	0	6301	0185	4590	2,000 00	Supplies
12	FZC	1190	0	6301	0185	5219	6,000 00	Other Travel
12	FZC	1190	0	6301	0185	5220	2,000 00	Conferences
							10,000 00	TOTAL REVENUE
							10,000 00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-c)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-c)
Subject	Resolution No. 24-14/15 – 2014-2015 Disabled Students Programs and Services (DSPS)
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$896,912 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2014-2015 Disabled Students Programs and Services (DSPS) in the amount of \$896,912 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Riverside City College - \$620,274, Norco College - \$93,836, and Moreno Valley College - \$182,802. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Paul Parnell, President, Norco College
Sandra Mayo, President, Moreno Valley College
Ed Bush, Vice President, Student Services
Monica Green-Cochrane, Vice President, Student Services
Eugenia Vincent, Vice President, Student Services (Acting)

Attachments:

[11182014_Resolution No.24-14/15 – Disabled Students Programs and Services](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 24-14/15

2014-2015 Disabled Students Programs and Services (DSPS)

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$896,912 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
Resolution No. 24-14/15
2014-2015 Disabled Students Programs and Services (DSPS)

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0180	8621	620,274 00	REVENUE
12	E00	1190	0	0000	0180	8621	93,836 00	↓
12	F00	1190	0	0000	0180	8621	182,802 00	↓
								EXPENDITURES
12	DZP	1190	0	6420	0180	2119	37,042 00	Classified FT
12	DZP	1190	0	6420	0180	3220	4,360 00	Employee Benefits
12	DZP	1190	0	6420	0180	3320	2,297 00	↓
12	DZP	1190	0	6420	0180	3325	537 00	↓
12	DZP	1190	0	6420	0180	3520	19 00	↓
12	DZP	1190	0	6420	0180	3620	848 00	↓
12	DZP	1190	0	6420	0180	3420	10,034 00	↓
12	DZP	1190	0	6420	0180	1219	90,610 00	Acad FT Non-Instructional
12	DZP	1190	0	6420	0180	3130	8,046 00	Employee Benefits
12	DZP	1190	0	6420	0180	3335	1,314 00	↓
12	DZP	1190	0	6420	0180	3530	45 00	↓
12	DZP	1190	0	6420	0180	3630	2,075 00	↓
12	DZP	1190	0	6420	0180	3430	25,086 00	↓
12	DZP	1190	0	0809	0180	2440	36,000 00	Classified OT, Instructional
12	DZP	1190	0	0809	0180	3310	2,232 00	Employee Benefits
12	DZP	1190	0	0809	0180	3315	522 00	↓
12	DZP	1190	0	0809	0180	3510	18 00	↓
12	DZP	1190	0	0809	0180	3610	824 00	↓
12	DZP	1190	0	6420	0180	2331	20,000 00	Student Help Non-Instruct
12	DZP	1190	0	6420	0180	3620	458 00	Employee Benefits
12	DZP	1190	0	4930	2180	2430	20,000 00	Student Help Instructional
12	DZP	1190	0	4930	2180	3610	458 00	Employee Benefits
12	DZP	1190	0	6420	0180	4555	16,000 00	Copying/Printing
12	DZP	1190	0	6420	0180	4590	16,376 00	Office and Other Supplies
12	DZP	1190	0	6420	0180	5220	16,000 00	Conferences
12	DZP	1190	0	6420	0180	5649	16,000 00	Comp Software Maint/Lic
12	DZP	1190	0	0809	0180	2449	175,000 00	Instructional Aides Hrly
12	DZP	1190	0	0809	0180	3315	2,538 00	Employee Benefits
12	DZP	1190	0	0809	0180	3510	88 00	↓
12	DZP	1190	0	0809	0180	3610	4,008 00	↓
12	DZP	1190	0	0809	0180	5890	40,000 00	Captioning
12	DZP	1190	0	0809	0180	2210	49,598 00	Instructional Aides Reg FT

12	DZP	1190	0	0809	0180	3210	5,838	00	Employee Benefits
12	DZP	1190	0	0809	0180	3310	3,075	00	
12	DZP	1190	0	0809	0180	3315	719	00	
12	DZP	1190	0	0809	0180	3510	25	00	
12	DZP	1190	0	0809	0180	3610	1,136	00	
12	DZP	1190	0	0809	0180	3410	11,048	00	↓
12	EZP	1190	0	809	0180	2210	37,656	00	Instructional Aides Reg FT
12	EZP	1190	0	809	0180	3210	4,432	00	Employee Benefits
12	EZP	1190	0	809	0180	3310	2,335	00	
12	EZP	1190	0	809	0180	3315	546	00	
12	EZP	1190	0	809	0180	3410	10,863	00	
12	EZP	1190	0	809	0180	3510	19	00	
12	EZP	1190	0	809	0180	3610	862	00	↓
12	EZP	1190	0	6420	0180	5890	37,123	00	Live Captioning
12	FZP	1190	0	6420	0180	5899	182,802	00	Administrative Contingency
							896,912	00	TOTAL REVENUE
							896,912	00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-d)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-d)
Subject	Resolution No. 25-14/15 – 2014-2015 Student Activities Office
College/District	Moreno Valley
Funding	General Funds
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$15,000 to the budget.

Background Narrative:

The Riverside Community College District, Moreno Valley College has received additional funding for the Student Activities Office in the amount of \$15,000 from the Associated Students of Moreno Valley College. The funds will be used to provide for student employee salaries and benefits.

Prepared By: Sandra Mayo, President, Moreno Valley College
Eugenia Vincent, Vice President, Student Services (Acting)

Attachments:

[11182014_Resolution No.25-14/15 – MVC Student Activities Office](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 25-14/15

2014-2015 Moreno Valley College Student Activities Office

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$15,000 is assured to said District, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 25-14/15
 2014-2015 Moreno Valley College Student Activities Office

Year	County	District	Date	Fund
15	33	07	11/18/2014	11

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
11	F00	1000	0	0000	0000	8820	15,000	00	REVENUE
									EXPENDITURES
11	FZK	1000	0	6960	0000	2331	14,474	00	Student Help Non-Instruct
11	FZK	1000	0	6960	0000	3620	331	00	Employee Benefits
11	FZK	1000	0	6960	0000	5421	195	00	GL&P
							15,000	00	TOTAL INCOME
							15,000	00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-e)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-e)
Subject	Resolution No. 26-14/15 – 2014-2015 Student Equity Program
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$1,701,741 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received funding for the 2014-2015 Student Equity Program in the amount of \$1,701,741 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Riverside City College - \$923,143, Norco College - \$324,935, and Moreno Valley College - \$453,663. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Paul Parnell, President, Norco College
Sandra Mayo, President, Moreno Valley College
Ed Bush, Vice President, Student Services
Monica Green-Cochrane, Vice President, Student Services
Eugenia Vincent, Vice President, Student Services (Acting)

Attachments:

[11182014_Resolution No.26-14/15 – Student Equity Program](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 26-14/15

2014-2015 Student Equity Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$1,701,741 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT
Resolution No. 26-14/15
2014-2015 Student Equity Program

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0081	8659	923,143 00	REVENUE
12	E00	1190	0	0000	0081	8659	324,935 00	↓
12	F00	1190	0	0000	0081	8659	453,663 00	↓
								EXPENDITURES
12	DZA	1190	0	6450	0081	1218	199,622 00	Academic FT Administrator
12	DZA	1190	0	6450	0081	3130	17,726 00	Employee Benefits
12	DZA	1190	0	6450	0081	3335	2,895 00	↓
12	DZA	1190	0	6450	0081	3530	100 00	↓
12	DZA	1190	0	6450	0081	3630	4,571 00	↓
12	DZA	1190	0	6450	0081	3430	25,086 00	↓
12	DZA	1190	0	4999	0081	1333	66,567 00	Acad PT Teaching Spring
12	DZA	1190	0	4999	0081	3110	5,911 00	Employee Benefits
12	DZA	1190	0	4999	0081	3315	965 00	↓
12	DZA	1190	0	4999	0081	3510	33 00	↓
12	DZA	1190	0	4999	0081	3610	1,524 00	↓
12	DZA	1190	0	6450	0081	2119	254,526 00	Classified FT
12	DZA	1190	0	6450	0081	3220	29,960 00	Employee Benefits
12	DZA	1190	0	6450	0081	3320	15,781 00	↓
12	DZA	1190	0	6450	0081	3325	3,691 00	↓
12	DZA	1190	0	6450	0081	3520	127 00	↓
12	DZA	1190	0	6450	0081	3620	5,829 00	↓
12	DZA	1190	0	6450	0081	3420	25,086 00	↓
12	DZA	1190	0	6450	0081	2339	40,952 00	Classified PT Hrly As Needed
12	DZA	1190	0	6450	0081	3325	594 00	Employee Benefits
12	DZA	1190	0	6450	0081	3520	20 00	↓
12	DZA	1190	0	6450	0081	3620	938 00	↓
12	DZA	1190	0	6450	0081	2331	43,500 00	Student Help Non-Instruct
12	DZA	1190	0	6450	0081	3620	996 00	Employee Benefits
12	DZA	1190	0	6450	0081	1490	62,128 00	Academic FT Administrator
12	DZA	1190	0	6450	0081	3130	5,517 00	Employee Benefits
12	DZA	1190	0	6450	0081	3335	901 00	↓
12	DZA	1190	0	6450	0081	3530	31 00	↓
12	DZA	1190	0	6450	0081	3630	1,423 00	↓
12	DZA	1190	0	6450	0081	5110	25,000 00	Consultants
12	DZA	1190	0	6450	0081	5120	25,000 00	Lecturers
12	DZA	1190	0	6450	0081	5219	16,000 00	Other Travel

12	DZA	1190	0	6450	0081	5220	16,000	00	Conferences
12	DZA	1190	0	4999	0081	4320	24,143	00	Instructional Supplies
12	EZG	1190	0	6452	0081	1218	81,989	00	Acad FT Administrator
12	EZG	1190	0	6452	0081	1490	25,000	00	Acad Special Project
12	EZG	1190	0	6452	0081	2119	55,813	00	Classified FT
12	EZG	1190	0	6452	0081	2331	18,680	00	Student Help Non-Instruct
12	EZG	1190	0	6452	0081	3130	9,501	00	Employee Benefits
12	EZG	1190	0	6452	0081	3220	6,570	00	
12	EZG	1190	0	6452	0081	3320	3,460	00	
12	EZG	1190	0	6452	0081	3325	809	00	
12	EZG	1190	0	6452	0081	3335	1,552	00	
12	EZG	1190	0	6452	0081	3420	25,086	00	
12	EZG	1190	0	6452	0081	3430	25,086	00	
12	EZG	1190	0	6452	0081	3520	28	00	
12	EZG	1190	0	6452	0081	3530	54	00	
12	EZG	1190	0	6452	0081	3620	1,706	00	
12	EZG	1190	0	6452	0081	3630	2,451	00	▼
12	EZG	1190	0	6452	0081	4320	11,331	00	Instructional Supplies
12	EZG	1190	0	6452	0081	4710	5,000	00	Food
12	EZG	1190	0	6452	0081	5110	16,194	00	Consultants
12	EZG	1190	0	6452	0081	5120	3,000	00	Lecturers
12	EZG	1190	0	6452	0081	5220	21,625	00	Conferences
12	EZG	1190	0	6452	0081	5649	10,000	00	Comp Software Maint/Lic
12	FZA	1190	0	6450	0081	5899	453,663	00	Administrative Contingency
							1,701,741	00	TOTAL REVENUE
							1,701,741	00	TOTAL EXPENDITURES

Agenda Item (VI-B-3-f)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-f)
Subject	Resolution No. 27-14/15 – 2014-2015 Procurement Assistance Center (PAC) – Program Income
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$1,000 to the budget.

Background Narrative:

The Riverside Community College District has received funding for the 2014–15 fiscal year in the amount of \$1,000 to support the Procurement Assistance Center (PAC) – Program Income. The funding will be utilized for food and supplies of the program.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
John Tilquist, Dean, Economic Development

Attachments:

[11182014_Resolution No. 27-14/15 – Procurement Assistance Center \(PAC\) – Program Income](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 27-14/15

2014-2015 Procurement Assistance Center (PAC) – Program Income

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$1,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 27-14/15

2014-2015 Procurement Assistance Center (PAC) - Program Income

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	A00	1190	0	0000	0146	8890	1,000	00	REVENUE
									EXPENDITURES
12	AXD	1190	0	7012	0146	4590	500	00	Office and Other Supplies
12	AXD	1190	0	7012	0146	4710	500	00	Food
							1,000	00	TOTAL INCOME
							1,000	00	TOTAL EXPENDITURES

Agenda Item (VI-B-5-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Bid Award for the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18
College/District	Riverside
Funding	Measure C
Recommended Action	It is recommended that the Board of Trustees award the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18, for the total bid amount of \$14,873,438 to the contractors listed on the attached.

Background Narrative:

On October 16, 2014, the District received bids in response to an Invitation for Bid solicitation for the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18. The project consists of the demolition of a portion of existing parking lot B; construction of a new 50,000 square foot steel frame, two story structure; and associated site work. The new building will include a Welcome Center, Veterans Resource Center, Testing Rooms, Assembly/Lecture Hall and a Counseling Resource Center. See the attached Lowest Responsive and Responsible Bidders summary and the related detailed Bid Results list.

