



**Board of Trustees - Regular Meeting
Board of Trustees Governance Committee,
Teaching and Learning Committee, Planning and
Operations Committee, Facilities Committee and
Resources Committee
Tuesday, February 02, 2016 6:00 PM
Moreno Valley College, Student Academic
Services, General Assembly Room #121,
16130 Lasselle Street, Moreno Valley, CA 92551**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

- I. COMMENTS FROM THE PUBLIC
Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.
- II. PUBLIC HEARING (NONE)
- III. CHANCELLOR'S REPORT
 - A. [Chancellor's Communications](#)
Information Only
- IV. BOARD COMMITTEE REPORTS
 - A. Governance (None)
 - B. Teaching and Learning (None)
 - C. Planning and Operations
 - 1. [Information Technology Department Update](#)
Information Only
 - D. Resources
 - 1. [Presentation for FY 2016-17 Governor's Budget Proposal](#)
Information Only
 - E. Facilities

1. Agreement Amendment No. 3 for Network Operations Center with Inland Inspections and Consulting

The Committee to review Agreement Amendment No. 3 for the Network Operations Center project at Moreno Valley College for additional inspection services with Inland Inspections & Consulting in the amount not to exceed \$2,640.

V. OTHER BUSINESS (NONE)

VI. CLOSED SESSION

- A. Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
Recommended Action to be Determined.

VII. ADJOURNMENT

Agenda Item (III-A)

Meeting 2/2/2016 - Committee
Agenda Item Chancellor's Report (III-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.

Agenda Item (IV-C-1)

Meeting 2/2/2016 - Committee

Agenda Item Committee - Planning and Operations (IV-C-1)

Subject Information Technology Department Update

College/District District

Information Only

Background Narrative:

The Information Technology department is responsible for providing high-quality support to ensure the delivery of technical services to meet the educational and administrative requirements of the Riverside Community College District. Specifically, Information Technology is responsible for district-wide information delivery, infrastructure, and its supporting components.

The department collaborates with college and District constituencies in the shared governance process, to ensure each initiative meets the needs of the colleges and the District. The initiatives focus on the areas of network infrastructure, data security, application services, training and support.

This information is being presented to the Board of Trustees to provide a comprehensive review of past and present Information Technology initiatives as well as future objectives.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Rick Herman, Associate Vice Chancellor, Information Technology & Learning SVS

Attachments:

[02022016_RCCD Information Technology Presentation](#)



INFORMATION TECHNOLOGY DEPARTMENT UPDATE

RICK HERMAN

ASSOCIATE VICE CHANCELLOR

INFORMATION TECHNOLOGY & LEARNING SERVICES

PURPOSE

The Information Technology Department is committed to providing high-quality support to ensure the delivery of requisite technical services to meet the educational and administrative requirements of the Riverside Community College District. Specifically, Information Technology is responsible for district-wide information delivery, infrastructure, and its supporting components.

BACKGROUND

In 2010, we had the following issues to address:

- Technology Plan
- Refresh Plan
- Disaster Recovery Plan
- Data Protection Plan
- IT Organizational Plan
- IT Service Plan

CHALLENGES IT AUDIT (2011)

Address the following

- Physical, Data, Voice, Systems Infrastructures
- Applications, Audio Visual, Instructional Media
- Organization, Operations

CHALLENGES ACCREDITATION (2014)

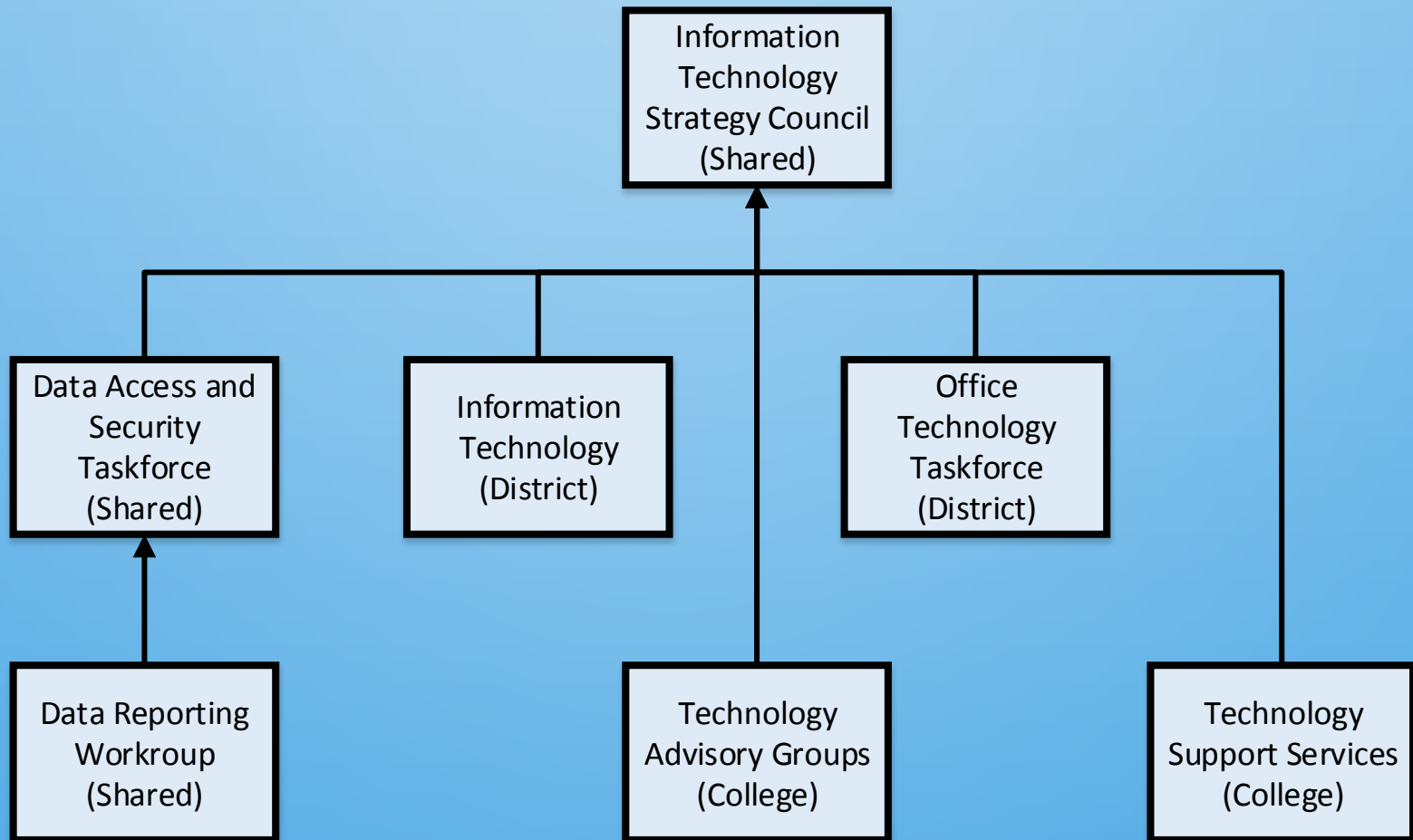
Develop the following

- Comprehensive District Technology Plan
 - Disaster Recovery Plan
 - Technology Refresh Plan

ORGANIZATION (28 EMPLOYEES)

- Administration (2)
- Administrative Applications (12)
- Network Systems (11)
- Comm Infrastructure Design & Implementation (1)
- Telephone Support (1)
- Service Desk (1)

DISTRICT-WIDE TEAMS



INITIATIVES NETWORK INFRASTRUCTURE Upgrades

- Network Operations Centers (MVC, RCC)
 - Environment / Security
 - Consolidation / Expansion