References for all listed Contractors were checked by District Staff and found to be satisfactory.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Laurens Thurman, District Consultant
Majd Askar, Purchasing Manager

Attachments:

[11182014_ Lowest Responsive and Responsible Bidders Summary](#)



Bid Results
Riverside City College Student Services and Administration Building
Bid Opening: October 16, 2014

Bid Category # 01 - General Construction			
Prime Contractor	Location	Total Bid Amount	
Inland Building Construction Co.	San Bernardino	\$ 748,600	
Inland Empire Architectural Specialties, Inc.	Riverside	\$ 820,341	
ISEC, Inc.	Cypress	\$ 844,968	
Angeles Contractor, Inc.	Buena Park	\$ 990,000	
Bid Category #02 - Earthwork, Grading and Paving			
Prime Contractor	Location	Total Bid Amount	
Angeles Contractor, Inc.	Buena Park	\$ 512,000	
Triangle Enterprises, Inc.	Sun Valley	\$ 545,900	
McKenna General Engineering, Inc.	Corona	\$ 735,000	
Salsbury Engineering, Inc.	Anaheim	\$ 892,860	
Fata Construction & Development	Riverside	\$ 1,473,107	
Bid Category #03 - Concrete			
Prime Contractor	Location	Total Bid Amount	
CLS Constructors	Grand Terrace	\$ 1,450,000	**Withdraw Bid**
K.A.R. Construction Inc.	Ontario	\$ 1,927,000	
Bravo Concrete Construction Services, Inc.	Riverside	\$ 2,105,000	
Inland Building Construction Companies, Inc.	San Bernardino	\$ 2,247,000	
RJ Daum Construction Company	Garden Grove	\$ 2,632,018	
Bid Category #04 - Doors, Frames & Hardware			
Prime Contractor	Location	Total Bid Amount	
Whitehead Construction	Riverside	\$ 246,000	
Construction Hardware	Pomona	\$ 252,315	
Star Hardware	Rancho Cucamonga	\$ 259,900	
Montgomery Hardware	Rancho Cucamonga	\$ 264,710	
Design Hardware	Los Angeles	\$ 291,091	
Inland Building Construction Co.	San Bernardino	\$ 293,800	
Bid Category #05 - Structural Steel			
Prime Contractor	Location	Total Bid Amount	
T&M Manufacturing	Tremonton, UT	\$ 1,699,017	
Columbia Steel	Rialto	\$ 1,756,258	
Anderson Charnesky Structural Steel, Inc.	Beaumont	\$ 1,848,000	
Volcan Steel Company	Bloomington	\$ 1,888,088	
McMahon Steel Company, Inc.	Chula Vista	\$ 2,127,940	
RND Contractors, Inc.		\$ 2,510,379	
Bid Category #06 - Casework			
Prime Contractor	Location	Total Bid Amount	
Fremont Millwork	Klamath Falls, OR	\$ 285,550	
K&Z Cabinets Co., Inc.	Ontario	\$ 295,170	
Stolo Cabinets Inc.	Brea	\$ 296,200	

Bid Results
Riverside City College Student Services and Administration Building
Bid Opening: October 16, 2014

Bid Category #07 - Roofing and Sheet Metal			
Prime Contractor	Location	Total Bid Amount	
Letner Roofing Co.	Orange	\$ 555,000	
Best Contracting Services	Gardena	\$ 643,690	
Don Luginbill Roofing Inc.	Mentone	\$ 724,904	
Bid Category #08 - Aluminum Storefront and Glazing			
Prime Contractor	Location	Total Bid Amount	
Corona Aluminum Co.	Riverside	\$ 750,000	
Huntington Glazing	Los Angeles	\$ 764,500	
Perfection Glass	Lake Elsinore	\$ 850,000	
Bid Category #09 - Drywall, Lath, Plaster, and Metal Stud			
Prime Contractor	Location	Total Bid Amount	
Caston, Inc.	San Bernardino	\$ 1,885,585	
Sierra Lathing Company, Inc.	Rialto	\$ 2,321,250	
Church and Larsen, Inc.	Irwindale	\$ 2,375,000	
Bid Category #10 - Ceramic Tile			
Prime Contractor	Location	Total Bid Amount	
Inland Pacific Tile	San Bernardino	\$ 214,500	
Continental Marble and Tile Company	Corona	\$ 271,305	
Premier Tile & Marble	Gardena	\$ 345,517	
Bid Category #11 - Acoustical Ceilings			
Prime Contractor	Location	Total Bid Amount	
Southcoast Acoustical Interiors, Inc.	Fontana	\$ 189,050	
Preferred Ceiling, Inc.	Brea	\$ 193,500	
Elljay Acoustics, Inc.	Placentia	\$ 197,647	
CG Acoustics	Canyon Lake	\$ 214,440	
Excel Acoustics	Corona	\$ 233,447	
Bid Category #12 - Flooring			
Prime Contractor	Location	Total Bid Amount	
Continental Flooring Inc.	Rancho Cucamonga	\$ 193,721	
ProSpectra Contract Flooring	San Diego	\$ 210,270	
Donald M Hoover Company	Fontana	\$ 216,490	
Raccardi Floor Covering, Inc.	Ontario	\$ 247,500	
Smith Floors Installations	Riverside	\$ 250,350	
Bid Category #13 - Painting			
Prime Contractor	Location	Total Bid Amount	
Streamline Painting	Moreno Valley	\$ 148,850	
CTG Construction Inc.	Wilmington	\$ 157,000	
A.J. Fistes Corporation	Long Beach	\$ 158,277	
ISR Painting & Wallcovering Inc.	Norwalk	\$ 168,262	
Triumph Painting	Riverside	\$ 184,800	
Borbon, Inc.	Buena Park	\$ 197,495	
Prime Painting Contractors		\$ 246,000	

Bid Results
Riverside City College Student Services and Administration Building
Bid Opening: October 16, 2014

Bid Category #14 - Plumbing			
Prime Contractor	Location	Total Bid Amount	
Pro-Craft Construction Inc.	Redlands	\$ 665,665	
Verne's Plumbing Inc.	Buena Park	\$ 690,900	
J.M. Farnan & Company, Inc.	La Verne	\$ 700,000	
City Commercial Plumbing	Van Nuys	\$ 723,400	
H.L. Moe Co., Inc.	Glendale	\$ 928,905	
Bid Category #15 - HVAC			
Prime Contractor	Location	Total Bid Amount	
West-Tech Mechanical Inc.	Montclair	\$ 1,149,950	**Withdraw Bid**
Sheldon Mechanical Corp.	Santa Clarita	\$ 1,239,500	
Liberty Climate Control Inc.	South El Monte	\$ 1,279,000	
Couts Heating & Cooling, Inc.	Corona	\$ 1,334,700	
AP Construction Group	Van Nuys	\$ 1,379,000	
Air-Ex Air Conditioning, Inc.	Pomona	\$ 1,434,875	
ACH Mechanical Contractors	Redlands	\$ 1,455,000	
RAN Enterprises, Inc.	Huntington Beach	\$ 1,480,000	
Circulating air, Inc.	North Hollywood	\$ 1,484,000	
Allison Mechanical, Inc.	Redlands	\$ 1,545,940	
Bid Category #16 - Electrical			
Prime Contractor	Location	Total Bid Amount	
Daniel's Electrical Construction Co., Inc.	Fontana	\$ 3,256,000	
R.I.S. Electrical Contractors, Inc.	Riverside	\$ 3,442,000	
International Line Builders, Inc.	Riverside	\$ 3,474,000	
Conti Corporation	Signal Hill	\$ 3,657,000	
Elecnor Belco Electric, Inc.	Chino	\$ 3,716,900	
Comet Electric	Chatsworth	\$ 3,995,865	
Performance Electric	Apple Valley	\$ 4,171,808	
Mel Smith electric, Inc.	Stanton	\$ 4,750,000	
Bid Category #17 – Landscape and Irrigation			
Prime Contractor	Location	Total Bid Amount	
Marina Landscape, Inc.	Anaheim	\$ 183,000	**Non-Responsive**
Southern California Landscape, Inc.	Fontana	\$ 194,400	
Pierre Landscaping	Irwindale	\$ 251,368	
Bid Category #18 - Fire Protection			
Prime Contractor	Location	Total Bid Amount	
First Responder Fire Protection, Corp.	Simi Valley	\$ 163,000	
Darrt Engineering	San Bernardino	\$ 173,031	
Bradshaw Engineering Corporation	Santee	\$ 197,200	
Cosco Fire Protection	Brea	\$ 224,000	

**Lowest Responsive and Responsible Bidders
 Riverside City College Student Services and Administration Building
 Bid Categories 01 through 18**

<u>Trade Category</u>	<u>Contractor</u>	<u>Business Location</u>	<u>Total Bid Amount</u>
01 –General Construction	Inland Building Construction Co.	San Bernardino	\$ 748,600
02 –Earthwork, Grading and Paving	Angeles Contractor, Inc.	Buena Park	512,000
03 –Concrete	K.A.R. Construction Inc.	Ontario	1,927,000
04 –Doors, Frames & Hardware	Whitehead Construction	Riverside	246,000
05 –Structural Steel	T&M Manufacturing	Tremonton, UT	1,699,017
06 –Casework	Fremont Millwork	Klamath Falls, OR	285,550
07 –Roofing and Sheet Metal	Letner Roofing Co.	Orange	555,000
08 –Aluminum Storefront and Glazing	Corona Aluminum Co.	Riverside	750,000
09 –Drywall, Lath, Plaster, and Metal Stud	Caston, Inc.	San Bernardino	1,885,585
10 –Ceramic Tile	Inland Pacific Tile	San Bernardino	214,500
11 –Acoustical Ceilings	Southcoast Acoustical Interiors, Inc.	Fontana	189,050
12 –Flooring	Continental Flooring Inc.	Rancho Cucamonga	193,721
13 –Painting	Streamline Painting	Moreno Valley	148,850
14 –Plumbing	Pro-Craft Construction Inc.	Redlands	665,665
15 –HVAC	Sheldon Mechanical Corp.	Santa Clarita	1,239,500
16 –Electrical	Daniel’s Electrical Construction Co., Inc.	Fontana	3,256,000
17 –Landscape and Irrigation	Southern California Landscape, Inc.	Fontana	194,400
18 –Fire Protection	First Responder Fire Protection, Inc.	Simi Valley	<u>163,000</u>
		Total	<u>\$ 14,873,438</u>

Agenda Item (VI-B-6-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$84,100 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$430,764 for the period of October 1, 2014 through October 31, 2014.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$84,100. The attached listing of contracts and agreements under \$84,100 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Purchasing Manager

Attachments:

[11182014_Contracts and Agreements Less than \\$84,100 Report \(October\)](#)

Contracts and Agreements Report-All District Resources
\$84,100 and Under
10/01/14 thru 10/31/14

PO#	Department	Vendor	Location	Description	Amount
C0004763	Production Printing	Konica Minolta Business Solutions	San Bernardino	Maintenance Agreement	\$ 40,643
C0004765	Community & Economic Development	Time Structures Inc	Sacramento	Consultants	8,354
C0004766	Learning Resource Center	Reliable Office Solutions	Riverside	Repairs - Service	360
C0004767	Dean of Instruction - Moreno Valley	CBE Office Solutions	Irvine	Repairs - Service	466
C0004768	Learning Resource Center	Omnimusic	Port Washington, NY	Music License	1,500
C0004769	Chemistry	Sharp Electronics Corp.	Pasadena	Repairs - Service	504
C0004770	Life Sciences	Sharp Electronics Corp.	Pasadena	Repairs - Service	687
C0004771	Mathematics	Sharp Electronics Corp.	Pasadena	Repairs - Service	1,485
C0004772	Physical Science	Sharp Electronics Corp.	Pasadena	Repairs - Service	657
C0004773	Facilities - Moreno Valley	Orkin, Inc.	Atlanta, GA	Pest Control Services	492
C0004774	Facilities - Moreno Valley	Orkin, Inc.	Atlanta, GA	Pest Control Services	3,636
C0004775	Facilities - Moreno Valley	Orkin, Inc.	Atlanta, GA	Pest Control Services	1,320
C0004776	Admissions & Records	Reliable Office Solutions	Riverside	Rents and Leases	1,180
C0004777	Chancellor's Office	RichGrossSolutions, Inc	Hot Springs, SD	Consultants	21,000
C0004778	Matriculation	Ellucian Inc	Chicago, IL	Computer Software Maint/Lic	70,590
C0004779	Learning Resource Center - Moreno Valley	CBE Office Solutions	Irvine	Repairs - Service	466
C0004780	Customized Solutions	Quest Consulting & Training Corporation	Pacific Palisades	Grant / Contract Sub Agreements	20,001
C0004781	Career and Technical Ed - Moreno Valley	Troidl, John J	Davis	Consultants	20,000
C0004782	Risk Management	Diversified Systems Integration	Riverside	Security Camera Repairs	10,712
C0004783	Community & Economic Development	Espino, Ydolina M	Rancho Cucamonga	Consultants	9,450
C0004784	Community & Economic Development	Hong Kong Trade Development Council	Wanchai, Hong Kong	Exhibition Services	18,994
C0004785	Library	Innovative Interfaces, Inc.	Emeryville	Computer Software Maint/Lic	45,072
C0004786	Customized Solutions	Cerritos College	Norwalk	Grant / Contract Sub Agreements	15,000
C0004787	Information Services	Onx USA LLC	Mayfield Heights, OH	Professional Services	4,200
C0004788	Information Services	Collegenet, Inc.	Portland, OR	25Live System Upgrade	70,105
C0004789	Institutional Effectiveness	Nuventive LLC	Pittsburgh, PA	Professional Services	35,600
N/A	Information Services	XAP Corporation	Culver City	eTranscript CA System	No Cost
N/A	Nursing	Riverside Free Clinic	Riverside	Clinical Facility	No Cost
N/A	Early Childhood Education	Chabot-Las Positas CC	Livermore	Mentor Program	No Cost
N/A	Accounting Services	Chancellor of the California Community Colleges	Sacramento	COTOP Collections Services	No Cost
N/A	Health Services	California Mental health Services Authority	Sacramento	Assignment of Rights for Work Developed	No Cost
N/A	Student Employment	Music Changing Lives	Redlands	Off Campus Location for FWS Students to Work	No Cost
N/A	Dental Hygiene	Feather, Andrea	Chino Hills	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Mardirossian, Armen	Chino Hills	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Pulsipher, Allen	Murrieta	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Dental Care of Corona	Corona	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Harris, Mark	Riverside	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Middleton, Gerald	Riverside	Clinical Rotation Site	No Cost
N/A	Diversity & HR	HCC Life Insurance Company	Kennesaw, GA	HIPAA Standards for Privacy	No Cost
N/A	Diversity & HR	HCC Life Insurance Company	Kennesaw, GA	Stop Loss Insurance Application	No Cost
N/A	Customized Solutions	Cryoquip, LLC	Murrieta	Training Services	No Cost
N/A	Performing Arts	Riverside Transit Agency	Riverside	RTA Trolley Dances	No Cost
N/A	CITD	Trustees of the CA State University	San Bernardino	Learning Site	No Cost
N/A	Works Study	Riverside Unified School District	Riverside	Federal Work Study Students Work Sites	No Cost
N/A	Work Study	City of Riverside	Riverside	Federal Work Study Students Work Sites	No Cost
N/A	CTE	San Bernardino Community College District	San Bernardino	ICT/Digital High School Curriculum Alignment	No Cost
N/A	Student Employment	Boys and Girls Club of Perris	Perris	Federal Work Study Students Work Sites	No Cost
N/A	Workforce Development	California Community Colleges Chancellors' Office	Sacramento	CalWorks Set-Aside C14-0031	No Cost

Contracts and Agreements Report-All District Resources
\$84,100 and Under
10/01/14 thru 10/31/14

PO#	Department	Vendor	Location	Description	Amount
N/A	Community Education	RevTrak	Bloomington, MN	Online Credit Card Processing	No Cost
N/A	Applied Technology	Ford Motor Company	Dearborn, MI	Maintenance and Repair Courses	No Cost
N/A	Performance Riverside	Actor's Equity Assoc.	Hollywood	Stage Manager for Shrek	No Cost
N/A	Performance Riverside	Actor's Equity Assoc.	Hollywood	Fiona Roll for Shrek	No Cost
<u>Additions to Approved/Ratify Contracts of \$84,100 and Under</u>					
C0003959	Allied Health	Sharp Electronics Corp.	Santee	Repairs - Service	2,200
C0004311	Business & Financial Services	Atkinson, Andelson, Loya, Ruud	Cerritos	Legal	20,000
C0004344	Customized Solutions	Developing Leaders	Fontana	Training Services	4,001
C0004372	Educational Services - Moreno Valley	National Student Clearinghouse	Charlotte, NC	Computer Software Maint/Lic	871
C0004529	Workforce Development	Simei Pulu	Temecula	Amends/Extends End Date to 12/19/14	No Cost
C0004740	Chancellor's Office	RichGrossSolutions Inc	Hot Springs, SD	Consultants	1,218
N/A	Center for Social Justice & Civil Liberties	Callas, Tom	Tustin	Amend. #6 Extends End Date to 6/30/15	No Cost
N/A	PA Program	Health Education Advocates, LLC	Los Angeles	Amend. #2 Wording Only	No Cost
Total					<u>\$ 430,764</u>

Agenda Item (VI-B-7)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor
Kathy Tizcareno, Administrative Assistant

Attachments:

[Out-of-State Travel_111814](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: November 18, 2014

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Ms. Maria del Rocio Pacheco, associate professor, counseling, Moreno Valley College, to travel to East Hyattsville, Maryland, November 13-17, 2014, to accompany 4 students to the Active Minds National Mental Health on Campus Conference. Estimated cost: \$6,514.21. Funding Source: Active Minds Grant Fund. (Travel is required to meet contractual obligations with Active Minds, and, travel authorization was not received until after the October Board meeting.)
- 2) Ms. Christine Sandoval, associate professor, English, Riverside City College, to travel to Austin, Texas, November 12-16, 2014, to present at the Team Up Developmental Education Conference. Estimated cost: No cost to District. (Notification of the conference was received after the October Board meeting.)