INITIATIVES NETWORK INFRASTRUCTURE Upgrades

Devices	MVC	NC	RCC	District
Switches	71	74	237	23
Routers	16	12	27	12
Wireless	99	124	249	15
Totals	186	210	409	50

855 Devices

17,424 Data Ports

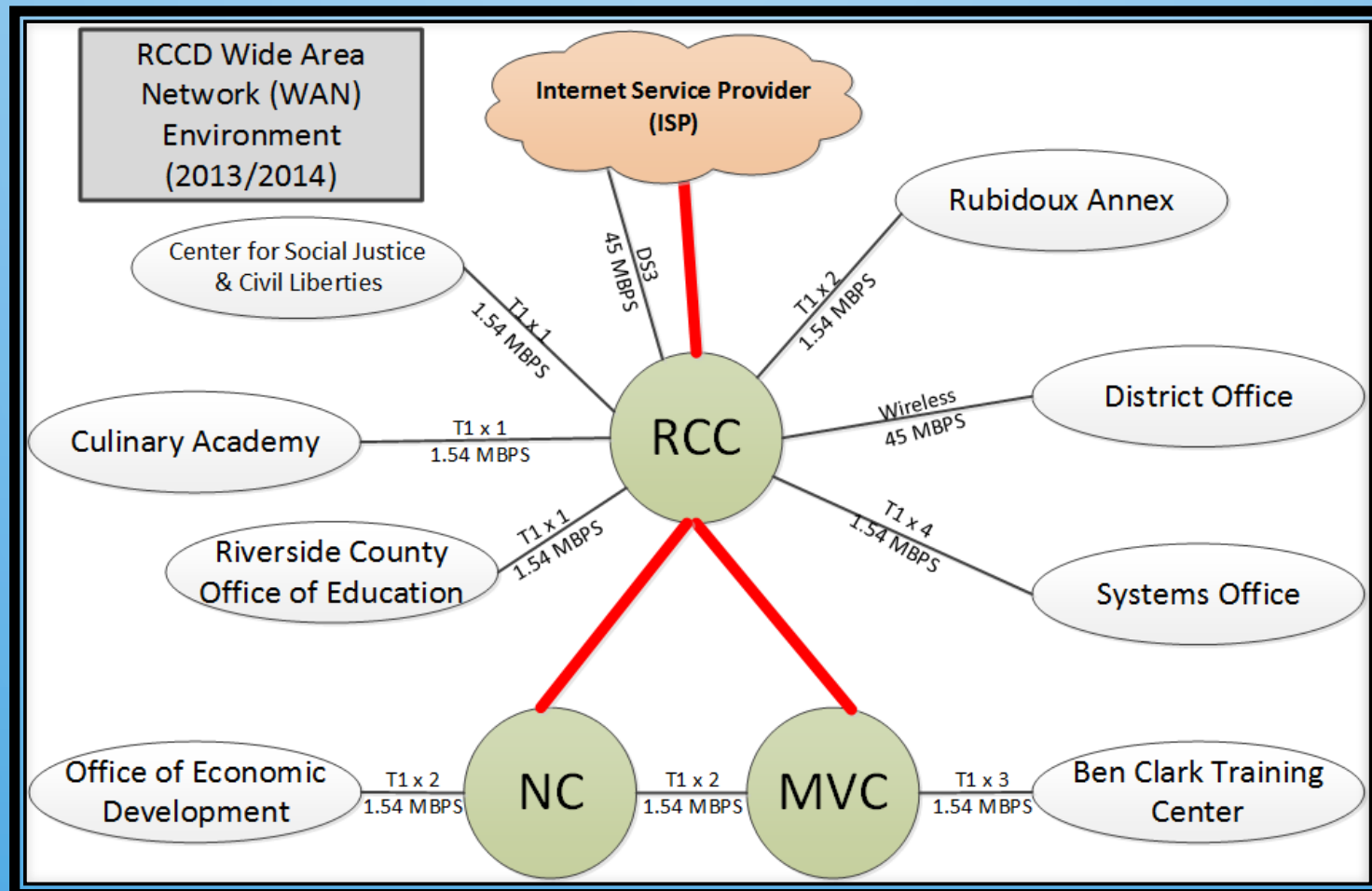


INITIATIVES NETWORK INFRASTRUCTURE

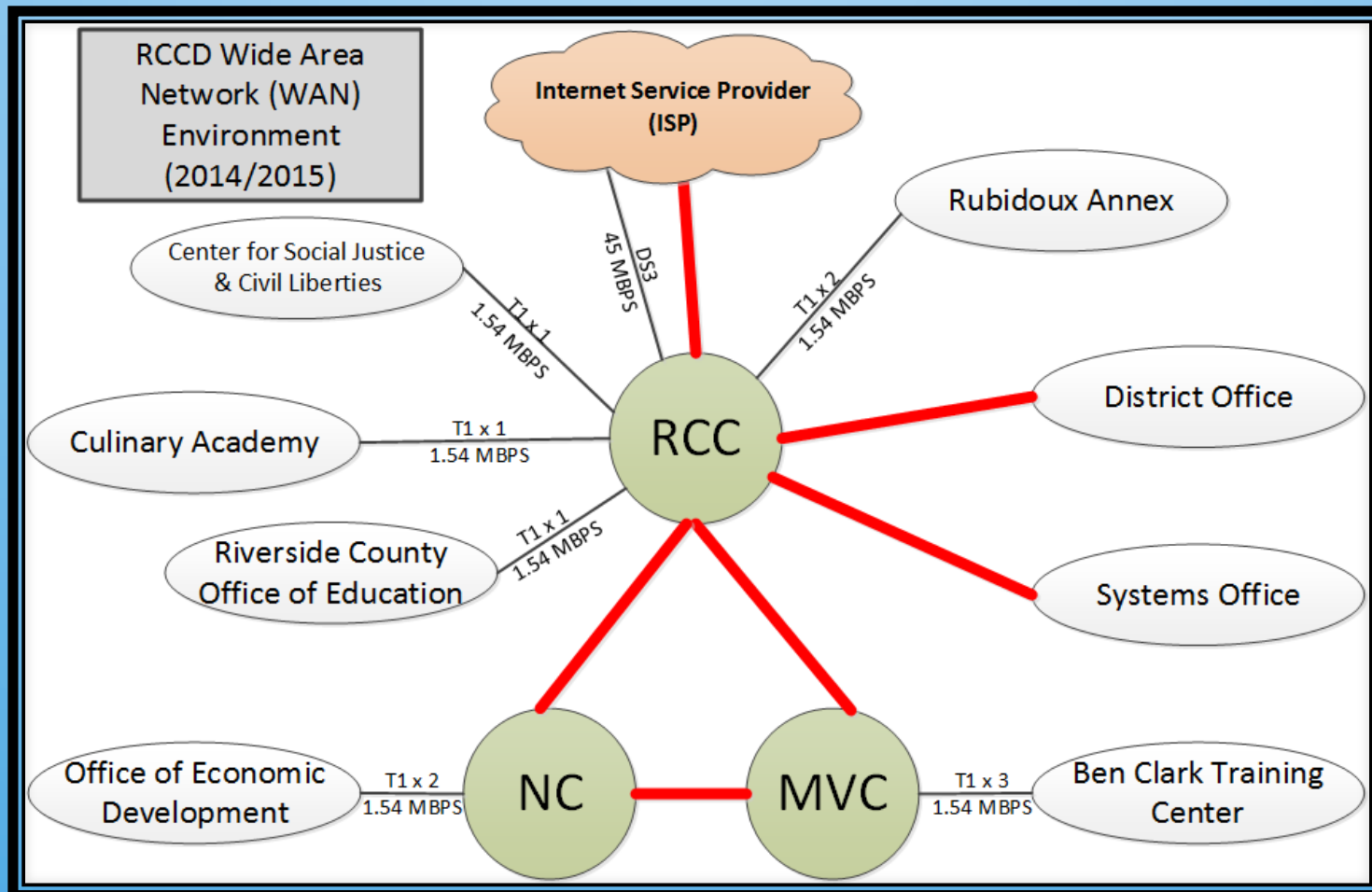
Continuity

- Between Locations
 - Data Replication
 - Fiber Upgrade / Redundancy

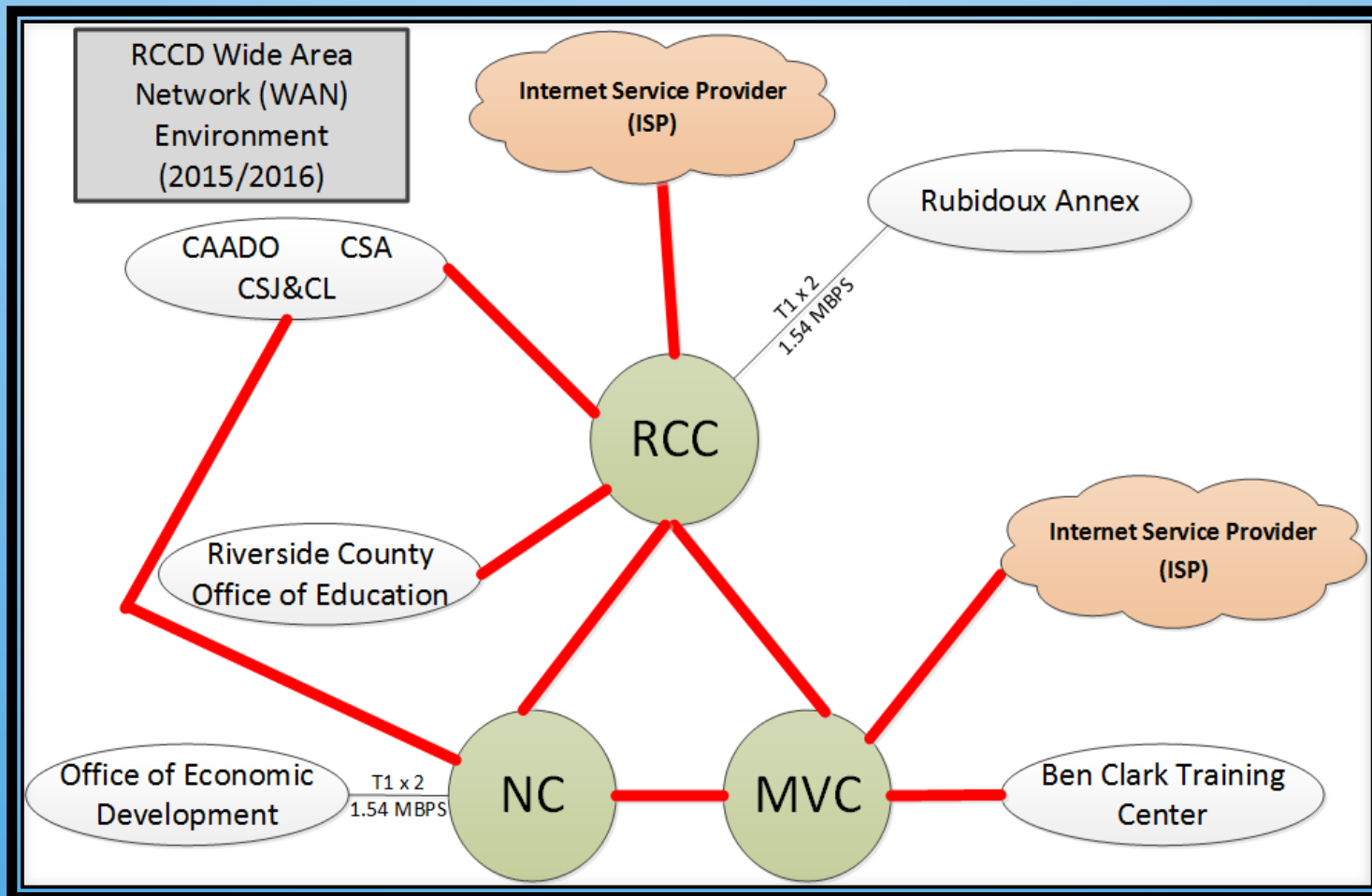
WIDE AREA NETWORK (2013/2014)



WIDE AREA NETWORK (2014/2015)



WIDE AREA NETWORK (2015/2016)