Revision:

- 3) President Virginia Blumenthal, Board of Trustees, to travel to Chicago, Illinois, October 22-24, 2014, to attend the ACCT 2014 Leadership Conference as a panelist for the "Making a College-Public Agency Partnership Work to the Greater Benefit of the Community." Estimated cost: \$2,738.00. Funding Source: the general fund. (Travel dates changed to October 22, 2014 through October 23, 2014.)

Current:

Moreno Valley College:

- 4) Dr. Sandra Mayo, president, Moreno Valley College, to travel to Washington, District of Columbia, December 3-5, 2014, to attend the White House College Opportunity Summit. Estimated cost: \$3,263.89. Funding Source: the general fund.

Riverside City College:

- 5) Dr. Sandra Baker, dean, school of nursing, to travel to Atlanta, Georgia, January 28-30, 2015, to attend the Accreditation Commission for Education in Nursing Review Panel. There is no cost to the District.
- 6) Mr. John Byun, associate professor, music, to travel to Spittal, Austria, June 30, 2014 through July 14, 2014, to accompany 34 students for the Choir Competition. Estimated cost: \$91,800. Funding Source: \$3,000 from the Vocal Jazz Fund, \$88,800 from the Chamber Singers Trust #94155.

Agenda Item (VI-B-8-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Surplus Property List
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[11182014_Surplus Property List](#)

SURPLUS PROPERTY
NOVEMBER 18, 2014

QUANTITY	BRAND	DESCRIPTION	MODEL#	SERIAL#	RCC TAG#
1	BOSCH	IR EMITTER	LBB4512/00	7521	41374
1	BOSCH	IR EMITTER	LBB4512/00	7319	41370
1	BOSCH	IR EMITTER	LBB4512/00	7320	41373
1	BOSCH	IR EMITTER	LBB4512/00	7318	41369
1	BOSCH	IR EMITTER	LBB4512/00	7321	41362
1	BOSCH	IR EMITTER	LBB4512/00	7325	41377
1	BOSCH	IR EMITTER	LBB4512/00	7323	41368
1	BOSCH	TRANSMITTER	INT-TX32	1900600A	47696
1	BOSCH	TRANSMITTER	INT-TX32	190052ED	41654
1	BOSCH	TRANSMITTER	INT-TX32	19005336	41649
1	CLEARONE	DIGITAL MIXER	PSR1212	2695-0726	41648
1	CLEARONE	DIGITAL MIXER	PSR1212	2667-0726	41655
1	CLEARONE	DIGITAL MIXER	PSR1212	2679-0726	41656
1	CLEARONE	DIGITAL MIXER	PSR1212	2706-0726	41657
1	CLEARONE	DIGITAL MIXER	PSR1212	2690-0726	41662
1	VBRICK	ENCODER	9110-4300-0003	1070800038	41663
1	VBRICK	ENCODER	9110-4300-0003	1070800036	41647
1	VBRICK	ENCODER	9110-4300-0003	1070800106	41648
1	VBRICK	ENCODER	9110-4300-0003	1070800037	41652
1	VBRICK	ENCODER	9110-4300-0003	1070800034	41653
1	SONY	CAMERA	SNC-RX550N	101298	41359
1	SONY	CAMERA	SNC-RX550N	104328	41358
1	SONY	CAMERA	SNC-RX550N	104318	41357
1	SONY	CAMERA	SNC-RX550N	104327	41356
1	SONY	CAMERA	SNC-RX550N	104317	41366
1	SONY	CAMERA	SNC-RX550N	104321	41364
1	SONY	CAMERA	SNC-RX550N	104339	41375
1	SONY	CAMERA	SNC-RX550N	104322	NONE
1	SONY	CAMERA	SNC-RX550N	104324	41363
1	SONY	CAMERA	SNC-RX550N	104323	41365
1	SONY	CAMERA	SNC-RX550N	101297	NONE
1	SONY	CAMERA	SNC-RX550N	104340	41376
1	HP	PRINTER	HP-P1505N	VND3H62734	NONE
1	GATEWAY	CPU	E4000	30205618	NONE
1	GATEWAY	CPU	E4000	30231411	NONE
1	GATEWAY	CPU	E4000	30265217	22290
1	GATEWAY	CPU	E4000	30255639	22281
1	GATEWAY	CPU	E4000	30265241	22260
1	GATEWAY	CPU	E4000	30255656	22079
1	GATEWAY	CPU	E4000	30253908	22006
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027858	NONE
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027858	21810
1	GATEWAY	MONITOR	FPD1730	LIC32580637	22607
1	GATEWAY	MONITOR	FPD1730	QS7330600345	22251
1	GATEWAY	MONITOR	FPD1730	LIC32579921	22617
1	GATEWAY	MONITOR	FPD1730	MUL7003D0035F223	21489
1	GATEWAY	MONITOR	FPD1730	LIC32579382	22614

SURPLUS PROPERTY
NOVEMBER 18, 2014

QUANTITY	BRAND	DESCRIPTION	MODEL#	SERIAL#	RCC TAG#
1	GATEWAY	CPU	E3600	26141405	19156
1	GATEWAY	CPU	E3600	26141403	19154
1	GATEWAY	CPU	E4300	NONE	25858
1	GATEWAY	CPU	E4300	NONE	25865
1	GATEWAY	CPU	E4300	NONE	24710
1	GATEWAY	CPU	E4300	NONE	25886
1	GATEWAY	CPU	E4300	NONE	24715
1	GATEWAY	CPU	E4300	NONE	25875
1	GATEWAY	CPU	E4300	NONE	30618
1	GATEWAY	CPU	E4300	NONE	25098
1	HP	PRINTER	685XI	SGG23E01Y5	NONE
1	DELL	CPU	GX280	NONE	30442
1	GATEWAY	CPU	E6100	NONE	22906
1	GATEWAY	CPU	E6100	NONE	22895
1	GATEWAY	CPU	E6100	NONE	23247
1	PANASONIC	SCANNER	KVS2065	NONE	40420
1	HP	PRINTER	5650	SG430110TB	NONE
1	XEROX	PRINTER	8500	NONE	32680
1	GATEWAY	MONITOR	FPD1520	NONE	19673
1	HP	PRINTER	DJ830C	NONE	40393
1	HP	PRINTER	LJ5	NONE	8943
1	HP	PRINTER	LJ4000	NONE	10619
1	HP	PRINTER	J7210	NONE	37853
1	HP	PRINTER	DJ950C	NONE	32529
1	HP	PRINTER	DJD4360	NONE	40439
1	HP	PRINTER	LJ3030	NONE	26851
1	HP	PRINTER	LJ6	NONE	8953
1	BROTHER	PRINTER	MFC5860CN	NONE	37257
1	HP	PRINTER	LJ5SI	NONE	10310
1	HP	PRINTER	0J6000	NONE	41076
1	HP	PRINTER	LJ4000	NONE	6933
1	GATEWAY	MONITOR	FPD1530	NONE	25333
1	GATEWAY	MONITOR	FPD1530	NONE	25335
1	GATEWAY	MONITOR	FPD1530	NONE	25318
1	GATEWAY	MONITOR	FPD1530	NONE	25332
1	GATEWAY	MONITOR	FPD1530	NONE	22928
1	GATEWAY	MONITOR	FPD1530	NONE	25120
1	VIEWSONIC	MONITOR	VA1716W	QRQ81947118	NONE
1	HITACHI	LCD PROJECTOR	CP-X445	F6C001381	NONE
1	SONY	LCD PROJECTOR	VP-PX15	12667	19183
1	DELL	LAPTOP	D800	F6RC871	26187
1	PICTURETEL	VIDEOCONFERENCING CODEC	S2000	17738	11681
1	PICTURETEL	CAMERA	PTZ-2P	RM013941	11680
1	GATEWAY	CPU	P750	18412484	14957
1	VIEWSONIC	MONITOR	VE800	A13024801290	21117
1	GATEWAY	MONITOR	FPD1520	LIC152A4475	19170
1	HP	CPU	XW8000	USV3180BT1	23090

SURPLUS PROPERTY
 NOVEMBER 18, 2014

QUANTITY	BRAND	DESCRIPTION	MODEL#	SERIAL#	RCC TAG#
1	NEC	MONITOR	FE2111SB	302421819	23087
1	NEC	MONITOR	FE2111SB	302420821	23086
1	HITACHI	LCD PROJECTOR	CPX-1250	F0AU10664	35778
1	HITACHI	LCD PROJECTOR	CPX-1250	F9GU00267	41101
1	NEC	LCD PROJECTOR	MT-1060	3100154	NONE
1	HITACHI	LCD PROJECTOR	CP-X3010N	F6GU00309	41103
1	HITACHI	LCD PROJECTOR	CP-X417	F8H003361	35767
1	HITACHI	LCD PROJECTOR	CP-X417	F9GU05790	35766
1	HITACHI	LCD PROJECTOR	CP-X3010N	F9GU00320	NONE
1	HITACHI	LCD PROJECTOR	CP-X401	F8JU05942	40219
1	SONY	LCD PROJECTOR	VPL-PX15	51984	21388
1	GATEWAY	LAPTOP	600YG2	30234084	22318
1	HITACHI	LCD PROJECTOR	CP-X417	F8H003374	35769
1	NEC	LCD PROJECTOR	MT1050	3100148	NONE
1	SONY	LCD PROJECTOR	VPL-X1000U	31456	15593

Agenda Item (VI-B-8-b)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Resolution No. 21-14/15 to Amend the District's Conflict of Interest Code Appendix for Position Title Changes and Deletions and for Newly Designated Position Titles
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees adopt Resolution No. 21-14/15, amending the Appendix of the District's Conflict of Interest Code, pursuant to the Political Reform Act of 1974.

Background Narrative:

On November 15, 2005, the Board of Trustees approved Board Policy/Regulation 1080 (now Policy and Procedure 2712) establishing a conflict of interest code for the District.

The Political Reform Act (CA Government Code section 87306.5) requires that our code reviewing body (Clerk of the Board for Riverside County) direct us to review our conflict of interest code for possible changes every even numbered year. If changes are necessitated by changed circumstances, which may include the need to designate new positions, revise or delete current positions, or revise disclosure categories, the District is required to submit an amendment to the Clerk of the Board.

Since April of 2012 when the District's conflict of interest code appendix was last amended, job titles have been revised and abolished, and new titles have been added. Pursuant to the Political Reform Act of 1974, changes need to be made to the appendix and approved by the Board of Trustees by way of a resolution. The attached resolution and revised appendix will be forwarded to the Clerk of the Board so it can be placed on an upcoming Board of Supervisors agenda for approval.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Ruth Adams, General Counsel

Attachments:

[11182014_Resolution 21-14/15 to Amend the District's Conflict of Interest Code Appendix](#)
[11182014_Conflict of Interest Amended Appendix](#)

RESOLUTION NO. 21-14/15

RESOLUTION OF THE BOARD OF TRUSTEES OF THE RIVERSIDE
COMMUNITY COLLEGE DISTRICT ADOPTING AN AMENDED CONFLICT OF
INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Riverside Community College District ("District") and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the Board of Trustees adopted a Conflict of Interest Code (the "Code") on November 15, 2005, in compliance with the Act, and which was last Amended in 2012 ; and

WHEREAS, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the appendix of the District's Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Trustees, the proposed amended appendix was made available to each affected designated employee and publicly posted for review; and

WHEREAS, a public meeting was held on the proposed amended Appendix at a regular meeting of the Board of Trustees on November 18, 2014, at which all present were given an opportunity to be heard on the proposed amended appendix.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Riverside Community College District that the Board of Trustees does hereby adopt the proposed amended appendix, a copy of which is attached hereto and shall be on file with the District's General Counsel, as the District's Filing Officer, and made available to the public for inspection and copying during regular business hours;

BE IT FURTHER RESOLVED that the said amended appendix shall be submitted to the Clerk of the Board for Riverside County to be placed on a Riverside County Board of Supervisors agenda for approval and said appendix shall become effective the day after the Board of Supervisors approves the proposed amended Code as submitted.

APPROVED AND ADOPTED this 18th day of November, 2014.