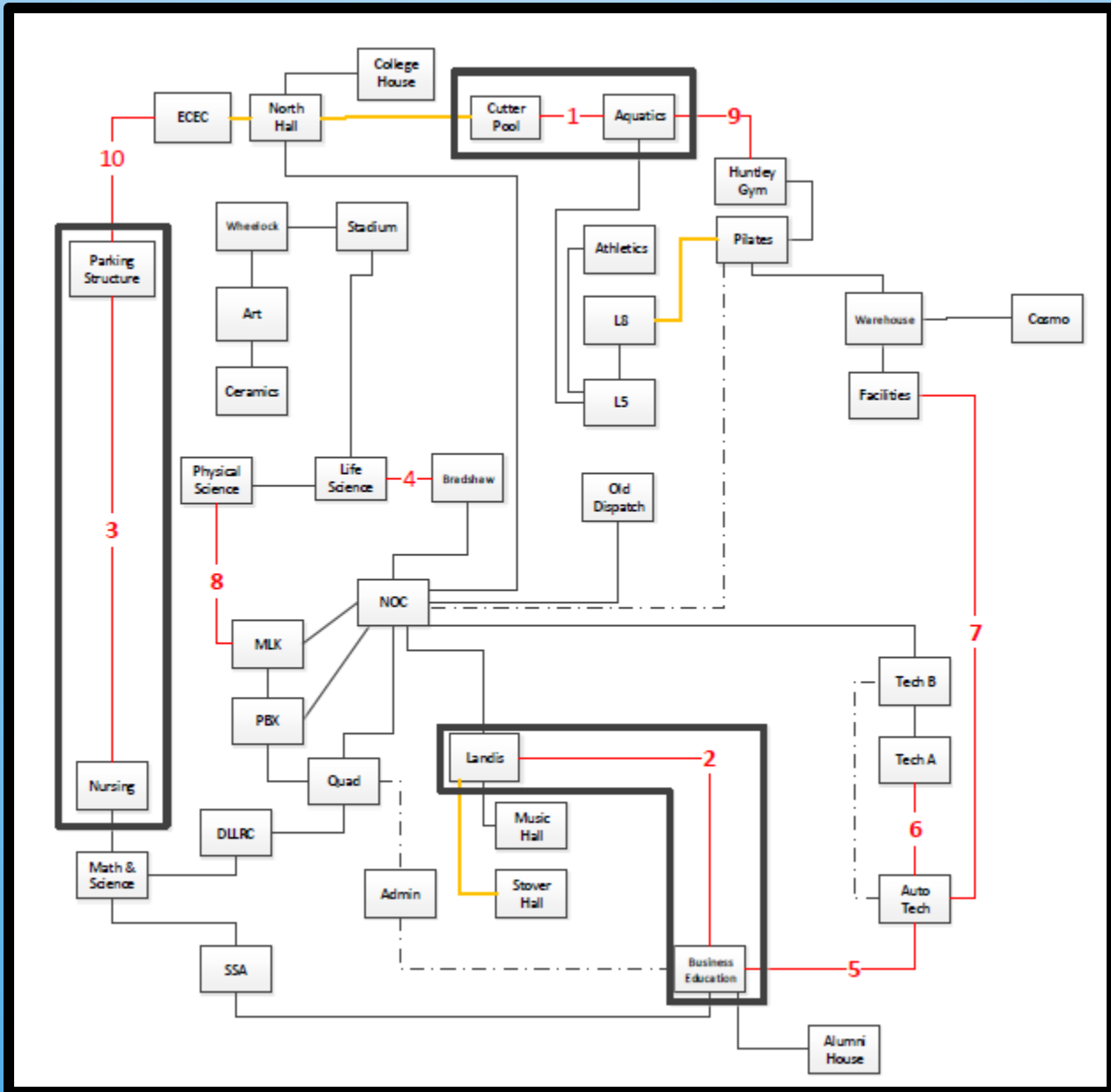


INITIATIVES

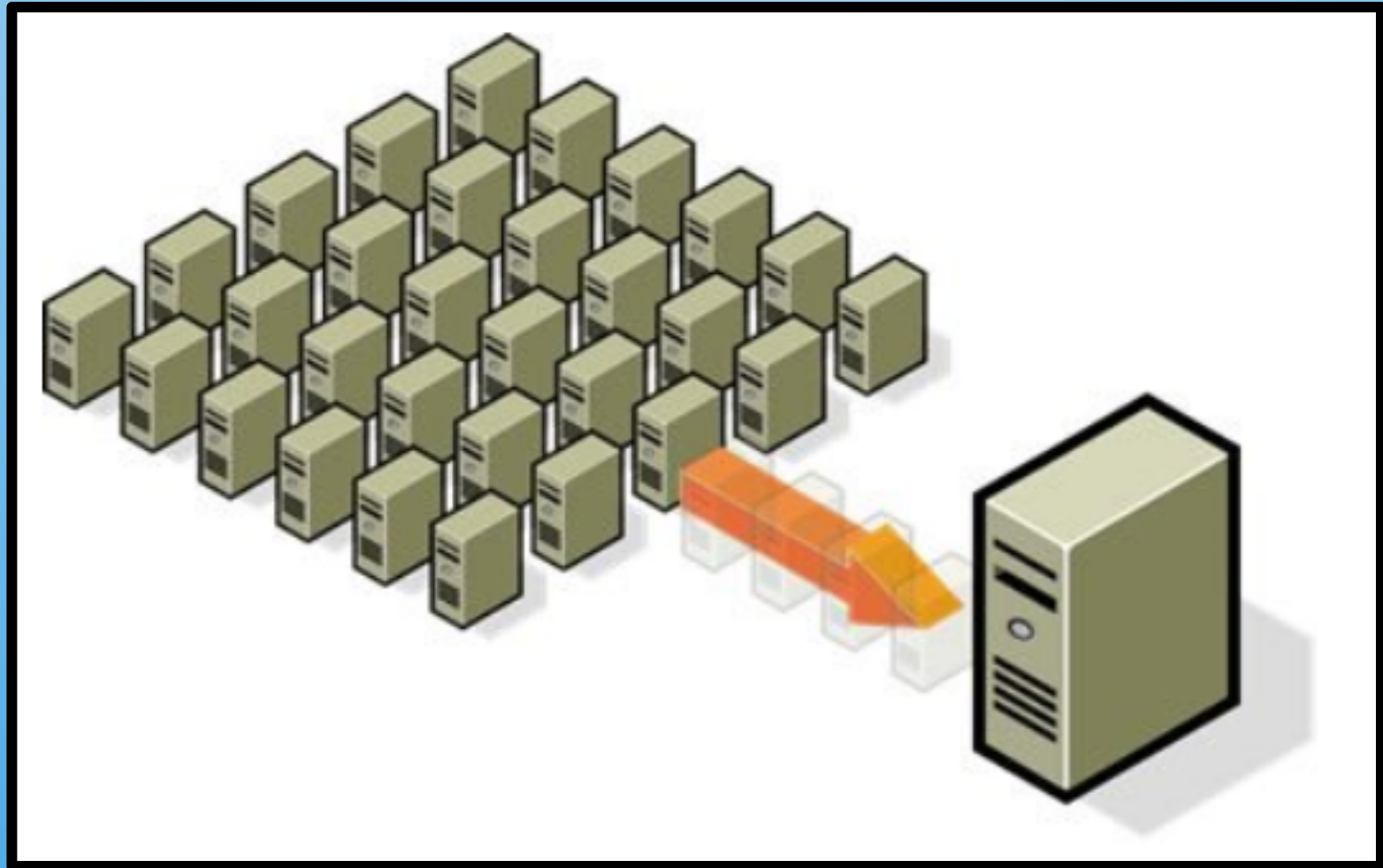
NETWORK INFRASTRUCTURE

Continuity

- Within each location
 - Redundant Connectivity
 - Virtualization / Data Storage
 - Emergency Equipment Replacement



VIRTUALIZATION





INITIATIVES

DATA SECURITY

Infrastructure

- Firewall Upgrades
 - Intrusion Protection – **6+ million attempts/month**
 - Access Control – **2+ billion attempts/month**
 - Email Protection – **viruses, malware, SPAM, phishing**
 - Data Loss Prevention – **Personally Identifiable Information**

INITIATIVES

DATA SECURITY

Encryption

- Email
- Document Images
- Stored Files

Education

- Policies / Procedures
- Education



INITIATIVES

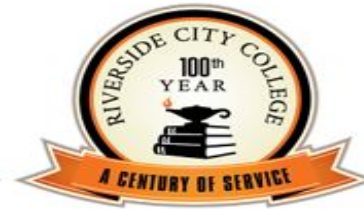
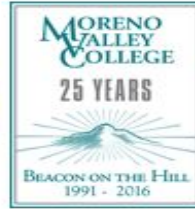
APPLICATION SERVICES

Student Success

- Student Portal
- Mobile Applications

STUDENT PORTAL (SINGLE SIGN-ON)

Sign In



RCCD Single Sign-On

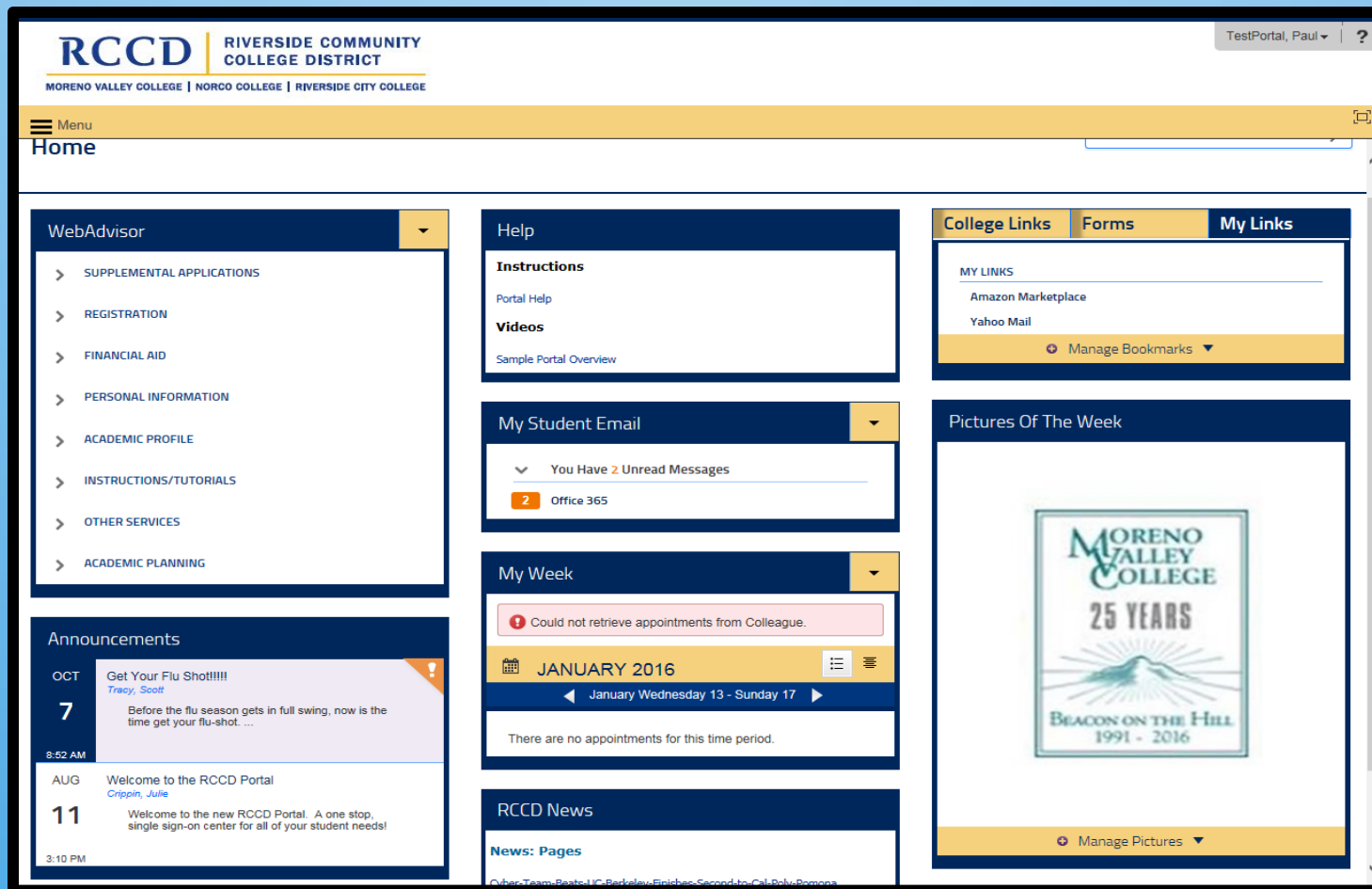
Type your user name and password.

User name: Example: Domain\username

Password:

This is a private computer system operated by RCCD on behalf of the students, faculty and staff of Moreno Valley College, Norco College, and Riverside City College. Actual or attempted unauthorized use of this system is prohibited and may result in criminal and/or civil prosecution.

STUDENT PORTAL (HOME PAGE)



The screenshot displays the Student Portal Home Page for the Riverside Community College District (RCCD). The page features a header with the RCCD logo and the names of the three colleges: Moreno Valley College, Norco College, and Riverside City College. A navigation menu is located on the left side, and the main content area is divided into several sections:

- WebAdvisor:** A dropdown menu with options for Supplemental Applications, Registration, Financial Aid, Personal Information, Academic Profile, Instructions/Tutorials, Other Services, and Academic Planning.
- Help:** A section with links for Instructions, Portal Help, and Videos, including a Sample Portal Overview.
- My Student Email:** A section showing a notification for 2 unread messages from Office 365.
- My Week:** A calendar view for January 2016, showing a message: "Could not retrieve appointments from Colleague." and "There are no appointments for this time period."
- RCCD News:** A section with a link for News: Pages.
- College Links, Forms, and My Links:** A section with tabs for College Links, Forms, and My Links. The My Links tab is active, showing links for Amazon Marketplace and Yahoo Mail, and a Manage Bookmarks button.
- Pictures Of The Week:** A section featuring a commemorative graphic for Moreno Valley College's 25th anniversary (1991-2016) with the text "BEACON ON THE HILL".
- Announcements:** A section with two announcements: one for a flu shot on October 7 and another for the new RCCD Portal on August 11.



INITIATIVES

APPLICATION SERVICES

Student Success

- External Transcript Importing
- Student Planning

STUDENT PLANNING (ED PLAN)

The screenshot displays a web application interface for student planning. At the top, there are navigation tabs for 'Student Finance' and 'Student Planning'. Below this, a breadcrumb trail shows 'Home > My Progress > Plan & Schedule > Course Catalog > Test Summary'. The main heading is 'Plan your Degree and Schedule your courses', with a search bar on the right. A green notification banner at the top of the main content area states 'You have successfully added courses to the plan.' Below the notification are tabs for 'Schedule', 'Timeline', and 'Advising', with a '+ Add a Term' button on the right. The main content area is divided into four columns representing different semesters: Spring 2014, Summer 2014, 2014 Fall, and 2015 Spring. Each column contains a list of courses with their titles, credit values, and grades. The Spring 2014 column shows 'ECON 110 01: Principles of Microeconomics' (3 credits, grade A) and 'MATH 110 01: Basic Math' (3 credits, grade B+). The Summer 2014 column shows 'ENGL 115: English Composition I' (3 credits), 'HIST 105 01: Eastern Civ I' (3 credits, checked), 'SOC 101: Introductory Sociology' (3 credits), and 'SOC 102: Social Research Methods' (3 credits). The 2014 Fall column shows 'ECON 102: Macroeconomic Principles' (3 credits), a highlighted warning for 'ECON 102: Macroeconomic Principles' (3 credits) with the text 'This ECON 102... Must be completed prior to taking this course.', 'ENGL 116: English Composition II' (3 credits), 'MATH 116: Calculus I' (4 credits), and 'SOC 110: Federal Sociology' (3 credits). The 2015 Spring column shows 'ENGL 115: Composition and Discourse' (4 credits), 'HIST 100: Intro to the Modern World' (3 credits), 'SOC 150: Social Problems' (3 credits), 'SPAN 101: Spanish I' (2 credits), and 'SPAN 102: Spanish II' (2 credits). At the bottom of each column, the GPA and credit status are shown: Spring 2014 (GPA: 3.65, 6 Enrolled Credits), Summer 2014 (GPA: 3.00, 3 Enrolled Credits, 9 Planned Credits), 2014 Fall (13 Planned Credits), and 2015 Spring (9 Planned Credits).