President, Board of Trustees

ATTEST:

Secretary of the Board

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
RIVERSIDE COMMUNITY COLLEGE DISTRICT

(Amended November 18, 2014)

EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18701b), are NOT subject to the District's Conflict of Interest Code, but must file under Government Code Section 87200. [Regs. §18730(b)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments³

Members of the Board of Trustees

Chancellor

Vice Chancellor, ~~Administration and Finance~~ **Business and Financial Services**

Investment Consultants

³Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by §87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE/FUNCTION</u>	<u>DISCLOSURE CATEGORY</u> <u>ASSIGNED</u>
Academic Department Chairs	5
Accounting Services Manager	5
Assistant Dean, Cal Works and Special Funded Programs	5
Assistant Director, Student Financial Services	5
Assistant Director, Operations	5
Assistant Director, RCCD Foundation	1
Assistant Manager, Food Services	5
Associate Dean, Academic Support	5
Associate Dean, Career and Technical Education	5
Associate Dean, Career and Technical Education /Project Director NSF	5
Associate Dean, Early Childhood Education	5
Associate Dean, Grants and College Support Programs/Project Director	5
Associate Dean, School of Nursing	5
Associate Dean/Director, Service Learning	5
Associate Dean, Public Safety Education & Training	5
Associate Dean, Special Funded Programs	5
Associate Director, Grants	5
Associate Dean, Institutional Research	5
Associate Vice Chancellor, Economic Development	5

Associate Vice Chancellor, Educational Services	5
Associate Vice Chancellor, Facilities Planning & Development	2, 3, 5
Associate Vice Chancellor, Finance	1, 2
Associate Vice Chancellor, Technology and Learning Services Information Services	5
Associate Vice Chancellor, Institutional Effectiveness	5
Associate Vice Chancellor, Strategic Communications and Relations	5
Budget Manager	4
Campus Administrative Support Center Supervisor	5
Chief of Police	5
Chief of Staff and Facilities Development Executive Assistant to the Chancellor	1, 2
Communications and Web Development Manager (STEM)	5
Community Education Supervisor	5
Controller	1
Manager, District Safety and Emergency Planning	5
Coordinator, International Education	5
Custodial Manager	5
Dean, Academic Support	5
Dean, Counseling & Specially Funded Programs	5
Director, Disabled Student Programs and Services	5
Dean, Economic Development	5
Dean, Educational Services	5
Dean, Enrollment Services	5

Dean, Grants	5
Dean, Institutional Effectiveness Reporting and Academic Services	5
Dean, Institutional Research and Strategic Planning	5
Dean of Instruction (all)	5
Dean, Physical Education and Athletics	5
Dean, Public Safety Education and Training	5
Dean, Riverside School for the Arts	5
Dean, School of Nursing	5
Dean, Special Funded Programs	5
Dean, Student Financial Services	5
Dean, Student Support Services Grant	5
Dean, Student Life	5
Dean, Student Services	5
Dean, Student Success/Project Director, Title V	5
Dean, Technology and Learning Resources	5
Dean, Technology & Instructional Support Services	5
Director, Administrative Support Center	5
Director, Athletics	5
Director, Capital Planning	1, 2
Director, Career & Technical Education Projects	5
Director, Center for International Students and Programs	5
Director, Center for International Trade Development	5
Director, Center for Social Justice & Civil Liberties	5

Director, Community Learning in Partnership	5
Director, Corporate and Business Development	5
Director, DSPS	5
Director, Distance Education/ Open Campus	5
Director, Diversity, Equity and Compliance	5
Director, Diversity and Human Resources	5
Director, Enrollment Services	5
Director, EOPS	5
Director, Construction Facilities Development Director	2, 3, 5
Director, Facilities	5
Director, Facilities Maintenance and Operations	3, 5
Director, Food Services	5
Director, Football Operations/Head Football Coach	5
Director, Foster and Kinship Care Education Program	5
Director, Grants	5
Director, Health Services	5
Director, Internal Audits	5
Director, Law Enforcement Training Programs	5
Director, Middle College High School	5
Director, Pathways to Excellence	5
Director, Procurement Assistance Center	5
Director, Public Safety Education and Training	5
Director, RCCD Foundation and Alumni Affairs	1, 2

Director, Risk Management	5
Director, SSS Grant	5
Director, Software Development	5
Director, Sports Information/Athletic Event Supervisor	5
Director, Student Financial Services	5
Director, Student Support Services Grant	5
Director, Title III STEM Grant	5
Director, Tri Tech Small Business Development Center	5
Director, Upward Bound Program	5
Director, Upward Bound – Math & Science	5
Director, Web Applications	5
Director, Workforce Preparation Grants & Contracts	5
Executive Dean, Workforce and Resource Development	5
Executive Director, Hospitality/Culinary Arts Program	5
Facilities Manager, Grounds and Projects	5
Facilities Supervisor, Grounds and Utilization	5
General Counsel	1, 2
Health Services Supervisor	5
Instructional Media Center Manager	5
Instructor/Dean, Health Sciences Program	5
Maintenance Manager	4
Maintenance Mechanic (all specialties)	5
Manager, Cable Plant	5

Manager, Facilities, Grounds & Utilization	5
Manager, Technology Support Services	5
Microcomputer Support Supervisor	5
Network Manager	5
Outreach Services Supervisor	5
Payroll Manager	5
President, Moreno Valley College	5
President, Norco College	5
President, Riverside City College	5
Producer /Artistic Director	5
Project Director, FIPSE Grant	5
Project Director, Gateway to College	5
Project Director, NSF National Center, Supply Chain Technology Education	5
Project Manager	4
Purchasing Manager	4
Purchasing Specialist	4
Sergeant	5
Service Desk Manager	5
Statewide Director, Center for International Trade Development	5
Vice Chancellor, Diversity & Human Resources	5
Provost /Vice Chancellor, Educational Services	5
Vice President, Academic Affairs	5

Vice President, Business Services	1, 2
Vice President, Career and Technical Programs	5
Vice President, Student Services	5
Warehouse Supervisor	5
Consultant and new positions ⁴	
Board of Directors, RCCD Foundation	1, 2

⁴ Individuals providing services as a Consultant defined in Regulation 18701, or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Chancellor, or designee, may determine that due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.) The Chancellor's, or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code (Gov. Code Sec. 81008.)

EXHIBIT B

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that designated Positions must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside the jurisdiction of the District.

Category 3: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type utilized by the District.

Category 5: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that provide services, products materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position's Department, Unit or Division.

Agenda Item (VII -A)

Meeting 11/18/2014 - Regular

Agenda Item Consent Agenda Information (VII-A)

Subject CCFS-311Q- Quarterly Financial Status Report for the 1st Quarter Ended November 30, 2014

College/District District

Information Only

Background Narrative:

See attached CCFS-311-Quarterly Financial Status Report for the 1st Quarter ended November 30, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[11182014_CCFS-311Q – Quarterly Financial Status Report](#)

CCFS-311Q – Quarterly Financial Status Report Background Narrative September 30, 2014

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor’s Office. The CCFS-311Q compares actual information for the prior three fiscal years to projected information for the current fiscal year. The Revenue, Expenditure and Fund Balance are the Unrestricted Funds of the General Fund. However the Cash Balance reflects both Unrestricted and Restricted Funds.

The General Fund consists of the following:

Fund 11 – Unrestricted

- Resource 1000 – General Unrestricted
- Resource 1080 – Community Education
- Resource 1090 – Performance Riverside
- Resource 1110 – Bookstore (Contractor Operated)
- Resource 1170 – Customized Solutions

Fund 12 – Restricted

- Resource 1050 – Parking
- Resource 1070 – Student Health
- Resource 1120 – Center for Social Justice and Civil Liberties
- Resource 1180 – Redevelopment Pass-Through
- Resource 1190 – Grants and Categorical Programs

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD ▾

Fiscal Year: 2014-2015

Quarter Ended: (Q1) Sep 30, 2014

District: (960) RIVERSIDE

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name:

Aaron S. Brown

CBO Phone:

951-222-8789

CBO Signature:



Date Signed:

11-11-14

District Contact Person

Name: Bill J. Bogle, Jr.

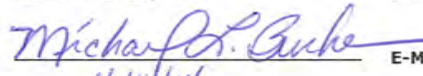
Title: Controller

Telephone: 951-222-8041

Fax: 951-222-8021

Chief Executive Officer Name: Michael L. Burke, Ph.D.

CEO Signature:



Date Signed:

11/11/14

E-Mail: Bill.Bogle@rccd.edu

Electronic Cert Date:

11/11/2014

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:

Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu

© 2007 State of California. All Rights Reserved.

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

[VIEW QUARTERLY DATA](#)

CHANGE THE PERIOD ▼

District: (960) RIVERSIDE

Fiscal Year: 2014-2015

Quarter Ended: (Q1) Sep 30, 2014

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2011-12	Actual 2012-13	Actual 2013-14	Projected 2014-2015
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	130,719,885	136,633,788	142,471,581	148,983,527
A.2	Other Financing Sources (Object 8900)	-176,023	272,935	-1,360,199	-1,099,593
A.3	Total Unrestricted Revenue (A.1 + A.2)	130,543,862	136,906,723	141,111,382	147,883,934
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	135,251,667	130,689,682	137,015,538	151,102,917
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,251,129	1,941,414	3,288,493	1,626,406
B.3	Total Unrestricted Expenditures (B.1 + B.2)	136,502,796	132,631,096	140,304,031	152,729,323
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-5,958,934	4,275,627	807,351	-4,845,389
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	125,235	34,130	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	12,575,884	6,651,080	10,926,707	11,734,056
E.	Fund Balance, Ending (C. + D.2)	6,616,950	10,926,707	11,734,058	6,888,667
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	4.8%	8.2%	8.4%	4.5%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	25,858	25,119	26,400	27,704
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)	As of the specified quarter ended for each fiscal year			
	2011-12	2012-13	2013-14	2014-2015

b. BENEFITS:	Year 3:								
	Year 1:								
	Year 2:								
	Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPS, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

FY 2014-2015

The State's adopted budget provides for a small COLA, Access and elimination of 86% apportionment deferrals. However, these modest revenue increases and deferral reductions were not sufficient to fully mitigate the impact of prior years' reductions the District is still dealing with.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL FUND REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2014**

Cash Position - Unrestricted and Restricted

	YTD Activity
Beginning Cash, July 1, 2014	\$ 13,544,880
Net Change in Accounts Receivables	20,387,994
Net Change in Accounts Payables	(11,323,070)
Revenue and Other Financial Sources	41,943,735
Expenditures and Other Outgo	(33,898,104)
Ending Cash, September 30, 2014	\$ 30,655,433

Budget and Actual Activity - Unrestricted

	Adopted Budget	Revised Budget	YTD Activity
Revenues			
Federal	\$ 188,321	\$ 188,321	\$ -
State	103,900,716	103,900,716	27,453,360
Local	44,894,490	44,894,490	7,768,348
Total Revenues	148,983,527	148,983,527	35,221,708
Other Financing Sources	(1,099,593)	(1,099,593)	(197,219)
Total Revenues	147,883,934	147,883,934	35,024,489
Expenditures			
Academic Salaries	\$ 66,615,853	\$ 66,619,377	\$ 12,642,834
Classified Salaries	29,812,887	29,846,566	6,954,597
Employee Benefits	31,985,385	31,991,029	4,158,286
Materials & Supplies	2,361,966	2,324,270	247,830
Services	19,119,765	19,031,440	3,777,763
Capital Outlay	1,207,061	1,290,235	109,086
Total Expenditures	151,102,917	151,102,917	27,890,396
Other Outgo - Objects	1,626,406	1,626,406	385,369
Total Expenditures and Other Outgo	152,729,323	152,729,323	28,275,765
Revenues Over (Under)			
Expenditures	\$ (4,845,389)	\$ (4,845,389)	\$ 6,748,724
Beginning Fund Balances	11,734,056	11,734,056	11,734,056
Ending Fund Balances	\$ 6,888,667	\$ 6,888,667	\$ 18,482,780
Contingency			
Unrestricted	\$ 5,988,667	\$ 5,988,667	\$ 17,582,780
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	\$ 6,888,667	\$ 6,888,667	\$ 18,482,780

Agenda Item (VII-B)

Meeting 11/18/2014 - Regular

Agenda Item Consent Agenda Information (VII-B)

Subject Monthly Financial Report for Month Ending – October 31, 2014

College/District District

Information Only

Background Narrative:

See the attached monthly Financial Report for the period July 1, 2014 through October 31, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Bill Bogle, Controller

Attachments:

[11182014_Monthly Financials](#)

MONTHLY FINANCIAL REPORT
JULY 1, 2014 – OCTOBER 31, 2014

<u>General Funds</u>	<u>Page</u>
Resource 1000 - General Operating	2
Resource 1050 - Parking	3
Resource 1070 - Student Health Services	4
Resource 1080 - Community Education	5
Resource 1090 - Performance Riverside	6
Resource 1110 - Contractor-Operated Bookstore	7
Resource 1120 - Center for Social Justice and Civil Liberties	8
Resource 1170 - Customized Solutions	9
Resource 1180 - Redevelopment Pass-Through	10
Resource 1190 - Grants and Categorical Programs	11
<u>Special Revenue Funds</u>	
Resource 3200 - Food Services	12
Resource 3300 - Child Care	13
<u>Capital Projects Funds</u>	
Resource 4100 - State Construction & Scheduled Maintenance	14
Resource 4130 - La Sierra Capital	15
Resource 4170 - G. O. Bond Series 2010D Capital Appreciation Bonds	16
Resource 4180 - G. O. Bond Series 2010D Build America Bonds	17
<u>Internal Service Funds</u>	
Resource 6100 - Health and Liability Self-Insurance	18
Resource 6110 - Workers Compensation Self-Insurance	19
Resource 6120 – General Liability Self-Insurance	20
<u>Expendable Trust and Agency Funds</u>	
Associated Students of RCCD	21
Student Financial Aid	22
RCCD Development Corporation	23

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals 7-1-13 to 6-30-14	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 140,475,722	\$ 146,269,247	\$ 146,269,247	\$ 42,912,890
Inter/Intrafund Transfer from				
Customized Solutions (Resource 1170)	14,124	53,283	53,283	0
District Bookstore (Resource 1110)	350,000	429,923	429,923	44,981
Total Revenues	\$ 140,839,846	\$ 146,752,453	\$ 146,752,453	\$ 42,957,871
Expenditures				
Academic Salaries	\$ 64,329,753	\$ 66,529,524	\$ 66,506,965	\$ 19,942,378
Classified Salaries	27,420,538	29,402,697	29,446,287	9,217,932
Employee Benefits	29,169,748	31,812,597	31,820,560	7,002,781
Materials & Supplies	1,594,602	2,196,383	2,095,494	410,663
Services	12,092,081	18,168,023	18,313,347	5,069,690
Capital Outlay	723,502	1,206,561	1,133,132	212,232
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	858,796	665,157	665,157	166,290
Center for Social Justice and Civil Liberties (Resource 1120)	99,373	110,900	110,900	27,725
Federal Work Study (Resource 1190)	299,354	327,494	327,494	0
Veteran Services (Resource 1190)	4,842	4,842	4,842	4,842
ACA: Expansion of PA Training 1190)	34,650	0	0	0
General Fund Backfill (Resource 1190)	106,480	0	0	0
Interfund Transfer to:				
Resource 4130	1,270,000	1,270,000	1,270,000	317,500
Resource 6100	1,500,000	0	0	0
Total Expenditures	\$ 139,503,719	\$ 151,694,178	\$ 151,694,178	\$ 42,372,033
Revenues Over (Under) Expenditures	\$ 1,336,127	\$ (4,941,725)	\$ (4,941,725)	\$ 585,838
Beginning Fund Balance	11,407,409	12,743,536	12,743,536	12,743,536
Ending Fund Balance	\$ 12,743,536	\$ 7,801,811	\$ 7,801,811	\$ 13,329,374
Ending Cash Balance				\$ 16,620,835

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,647,538	\$ 2,985,649	\$ 2,985,649	\$ 751,347
Expenditures				
Classified Salaries	\$ 1,412,148	\$ 1,539,754	\$ 1,539,754	\$ 494,560
Employee Benefits	559,233	608,898	608,898	130,422
Materials & Supplies	38,324	50,355	49,553	9,444
Services	556,559	655,014	656,566	220,138
Capital Outlay	115,465	237,275	236,525	55,885
Total Expenditures	\$ 2,681,729	\$ 3,091,296	\$ 3,091,296	\$ 910,449
Revenues Over (Under) Expenditures	\$ (34,191)	\$ (105,647)	\$ (105,647)	\$ (159,102)
Beginning Fund Balance	197,366	163,175	163,175	163,175
Ending Fund Balance	\$ 163,175	\$ 57,528	\$ 57,528	\$ 4,073
Ending Cash Balance				\$ 37,713