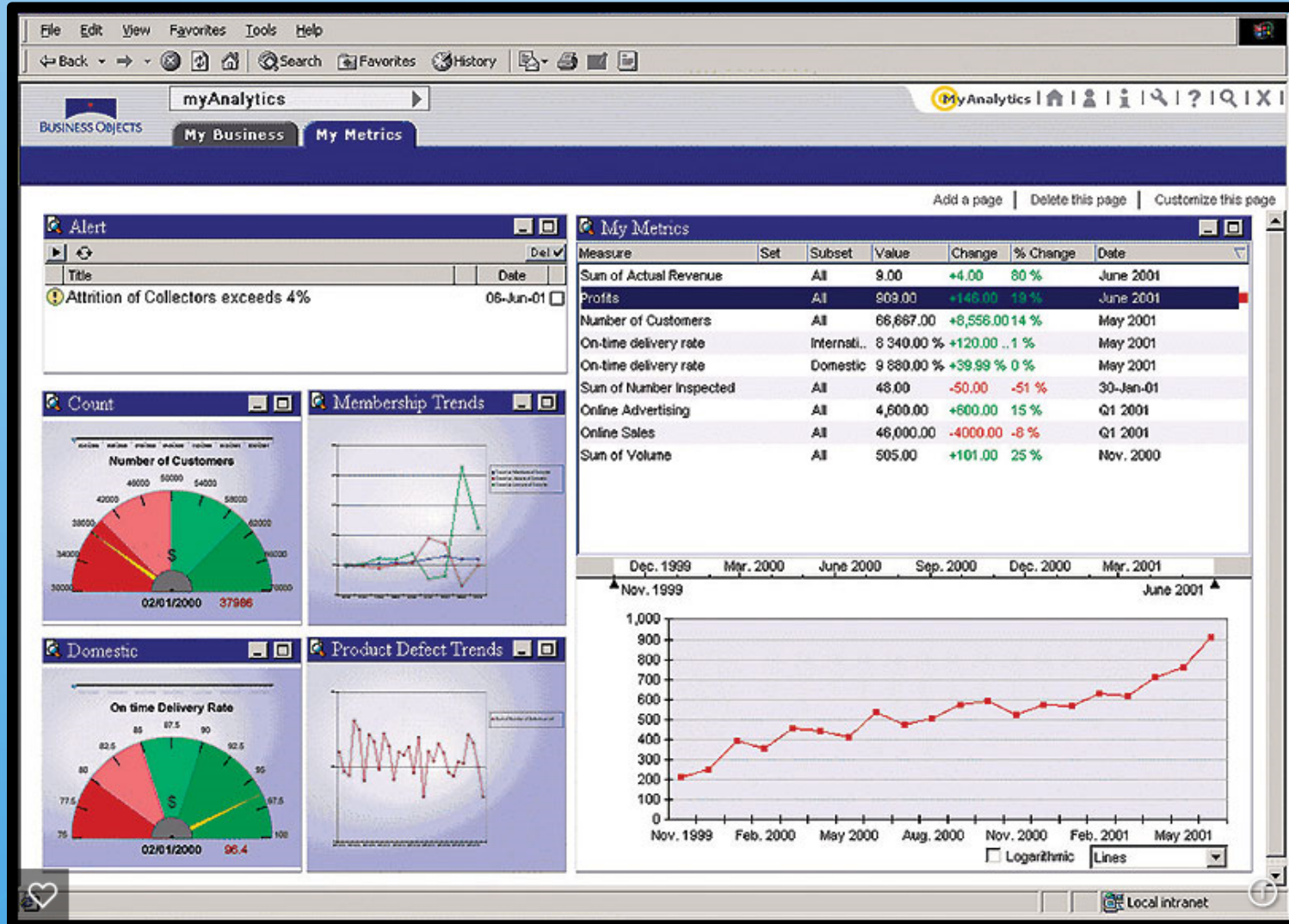
INITIATIVES

APPLICATION SERVICES

Standardization

- SQL Database Migration
- Enterprise Reporting Solution

REPORTING SOLUTION





INITIATIVES

APPLICATION SERVICES

Operational Efficiency

- Document Scanning
- Electronic Forms Processing
- Asset Management Tracking
- Cloud-based Email System
- Help Desk Work Order Automation
- Event Calendaring / Resource Management

EVENT CALENDARS/RESOURCE PLANNING

NORCO COLLEGE

[About Us](#) |
 [Academic & Career Programs](#) |
 [Students](#) |
 [Alumni/Donors](#) |
 [Community & Business](#) |
 [Employees](#) |
 [A-Z List](#)

Norco College > Calendars > Student Calendar

Website
 People

Student Calendar

Select: [All](#) | [None](#)

THU, JAN 14, 2016

Date	Time	Event	Location
<input type="checkbox"/> 1/14/2016	9am	Cal Poly Pomona Transfer Advisement	Transfer Center (SSV 2nd Floor)
<input type="checkbox"/> 1/14/2016	10am	New Student Orientation	Library Classroom 108

FRI, JAN 15, 2016

Date	Time	Event	Location
<input type="checkbox"/> 1/15/2016	8am	CNUSD High School Visitation Day	Center for Student Success Conference Center 217

MON, JAN 18, 2016

Date	Time	Event	Location
<input type="checkbox"/> 1/18/2016	12am	Martin Luther King, Jr. (Campus Closed)	Norco College

WED, JAN 20, 2016

Date	Time	Event	Location
<input type="checkbox"/> 1/20/2016	10am	CSU East Bay Advisement Appointments	Transfer Center (SSV 2nd Floor)
<input type="checkbox"/> 1/20/2016	10am	New Student Orientation	Library Classroom 108
<input type="checkbox"/> 1/20/2016	11am	Transfer Counselor	Transfer Center (SSV 2nd Floor)

January 2016

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Search Calendar

Calendars

- Home
- Academic Calendar
- Arts, Lecture, and Cultural Events Calendar
- Athletics Calendar
- Community Calendar
- Meeting Calendar
- Student Calendar

Links

- APPLY NOW
- WEBADVISOR
- Admissions and Records
- Assessment Center
- Athletics
- Bookstore
- Career & Job Placement

INITIATIVES

CONSTRUCTION / RELOCATION

- Early Childhood Education Center – STEM Center (NC)
- Network Operations Center (MVC)
- Centennial Plaza (District/RCC) – **2,600 ports**
- Kane Student Services Building (RCC) - **2,400 ports**

PROJECT FUNDING SOURCES FISCAL YEARS 13/14 – 16/17

Measure “C”	5.84 Million
14/15 Budget Augmentation	.61 Million
15/16 Budget Augmentation	.68 Million
<u>16/17 Budget Requests</u>	<u>.66 Million</u>
Total Infusion	7.79 Million

CURRENT POSITION

- Addressed all of the recommendations in the 2011 IT Audit, and have completed roughly 75% of those recommendations.
- Fully satisfied the Accreditation Recommendation from 2014 and have processes in place to ensure compliance moving forward.

FUTURE GOALS

Services and Support

- Develop Self-Service Applications
- Deploy Mobile Applications
- Expand Wireless Access
- Enhance Remote Access Capabilities
- Increase Bandwidth
- Complete Continuity Projects

FUTURE GOALS

Services and Support (continued)

- Secure Ongoing Funding Sources
- Augment HelpDesk Support
- Develop Comprehensive Training Program
- Assess Current IT Staffing Levels
- Evaluate Hosted / Cloud Services

ONGOING COMMITMENT

To continually review, reassess, re-evaluate and potentially realign our technological position as we continue to serve our evolving educational environment.



QUESTIONS?

Agenda Item (IV-D-1)

Meeting 2/2/2016 - Committee
Agenda Item Committee - Resources (IV-D-1)
Subject Presentation for FY 2016-17 Governor's Budget Proposal
College/District District
Information Only

Background Narrative:

Staff will present information for the Board's review on the FY 2016-17 Governor's Budget Proposal released on January 7, 2016.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[02022016_FY 2016-17 Governor's Budget Proposal Presentation](#)

RCCD

RIVERSIDE COMMUNITY
COLLEGE DISTRICT



FY 2016-2017 Governor's Budget Proposal

February 2, 2016



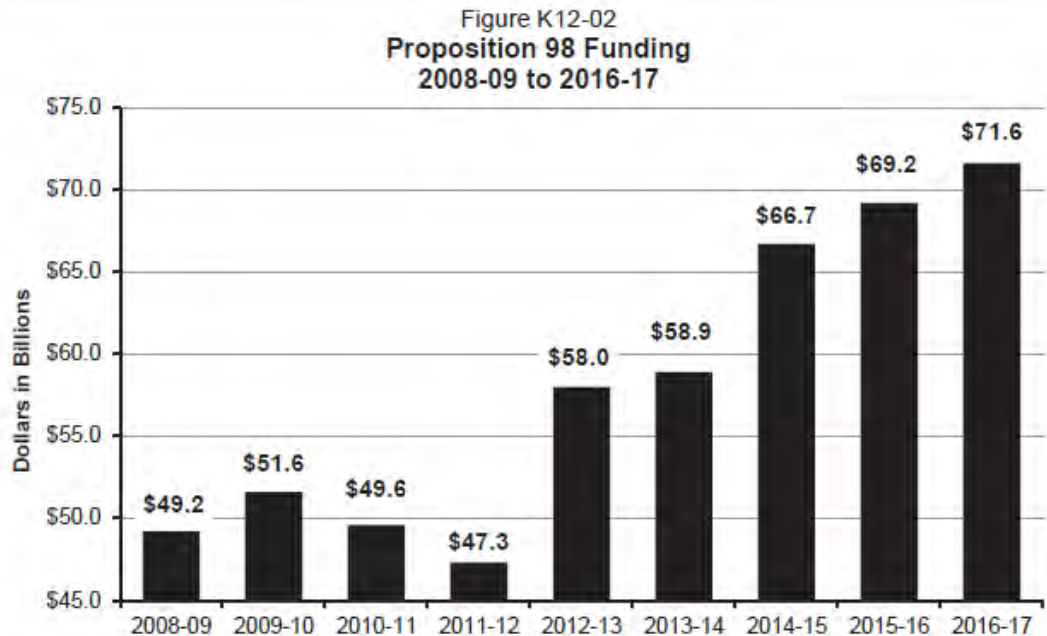
**Release of the Governor's
FY 2016-17 Budget Proposal
is just the beginning of the
State budget process...**



Strong Growth in the Proposition 98 Minimum Guarantee

- FY 2015-16 approved budget set the K-14 minimum guarantee at \$68.4 billion...Now revised to \$69.2 billion.

- FY 2016-17 Governor estimates the guarantee at \$71.6 billion.
 - A year over year increase of about 3.47%





FY 2016-2017 Governor’s Budget Proposal

Base Changes *(In Millions)*

Unrestricted Ongoing Revenues

Access (2%/2.4 % - Equals 674 Credit FTES)

COLA (.47%)

Base Allocation Increase

Full-Time Faculty Hiring

Total Unrestricted Ongoing Revenues

	<u>State</u>	<u>RCCD</u>
	\$ 114.7	\$ 3.4
	\$ 29.3	\$ 0.7
	\$ -	\$ -
	\$ -	\$ -
	<u>\$ 144.0</u>	<u>\$ 4.1</u>

Unrestricted One-Time Revenues

State Mandate Block Grant

Total Unrestricted Revenues

	<u>\$ 76.3</u>	<u>\$ 1.8</u>
	<u><u>\$ 220.3</u></u>	<u><u>\$ 5.9</u></u>



FY 2016-2017 Governor's Budget Proposal

Base Changes (In Millions)

<u>Restricted Revenues</u>	<u>State</u>	<u>RCCD</u>
Proposition 39 - Energy Revenues (Total - \$45 Million)	\$ 6.4	\$ 0.1
Deferred Maintenance & Instructional Equipment (Total - \$289 Million)*	\$ 141.0	\$ 3.3
Student Success and Student Equity (No Increase)	\$ -	\$ -
Total Restricted Revenues	<u>\$ 147.4</u>	<u>\$ 3.4</u>

*Of the \$289 million allocation, \$255 million represents ongoing resources which the Governor/Legislature could redirect to other ongoing needs, such as a Base Allocation increase.



FY 2016-2017 Governor’s Budget Proposal

(In Millions)

<u>Other</u>	<u>State</u>	<u>RCCD</u>
Strong Workforce Program	\$ 200.0	?
Career Technical Education Pathways (SB 1070)	\$ 48.0	?
Cal Grant	\$ 39.0	?
Basic Skills Program	\$ 30.0	?
Innovation Awards	\$ 25.0	?
Zero-Textbook-Cost Degrees	\$ 5.0	?
Institutional Effectiveness - Implementing Statewide Performance Strategies	\$ 10.0	?
Data Security - Telecommunications & Technology Infrastructure Program	\$ 3.0	?
Apprenticeship Program	\$ 1.8	?
Total Other	<u>\$ 361.8</u>	<u>?</u>

Note – Information about these proposals will be detailed in yet-to-be released Trailer Bill language associated with the Governor’s Budget Proposal.

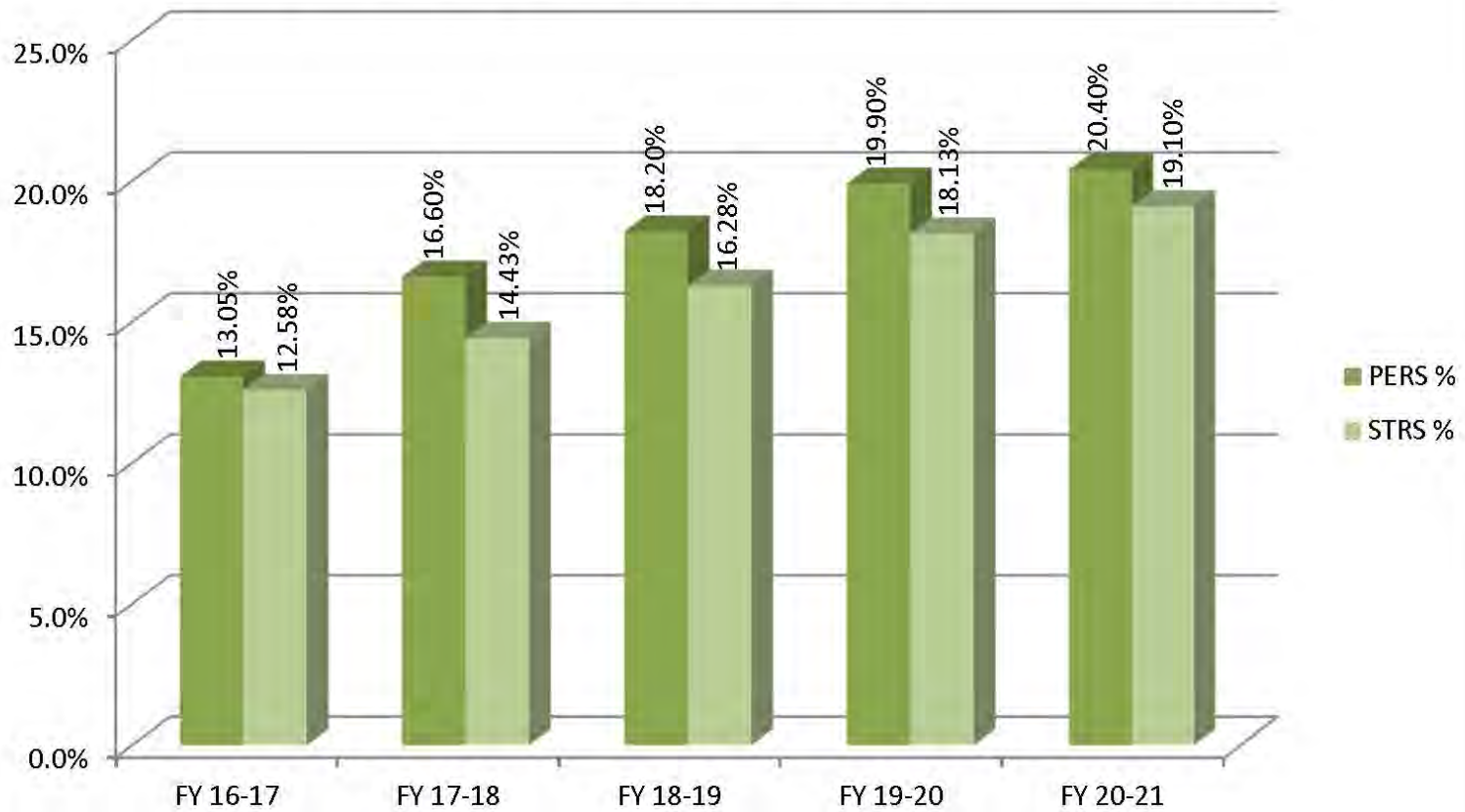


Items to Consider

- Sales tax portion of Proposition 30 started to phase out in January 2016
 - Ballot Measure to extend personal income tax portion of Proposition 30?
- Stock market volatility/Recession concerns
- State Facilities Bond/Alternatives
- RCCD PERS and STRS increases on average \$2.5 million per year over the next 5 years.