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,395,125	\$ 1,396,346	\$ 1,396,346	\$ 579,158
Expenditures				
Academic Salaries	\$ 321,071	\$ 416,336	\$ 416,336	\$ 138,779
Classified Salaries	514,140	560,631	560,631	112,962
Employee Benefits	157,321	206,218	206,218	37,001
Materials & Supplies	51,445	94,750	94,750	25,721
Services	179,641	290,633	290,633	98,687
Capital Outlay	9,505	81,786	81,786	0
Total Expenditures	\$ 1,233,123	\$ 1,650,354	\$ 1,650,354	\$ 413,150
Revenues Over (Under) Expenditures	\$ 162,002	\$ (254,008)	\$ (254,008)	\$ 166,008
Beginning Fund Balance	1,886,834	2,048,836	2,048,836	2,048,836
Ending Fund Balance	\$ 2,048,836	\$ 1,794,828	\$ 1,794,828	\$ 2,214,844
Ending Cash Balance				\$ 2,157,937

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 177,768	\$ 177,806	\$ 177,806	\$ 118,325
Expenditures				
Academic Salaries	\$ 4,350	\$ 4,308	\$ 4,308	\$ 1,424
Classified Salaries	123,089	100,021	100,021	51,489
Employee Benefits	37,310	24,620	24,620	6,384
Materials & Supplies	1,176	1,200	1,200	0
Services	80,822	98,733	98,733	9,524
Total Expenditures	\$ 246,747	\$ 228,882	\$ 228,882	\$ 68,821
Revenues Over (Under) Expenditures	\$ (68,979)	\$ (51,076)	\$ (51,076)	\$ 49,504
Beginning Fund Balance	<u>(163,395)</u>	<u>(232,374)</u>	<u>(232,374)</u>	<u>(232,374)</u>
Ending Fund Balance	<u>\$ (232,374)</u>	<u>\$ (283,450)</u>	<u>\$ (283,450)</u>	<u>\$ (182,870)</u>
Ending Cash Balance				<u>\$ (182,551)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 241,927	\$ 458,215	\$ 458,215	\$ 101,412
Intrafund Transfer from Performance Riverside (Resource 1090)	<u>0</u>	<u>275,000</u>	<u>275,000</u>	<u>68,750</u>
Total Revenues	<u>\$ 241,927</u>	<u>\$ 733,215</u>	<u>\$ 733,215</u>	<u>\$ 170,162</u>
Expenditures				
Academic Salaries	\$ 72,137	\$ 4,418	\$ 4,418	\$ 3,577
Classified Salaries	166,425	165,982	165,982	49,725
Employee Benefits	90,193	72,632	72,632	15,163
Materials & Supplies	12,412	6,200	6,200	817
Services	<u>310,505</u>	<u>208,983</u>	<u>208,983</u>	<u>167,428</u>
Total Expenditures	<u>\$ 651,672</u>	<u>\$ 458,215</u>	<u>\$ 458,215</u>	<u>\$ 236,710</u>
Revenues Over (Under) Expenditures	\$ (409,745)	\$ 275,000	\$ 275,000	\$ (66,548)
Beginning Fund Balance	<u>(500,033)</u>	<u>(909,778)</u>	<u>(909,778)</u>	<u>(909,778)</u>
Ending Fund Balance	<u>\$ (909,778)</u>	<u>\$ (634,778)</u>	<u>\$ (634,778)</u>	<u>\$ (976,326)</u>
Ending Cash Balance				<u>\$ (968,095)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 919,188	\$ 983,999	\$ 983,999	\$ 140,606
Expenditures				
Services	\$ 43,628	\$ 43,600	\$ 43,600	\$ 10,900
Interfund Transfer to				
Food Services (Resource 3200)	483,843	256,503	256,503	89,102
Riverside - Early Childhood				
Services (Resource 3300)	0	99,903	99,903	0
Intrafund Transfer to				
Performance Riverside (Resource 1090)	0	275,000	275,000	68,750
General Operating (Resource 1000)	350,000	429,923	429,923	44,981
Total Expenditures	\$ 877,471	\$ 1,104,929	\$ 1,104,929	\$ 213,733
Revenues Over (Under) Expenditures	\$ 41,717	\$ (120,930)	\$ (120,930)	\$ (73,127)
Beginning Fund Balance	90,378	132,095	132,095	132,095
Ending Fund Balance	\$ 132,095	\$ 11,165	\$ 11,165	\$ 58,968
Ending Cash Balance				\$ 58,968

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 25,100	\$ 25,100	\$ 25,100	\$ 25,001
Intrafund Transfer from General Operating (Resource 1000)	<u>99,373</u>	<u>110,900</u>	<u>110,900</u>	<u>27,725</u>
Total Revenues	<u>\$ 124,473</u>	<u>\$ 136,000</u>	<u>\$ 136,000</u>	<u>\$ 52,726</u>
Expenditures				
Classified Salaries	\$ 36,390	\$ 74,875	\$ 74,875	\$ 24,958
Employee Benefits	21,635	42,414	42,414	8,389
Materials & Supplies	1,385	1,100	1,100	294
Services	34,511	38,136	35,261	13,904
Capital Outlay	<u>926</u>	<u>0</u>	<u>2,875</u>	<u>0</u>
Total Expenditures	<u>\$ 94,847</u>	<u>\$ 156,525</u>	<u>\$ 156,525</u>	<u>\$ 47,545</u>
Revenues Over (Under) Expenditures	\$ 29,626	\$ (20,525)	\$ (20,525)	\$ 5,181
Beginning Fund Balance	<u>(5,383)</u>	<u>24,243</u>	<u>24,243</u>	<u>24,243</u>
Ending Fund Balance	<u>\$ 24,243</u>	<u>\$ 3,718</u>	<u>\$ 3,718</u>	<u>\$ 29,424</u>
Ending Cash Balance				<u><u>\$ 30,579</u></u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 665,622	\$ 1,103,060	\$ 1,477,860	\$ 103,579
Expenditures				
Academic Salaries	\$ 44,971	\$ 77,603	\$ 77,603	\$ 7,567
Classified Salaries	123,073	144,187	144,187	47,775
Employee Benefits	59,241	75,536	75,536	15,462
Materials & Supplies	10,713	158,183	164,983	990
Services	505,269	600,426	968,426	35,713
Capital Outlay	0	500	500	0
Intrafund Transfer For:				
General Fund (Resource 1000)	14,124	53,283	53,283	0
Total Expenditures	\$ 757,391	\$ 1,109,718	\$ 1,484,518	\$ 107,507
Revenues Over (Under) Expenditures	\$ (91,769)	\$ (6,658)	\$ (6,658)	\$ (3,928)
Beginning Fund Balance	92,346	577	577	577
Ending Fund Balance	\$ 577	\$ (6,081)	\$ (6,081)	\$ (3,351)
Ending Cash Balance				\$ (29,485)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,544,508	\$ 1,431,800	\$ 1,431,800	\$ 4,699
Expenditures				
Materials & Supplies	\$ 5,275	\$ -	\$ 2,800	\$ 4,715
Services	231,767	324,207	326,105	73,323
Capital Outlay	365,718	6,751,547	6,746,849	150,292
Total Expenditures	\$ 602,760	\$ 7,075,754	\$ 7,075,754	\$ 228,330
Revenues Over (Under) Expenditures	\$ 941,748	\$ (5,643,954)	\$ (5,643,954)	\$ (223,631)
Beginning Fund Balance	7,410,310	8,352,058	8,352,058	8,352,058
Ending Fund Balance	\$ 8,352,058	\$ 2,708,104	\$ 2,708,104	\$ 8,128,427
Ending Cash Balance				\$ 8,128,427

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 25,532,151	\$ 29,444,265	\$ 33,145,832	\$ 7,975,302
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	858,796	665,157	665,157	166,290
For Federal Work Study	299,354	327,494	327,494	0
For Middle College High School	106,480	0	0	0
For Veteran Services	4,842	4,842	4,842	4,842
Total Revenues	<u>\$ 26,801,623</u>	<u>\$ 30,441,758</u>	<u>\$ 34,143,325</u>	<u>\$ 8,146,434</u>
Expenditures				
Academic Salaries	\$ 3,610,039	\$ 3,877,572	\$ 5,477,366	\$ 1,132,043
Classified Salaries	9,034,592	9,578,468	9,820,890	3,002,330
Employee Benefits	3,525,752	4,149,583	4,422,839	860,125
Materials & Supplies	1,598,058	2,440,308	2,566,666	265,249
Services	4,125,649	6,351,246	6,413,930	841,512
Capital Outlay	3,974,075	2,895,822	4,245,869	542,749
Student Grants (Financial, Book, Meal, Transportation)	933,458	1,148,759	1,195,765	100,132
Total Expenditures	<u>\$ 26,801,623</u>	<u>\$ 30,441,758</u>	<u>\$ 34,143,325</u>	<u>\$ 6,744,140</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 1,402,294
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,402,294</u>
Ending Cash Balance				<u>\$ 509,525</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 2,151,728	\$ 2,214,681	\$ 2,214,681	\$ 697,321
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>483,843</u>	<u>256,503</u>	<u>256,503</u>	<u>89,102</u>
Total Revenues	<u>\$ 2,635,571</u>	<u>\$ 2,471,184</u>	<u>\$ 2,471,184</u>	<u>\$ 786,423</u>
Expenditures				
Classified Salaries	\$ 830,381	\$ 893,621	\$ 893,621	\$ 280,613
Employee Benefits	302,670	321,430	321,430	73,575
Materials & Supplies	999,770	1,033,272	1,033,272	310,952
Services	165,725	188,160	188,160	48,362
Capital Outlay	<u>28,989</u>	<u>73,483</u>	<u>73,483</u>	<u>31,770</u>
Total Expenditures	<u>\$ 2,327,535</u>	<u>\$ 2,509,966</u>	<u>\$ 2,509,966</u>	<u>\$ 745,272</u>
Revenues Over (Under) Expenditures	\$ 308,036	\$ (38,782)	\$ (38,782)	\$ 41,151
Beginning Fund Balance	<u>371,990</u>	<u>680,026</u>	<u>680,026</u>	<u>680,026</u>
Ending Fund Balance	<u>\$ 680,026</u>	<u>\$ 641,244</u>	<u>\$ 641,244</u>	<u>\$ 721,177</u>
Ending Cash Balance				<u>\$ 709,319</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

Child Care was established to manage the finances of the District's child care centers at all three colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals 7-1-13 to 6-30-14	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,062,929	\$ 1,107,592	\$ 1,107,592	\$ 311,789
Interfund Transfer from Contractor-Operated Bookstore (Resource 1110)	0	99,903	99,903	0
Total Revenues	\$ 1,062,929	\$ 1,207,495	\$ 1,207,495	\$ 311,789
Expenditures				
Academic Salaries	\$ 590,109	\$ 607,128	\$ 607,128	\$ 175,714
Classified Salaries	213,259	182,990	182,990	43,949
Employee Benefits	116,681	129,786	129,786	25,114
Materials & Supplies	37,278	39,400	39,400	7,417
Services	39,828	68,517	68,517	14,708
Capital Outlay	26,607	42,304	42,304	18,375
Total Expenditures	\$ 1,023,762	\$ 1,070,125	\$ 1,070,125	\$ 285,277
Revenues Over (Under) Expenditures	\$ 39,167	\$ 137,370	\$ 137,370	\$ 26,512
Beginning Fund Balance	153,179	192,346	192,346	192,346
Ending Fund Balance	\$ 192,346	\$ 329,716	\$ 329,716	\$ 218,858
Ending Cash Balance				\$ 237,772

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160). The State has suspended funding Scheduled Maintenance.

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 3,875,979	\$ 4,786,737	\$ 4,347,505	\$ 3,157,393
Intrafund Transfer from General Obligation Bond Funded Projects (Resource 4170)	<u>98,675</u>	<u>214,875</u>	<u>214,875</u>	<u>214,875</u>
Total Revenues	<u>\$ 3,974,654</u>	<u>\$ 5,001,612</u>	<u>\$ 4,562,380</u>	<u>\$ 3,372,268</u>
Expenditures				
Capital Outlay	<u>\$ 3,974,654</u>	<u>\$ 5,001,612</u>	<u>\$ 4,562,380</u>	<u>\$ 652,316</u>
Total Expenditures	<u>\$ 3,974,654</u>	<u>\$ 5,001,612</u>	<u>\$ 4,562,380</u>	<u>\$ 652,316</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 2,719,952
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,719,952</u>
Ending Cash Balance				<u>\$ 2,504,442</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 22,428	\$ 20,000	\$ 20,000	\$ 996
Inter/Intrafund Transfer from General Operating (Resource 1000)	<u>1,270,000</u>	<u>1,270,000</u>	<u>1,270,000</u>	<u>317,500</u>
Total Revenues	<u>\$ 1,292,428</u>	<u>\$ 1,290,000</u>	<u>\$ 1,290,000</u>	<u>\$ 318,496</u>
Expenditures				
Services	\$ 1,112	\$ 0	\$ 0	\$ 0
Capital Outlay	0	8,494,601	8,494,601	92,355
Interfund Transfer to General Operating (Resource 1000)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 1,112</u>	<u>\$ 8,494,601</u>	<u>\$ 8,494,601</u>	<u>\$ 92,355</u>
Revenues Over (Under) Expenditures	\$ 1,291,316	\$ (7,204,601)	\$ (7,204,601)	\$ 226,141
Beginning Fund Balance	<u>5,913,285</u>	<u>7,204,601</u>	<u>7,204,601</u>	<u>7,204,601</u>
Ending Fund Balance	<u>\$ 7,204,601</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 7,430,742</u>
Ending Cash Balance				<u>\$ 7,430,742</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

General Obligation Series 2010D Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4170 - General Obligation Bond Series 2010D Capital Appreciation Bonds

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 16,569	\$ 15,000	\$ 15,000	\$ 534
Expenditures				
Classified Salaries	\$ 323,007	\$ 624,550	\$ 624,550	\$ 93,728
Employee Benefits	134,574	312,891	312,891	28,895
Services	521,016	305,849	305,849	33,866
Capital Outlay	792,434	4,757,652	4,757,652	1,320,181
Intrafund Transfer For:				
State Construction & Scheduled Maintenance (Resource 4100)	98,675	214,875	214,875	214,875
Total Expenditures	\$ 1,869,706	\$ 6,215,817	\$ 6,215,817	\$ 1,691,545
Revenues Over (Under) Expenditures	\$ (1,853,137)	\$ (6,200,817)	\$ (6,200,817)	\$ (1,691,011)
Beginning Fund Balance	6,594,474	4,741,337	4,741,337	4,741,337
Ending Fund Balance	\$ 4,741,337	\$ (1,459,480)	\$ (1,459,480)	\$ 3,050,326
Ending Cash Balance				\$ 3,057,708

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

General Obligation Series 2010D Build America Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4180 - General Obligation Bond Series 2010D Build America Bonds

	Prior Year Actuals 7-1-13 to 6-30-14	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 346,616	\$ 1,217,138	\$ 1,217,138	\$ 4,664
Expenditures				
Classified Salaries	\$ 9,201	\$ 0	\$ 0	\$ 575
Employee Benefits	1,630	0	0	56
Materials & Supplies	8,506	0	0	123
Services	3,588	0	0	2,124
Capital Outlay	18,786,992	93,880,004	93,880,004	3,014,023
Total Expenditures	\$ 18,809,917	\$ 93,880,004	\$ 93,880,004	\$ 3,016,901
Revenues Over (Under) Expenditures	\$ (18,463,301)	\$ (92,662,866)	\$ (92,662,866)	\$ (3,012,237)
Beginning Fund Balance	53,895,652	35,432,351	35,432,351	35,432,351
Ending Fund Balance	\$ 35,432,351	\$ (57,230,515)	\$ (57,230,515)	\$ 32,420,114
Ending Cash Balance				\$ 32,436,867

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self-insurance programs.