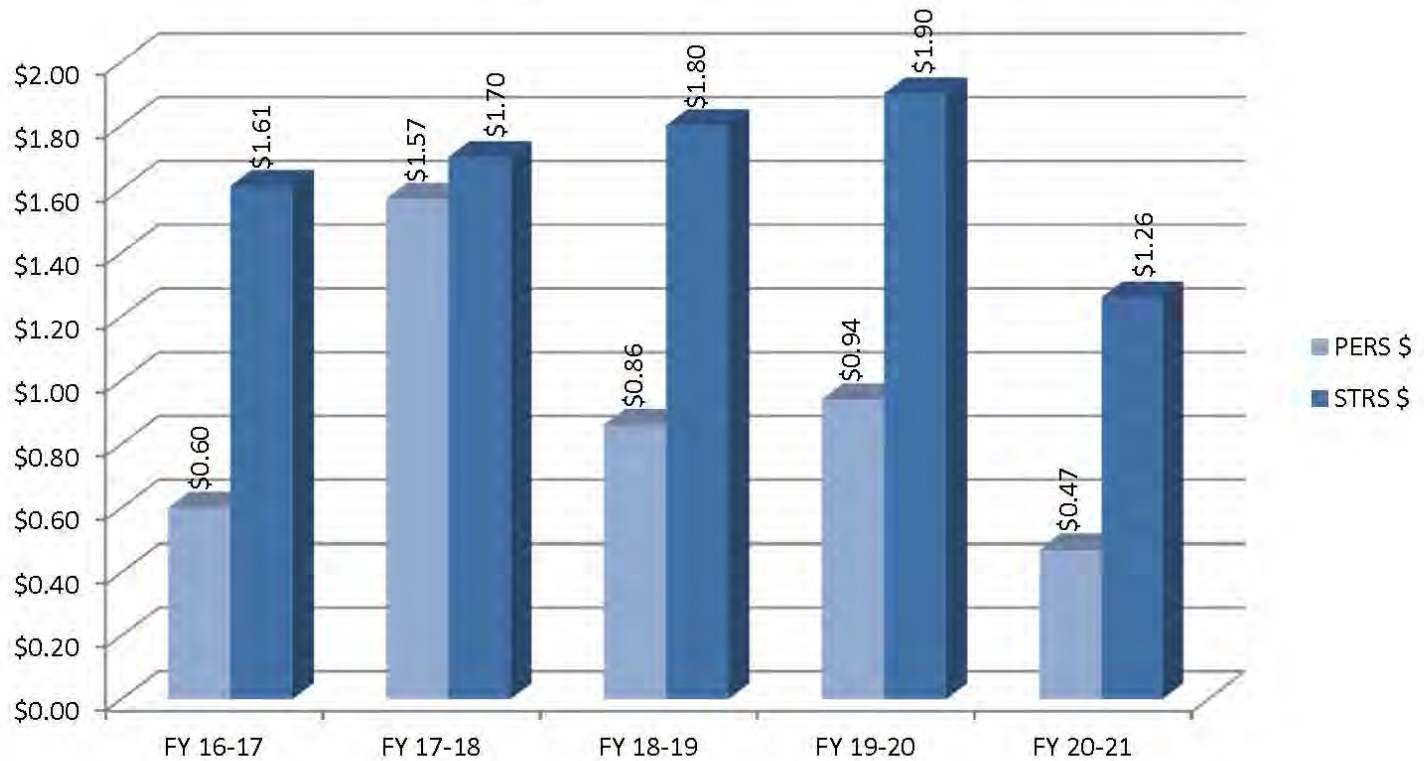
RIVERSIDE COMMUNITY COLLEGE DISTRICT

PERS and STRS Projected % Rate Annual Increases



RIVERSIDE COMMUNITY COLLEGE DISTRICT

PERS and STRS Projected \$ Annual Budget Increases



Agenda Item (IV-E-1)

Meeting	2/2/2016 - Committee
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Agreement Amendment No. 3 for Network Operations Center with Inland Inspections and Consulting
College/District	Moreno Valley
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment No. 3 for the Network Operations Center project at Moreno Valley College for additional inspection services with Inland Inspections & Consulting in the amount not to exceed \$2,640.

Background Narrative:

On September 15, 2014, the District entered into an agreement with Inland Inspections & Consulting in the amount of \$62,000 for the Network Operations Center (NOC) project at Moreno Valley College. The original contract and project duration was to cover a six month period but has been amended twice by the Board of Trustees due to ongoing delays attributed to the contractor.

It is requested that the Board of Trustees approve Agreement Amendment No. 3 in the amount not to exceed \$2,640 for extended services and as final payment to bring closure to the agreement between the District and Inland Inspections & Consulting for the NOC at Moreno Valley College. This amendment would bring the total cost of inspection services rendered by Inland Inspections & Consulting to \$130,960. All costs associated with delays will be back charged to the contractor.

Cost for the requested amendment is within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director
Calvin Belcher, Project Manager

Attachments:

[Amendment 3_Inland Inspections & Consulting](#)

THIRD (3) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
INLAND INSPECTIONS & CONSULTING
(Network Operations Center – Moreno Valley College)

This document amends the original agreement between the Riverside Community College District and Inland Inspections and Consulting, which was ratified by the Board of Trustees on October 21, 2014.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$2,640, including reimbursable expenses, totaling agreement to \$130,960. The term of this agreement shall be from the original agreement date of September 15, 2014, to the extended amended date of December 31, 2015.

Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

INLAND INSPECTIONS & CONSULTING

RIVERSIDE COMMUNITY COLLEGE DISTRICT

By: _____
Robert E. Schumacher
Director of Operations
7338 Sycamore Canyon Blvd., Ste.4
Riverside, CA 92508

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

January 15, 2016

Mr. Calvin Belcher
Project Manager
Facilities Planning and Development
Riverside Community College District
450 E Alessandro Blvd.
Riverside, CA 92508

Calvin:

EMAILED TO: calvin.belcher@rccd.edu

RE: Moreno Valley College Network Operating Center
DSA Application Number 04-113253, File Number 33-C1
Request for Increase to Contract Number C-0004744

Per your request I am sending this request for increase to the referenced Contract. This request is based on work performed as of January 15, 2016. Our request for increase is:

DSA Class 1 Project Inspector 33 hours @ \$80.00 per hour	\$2,640.00
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NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday
Overtime hours (1.5 X): first 4 overtime hours Monday-Friday and first 12 hours on Saturday,
excluding any Holiday
Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

All invoices are due within 30 days. Interest in the amount of 1/2% per month will be added to all past-due amounts.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Schumacher'.

Robert E. Schumacher
Director of Operations

Agenda Item (VI-A)

Meeting	2/2/2016 - Committee
Agenda Item	Closed Session (VI-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	Recommended action to be Determined

Background Narrative:

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.