Fund 61, Resource 6100 - Health and Liability Self-Insurance

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,548,876	\$ 4,978,000	\$ 4,978,000	\$ 1,652,565
Interfund transfer from General Operating (Resource 1000)	<u>1,500,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	<u>\$ 6,048,876</u>	<u>\$ 4,978,000</u>	<u>\$ 4,978,000</u>	<u>\$ 1,652,565</u>
Expenditures				
Academic Salaries	\$ 409	\$ 0	\$ 0	\$ 0
Classified Salaries	194,436	82,253	85,133	23,324
Employee Benefits	69,832	35,698	36,325	7,185
Materials & Supplies	3,310	-	-	-
Services	5,724,396	4,992,110	4,988,603	1,850,225
Capital Outlay	<u>16,959</u>	<u>0</u>	<u>0</u>	<u>29,429</u>
Total Expenditures	<u>\$ 6,008,933</u>	<u>\$ 5,110,061</u>	<u>\$ 5,110,061</u>	<u>\$ 1,910,163</u>
Revenues Over (Under) Expenditures	\$ 39,943	\$ (132,061)	\$ (132,061)	\$ (257,598)
Beginning Fund Balance	<u>460,042</u>	<u>374,682</u>	<u>374,682</u>	<u>374,682</u>
Ending Fund Balance	<u>\$ 499,985</u>	<u>\$ 242,621</u>	<u>\$ 242,621</u>	<u>\$ 117,084</u>
Ending Cash Balance				<u>\$ 1,131,828</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Workers' Compensation Self-Insurance

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,526,037	\$ 2,552,847	\$ 2,552,847	\$ 817,861
Expenditures				
Classified Salaries	\$ 276,539	\$ 282,344	\$ 282,344	\$ 93,477
Employee Benefits	91,855	94,829	94,829	23,362
Materials & Supplies	2,834	6,000	6,000	285
Services	1,136,890	1,926,062	1,926,062	466,724
Capital Outlay	53,908	316,997	316,997	4,756
Total Expenditures	\$ 1,562,026	\$ 2,626,232	\$ 2,626,232	\$ 588,604
Revenues Over (Under) Expenditures	\$ 964,011	\$ (73,385)	\$ (73,385)	\$ 229,257
Beginning Fund Balance	2,831,950	3,795,961	3,795,961	3,795,961
Ending Fund Balance	\$ 3,795,961	\$ 3,722,576	\$ 3,722,576	\$ 4,025,218
Ending Cash Balance				\$ 5,099,960

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

General Liability Self-Insurance is used to account for the revenues and expenditures of the District's general liability self-insurance program.

Fund 61, Resource 6120 - General Liability Self-Insurance

	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 0	\$ 1,482,000	\$ 1,482,000	\$ 0
Expenditures				
Classified Salaries	\$ 0	\$ 108,594	\$ 108,594	\$ 36,849
Employee Benefits	0	36,473	36,473	9,074
Materials & Supplies	0	3,500	3,500	0
Services	0	1,118,866	1,118,866	63,882
Capital Outlay	0	117,500	117,500	0
Total Expenditures	\$ 0	\$ 1,384,933	\$ 1,384,933	\$ 109,805
Revenues Over (Under) Expenditures	\$ 0	\$ 97,067	\$ 97,067	\$ (109,805)
Beginning Fund Balance	0	124,894	124,894	124,894
Ending Fund Balance	\$ 0	\$ 221,961	\$ 221,961	\$ 15,089
Ending Cash Balance				\$ (59,805)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals 7-1-13 to 6-30-14	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 947,187	\$ 895,000	\$ 895,000	\$ 468,714
Expenditures				
Materials & Supplies	\$ 749,677	\$ 895,000	\$ 895,000	\$ 224,038
Total Expenditures	\$ 749,677	\$ 895,000	\$ 895,000	\$ 224,038
Revenues Over (Under) Expenditures	\$ 197,510	\$ 0	\$ 0	\$ 244,676
Beginning Fund Balance	805,722	1,003,232	1,003,232	1,003,232
Ending Fund Balance	\$ 1,003,232	\$ 1,003,232	\$ 1,003,232	\$ 1,247,908
ASRCCD Trust Fund Ending Balance				\$ 1,131,984
Ending Cash Balance				\$ 2,368,221

** Note: Ending Cash Balnce includeds both ASRCCD Funds and Trust Funds for College and Students Organizations

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED OCTOBER 31, 2014**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

Student Financial Aid

	Prior Year Actuals 7-1-13 to 6-30-14	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 50,693,040	\$ 65,154,000	\$ 55,457,000	\$ 11,046,353
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 50,666,043	\$ 65,154,000	\$ 55,457,000	\$ 10,536,841
Total Expenditures	\$ 50,666,043	\$ 65,154,000	\$ 55,457,000	\$ 10,536,841
Revenues Over (Under) Expenditures	\$ 26,997	\$ 0	\$ 0	\$ 509,512
Beginning Fund Balance	7,655	34,652	34,652	34,652
Ending Fund Balance	\$ 34,652	\$ 34,652	\$ 34,652	\$ 544,164
Ending Cash Balance				\$ 688,102

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED OCTOBER 31, 2014**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

	<u>RCCD Development Corporation</u>			
	Prior Year Actuals <u>7-1-13 to 6-30-14</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8	\$ 0	\$ 0	\$ 3
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 8	\$ 0	\$ 0	\$ 3
Beginning Fund Balance	<u>16,220</u>	<u>16,228</u>	<u>16,228</u>	<u>16,228</u>
Ending Fund Balance	<u>\$ 16,228</u>	<u>\$ 16,228</u>	<u>\$ 16,228</u>	<u>\$ 16,231</u>
Ending Cash Balance				<u>\$ 16,231</u>

Agenda Item (VIII-B-1)

Meeting	11/18/2014 - Regular
Agenda Item	Committee - Teaching and Learning (VIII-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's approval are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed changes and recommend their adoption by the Board of Trustees.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
Sylvia Thomas, Associate Vice Chancellor Ed Services
Naomi Foley, Instructional Support Coordinator

Attachments:

[Proposed Curricular Changes_November 2014_backup 111114.pdf](#)

Course	Title	Location
--------	-------	----------

1. New Stand Alone Courses:

The follow courses will be part of a new certificate:

BUS-12	Opportunity Analysis for Entrepreneurs	NR
BUS-13	Developing a Successful Business Plan/Model	NR
BUS-14	Social Media and Online Marketing for Entrepreneurs	NR

Norco would like to add this course to their inventory to enhance their English offerings:

ENG-16	Introduction to Linguistics	N
--------	-----------------------------	---

Moreno Valley would like to add this course to their inventory as part of the Kinesiology for Transfer degree:

KIN-12	Sport Psychology	M
--------	------------------	---

2. Course Inclusions:

Norco would like to add this course to their inventory to enhance their honors offerings and to be part of the Studio Art Associate Degree for Transfer (ADT):

ART-2H	Honors History of Western Art: Renaissance through Contemporary	N
--------	---	---

Norco would like to add this course to their inventory to enhance their English offerings:

ENG-16	Introduction to Linguistics	N
--------	-----------------------------	---

3. Major Course Modifications:

The following course is being modified to add a prerequisite of “ENG-50 or 80 or qualifying placement level”:

DEA-10	Introduction to Dental Assisting and Chairside Assisting	M
--------	--	---

The following course is being modified to update the Student Learning Outcomes (SLOs), Methods of Instruction (MOI), Methods of Evaluation (MOE), course materials and add sample assignments:

FIT-1	Fire Protection Organization	M
-------	------------------------------	---

The following course is being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:

FIT-5	Fire Prevention	M
-------	-----------------	---

The following course is being modified to remove the prerequisite and add an advisory of FIT-C1A, update the MOI, MOE and course materials and add sample assignments:

FIT-C2A	Fire Command 2A-Command Tactics at Major Fires	M
---------	--	---

The following course is being modified to remove the prerequisite and add an advisory of FIT-C20, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:

FIT-C30	Intermediate Incident Command System (I-300)	M
---------	--	---

The following course is being modified to change the hours from 12 hours lecture to 8 hours lecture and from 12 hours laboratory to 8 hours laboratory, remove the prerequisite and add an advisory of FIT-C30, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:

FIT-C40	Advanced Incident Command System (I-400)	M
---------	--	---

The following course is being modified to add an advisory of MAT-35, GEO-1, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:

GEO-1B	Historical Geology	R
--------	--------------------	---

Course	Title	Location
This modification is proposed to add an advisory of MAT-35, update the course description, advisory skill, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
GEO-2	Geology of National Parks and Monuments	R
This modification is proposed to add an advisory of MAT-35, update the course description, advisory skill, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
GEO-3	Geology of California	R
The following course is being modified to add an advisory of ENG-50, to link the SLOs to the General Education Student Learning Outcomes (GESLOs), to update the course content, MOI, MOE, and course materials:		
SOC-1	Introduction to Sociology	MNR
The following modification is proposed to update the SLOs, course content, MOI, MOE and course materials:		
SOC-2	American Social Problems	MNR
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, MOE, course materials and add sample assignments:		
SOC-3	Social Inequality in American Society	NR
The following modification is proposed to update the SLOs, course content, MOI, MOE, and course materials:		
SOC-10	Race and Ethnic Relations	MNR
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, and MOE:		
SOC-20	Introduction to Criminology	MNR

4. Course Exclusions:

The following courses have never been offered at Riverside:

CMI-61	Introduction to Spanish English Translation	R
CMI-71	Bilingual Interpretation for the Medical Professions	R
CMI-72	Intermediate Medical Interpreting	R
CMI-81	Bilingual Interpretation for the Legal Professions	R
CMI-82	Intermediate Legal Interpreting	R
CMI-91	Introduction to Translation and Interpretation for Business	R
CMI-200	Work Experience	R

The following courses have been replaced by ESL-90L and 90M:

ESL-90C	Special Topics In ESL: Preposition Review	M
ESL-90G	Special Topics in ESL: Mastering Articles: A, An, and The	M
ESL-90H	Special Topics in ESL: Phrases and Clauses	M
ESL-90I	Special Topics in ESL: Punctuation Review	M

The following course has never been offered at Moreno Valley:

ESL-90J	Special Topics in ESL: Spelling Review	M
---------	--	---

Course	Title	Location
The following course has not been offered at Moreno Valley College since 2007:		
ESL-95	Pronunciation and Accent Reduction	M
The following course has never been offered at Moreno Valley College:		
ESL-801	ESL Support for Career and Technical Programs	M
The following courses have never been offered at Riverside:		
HET-79	Introduction to Healthcare Careers	R
HET-80	Certified Nurse Assistant Theory and Practices	R
HET-82	Phlebotomy Technician	R
HET-86	Acute Care Nurse Assistant	R
HET-87	Restorative Nurse Assistant	R
The following courses have not been offered for several years:		
HIS-8	History of the Americas	R
HIS-9	History of the Americas	R
The following courses have never been offered at Riverside:		
HMS-4	Introduction to Human Services	R
HMS-5	Introduction to Evaluation and Counseling	R
HMS-6	Introduction to Case Management	R
HMS-7	Introduction to Psychosocial Rehabilitation	R
HMS-8	Introduction to Group Process	R
HMS-13	Employment Support Strategies	R
HMS-14	Job Development	R
HMS-16	Public Assistance and Benefits	R
HMS-17	Introduction to Public Mental Health	R
HMS-18	Introduction to Social Work	R
HMS-19	Generalist Practices of Social Work	R
HMS-200	Human Services Work Experience	R
MDA-54	Clinical Medical Assisting and Pharmacology	R
MDA-59	Medical Office Procedures	R
MDA-60	Survey of Human Disease Processes	R
MDA-61	Pharmacology for Medical Office Personnel	R
MDA-62	CPT/Coding	R
MDA-63	ICD-9 Coding/Ambulatory	R
MDA-64	ICD-9 Coding/Hospital	R
MDA-1A	Medical Terminology 1A	R
MDA-1B	Medical Terminology 1B	R
MDA-58A	Medical Transcription	R
MDA-58B	Advanced Medical Transcription	R
MDA-200	Medical Assisting Work Experience	R

Course	Title	Location
--------	-------	----------

5. Course Deletions:

The following courses are being replaced by NVN-55:

NVN-50	Introductory Concepts of Vocational Nursing Foundations	R
NVN-51	Introductory Concepts of Vocational Nursing Health/Illness	R

The following course has not been taught for about 10 years:

SOC-45	Childhood and Culture	R
--------	-----------------------	---

6. New State Approved Degree:

	Associate in Arts in Geography for Transfer Degree	R
--	--	---

PROGRAM OUTLINE OF RECORD
NEW DEGREE

Associate in Arts in Geography for Transfer

College: Riverside City

The Associate in Arts in Geography for Transfer degree is a curricular pattern designed specifically to transfer students as Geography majors with junior status to the CSU system. Though the Associate in Arts in Geography for Transfer also provides broad general preparation for Geography majors entering any four-year university, students must consult the specific requirements of any non-CSU campus to which they are applying. Students earning the Associate in Arts in Geography for Transfer will be provided with a deep appreciation of how the physical Earth works.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Identify fundamental concepts specific to physical and cultural geography.
2. Identify conceptual and theoretical models pertaining to world, regional, and local geography.
3. Apply applications associated with various thematic maps.

Required Courses (19 units)		Units
GEG-1/1H*	Physical Geography/Honors Geography	3
GEG-1L*	Physical Geography Laboratory	1
GEG-2*	Human Geography	3
List A	Choose from the list below	6
List B	Choose from the list below	6

LIST A Choose two courses from the following (6 units):

GEG-3*	World Regional Geography	3
GEG-4*	Geography of California	3
GEG/PHS-5*	Weather and Climate	3

LIST B Choose two courses from the following (6 units)

ANT-2*	Cultural Anthropology	3
GEG-6*	Geography of the United States and Canada	3
GEO-1*	Physical Geology	3

*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

Associate in Arts for Transfer Degree

The Associate in Arts in Geography for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

Agenda Item (VIII-E-1)

Meeting 11/18/2014 - Regular

Agenda Item Committee - Facilities (VIII-E-1)

Subject Agreement Amendment No. 1 for Project Labor Administration with Padilla and Associates

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve Agreement Amendment No. 1 in the amount not to exceed \$200,000 for project labor administration services with Padilla and Associates for additional projects with the Riverside Community College District

Background Narrative:

On March 16, 2010 the Board of Trustees approved an agreement with Padilla and Associates in the amount of \$1,600,000 for Project Labor Agreement (PLA) for Measure C projects in Riverside Community College District. The number of projects has exceeded the projects envisioned when the PLA was passed by the Board. The original contract amount in the PLA has been nearly expended or encumbered. The projects currently underway or about to start will require additional funds for the PLA in the amount of \$200,000.

At this time it is requested that the Board of Trustees approve Agreement Amendment No. 1 in the amount not to exceed \$200,000 for additional PLA services with Padilla and Associates for additional projects with the Riverside Community College District. This would bring the total contract amount to \$1,800,000.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant

Attachments:

[Amendment No.1_Padilla and Associates](#)

FIRST (1) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
PADILLA AND ASSOCIATES
(Project Labor Agreement)

This document amends the original agreement between the Riverside Community College District and PADILLA AND ASSOCIATES, which was originally approved by the Board of Trustees on March 16, 2010.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$200,000, including reimbursable expenses, totaling agreement to \$1,800,000. The term of this agreement shall be from the original agreement date of March 16, 2010, to the original end date of April 1, 2015.

Payments and final payment shall coincide with original agreement.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

PADILLA AND ASSOCIATES

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Patricia Padilla
President
211 E. City Place Drive
Santa Ana, CA 92705

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Agenda Item (VIII-E-2)

Meeting	11/18/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-2)
Subject	Firm Selection and Special Inspection and Testing Services Agreement for the Student Services Building with River City Testing
College/District	Riverside
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) the selection of River City Testing for Special Inspection and Testing Services for the Student Services Building project at Riverside City College; and 2) the agreement with River City Testing in the amount of \$159,433 for the Student Services Building project.

Background Narrative:

On September 10, 2014, the District issued a Request for Proposals (RFP) for IOR and Special Inspection and Testing Services for the Riverside City College Student Services Building. Six responses were received from various firms that were on the pre-qualified list approved by the Board of Trustees on March 18, 2014. On October 2, 2014, the RFP's were reviewed by a group consisting of RCCD's Facilities Development Director, Purchasing Manager, Consultant, and the project Architect and Construction Manager. The proposals were reviewed considering the understanding of the scope of work, based on estimates of hours and tests required by project based on testing and inspection sheets provided to all proposers; qualifications of proposed staff provided for project; and cost. Based on the above criteria, the committee found that the lowest proposal (Smith- Emery Laboratories, Inc.) listed lower hours (60% of the next lowest firm) than the number expected for this project which fell outside the range of hours anticipated. Based on this, the committee recommends the award be given to the second lowest bidder, River City Testing.

At this time, it is requested that the Board of Trustees approve the selection of River City Testing for Special Inspection and Testing Services for the Riverside City College Student Services Building project. It is also requested that the Board of Trustees approve the agreement with River City Testing in the amount of \$159,433 for the project. Cost for the requested agreement is within the original project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Mazie Brewington, Vice President, Business Services (Riv)
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant
Bart Doering, Facilities Development Director

Attachments:

[Agreement_RCCSSA Bldg._River City Testing](#)
[Proposal Evaluation for Special Inspection and Testing Services](#)

AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT

And

RIVER CITY TESTING

THIS AGREEMENT is made and entered into on the 19th day of November, 2014, by and between RIVER CITY TESTING hereinafter referred to as “Consultant” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the “District.”

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant’s office(s), and on site at Riverside Community College District’s Riverside City College.
3. The services rendered by the Consultant are subject to review by the Chief of Staff and Facilities Development or her designee.
4. The term of this agreement shall be from November 19, 2014, to the estimated completion date of July 9, 2016, with the provision that the Vice Chancellor of Business and Financial Services or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$159,433 including reimbursable expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Chief of Staff and Facilities Development, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by the Chief of Staff and Facilities Development.
6. All data prepared by Consultant hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District’s sole risk, and provided further, that Consultant shall be indemnified and defended

against any damages resulting from such use. In the event the Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall make the request in writing through the office of the Chief of Staff and Facilities Development, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.

10. Consultant shall procure and maintain insurance coverage as follows:

Comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract, in the amount of \$1,000,000 per person and \$3,000,000 per occurrence;

Professional liability/errors and omission insurance in the amount of \$1,000,000; and

Workers' Compensation insurance in accordance with the laws of the State of California.

Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Contractor shall provide District with the required Certificate of Insurance within 10 days of signing this Agreement.

11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Consultant understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.
13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District. Any and all local, state or federal taxes

that would be associated with the payment under this Agreement is to be paid solely by Consultant.

14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

River City Testing

Riverside Community College District

Robert E. Schumacher
Director of Operations
7338 Sycamore Canyon Blvd.
Suite 4
Riverside, CA 92508

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



River City Testing

7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508
(951) 697-0800 ~ fax (951) 697-5744

COVER LETTER

Riverside Community College District
450 E. Alessandro Blvd.
Riverside, CA 92508

RE: Request for Qualifications/Request for Proposals #2014/15-27
Student Services/Administration Building
DSA Application Number 04-113255, DSA File Number 33-C1
Special Inspection and Testing Services

We appreciate the opportunity to submit this response to the referenced RFP. We have received Addendum 1 to this RFP.

Our Project Team and Fee Proposal are attached. Please contact me if you have any questions regarding our qualifications, services, or fees.

We appreciate the opportunity to present this proposal to you and hope we have the opportunity to continue providing quality inspection services to R. C. C. D.

Sincerely,

Robert E. Schumacher
Director of Operations
rob.schumacher@rivercitytesting.biz

The signer of this proposal has the authority to bind the company with the contents herein.

FEE PROPOSAL

Engineer:	8 hours @ \$137.50 per hour	\$ 1,100.00
Soils Technician:	400 hours @ \$78.00 per hour	\$ 31,200.00
Special Inspector Batch Plant/Concrete:	160 hours @ \$79.00 per hour	\$ 12,640.00
Special Inspector Load Testing:	40 hours @ \$89.00 per hour	\$ 3,560.00
Special Inspector Rebar Sample:	80 hours @ \$79.00 per hour	\$ 6,320.00
Special Inspector Visual Welding Field:	600 hours @ \$79.00 per hour	\$ 47,400.00
Special Inspector Visual Welding Shop:	480 hours @ \$79.00 per hour	\$ 37,920.00
Ultrasonic Testing:	100 hours @ \$93.00 per hour	\$ 9,350.00
Soil Proctor Density Test:	4 tests @ \$110.00 per test	\$ 440.00
Concrete Compression Test (48 sets of 5):	240 tests @ \$18.50 per test	\$ 4,440.00
Concrete Mix Design Review:	4 mixes @ \$110.00 per mix	\$ 440.00
High Strength Bolt/Nut/Washer Test:	6 sets @ \$100 per set	\$ 600.00
Rebar Bend Test:	18 tests @ \$28.00 per test	\$ 504.00
Rebar Tensile Test:	18 tests @ \$33.00 per test	\$ 594.00
Deliver Samples to Lab:	30 trips @ \$42.50 per trip	\$ 1,275.00
DSA Inspection Card Update:	8 updates @ \$100.00 per update	\$ 800.00
One DSA-291 Laboratory Verified Report:		\$ 350.00
One DSA-293 Geotechnical Verified Report:		\$ 500.00
TOTAL		\$159,433.00

***** THESE RATES WILL BE IN EFFECT FOR THE PROJECT DURATION *****

We do not charge any fee for report preparation or distribution.

NOTE REGARDING OVERTIME RATES:

Normal hours:	eight hours Monday-Friday, excluding any Holiday
Overtime hours (1.5 X):	first 4 overtime hours Monday-Friday, excluding any Holiday and first 12 hours on Saturday, excluding any Holiday
Double-time hours (2 X):	all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Proposal Evaluation for Special Inspection & Testing Services

Testing & Inspection Firms	Soils Technician - Man Hours	Special Inspector/Struct Steel (shop) Man Hours	Special Inspector/UT NDT Man Hours	Special Inspector/Steel (Field) Man Hours	Special Inspector (Batch Plant) Man hours	Special Inspector/Torque & Pull Test Man Hours	Rebar Man Hours	Total Proposal of Services	Avg. Hourly Rate based on Specially Inspections	Proposal Amount vs. A/E Estimate Hard Cost Budget	Est. Hours based on Rate
Smith Emery	160	200	40	160	200	80	0	\$ 92,575.25	\$ 72.50	0.47%	1277
River City Testing	400	480	100	600	160	56	80	\$ 159,433.00	\$ 79.00	0.82%	2018
Southwest	272	400	128	640	136	Included in Steel Field Test	0	\$ 168,674.82	\$ 77.00	0.86%	2191
CHJ Consultants	336	496	96	480	184	56	0	\$ 188,147.00	\$ 88.00	0.96%	2138
Koury Engineering	408	480	96	512	112	56	12	\$ 188,829.00	\$ 78.00	0.97%	2421
MTGL	512	540	Included in shop hrs	488	324	160	allowance	\$ 248,853.00	\$ 74.00	1.27%	3363

Agenda Item (VIII-E-3)

Meeting	11/18/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-3)
Subject	Firm Selection and Inspection Services Agreement for the Student Services Building with The Vinewood Company, LLC
College/District	Riverside
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) the selection of The Vinewood Company, LLC for Inspection Services/Inspector of Record (IOR) Services for the Student Services Building project at Riverside City College; and 2) the agreement with The Vinewood Company, LLC in the amount of \$193,352 for the Student Services Building project.

Background Narrative:

On September 10, 2014, the District issued a Request for Proposals (RFP) for Inspection Services/IOR Services and Special Inspection and Materials Testing Services for the Riverside City College Student Services Building. Nine responses were received from various firms that were on the pre-qualified list approved by the Board of Trustees on April 15, 2014. On October 2, 2014, the RFP's were reviewed by a group consisting of RCCD's Facilities Development Director, Purchasing Manager, Consultant, and the project Architect and Construction Manager.

At this time, it is requested that the Board of Trustees approve the selection of The Vinewood Company, LLC for Inspection Services/IOR Services for the Riverside City College Student Services Building project. It is also requested that the Board of Trustees approve the agreement with The Vinewood Company, LLC in the amount of \$193,352 for the project. Cost for the requested agreement is within the original project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Mazie Brewington, Vice President, Business Services (Riv)
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant
Bart Doering, Facilities Development Director

Attachments:

[Agreement_RCC SSA Bldg_The Vinewood Co. LLC](#)
[Proposal Evaluation for Inspector of Records](#)

**INSPECTOR SERVICES AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
THE VINEWOOD COMPANY LLC**

This agreement is made and entered into this 19th day of November, 2014, between Riverside Community College District, on behalf of the Riverside City College, hereinafter referred to as “DISTRICT”, and The Vinewood Company LLC, hereinafter referred to as “INSPECTOR”, do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect, Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services.

(B) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) General. The INSPECTOR shall act under the direction of the architect and/or registered engineer.

(2) Duties. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Sections 17309 and 81141, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect and/or registered engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the architect and/or registered engineer for interpretation and instructions. In no case, however, shall the instruction of the architect and/or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File. The INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the architect for proper action. The inspector, as a condition of his employment, shall have, and maintain, on the job at all times, all codes and documents referred to in the plans and specifications.

(d) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect and/or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations.

(e) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT.

(f) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

- (i) When work is started on the PROJECT.
- (ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.
- (iii) At least 48 hours in advance of the first pour of concrete.
- (iv) When work is suspended for a period of more than two weeks.

(g) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

- (i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.
- (ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.
- (iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT.

Audit. Inspector shall maintain auditable books, records, documents, and other evidence pertaining to costs and expenses in this Agreement. These records shall be maintained for a period of at least three (3) years after final payment has been made, subject to any applicable rules, regulations or statutes.

District's authorized representative(s) shall have access, with reasonable notice, to any books, documents, papers, electronic data, and other records which they determine to be pertinent to this Agreement for performing an audit, evaluation, inspection, review, assessment, or examination. These representative(s) are authorized to obtain excerpts, transcripts, and copies, as they deem necessary.

Should Inspector disagree with any audit conducted by District, Inspector shall have the right to employ a licensed, Certified Public Accountant (CPA) to prepare and file with District a certified financial and compliance audit that is in compliance with generally-accepted government accounting standards of related services provided during the term of this Agreement. Inspector shall not be reimbursed by District for such an audit.

In the event Inspector does not make available its books and financial records at the location where they are normally maintained, Inspector agrees to pay all necessary and reasonable expenses, including legal fees, incurred by District in conducting any audit.

(h) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to

his/her attention. Copies of such notice shall be forwarded immediately to the architect and/or registered engineer, and to the Division of the State Architect.

Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(i) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(j) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect and/or registered engineer, to the DISTRICT, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(k) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(i) Worker's Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

(ii) Comprehensive general and auto liability insurance with limits of not less than \$250,000 for contract amounts less than or equal to \$10,000 and limits of not less than \$500,000 for contract amounts greater than \$10,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- a. Owned, non-owned and hired vehicles;
- b. Blanket contractual;
- c. Broad form property damage;

- d. Products/completed operations; and
- e. Personal injury.

(iii) Each policy of insurance required in (ii) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by the DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such an event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(l) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of its interests herein without DISTRICT approval shall be void and of no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(m) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(n) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

(C) Compensation. The DISTRICT agrees to pay the INSPECTOR a total not to exceed \$193,352, for these services, payable upon monthly billings submitted by the INSPECTOR. Such payments shall commence on November 19, 2014.

(D) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of the Riverside City College Student Services Building, which has and will be referred to throughout this AGREEMENT as the "PROJECT".

(E) Term of Contract.

(1) The term of this contract shall be from November 19, 2014 to July 9, 2016, or until one of the following occurs:

(a) The PROJECT is completed;

(b) The PROJECT is suspended or abandoned prior to completion as provided in Section (F) of this contract;

(c) Funding for the PROJECT is not received or denied by the State Allocation Board or Office of Public School Construction; or

(d) The DISTRICT decides that the INSPECTOR's performance under the contract is unsatisfactory as provided in Section (F) of this contract.

(F) Termination. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and

costs associated with the termination, including increased inspection and replacement costs shall be deducted from payments to the INSPECTOR.

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (F)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days of written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event of a dispute between parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Any and all claims under Worker's Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

(2) Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section H and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(I) Inspector shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Inspector understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, ancestry, genetic information, sexual orientation, physical or mental disability, pregnancy, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

(J) Nothing contained in this AGREEMENT shall create a contractual relationship with or cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(K) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(L) This AGREEMENT shall be governed by the laws of the State of California.

(M) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this

AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(N) The rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this AGREEMENT.

The parties, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

The Vinewood Company, LLC
1854 Vinewood Street, Suite 180
La Verne, CA 91750

Riverside Community College District

By: _____

By: _____

Howard E. Mason Jr.
Managing Member/Principal in Charge

Aaron S. Brown, Vice Chancellor,
Business and Financial Services

Date: _____

Date: _____

Exhibit I



September 24, 2014

Majd Askar
Purchasing Manager
Riverside Community College District
3617 Sanders Street
Riverside, CA 92506

RE: Request for Proposals # 2014/15-27– DSA Inspector of Record Services

Dear Ms. Askar:

The Vinewood Company LLC is honored to have the opportunity to submit a response to the Request for Proposals # 2014/15-27 to provide DSA Inspector of Record Services to **Riverside Community College District's Student Services/Administration Building**. **We acknowledge receipt of Addendum No. 1 dated September 17, 2014.**

The Vinewood Company LLC specializes in providing professional certified DSA Inspection Services. We understand the challenges faced by educational leaders in the implementation of new construction and modernization projects during these tough economic times. Our company is enjoined in that awareness, and provides a "best value partnering" with our clients.

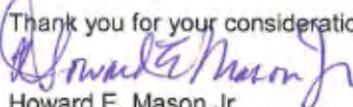
The Vinewood Company offers:

- Over 30 years of experience providing exemplary professional DSA Inspection Services in Southern California, with extensive experience in the construction of new and modernization projects within the Community College, State University and K-12 school districts sectors.
- A project team of highly-qualified Certified DSA Inspectors with diversified experience working with Architects, General Contractors and Construction Managers on various project delivery methods including: single GC, multiple prime and Design Build projects.
- Timely, accurate oral and written communication. We will work proactively to assist all stakeholders.

The Vinewood Company's best business practice is to match the most qualified inspector to a specific project type. Bringing David Morris onto the Vinewood Team is a perfect example of this philosophy. David's extensive history and experience working with the District will be an asset to the District and the Vinewood Company.

John R. Beckton, Team Leader Field Operations/Business Development
jbeckton@vinewoodcompanyllc.com
(951) 757-9757 mobile (909) 596-1045 office (909) 596-8417 fax

Thank you for your consideration. We look forward to meeting with you.


Howard E. Mason Jr.
Managing Member/Principal in Charge

Mr. Mason has the authority to bind the company with the contents included in the proposal.
The Vinewood Company LLC's proposal is valid for 6 months from the time of its submission.



Fee proposal for the Riverside Community College Student Services/Administration Building Project for a Class 1 Project Inspector for approximately 377 working days is estimated to be \$193,352.

*** BASE HOURLY FEE SCHEDULE**

Position Title	Beginning rate	Hourly rate beg. 7/2015	
DSA Class 1 Inspector	\$76.00	\$78.00	
DSA Class 2 Inspector	\$72.00	\$74.00	
DSA Class 3 Inspector	\$68.00	\$70.00	

*** OVER TIME HOURLY FEE SCHEDULE**

Position Title	Beginning rate	Hourly rate beg. 7/2015	
DSA Class 1 Inspector	\$114.00	\$117.00	
DSA Class 2 Inspector	\$108.00	\$111.00	
DSA Class 3 Inspector	\$102.00	\$105.00	

***SUNDAYS/HOLIDAYS HOURLY FEE SCHEDULE**

Position Title	Beginning rate	Hourly rate beg. 7/2014	
DSA Class 1 Inspector	\$152.00	\$156.00	
DSA Class 2 Inspector	\$144.00	\$148.00	
DSA Class 3 Inspector	\$136.00	\$140.00	

1. The Field Operations Supervision will be provided by Project Executive, John Beckton and Howard Mason, Managing Member/Principal in Charge at no additional fee to the District.
2. All rates are quoted on an hourly basis.
3. Overtime rates apply in excess of (8) hours per regular work day through (12) hours. Double time after twelve (12) hours.
4. Partial service days will be billed as actual hours worked. NO MINIMUMS
5. Time and a half for Saturday is paid through twelve (12) hours and paid double time thereafter.
6. Rates are paid at double time for all Sunday and Holiday work days.
7. Rates are inclusive of all direct and indirect costs, including salary, taxes, benefits, overhead, profit, travel time and mileage.
8. Rates are subject to adjustment in accordance with the Director of Industrial Relations' prevailing wage rate determinations for Inspectors.

****The Department of Industrial Relations has determinations on prevailing wage rate increases for the Building Inspector Classification of \$2.00 per hour beginning July 6, 2015. These rate changes are reflected in the estimated fee above.***

Proposal Evaluation for Inspector of Records

Review RFP's (IOR & Special Inspection & Testing Svs.) for RCC Student Services/Administration Building

Thursday, October 2, 2014

Participants:

Laurens Thurman
Majd Askar
Bart Doering
Arnold Arsenault – Bernards
Brad Glassick - HMC

DSA Inspector of Records Analysis: Est. avg. hrs. For completion – 2,384
Analysis based on experience, understanding the scope of work and cost

1. Firm: The Vinewood Company

Cost: \$193,352

Cost per/hr.: \$76.00

Hours: 2,511

Inspector: David Morris

2. Firm: Stephen Payte

Cost: \$195,840

Cost per/hr.: \$72.00

Hours: 2,720

Inspector: James Cook

3. Firm: IOR on Demand

Cost: \$198,024

Cost per/hr.: \$74.00

Hours: 2,676

Inspector: Steve Jaime

4. Firm: Inland Inspectors

Cost: \$202,375

Cost per/hr.: \$79.50 - \$82.00

Hours: 2500

Inspector: Steve Potter

5. Firm: LCC3

Cost: \$206,400

Cost per/hr.: \$75.00

Hours: 2,752

Inspector: Kevin Waite

6. Firm: CIS

Cost: \$200,640

Cost per/hr.: \$75.00

Hours: 2,560

Inspector: Bruce Borg

7. Firm: Knowland

Cost: \$208,000 or 220,800

Cost per/hr.: \$76.00 or \$78.00

Hours: 2,737 or 2,831

Inspector: Jack Dunne or Ross Jordan

8. Firm: Independent Construction

Cost: \$221,728

Cost per/hr.: \$82.00

Hours: 2,704

Inspector: Mehdi Rafie

9. Firm: Blue Coast

Cost: \$226,440

Cost per/hr.: \$85.00

Hours:

Inspector: Richard Aranda

Agenda Item (IX-A-1)

Meeting	11/18/2014 - Regular
Agenda Item	Administrative Reports (IX-A-1)
Subject	Resolution No. 20 14-15 - Resolution Authorizing the Chancellor, or Designee, of the District to Layoff and Reduce Hours of the Classified Service
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees adopt Resolution No. 20-14/15, authorizing the Chancellor, or Designee, of the District to layoff and reduce hours of the classified service and send the appropriate notification.

Background Narrative:

Due to the reduction of funding in the Upward Bound program at Norco College, the position of Outreach Specialist Upward Bound will be reduced from 75% to 47.5% after January 30, 2015.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

Attachments:

[20141118_Resolution 20 14 15 Auth Chan or Designee of the Dist to Layoff and Reduce Hours of the Clsfd Serv](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Resolution No. 20-14/15

Resolution of the Board of Trustees of Riverside Community College District Authorizing the Chancellor, or Designee, of the District to Layoff and Reduce Hours of the Classified Service

WHEREAS, funds and/or work load have been eliminated/reduced; and

WHEREAS, projected funding levels and/or work load for a classified position load has been eliminated or reduced, the Governing Board of the Riverside Community College District ("District") hereby finds it necessary and in the best interest of the District to reduce the classified service as specified below:

<u>Position Title</u>	<u>Department</u>	<u>FTE</u>
Outreach Specialist Upward Bound	Upward Bound (Norco)	47.5%

NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that, as of January 30, 2015 the classified position specified herein shall be reduced to the extent set forth in accordance with California Education Code §88017;

BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that the Board of Trustees, Chancellor, or Designee, of the District is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative no later than 60 days prior to the effective date of layoff as set forth above.

ADOPTED this 18th day of November, 2014.

President of the Board of Trustees

ATTEST:

Secretary, Board of Trustees

Agenda Item (IX-A-2)

Meeting 11/18/2014 - Regular

Agenda Item Administrative Reports (IX-A-2)

Subject Presentation of the Annual Clery Report for Riverside Community College District

College/District District

Information Only

Background Narrative:

Presented for the Board's review is the Annual Clery Act Report for Riverside Community College District (RCCD) due each year on October 1st. Federal law enacted in the Clery Act (Campus Crime Statistics Act) requires colleges and universities to disclose information about crime on and around campuses. The act requires colleges to publish an annual report disclosing campus security policies and three years of selected crime statistics. The Annual Clery Act Report for RCCD is published on the District's website and available to all students, employees, and the public at large. The annual report is also published in brochure form.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning
Jim Miyashiro, Chief of Police
Debbie McDowell, Administrative Assistant IV

Attachments:

[Presentation of Annual Clery Report](#)

RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

POLICE DEPARTMENT

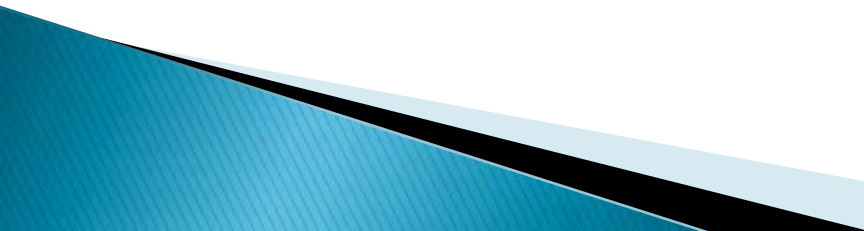
MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

**Annual Clery Report
Campus Crime Statistics Act**

Clery Report

- ▶ Federal Regulation:
- ▶ Requiring Colleges and Universities in the United States to disclose information about crime on and around their campuses

Clery Report

- ▶ RCCD Reporting Area:
 - ▶ **District Office**, Distance Education, Economic Development Center (Corona), Systems Office, University/Market Street Property
 - ▶ **Riverside City College**, Rubidoux Annex, Culinary Academy, Stokoe Learning Center
 - ▶ **Moreno Valley College**, Ben Clark Training Center
 - ▶ **Norco College**, JFK Middle College High School
- 

2013 Clery Report

Campus/Location	Homicide, Negligent						Homicide, Non-Negligent						Sex Offense, Possible				Sex Offense, Non-Possible						
	Public Prop.		On Campus				Public Prop.		On Campus				Public Prop.		On Campus		Public Prop.		On Campus				
	Year	11	12	13	11	12	13	11	12	13	11	12	13	11	12	13	11	12	13	11	12	13	
Riverside	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Office Space (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Calvary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Miller Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manass Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ben Clark Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nevada	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Instructional Learning Center/School	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JFK Middle College HS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development Center (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	Robbery, Armed						Robbery, Strong-Arm						Aggravated Assault										
	Public Prop.		On Campus				Public Prop.		On Campus				Public Prop.		On Campus								
	Year	11	12	13	11	12	13	11	12	13	11	12	13	11	12	13	11	12	13	11	12	13	
Riverside	0	0	0	0	0	0	2	0	0	1	2	1	0	0	1	0	0	0	0	0	0	0	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
District Office Space (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Calvary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Miller Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manass Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Ben Clark Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nevada	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Instructional Learning Center/School	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JFK Middle College HS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Economic Development Center (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	Hate Crime			Motor Vehicle Theft			Arms			Hazing								
	Public Prop.		On Campus	Public Prop.		On Campus	Public Prop.		On Campus	Public Prop.		On Campus						
	Year	11	12	13	11	12	13	11	12	13	11	12	13					
Riverside	0	0	0	0	0	0	1	4	4	0	0	0	1	0	0	1	0	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2	0	0
District Office Space (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Calvary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Miller Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manass Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ben Clark Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nevada	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0
Instructional Learning Center/School	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JFK Middle College HS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development Center (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	Liquor Law Violations			Drug Law Violations			Illegal Weapon Possession											
	Public Prop.		On Campus	Public Prop.		On Campus	Public Prop.		On Campus									
	Year	11	12	13	11	12	13	11	12	13								
Riverside	0	0	0	0	1	1	0	0	0	1	0	2	0	0	0	4	0	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Office Space (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Calvary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Miller Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manass Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ben Clark Training Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nevada	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Instructional Learning Center/School	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
JFK Middle College HS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development Center (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

NOTE:
1. NC denotes a District property not used for the purposes of instruction.

The tables distinguish crimes committed on campus from those on public property. Public property is defined as the reasonably contiguous geographical area around the College/center or around a building the District controls and uses for educational purposes (e.g., thoroughfares, streets, parks, restaurants and public parking facilities).



Important Phone Numbers

RCCD College Safety and Police	(951) 222-8171
Riverside Police Dept.	(951) 787-7911
Riverside County Sheriff	(951) 776-1099
Corona Police	(951) 736-2335
Calif. Highway Patrol	(909) 388-8000

Emergency Phones



*Emergency phones are located throughout each RCCD college campus and are marked on the maps with **E1**. To use, push the red button on the phone. This connects you immediately with RCCD College Safety and Police Dispatch; or dial (951) 222-8171.*

Resources

RCCD College Health Services Offices	
Riverside City College	(951) 222-8151
Moreno Valley College	(951) 571-6103
Norco College	(951) 372-7046
Victim and Community Resources	
Riverside Area Rape Crisis	(951) 686-7273 1-866-686-7273
Alternatives to Domestic Violence	(951) 683-0829
Domestic Violence Advocacy Project (legal aid)	1-888-805-6455 1-800-226-4257
Victims of Crime Resource Center	1-800-842-8467
Victims of Crime Compensation Center Against Sexual Assault Southwest	24 HR Crisis Hotline (951) 652-8300 Toll Free
Riverside County Victims of Crime Resource Center	1-866-373-8300 1-800-Victims

Important RCCD Links

RCCD Police Department Home:

www.rccd.edu/administration/police/index.cfm

RCCD Police RAD:

www.rccd.edu/administration/police/rad.cfm

Safety First Brochure:

www.rccd.edu/administration/police/clery.cfm

Other Important Web Sites

Riverside Area Rape Crisis:

www.rarcc.org

Megan's Law - Information on Registered Sex Offenders:

meganlaw.ca.gov

State Crime Victim's Compensation Program:

www.bvc.ca.gov

Community Services 2-1-1

www.informriverside.org/Clients/InformRiverside

Security On Campus, Inc.

www.securityoncampus.org

Victims of Crime Resource Center

www.1800victims.com

College Safety and Police

2013 Police Statistics

▶ Calls for Service	11,017
▶ Traffic Stops	776
▶ Pedestrian Checks	316
▶ Moving Citations	123
▶ Crime Reports	437
▶ Incident Reports	137
▶ Traffic Accidents	09
▶ Misdemeanor/Felony Arrests	81

RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

POLICE DEPARTMENT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

QUESTIONS ?

Agenda Item (XII -A)

Meeting 11/18/2014 - Regular

Agenda Item Business From Board Members (XII-A)

Subject Update from Members of the Board of Trustees on Business of the Board.

College/District District

Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)

Association of Governing Board of Universities and Colleges (AGB)

California Community College Trustees and Legislative Network (CCCT)

Community College League of California (CCLC)

Latino Trustees Association

Inland Valleys Trustees and CEO Association

African-American Organizations Liaison Riverside Branch - NAACP

Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside

Chambers of Commerce: Corona, Moreno Valley, and Norco

Riverside County School Board Association

Riverside County Committee on School District Organization

Alvord Unified School District Ad-Hoc Committee

Mine Okubo Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

Agenda Item (XIII-A)

Meeting	11/18/2014 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	Recommended Action to be Determined

Background Narrative:

None

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments: