

**Board of Trustees Regular Meeting
Tuesday, May 21, 2019 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside CA 92501**

ORDER OF BUSINESS**Pledge of Allegiance**

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less. (This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used.)

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 and speak to an Executive Administrative Assistant as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. CLOSED SESSION

- I.A. Pursuant to Government Code Section 54956.8, Conference with Real Property Negotiator; Property known as APN 249120018; Agency Negotiator: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Recommended Action to be Determined

II. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

III. APPROVAL OF MINUTES

- III.A. Minutes of the Board of Trustees Regular/Committee Meeting of April 2, 2019
Recommend approving the April 2, 2019 Board of Trustees Regular/Committee meeting

minutes as prepared.

[04022019 Minutes](#)

III.B. [Minutes of the Board of Trustees Regular Meeting of April 16, 2019](#)

Recommend approving the April 16, 2019 Board of Trustees Regular meeting minutes as prepared.

[04162019 Minutes](#)

IV. PUBLIC HEARING

V. CHANCELLOR'S REPORTS

V.A. [Chancellor's Communications](#)

Information Only

V.B. [Five-to-Thrive Presentation: Raising Awareness, Promoting Equity: Moreno Valley College Diversity Summits, 2015-present](#)

Informational Only

[Five to Thrive Presentation - Raising Awareness Promoting Equity MVC Diversity Summits](#)

V.C. [2019/2020 RCCD CSEA, Chapter 535, Initial Sunshine Proposal for Retirement Incentive Plan](#)

Recommend accepting the initial proposal and allow the public hearing to proceed.

V.D. [2019/2020 RCCD Faculty Association CCA/CTA/NEA Initial Sunshine Proposal for Retirement Incentive Plan](#)

Recommend accepting the initial proposal and allow the public hearing to proceed.

V.E. [RCCD CSEA, Chapter 535, Initial Sunshine Bargaining Proposal](#)

Information Only

V.F. [RCCD/RCCD Faculty Association CCA/CTA/NEA Initial Sunshine Bargaining](#)

Information Only

V.G. [Healthcare Update](#)

Information Only

V.H. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar Information Only](#)
[Planning Calendar](#)

VI. STUDENT REPORT

VI.A. [Student Report Information Only](#)
[MVC Report May 2019](#)
[RCC Report May 2019](#)

VII. CONSENT AGENDA ACTION

VII.A. [Classified Personnel](#)
Recommend approving/ratifying the classified personnel actions.
[20190521 Classified Personnel](#)

VII.B. [Academic Personnel](#)
Recommend approving/ratifying the academic personnel actions.
[20190521 Academic Personnel](#)

VII.C. [Other Personnel](#)
Recommend approving/ratifying the other personnel actions.
[20190521 Other Personnel](#)
[20190521 Other Personnel - Backup](#)

VII.D. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$4,700,876, and District Warrant Claims totaling \$8,637,456.
[05212019 Contracts and Purchase Orders Over \\$92,600 Report \(April\)](#)

VII.E. [Budget Adjustments](#)
Recommend approving the budget transfers as presented. Also recommend authorizing necessary balancing transfers.
[05212019 Budget Adjustments](#)

VII.F. [Resolutions\(s\) to Amend Budget](#)
[Resolution No. 60-18-19 - 2018-2019 College Connection II](#)
Recommend adding the expenditures of \$8,210 to the budget.
[05212019 Resolution No. 60-18/19 - 2018-2019 College Connection II](#)

05212019 Resolution No. 60-18/19 Income and Expenditures

- VII.G. Resolutions(s) to Amend Budget
Resolution No. 61-18/19 – 2018-2019 Student Success Completion Grant
Recommend adding the revenue and expenditures of \$500,000 to the budget.
05212019 Resolution No. 61-18/19 – 2018-2019 Student Success Completion Grant
05212019 Resolution No. 61-18/19 Income and Expenditures
- VII.H. Resolution(s) to Amend Budget
Resolution No. 62-18/19 – 2018-2019 Board Financial Assistance Program
Recommend adding the revenue and expenditures of \$2,327 to the budget.
05212019 Resolution No. 62-18/19 – 2018-2019 Board Financial Assistance Program
05212019 Resolution No. 62-18/19 Income and Expenditures
- VII.I. Resolution(s) to Amend Budget
Resolution No. 63-18/19 - 2018-2019 Umoja Community Education Foundation Grant
Recommend adding the revenue and expenditures of \$16,000 to the budget.
05212019 Resolution No. 63-18/19 - 2018-2019 Umoja Community Education Foundation Grant
05212019 Resolution No. 63-18/19 Income and Expenditures
- VII.J. Bid Award(s)
RCC Digital Library Auditorium Renovation Project
Recommend awarding Bid Number 2018/19-27, Digital Library Auditorium Renovation Project, in the total amount of \$326,683 to Presentation Products, Inc. DBA Spinitar.
05212019 Lowest Responsive and Responsible Bidders - RCC
- VII.K. Bid Award(s)
RCC Early Childhood Education HVAC Replacement Project
Recommend awarding Bid Number 2018/19-26, RCC Early Childhood Education HVAC Replacement Project, in the total amount of \$193,937 to CCS Contractors Inc.
05212019 Lowest Responsive and Responsible Bidders
- VII.L. Bid Award(s)
Purchase and Warranty of Roofing and Flooring Materials, Utilizing the California Multiple Award Schedules (CMAS) Contract Number 4-01-56-0006A.
Recommend approving the purchase and warranty of roofing and flooring materials from The Garland Company, Inc. utilizing CMAS contract number 4-01-56-0006A.

- VII.M. [Bid Award\(s\)](#)
[Purchase of Technology Products, Services, Solutions, and Related Products from Insight Public Sector, Utilizing Omnia Partners Contract \(formally U.S. Communities Government Purchasing Alliance\)](#)
Recommend approving the purchase of technology products, services, solutions, and related products from Insight Public Sector, utilizing Omnia Partners Contract No. 4400006644.
- VII.N. [Bid Award\(s\)](#)
[Purchase of Extron Products from Authorized Dealers/Distributors, Utilizing the California Multiple Award Schedules \(CMAS\) Contract Number 3-16-70-2382B.](#)
Recommend approving the purchase of Extron products from authorized dealers/distributors utilizing CMAS contract number 3-16-70-2382B.
- VII.O. [Bid Award\(s\)](#)
[Resolution No. 65-18/19 Authorizing Acceptance of the Bid Proposal In Relation to the Public Sale of Property located at 1533 Spruce Street](#)
Recommend that the Board of Trustees approve Resolution No. 65-18/19 authorizing acceptance of the bid proposal submitted by Morgan Partners, Inc., in relation to the public sale of property located at 1533 Spruce Street, subject to agreement on terms and conditions; and if unable to reach agreement with Morgan Partners, Inc., authorize acceptance of the bid proposal submitted by the second highest bidder, Davenport Partners, Inc., subject to agreement on terms and conditions.
[05212019 Resolution No. 65-18/19 - Authorizing Acceptance of the Bid Proposal](#)
[05212019 Oral Bid Results](#)
[05212019 Oral Bid Proposal Form](#)
- VII.P. [Grants, Contracts and Agreements](#)
[Contracts and Agreements Report Less than \\$92,600 - All District Resources](#)
Recommend approving contracts totaling \$589,586 for the period of April 1, 2019 through April 30, 2019.
[05212019 Contracts and Agreements Less than \\$92,600 Report \(April\)](#)
- VII.Q. [Grants, Contracts and Agreements](#)
[Agreement for Legal Services with Thompson & Colegate, LLP](#)
Recommend approving the agreement with Thompson & Colegate, LLP, pursuant to the agreement hourly rates.
[Thompson & Colegate Agreement](#)
- VII.R. [Grants, Contracts & Agreements](#)
[Agreement Amendment No. 1 with Dudek for the Norco College Veterans Resource Center](#)
Recommend approving Agreement Amendment No. 1 with Dudek for costs related to

additional Subsurface Site Investigation in the amount not to exceed \$17,565.
[05212019 Dudek Agreement Amend #1 and Proposal](#)

- VII.S. [Grants, Contracts and Agreements](#)
[Memorandum of Understanding Between City of Moreno Valley Economic Development Department and Moreno Valley College Career and Technical Education](#)
Recommend approving the Memorandum of Understanding with the City of Moreno Valley Economic Development to further develop the MoVal Learns - Mayor's Challenge Program.
[MOU - The MoVal Learns - Mayor's Challenge Program](#)
- VII.T. [Other Items](#)
[Signature Authorization](#)
Recommend authorizing Rebecca Goldware - Vice Chancellor, Institutional Advancement and Economic Development; Bill Bogle - Interim Controller; and Sonia Atiyota - Payroll Manager to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, investment and brokerage accounts, purchase orders, change orders, and grant documents.
[05212019 Certification of Signatures](#)
- VII.U. [Other Items](#)
[Surplus Property](#)
Recommend by unanimous vote declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.
[05212019 Surplus Property List](#)
- VII.V. [Other Items](#)
[Notices of Completion](#)
Recommend accepting the projects listed on the attachment as complete, and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).
[05212019 NOC Project List](#)
[05212019 Notices of Completion](#)
- VII.W. [Out-of-State Travel](#)
Recommend approving out-of-state travel.
[05212019 Travel](#)

VIII. CONSENT AGENDA INFORMATION

- VIII.A. [Capital Program Executive Summary Report as of April 30, 2019](#)
Information Only
[05212019 CPES Report – April 2019](#)
- VIII.B. [Monthly Financial Report for the Month Ending April 30, 2019](#)
Information Only
[05212019 Monthly Financial Report](#)
- VIII.C. [CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter Ended March 31, 2019](#)
Information Only
[05212019 CCFS-311Q \(3rd Quarter\)](#)

IX. BOARD COMMITTEE REPORTS

- IX.A. [Governance](#)
[Board Policy for First Reading - BPAP 3950 - Naming of Facilities](#)
Recommend approving the first reading of Board Policy and Administrative Procedure 3950 - Naming of Facilities.
[BPAP 3950 - Naming of Facilities](#)
- IX.B. [Teaching and Learning](#)
[Proposed Curricular Changes](#)
The Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.
[Proposed Curricular Changes 040219](#)
[Proposed Curricular Changes 041819](#)
- IX.C. [Teaching and Learning](#)
[Local Goal Alignment with Vision for Success](#)
Recommend approving the college-level goals provided which will be submitted to the State Chancellor's Office by May 31, 2019.
[Board Presentation Local Goal Alignment 05.15.19](#)
- IX.D. [Planning and Operations](#)
[RCC Greenhouse Building](#)
Recommend approving the allocation of \$500,000 of Measure C funds for the RCC Greenhouse Building project.
[05072019 RCC Greenhouse Project - Location Map](#)

X. ADMINISTRATIVE REPORTS

X.A. [Vice Chancellors
Summer Workweek](#)
Recommend approving the four-ten summer workweek from June 9, 2019 through August 17, 2019, for Classified and Confidential support staff.
[20190521 Summer Four-Ten Workweek - MOU-Backup](#)

X.B. [Presidents](#)

XI. ACADEMIC SENATE REPORTS

XI.A. [Moreno Valley College](#)

XI.B. [Norco College/Riverside Community College District](#)

XI.C. [Riverside City College](#)

XII. BARGAINING UNIT REPORTS

XII.A. [CTA - California Teachers Association](#)

XII.B. [CSEA - California School Employees Association](#)

XIII. BUSINESS FROM BOARD MEMBERS

XIII.A. [Update from Members of the Board of Trustees on Business of the Board
Information Only](#)

XIV. ADJOURNMENT

Board of Trustees Regular Meeting (I.A)

Meeting	May 21, 2019
Agenda Item	Other Items (I.A)
Subject	Pursuant to Government Code Section 54956.8, Conference with Real Property Negotiator; Property known as APN 249120018; Agency Negotiator: Aaron S. Brown, Vice Chancellor, Business and Financial Services
College/District	
Funding	N/A
Recommended Action	Recommended Action to be Determined

Background Narrative:

Recommended Action to be Determined

Prepared By:

Board of Trustees Regular Meeting (III.A)

Meeting	May 21, 2019
Agenda Item	Minutes (III.A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of April 2, 2019
College/District	
Funding	N/A
Recommended Action	Recommend approving the April 2, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.

Background Narrative:

Recommend approving the April 2, 2019 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Wolde-Ab Isaac, Chancellor

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF APRIL 2, 2019

President Vackar called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California CALL TO ORDER

Trustees Present

Tracey Vackar, President
Mary Figueroa, Vice President
Virginia Blumenthal, Member (Left at 8:17 pm)
Jose Alcala, Member
Jacob Alexander Velasquez, Student Trustee

Trustee Absent

Bill Hedrick, Secretary

Staff Present

Dr. Wolde-Ab Isaac, Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Ms. Lorraine Jones, District Compliance Officer, Human Resources and Employee Relations
Dr. Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Dr. Robin Steinback, President, Moreno Valley College
Dr. Kaneesha Tarrant, Interim Vice President, Student Services, Norco College
Dr. Carol Farrar, Vice President, Academic Affairs, Riverside City College

Guests Present

Mr. Sterling Smith, Emsi
Dr. Tim McLarney, President, True North Research
Ms. Joy Tatarka, Partner, TBWB Strategies
Ms. Launa Wilson, Executive Director, RCCD Foundation
Dr. Monica Green, Vice President, Planning & Development, Riverside City College
Dr. Jeannie Kim, Associate Vice Chancellor, Grants & Economic Development

Student Trustee Velasquez led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

CHANCELLOR'S REPORT

Figueroa/Blumenthal moved that the Board of Trustees approve Trustee Hedrick's absence as excused. Motion carried. (4 ayes, 1 absent [Hedrick])

MOTION TO EXCUSE ABSENCE

Blumenthal/Figueroa moved that the Board of Trustees approve amending the agenda; starting the meeting with the Planning and Operations Committee. Motion carried. (4 ayes, 1 absent [Hedrick])

MOTION TO AMEND AGENDA

The Committee Chair Mary Figueroa convened the meeting at 6:06 p.m. Committee members in attendance: Academic Senate Representatives: Ms. Jennifer Floerke, Moreno Valley College, Mr. Quinton Bemiller, Norco College/RCCD, Dr.

PLANNING AND OPERATIONS COMMITTEE

Mark Sellick, Riverside City College; ASRCCD
Representative: Mr. Arnold Sanchez; and Management
Association Representative: Dr. Tenisha James.

Mr. Smith presented the Economic Impact Study for the
District and colleges. Discussion followed.

Economic Impact Study

Dr. McLarney and Ms. Tatarka presented the Future General
Obligation Bond Planning Update. Discussion followed.

Future General Obligation
Bond Planning Update

Dr. Farrar presented a proposed increase in child care fees at
Riverside City College that will be presented to the Board for
approval at the April 16 regular meeting. Discussion followed.

Proposed Child Care Center
Fee Increase

Ms. Wilson presented the RCCD Foundation Strategic Plan
that will be presented to the Board for approval at the April 16
regular meeting. Discussion followed.

RCCD Foundation Strategic
Plan

The committee adjourned the meeting at 8:00 p.m.

Adjourned

The Committee Chair Tracey Vackar convened the meeting at
8:00 p.m. Committee members in attendance: Academic
Senate Representatives: Ms. Jennifer Floerke, Moreno Valley
College, Mr. Quinton Bemiller, Norco College/RCCD, Dr.
Mark Sellick, Riverside City College; ASRCCD
Representative: Mr. Arnold Sanchez; and Management
Association Representative: Dr. Tanesha James.

TEACHING AND LEARNING
COMMITTEE

Dr. Green presented on the EduNav Online Student Planner and
Registration Tool. Discussion followed.

EduNav Online Student
Planner & Registration Tool

Dr. Kim presented on the Inland Empire Guided Pathways
Planning Summit. Discussion followed.

Inland Empire Guided
Pathways Planning Summit

Dr. Mills reviewed the proposed curricular changes for
inclusion in the college catalogs and in the schedule of class
offerings that will be presented to the Board for approval at the
April 16 regular meeting. Discussion followed.

Proposed Curricular Changes

The committee adjourned the meeting at 8:33 p.m.

Adjourned

The Board adjourned the meeting at 8:34 p.m.

ADJOURNMENT

Official Minutes
Approved on 5/21/19

Certified By: _____

Board of Trustees Regular Meeting (III.B)

Meeting	May 21, 2019
Agenda Item	Minutes (III.B)
Subject	Minutes of the Board of Trustees Regular Meeting of April 16, 2019
College/District	
Funding	N/A
Recommended Action	Recommend approving the April 16, 2019 Board of Trustees Regular meeting minutes as prepared.

Background Narrative:

Recommend approving the April 16, 2019 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Wolde-Ab Isaac, Chancellor

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF APRIL 16, 2019

President Vackar called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California. CALL TO ORDER

Trustees Present

Tracey Vackar, President
Mary Figueroa, Vice President
Bill Hedrick, Secretary
Virginia Blumenthal, Board Member
Jacob Alexander Velasquez, Student Trustee

Trustees Absent

Jose Alcala, Board Member

Staff Present

Dr. Wolde-Ab Isaac, Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Dr. Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Dr. Robin Steinback, President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Gregory Anderson, President, Riverside City College
Ms. Jennifer Floerke, Academic Senate Representative, Moreno Valley College
Dr. Peggy Campo, Academic Senate Representative, Norco College/RCCD
Dr. Mark Sellick, Academic Senate Representative, Riverside City College

Guests Present

Ms. Diana MacDougall, Professor, ASL/Interpreter Education Program Coordinator,
Riverside City College
Ms. Debra Yorba, Vice President, Keenan and Associates

Student Trustee Velasquez led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Figueroa/Hedrick moved that the Board of Trustees approve Trustee Alcala's absence as excused. Motion carried. (4 ayes, 1 absent [Alcala])

MOTION TO EXCUSE ABSENCE

Geby Rawung, Student Senate for California Community Colleges, shared updates from Region 9, including several proposed assembly and senate bills.

PUBLIC COMMENTS

Figueroa/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of March 5, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF MARCH 5, 2019

Figueroa/Hedrick moved that the Board of Trustees approve the minutes of the Board

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF

of Trustees Special Meeting of March 9, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MARCH 9, 2019

Figueroa/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of March 18, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF MARCH 18, 2019

Hedrick/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of March 19, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF MARCH 19, 2019

CHANCELLOR'S REPORTS

Dr. Isaac led the award presentation for twelve professors from Moreno Valley, Norco and Riverside City colleges to the rank of full professor for 2019-2020.

Presentation of Rank of Professor for 2019-2020

Ms. MacDougall presented on the ASL Interpreter Education Program at Riverside City College.

Five to Thrive Presentation: ASL Interpreter Education Program at Riverside City College

Ms. Yorba provided the healthcare update and reported there are currently no open cases.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Trustee Velasquez presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Action

Figueroa/Blumenthal moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,592,866 and District Warrant Claims totaling \$8,119,644;

Purchase Order and Warrant Report
– All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$52,210 to the budget;

Resolution No. 52-18/19 – 2018-2019 Basic Skills Program

Approve adding the revenue and expenditures of \$154,885 to the budget;

Resolution No. 53-18/19 – 2018-2019 State Homeland Security Program Grant

Approve adding the revenue and expenditures of \$470,005 to the budget;

Resolution No. 54-18/19 – 2018-2019 State of California Employment Training Panel – #19-0401

Approve adding the revenue and expenditures of \$16,000 to the budget;

Resolution No. 55-18/19 – 2018-2019 Umoja Community Education Foundation Grant

Approve adding the revenue and expenditures of \$119,725 to the budget;

Resolution No. 56-18/19 – 2018-2019 Professional Development for Classified Staff

Approve adding the revenue and expenditures of \$4,269,218 to the budget;

Resolution No. 58-18/19 – FY 2017-2018 Additional Apportionment

Approve Resolution No. 57-18/19 to approve sole source procurement of student psychological counseling services and for award of the service agreement to Loma Linda University;

Resolution 57-18/19 To Approve Sole Source Procurement of Student Psychological Counseling Services and for Award of Service Agreement to Loma Linda University

Approve the purchase of office and classroom supplies from Spicers Paper, Inc., utilizing the Corona-Norco Unified School District Bid No. 2018/19-023 through January 22, 2022;

Purchase of Office and Classroom Supplies from Spicers Paper, Inc Utilizing the Corona-Norco Unified School District Bid No. 2018/19-023

Award Bid No. 2018/19-17, Science & Technology Building Makerspace Remodel Project, in the total amount of \$687,500 to Torga Electrical;

Science & Technology Building Makerspace Remodel Project

Ratify contracts totaling \$216,721 for the period of March 1, 2019 through March 31, 2019;

Contracts and Agreements Report Less than \$92,600 – All District Resources

Approve the selection of Tilden Coil to provide construction management services for the Welcome Center and Ben Clark Correction Training Platform projects at Moreno Valley College; and the Agreement with Tilden Coil in the total amount of \$1,850,040 - \$1,384,240 for the Welcome Center Project and \$465,800 for the BCTC Correctional Platform Project;

Agreement for Construction Management Services for the Welcome Center and Ben Clark Correction Training Platform Projects

Approve Out-of-State-Travel;

Out-of-State-Travel

Authorize the Chancellor or designee to establish a minimum selling price; and conduct a public bid;

Resolution No. 50-18/19 Authorizing Public Sale of Property

Approve Resolution No. 51-18/19 – Authorization to Encumber Funds;

Resolution No. 51-18/19 Authorization to Encumber Funds

Approve the agreement between Riverside Community College District and the Riverside County Superintendent of Schools in the amount of \$177,000;

Agreement with Riverside County Superintendent of Schools for Information Technology Support Services Related to the Galaxy System

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Declare the property on the attached list to be surplus; and authorize the property to be donated to the Victor Valley Community College District;

Surplus Property – Donation

Motion carried. (4 ayes, 1 absent [Alcala])

Information

The Board received the Capital Program Executive Summary Report for March 2019.

Capital Program Executive Summary Report – March 31, 2019

The Board received the Monthly Financial Report for Month Ending – March 31, 2019.

Monthly Financial Report for Month Ending – March 31, 2019

BOARD COMMITTEE REPORTS

Teaching and Learning

Vackar/Figueroa moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried. (4 ayes, 1 absent [Alcala])

Proposed Curricular Changes

Planning and Operations

Figueroa/Hedrick moved that the Board of Trustees approve Riverside City College Child Care Center fee increase and the revised Early Childhood Education Center salary schedule for FY 2019-2020. Motion carried. (4 ayes, 1 absent [Alcala])

Proposed Child Care Fee Increase and Revised Early Childhood Education Salary Schedule for FY 2019-2020

Figueroa/Hedrick moved that the Board of Trustees approve the RCCD Foundation Strategic Plan. Motion carried. (4 ayes, 1 absent [Alcala])

RCCD Foundation Strategic Plan

ADMINISTRATIVE REPORTS

Vice Presidents

Blumenthal/Vackar moved that the Board of Trustees approve Resolution No. 48-18/19, authorizing the Chancellor, or Designee, of the District to layoff and/or reduce the hours of the classified service and send appropriate notification to the impacted employee. Motion carried. (4 ayes, 1 absent [Alcala])

Resolution No. 48-18/19 Authorizing the Chancellor, or Designee, of the District to Layoff and/or Reduce Hours of the Classified Service

ACADEMIC SENATE REPORTS

Ms. Floerke presented the report on behalf of Moreno Valley College.

Moreno Valley College

Dr. Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Taube presented the report on behalf of the CTA.

CTA – California Teachers Association

BUSINESS FROM BOARD MEMBERS

Figueroa/Hedrick moved that the Board of Trustees approve the recommended amendments to the 2019 meeting dates to hold the meetings on June 4 and June 11, 2019. Motion carried (4 ayes, 1 absent [Alcala]).

Amend Board of Trustees 2019 Meeting Dates

The Board adjourned to closed session at 7:00 p.m. and reconvened at 7:25 p.m. after considering the following closed session items:

CLOSED SESSION

The Board announced no reportable action.

Conference with Legal Counsel – Existing Litigation [Paragraph (1) of Subdivision (D) of Government Code Section 54956.9]

Figueroa/Blumenthal moved that the Board of Trustee uphold the recommendation of the termination of RCC tenured professor, Michael Cryder. Motion carried (4 ayes, 1 absent [Alcala]).

Pursuant to Government Code Section 54957 – Public Employee Discipline/Suspension/Release

The Board adjourned the meeting at 7:26 p.m.

ADJOURNMENT

Official Minutes Approved on 5/21/19
Certified By: _____

Board of Trustees Regular Meeting (V.A)

Meeting	May 21, 2019
Agenda Item	Other Items (V.A)
Subject	Chancellor's Communications
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (V.B)

Meeting	May 21, 2019
Agenda Item	Other Items (V.B)
Subject	Five-to-Thrive Presentation: Raising Awareness, Promoting Equity: Moreno Valley College Diversity Summits, 2015-present
College/District	Moreno Valley College
Funding	N/A
Recommended Action	Informational Only

Background Narrative:

Each month faculty members are invited through Academic Senate to present on a topic related to programs and services. This month, Michael Schwartz, Associate Professor of English and Tracy Kazsuk, Assistant Professor of Sociology will present on the MVC Diversity Summit, an annual event planned by the college's Diversity Committee. The Diversity Summit is intended to educate our campus community on matters related to all forms of human diversity, particularly those prioritized by the college's Student Equity Plan. Professors Schwartz and Kazsuk will share how this event has had a positive impact on the faculty, staff, students, and administration at Moreno Valley College.

Prepared By: Dr. Robin L. Steinback, President, MVC
Dr. Dyrell Foster, Vice President Student Services, MVC
Michael Schwartz, Associate Professor, English
Tracy Kazsuk, Assistant Professor, Sociology

Moreno Valley College Diversity Summit (2015-19)

Presenters:

Michael Schwartz, Associate Professor of English

Tracy Kazsuk, Assistant Professor of Sociology



Purpose

As part of our strategic plan for closing the equity gap, and in accordance with state standards, the Diversity Summit is a daylong event, held on the MVC campus, intended to provide our faculty and staff with information and insight to help us better serve our increasingly diverse community, particularly members of vulnerable groups.

Purpose

Intended Outcomes:

The summit provides attendees with a “toolbox” of information about forms of diversity identified in our Student Equity Plan, as well as areas recommended by attendees in our post-summit survey. To this end, the summit further aims to improve cross-cultural interaction and cooperation among working members of the MVC community, by introducing and demonstrating research-driven best practices in the areas of instruction, student services, and workplace collegiality.

Alignment With Student Equity Plan

Target Student Equity Populations (from [2019-22 Student Equity Executive Summary](#))

The following subgroups are the college's primary equity target populations:

- African American/Black students
- Students with disabilities (focus of 2015-16 summit)
- Low-income students (focus of 2017-18 summit)
- Male students



The subgroups mentioned above are disproportionately impacted in several metrics at MVC. Targeted support within this plan is prioritized by focusing on the students who are underperforming in most areas and are historically underrepresented. Although the college has not yet conducted extensive campus-based research for homeless students and lesbian, gay, bisexual, or transgender (LGBT) students, the college acknowledges that these groups may be disproportionately impacted as well based on Chancellor's Office student success data.

Focus Areas

- 2015-16: Forms of disability, LGBTQ
- 2016-17: Implicit bias, racialized privilege
- 2017-18: Socioeconomic diversity
- 2018-19: Veteran students, formerly incarcerated students



Keynote Speakers/Featured Guests

- Larisa Broyles Chacon and Albert Chacon, “Focus on Cupeño, Cahuilla, and Apache Cultures” (2016)
- Derald Sue, “Microaggressions and Implicit Bias” (2017)
- Victor Rios, “Emotional Support in Higher Education” (2018)
- David Joseph, “Veteran Students and Higher Education” (2019)

Breakout sessions/workshops

- LGBTQ students and identities, Disabled Student Services (2016)
- Microaggressions, invisible disabilities (2017)
- EOPS, Guardians Scholars, CalWORKS, Umoja (2018)
- Veteran student support, formerly incarcerated students (2019)

Data Driven Planning

- Each summit is immediately followed with a survey of attendees
- Data from these surveys is a major component of future summit planning
- In collaboration with our Administration, the Diversity Committee selects summit focus areas in light of both this survey data as well as our student equity goals
- 2017 survey respondent: “The interactive components in the breakout session hosted by the DSS group were highly effective. It was unique information for those familiar already with topic of microaggressions. Getting to experience first hand what some of our students might experience, is something I won't soon forget.”
- 2018 survey respondent: “The UMOJA and EOPS/Guardian Scholars/Cal-Works sessions were very informative on how our students use our resources and cope with their day to day struggles. It was comforting to learn that we provide these resources to those that need it the most.”

Future

- Typically, a group comprised of 150-200 faculty, staff, administrators and students attend the summit; ideally we'd like to double this number, with a special emphasis on including more students. Featuring student voices and experiences is an ongoing goal.
- Offer greater incentives for faculty attendance/participation
- Increase collaboration with Student Activities and the Office of Equity Initiatives
- Consider alternate venues for this event, in order to invite a larger number
- Consider expanding to a two-day event, including summit components that allow for greater student participation

MVC Diversity Committee

Mission Statement

- The Moreno Valley College community is committed to acknowledging, engaging, and empowering the distinctiveness of our diverse cultures through conscious practices. We are dedicated to fostering an inclusive and accessible institution that strives for a student body, faculty, and staff which reflects the multicultural nature of the community we serve.
- We promote respect for and understanding of diversity in all aspects of a global society. We appreciate the interdependence of our humanity and the promotion of educational equity.

MVC Diversity Committee

Committee Members:

Michael Schwartz, Associate Professor of English

Tracy Kazsuk, Assistant Professor of Sociology

Eden Andom, Executive Assistant

Valarie Zapata, Associate Professor of English

Kathryn Stevenson, Assistant Professor of English

Adviye Tolunay, Professor of Psychology

Brian Brautigam, Assistant Professor of Counseling

Melanie James, Assistant Professor of English

Frankie Moore, Student Activities Coordinator

Gertrude Lopez, Umoja Coordinator/Counselor

Eugenia Vincent, Student Services Dean

Crystal Williams, ASMVC Representative

Students, faculty, staff and administration are represented on the committee.

Committee meets once per month during the Fall and Spring terms.

Thank you!

Questions?

Board of Trustees Regular Meeting (V.C)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (V.C)
Subject	2019/2020 RCCD CSEA, Chapter 535, Initial Sunshine Proposal for Retirement Incentive Plan
College/District	District
Funding	N/A
Recommended Action	Recommend accepting the initial proposal and allow the public hearing to proceed.

Background Narrative:

The District and the RCCD CSEA, Chapter 535, intend to negotiate a retirement incentive plan for bargaining unit members. In accordance with California Government Code 3547, this proposal is being presented at a public meeting to inform the public.

Pursuant to RCCD Board Policy/Administrative Procedure 2610, the public shall have an opportunity to respond to this initial proposal at a subsequent public Board of Trustees meeting. As a result, public will be provided the opportunity to express itself on this initial proposal at the June 11, 2019 Board of Trustees Meeting, at which time it will be listed on the agenda as a public hearing and a separate adoption action item.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

Board of Trustees Regular Meeting (V.D)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (V.D)
Subject	2019/2020 RCCD Faculty Association CCA/CTA/NEA Initial Sunshine Proposal for Retirement Incentive Plan
College/District	District
Funding	N/A
Recommended Action	Recommend accepting the initial proposal and allow the public hearing to proceed.

Background Narrative:

The District and the RCCD Faculty Association CCA/CTA/NEA intend to negotiate a retirement incentive plan for bargaining unit members. In accordance with California Government Code 3547, this proposal is being presented at a public meeting to inform the public.

Pursuant to RCCD Board Policy/Administrative Procedure 2610, the public shall have an opportunity to respond to this initial proposal at a subsequent public Board of Trustees meeting. As a result, the public will be provided the opportunity to express itself on this initial proposal at the June 4, 2019 and again at the June 11, 2019, Board of Trustees Meetings prior to the commencement of actual negotiations.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

Board of Trustees Regular Meeting (V.E)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (V.E)
Subject	RCCD CSEA, Chapter 535, Initial Sunshine Bargaining Proposal
College/District	District
Funding	N/A
Recommended Action	Information Only

Background Narrative:

The District and the RCCD CSEA, Chapter 535, have a joint interest to negotiate terms under the following:

- Article XXII – Fringe Benefits
- RCCD Board policy/Administrative Procedure 7380 – Retiree Health Benefits

Terms to negotiate will be the RCCD PPO Plan Prescription Drug Copayments, Pharmacy Care Management Program, and 65+ Retiree Healthcare Premium Contributions

In accordance with California Government Code 3547, this proposal is being presented at a public meeting to inform the public. Pursuant to RCCD Board Policy/Administrative Procedure 2610, the public shall have an opportunity to respond to this initial proposal at a subsequent public Board of Trustees meeting. As a result, public will be provided the opportunity to express itself on this initial proposal at the June 4, 2019, and at the June 11, 2019 Board of Trustees Meetings prior to the commencement of actual negotiations.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

Board of Trustees Regular Meeting (V.F)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (V.F)
Subject	RCCD/RCCD Faculty Association CCA/CTA/NEA Initial Sunshine Bargaining
College/District	District
Funding	N/A
Recommended Action	Information Only

Background Narrative:

The District and the RCCD Faculty Association, CCA/CTA/NEA, have a joint interest to negotiate terms under the following:

- Article VIII – Fringe Benefits
- RCCD Board policy/Administrative Procedure 7380 – Retiree Health Benefits

Terms to negotiate will be the RCCD PPO Plan Prescription Drug Copayments, Pharmacy Care Management Program, and 65+ Retiree Healthcare Premium Contributions

In accordance with California Government Code 3547, this proposal is being presented at a public meeting to inform the public. Pursuant to RCCD Board Policy/Administrative Procedure 2610, the public shall have an opportunity to respond to this initial proposal at a subsequent public Board of Trustees meeting. As a result, public will be provided the opportunity to express itself on this initial proposal at the June 4, 2019, and at the June 11, 2019 Board of Trustees Meetings prior to the commencement of actual negotiations.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

Board of Trustees Regular Meeting (V.G)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (V.G)
Subject	Healthcare Update
College/District	District
Funding	N/A
Recommended Action	Information Only

Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting, the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

Board of Trustees Regular Meeting (V.H)

Meeting	May 21, 2019
Agenda Item	Other Items (V.H)
Subject	Future Monthly Committee Agenda Planner and Annual Master Planning Calendar
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar is provided for the Board's information.

Prepared By: Wolde-Ab Isaac, Chancellor

RECOMMENDED 2018-19 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item *(Consent Item)
August	<ul style="list-style-type: none"> Resolution Regarding Appropriations Subject to Proposition 4 – Gann Limitation*
September	<ul style="list-style-type: none"> CCFS-311Q-Quarterly Financial Status Report (4th Quarter) * Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget Annual Adoption of Education Protection Account Funding and Expenditures*
October	<ul style="list-style-type: none"> Emeritus Awards, Faculty Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee CCFS 311 Annual Financial and Budget Report* Clery Act Report
November	<ul style="list-style-type: none"> CCFS-311Q Financial and Budget Report (1st Quarter)* Annual Master Grant Submission Schedule
December	<ul style="list-style-type: none"> Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. Annual Board of Trustees Meeting Calendar for January-December Annual District Academic Calendar Annual Independent Audit Report for RCCD Annual Independent Audit Report for RCCD Foundation Fall Scholarship Award to Student Trustee Signature Authorization* Annual Proposition 39 Financial and Performance Audits
January	<ul style="list-style-type: none"> Grants Office Annual Winter Report Federal Legislative Update Annual Nonresident Tuition and Capital Outlay Surcharge Fees* Proposed Curricular Changes
February	<ul style="list-style-type: none"> CCFS-311Q-Quarterly Financial Status Report (2nd Quarter)* Presentation of Governor’s Budget Proposal Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> Agreement for Information Technology Support Services to the Galaxy System with Riverside County Superintendent of Schools*
April	<ul style="list-style-type: none"> Academic Rank – Full Professors Annual Authorization to Encumber Funds (Resolution for RCOE) BAM Revision Project Update Proposed Curricular Changes Future Bond Measure Survey Update Economic Impact Study Presentation for FY 2019-20 RCCD Budget Planning
May	<ul style="list-style-type: none"> CCFS-311Q-Quarterly Financial Status Report (3rd Quarter) Spring Scholarship Award to Student Trustee Summer Workweek College Closure – Holiday Schedule Resolution to Recognize Classified School Employee Week Board of Trustees Annual Self-Evaluation Chancellor’s Evaluation Resolution Authorizing the Issuance of GO Bonds, Series 2015E & Actions Related There To (tentative) Annual Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines
June	<ul style="list-style-type: none"> Administration of Oath of Office to Student Trustee Department Chairs and Stipends, Academic Year Coordinator Assignments Extra-Curricular Assignments 2021-2025 Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals Tentative Budget for FY 2019-20 and Notice of Public Hearing on the FY 2019-20 Final Budget Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts Moreno Valley College Catalog Norco College Catalog Riverside City College Catalog Board Self Evaluation – Reporting Out

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Educational Services		Vice Chancellor, Business & Financial Services; Vice Chancellor, Human Resources & Employee Relations	
	<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> ■ Board report and/or backup not yet complete – review pending. ✓ Board report & backup materials attached for review by the Cabinet. ★ Approved by the Cabinet for placement on the Board agenda. <p style="text-align: center; color: red; font-weight: bold; margin-top: 10px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 05/28/2019 & 06/4/2019.</p> </div>	<ul style="list-style-type: none"> ■ 2021-2025 Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals (Brown/Agah) ■ MVC Facilities Master Plan Status Update (Steinback/Jones) ■ NC Facilities Master Plan (Reece/Collins) 	<ul style="list-style-type: none"> ■ Budget Allocation Model Revision Project Update (Brown/Askar) ■ Tentative Budget for FY 2019-20 and Notice of Public Hearing on the FY 2019-20 Final Budget (Brown/Askar) ■ MVC Student Services Building Renovation (Steinback/Jones/Agah) ■ MVC Education Center Building Phase I at Ben Clark Training Center (Steinback/Jones/Agah) ■ MVC Elevator Modernization and Fire Alarm System Upgrades in Humanities, Student Services/Library and Science Technology Buildings (Steinback/Jones/Agah) 	

Updated 05/10/19

Board of Trustees Regular Meeting (VI.A)

Meeting	May 21, 2019
Agenda Item	Other Items (VI.A)
Subject	Student Report
College/District	
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Student Trustee will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Wolde-Ab Isaac, Chancellor

**MORENO VALLEY COLLEGE
ASSOCIATED STUDENTS
BOARD REPORT
April/May 2019**



- The Associate Students of Moreno Valley College provided lunch to about 200 students at Ben Clark Training Center on Tuesday April 16.
- ASMVC had its Hijab Challenge week start Tuesday April 16th. Where students experienced life with a Hijab. All students that participated received a free Hijab and a tutorial on how to wrap the hijab.
- Moreno Valley College had its annual Spring Egg Hunt on Friday April 19th. The event was open to the community. ASMVC members participated in different roles during the event.
- Tuesday April 23rd, ASMVC had their Poetry Month and Open Mic Day event. Student poets had the opportunity to present their heart felt poems to the students. In addition, we had testimonials from students who participated in the Hijab Challenge.
- Thursday April 25th, The Multi-Cultural Advisory Council (M.C.A.C) in collaboration with the Board of Commissioners (B.O.C) hosted the Multi-Cultural Advisory Council Festival. It gave students the opportunity to learn about different countries from around the world. The countries chosen were El Salvador, Greece, Japan, and India. Students were given snacks from their respective countries.
- Monday April 29th through Friday May 3rd, ASMVC had their Stress Less Week. Which consisted of various clubs hosting activities to help relieve stress for students on campus. Activities included yoga, Zumba, henna tattoos, therapy dogs, painting, jump ropes, mini golf, messages, DIY stress balls. We concluded Stress Less Week with the Club Olympics in which multiple clubs on campus participated in sport activities.
- The Multi-Cultural Advisory Council hosted the Cinco De Mayo Celebration on May 2nd. Students engaged in traditional games and activities. In addition, the Dance Club preformed a traditional Folklorico Dance.
- ASMVC held their Student Body Elections Tuesday May 8th and Wednesday 9th. Students got the chance to vote for their new Student Body President, Vice President, and Student Senators.
- The Multi-Cultural Advisory Council will be having their Harvey Milk Day Celebration on Tuesday May 21st. Cake, ice cream and goodie bags will be provided to students.
- ASMVC will be having the Student of Distinction & Awards Banquet on Thursday May 16th. To recognize the students from all clubs and organizations for their service done this Spring Semester.



Associated Students of Riverside City College Board Report May 2019

- **ASRCC April Activities**
 - Bunny Hop (4/19/19)
 - Community event to provide Easter festivities to students.
 - With the intent to increase student pride in their school.
 - With the intent to increase awareness of RCC amongst the region.

- **ASRCC May Activities (Upcoming)**
 - C.O.I.L. Hunger Grant Event (5/15/19)
 - Event to provide food items to COIL students, an often-underrepresented group amongst RCC
 - With the intent to combat food inequality for potentially underprivileged students
 - Pride Day (5/28/19)
 - Event to provide support to the LGBTQ community
 - With the intent to create an inclusive environment to students of all backgrounds.
 - Finals Survival (5/30/19)
 - Event to provide a relaxing environment to students faced with stress from impending finals.
 - Senate Corner (5/23/19)
 - To gather student input concerning perceived access to and support from psychological and health services

- **Student Complaints**
 - Perceived safety concerns while on the RCC campus during evening hours.
 - Potential Remedies:
 - An RCCD Police “satellite station” near the center of campus for increased police presence.
 - More lighting on campus
 - Not enough and non-operating parking pass dispensers.
 - There is a severe lack of parking pass dispensers on campus and the few are often out of order.
 - Students and visitors are given parking citations despite not having reasonable access to a parking pass dispenser.
 - Lack of signage / mapping on campus for new students and visitors.
 - These groups often require directions from a student, faculty, or staff member in order to find their destination.

- **Spring 2019 Statistics**

- 14 programmed events as of April 23, 2019
- 34 programming hours completed as of April 23, 2019
- 1603 students with student ID's served during programmed events as of April 23, 2019.
 - 217 additional students served during programmed events as of April 23, 2019.

Board of Trustees Regular Meeting (VII.A)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (VII.A)
Subject	Classified Personnel
College/District	District
Funding	N/A
Recommended Action	Recommend approving/ratifying the classified personnel actions.

Background Narrative:

Riverside Community College District, pursuant to the Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: May 21, 2019

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date (On/After)</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
DISTRICT				
Atiyota, Sonia	Payroll Manager	05/22/19	T-2	Appointment
Bogle, Bill	Interim Controller	06/01/19	Y-3	Appointment
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
DISTRICT				
Cardenas, Giovanni	Chief Photographer (Part-Time, 48.75%)	05/22/19	J-1	Appointment
NORCO COLLEGE				
Karrer, Debra	Instructional Department Specialist	05/22/19	K-2	Appointment
Ramirez, Martha	Administrative Assistant III	05/22/19	I-5	Appointment
RIVERSIDE CITY COLLEGE				
Aguilar, Gloria	Instructional Department Specialist	05/22/19	K-LS-2	Transfer
Gavilanes, Timothy	Educational Advisor	06/01/19	M-2	Transfer
Smith, Joseph	Instructional Department Specialist	05/22/19	K/LS-1	Promotion
Wortman, Janelle	Facility Access and Utilization Coordinator	05/22/19	M/LS-1	Promotion

1. Appointments (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date (On/After)</u>	<u>Contract/ Salary</u>	<u>Action</u>
d. Classified/Confidential - Categorically Funded				
RIVERSIDE CITY COLLEGE				
Castro, Brizeida	Customer Service Clerk (Part-Time, 47.5%)	05/22/19	E-3	Appointment
Franco, Lorena	Educational Advisor (Part-Time, 47.5%)	05/22/19	M-5	Promotion
Study, Daniell	Institutional Research Specialist (Part-Time, 48.75%)	05/22/19	O-2	Appointment

2. Request(s) for Temporary Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase/decrease in workload for the following individual(s). The request(s) have the approval of the College President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Arthur, Christina	Administrative Assistant II	48.75% to 90%	04/17/19-06/30/19
LeDuff, Nicole	CalWORKS Specialist	65% to 60%	06/10/19-08/09/19

3. Adjustment to Effective Date

At their regular meeting of April 16, 2019, the Board of Trustees approved the temporary increase in workload for Lorena Franco with effective end date of June 30, 2019. There is a necessity to change the effective end date from June 30, 2019 to April 30, 2019.

It is recommended the Board of Trustees approve the change to the effective end date to April 30, 2019.

4. Military Leaves

Section 395.01 of the Military and Veteran’s Code and Section 87832 of the Education Code authorizes the President, or designee, to approve a leave for military reserve duty with full salary for the first 30 days of such military leave;

It is recommended the Board of Trustees ratify a request for military reserve duty for Jeremy Thio, College Health Registered Nurse, for the dates of May 3-6, 2019 (a total of 2 working days). Mr. Thio meets the college service requirement.

Subject: Classified Personnel

Date: May 21, 2019

5. Separation(s) – Resignation(s) and/or Retirement(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
RESIGNATION(S)		
Elwood, Melissa	Controller	05/31/19
Larry, Jennifer	Cosmetology Clerk	04/26/19
Lopez, Hector	Laboratory Technician II	07/26/19
Vasquez, Johanna	Administrative Assistant III	04/29/19
RETIREMENT(S)		
Berry, Kjersti	Support Services Specialist Aide	06/07/19

Board of Trustees Regular Meeting (VII.B)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (VII.B)
Subject	Academic Personnel
College/District	District
Funding	N/A
Recommended Action	Recommend approving/ratifying the academic personnel actions.

Background Narrative:

Riverside Community College District, pursuant to the Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: May 21, 2019

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

a. Management Contract
(None)

b. Contract Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
ASSISTANT PROFESSOR			
Pacheco, Emma	English, Puente Program	08/20/19	E-3
NORCO COLLEGE			
ASSISTANT PROFESSOR			
Clark, Parissa	Political Science	08/20/19	H-6
Martin, Adam	Business Administration/ Entrepreneurship	08/20/19	F-6
Vela, Jesus	Electricity	08/20/19	F-6
Young, Cameron	English	08/20/19	C-6
RIVERSIDE CITY COLLEGE			
ASSISTANT PROFESSOR			
Ahumada, Juan	Communication Studies	08/20/19	F-2
Jazayeri, Mona	Biology	08/26/19	H-7
Russell, Gregory	Anatomy & Physiology	08/20/19	H-7
Silva, Wendy	English	08/20/19	E-4
Wright, Lucretia	Communication Studies	08/20/19	C-6

c. Long-Term, Temporary Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
NORCO COLLEGE			
VISITING ASSISTANT PROFESSOR			
Tripathi, Om	Physics (Fall 2019)	08/20/19	H-1

1. Appointments (Cont'd)

d. Extra-Curricular, Academic Year 2018-19

Additions/Changes to the list submitted/approved by the Board of Trustees on June 19, 2018.

<u>Name</u>	<u>Activity</u>	<u>Add/Change/Remove</u>
Prior, Robert	Math Lab Coordinator	Add 100%
Moore, Eric	Assistant Coach, Track & Field	Add 100%

2. Salary Placement Correction

At their meeting of June 19, 2018 and February 19, 2019, the Board of Trustees approved the appointment(s) of the following faculty member(s). The employee(s) have provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the correction of salary placement for the faculty member(s) listed below:

<u>Name</u>	<u>Discipline</u>	<u>Placement</u>	<u>Effective Date</u>
Vo, Ryan	Physics/Astronomy	D-1	04/01/19
Webb, Joel	Librarian	C-3	08/21/18

3. Separation(s) – Resignation(s) and Retirement(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position Title</u>	<u>Last Day of Employment</u>
Amezola, Eva	Director, TRIO Programs	06/30/19

Board of Trustees Regular Meeting (VII.C)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (VII.C)
Subject	Other Personnel
College/District	District
Funding	N/A
Recommended Action	Recommend approving/ratifying the other personnel actions.

Background Narrative:

Riverside Community College District, pursuant to the Board Policies and Education Code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Other Personnel

Date: May 21, 2019

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions indicated on the attached list.

4. Professional Experts

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional experts and authorize the Vice Chancellor, Human Resources and Employee Relations to sign the employment agreement.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>Term</u>	<u>Amount</u>
Ulbert, Sean	Instructional Designer	Distance Education	DIST	07/01/19- 06/30/20	\$6,700/Month

SUBSTITUTE ASSIGNMENTS

Backup Other Personnel
May 21, 2019
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Ochoa, Michael	Officer, Safety and Police	Safety and Police	03/19/19-05/18/19	\$30.27
Vargas, Annette	Administrative Assistant IV	Grants and Economic Development	04/23/19-06/23/19	\$26.29
MORENO VALLEY				
Martinez, Leonardo	Outreach Specialist	Outreach	04/17/19-06/30/19	\$26.29
NORCO				
Castro, Brizeida	Customer Service Clerk	Student Financial Services	04/20/19-05/21/19	\$19.93
Jacob, Alvin	Custodian	Facilities	05/08/19-06/30/19	\$18.22
Karrer, Debra	Instructional Department Specialist	Instruction	04/28/19-05/21/19	\$26.29
Vera, Victor	Food Service III	Food Service	04/12/19-04/16/19	\$20.84
Robinson, Earl	Custodian	Facilities	05/08/19-06/30/19	\$18.22
RIVERSIDE				
Campos, Juanita	Custodian	Facilities, Maintenance and Operations	07/01/19-06/30/20	\$18.22
Corathers, Timothy	Senior Tool Room Attendant	Applied Technology	04/01/19-06/30/20	\$21.85
Dearo, Jerry	Custodian	Facilities, Maintenance and Operations	07/01/19-06/30/20	\$18.22
Delao-Sanchez, Shelsea	Student Resource Specialist	TRiO	05/09/19-06/30/19	\$27.85
Dean, Chancellor	Designer/Technical Director	Performing Arts	02/01/19-06/30/19	\$34.74
Duarte Diaz, Silvia	Custodian	Facilities, Maintenance and Operations	07/01/19-06/30/20	\$18.22
Fabian, Martin	Maintenance Mechanic, General	Facilities, Maintenance and Operations	04/25/19-06/30/19	\$27.85
Gonzalez, Sarah	Custodian	Facilities, Maintenance and Operations	07/01/19-06/30/20	\$18.22
Hasson, Eugene	Custodian	Facilities, Maintenance and Operations	04/24/19-06/30/19	\$18.22

SUBSTITUTE ASSIGNMENTS

Backup Other Personnel
May 21, 2019
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE (Cont'd)				
Hidalgo, Arturo	Instructional Media/ Broadcast Coordinator	Technology Support Services	07/01/19-12/31/19	\$34.74
McIntire, Christopher	Custodian	Facilities, Maintenance and Operations	07/01/19-06/30/20	\$18.22
Ruiz, Nancy	Instructional Media/ Broadcast Coordinator	Technology Support Services	07/01/19-12/31/19	\$34.74

SHORT TERM ASSIGNMENTS

<u>NAME</u> <u>DISTRICT</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Truong, Minh	Scanner	Human Resources and Employee Relations	07/01/19-06/30/20	\$15.00
MORENO VALLEY				
Alter, Jason	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Buenrostro, Angela	Upward Bound College Mentor	Student Services	06/01/19-06/30/20	\$12.00
Cannon, David	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Corbitt, William	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Hernandez, Lewis	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Jones, Aarion	Upward Bound College Mentor	Student Services	06/01/19-06/30/20	\$12.00
Maruyama, Julia	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Melendez, Yesenia	Office Assistant III	Student Health and Psychological	01/01/19-06/30/19	\$12.50
Nelson, Yesenia	Office Assistant III	Student Health and Psychological	01/01/19-06/30/19	\$12.50
Portillo, Michael	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Rocha, Alejandra	Matriculation and Educational Support	Veterans Resource Center	05/22/19-06/30/19	\$20.00
Salas, Maribel	Role Player	Public Safety Education and	07/01/19-06/30/20	\$12.00
Sanchez, Abigael	Upward Bound College Mentor	Student Services	06/01/19-06/30/20	\$12.00
Sanchez, Bryan	Upward Bound College Mentor	Student Services	06/01/19-06/30/20	\$12.00
Shewell, William	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Torres, Teddy	Role Player	Public Safety Education and	07/01/19-06/30/20	\$12.00
Valadez, Hannah	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00

SHORT TERM ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY (Cont'd)				
Valadez, Ryan	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Valadez, Sarah	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Whitt, Jerry	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
Workman, Daniel	Role Player	Law Enforcement Training Program	07/01/19-06/30/20	\$12.00
NORCO				
Bishop, Angela	Supplemental Instructional Leader	Learning Resource Center	07/01/19-06/30/20	\$12.00
Guevara, Evan	Grant Facilitator	Upward Bound Programs	04/01/19-06/30/20	\$40.00
Jensen, Kaytlin	Supplemental Instructional Leader	Learning Resource Center	07/01/19-06/30/20	\$12.00
Ku, Jessie	Soccer Athletic Trainer	Student Life	10/30/18-12/31/18	\$36.00
Nelson, William	Grant Facilitator	Upward Bound Programs	07/01/19-06/30/20	\$40.00
RIVERSIDE				
Gallo, Stephanie	Business Technical Assistant	CTE Projects	07/01/19-06/30/20	\$24.00
Gilbertson, Beth	Grant Project Technician	CTE Projects	07/01/19-06/30/20	\$20.00
Graham, Carly	Office Assistant IV	Early Childhood Education	04/01/19-06/30/20	\$14.00
Jensen, Kaytlin	Study Group Leader	Tutorial Services	05/22/19-06/30/20	\$12.00
Lembo, Elizabeth	Student Health Specialist	Health Services	07/01/19-06/30/20	\$30.00
Martinez, Jan	Office Assistant II	Early Childhood Education	07/1/19-06/30/20	\$12.00
Regner, Leslie	Office Assistant IV	Culinary Arts	01/01/19-06/30/19	\$14.00
Steele, Prince	Office Assistant III	Early Childhood Education	07/1/19-06/30/20	\$12.50

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Bradley, Evan	Student Aide III	Umoja	04/26/19	\$ 13.00
Bullard, Shontel	Student Aide II	Guardian Scholars	04/11/19	\$ 12.75
Eligio, Estevan	Student Aide I	First Year Experience	05/10/19	\$ 12.00
Evaristo, Brenda	Student Aide II	Career and Technical Education	04/25/19	\$ 12.25
Fenton-Palmer, Ona Mahola	Student Aide III	Umoja	05/09/19	\$ 13.00
Gaynor, Isabelle	Student Aide III	Umoja	05/08/19	\$ 13.00
Lopez, Kyle	Student Aide I	First Year Experience	05/10/19	\$ 12.00
Martinez III, Miguel	Student Aide I	Food Services	05/08/19	\$ 12.00
Saade, Patrick	Student Aide II	Career and Technical Education	05/08/19	\$ 12.75
Thomas, Kimberly	Student Aide I	Disabled Student Services	03/06/19	\$ 12.00
Vargas-Santana, Viviana	Student Aide II	Career and Technical Education	04/23/19	\$ 12.75
NORCO COLLEGE				
Doo, Benison	Student Aide III	Tutorial Services	04/01/19	\$ 13.00
Hernandez, Alyssa	Student Aide I	Food Services	04/30/19	\$ 12.00
Landeros, Micah	Student Aide I	EOPS	05/10/19	\$ 12.50
RIVERSIDE CITY COLLEGE				
Abad, Bernice	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Ambriz, Jesus	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Box, Ashley	Student Aide I	EOPS	04/25/19	\$ 12.00
Cole, Chinatsu	Student Aide III	Student Support/TRIO	05/13/19	\$ 13.00
Doyle, Donovan	Student Aide II	Library	04/10/19	\$ 12.00
Garcia, Alejandro	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Guo, WenWen	Student Aide I	Tutorial Services	04/29/19	\$ 12.00
Hernandez Tovar, Alma	Student Aide I	Early Childhood Education	05/10/19	\$ 12.00
Hove Cooper, Fortunate	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Ibanez Corona, Melina	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Light, Desiree	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Pineda Lozano, Yaritza	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Rodriguez, Isabel	Student Aide II	Disability Resource Center/TRIO	05/10/19	\$ 12.00
Romero, Anabel	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Subang, Samantha	Student Aide I	Tutorial Services	04/16/19	\$ 12.00
Swain, Cloie	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Thomas, Ashton	Student Aide I	Outreach	04/11/19	\$ 12.00
Took, Corwin	Student Aide I	Career and Tech Educ/Culinary	04/25/19	\$ 12.00
Uribe Guerrero, Yolanda	Student Aide I	Early Childhood Education	04/15/19	\$ 12.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
May 21, 2019
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>CATEGORICAL FUNDS</u>				
CALWORKS WORK STUDY				
Almazan, Joanna	Student Aide II	Workforce Preparation-MVC	04/11/19	\$ 12.50
Ramos, Guadalupe	Student Aide I	Workforce Preparation-MVC	04/11/19	\$ 12.00
COMMUNITY SERVICE PROGRAM				
Bell, Sofia	Student Aide I	UCR ARTSBlock - RCC		
MORENO VALLEY COLLEGE				
Alvarez, Eric	Student Aide I	Library	04/15/19	\$ 12.00
Bahrami, Daijanaeya I	Student Aide III	Umoja	04/19/19	\$ 13.00
Lewis, Shai'ree	Student Aide II	Admissions and Records	04/18/19	\$ 12.25
Mora, Linda	Student Aide II	Admissions and Records	04/18/19	\$ 12.25
Morgan, Maeling D	Student Aide III	Umoja	04/15/19	\$ 13.00
Prado, Lidia	Student Aide II	Admissions and Records	04/18/19	\$ 12.25
Salcido, Aaron	Student Aide I	Dental Hygiene	04/11/19	\$ 12.00
Scott, Adriana	Student Aide III	Umoja	04/15/19	\$ 13.00
Valenzuela, Melissa	Student Aide II	Career and Technical Education	05/01/19	\$ 12.75
Whitmore, Nyla	Student Aide III	Umoja	04/18/19	\$ 13.00
RIVERSIDE CITY COLLEGE				
Collins, Edwyn	Student Aide I	Kinesiology/Men's Basketball	05/03/19	\$ 12.00
Finau, Kitilisi	Student Aide I	Library	04/15/19	\$ 12.00
Mansaray, Usman	Student Aide I	Kinesiology/Men's Basketball	05/13/19	\$ 12.00
Soto, Juan	Student Aide II	Applied Technology/Automotive	05/03/19	\$ 12.50
Watson, Leon	Student Aide I	Kinesiology/Men's Basketball	05/03/19	\$ 12.00

Board of Trustees Regular Meeting (VII.D)

Meeting	May 21, 2019
Agenda Item	Purchase Order and Warrant Report - All District Resources (VII.D)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$4,700,876, and District Warrant Claims totaling \$8,637,456.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$4,700,876 requested by staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 300706-302085) totaling \$8,637,456, paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Report of Purchases-All District Resources
Purchases Over \$92,600
04/01/19 thru 04/30/19

PO #	Department	Vendor	Description	Amount
P0072448	Workforce Preparation - Riverside	ThinkEDU, LLC	Broadband Internet Access - FCCC Agreement	\$ 749,874
P0072576	Dean of Instruction - Norco	CDW-G	Computer Equipment - FCCC Agreement	134,961
C0006372	Facilities - Norco	WCComfort, Inc.	Bid Award - HVAC Replacement for CACT Bldg.	112,976
<u>Additions to Approved/Ratify Purchase Orders of \$92,600 and Over</u>				
C0005876	Counseling - Riverside, Norco & Moreno Valley	EduNav, Inc.	Student Academic Planning Software	215,981
			Total	<u>\$ 1,213,792</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 04/01/19 - 04/30/19</u>				
			Contracts C6362 - C6389	589,586
			Contract Additions C2844 - C6353	
			Purchase Orders P72380 - P73145	2,411,979
			Purchase Order Additions P67113 - P72355	
			Blanket Purchase Orders B17860 - B17892	485,519
			Blanket Purchase Order Additions B16948 - B17842	
			Total	<u>\$ 3,487,084</u>
			Grand Total	<u><u>\$ 4,700,876</u></u>

Board of Trustees Regular Meeting (VII.E)

Meeting	May 21, 2019
Agenda Item	Budget Adjustments (VII.E)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	Recommend approving the budget transfers as presented. Also recommend authorizing necessary balancing transfers.

Background Narrative:

The 2018-19 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). Additionally, at the close of each fiscal year, it is necessary for the Board to grant authority to make necessary balancing transfers among the various accounts and funds of the district.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director, Business Services

Budget Adjustments May 21, 2019

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to provide for student help.		
From: Administrative Support Center	Repairs	\$ 2,000
	Other Services	658
To: Administrative Support Center	Student Help	\$ 2,658
R2. Transfer to provide for student help and to purchase a new printer.		
From: VP Planning and Development	Administrative Contingency	\$ 2,914
To: VP Planning and Development	Student Help	\$ 1,500
	Computer Equipment	1,414
R3. Transfer to provide for subscriptions and supplies.		
From: Institutional Effectiveness	Administrative Contingency	\$ 1,241
To: Institutional Effectiveness	Subscriptions	\$ 741
	Supplies	500
R4. Transfer to provide for tile removal in Quad building.		
From: VP Business Services	Administrative Contingency	\$ 39,100
To: Facilities	Site Improvement	\$ 39,100
R5. Transfer to purchase new audio visual equipment.		
From: VP Business Services	Classified FT	\$ 7,066
	Employee Benefits	77,324
To: Technology Support Services - IMC	Equipment	\$ 84,390

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R6. Transfer to provide for facilities maintenance and service projects, Mine Okubu Avenue conversion project and to purchase a new trash compactor.		
From: VP Business Services	Classified FT	\$ 26,500
	Classified FT Administrator	9,000
	Instructional Health & Welfare	45,502
To: Facilities	Repairs	\$ 11,500
	Other Services	15,000
	Site Improvement	9,000
	Equipment	45,502
R7. Transfer to provide for repairs.		
From: VP Business Services	Classified FT	\$ 4,329
To: Performing Arts - Music	Repairs	\$ 4,329
R8. Transfer to provide for post season student travel.		
From: VP Business Services	Classified FT	\$ 35,000
To: Athletics	Student Travel	\$ 35,000
R9. Transfer to purchase supplies and provide for copying and printing.		
From: Art	Professional Services	\$ 150
	Student Travel	270
	Other Services	584
To: Art	Supplies	\$ 150
	Copying and Printing	854
R10. Transfer to provide for rents and leases.		
From: Performing Arts - Theater	Copying and Printing	\$ 1,291
To: Performing Arts - Theater	Rents and Leases	\$ 1,291

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R11. Transfer to purchase audio headsets for Landis Auditorium.		
From: Fine and Performing Arts	Administrative Contingency	\$ 374
To: Fine and Performing Arts	Equipment	\$ 374
R12. Transfer to purchase a computer monitor and science equipment.		
From: Dean, STEM & Kinesiology	Administrative Contingency	\$ 2,824
To: Dean, STEM & Kinesiology	Computer Equipment	\$ 680
Physical Sciences	Equipment	1,489
Chemistry	Equipment	655
R13. Transfer to purchase supplies.		
From: Technology Support Services – IMC	Repairs	\$ 7,020
	Comp Software Maint/Lic	681
	License Fees	100
To: Technology Support Services – IMC	Supplies	\$ 7,801
R14. Transfer to provide for memberships.		
From: English	Reference Books	\$ 95
To: English	Memberships	\$ 95
R15. Transfer to purchase supplies.		
From: World Languages	Mileage	\$ 121
To: World Languages	Supplies	\$ 121

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R16. Transfer to purchase supplies.		
From: History, Humanities, Philosophy	Mileage	\$ 220
To: History, Humanities, Philosophy	Supplies	\$ 220
R17. Transfer to provide for copying and printing and to purchase supplies.		
From: Business & Information Technology	Memberships	\$ 2,158
	Student Help – Instructional	1,465
To: Business & Information Technology	Copying and Printing	\$ 2,158
	Supplies	\$ 1,465
R18. Transfer to purchase a new projector, computer and display for Applied Technology.		
From: Applied Technology	Repairs	\$ 1,250
	Supplies	500
To: Applied Technology	Computer Equipment	\$ 1,750
R19. Transfer to purchase a new printer.		
From: Library	Repairs	\$ 391
To: Library	Computer Equipment	\$ 391
R20. Transfer to purchase new computer equipment.		
From: Admissions and Records	Copying and Printing	\$ 1,760
To: Admissions and Records	Computer Equipment	\$ 1,760

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R21. Transfer to purchase supplies.		
From: Transfer Center	Reference Books	\$ 510
	Tests	1,700
	Transportation	1,254
To: Transfer Center	Supplies	\$ 3,464
R22. Transfer to provide for short-term temporary assistance. (Fund11, Resource 1080)		
From: Community Education	Classified FT	\$ 4,187
	Instructional Supplies	1,000
	Copying and Printing	12,000
	Postage	43
	Professional Services	500
To: Community Education	Short-Term Temporary	\$ 17,630
	General Liability & Property	100
R23. Transfer to purchase supplies.		
From: Student Services	Administrative Contingency	\$ 400
To: Student Services	Supplies	\$ 400
R24. Transfer to purchase instructional supplies. (Fund 12, Resource 1190)		
From: Applied Digital Media	Comp Software Maint/Lic	\$ 755
To: Applied Digital Media	Instructional Supplies	\$ 755
R25. Transfer to purchase food. (Fund 32, Resource 3200)		
From: Food Services	Other Services	\$ 3,956
	Equipment	26,948
To: Food Services	Food	\$ 30,904

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R26. Transfer to provide for copying and printing services and to purchase supplies and food. (Fund 12, Resource 1190)		
From: Dean, Student Success and Support (College Promise)	Administrative Contingency	\$ 11,167
To: Dean, Student Success and Support (College Promise)	Copying and Printing	\$ 400
	Supplies	6,767
	Food	4,000
R27. Transfer to provide for software license renewal. (Fund 12, Resource 1190)		
From: Instructional Materials	Instructional Supplies	\$ 777
To: Instructional Materials	Comp Software Maint/Lic	\$ 777
R28. Transfer to purchase supplies and provide for license fees. (Fund 33, Resource 3300)		
From: Early Childhood Education	Equipment	\$ 4,600
To: Early Childhood Education	Supplies	\$ 4,050
	License Fees	550
R29. Transfer to purchase supplies.		
From: Nursing	Other Services	\$ 1,200
	Rents and Leases	142
To: Nursing	Supplies	\$ 1,342
R30. Transfer to provide for an adjudicator at the Jazz Festival.		
From: Performing Arts	Copying and Printing	\$ 200
To: Performing Arts	Professional Services	\$ 200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R31. Transfer for supplies and health supplies.		
From: Business Operations	Waste Disposal	\$ 5,660
	Administrative Contingency	3,554
	License Fees	3,067
	Cellular Telephone	625
	Equipment	338
To: Business Operations	Supplies	\$ 10,789
	Health Supplies	2,455
R32. Transfer to purchase supplies and health supplies. (Fund 12, Resource 1070)		
From: Health Services	Classified FT	\$ 14,105
To: Health Services	Supplies	\$ 7,105
	Health Supplies	7,000
R33. Transfer to realign the Disability Resource Center grant budget. (Fund 12, Resource 1190)		
From: DSP&S	Instructional Aides, Hourly	\$ 167,564
	Other Services	27,435
To: DSP&S	Academic PT Non-Instr.	\$ 100,000
	Classified FT	75,499
	Supplies	19,500
R34. Transfer to provide for catering for the Hunger Tiger event. (Fund 12, Resource 1190)		
From: Hunger Free Campus	Meal Grants	\$ 12,950
To: Hunger Free Campus	Food	\$ 12,950

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R35. Transfer to provide for food, mileage, maintenance agreement and scanners. (Fund 12, Resource 1190)		
From: SFAA	Classified FT	\$ 11,366
To: SFAA	Food	\$ 5,500
	Mileage	200
	Comp Software Maint/Lic	557
	Equipment	2,876
	Conferences	2,233
R36. Transfer to provide for math faculty special projects, color laser jet printer, four carts and 120 laptops. (Fund 12, Resource 1190)		
From: Basic Skills/ ESL 2017/2018	Supplies	\$ 24,000
	Food	6,478
	Other Services	18,569
	Surveys	500
	Mileage	500
	Administrative Contingency	99,529
	Educational Supplies	69,681
To: Basic Skills/ ESL 2017/2018	Equipment	\$ 163,912
	Academic Special Project	8,618
	Supplies	46,727
R37. Transfer to provide for part-time counselor salaries and identification machines. (Fund 12, Resource 1190)		
From: Student Success & Support Program	Administrative Contingency	\$ 169,066
To: Student Success & Support Program	Academic PT Non-Instr.	\$ 163,566
	Equipment	5,500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R38. Transfer to purchase promotional items and flyers. (Fund 12, Resource 1190)		
From: Campus Safety and Sexual Assault	Lecturers	\$ 3,000
To: Campus Safety and Sexual Assault	Supplies	\$ 1,500
	Copying and Printing	1,500
R39. Transfer to provide for short-term help and employee benefits. (Fund 12, Resource 1190)		
From: Seeking Safety Program	Other Services	\$ 6,566
To: Seeking Safety Program	Short-Term Temporary	\$ 2,000
	Employee Benefits	4,566
R40. Transfer to provide for mileage. (Fund 12, Resource 1190)		
From: CalWORKs	Copying and Printing	\$ 19
To: CalWORKs	Mileage	\$ 19
R41. Transfer to purchase classroom white boards and to provide for faculty special projects. (Fund 12, Resource 1190)		
From: Community College Basic Skills	Instructional Aides, Hourly	\$ 94,532
	Student Help- Instructional	10,000
	Short-Term Temporary	6,800
	Student Help- Non Instr	3,000
	Employee Benefits	3,873
	Instructional Supplies	4,000
	Reference Books	3,814
	Mileage	1,500
	Supplies	2,500
	Food	4,500
	Conferences	70,007
To: Community College Basic Skills	Fixtures and Fixed Equip.	\$ 13,242
	Academic FT Non-Instr	191,284

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R42. Transfer to realign the TANF grant budget. (Fund 12, Resource 1190)		
From: TANF	Academic PT Non-Instr.	\$ 9,649
	Employee Benefits	1,889
	Food	748
To: TANF	Educational Supplies	\$ 12,171
	Postage	115
R43. Transfer to purchase new servers, hardware and associated equipment and to realign the Strong Workforce Program grant budget. (Fund 12, Resource 1190)		
From: Strong Workforce Program 17/18	Other Services	\$ 23,946
	Meeting Expenses	20,931
To: Strong Workforce Program 17/18	Classified Overtime	\$ 609
	Employee Benefits	19,689
	Instructional Supplies	23
	Equipment	24,556
R44. Transfer to provide for conferences. (Fund 12, Resource 1190)		
From: Career and Technical Ed	Equipment	\$ 3,000
To: Career and Technical Ed	Conferences	\$ 3,000
R45. Transfer to provide catering for student recognition ceremony. (Fund 12, Resource 1190)		
From: Disabled Student Support Program	Other Services	\$ 1,845
To: Disabled Student Support Program	Food	\$ 1,845

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R46. Transfer to provide catering for student recognition ceremony, transportation for fieldtrips, professional services from Persistence Plus to increase academic achievement and purchase laptops for students. (Fund 12, Resource 1190)		
From: Student Support Services Project	Classified FT	\$ 20,715
To: Student Support Services Project	Food	\$ 2,345
	Professional Services	7,335
	Transportation	325
	Equipment	10,710
R47. Transfer to provide catering for student recognition ceremony, transportation for fieldtrips, professional services from Persistence Plus to increase academic achievement and purchase laptops for students. (Fund 12, Resource 1190)		
From: Veterans Student Support Services	Classified FT	\$ 3,345
	Other Services	10,267
To: Veterans Student Support Services	Food	\$ 3,345
	Equipment	10,267
R48. Transfer to provide for salaries. (Fund 12, Resource 1190)		
From: Adult Ed Block Grant	Copying and Printing	\$ 4,600
	Mileage	950
To: Adult Ed Block Grant	Academic FT Non-Instr	\$ 2,368
	Classified FT	2,878
	Classified Overtime	304

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R49. Transfer to realign the Strong Workforce Regional grant budget. (Fund 12, Resource 1190)		
From: Riverside Strong Workforce Regional	Academic PT Non-Instr	\$ 10,822
	Classified FT	71
	Employee Benefits	4,353
	Instructional Supplies	3,575
	Equipment	8,047
To: District Strong Workforce Regional	Grant Sub-Agreement	\$ 26,868

Norco

N1. Transfer to purchase supplies.

From: Strategic Development	Administrative Contingency	\$ 1,100
	Advertising	513
To: Strategic Development	Supplies	\$ 1,613

N2. Transfer to purchase repair parts, grounds and garden supplies, trailer mounted sprayer, pure water system, provide for new carpet flooring in the Center for Student Success, and pest control services.

From: Business Operations	Classified FT	\$ 81,770
	Academic FT Administrator	20,900
To: Facilities	Repair Parts	\$ 23,722
	Remodel Project	21,400
	Equipment	19,518
	Grounds/Garden Supplies	15,667
	Other Services	11,401
	Repairs	7,085
	Supplies	3,877

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N3. Transfer to provide for natural gas.		
From: Facilities	Custodial Supplies	\$ 13,634
	Fixtures & Fixed Equip	724
To: Facilities	Natural Gas	\$ 14,358
N4. Transfer to provide for food.		
From: Institutional Support, Instruction	Conferences	\$ 852
To: Institutional Support, Instruction	Food	\$ 852
N5. Transfer to purchase supplies.		
From: President	Other Services	\$ 1,000
To: President	Supplies	\$ 1,000
N6. Transfer to purchase storage containers, cabinets, reference books, provide for repairs, and copying and printing.		
From: Dean of Instruction	Academic Special Project	\$ 16,251
To: Dean of Instruction	Equipment	\$ 7,300
Arts, Humanities & Social/Behav. Sci	Reference Books	4,600
Science & Kinesiology	Repairs	2,480
Science & Kinesiology	Equipment	1,351
Dean of Instruction	Copying and Printing	520
N7. Transfer to purchase projectors.		
From: Technology Support Services	Repairs	\$ 7,000
To: Technology Support Services	Equipment	\$ 7,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N8. Transfer to purchase supplies.		
From: Arts, Humanities & Social/Behav. Sci	Academic Special Project	\$ 3,000
To: Arts, Humanities & Social/Behav. Sci	Supplies	\$ 3,000
N9. Transfer to provide for salaries.		
From: Business, Engineering & Info Systems	Employee Benefits	\$ 19,845
Information Services	Employee Benefits	11,873
Arts, Humanities & World Languages	Employee Benefits	10,000
To: Science & Kinesiology	Instr. Salaries, Reg FT	\$ 41,718
N10. Transfer to purchase card integrators.		
From: Admissions & Records	Supplies	\$ 6,388
	Conferences	826
To: Admissions & Records	Equipment	\$ 7,214
N11. Transfer to provide for copying and printing.		
From: Arts, Humanities & Social/Behav. Sci	Academic Special Project	\$ 100
To: Arts, Humanities & Social/Behav. Sci	Copying and Printing	\$ 100
N12. Transfer to provide for Charter Communication cable services.		
From: Counseling	Tests	\$ 446
To: Counseling	Other Services	\$ 446

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N13. Transfer to provide for conferences.		
From: Campus Student Services	Supplies	\$ 450
To: Campus Student Services	Conferences	\$ 450
N14. Transfer to provide for repairs. (Fund 12, Resource 1180)		
From: Facilities	Equipment	\$ 2,900
To: Facilities	Repairs	\$ 2,900
N15. Transfer to provide for salaries and employee benefits. (Fund 12, Resource 1070)		
From: Health Services	Doctors/Nurses	\$ 13,950
To: Health Services	Short-Term Temporary Employee Benefits	\$ 10,000 3,950
N15. Transfer to purchase educational supplies. (Fund 12, Resource 1190)		
From: Workforce Preparation	Copying and Printing Repairs	\$ 300 181
To: Workforce Preparation	Educational Supplies	\$ 481
N16. Transfer to provide for demographic analysis services. (Fund 12, Resource 1190)		
From: Institutional Effectiveness	Supplies	\$ 25,000
To: Institutional Effectiveness	Other Services	\$ 25,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N17. Transfer to purchase computers and drawing tablet. (Fund 12, Resource 1190)		
From: Career and Technical Ed	Conferences	\$ 70,502
	Employee Benefits	60,925
	Supplies	35,142
	Meeting Expenses	30,595
	Classified FT	19,661
	Academic Special Project	6,586
To: Career and Technical Ed	Equipment	\$ 223,411
N18. Transfer to provide for salaries. (Fund 12, Resource 1190)		
From: Institutional Support, Instruction	Travel Expenses	\$ 16,149
	Comp Software Maint/Lic	15,000
	Transportation	1,149
To: Institutional Support, Instruction	Academic FT Administrator	\$ 24,876
	Student Help – Non-Instr	7,422
N19. Transfer to provide for chairs and audio visual. (Fund 12, Resource 1190)		
From: President	Supplies	\$ 295,110
To: President	Equipment	\$ 295,110
N20. Transfer to purchase furniture, interactive projectors, laptops, and laptops carts. (Fund 12, Resource 1190)		
From: Dean of Instruction	Supplies	\$ 232,019
	Conferences	48,000
	Grant Sub-Agreement	20,000
To: Dean of Instruction	Equipment	\$ 300,019

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N21. Transfer to purchase instructional supplies. (Fund 12, Resource 1190)		
From: Arts, Humanities & World Languages	Comp Software Maint/Lic	\$ 3,000
To: Science & Kinesiology	Instructional Supplies	\$ 3,000
N22. Transfer to purchase instructional supplies. (Fund 12, Resource 1190)		
From: Business, Engineering & Information	Comp Software Maint/Lic	\$ 809
To: Business, Engineering & Information	Instructional Supplies	\$ 809
N23. Transfer to purchase copiers. (Fund 12, Resource 1190)		
From: Admission & Records	Conferences	\$ 13,000
	Supplies	790
To: Admission & Records	Equipment	\$ 13,790
N24. Transfer to provide for conferences. (Fund 12, Resource 1190)		
From: Student Financial Services	Supplies	\$ 4,180
To: Student Financial Services	Conferences	\$ 4,180
N25. Transfer to purchase laptops and cubicle systems. (Fund 12, Resource 1190)		
From: EOPS	Mileage	\$ 17,090
	Food	17,000
	Conferences	13,692
	Supplies	9,867
To: EOPS	Equipment	\$ 41,359
	Fixtures & Fixed Equip	16,290

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N26. Transfer to provide for salaries and purchase printers. (Fund 12, Resource 1190)		
From: Campus Student Services	Other Services	\$ 2,000
	Conferences	1,024
To: Campus Student Services	Academic PT Non-Instr	\$ 2,000
	Equipment	1,024
N27. Transfer to provide for tutoring services. (Fund 12, Resource 1190)		
From: Library	Library subscriptions	\$ 9,000
To: Library	Professional Services	\$ 9,000
N28. Transfer to realign the Nextup (CAFYES) grant. (Fund 12, Resource 1190)		
From: EOPS	Equipment	\$ 156,307
	Conferences	63,900
	Supplies	50,000
	Food	32,780
To: EOPS	Classified FT	\$ 85,669
	Employee Benefits	80,716
	Academic FT Non-Instr	39,150
	Student Help – Non-Instr	35,974
	Student Financial Grant	30,000
	Meal Vouchers	15,000
	Classified OT	9,548
	Classified Perm PT	6,930
N29. Transfer to provide for academic salaries and mileage. (Fund 12, Resource 1190)		
From: Adult Ed Block Grant	Copying and Printing	\$ 980
	Supplies	320
To: Adult Ed Block Grant	Academic FT Non-Instr	\$ 865
	Mileage	435

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N30. Transfer to realign the Strong Workforce Regional grant budget and data/video consulting services for the Military Articulation Platform. (Fund 12, Resource 1190)		
From: Norco Strong Workforce Regional	Academic Special Project	\$ 18,932
	Classified FT	39,905
	Employee Benefits	89,816
	Supplies	30,893
	Reference Books	1,347
	Periodicals/Magazines	94
	Copying and Printing	1,866
	Instructional Supplies	992
	Software	2
	Equipment	3,820
To: District Strong Workforce Regional	Grant Sub-Agreement	\$ 168,171
Norco Strong Workforce Regional	Professional Services	19,496

Moreno Valley

M1. Transfer to purchase furniture and an audio/video interface transmitter. (Fund 12, Resource 1180).

From: Business Operations	Equipment	\$ 39,499
To: Science & Physical Ed	Equipment	\$ 39,499

M2. Transfer to provide for supplies and conferences.

From: Academic Senate	Classified Overtime	\$ 1,109
	Employee Benefits	19
Academic Affairs	Administrative Contingency	610
To: Academic Senate	Supplies	\$ 943
	Conferences	795

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M3. Transfer to provide for an administrative contingency.		
From: Institutional Effectiveness	Academic FT Administrator	\$ 25,226
	Employee Benefits	8,246
Grounds Maintenance	Classified FT	4,009
	Employee Benefits	1,082
Admissions & Records	Classified Perm PT	1,344
	Employee Benefits	642
To: VP, Business Services	Administrative Contingency	\$ 40,549
M4. Transfer to provide for salaries and supplies.		
From: VP, Business Services	Administrative Contingency	\$ 27,993
	County Contracts	6,896
	Consultants	3,505
To: VP, Business Services	Classified FT	\$ 33,466
	Supplies	4,928
M5. Transfer to provide for book grants.		
From: VP, Business Services	Administrative Contingency	\$ 6,700
To: College Promise Program	Book Grants	\$ 6,700
M6. Transfer to purchase repair parts.		
From: Grounds Maintenance	Other Services	\$ 2,020
To: Building Maintenance	Repair Parts	\$ 2,020

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M7. Transfer to purchase supplies and workstations.		
From: Academic Affairs	Administrative Contingency	\$ 8,130
Instructional Support	Other Services	641
To: Academic Affairs	Supplies	\$ 915
Technology Support Services	Equipment	7,215
	Supplies	641
M8. Transfer to purchase a copier.		
From: Instructional Support	Other Services	\$ 4,410
To: Instructional Support	Equipment	\$ 4,410
M9. Transfer to purchase instructional supplies and printers.		
From: Dental Hygiene	Instructional Supplies	\$ 1,137
	Repairs	315
Dental Assisting	Repairs	351
To: Dental Hygiene	Equipment	\$ 1,452
Dental Assisting	Instructional Supplies	351
M10. Transfer to provide for student travel.		
From: Honors Program	Supplies	\$ 190
To: Honors Program	Travel Expenses	\$ 190
M11. Transfer to purchase a freezer. (Fund 12, Resource 1190)		
From: Flying with Swallows	Professional Services	\$ 2,371
To: Flying with Swallows	Equipment	\$ 2,371

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M12. Transfer to purchase a table and sound equipment.		
From: Dean of Instruction	Administrative Contingency	\$ 2,137
To: Dean of Instruction	Equipment	\$ 1,126
Physical Education	Equipment	1,011
M13. Transfer to provide for library books and subscriptions. (Fund 12, Resource 1190)		
From: Dean of Instruction	Instructional Supplies	\$ 3,961
To: Library	Books/New & Expd Library	\$ 961
	Subscriptions for Database	3,000
M14. Transfer to provide for salaries and benefits. (Fund 12, Resource 1190)		
From: Basic Skills & Student Outcomes	Supplies	\$ 1,400
	Other Services	4,578
To: Basic Skills & Student Outcomes	Academic FT Non-Instr	\$ 369
	Academic Special Project	1,833
	Employee Benefits	3,776
M15. Transfer to provide for classified salaries.		
From: VP, Business Services	Administrative Contingency	\$ 37,639
Technology Support Services	Supplies	637
To: Technology Support Services	Classified FT	\$ 38,276
M16. Transfer to provide for academic salaries. (Fund 12, Resource 1190)		
From: Corrections Scenario Training Project	Classified FT Administrator	\$ 18,328
To: Corrections Scenario Training Project	Academic FT Non-Instr	\$ 12,065
	Academic Special Project	6,263

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M17. Transfer to provide for salaries and to purchase supplies, ladders, a tire flip, and a computer.		
From: Emergency Medical Services	Rents and Leases	\$ 6,858
To: Police Academy	Instructional Aides, Hourly	\$ 170
	Equipment	2,024
Admissions & Records	Supplies	179
Fire Technology	Equipment	4,485
M18. Transfer to purchase computers. (Fund 12, Resource 1190)		
From: Upward Bound Valley View HS	Supplies	\$ 8,500
	Instructional Supplies	5,000
To: Upward Bound Valley View HS	Equipment	\$ 13,500
M19. Transfer to purchase computers. (Fund 12, Resource 1190)		
From: Upward Bound Math & Science	Copying and Printing	\$ 10,000
	Other Services	11,500
To: Upward Bound Math & Science	Equipment	\$ 21,500
M20. Transfer to provide for an academic special project.		
From: Admissions & Records	Supplies	\$ 152
Student Personnel Administration	Comp Software Maint/Lic	1,226
	Administrative Contingency	2,872
	Equipment	750
To: College Student Services	Academic Special Project	\$ 5,000
M21. Transfer to purchase supplies.		
From: Student Personnel Administration	Other Services	\$ 1,200
To: Student Personnel Administration	Supplies	\$ 1,200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M22. Transfer to purchase supplies, printer, and EZ-up tents.		
From: Student Personnel Administration	Rents and Leases	\$ 4,531
	Comp Software Maint/Lic	1,204
	Other Services	5,806
To: College Student Services	Supplies	\$ 3,000
Student Personnel Administration	Supplies	2,371
	Equipment	3,170
M23. Transfer to provide for dry cleaning and to purchase a computer.		
From: Commencement	Supplies	\$ 200
College Student Services	Supplies	1,210
To: Commencement	Laundry and Cleaning	\$ 200
College Student Services	Equipment	1,210
M24. Transfer to provide for book grants. (Fund 12, Resource 1190)		
From: Veteran Resource Center	Remodel Project	\$ 5,530
To: Veteran Resource Center	Book Grants	\$ 5,530
M25. Transfer to provide for conferences and repairs. (Fund 12, Resource 1190)		
From: Veterans Education	Copying and Printing	\$ 187
	Supplies	33
To: Veterans Education	Conferences	\$ 46
	Repairs	174
M26. Transfer to purchase supplies and chairs.		
From: Financial Aid Administration	Conferences	\$ 4,000
To: Financial Aid Administration	Supplies	\$ 1,000
	Equipment	3,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M27. Transfer to provide for an academic special project, supplies, copying and printing.		
From: Counseling & Guidance	Advertising	\$ 12,635
Transfer Center	Student Help – Non-Instr	400
	Rents and Leases	97
To: Counseling & Guidance	Academic Special Project	\$ 348
	Supplies	11,587
	Copying and Printing	700
Transfer Center	Supplies	497
M28. Transfer to realign the SFAA grant budget and to purchase a shredder, iPad, and computer. (Fund 12, Resource 1050)		
From: Student Financial Aid Administration	Classified FT	\$ 1,000
	Employee Benefits	23,359
To: Student Financial Aid Administration	Copying and Printing	\$ 10,000
	Supplies	4,000
	Food	3,000
	Conferences	4,500
	Equipment	2,859
M29. Transfer to purchase a storage container, office furniture, and computers. (Fund 12, Resource 1190)		
From: Next-Up	Copying and Printing	\$ 5,000
	Supplies	51,339
	Food	14,216
	Conferences	6,670
	Professional Services	5,000
To: Next-Up	Equipment	\$ 82,225
M30. Transfer to provide for meeting expenses. (Fund 12, Resource 1190)		
From: CARE	Student Financial Grants	\$ 15,982
To: CARE	Meeting Expenses	\$ 15,982

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M31. Transfer to purchase food and provide for commencement services. (Fund 12, Resource 1190)		
From: EOPS	Short-Term Temporary Classified Substitutes	\$ 1,976 3,278
To: EOPS	Commencement Food	\$ 3,528 1,726
M32. Transfer to realign the Student Equity grant budget. (Fund 12, Resource 1190)		
From: Student Equity	Classified FT	\$ 9,379
To: Student Equity	Copying and Printing Food Lecturers Memberships Cellular Telephone Rents and Leases Repairs	\$ 739 1,731 6,250 1 100 488 70
M33. Transfer to provide for an academic special project and to purchase a printer.		
From: Assoc. Dean Education Programs	Conferences	\$ 1,227
To: Assoc. Dean Education Programs	Academic Special Project Employee Benefits Equipment	\$ 418 82 727

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M34. Transfer to realign the Strong Workforce Regional grant budget and to purchase milling machines. (Fund 12, Resource 1190)		
From: MV Strong Workforce Regional	Academic Special Project	\$ 8,744
	Classified FT	14,327
	Employee Benefits	15,448
	Supplies	454
	Food	211
To: District Strong Workforce Regional	Grant Sub-Agreement	\$ 18,445
MV Strong Workforce Regional	Equipment	20,739
M35. Transfer to purchase supplies, software, computers, monitors, 3D scanners and printers, printers, workstations, woodworking kits, injector systems, and to provide for a classroom remodel. (Fund 12, Resource 1190)		
From: STEM Project - Makerspace	Administrative Contingency	\$ 995,500
To: STEM Project – Makerspace	Supplies	\$ 18,000
	Software	2,500
	Equipment	280,000
	Remodel – Engineering	15,000
	Remodel Project	650,000
	Remodel – Inspection	30,000
M36. Transfer to realign the Basic Skills grant budget and to purchase computers. (Fund 12, Resource 1190)		
From: Basic Skills	Supplies	\$ 105,179
	Other Services	175,613
To: Basic Skills	Academic FT Non-Instr	\$ 25,000
	Academic Special Project	32,167
	Classified FT	50,000
	Student Help – Non-Instr	48,724
	Short-Term Temporary	42,934
	Student Help – Instructional	20,198
	Employee Benefits	17,658
	Equipment	44,111

<u>Program</u>	<u>Account</u>	<u>Amount</u>
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M37. Transfer to realign the Disabled Students Programs & Services grant budget and to purchase computers and iPads. (Fund 12, Resource 1190)

From: DSPS	Academic FT Administrator	\$	59,148
	Employee Benefits		23,264
 To: DSPS	Classified Perm PT	\$	590
	Supplies		26,618
	Instructional Supplies		1,300
	Comp Software Maint/Lic		37,205
	Equipment		16,699

District Office and District Support Services

D1. Transfer to provide for a computer software maintenance license. (Fund 12, Resource 1180)

From: Business & Financial Services	Equipment	\$	25,841
 To: Information Services	Comp Software Maint/Lic	\$	25,841

D2. Transfer to purchase a chair, table, and supplies. (Fund 12, Resource 1180)

From: Community & Economic Dvlpmt	Other Services	\$	5,168
	Equipment		800
 To: Community & Economic Dvlpmt	Equipment	\$	3,715
	Supplies		2,253

D3. Transfer to purchase supplies.

From: VC, Business & Financial Services	Equipment	\$	3,064
 To: IS Administration	Supplies	\$	3,064

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
D4.	Transfer to purchase a computer.		
	From: Communications & Web Develop Institutional Effectiveness	Rents and Leases Software Supplies	\$ 1,200 500 2,000
	To: Communications & Web Develop Institutional Effectiveness	Equipment Equipment	\$ 1,200 2,500
D5.	Transfer to provide for repairs.		
	From: Administrative Support Services	Equipment	\$ 4,000
	To: Administrative Support Services	Repairs	\$ 4,000
D6.	Transfer to purchase a currency counter.		
	From: Fiscal Operations	Other Services	\$ 286
	To: Fiscal Operations	Equipment	\$ 286
D7	Transfer to provide for a conference.		
	From: Academic Affairs	Supplies	\$ 1,000
	To: Academic Affairs	Conferences	\$ 1,000
D8.	Transfer to purchase cameras. (Fund 12, Resource 1190)		
	From: Perkins Title I-C	Other Services	\$ 7,264
	To: Perkins Title I-C	Equipment	\$ 7,264

Board of Trustees Regular Meeting (VII.F)

Meeting	May 21, 2019
Agenda Item	Resolution(s) to Amend Budget (VII.F)
Subject	Resolutions(s) to Amend Budget Resolution No. 60-18-19 - 2018-2019 College Connection II
College/District	Riverside City College
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the expenditures of \$8,210 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2018-2019 College Connection II Program in the amount of \$8,210 from the Riverside County Superintendent of Schools. The funds will be used to cover 2018-2019 COLA, contract increase, and fixed charges.

Prepared By: Gregory Anderson, President, Riverside City College
Ferita Carter, Vice President, Student Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 60-18/19

2018-2019 College Connection II

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$8,210 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 21, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 60-18/19
 2018-2019 College Connection II

Year	County	District	Date	Fund
19	33	07	5/21/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0291	8659	8,210 00	REVENUE
								EXPENDITURES
12	DCW	1190	0	6020	291	2119	4,037 00	
12	DCW	1190	0	6020	291	3220	2,800 00	PERS
12	DCW	1190	0	6020	291	3320	932 00	OASDI
12	DCW	1190	0	6020	291	3325	220 00	MEDICARE
12	DCW	1190	0	6020	291	3460	30 00	OPEB
12	DCW	1190	0	6020	291	3520	8 00	SUI
12	DCW	1190	0	6020	291	3620	183 00	WORKERS COMP
							8,210 00	TOTAL REVENUE
							8,210 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VII.G)

Meeting	May 21, 2019
Agenda Item	Resolution(s) to Amend Budget (VII.G)
Subject	Resolutions(s) to Amend Budget Resolution No. 61-18/19 – 2018-2019 Student Success Completion Grant
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$500,000 to the budget.

Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2018-2019 Student Success Completion Grant in the amount of \$500,000 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Moreno Valley College - \$200,000, Norco College - \$100,000 and Riverside City College - \$200,000. The funds will be used for student grants.

Prepared By: Robin Steinback, President, Moreno Valley College
Bryan Reece, President, Norco College
Gregory Anderson, President, Riverside City College
Dyrell Foster, Vice President, Student Services, Moreno Valley College
Kaneesha Tarrant, Interim Vice President, Student Services, Norco College
Ferita Carter, Vice President, Student Services, Riverside City College

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 61-18/19

2018-2019 Student Success Completion Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$500,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 21, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 61-18/19
 2018-2019 Student Success Completion Grant

Year	Date	Fund
19	5/21/2019	745

Fund	School	Program	Special Program	Object	Amount	Object Code Description
745	DZE	00000	96519	8699	200,000 00	REVENUE
745	EZE	00000	96519	8699	100,000 00	
745	FZE	00000	96519	8699	200,000 00	↓
						EXPENDITURES
745	DZE	00000	96519	7510	200,000 00	Student Grants/Scholarships
745	EZE	00000	96519	7510	100,000 00	
745	FZE	00000	96519	7510	200,000 00	↓
					500,000 00	TOTAL REVENUE
					500,000 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 61-18/19
 2018-2019 Student Success Completion Grant

Year	Date	Fund
19	5/21/2019	745

Fund	School	Program	Special Program	Object	Amount	Object Code Description
745	DZE	00000	96519	8699	200,000 00	REVENUE
745	EZE	00000	96519	8699	100,000 00	
745	FZE	00000	96519	8699	200,000 00	↓
						EXPENDITURES
745	DZE	00000	96519	7510	200,000 00	Student Grants/Scholarships
745	EZE	00000	96519	7510	100,000 00	
745	FZE	00000	96519	7510	200,000 00	↓
					500,000 00	TOTAL REVENUE
					500,000 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VII.H)

Meeting	May 21, 2019
Agenda Item	Resolution(s) to Amend Budget (VII.H)
Subject	Resolution(s) to Amend Budget Resolution No. 62-18/19 – 2018-2019 Board Financial Assistance Program
College/District	Norco College
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$2,327 to the budget.

Background Narrative:

The Riverside Community College District's Norco College has received additional funding for the 2018-2019 Board Financial Assistance Program in the amount of \$2,327 from the California Community Colleges Chancellor's Office. The funds will be used for professional services.

Prepared By: Bryan Reece, President, Norco College
Kaneesha Tarrant, Interim Vice President, Student Services, Norco College
Maria Gonzalez, Director, Student Financial Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 62-18/19

2018-2019 Board Financial Assistance Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$2,327 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 21, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 62-18/19
 2018-2019 Board Financial Assistance Program

Year	County	District	Date	Fund
19	33	07	5/21/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0067	8659	2,327 00	REVENUE
								EXPENDITURES
12	EZE	1190	0	6460	0067	5198	2,327 00	Professional Services
							2,327 00	TOTAL REVENUE
							2,327 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VII.I)

Meeting	May 21, 2019
Agenda Item	Resolution(s) to Amend Budget (VII.I)
Subject	Resolution(s) to Amend Budget Resolution No. 63-18/19 - 2018-2019 Umoja Community Education Foundation Grant
College/District	Norco College
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$16,000 to the budget.

Background Narrative:

The Riverside Community College District's Norco College has received funding for the 2018-2019 Umoja Community Education Foundation Grant in the amount of \$16,000 from the Umoja Community Education Foundation, passed through from the State of California. The funds will be used for supplies and travel.

Prepared By: Prepared By: Bryan Reece, President, Norco College
Tenisha James, Dean, Student Services
Sean Davis, Umoja Counselor/Coordinator

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 63-18/19

2018-2019 Umoja Community Education Foundation Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$16,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 21, 2019.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 63-18/19
 2018-2019 Umoja Community Education Foundation Grant

Year	County	District	Date	Fund
19	33	07	5/21/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0249	8627	16,000 00	REVENUE
								EXPENDITURES
12	EZG	1190	0	6452	0249	4590	2,556 00	Supplies
12	EZG	1190	0	6452	0249	5219	13,444 00	Travel Expenses
							16,000 00	TOTAL REVENUE
							16,000 00	TOTAL EXPENDITURES

Board of Trustees Regular Meeting (VII.J)

Meeting	May 21, 2019
Agenda Item	Bid Awards (VII.J)
Subject	Bid Award(s) RCC Digital Library Auditorium Renovation Project
College/District	Riverside City College
Funding	General Fund
Recommended Action	Recommend awarding Bid Number 2018/19-27, Digital Library Auditorium Renovation Project, in the total amount of \$326,683 to Presentation Products, Inc. DBA Spinitar.

Background Narrative:

On April 25, 2019, the District received bids in response to an Invitation for Bid Solicitation for the RCC Digital Library Auditorium Renovation project. The project consists of upgrading the audiovisual to a modern digital audiovisual system.

See the attached Lowest Responsive and Responsible Bidders summary.

References for Presentation Products, Inc. DBA Spinitar were checked by District staff and found to be satisfactory.

Prepared By: Stephen Ashby, Multi-Media Operator Specialists, Instruction Media Center
Majd S. Askar, Director, Business & Financial Services
Aaron S. Brown, Vice Chancellor, Business & Financial Services

**Lowest Responsive and Responsible Bidders
Digital Library Auditorium Renovation at RCC
Bid No. 2018/19-27**

<u>Contractor</u>	<u>Location</u>	<u>Total Bid</u>
Presentation Products, DBA Spinitar	La Mirada, CA	\$326,683
Digital Networks Group, Inc.	Lake Forest, CA	\$355,290

Board of Trustees Regular Meeting (VII.K)

Meeting	May 21, 2019
Agenda Item	Bid Awards (VII.K)
Subject	Bid Award(s) RCC Early Childhood Education HVAC Replacement Project
College/District	Riverside City College
Funding	Scheduled Maintenance
Recommended Action	Recommend awarding Bid Number 2018/19-26, RCC Early Childhood Education HVAC Replacement Project, in the total amount of \$193,937 to CCS Contractors Inc.

Background Narrative:

On April 25, 2019, the District received bids in response to an Invitation for Bid solicitation for the RCC Early Childhood Education HVAC Replacement project. The project consists of the removal and replacement of two (2) HVAC units.

See the attached Lowest Responsive and Responsible Bidders summary, exercising Additive Alternate #1, for asbestos removal in the ECE Mechanical Room.

References for CCS Contractors Inc. were checked by District staff and found to be satisfactory.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Raymond West, Vice President, Business Services, Riverside City College
Mehran Mohtasham, Director, Facilities, Riverside City College
Majd S. Askar, Director, Business Services
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development

**Lowest Responsive and Responsible Bidders
Early Childhood Education HVAC Replacement at RCC**

<u>Contractor</u>	<u>Location</u>	<u>Base Bid</u>	+	<u>Add/Alt #1</u>	=	<u>Total Bid</u>
CCS Contractors Inc.	Riverside	\$ 187,605		\$ 6,332		\$ 193,937
F.M. Thomas Air Conditioning, Inc.	Brea	\$ 229,663		\$ 5,748		\$ 235,411
Air-Ex Air Conditioning, Inc.	Murrieta	\$ 287,945		\$ 6,365		\$ 294,310
Dalke & Sons Construction, Inc.	Riverside	\$ 448,480		\$ 4,500		\$ 452,980

Board of Trustees Regular Meeting (VII.L)

Meeting	May 21, 2019
Agenda Item	Bid Awards (VII.L)
Subject	Bid Award(s) Purchase and Warranty of Roofing and Flooring Materials, Utilizing the California Multiple Award Schedules (CMAS) Contract Number 4-01-56-0006A.
College/District	District
Funding	Various
Recommended Action	Recommend approving the purchase and warranty of roofing and flooring materials from The Garland Company, Inc. utilizing CMAS contract number 4-01-56-0006A.

Background Narrative:

The California Multiple Award Schedules (CMAS) offers a wide variety of products and services at prices that have been assessed to be fair, reasonable and competitive. CMAS contracts are established by the State of California, Department of General Services for use by all California state and local government agencies that are empowered to expend public funds for the acquisition of products and services. Public Contract Code 10298 authorizes state and local agencies to contract with suppliers awarded CMAS contracts without further competitive bidding.

Riverside Community College District utilizes multiple vendors to purchase roofing and flooring materials. Staff recommends use of the CMAS awarded contract number 4-01-56-0006A, as one source for the purchase and warranty of roofing and flooring materials, from The Garland Company, Inc. The term for CMAS contract number 4-01-56-0006A is through April 30, 2020. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that these contracts meet the needs of the District.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Board of Trustees Regular Meeting (VII.M)

Meeting	May 21, 2019
Agenda Item	Bid Awards (VII.M)
Subject	Bid Award(s) Purchase of Technology Products, Services, Solutions, and Related Products from Insight Public Sector, Utilizing Omnia Partners Contract (formally U.S. Communities Government Purchasing Alliance)
College/District	District
Funding	General
Recommended Action	Recommend approving the purchase of technology products, services, solutions, and related products from Insight Public Sector, utilizing Omnia Partners Contract No. 4400006644.

Background Narrative:

Omnia Partners, a joint purchasing alliance created by the merger of National IP and US Communities Purchasing Alliances, is as a national government purchasing alliance providing cooperative purchasing opportunities to public agencies nationwide for the purchase of goods and services.

Omnia Partners assists in reducing the cost of purchased goods and services for participating agencies by aggregating their purchasing power nationwide. This is accomplished through competitively solicited contracts with lead public agencies. Public Contract Code 20652 authorizes state and local agencies to piggyback on existing bids properly advertised and awarded by other public entities.

U.S. Communities Government Purchasing Alliance issued a solicitation for the purchase of technology products, services, solutions, and related products. Insight Public Sector was awarded the competitively bid RFP No. 2000001701.

Staff recommends use of Omnia Partners Contract No. 4400006644 as one source to purchase technology products, services, solutions, and related products from Insight Public Sector, through April 30, 2021. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract meets the needs of the District.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Board of Trustees Regular Meeting (VII.N)

Meeting	May 21, 2019
Agenda Item	Bid Awards (VII.N)
Subject	Bid Award(s) Purchase of Extron Products from Authorized Dealers/Distributors, Utilizing the California Multiple Award Schedules (CMAS) Contract Number 3-16-70-2382B.
College/District	District
Funding	Various
Recommended Action	Recommend approving the purchase of Extron products from authorized dealers/distributors utilizing CMAS contract number 3-16-70-2382B.

Background Narrative:

The California Multiple Award Schedules (CMAS) offers a wide variety of products and services at prices that have been assessed to be fair, reasonable and competitive. CMAS contracts are established by the State of California, Department of General Services for use by all California state and local government agencies that are empowered to expend public funds for the acquisition of products and services. Public Contract Code 10298 authorizes state and local agencies to contract with suppliers awarded CMAS contracts without further competitive bidding.

Riverside Community College District utilizes multiple vendors to purchase Extron products. Staff recommends use of the CMAS awarded contract number 3-16-70-2382B, as needed throughout the District, with authorized dealers/distributors, for the purchase of Extron products. The term for CMAS contract number 3-16-70-2382B is through May 31, 2021. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that these contracts meet the needs of the District.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Board of Trustees Regular Meeting (VII.O)

Meeting	May 21, 2019
Agenda Item	Bid Awards (VII.O)
Subject	Bid Award(s) Resolution No. 65-18/19 Authorizing Acceptance of the Bid Proposal In Relation to the Public Sale of Property located at 1533 Spruce Street
College/District	District
Funding	N/A
Recommended Action	Recommend that the Board of Trustees approve Resolution No. 65-18/19 authorizing acceptance of the bid proposal submitted by Morgan Partners, Inc., in relation to the public sale of property located at 1533 Spruce Street, subject to agreement on terms and conditions; and if unable to reach agreement with Morgan Partners, Inc., authorize acceptance of the bid proposal submitted by the second highest bidder, Davenport Partners, Inc., subject to agreement on terms and conditions.

Background Narrative:

Attached for the Board's review and consideration is Resolution No. 65-18/19 that the Board authorize acceptance of the bid proposal submitted by Morgan Partners, Inc., for the public sale of the property located at 1533 Spruce Street in the amount of \$2,720,000, subject to agreement on terms and conditions. In the event such agreement is unable to be reached with Morgan, Partners, Inc., then authorize acceptance of the bid proposal submitted by the second highest bidder, Davenport Partners, Inc., in the amount of \$2,710,000, subject to agreement on terms and conditions.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE RIVERSIDE COMMUNITY COLLEGE DISTRICT
AUTHORIZING ACCEPTANCE OF THE BID PROPOSAL
IN RELATION TO THE PUBLIC SALE OF PROPERTY**

(1533 Spruce Street Property in Riverside, California,
Riverside County Assessor's Parcel Number 249-120-018)

RESOLUTION NO. 65-18/19

WHEREAS, the Riverside Community College District (District) is the owner of approximately 1.18 acres of real property located within the District more particularly described as 1533 Spruce Street, Riverside CA 92507 (Spruce Street Property) for use as the District Offices and identified as Riverside County Assessor's Parcel Number 249-120-018); and

WHEREAS, the District previously adopted and approved Amended Resolution No. 02-17/18 on October 16, 2018, declaring the Property surplus and authorizing the offer of the Property for sale pursuant to the competitive bidding procedures set for in the Education Code; and

WHEREAS, the Board of trustees at its April 16, 2019 meeting in closed session, gave direction to the Chancellor and designee concerning the minimum sales price of \$2.5 million based on its fair market value for cash with no financing terms or contingencies; and

WHEREAS, the District adopted and approved Resolution No. 50-18/19 on April 16, 2019, authorizing the Chancellor, or designee, to conduct the public bid and to open bids at 3:00 p.m. on May 13, 2019 at 3801 Market Street, Riverside, CA 92501, send written offers to sell the Spruce Street Property, and to post and publish public offers as required by Education Code, section 81363.5 and Government Code, section 54222; and

WHEREAS, two written bids were received on May 13, 2019 from Morgan Partners, Inc. and Davenport Partners, Inc. and, prior to acceptance of any written bid proposal, the District called for oral bids; and

WHEREAS, both bidders proceeded to make oral bids and counter bids until the highest oral bid was received from Morgan Partners, Inc., in the amount of Two Million Seven Hundred Twenty Thousand Dollars and No Cents (\$2,720,000); and the second highest oral bid was received from Davenport Partners, Inc., in the amount of Two Million Seven Hundred Ten Thousand Dollars and No Cents (\$2,710,000); and

NOW THEREFORE, BE IT RESOLVED, that we, the Riverside Community College District Board of Trustees, hereby find, determine, declare and resolve as follows:

1. That all the recitals above are true and correct;

2. That the Board authorize acceptance of the highest bid proposal from Morgan Partners, Inc., in the amount of \$2,720,000, subject to agreement on terms and conditions of the Purchase Sale Agreement;
3. That if such agreement is unable to be reached with Morgan Partners, Inc., then authorize acceptance of the bid proposal submitted by the second highest bidder, Davenport Partners, Inc., subject to agreement on terms and conditions.
4. That the Chancellor, or designee, is hereby authorized and directed to execute the Purchase and Sale Agreement, and the joint escrow instructions, as required by Education Code section 81376.

PASSED AND ADOPTED this 21st of May 2019, at the regular meeting of the Riverside Community College District Board of Trustees.

President, Board of Trustee
Riverside Community College District

ORAL BID RESULTS

Project: **Sale of Spruce Street Property**
 Bid No.: **2018/19-14**
 Date: **Monday, May 13, 2019; 3:30pm**

Any interested bidder may offer to purchase the property for a price exceeding by at least five percent (5%) of the highest written proposal. After this initial five percent (5%) is met, other oral bids may be accepted as directed at auction. Final acceptance of any oral bid must be made only after said oral bid is reduced to writing and signed by the offeror.

Company Name	Firm's Oral Bid Amount
Morgan Partners	\$2,657,550
Davenport Partners	\$2,667,550
Morgan Partners	\$2,677,550
Davenport Partners	\$2,687,550
Morgan Partners	\$2,700,000
Davenport Partners	\$2,710,000
Morgan Partners	\$2,720,000

**ORAL BID PROPOSAL FORM
FOR THE
SALE OF CERTAIN SURPLUS PROPERTY OF
RIVERSIDE COMMUNITY COLLEGE DISTRICT**

NOTE: All oral bidders must, prior to acceptance of any final oral bid, reduce their oral bid to writing utilizing this form. This form shall be used by all bidders who wish for their oral bid proposal to be considered for acceptance by the Riverside Community College District.

Proposal for: Riverside Community College District
Sale of Property located at 1533 Spruce Street, Riverside, CA 92507, APN 249-120-018
("Property")

Submitted by:

Morgan Partners, Inc., to be assigned to a Single Purpose Entity
Company Name of Bidder

Thomas E. Morgan III
Contact Name of Bidder

19226-66th Ave. S. L-108, Kent, WA 98032-2121
Address of Bidder

253-277-7800
Phone Number of Bidder

Tom@Entera.com
Email Address of Bidder

The undersigned, as oral bidder (hereinafter "Bidder"), does hereby declare and certify the following:

1. Bidder has examined the Bid Package including the Public Notice to Bidders for Sale of Real Property, Notice to Bidders and Instructions, Agreement for Purchase and Sale and Joint Escrow Instructions, and exhibits thereto for the 'Property' as defined in the Purchase Agreement, which form of Purchase Agreement is attached hereto as Exhibit "A", the Written Bid Form and this Oral Bid Proposal Form, and as may be further defined by any addenda hereto (the "Property").
2. Although Bidder may propose changes to the terms set forth in Purchase Agreement, unless otherwise agreed to by the District, Bidder agrees and understands that the existing terms and conditions in the Purchase Agreement will be binding upon the successful bidder. Any proposed changes to the Purchase Agreement terms must be submitted with the bid proposal, on or attached to this Oral Bid Proposal Form. Any proposed material changes to the existing terms and conditions in the Purchase Agreement shall render such bid a counteroffer, which counteroffer may not be accepted by the District should any written or oral offer be made at or greater than the terms and conditions set forth in the Purchase Agreement and the minimum terms set forth herein. However, this will confirm that in the event that there are no written or oral bids made at or greater than the purchase price terms and conditions set forth in the Purchase Agreement that comply with all material terms set forth therein and in

the Bid Package, the District is willing to entertain counteroffers. In the event that there are no written or oral bids made at or greater than the purchase price terms and conditions set forth in the Purchase Agreement which comply with all material terms set forth therein, and in the Bid Package, and the District receives more than one counteroffer, the District may, in its sole discretion, choose which counteroffer to accept, or the District may, in its sole discretion, reject any or all counteroffers. Any proposed changes to the Purchase Agreement and/or any other written bid for the Property must be submitted with this Oral Bid Form on May 13, 2019.

- 3. The minimum bid for the purchase of the Property shall be no less than **Two Million Five Hundred Thousand Dollars (\$2,500,000.00)**.
- 4. Bidder agrees to enter into a purchase agreement with the District for the purchase of the Property in an "as is" condition.
- 5. Bidder acknowledges that final acceptance of the highest bid, either written or oral, or final acceptance of a counteroffer in the event that there are no written or oral bids made at or greater than the purchase price terms and conditions set forth in the Purchase Agreement that comply with all material terms set forth therein and in the Bid Package, will be made at the regularly scheduled Board meeting on May 21, 2019. The Board may select the highest bid of any of the bids, may accept any counteroffer in the event that there are no written or oral bids made at or greater than the purchase price terms and conditions set forth in the Purchase Agreement that comply with all material terms set forth therein and in the Oral Bid Proposal Form, or if it deems such action to be for the best public interest, it may reject any and all bids. The District reserves the right to make non-substantive changes to the terms and conditions in the Purchase Agreement. The successful bidder shall be required to execute a Purchase Agreement within ten (10) days of the Board's approval of the Purchase Agreement.
- 6. Bidder, the undersigned, hereby declares has examined any and all Addenda (if any) issued during the bid period and is thoroughly familiar with all contents thereof and acknowledges receipt of the following addenda: (Bidder to list all Addenda).

ADDENDUM NO. _____	DATE RECEIVED _____
ADDENDUM NO. _____	DATE RECEIVED _____
ADDENDUM NO. _____	DATE RECEIVED _____

- 7. The award of the purchase will be made to the highest responsible and responsive bidder at or greater than the purchase price terms and conditions set forth in the Purchase Agreement. In the event of a conflict between the purchase amount in figures and the purchase amount in words, the purchase amount in words shall govern.
- 8. Oral Bid Purchase Price:

Bidder hereby bids the following amount with respect to the Purchase of the Property:

TOTAL CASH PURCHASE PRICE IN WORDS Two Million Seven Hundred Twenty Thousand
dollars and no cents DOLLARS (\$ 2,720,000)

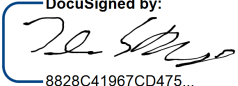
9. Additional terms, if any, set forth in Bidder's proposal (list all additional proposed terms);
Additional pages may be attached, if needed.

Please see attached "Proposed Purchase and Sale Agreement Modifications"

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Bidder: Thomas E. Morgan III
Typed Name of Person or Entity Submitting Bid

Date: 5/13/2019

By: 
Signature of Duly Authorized Contracting Representative of Bidder

President
Title

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

Board of Trustees Regular Meeting (VII.P)

Meeting	May 21, 2019
Agenda Item	Grants, Contracts and Agreements (VII.P)
Subject	Grants, Contracts and Agreements Contracts and Agreements Report Less than \$92,600 - All District Resources
College/District	District
Funding	Various Resources
Recommended Action	Recommend approving contracts totaling \$589,586 for the period of April 1, 2019 through April 30, 2019.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$92,600. The attached listing of contracts and agreements under \$92,600 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd S. Askar, Director, Business Services

Contracts and Agreements Report-All District Resources
\$92,600 and Under
04/01/19 thru 04/30/2019

PO #	Department	Vendor	Business Location	Description	Amount
C0006362	Student Services - Riverside	Otium LA	Los Angeles	Catering Services	\$ 1,442
C0006363	Career & Tech Ed. Projects	Humphreys Half Moon Inn and Suites	San Diego	Meeting Expenses	28,000
C0006364	Food Services - Riverside	Oracle America, Inc.	Redwood Shores	Micros Point-of-Sale Technical Support	101
C0006365	Campus Student Services - Norco	I Do Love Math, Inc.	Los Angeles	Academic Support Math Consultants	15,900
C0006366	Student Services - Moreno Valley	Harland Technology Services	Omaha, NE	Copier Maintenance	2,597
C0006367	Strategic Development	Savor...Chicago	Chicago, IL	Food & Beverage for National Symposium	6,938
C0006368	Career and Technical Ed - Moreno Valley	Harland Technology Services	Omaha, NE	Copier Maintenance	1,054
C0006369	Facilities - Riverside	JCA Engineering, Inc.	Highland	Electrical Engineering Services for Quad Lighting	10,100
C0006370	Academy / Criminal Services	Mike Brown Grandstand, Inc.	Glendora	Bleacher/Chair Rental	3,275
C0006371	Institutional Effectiveness - Norco	Center for Community College Student Engmt.	Austin, TX	Membership & Surveys	9,655
C0006373	Educational Services - Moreno Valley	RDW Group, Inc.	Providence, RI	Website Discovery	22,400
C0006374	Allied Health - Riverside	Scantron Corporation	Eagan, MN	ParScore Software	1,479
C0006375	Fine and Performing Arts - Riverside	Simon, Salyann Jeanine	Perris	Event Planning	2,400
C0006376	Facilities - Riverside	Clark Pest Control	Riverside	Bee Treatment & Hive Removal Services	11,775
C0006377	Strategic Development	BAH Consulting, LLC	Rainbow City, AL	Promote Supply Chain Technician Occupation	29,000
C0006378	Career and Technical Ed - Riverside	Total Corporate Solutions	Torrance	Sharp Copier Maintenance	300
C0006379	Customized Solutions	Cerritos College	Norwalk	Employment Training Program	25,000
C0006380	Student Services - Riverside	City of Moreno Valley	Moreno Valley	Equity Summit Room Rental	1,949
C0006381	Customized Solutions	Developing Leaders, Inc.	Fontana	Employment Training Program	10,000
C0006382	Applied Technology - Riverside	Total Corporate Solutions	Torrance	Sharp Copier Maintenance	500
C0006383	Health Services - Riverside	Regents of the University of California	Riverside	Mobile Rock Wall Rental	708
C0006384	International Students - Riverside	United Education Group, Inc.	City of Industry	Student Recruitment Fee	500
C0006385	HR, Diversity, Equity & Compliance	Titan Empire, Inc.	Redlands	Investigative Services	10,000
C0006386	Career and Technical Ed - Riverside	Seavey, Angela	Idyllwild	Curriculum Training	1,200
C0006387	Customized Solutions	Quest Consulting & Training Corporation	Palisades	Employment Training Program	35,000
C0006388	Facilities - Riverside	Clark Pest Control	Riverside	Bee Hive Removal Services	1,250
C0006389	President - Norco Campus	Brunswick Classic Lanes	Norco	Bowling Package	2,240
N/A	Fine and Performing Arts	Actors Equity Association	North Hollywood	Guest Artist for Sister Act Production	No Cost
N/A	Customized Training	Employment Training Panel	Sacramento	Employment Training Panel Agreement	No Cost
N/A	Human Resources & Employee Relations	Brandman University	Irvine	Scholarship & Tuition Fee Discount	No Cost
N/A	Human Resources & Employee Relations	University Of Redlands	Redlands	Scholarship & Tuition Fee Discount	No Cost
N/A	Human Resources & Employee Relations	California Baptist University	Riverside	Scholarship & Tuition Fee Discount	No Cost
N/A	Career and Technical Education	Interact Communications	La Crosse, WA	CTE Rebranding & Marketing Campaign	No Cost
N/A	Student Services	Grad Images	Tallahassee, FL	Graduation Photography	No Cost
N/A	Student Health and Psychological Services	Foundation for Community Colleges	Sacramento	Student Mental Health Sponsorship Program	No Cost
N/A	Career & Tech Ed Projects Office	Colton-Redlands-Yucaipa ROP	Redlands	Articulation Agreement CIS-25	No Cost
N/A	Career and Technical Education	Foothill-De Anza Community College District	Los Altos	Cyber Security & IT Technicians	No Cost
N/A	Career and Technical Education	Launch Apprenticeship Network	Norco	Launch Apprenticeship Program Sponsor	No Cost
N/A	Career & Tech Ed Projects Office	Riverside Unified School District	Riverside	Articulation Agreement MDA-1A	No Cost
N/A	Career and Technical Education	Solano Community College District	Fairfield	Faculty Entrepreneurship Champion Mini-Grant	No Cost
N/A	Student Life	Pyro Spectacular, Inc.	Rialto	Confetti/Production For Commencement	No Cost
N/A	Student Health and Psychological Services	Riverside Univ. Health Sys. Behavioral Health	Riverside	Crisis Response Case Management & Referral Svcs.	No Cost
Additions to Approved/Ratify Contracts of \$92,600 and Under					
C0002844	Campus Student Services - Norco	GreatAmerica Leasing Corporation	Cedar Rapids, IA	Rents and Leases	905
C0003470	Campus Police	California State University San Bernardino	San Bernardino	Police Dispatch Services	44,640
C0004234	Educational Services - Norco	Nuventive, LLC	Pittsburgh, PA	Computer Software Maint/Lic	9,900
C0004521	Performance Riverside	Tickets.com	Costa Mesa	Computer Software Maint/Lic	2,743

Contracts and Agreements Report-All District Resources
 \$92,600 and Under
 04/01/19 thru 04/30/2019

PO #	Department	Vendor	Business Location	Description	Amount
C0004682	College Relations / Special Projects	Keygent, LLC	El Segundo	Bonds Disclosure & Dissemination Agent	3,050
C0004933	Applied Technology - Riverside	SoCal Office Technologies, Inc.	Cypress	Printer Maintenance	250
C0005531	Academy / Criminal Services	Canon Financial Services, Inc.	Melville, NY	Copier Lease Agreement	870
C0005539	Academy / Criminal Services	Harland Technology Services	Omaha, NE	Scanned Annual Maintenance	380
C0005688	Health Services - Moreno Valley	Loma Linda University	Loma Linda	Psychological Counseling	4,000
C0005815	Allied Health - Riverside	Sharp Electronics Corp.	Santee	Sharp Maintenance Contract	1,000
C0005917	Facilities - Riverside	Waterlogic Americas, LLC	Redlands	Water System Rental	30
C0005973	Customized Solutions	Business Cavalry, LLC	San Pedro	Training & Development for Fleetwood	21,240
C0006090	Educational Services - Moreno Valley	Rise Interpreting, Inc.	Riverside	Interpreting Services	1,200
C0006121	Chancellor's Office	Thompson & Colegate, LLP	Riverside	Legal Services	75,000
C0006138	Disabled Student Services - Riverside	Rise Interpreting, Inc.	Riverside	Interpreting Services	21,000
C0006193	Dean of Instruction - Moreno Valley	Cell Business Equipment	Irvine	Copier Maintenance	100
C0006225	Disabled Student Services - Moreno Valley	Rapid Caption, LLC	Mentone	Captioning Services	18,675
C0006238	Disabled Student Services - Riverside	Rapid Caption, LLC	Mentone	Captioning Services	40,000
C0006257	Disabled Student Services - Norco	Rapid Caption, LLC	Mentone	Interpreting Services	51,637
C0006264	Grants & Contract Services	Lifton, Sarah	Encinitas	Grant Writing Consultant	6,311
C0006271	Information Services	Sidepath, Inc.	Laguna Hills	Computer Software Maint/Lic	21,000
C0006310	Business & Financial Services	Collaborative Braintrust Consulting Firm	Sacramento	Consulting Services for District Fiscal Viability	20,000
C0006331	Performance Riverside	Rise Interpreting, Inc.	San Bernardino	Interpreting Services	160
C0006332	Allied Health - Riverside	Waterlogic Americas, LLC	Riverside	Water Machine Lease	8
C0006347	Performing Arts - Riverside	OD Music, Inc.	Woodland Hills	Sister Act Production Paymaster Service	9,713
C0006353	Campus Student Services - Norco	Certified Transportation Services, Inc.	Santa Ana	Transportation Services	1,012
N/A	Student Services	National Student Clearinghouse	Herndon, VA	Amend. #1/ Adds Additional Services for Students	No Cost
				Total	<u>\$ 589,586</u>

Board of Trustees Regular Meeting (VII.Q)

Meeting	May 21, 2019
Agenda Item	Grants, Contracts and Agreements (VII.Q)
Subject	Grants, Contracts and Agreements Agreement for Legal Services with Thompson & Colegate, LLP
College/District	District
Funding	N/A
Recommended Action	Recommend approving the agreement with Thompson & Colegate, LLP, pursuant to the agreement hourly rates.

Background Narrative:

The District wishes to retain Thompson & Colegate, LLP for consulting, representational and legal services pertaining to general employment and business matters. The law firm hourly rates are included in the agreement which is valid through June 30, 2019.

Prepared By: Wolde-Ab Isaac, Chancellor
Patrick Pyle, General Counsel
Michael Simmons, Director, Risk Management, Safety & Police Services



THOMPSON & COLEGATE LLP
ATTORNEYS AT LAW • ESTABLISHED 1915

H. L. THOMPSON
(1884-1962)

ROY W. COLEGATE
(1906-1960)

July 18, 2018

Reply to:
Michael J. Marlatt
mmarlatt@tclaw.net

CONFIDENTIAL

VIA U.S. MAIL

Aaron Brown, Vice Chancellor
Business and Financial Services
Riverside Community College District
3801 Market St
Riverside, CA 92501

Re: Agreement for Professional/Legal Services for
July 1, 2018 to June 30, 2019

Dear Mr. Brown:

We are pleased that Riverside Community College District has asked Thompson & Colegate LLP to provide professional/legal services as needed.

Please review the remainder of this letter which includes the contractual provisions for our professional relationship in this matter. Please sign and date the last page where indicated, and return this letter to me. You may retain the signed copy for your records.

PROFESSIONAL/LEGAL SERVICES AGREEMENT

California law requires the terms of certain types of attorney service agreements to be set forth in writing. To comply with that law, and to assure our mutual understanding, we have prepared this Agreement and we agree to provide services on the terms provided herein.

1. Scope of Legal Services.

Thompson & Colegate will provide professional services with respect to general employment and business matters. We will provide those services that we deem are reasonably necessary to complete the work requested. Attorney services will include advising, investigation, and other legal and litigation services through trial and post-trial motions. Attorney services will not include appeals or other actions for relief in an Appellate Court and will not include legal services to execute or collect any judgment obtained for you. If you desire such additional services, a separate Representation Agreement will necessarily be provided.

2. Legal Fees.

Attorneys at Thompson & Colegate will charge by the hour at the prevailing rate within the firm. Michael J. Marlatt will be the principal attorney involved in providing professional services to you at an hourly rate of \$175.00. From time to time, other legal personnel may render services for you in connection with this Agreement. The legal services for those persons will be charged at their prevailing hourly rate. Currently, the rates for paralegals, law clerks, and all attorneys range from \$75.00 to \$175.00. The hourly rates of all legal personnel will in all likelihood increase on an annual basis and those increases will be automatically applied to all subsequent legal services provided to you.

Our hourly rate for services is not the only factor considered in setting our legal fees. Our fees are governed by the Rules of Professional Conduct adopted by the California Supreme Court. Events may develop during the course of work that warrant an additional fee. The attorney shall exercise reasonable judgment in determining such additional fee. Factors to be considered include the novelty and difficulty of the issues involved, the amount involved and the results obtained, the urgency imposed by the client or the circumstances and the impact which providing legal services to the client will have upon our ability to provide services to other clients.

3. Retainer.

Because of the District's timely payment of previous invoices, no retainer will be necessary for any matters forwarded for handling during this period. Opened matters will be billed at an hourly rate as described above, and on a monthly basis. While such a development is not anticipated, repeated failure to pay invoices understandably jeopardizes our relationship and may result in discontinuation of our legal services.

In addition to the above, Thompson & Colegate reserves the right to request a retainer if any matters are the subject of formal litigation or if in litigation, assigned a trial date. Said retainer, if requested, would be needed to cover all anticipated costs and expenses related to the handling of the matter through the trial of this action. This amount will be required within two weeks from the actual date of request (or as otherwise agreed) and will most probably be several thousands of dollars. If you are unable to provide this amount, Thompson & Colegate reserves the right to withdraw as counsel of record. This deposit is necessary to insure payment of all costs and litigation expenses, including attorneys' fees that can and probably will be incurred prior to and through trial. If you have some difficulty with this, we would be willing to discuss alternative arrangements, but satisfactory arrangements must be made to cover these anticipated expenses.

4. Costs and Expenses.

From time to time it will be necessary for us to incur costs and expenses deemed necessary to perform professional services under this Agreement. We may advance payment of such costs and will bill you for those costs and expenses periodically. You agree to pay for those costs and expenses as they are charged. Examples of such costs and expenses include filing fees and other charges assessed by courts, process server fees, court reporter fees, title search fees, fees for experts, consultants and investigators, delivery charges, word processing charges, travel expenses and mileage.

5. Billing Practices.

We will send you a statement describing the professional services provided and a statement for fees and costs incurred on a periodic basis. We ask that you pay the fees and costs on the statement within twenty (20) days of billing.

The professional services to be rendered by us may require waiting time in court and travel time, both local and out-of-town. We will charge for such time at the hourly rate. There also may be occasions when, in our judgment, attorneys or other legal personnel at our office deem it necessary to confer among themselves or to have more than one professional attend meetings or court hearings in the discharge of legal services undertaken for you. When that occurs, we will charge the prevailing hourly rate for each of the persons involved.

If you fail to pay the billing statement within twenty (20) days of billing, we may withdraw from your representation by giving you written notice of withdrawal. Any acceptance of late payment by our office shall not be a waiver of your obligation to make timely payments.

6. Disclaimer of Guaranty.

We make no promises or guarantees to you about the outcome of the advice, investigations, representation or other services undertaken by us. Nothing in this Agreement shall be construed as such a promise or guaranty. From time to time, legal personnel working on your case may state opinions concerning the outcome of the matter. Those statements or expressions are acknowledged to be legal opinions and not guarantees or promises by our office of any particular outcome.

7. Settlement.

Any settlement regarding claims by or against other parties shall be made only with your consent.

8. Discharge - Withdrawal.

You may terminate our services at any time. You will however remain liable for all fees and costs incurred up to the date of our discharge.


We may withdraw from this Agreement for good cause. Examples of circumstances constituting good cause for withdrawal include, but are not limited to, your breach of this Agreement, failure to cooperate with us or refusal to follow our advice, or any fact or circumstances that would render our continuing representation of you unlawful or unethical. In the event of our withdrawal for cause, you shall be liable for all fees and costs up to the date of our withdrawal.

9. Insurance Coverage.

Thompson & Colegate LLP maintains errors and omissions insurance applicable to the services to be rendered as described in the agreement.

We believe in staying in contact with our clients to insure that the work we do proceeds as smoothly as possible and that our billings are accurate and understandable. Any questions you may have about your work or our billings should be directed to me. Again, we are pleased that you have selected Thompson & Colegate to work with you and we look forward to continuing a long and valued relationship. If this Agreement meets with your approval, please indicate your acceptance by dating and signing this document and returning it to our office.

Very truly yours,



MICHAEL J. MARLATT of
THOMPSON & COLEGATE LLP

AGREED AND ACCEPTED:

Dated: 7-25, 2018

Riverside Community College District

By



Aaron Brown

Vice Chancellor, Business and Financial Services

cc: Patrick Pyle, General Counsel

Board of Trustees Regular Meeting (VII.R)

Meeting	May 21, 2019
Agenda Item	Grants, Contracts and Agreements (VII.R)
Subject	Grants, Contracts & Agreements Agreement Amendment No. 1 with Dudek for the Norco College Veterans Resource Center
College/District	Norco College
Funding	State Funding Veterans Resource Center
Recommended Action	Recommend approving Agreement Amendment No. 1 with Dudek for costs related to additional Subsurface Site Investigation in the amount not to exceed \$17,565.

Background Narrative:

On June 19, 2018 the Board of Trustees approved the selection of Dudek for the Norco College Veterans Resource Center project based on the firm's expertise and qualifications in preparing the Mitigated Negative Declaration reports (MND), in the amount of \$126,134. Dudek provided the required MND reports in compliance with the California Environmental Quality Act (CEQA).

At this time, it is requested that the Board of Trustees approve the Agreement Amendment No. 1 with Dudek for additional soil and soil vapor sample costs related to the Department of Toxic Substances Control (DTSC) Subsurface Site Investigation (SSI) Work Plan comments and cost changes for the project in the amount of \$17,565.

Costs for the requested amendment are within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Bryan Reece, President Norco College
Michael Collins, Vice President, Business Services, Norco College
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development
Bart Doering, Facilities Development Director

FIRST (1) AMENDMENT TO AGREEMENT

BETWEEN

RIVERSIDE COMMUNITY COLLEGE DISTRICT

AND

DUDEK

(Norco College Veterans Resource Center)

This document amends the original agreement between the Riverside Community College District and Dudek, which was originally approved by the Board of Trustees on June 19, 2018.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$17,565, totaling agreement to \$143,699. The term of this agreement shall be from the original agreement date of June 12, 2018, to the completion of the project.

Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

DUDEK

RIVERSIDE COMMUNITY COLLEGE DISTRICT

By: _____

Joseph Monaco
President
27372 Calle Arroyo
San Juan Capistrano, CA 92675

By: _____

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

April 22, 2019

Bart Doering
Facilities Development Director
Riverside Community College District
3801 Market Street
Riverside, California 92501

Subject: Amendment #1 - Norco College Veterans Resource Center Subsurface Site Investigation

Dear Mr. Doering:

Dudek has prepared Addendum #1 to present cost changes for the Subsurface Site Investigation (SSI) for the proposed Norco College Veterans Resource Center (site). Dudek submitted a Work Plan for a SSI at the site to the Department of Toxic Substances Control (DTSC) in February 2019; the proposed samples presented in the February 2019 Work Plan were solely located beneath the proposed building footprint. On March 12, 2019, the DTSC issued a comment letter on the Work Plan which required additional soil and soil vapor samples be collected at areas throughout the project boundary, outside of the building footprint. The DTSC letter further requests that any areas of the site that are to be disturbed should be evaluated. The RCCD project architect proposes to borrow approximately 2,800 cubic yards of soil from a 1-acre portion of the Norco College property to be used as fill. Since the Land Use Covenant (LUC) covers the entire Norco College property, soils to be disturbed for the purposes of re-use will also require evaluation. The additional soil and soil vapor samples requested by the DTSC result in increases in the scope of work and costs.

The scope of work changes, as included in this proposal, are as follows:

- Ten additional soil and soil vapor sample locations
 - Soil vapor samples to be collected from 5 feet below ground surface (bgs)
 - Soil samples (one from each location; sample depth TBD) to be analyzed for metals, polychlorinated biphenyls (PCBs), and dioxins and furans (D&F)
- Addition of a duplicate soil sample to be analyzed for metals, PCBs, and D&F
- Addition of an equipment blank sample to be analyzed for metals, PCBs, and D&F

- Collection of four soil samples for the borrow area soils to be analyzed for metals, PCBs, and D&F.

The costs for the items described above are presented in Table 1 below.

Table1
Additional Costs by Task

Task	Estimated Cost
Revised Scope of Work with Additional Sampling	\$13,765
Borrow Area Soil Sampling	\$3,800
Total	\$17,565

Upon approval, Dudek will prepare and submit a revised Work Plan to the DTSC; the revised Work Plan will also include responses to the DTSC comment letter.

Thank you for the opportunity to prepare an estimate for this project. If you have any questions or require additional information regarding this proposal, please contact me at 760.479.4131 or dreed@dudek.com.

Sincerely,
DUDEK



Derek Reed, P.E.

Board of Trustees Regular Meeting (VII.S)

Meeting	May 21, 2019
Agenda Item	Grants, Contracts and Agreements (VII.S)
Subject	Grants, Contracts and Agreements Memorandum of Understanding Between City of Moreno Valley Economic Development Department and Moreno Valley College Career and Technical Education
College/District	Moreno Valley College
Funding	Grants and Categorical Programs
Recommended Action	Recommend approving the Memorandum of Understanding with the City of Moreno Valley Economic Development to further develop the MoVal Learns - Mayor's Challenge Program.

Background Narrative:

The CITY and COLLEGE enter into this MOU to build on their partnership and further develop the MoVal Learns – Mayor Challenge by providing \$100,000 per year for two years to Moreno Valley residents who are enrolled in Moreno Valley College CTE programs and increase students success through completion of CTE programs.

Prepared By: Dr. Robin L. Steinback, President
Carlo Lopez, Vice President, Academic Affairs
Dr. Melody Graveen, Dean of Instruction, Career Technical Education



MEMORANDUM OF UNDERSTANDING

BETWEEN

**CITY OF MORENO VALLEY
ECONOMIC DEVELOPMENT DEPARTMENT**

AND

**MORENO VALLEY COLLEGE
CAREER AND TECHNICAL EDUCATION**

FOR

**THE MOVAL LEARNS - MAYOR'S CHALLENGE PROGRAM
("MOVAL LEARNS")**



1. INTRODUCTION

This Memorandum of Understanding ("MOU") is made and entered into the _____ 2019, by and between the City of Moreno Valley, a local government agency located in Riverside County, (collectively "CITY") and Moreno Valley College, a community college located in the State of California, by and through its Career and Technical Education program (collectively "COLLEGE"). The CITY and COLLEGE are collectively referred to herein as the "PARTIES."

2. PURPOSE

This MOU outlines the agreement between the PARTIES to work in partnership to develop the MoVal Learns - Mayor's Challenge program to assist with the completion rate for Moreno Valley residents that are enrolled in Moreno Valley College.

3. BACKGROUND

On January 12, 2017, the City of Moreno Valley and Moreno Valley College signed an interest letter agreeing to create a strategic partnership to further mutually beneficial Career and Technical Education (CTE), training, business outreach and student and workforce development opportunities.

Since that time, the PARTIES have worked together to attract higher paying jobs, increase the quality of life for residents, encourage local retention of home grown talent, encourage student achievement, increase college graduation rates and to incentivize businesses to promote the hiring of local graduates and work collaboratively in the following ways to achieve these ends:

1. Meet regularly to discuss program development, outreach opportunities and new initiatives;
2. Jointly conduct business outreach through the CITY's Momentum MoVal Business Visit and Business Roundtable programs;
3. Promote job opportunities and student services at the CITY's Moreno Valley Employment Resource Center (ERC);
4. Participate in and mutually support the COLLEGE's regional efforts to implement the California Community Colleges' Strong Workforce program;
5. Support the COLLEGE's CTE outreach efforts by participating in job fairs and the CTE Advisory Board;
6. Support the COLLEGE's College Promise program to help fund school costs for participants;
7. Support the CITY's Hire MoVal program by assisting to promote the Hire A Grad program, a local hire initiative that incentivizes local businesses to hire Moreno Valley graduates;
8. Collaborate together to identify and pursue grant opportunities;

9. Partner to promote the iMake Innovation Center (also known as the makerspace); and
10. In 2018, the CITY and COLLEGE received a \$100,000 grant from Bloomberg Philanthropies to develop the MoVal Learns program.

The CITY and COLLEGE enter into this MOU to build on the partnership and to further develop the MoVal Learns program by providing a stipend to Moreno Valley residents that are enrolled in Moreno Valley College in order to increase the graduation rate and completion of CTE programs.

4. PARTIES OBLIGATIONS

A. COLLEGE Obligations:

- a. Manage the enrollment and verification of Moreno Valley residents that are CTE students and meet the criteria as outline in Exhibit "A";
- b. Promote the program to potential CTE students and coordinate with faculty and staff to ensure student access to the program;
- c. Maintain a database of all student participants and track student outcomes;
- d. Provide an annual report describing outcomes and key data for students enrolled in the program;
- e. Provide a minimum of one update to the City per year on the program; and
- f. Support and actively seek grant and funding opportunities from state, local, federal and private sources.

B. CITY Obligations:

- a. Provide funding of \$100,000 per year to fund the program (two years of funding);
- b. Provide direct stipend disbursements to qualified CTE students as approved by the College;
- c. Develop marketing materials such as flyers, press releases and digital assets;
- d. Coordinate events related to the program such as kick-offs, trainings or workshops;
- e. Coordinate City-related events such as the State of the City;
- f. Coordinate any volunteer activities for students;
- g. Serve as a liaison between MoVal Learns, Moreno Valley College and the Moreno Valley business community;
- h. Support and actively seek grant and funding opportunities from state, local, federal and private sources; and
- i. Utilize CITY marketing and promotion avenues to promote the program.

5. COSTS

A. COLLEGE Not Obligated for Any Costs

The CITY acknowledges and agrees that the COLLEGE shall not be liable for any costs incurred by the CITY, including any of its affiliates in connection with the administration and/or implementation of this MOU or any related partnership or program activities.

The CITY further acknowledges and agrees that the COLLEGE shall not be liable in any way for payment of any costs, fees, wages or any other amounts to be paid to any party arising out of or related to this MOU.

B. CITY Not Obligated for Any Costs

The COLLEGE acknowledges and agrees that the CITY shall not be liable for any costs incurred by the COLLEGE, including any of its affiliates in connection with the administration and/or implementation of this MOU or any related partnership or program activities.

The COLLEGE further acknowledges and agrees that the CITY shall not be liable in any way for payment of any costs, fees, wages or any other amounts to be paid to any party arising out of or related to this MOU.

6. GENERAL TERMS

It is further mutually agreed by the PARTIES as follows:

A. Insurance

The PARTIES shall meet the insurance requirements attached hereto as Exhibit "A" or provide a certificate of self-insurance acceptable to the other party.

B. Indemnity; Hold Harmless

The PARTIES shall indemnify and hold harmless each other, their Agencies, Districts, Special Districts and Departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnitees) from any liability whatsoever, based or asserted upon any acts, services, misconduct or obligations of the indemnifying party, including their respective officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this MOU, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever arising

from the performance of that party, including their respective officers, employees, subcontractors, agents or representatives. The indemnifying party shall defend, at their sole expense, all costs and fees including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards, the Indemnitees in any claim or action based upon such alleged acts or omissions.

With respect to any action or claim subject to indemnification herein, the indemnitor shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of indemnitee; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes the indemnitor's indemnification to Indemnitees as set forth herein.

The indemnitor's obligation hereunder shall be satisfied when the indemnitor has provided to indemnitee the appropriate form of dismissal relieving the indemnitee from any liability for the action or claim involved.

The specified insurance limits required in this MOU shall in no way limit or circumscribe the indemnitor's obligations to indemnify and hold harmless the Indemnitees herein from third party claims.

C. Alternative Dispute

The PARTIES agree that before either party commences any legal or equitable action, action for declaratory relief, suit, proceeding, or arbitration that the PARTIES shall first submit the dispute to mediation through a mutually acceptable professional mediator in Riverside County. Each party shall bear its own expenses and costs associated with the mediation. The cost of mediator shall be shared equally by the PARTIES.

D. Notices

Any and all notices sent or required to be sent under this MOU shall be mailed to the following addresses, or any other address provided by the PARTIES in writing; and are deemed delivered one (1) day after their deposit in the United States Mail, postage prepaid:

County: Moreno Valley College
16130 Lasselle Street
Moreno Valley, CA 92551
Attn: Dr. Melody Graveen, Dean of Instruction,
Career Technical Education

City: City of Moreno Valley

Economic Development Department
14177 Frederick Street
Moreno Valley, CA, 92552
Attn: Mike Lee, Economic Development Director

E. Termination

Either party may terminate this MOU for any reason by giving written notice to the designated representative of the other party ninety (90) days prior to the expiration of this MOU. Except as otherwise provided herein, upon termination of this MOU, neither party shall have any obligation to other.

F. Legal Authority

Nothing in this MOU binds the CITY or COLLEGE to perform any action that is beyond its legal authority.

G. Conflict of Interest

No member, official or employee of the CITY or COLLEGE shall have any personal interest, direct or indirect, in this MOU nor shall any such member, official or employee participate in any decision relating to this MOU which affects his or her personal interest or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested.

H. Confidentiality

- a. The CITY and COLLEGE shall not use for personal gain or make other improper use of privileged or confidential information which is acquired in connection with this MOU. The term "privileged or confidential information" includes but is not limited to: unpublished or sensitive technological or scientific information; medical, personnel, or security records; anticipated material requirements or pricing/purchasing actions; CITY or COLLEGE information or data which is not subject to public disclosure; CITY or COLLEGE operational procedures; and knowledge of selection of contractors, subcontractors or suppliers in advance of official announcement.
- b. The CITY and COLLEGE shall protect from unauthorized disclosure names and other identifying information concerning persons receiving services pursuant to this MOU, except for general statistical information not identifying any person. The CITY or COLLEGE shall not use such information for any purpose other than carrying out the obligations under this MOU. Both PARTIES shall promptly transmit in writing all third party requests for disclosure of such information.

Neither Party City shall disclose, except as otherwise specifically permitted by this MOU or by law, any such information to anyone. For purposes of this paragraph, identity shall include, but not be limited to, name, identifying number, symbol, or other identifying particular assigned to the individual, such as finger or voice print or a photograph.

I. Interpretation and Governing Law; Severability

This MOU and any dispute arising hereunder shall be governed and interpreted in accordance with the laws of the State of California. This MOU shall be construed as a whole according to its fair language and common meaning to achieve the objectives and purposes of the PARTIES hereto, and the rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be employed in interpreting this MOU, all PARTIES having been represented by counsel in the negotiation and preparation hereof.

Any legal action related to the performance or interpretation of this MOU shall be filed only in the Superior Court of the State of California located in Riverside, California, and the PARTIES waive any provision of law providing for a change of venue to another location. In the event any provision in this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

J. No Third-Party Beneficiaries

This MOU is made and entered into for the sole protection and benefit of the PARTIES hereto and shall not create any rights in any third PARTIES, including, but not limited to any businesses or individuals participating in the MOU programs, or any affiliates. No other person or entity shall have any right of action based upon the provisions of this MOU.

K. Section Headings

The Section headings herein are for the convenience of the PARTIES only and shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions or language of this MOU.

L. Compliance with Laws and Regulations

By executing this MOU, the PARTIES agree to comply with all applicable federal, state and local laws, regulations and ordinances.

M. Waiver

Any waiver by the PARTIES of any breach of any one or more of the terms of this MOU shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term of this MOU. Failure on the part of the COLLEGE to require exact, full and complete compliance with any terms of this MOU shall not be construed as in any manner changing the terms or preventing the CITY from enforcement of the terms of this MOU.

N. Authority to Execute

The persons executing this MOU or exhibits attached hereto on behalf of the PARTIES to this MOU hereby warrant and represent that they have the authority to execute this MOU and warrant and represent that they have the authority to bind the respective PARTIES to this MOU to the performance of its obligations hereunder.

O. Amendments and Modifications

It is agreed that the rights, interests, understandings, agreements and obligations of the respective PARTIES pertaining to the subject matter of this MOU may not be amended, modified or supplemented in any respect except by a subsequent written instrument evidencing the express written consent of each of the PARTIES hereto and duly executed by the PARTIES.

P. Effective Date; Term

The term of this MOU shall commence on the date of the last signature below ("Effective Date") and shall continue for 24 months ("Term"), unless extended by written mutual agreement of the PARTIES or terminated earlier.

Q. Entire MOU

This MOU is intended by the PARTIES hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith. Any amounts to or clarification necessary to this MOU shall be in writing and acknowledged by all PARTIES to the MOU.

[Signatures on Following Page]

[Remainder of Page Intentionally Blank]

IN WITNESS WHEREOF, the PARTIES hereto have caused their duly authorized representatives to execute this MOU as of the dates written below.

“COLLEGE”

MORENO VALLEY COLLEGE, a community college in the State of California, by and through its Career and Technical Education Program

By: 

Dr. Robin Steinback
President

Date: 5/13/2019

“CITY”

CITY OF MORENO VALLEY, a local government agency located in Riverside County

By: _____

Dr. Yxstian A. Gutierrez
Mayor

Date: _____

APPROVED AS TO FORM

APPROVED AS TO FORM

Exhibit A

MoVal Learns – Mayor’s Challenge Program						
Pilot Amount	\$100,000 per year for two years, starting in Fall 2019.					
Start Date	Fall Semester 2019 (Start date - August 26).					
Eligibility	<ol style="list-style-type: none"> 1. Residency: Must be a Moreno Valley resident (to be verified via MVC student records). 2. Age: Must be 18 years or older (must show government identification). 3. Student: Must be a student at Moreno Valley College enrolled in a minimum of 6 units and no more than 50 units completed (to be verified via MVC student records). 4. Career Track: Must be a Career and Technical Education (CTE) student. 5. Units: Must be a second year student with a minimum of 12 units completed. 6. Good Standing: Must have 2.0 GPA or higher. Must not be on Academic probation. 7. College Promise: Students who have previously completed the College Promise program will be given preference. 8. Enrollment: Must complete and sign all program registration documents. 9. Termination: City or College reserve the right to terminate any student at any time. 					
Parameters	<p>To assist 50 students per year at a minimum of \$250 per month.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Stipend Only \$250</td> <td style="text-align: center;">Fall and Spring Semester Only (8 months)</td> <td style="text-align: center;"> $\\$250/\text{month} \times 8$ $\text{months/year} =$ $\\$2,000/\text{year}/\text{student}$ $\\$2,000 \times 50 \text{ students/year}$ $= \\$100,000$ </td> <td style="text-align: center;">\$100,000</td> <td style="text-align: center;">50</td> </tr> </table>	Stipend Only \$250	Fall and Spring Semester Only (8 months)	$\$250/\text{month} \times 8$ $\text{months/year} =$ $\$2,000/\text{year}/\text{student}$ $\$2,000 \times 50 \text{ students/year}$ $= \$100,000$	\$100,000	50
Stipend Only \$250	Fall and Spring Semester Only (8 months)	$\$250/\text{month} \times 8$ $\text{months/year} =$ $\$2,000/\text{year}/\text{student}$ $\$2,000 \times 50 \text{ students/year}$ $= \$100,000$	\$100,000	50		
Enrollment Process/Recruitment	College to approve and provide list of qualified CTE students. City to disburse funds directly to students.					
Payment Distribution	Monthly: September thru December and February thru May.					
Volunteer/Service Learning	Students must complete 20 hours of volunteer and community service at the college or City sponsored activity.					

Board of Trustees Regular Meeting (VII.T)

Meeting	May 21, 2019
Agenda Item	Other Items (VII.T)
Subject	Other Items Signature Authorization
College/District	District
Funding	N/A
Recommended Action	Recommend authorizing Rebecca Goldware - Vice Chancellor, Institutional Advancement and Economic Development; Bill Bogle - Interim Controller; and Sonia Atiyota - Payroll Manager to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, investment and brokerage accounts, purchase orders, change orders, and grant documents.

Background Narrative:

On April 16, 2019 and May 21, 2019, the Board of Trustees approved the following appointments for Riverside Community College District. Therefore, it is necessary to update the Riverside County Office of Education Certification of Signatures form and District authorized signers.

- Rebecca Goldware, Institutional Advancement and Economic Development - effective May 6, 2019
- Bill Bogle, Interim Controller - effective June 1, 2019
- Sonia Atiyota, Payroll Manager - effective May 27, 2019

Prepared By: Aaron S. Brown, Vice Chancellor, Business & Financial Services



Division of Administration and Business Services
 District Fiscal Services

County Use Only:
 Date Received: _____
 Approved By: _____

Certification of Signatures

District: _____

Date of Meeting: _____

Please Check: **Newly Elected Governing Board** **Addition in Column(s)** _____ **Replacement in Column(s)** _____

Column I	Column II	Column III
<i>Signatures of Members of the Governing Board</i>	<i>Signatures of Personnel Authorized to Sign Warrant Orders and Orders for Salary Payments*</i>	<i>Signatures of Personnel Authorized to Sign Notices of Employment</i>
_____ President of the Board	_____	_____
_____ Clerk or Vice President of the Board	_____	_____
_____ Member of the Board	_____	_____
_____ Member of the Board	_____	_____
_____ Member of the Board	_____	_____

**If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.*

Number of signatures district requires for: **Orders of Salary Payments :** _____ **“B” Warrant Orders:** _____

I, _____, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature: _____

Board of Trustees Regular Meeting (VII.U)

Meeting	May 21, 2019
Agenda Item	Other Items (VII.U)
Subject	Other Items Surplus Property
College/District	Riverside City College
Funding	N/A
Recommended Action	Recommend by unanimous vote declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement.

Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

SURPLUS EQUIPMENT
May 21, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	MACKIE	AUDIO MIXER, LINE/MIC, 16 CHANNEL	CR1604-VLZ	A100958	008782
1	PANASONIC	CAMERA, VIDEO, PROFESSIONAL W/ TRIPOD	AG546U	DOHB00310	015422
1	HP	PRINTER, LASER, MONO	C4253A	SUSBH029307	018126
1	CHEVROLET	VEHICLE, TRUCK, STD CAB, 4.0L V6 (LICENSE# 1113856)	2001 S-10 PICKUP TRUCK	1GCCS19WX1820839 3	018778
1	CISCO SYSTEMS	ROUTER, NETWORK	CISCO7206VXR	72774660	018894
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7003D0000946	020113
1	HP	PRINTER, INKJET, COLOR	C6487C	MY2AI1M0C1	020134
1	CISCO SYSTEMS	NETWORK SWITCH	WS-C3550-24 PWR	CAT0713Y072	021210
1	GATEWAY	COMPUTER, DESKTOP	E6100	0033136469	023440
1	SAMSUNG	MONITOR, LCD	SYNCMASSTER 193S	GY19H9NX3336723	023462
1	HP	PRINTER, LASER, MONO	C8050A	USJNG07208	023692
1	HP	COMPUTER, SERVER	DL380R03	EA3ALDN72W	025061
1	HP	COMPUTER, SERVER	DL380R03	EA6NLDN72W	025062
1	HP	COMPUTER, SERVER	DL380R03	EA6XLDN72W	025065
1	GATEWAY	MONITOR, LCD	TFT1980PS	MW867B0H03723	025101
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7007K0019384	025742
1	GATEWAY	MONITOR, LCD	FPD1730	MUL7007K0020888	025767
1	DELL, INC.	MONITOR, LCD	1704FP	CN0Y42997161854G ABB2	026290
1	STORAGE	STOREAGE DUAL SVM APPLIANCE	SVM CONTROLER	XX001362	030999
1	GATEWAY	MONITOR, LCD	FPD1765	MW668B0V11707	032756
1	GATEWAY	MONITOR, LCD	FPD1965	MW868B0H00982	032936
1	OPTIQUEST	MONITOR, LCD	VS11201	Q5W070140502	033123
1	CISCO SYSTEMS	NETWORK SWITCH	3560	CAT1119NG25	034252
1	HP	PRINTER, LASER, MONO	Q5913A	VNB3T04845	036519
1	ELO	MONITOR, LCD	MPRII	727212301C	037379
1	ELO	MONITOR, LCD	MPRII	726165006C	037385
1	GATEWAY	MONITOR, LCD	TFT1980PS	MW883BOH00102	037685
1	LENOVO	COMPUTER, DESKTOP	6075CTO	LKMMRKC	038103
1	LENOVO	COMPUTER, DESKTOP	7483CTO	L3A0989	066405
1	DELL, INC.	MONITOR, LCD	1708FPT	CN0C182J7444593LA 4EL	038754
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 760	H6S0TJ1	038772
1	GATEWAY	COMPUTER, LAPTOP	E155C	45957260001	039083
1	LENOVO	COMPUTER, LAPTOP	7659CTO	L3LP499	039419
1	LENOVO	COMPUTER, LAPTOP	7659CTO	L3LP500	039435
1	LENOVO	MONITOR, LCD	4424HB6	V662699	039977
1	LENOVO	COMPUTER, LAPTOP	7448CTO	R90P45T	040956
1	LENOVO	COMPUTER, LAPTOP	7448CTO	R90P45V	040964
1	SONY	CAMERA, VIDEO, DIGITAL, COMPACT	DCR-SR68	1248646	041564
1	HP	PRINTER, LASER, MONO	CE459A	JPBF928282	041695
1	LENOVO	COMPUTER, LAPTOP	2081CTO	R8PNVL9	042100

SURPLUS EQUIPMENT

May 21, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	LENOVO	COMPUTER, LAPTOP	7448CTO	R90TP8G	042133
1	LENOVO	COMPUTER, LAPTOP	7448CTO	R90TP8E	042135
1	SPECTRUM INDUSTRIES	CART, LAPTOP	LT30	55210	042178
1	SPECTRUM INDUSTRIES	CART, LAPTOP	LT30	NONE	042252
1	DELL, INC.	MONITOR, LCD	P190S	CN0RNMH6744450B AB4LL	42977
1	DELL, INC.	COMPUTER, DESKTOP	PRECISION T1500	91YB9P1	043002
1	DELL, INC.	MONITOR, LCD	P190S	CN09M62C742610CE 0N0L	043026
1	DELL, INC.	MONITOR, LCD	P190S	CN0RNMH6744450B BDZ7L	043052
1	DELL, INC.	COMPUTER, DESKTOP, WORKSTATION	PRECISION T1500	CPR1BP1	043074
1	DELL, INC.	MONITOR, LCD	P190S	CN0RNMH6744450B RAERS	043131
1	DELL, INC.	COMPUTER, DESKTOP	PRECISION T1500	368RBP1	043197
1	UNIMAC	CLOTHES DRYER, INDUSTRIAL, GAS	DTB75CG	OTCK9709056147	043334
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 780	GL0XBP1	043443
1	LEXMARK	PRINTER, INKJET, MFP, COLOR	4442WN	0002F09524J	043847
1	YORK	WEIGHT MACHINE, LEG	N/A	NONE	043912
1	YORK	WEIGHT MACHINE, LEG	N/A	NONE	043913
1	LENOVO	COMPUTER, LAPTOP	5016W2Q	LR3M6C6	044497
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 780	DJFHGQ1	044673
1	LENOVO	COMPUTER, DESKTOP, AIO	0870CTO	MJDTXCX	044786
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 790	BQ0QXR1	044867
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045169
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045170
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045171
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045172
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045173
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045174
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121J0YAC73430	045175
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	9829BY0AC73430	045176
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045177

SURPLUS EQUIPMENT
May 21, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	TRIPP-LITE	AUTOMATIC TRANSFER SWITCH (POWER)	PDUMH20ATNET	2121JY0AC73430	045182
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 790	G5CTTR1	047172
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 790	G5WTTR1	047187
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 790	G51WTR1	047197
1	DELL, INC.	MONITOR, LCD	P190S	CN09TVYF72872186J C2I	047249
1	DELL, INC.	MONITOR, LCD	P190S	CN09TVYF72872186J ARI	047257
1	DELL, INC.	MONITOR, LCD	P190S	CN09TVYF7287218D K7WI	047272
1	DELL, INC.	MONITOR, LCD	P190S	CN09TVYF7287218D L5GI	047286
1	DELL, INC.	MONITOR, LCD	P190S	CN0PN59G7426118H 56HV	047403
1	DELL, INC.	MONITOR, LCD	P190S	CN0PN59G7426118H 3VLU	047404
1	LENOVO	COMPUTER, DESKTOP, AIO	1761CTO	MJLNTZL	48253
1	DELL, INC.	MONITOR, LCD	P1905	CN0M39MD74445220 AT6U	048269
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 790	C46RNS1	048279
1	DELL, INC.	MONITOR, LCD	P1905	CN0M39MD7444522H AD7U	48287
1	DELL, INC.	COMPUTER, DESKTOP, WORKSTATION	XPS 8500	H5FMZV1	051057
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7010	1RP9FX1	051239
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7010	1S28FX1	051243
1	HP	PRINTER, INKJET, MFP, COLOR	CM749A	CN314BWK86	052356
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 9020	HVKLX12	060254
1	HP	PRINTER, LASER, COLOR	CZ271A	CNB941T0PJ	061427
1	HP	PRINTER, INKJET, MFP, COLOR	CZ155A	CN3AA7RGH2	063544
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ004KWX	064005 / 060504
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ003BNS	065027
1	LENOVO	MONITOR, LCD	60A1MAR2US	VN218861	065045
1	DELL, INC.	COMPUTER, DESKTOP, WORKSTATION	PRECISION 3620	HB6PFB2	066427
1	DELL, INC.	COMPUTER, DESKTOP, WORKSTATION	PRECISION T1700	2NVPQ22	060876
1	DELL, INC.	COMPUTER, LAPTOP	LATITUDE E6540	GD2YH12	060106
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7010	1N68FX1	051435
1	DELL, INC.	MONITOR, LCD	P190S	CN09M62C7426114J 1RGL	044567
1	DELL, INC.	MONITOR, LCD	P2011HT	CN0C730C7162311N 2581	044601

SURPLUS EQUIPMENT

May 21, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL, INC.	MONITOR, LCD	E170SC	CN0U072N641800890 3QM	NONE
1	HP	PRINTER, INKJET, COLOR, PHOTO	Q3409A	CN48J2T1D7	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ003BQE	051877
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ003BPS	051890
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ002VVR	48881
1	DELL, INC.	MONITOR, LCD	P2213T	CN036XDD7444552B 429S	062050
1	SONY	BLU-RAY DISC PLAYER	BDP-S560	1026719	NONE
1	EXTRON	PRESENTATION SWITCHER, SCALING, 8 INPUT, PIP	60-569-01 (IN1508)	A07SR16	NONE
1	ZEBRA	PRINTER, LABEL, THERMAL, MONOCHROME, INDUSTRIAL	110XI4	14J111400491	NONE
1	ELMO	DOCUMENT CAMERA	TT-02S	119001	NONE
1	CANON	CAMERA, DIGITAL, COMPACT, 7.1 MP	POWERSHOT SD750	6323769881	NONE
1	ANCHOR AUDIO	SPEAKER MONITOR, POWERED	AN-130+	L800753	NONE
1	MAGIC CHEF	OVEN, MICROWAVE, COUNTERTOP, 0.9 CU. FT.	MCM-990ST	334670400418	NONE
1	LENOVO	COMPUTER, DESKTOP, WORKSTATION	30A0S0CTO	MJ003BQB	051895
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L61Z3DNML	051641
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L61Z4DNML	051644
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L61Z2DNML	051648
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L70ALDNML	051646
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L61YYDNML	051643
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L61Z0DNML	051642
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L61M7DNML	051645
1	APPLE, INC	COMPUTER, DESKTOP, AIO	A1418	D25L61Z5DNML	051647
1	HP	PRINTER, LASER, MONO	C4224A	USGN296708	014975
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7010	5364XX1	48568
1	FELLOWES	SHREDDER, STRIP-CUT, PERSONAL, COMPACT	PS50	405066	NONE
1	LACIE	COMPUTER ACCESSORIE, HARD DRIVE, EXTERNAL	4BIG QUADRA E	13991204186090UHB	035824

SURPLUS EQUIPMENT
May 21, 2019

QTY.	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DA-LITE	PROJECTION SCREEN, CEILING MOUNT, RECESSED, MOTORIZED, 180" DIAG	N/A	NONE	NONE
1	DA-LITE	PROJECTION SCREEN	MODEL C	NONE	NONE
1	DA-LITE	PROJECTION SCREEN	MODEL C	NONE	NONE
1	HATCO	DISPLAY/HOLDING CABINET, FOOD, HUMIDIFIED, FLAV-R-FRESH	FDWD-1	7251701007	NONE
1	APW WYOTT	SOUP KETTLE, COOKER/WARMER, 11 QT, COUNTERTOP	WK-1V	0911D04418	NONE
1	CHRISTIE	PROJECTOR, DIGITAL, HD, DLP 1-CHIP	DHD700	22540610	NONE
1	DELL, INC.	COMPUTER, DESKTOP	OPTIPLEX 7020	DFL2B42	061349
1	LENOVO	COMPUTER, DESKTOP	30AGS03800	MJ015HDM	49478
1	BROTHER	PRINTER, INKJET, MFP, COLOR	MFCJ4510DW	U63310D3F435055	NONE
1	GATEWAY	MONITOR, LCD	TFT1980PS	MW87AB0H00157	48506
1	LENOVO	COMPUTER, DESKTOP, AIO	10AF0005US	MJ004DYV	48739
1	N/A	TABLE, WOOD, RECTANGLE	N/A	NONE	NONE
1	HP	PRINTER, INKJET, COLOR	C8963A	C896340134	NONE
1	ELMO	VISUAL PRESENTER	N/A	NONE	NONE
1	HOLMES	SPACE HEATER, PERSONAL	HEAT BLASTER	NONE	NONE
1	ELO	MONITOR, LCD	MPRII	NONE	NONE
1	N/A	TABLE, END, 2-DRAWER, WOOD, ROLLING	N/A	NONE	A02249
1	APC	UPS, EXTERNAL BATTERY FRAME	SURT192RMXLB P3U	8S1333F10995	045559
1	HP	COMPUTER, SERVER	DL360 G2	6J24JNT1R032	019524
1	N/A	BOOKCASE, 5-SHELF, WOOD	N/A	NONE	NONE
1	N/A	BOOKCASE, 6-SHELF, STEEL	N/A	NONE	NONE

Board of Trustees Regular Meeting (VII.V)

Meeting	May 21, 2019
Agenda Item	Other Items (VII.V)
Subject	Other Items Notices of Completion
College/District	District
Funding	N/A
Recommended Action	Recommend accepting the projects listed on the attachment as complete, and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Background Narrative:

Facilities Planning & Development staff reports that the projects listed on the attachment are now complete.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services

Majd S. Askar, Director, Business Services

Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development

Steven Marshall, Director, Facilities, Norco College

Robert Beebe, Director, Facilities, Moreno Valley College

Bart Doering, Director, Facilities Development

COMPLETED PROJECTS

May 21, 2019

Project

Data Room Fire Suppression System Upgrade at Riverside City College
Parking Lot B Slurry Seal and Re-Stripe at Norco College
Interior Upgrades to Classroom PSC16 at Moreno Valley College

Contractor

Torga Electric
NPG, Inc.
Cinbad Industry, Inc.

RECORDING REQUESTED BY
 Riverside Community College District
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
 Business and Financial Services
 Street Address **3801 Market Street**
 City & State **Riverside, CA 92501**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 05/21/2019. The work done was:
Data Room Fire Suppression System Upgrade at Riverside City College
- The name of the contractor, if any, for such work of improvement was _____
Torga Electric
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA, 92501
(If no street address has been officially assigned, insert "none")

Dated: 05/21/2019

Riverside Community College District
 President, Board of Trustees

 Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 22, 20 19, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
Riverside Community College District
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
 Business and Financial Services
 Street Address **3801 Market Street**
 City & State **Riverside, CA 92501**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

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- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 05/21/2019. The work done was:
Parking Lot B Slurry Seal and Re-Stripe at Norco College
- The name of the contractor, if any, for such work of improvement was _____
NPG, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Norco,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 2001 Third Street, Norco, CA 92860
(If no street address has been officially assigned, insert "none")

Dated: 05/21/2019

Riverside Community College District
 President, Board of Trustees

Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
 notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 22, 20 19, at Riverside, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
 Riverside Community College District
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
 Business and Financial Services

Street Address **3801 Market Street**

City & State **Riverside, CA 92501**

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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 05/21/2019. The work done was:
Interior Upgrades to Classroom PSC16 at Moreno Valley College
- The name of the contractor, if any, for such work of improvement was Cinbad Industry, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle Street, Moreno Valley, CA 92551
(If no street address has been officially assigned, insert "none")

Dated: 05/21/2019

Riverside Community College District
 President, Board of Trustees

 Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 22, 20 19, at Riverside, California.
(Date of signature) (City where signed)

 (Personal signature of the individual who is swearing that the contents of the notice of completion are true)

Board of Trustees Regular Meeting (VII.W)

Meeting	May 21, 2019
Agenda Item	Other Items (VII.W)
Subject	Out-of-State Travel
College/District	
Funding	N/A
Recommended Action	Recommend approving out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Wolde-Ab Isaac, Chancellor

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 21, 2019

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Ms. Bernadina Anderson, System Analyst, Student Financial Services, Riverside City College, to travel to New Orleans, Louisiana, April 6 through 10, 2019, to attend the Ellucian Live 2019 Conference. Estimated cost: \$2,887.17. Funding source: Student Financial Aid Administration-Board Financial Aid Grant funds. (Travel request was not submitted to the Chancellor's Office to meet the deadline for April the report.)
- 2) Dr. Jeannie Kim, Associate Vice Chancellor, Grants and Economic Development, to travel to Washington, DC, May 1 through 3, 2019, to attend the Bill and Melinda Gates Foundation Postsecondary Success RFP Learning Event. Estimated cost: \$2,152.64. Funding source: All expenses paid by the Bill and Melinda Gates Foundation; no cost to the District. (Invitation to the event was received after the deadline for the April report.)
- 3) Ms. Lucy Valenzuela, Assistant Director, Student Financial Services, Riverside City College, to travel to New Orleans, Louisiana, April 7 through 10, 2019, to attend the Ellucian Live 2019 Conference. Estimated cost: \$2,605.29. Funding source: Student Financial Aid Administration-Board Financial Aid Grant funds. (Travel request was not submitted to the Chancellor's Office to meet the deadline for the April report.)

Revision:

- 1) Dr. Dariush Haghghat, Professor, Political Science, to travel to New York City, New York, March 23 through 30, 2019, to accompany twenty-two (22) students to the National Model United Nations Conference. Estimated cost: \$38,884.70. Funding source: \$31,717.90 paid with Model United Nations funds and \$7,166.80 paid with ASRCC funds. (Total was increased by \$2,296.90 due to the addition of two additional days of travel.)

Current:

Moreno Valley College

- 1) Dr. Melody Graveen, Dean of Instruction, Career and Technical Education, to travel to Orlando, Florida, June 9 through 12, 2019, to attend the UB Tech 2019 Conference. Estimated cost: \$3,075.41. Funding source: Strong Workforce Local P2 funds.
- 2) Dr. Kasey Nguyen, Assistant Professor, Computer Information Cyber Security, Career and Technical Education, to travel to Bossier City, Louisiana, July 29 through August 1, 2019, to attend the 2019 Community College Cyber Summit. Estimated cost: \$1,773.25. Funding source: Business Incubator and Markerspace Grant funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 21, 2019

Norco College

- 1) Mrs. Lauren Agamaite, Admission and Records Operations Assistant, Admissions and Records, to travel to Jersey City, New Jersey, June 28 through July 1, 2019, to attend the Middle College National Consortium-Professional Development Institute. Estimated cost: \$2,548.47. Funding source: \$1,784.74 will be paid using California Career Pathways Trusts funds and \$763.73 will be paid using Middle College High School Grant funds.
- 2) Dr. Michael Collins, Vice President, Business Services, to travel to Chicago, Illinois, July 20 through 24, 2019, to attend the National Association of College Auxiliary Services (NACAS) Central/West CX 2019 Conference. Estimated cost: \$2,675.00. Funding source: General funds.
- 3) Mr. Mark DeAsis, Dean, Admissions and Records, to travel to Jersey City, New Jersey, June 28 through 30, 2019, to attend the Middle College National Consortium-Professional Development Institute. Estimated cost: \$2,389.79. Funding source: California Career Pathways Trust funds.
- 4) Mr. Daren Koch, Tutorial Service Technician, Learning Resource Center, to travel to St. Louis, Missouri, July 14 through 17, 2019, to attend the College Reading and Learning Association Summer Institute for Tutor and Mentor Trainers. Estimated cost: \$2,382.01. Funding source: Title V Grant funds.
- 5) Mrs. Lisa Martin, Assistant Professor, Counselor, Admissions and Records, to travel to Jersey City, New Jersey, June 28 through 30, 2019, to attend the Middle College National Consortium-Professional Development Institute. Estimated cost: \$2,169.82. Funding source: California Career Pathways Trust funds.
- 6) Ms. Cecilia Ramirez, Administrative Assistant, Admissions and Records, to travel to Jersey City, New Jersey, June 28 through July 1, 2019, to attend the Middle College National Consortium-Professional Development Institute. Estimated cost: \$2,509.01. Funding source: \$1,904.28 will be paid using California Career Pathways Trust funds and \$604.73 will be paid using Middle College High School Grant funds.
- 7) Dr. Maureen Sinclair, Project Director, Admissions and Records, to travel to Jersey City, New Jersey, June 28 through 30, 2019, to attend the Middle College National Consortium-Professional Development Institute. Estimated cost: \$2,357.38. Funding source: California Career Pathways Trust funds.

Riverside City College

- 1) Ms. Sharon Alexander, Associate Professor, Nursing, to travel to Kansas City, Missouri, July 15 through 18, 2019, to attend the Assessment Technologies Institute, Nurse Educator Essential Conference. Estimated cos: \$1,511.35. Funding source: Strong Workforce P10 funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: May 21, 2019

- 2) Mr. Javonn Askins, Athletic Equipment Manager, Athletics, to travel to Indianapolis, Indiana, June 2 through 7, 2019, to attend the Athletic Equipment Managers Association Convention. Estimated cost: \$1,482.93. Funding source: \$1,307.93 will be paid using Staff Development funds; \$175.00 will be paid using Athletics funds.
- 3) Mrs. Stephanie Canfield, Assistant Professor, Nursing, to travel to Kansas City, Missouri, July 15 through 18, 2019, to attend the Assessment Technologies Institute, Nurse Educator Essential Conference. Estimated cost: \$1,511.35. Funding source: Strong Workforce P10 funds.
- 4) Ms. Laneshia Judon, Professor, Business, Information Systems and Technology, to travel to Portland, Oregon, to travel to the Pacific Coast Association of Prelaw Advisors Conference. Estimated cost: \$1,545.59. Funding source: Law School Admissions Council will cover all expenses; no cost to the district.
- 5) Dr. Mary Legner, Professor, Mathematics, to travel to Evanston, Illinois, May 29 through 31, 2019, to attend the Developing a National Research Agenda for STEM Academic Support Conference. Estimated cost: \$1,067.32. Funding source: Basic Skills Grant funds.
- 6) Mr. Jeff Soto, Assistant Professor, Art, to travel to Wellington, New Zealand, June 4 through 10, 2019, to speak at the Chromacon Art Symposium. Estimated cost: \$2,400.00. Funding source: All expenses paid by the Chromacon Art Symposium; no cost to the District.
- 7) Ms. Julie Taylor, Instructional Department Specialist, Math and Science, to travel to Portland, Oregon, July 28 through August 1, 2019, to attend the 2019 CollegeNet User Conference. Estimated cost: \$1,948.12. Funding source: Staff Development funds.
- 8) Dr. Raymond "Chip" West, Vice President, Business Services, to travel to Seattle, Washington, July 12 through 17, 2019, to attend the Annual Society of College and University Planning Conference. Estimated cost: \$3,669.84. Funding source: General funds.

Riverside Community College District

- 1) Mr. Hussain Agah, Associate Vice Chancellor, Facilities Planning and Development, to travel to Seattle, Washington, July 14 through 17, 2019, to attend the Society for Colleges and Universities Planning (SCUP) Conference. Estimated cost: \$2,901.20. Funding source: General funds.

Board of Trustees Regular Meeting (VIII.A)

Meeting	May 21, 2019
Agenda Item	Consent Agenda Information (VIII.A)
Subject	Capital Program Executive Summary Report as of April 30, 2019
College/District	District
Funding	N/A
Recommended Action	Information Only

Background Narrative:

See the attached monthly Capital Program Executive Report (CPES) as of April 30, 2019. The CPES report reflects Measure C proceeds, income, project commitments, and available balances.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director, Business Services
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of April 30, 2019

	Moreno Valley College	Norco College	Riverside City College	District	Centrally Controlled			Total
					Approved Projects	Program Reserve	Program Contingency	
Original Measure C Allocation Split	\$ 69,200,000	\$ 66,300,000	\$ 173,100,000	\$ 19,200,000	\$ 19,300,000	\$ 24,000,000	\$ 10,000,000	\$ 381,100,000
Redistribution of Specific Donations/Rebates	\$ (1,086,934)	\$ (975,883)	\$ 3,293,229	\$ (326,040)	\$ -	\$ (642,104)	\$ (262,268)	
Income Distribution Through June 30, 2018	\$ 542,389	\$ 1,147,238	\$ 2,152,531	\$ 139,690	\$ -	\$ 275,340	\$ 112,462	\$ 4,369,649
Additional Allocation from Centrally Controlled	\$ 1,655,460	\$ 3,182,687	\$ 14,256,756	\$ 5,624,050	\$ (28,317)	\$ (19,510,166)	\$ (5,180,470)	\$ -
Total Measure C Allocation	\$ 70,310,915	\$ 69,654,042	\$ 192,802,516	\$ 24,637,700	\$ 19,271,683	\$ 4,123,070	\$ 4,669,724	\$ 385,469,649
Project Commitments	\$ (58,584,440)	\$ (72,114,538)	\$ (185,100,664)	\$ (21,907,401)	\$ (18,623,243)	\$ -	\$ -	\$ (356,330,286)
Remaining Uncommitted Funds	\$ 11,726,475	\$ (2,460,496)	\$ 7,701,852	\$ 2,730,299	\$ 648,440	\$ 4,123,070	\$ 4,669,724	\$ 29,139,364

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of April 30, 2019

MORENO VALLEY COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 69,200,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (1,086,934)	\$ 68,113,066
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 542,389	\$ 68,655,455
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 2,635,830	\$ 2,635,830	\$ -	\$ -	\$ 66,019,625
CO Bond Issuance Related Expenditures	\$ 1,026,409	\$ 1,026,409	\$ -	\$ -	\$ 64,993,216
District Phone & VM upgrade	\$ 73,639	\$ 73,639	\$ -	\$ -	\$ 64,919,577
ECS Secondary Effects	\$ 286,227	\$ 286,227	\$ -	\$ -	\$ 64,633,350
Emergency Phone Project	\$ 88,318	\$ 88,318	\$ -	\$ -	\$ 64,545,032
Long Range Master Plans	\$ 289,985	\$ 289,985	\$ -	\$ -	\$ 64,255,047
Hot Water Loop System & Boiler Replacement	\$ 869,848	\$ 869,848	\$ -	\$ -	\$ 63,385,199
Logic Domain- CMP System	\$ 45,022	\$ 45,022	\$ -	\$ -	\$ 63,340,177
Infrastructure Projects (IT Upgrade)	\$ 102,211	\$ 102,211	\$ -	\$ -	\$ 63,237,966
Utility Retrofit Project (NORESKO)	\$ 1,388,503	\$ 1,388,503	\$ -	\$ -	\$ 61,849,463
Modular Redistribution Projects	\$ 3,945,332	\$ 3,939,832	\$ -	\$ -	\$ 57,909,631
Scheduled Maintenance Match (Historical)	\$ 351,322	\$ 351,322	\$ 635,669	\$ -	\$ 57,558,309
ECS Bldg. Upgrade	\$ 252,296	\$ 252,296	\$ -	\$ -	\$ 57,306,013
District Computer/Network System Upgrade	\$ 211,433	\$ 211,433	\$ -	\$ -	\$ 57,094,580
Safety & Site Improvement Project	\$ 919,827	\$ 719,827	\$ 200,000	\$ -	\$ 56,374,753
Food Services Remodel (& Int facilities)	\$ 2,654,335	\$ 2,649,606	\$ 28,000	\$ -	\$ 53,725,147
Network Operations Center	\$ 3,524,082	\$ 2,931,707	\$ -	\$ -	\$ 50,793,440
Learning Gateway Building & Lions Lot	\$ 5,269,307	\$ 4,984,261	\$ -	\$ -	\$ 45,809,179
Student Academic Services-Phase III	\$ 21,080,265	\$ 5,939,817	\$ 14,036,000	\$ -	\$ 39,869,362
Science Lab Remodel (Phase I&II)	\$ 500,000	\$ 302,804	\$ -	\$ -	\$ 39,566,558
Feasibility/Planning/Mngmnt/Staffing	\$ 1,716,212	\$ 1,716,212	\$ -	\$ -	\$ 37,850,346
Scheduled Maintenance (2010+) (\$640Kx5 years)	\$ 1,080,320	\$ 603,460	\$ 72,430	\$ -	\$ 37,246,886
Nursing Portables	\$ 705,338	\$ 705,338	\$ -	\$ 705,338	\$ 37,246,886
A/V & Lighting Hum 129 & SS 101	\$ 200,000	\$ 134,457	\$ -	\$ -	\$ 37,112,429
MVC Master Plan Update	\$ 877,500	\$ 877,500	\$ -	\$ 186,000	\$ 36,420,929
Electronic Contract Document Storage	\$ 10,550	\$ -	\$ -	\$ -	\$ 36,420,929
Dental Education Center	\$ 10,700,181	\$ 9,877,088	\$ -	\$ 373,349	\$ 26,917,190
Adm Move to Humanities	\$ 25,990	\$ 25,990	\$ -	\$ -	\$ 26,891,200
Mechanical Upgrade Projects	\$ 875,000	\$ 660,245	\$ -	\$ -	\$ 26,230,955
2013 FPP/IPP	\$ -	\$ -	\$ -	\$ -	\$ 26,230,955
Emergency Phone Repairs	\$ 450,000	\$ 341,582	\$ -	\$ 341,582	\$ 26,230,955
Physician Asst Lab Remodel	\$ 120,000	\$ 49,191	\$ -	\$ 49,191	\$ 26,230,955
MVC Student Services Welcome Center	\$ 14,000,000	\$ 14,000,000	\$ -	\$ -	\$ 12,230,955
Health Science Center - MVC	\$ 164,971	\$ 164,971	\$ -	\$ -	\$ 12,065,984
BCTC Center	\$ 84,500	\$ 84,500	\$ -	\$ -	\$ 11,981,484
Center for Human Performance	\$ 112,009	\$ 112,009	\$ 30,350,000	\$ -	\$ 11,869,475
Library Learning Center	\$ 143,000	\$ 143,000	\$ 27,578,000	\$ -	\$ 11,726,475
Remaining Measure C Funds					\$ 11,726,475
	\$ 76,779,762	\$ 58,584,440	\$ 72,900,099	\$ 1,110,915	
5 YEAR CCP					
BCTC Center	\$ 10,999,000	\$ 10,999,000	\$ -		

Measure C Summary

Original Measure C Allocation	\$ 69,200,000
Additional Measure C Allocation	\$ 1,110,915
Total Measure C Allocation	<u>\$ 70,310,915</u>

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of April 30, 2019

NORCO COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 66,300,000
From Centrally Controlled - Program Contingency				\$ 500,000	\$ 66,800,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (975,883)	\$ 65,824,117
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 1,147,238	\$ 66,971,355
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 2,535,893	\$ 2,535,893	\$ -	\$ -	\$ 64,435,462
CO Bond Issuance Related Expenditures	\$ 987,493	\$ 987,493	\$ -	\$ -	\$ 63,447,969
District Phone & Voicemail Upgrades	\$ 70,847	\$ 70,847	\$ -	\$ -	\$ 63,377,122
Room Renovations	\$ 100,019	\$ 100,019	\$ -	\$ -	\$ 63,277,103
Emergency Phone Project	\$ 102,773	\$ 102,773	\$ -	\$ -	\$ 63,174,330
Long Range Master Plans	\$ 362,670	\$ 362,670	\$ -	\$ -	\$ 62,811,660
Logic Domain- CPM System	\$ 43,315	\$ 43,315	\$ -	\$ -	\$ 62,768,345
Infrastructure Project (IT Upgrade)	\$ 98,336	\$ 98,336	\$ -	\$ -	\$ 62,670,009
Utility Retrofit Project (NORESCO)	\$ 1,587,401	\$ 1,587,401	\$ -	\$ -	\$ 61,082,608
Modular Redistribution Project	\$ 2,109,572	\$ 2,109,572	\$ -	\$ -	\$ 58,973,036
Scheduled Maintenance Match (Historic)	\$ 180,850	\$ 180,850	\$ 362,942	\$ -	\$ 58,792,186
ECS Building Upgrade	\$ 137,265	\$ 137,265	\$ -	\$ -	\$ 58,654,921
Industrial Technology Facility-PhaseIII	\$ 28,800,284	\$ 9,715,350	\$ 18,990,000	\$ -	\$ 48,939,571
District Computer Network/Systems Upgrade	\$ 203,417	\$ 203,417	\$ -	\$ -	\$ 48,736,154
Soccer Field Turf/Locker Rooms	\$ 3,904,973	\$ 3,879,314	\$ -	\$ -	\$ 44,856,840
Site & Safety Improvements-3rd St	\$ 967,442	\$ 967,442	\$ -	\$ -	\$ 43,889,398
Center for Student Success	\$ 15,635,918	\$ 15,633,873	\$ -	\$ -	\$ 28,255,525
Norco Operations Center (PBX/M&O)	\$ 11,775,000	\$ 11,277,010	\$ -	\$ -	\$ 16,978,515
Secondary Effects project (SSC & ITB)	\$ 16,044,292	\$ 16,028,180	\$ -	\$ 35,288	\$ 985,623
Groundwater Mont Wells Disposition	\$ 517,660	\$ 211,149	\$ 16,696	\$ 211,149	\$ 985,623
Feasibility/Planning/Mngmnt/Staffing	\$ 1,651,142	\$ 1,651,142	\$ -	\$ -	\$ (665,519)
Scheduled Maintenance (2010+) \$640Kx5 yrs)	\$ 580,580	\$ 580,580	\$ 72,430	\$ -	\$ (1,246,099)
Master Plan Update	\$ 178,300	\$ 178,300	\$ -	\$ -	\$ (1,424,399)
Electronic Contract Document Storage	\$ 10,150	\$ -	\$ -	\$ -	\$ (1,424,399)
Central Plant Boiler Replacement	\$ 161,847	\$ 161,847	\$ -	\$ -	\$ (1,586,246)
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ (1,586,246)
Self Generating Inc. Program (Fuel Cell)	\$ 3,110,000	\$ 3,110,000	\$ -	\$ 2,436,250	\$ (2,259,996)
Center for Human Perf & Kinesiology	\$ 86,500	\$ 86,500	\$ 33,869,000	\$ -	\$ (2,346,496)
Multimedia & Arts Center (MAC)	\$ 114,000	\$ 114,000	\$ -	\$ -	\$ (2,460,496)
Remaining Measure C Funds					\$ (2,460,496)
	\$ 92,057,939	\$ 72,114,538	\$ 53,311,068	\$ 3,354,042	
5 YEAR CCP					
Multimedia & Arts Center (MAC)	\$ 69,457,000	\$ 1,629,000	\$ 67,828,000		
Secondary Effects of MAC	\$ 200,000	\$ 200,000	\$ -		

Measure C Summary

Original Measure C Allocation	\$ 66,300,000
Additional Measure C Allocation	\$ 3,354,042
Total Measure C Allocation	<u>\$ 69,654,042</u>

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of April 30, 2019

RIVERSIDE CITY COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 173,100,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ 3,293,229	\$ 176,393,229
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 2,152,531	\$ 178,545,760
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 6,583,329	\$ 6,583,329	\$ -	\$ -	\$ 171,962,431
CO Bond Issuance Related Expenditures	\$ 2,563,591	\$ 2,563,591	\$ -	\$ -	\$ 169,398,840
Bridge Space	\$ 1,175,132	\$ 1,175,132	\$ -	\$ -	\$ 168,223,708
District Phone and Voicemail Upgrades	\$ 183,923	\$ 183,923	\$ -	\$ -	\$ 168,039,785
MLK Renovation	\$ 8,010,091	\$ 1,010,614	\$ 6,999,477	\$ -	\$ 167,029,171
Swing Space (Lovekin)	\$ 4,273,734	\$ 4,273,734	\$ -	\$ -	\$ 162,755,437
Wheelock Field (Phase I)	\$ 4,516,435	\$ 4,516,435	\$ -	\$ -	\$ 158,239,002
Parking Structure (Phase II)	\$ 20,940,662	\$ 20,940,662	\$ -	\$ -	\$ 137,298,340
Emergency Phones	\$ 178,626	\$ 178,626	\$ -	\$ -	\$ 137,119,714
PBX Building	\$ 428,119	\$ 428,119	\$ -	\$ -	\$ 136,691,595
Long Range Plans	\$ 786,422	\$ 786,422	\$ -	\$ -	\$ 135,905,173
Logic Domain/PM system	\$ 112,449	\$ 112,449	\$ -	\$ -	\$ 135,792,724
Infrastructure (IT Upgrade)	\$ 255,286	\$ 255,286	\$ -	\$ -	\$ 135,537,438
Utility Retrofit (NOESCO)	\$ 3,205,284	\$ 3,205,284	\$ -	\$ -	\$ 132,332,154
Stokoe ILC (Phases I & II)	\$ 9,844,137	\$ 7,399,505	\$ 2,444,632	\$ -	\$ 124,932,649
Modular Redistribution	\$ 2,376,458	\$ 2,376,458	\$ -	\$ -	\$ 122,556,191
Scheduled Maintenance Match (Past)	\$ 2,387,444	\$ 870,873	\$ 1,516,571	\$ -	\$ 121,685,318
Quad Modernization	\$ 21,725,807	\$ 9,171,807	\$ 12,554,000	\$ -	\$ 112,513,511
Bradshaw Bldg Electrical (Emergency)	\$ 366,353	\$ 366,353	\$ -	\$ -	\$ 112,147,158
District Computer Network System Upgrades	\$ 528,081	\$ 528,081	\$ -	\$ -	\$ 111,619,077
Wheelock Gym, Seismic Retrofit	\$ 190,631	\$ 190,631	\$ -	\$ -	\$ 111,428,446
Food Services Remodel & Interim Facilities	\$ 1,015,705	\$ 987,705	\$ -	\$ -	\$ 110,440,741
Nursing, Science & Math Complex	\$ 63,712,000	\$ 16,347,203	\$ 45,439,400	\$ 467,028	\$ 94,560,566
Riverside Aquatics Complex	\$ 11,028,683	\$ 10,874,233	\$ -	\$ -	\$ 83,686,333
Wheelock Gym, Seismic Retrofit-Phase II	\$ 22,564,995	\$ 12,918,309	\$ 9,165,000	\$ 72,966	\$ 70,840,990
Coil School for the Arts	\$ 43,088,000	\$ 25,736,076	\$ 16,812,858	\$ 8,100,000	\$ 53,204,914
Culinary Arts Academy & District Offices	\$ 17,326,888	\$ 16,989,009	\$ 812,379	\$ 5,616,762	\$ 41,832,667
Quad Basement Remodel	\$ 467,000	\$ 352,941	\$ -	\$ -	\$ 41,479,726
Black Box Theatre Remodel (Plans only)	\$ 10,955	\$ 10,955	\$ -	\$ -	\$ 41,468,771
Remodel of Tech A (Plans only)	\$ 11,375	\$ 11,375	\$ -	\$ -	\$ 41,457,396
Feasibility/Png/Mngt/Staffing	\$ 4,286,464	\$ 4,286,464	\$ -	\$ -	\$ 37,170,932
Interim Parking (Lot 33)	\$ 177,023	\$ 177,023	\$ -	\$ -	\$ 36,993,909
Scheduled Maintenance (2010+ \$640K/yr x 5 yr)	\$ 1,507,220	\$ 1,507,220	\$ 168,690	\$ -	\$ 35,486,689
Parking Structure Fall Deterrent	\$ 7,576	\$ 7,576	\$ -	\$ -	\$ 35,479,113
Master Plan Updates	\$ 577,000	\$ 577,000	\$ -	\$ -	\$ 34,902,113
Student Services Building-Phase I	\$ 24,375,000	\$ 20,751,844	\$ -	\$ -	\$ 14,150,269
Student Services Building-Phase II	\$ 1,550,000	\$ 1,550,000	\$ -	\$ -	\$ 12,600,269
Electronic Contract Document Storage	\$ 26,350	\$ -	\$ -	\$ -	\$ 12,600,269
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ 12,600,269
Food Srvc / Café Grab n Go	\$ 1,600,000	\$ 81,372	\$ -	\$ -	\$ 12,518,897
Lovekin Parking/Tennis-Portable Relocation	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ 10,518,897
Lovekin Parking/Tennis-Tennis Courts	\$ 2,250,000	\$ 2,250,000	\$ -	\$ -	\$ 8,268,897
Lovekin Parking/Tennis-Parking Structure	\$ 225,000	\$ 101,724	\$ -	\$ -	\$ 8,167,173
Athletic Office Remodel(Wheelock)	\$ 147,706	\$ 95,942	\$ -	\$ -	\$ 8,071,231
Cellular Repeater Booster System	\$ 25,000	\$ 18,879	\$ -	\$ -	\$ 8,052,352
Life Science / Physical Science Remodel	\$ 208,000	\$ 208,000	\$ -	\$ -	\$ 7,844,352
Cosmetology Building	\$ 142,500	\$ 142,500	\$ -	\$ -	\$ 7,701,852

RIVERSIDE CITY COLLEGE					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
Remaining Measure C Funds					\$ 7,701,852
	\$ 288,962,434	\$ 185,100,664	\$ 95,913,007	\$ 19,702,516	
5 YEAR CCP					
Life Science / Physical Science Remodel	\$ 28,659,000	\$ 6,883,000	\$ 21,776,000		
MLK Renovation	\$ 18,780,000	\$ 1,871,000	\$ 16,909,000		
Cosmetology Building	\$ 23,098,000	\$ 1,871,000	\$ 21,227,000		

Measure C Summary

Original Measure C Allocation	\$ 173,100,000
Additional Measure C Allocation	\$ 19,702,516
Total Measure C Allocation	<u>\$ 192,802,516</u>

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of April 30, 2019

RCCD DISTRICT PROJECTS					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 19,200,000
Redistribution of College Specific Donations/Rebates Included in Original Allocation				\$ (326,040)	\$ 18,873,960
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018				\$ 139,690	\$ 19,013,650
APPROVED PROJECTS					
Certificates of Participation (93 & 01 Refunding)	\$ 737,033	\$ 737,033	\$ -	\$ -	\$ 18,276,617
CO Bond Issuance Related Expenditures	\$ 287,005	\$ 287,005	\$ -	\$ -	\$ 17,989,612
District Phone and Voicemail Upgrades	\$ 20,591	\$ 20,591	\$ -	\$ -	\$ 17,969,021
RCCD Systems Office (Market St)	\$ 2,629,981	\$ 2,629,981	\$ -	\$ -	\$ 15,339,040
Emergency Phones	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 15,329,040
Logic Domain/PM System	\$ 12,589	\$ 12,589	\$ -	\$ -	\$ 15,316,451
Infrastructure (IT Upgrade)	\$ 28,580	\$ 28,580	\$ -	\$ -	\$ 15,287,871
District Computer/Network Sys Upgr	\$ 59,121	\$ 59,121	\$ -	\$ -	\$ 15,228,750
Culinary Art Academy & Dist Offc	\$ 18,384,389	\$ 16,607,009	\$ 812,379	\$ 5,616,760	\$ 4,238,501
Swing Space - Market Street Properties	\$ 866,500	\$ 737,303	\$ -	\$ -	\$ 3,501,198
Feasibility/Plng/Mngt/Staffing	\$ 479,889	\$ 479,889	\$ -	\$ -	\$ 3,021,309
Scheduled Maint. New Allocation - District Wide	\$ 168,740	\$ 168,740	\$ -	\$ -	\$ 2,852,569
DSA Close-Out	\$ 75,000	\$ 7,290	\$ -	\$ 7,290	\$ 2,852,569
Alumni Carriage House Restroration	\$ 150,000	\$ 122,270	\$ -	\$ -	\$ 2,730,299
Electronic Contract Document Storage	\$ 5,900	\$ -	\$ -	\$ -	\$ 2,730,299
2013 IPP/FPP	\$ -	\$ -	\$ -	\$ -	\$ 2,730,299
Remaining Measure C Funds					\$ 2,730,299
	\$ 23,915,318	\$ 21,907,401	\$ 812,379	\$ 5,437,700	

Measure C Summary

Original Measure C Allocation	\$ 19,200,000
Additional Measure C Allocation	\$ 5,437,700
Total Measure C Allocation	<u>\$ 24,637,700</u>

Riverside Community College District
 Measure C - Capital Program Executive Summary Report
 As of April 30, 2019

CENTRALLY CONTROLLED FUNDS					
Description	Total Project Budget	Measure C Budget	Non-Measure C Budget	Additional Measure C Budget	Measure C Allocation
					\$ 53,300,000
Approved Projects \$19.3M					
ADA Compliance -Phase I	\$ 6,360,000	\$ 6,046,162	\$ 42,793	\$ -	\$ 13,253,838
IT Audit Implementation	\$ 6,000,000	\$ 6,000,000	\$ -	\$ -	\$ 7,253,838
Utility Infrastructure	\$ 6,700,000	\$ 6,232,049	\$ -	\$ (373,349)	\$ 648,440
District Standards	\$ 355,000	\$ 345,032	\$ -	\$ 345,032	\$ 648,440
Approved Projects					\$ 648,440
Program Reserve \$24M					
Redistribution of College Specific Donations/Rebates Included in Original Allocation	\$ -	\$ -	\$ -	\$ (642,104)	\$ 23,357,896
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018	\$ -	\$ -	\$ -	\$ 275,340	\$ 23,633,236
CSA	\$ -	\$ -	\$ -	\$ (8,100,000)	\$ 15,533,236
CAA/DO	\$ -	\$ -	\$ -	\$ (10,306,765)	\$ 5,226,471
DSA Close out	\$ -	\$ -	\$ -	\$ (7,290)	\$ 5,219,181
Nursing Portables - MVC	\$ -	\$ -	\$ -	\$ (705,338)	\$ 4,513,843
Physican Asst Lab - MVC	\$ -	\$ -	\$ -	\$ (49,191)	\$ 4,464,652
Emergency Phone Repairs - MVC	\$ -	\$ -	\$ -	\$ (341,582)	\$ 4,123,070
Aquatics Center - RCC (Reserve - Donation Cover)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
CSA - RCC (Reserve - LaSierra Capital Repayment)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
TITLE III-STEM - NC (Reserve - Grant Repayment)	\$ -	\$ -	\$ -	\$ -	\$ 4,123,070
Program Reserve					\$ 4,123,070
Program Contingency-\$10M					
Redistribution of College Specific Donations/Rebates Included in Original Allocation	\$ -	\$ -	\$ -	\$ (262,268)	\$ 9,737,732
Distribution of Interest, Donations/Rebates Income from original allocation through June 30, 2018	\$ -	\$ -	\$ -	\$ 112,462	\$ 9,850,194
ADA Compliance - Phase I	\$ -	\$ -	\$ -	\$ -	\$ 9,850,194
CAA/DO	\$ -	\$ -	\$ -	\$ (926,757)	\$ 8,923,437
March Dental Education - MVC	\$ -	\$ -	\$ -	\$ -	\$ 8,923,437
Master Plan Update - MVC	\$ -	\$ -	\$ -	\$ (186,000)	\$ 8,737,437
Nursing, Science Math - RCC	\$ -	\$ -	\$ -	\$ (467,028)	\$ 8,270,409
Wheelock Gym - RCC	\$ -	\$ -	\$ -	\$ (72,966)	\$ 8,197,443
Norco Allocation - NC	\$ -	\$ -	\$ -	\$ (500,000)	\$ 7,697,443
Secondary Effect - NC	\$ -	\$ -	\$ -	\$ (35,288)	\$ 7,662,155
Groundwater Wells - NC	\$ -	\$ -	\$ -	\$ (211,149)	\$ 7,451,006
Alumni Carriage House Restoration - RCCD	\$ -	\$ -	\$ -	\$ -	\$ 7,451,006
District Standards	\$ -	\$ -	\$ -	\$ (345,032)	\$ 7,105,974
Self-Generating Inc Program (Fuel Cell)	\$ -	\$ -	\$ -	\$ (2,200,000)	\$ 4,905,974
Self-Generating Inc Program - Incentives/Rebates	\$ -	\$ -	\$ -	\$ (236,250)	\$ 4,669,724
Program Contingency					\$ 4,669,724
Remaining Measure C Funds					\$ 9,441,234

Measure C Summary

Original Measure C Allocation	\$53,300,000
Additional Measure C Allocation	-\$25,235,523
Total Measure C Allocation	<u>\$28,064,477</u>

Board of Trustees Regular Meeting (VIII.B)

Meeting	May 21, 2019
Agenda Item	Consent Agenda Information (VIII.B)
Subject	Monthly Financial Report for the Month Ending April 30, 2019
College/District	District
Funding	N/A
Recommended Action	Information Only

Background Narrative:

See the attached monthly Financial Report for the period July 1, 2018 through April 30, 2019.

Prepared By: Aaron S. Brown, Vice Chancellor, Business & Financial Services
Melissa Elwood, Controller

MONTHLY FINANCIAL REPORT
JULY 1, 2018 – APRIL 30, 2019

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**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 188,337,433	\$ 202,844,834	\$ 207,114,052	\$ 160,359,143
Inter/Intrafund Transfer from:				
District Bookstore (Resource 1110)	399,625	946,888	1,301,950	1,195,967
Total Revenues	<u>\$ 188,737,058</u>	<u>\$ 203,791,722</u>	<u>\$ 208,416,002</u>	<u>\$ 161,555,110</u>
Expenditures				
Academic Salaries	\$ 82,956,365	\$ 86,282,126	\$ 85,619,151	\$ 71,560,213
Classified Salaries	33,830,556	38,625,286	38,415,086	30,149,285
Employee Benefits	47,112,576	52,027,341	51,913,228	37,323,157
Materials & Supplies	2,054,256	3,552,777	3,621,541	1,382,140
Services	15,943,420	45,306,378	49,523,419	12,748,155
Capital Outlay	2,158,125	5,883,852	6,847,853	1,110,501
Student Aid	546,631	52,910	105,889	65,663
Intrafund Transfers for:				
DSP&S Program (Resource 1190)	653,504	665,157	665,157	498,868
Center for Social Justice and Civil Liberties (Resource 1120)	112,337	215,829	215,829	161,872
College Promise Pgrm (Resource 1190)	857,118	2,658,610	2,658,610	1,993,958
Federal Work Study (Resource 1190)	328,017	425,599	425,599	147,231
Veteran Services (Resource 1190)	5,800	4,842	4,842	4,842
Total Expenditures	<u>\$ 186,558,705</u>	<u>\$ 235,700,707</u>	<u>\$ 240,016,204</u>	<u>\$ 157,145,884</u>
Revenues Over (Under) Expenditures	\$ 2,178,353	\$ (31,908,985)	\$ (31,600,202)	\$ 4,409,225
Beginning Fund Balance	43,121,096	45,299,449	45,299,449	45,299,449
Ending Fund Balance	<u>45,299,449</u>	<u>\$ 13,390,464</u>	<u>\$ 13,699,247</u>	<u>\$ 49,708,674</u>
Ending Cash Balance				<u>\$ 55,400,519</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 3,317,039	\$ 3,750,284	\$ 3,750,284	\$ 2,819,109
Expenditures				
Classified Salaries	\$ 1,636,096	\$ 1,796,604	\$ 1,787,624	\$ 1,424,773
Employee Benefits	633,368	766,396	766,396	541,277
Materials & Supplies	41,589	45,070	49,434	23,001
Services	947,234	917,699	947,509	768,559
Capital Outlay	135,226	261,366	236,172	32,817
Total Expenditures	\$ 3,393,513	\$ 3,787,135	\$ 3,787,135	\$ 2,790,426
Revenues Over (Under) Expenditures	\$ (76,474)	\$ (36,851)	\$ (36,851)	\$ 28,682
Beginning Fund Balance	(386,665)	(463,139)	(463,139)	(463,139)
Ending Fund Balance	\$ (463,139)	\$ (499,990)	\$ (499,990)	\$ (434,457)
Ending Cash Balance				\$ (369,834)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,875,949	\$ 1,846,000	\$ 1,846,000	\$ 1,415,180
Expenditures				
Academic Salaries	\$ 465,303	\$ 524,615	\$ 530,575	\$ 414,199
Classified Salaries	562,403	768,990	722,244	489,963
Employee Benefits	371,760	507,140	512,163	302,087
Materials & Supplies	99,742	146,843	166,567	65,687
Services	245,022	437,547	452,086	184,966
Capital Outlay	14,422	38,852	40,352	9,197
Total Expenditures	<u>\$ 1,758,652</u>	<u>\$ 2,423,987</u>	<u>\$ 2,423,987</u>	<u>\$ 1,466,100</u>
Revenues Over (Under) Expenditures	\$ 117,297	\$ (577,987)	\$ (577,987)	\$ (50,920)
Beginning Fund Balance	<u>2,111,364</u>	<u>2,228,661</u>	<u>2,228,661</u>	<u>2,228,661</u>
Ending Fund Balance	<u>\$ 2,228,661</u>	<u>\$ 1,650,674</u>	<u>\$ 1,650,674</u>	<u>\$ 2,177,741</u>
Ending Cash Balance				<u>\$ 2,032,135</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 76,252	\$ 74,055	\$ 74,055	\$ 36,209
Expenditures				
Academic Salaries	\$ (257)	\$ 0	\$ 0	\$ 0
Classified Salaries	74,052	49,415	62,858	56,197
Employee Benefits	16,450	17,771	17,771	12,881
Materials & Supplies	302	13,500	500	27
Services	6,993	6,341	5,898	1,660
Total Expenditures	<u>\$ 97,541</u>	<u>\$ 87,027</u>	<u>\$ 87,027</u>	<u>\$ 70,765</u>
Revenues Over (Under) Expenditures	\$ (21,288)	\$ (12,972)	\$ (12,972)	\$ (34,556)
Beginning Fund Balance	<u>(284,610)</u>	<u>(305,898)</u>	<u>(305,898)</u>	<u>(305,898)</u>
Ending Fund Balance	<u><u>\$ (305,898)</u></u>	<u><u>\$ (318,870)</u></u>	<u><u>\$ (318,870)</u></u>	<u><u>\$ (340,453)</u></u>
Ending Cash Balance				<u><u>\$ (333,924)</u></u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 344,826	\$ 315,000	\$ 315,000	\$ 190,620
Intrafund Transfer from:				
Contractor-Operated				
Bookstore (Resource 1110)	<u>275,000</u>	<u>275,000</u>	<u>275,000</u>	<u>206,250</u>
Total Revenues	<u>\$ 619,826</u>	<u>\$ 590,000</u>	<u>\$ 590,000</u>	<u>\$ 396,870</u>
Expenditures				
Academic Salaries	\$ 26,716	\$ 9,240	\$ 9,240	\$ 0
Classified Salaries	101,569	111,653	111,653	98,608
Employee Benefits	59,581	60,807	60,807	45,996
Materials & Supplies	10,648	10,000	10,000	2,990
Services	281,549	289,526	289,526	368,605
Capital Outlay	<u>1,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 481,563</u>	<u>\$ 481,226</u>	<u>\$ 481,226</u>	<u>\$ 516,199</u>
Revenues Over (Under) Expenditures	\$ 138,262	\$ 108,774	\$ 108,774	\$ (119,329)
Beginning Fund Balance	<u>(638,599)</u>	<u>(500,337)</u>	<u>(500,337)</u>	<u>(500,337)</u>
Ending Fund Balance	<u>\$ (500,337)</u>	<u>\$ (391,563)</u>	<u>\$ (391,563)</u>	<u>\$ (619,665)</u>
Ending Cash Balance				<u>\$ (604,173)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Follett Higher Education Group, Inc. to manage the District's Bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 839,417	\$ 1,062,300	\$ 1,062,300	\$ 722,017
Expenditures				
Services	\$ 43,600	\$ 43,600	\$ 43,600	\$ 21,800
Interfund Transfer to:				
Food Services (Resource 3200)	105,045	105,045	105,045	78,784
Riverside - Early Childhood Services (Resource 3300)	75,000	75,000	75,000	56,250
Intrafund Transfer to:				
Performance Riverside (Resource 1090)	275,000	275,000	275,000	206,250
General Operating (Resource 1000)	324,625	1,248,364	1,248,364	1,195,967
Total Expenditures	<u>\$ 823,270</u>	<u>\$ 1,747,009</u>	<u>\$ 1,747,009</u>	<u>\$ 1,559,050</u>
Revenues Over (Under) Expenditures	\$ 16,147	\$ (684,709)	\$ (684,709)	\$ (837,033)
Beginning Fund Balance	<u>677,341</u>	<u>693,488</u>	<u>693,488</u>	<u>693,488</u>
Ending Fund Balance	<u>\$ 693,488</u>	<u>\$ 8,779</u>	<u>\$ 8,779</u>	<u>\$ (143,545)</u>
Ending Cash Balance				<u><u>\$ (122,295)</u></u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Center for Social Justice and Civil Liberties is used to record the revenues and expenditures associated with operating the museum, archive, and educational center.

Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 26,075	\$ 25,712	\$ 25,712	\$ 25,255
Intrafund Transfer from:				
General Operating (Resource 1000)	<u>112,337</u>	<u>215,829</u>	<u>215,829</u>	<u>161,872</u>
Total Revenues	<u>\$ 138,411</u>	<u>\$ 241,541</u>	<u>\$ 241,541</u>	<u>\$ 187,126</u>
Expenditures				
Academic Salaries	\$ 0	\$ 0	\$ 0	\$ 6,534
Classified Salaries	56,849	110,057	100,057	35,692
Employee Benefits	38,991	66,489	66,489	12,215
Materials & Supplies	5,292	4,910	4,910	126
Services	47,242	50,282	50,282	37,792
Capital Outlay	<u>775</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 149,149</u>	<u>\$ 231,738</u>	<u>\$ 221,738</u>	<u>\$ 92,360</u>
Revenues Over (Under) Expenditures	\$ (10,738)	\$ 9,803	\$ 19,803	\$ 94,767
Beginning Fund Balance	<u>13,135</u>	<u>2,397</u>	<u>2,397</u>	<u>2,397</u>
Ending Fund Balance	<u>\$ 2,397</u>	<u>\$ 12,200</u>	<u>\$ 22,200</u>	<u>\$ 97,163</u>
Ending Cash Balance				<u>\$ 100,451</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 213,615	\$ 419,803	\$ 889,808	\$ 35,001
Expenditures				
Classified Salaries	\$ 154,892	\$ 180,576	\$ 192,382	\$ 153,236
Employee Benefits	75,056	96,185	96,576	74,837
Materials & Supplies	1,516	27,700	31,407	1,836
Services	203,342	217,246	675,147	127,554
Capital Outlay	4,009	9,300	5,500	1,145
Total Expenditures	<u>\$ 438,814</u>	<u>\$ 531,007</u>	<u>\$ 1,001,012</u>	<u>\$ 358,608</u>
Revenues Over (Under) Expenditures	\$ (225,199)	\$ (111,204)	\$ (111,204)	\$ (323,607)
Beginning Fund Balance	<u>69,280</u>	<u>(155,919)</u>	<u>(155,919)</u>	<u>(155,919)</u>
Ending Fund Balance	<u>\$ (155,919)</u>	<u>\$ (267,123)</u>	<u>\$ (267,123)</u>	<u>\$ (479,526)</u>
Ending Cash Balance				<u>\$ (516,278)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,524,852	\$ 2,524,000	\$ 2,524,000	\$ 1,454,865
Expenditures				
Materials & Supplies	\$ 9,643	\$ 1,500	\$ 3,982	\$ 1,274
Services	482,478	420,425	1,539,149	1,261,399
Capital Outlay	585,578	7,746,968	6,625,762	152,194
Total Expenditures	<u>\$ 1,077,698</u>	<u>\$ 8,168,893</u>	<u>\$ 8,168,893</u>	<u>\$ 1,414,867</u>
Revenues Over (Under) Expenditures	\$ 1,447,154	\$ (5,644,893)	\$ (5,644,893)	\$ 39,998
Beginning Fund Balance	<u>5,856,361</u>	<u>7,303,515</u>	<u>7,303,515</u>	<u>7,303,515</u>
Ending Fund Balance	<u>\$ 7,303,515</u>	<u>\$ 1,658,622</u>	<u>\$ 1,658,622</u>	<u>\$ 7,343,513</u>
Ending Cash Balance				<u>\$ 7,349,872</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 54,660,651	\$ 113,430,799	\$ 138,806,820	\$ 97,275,001
Intrafund Transfers from:				
General Operating (Resource 1000)				
For College Promise Program	857,118	2,658,610	2,658,610	1,993,958
For DSP&S	653,504	665,157	665,157	498,868
For Federal Work Study	328,017	425,599	425,599	147,231
For Veteran Services	5,800	4,842	4,842	4,842
Total Revenues	<u>\$ 56,505,090</u>	<u>\$ 117,185,007</u>	<u>\$ 142,561,028</u>	<u>\$ 99,919,899</u>
Expenditures				
Academic Salaries	\$ 7,543,211	\$ 8,771,214	\$ 10,406,633	\$ 6,684,319
Classified Salaries	14,628,201	16,938,315	18,719,233	12,891,275
Employee Benefits	8,027,993	10,974,835	11,922,156	7,165,714
Materials & Supplies	2,641,378	13,772,565	9,238,976	1,669,455
Services	16,829,506	41,072,053	65,512,234	11,967,822
Capital Outlay	4,515,450	17,191,331	17,919,920	3,483,792
Student Grants (Financial, Book, Meal, Transportation)	2,319,351	8,464,694	8,841,876	1,921,134
Total Expenditures	<u>\$ 56,505,090</u>	<u>\$ 117,185,007</u>	<u>\$ 142,561,028</u>	<u>\$ 45,783,510</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 54,136,389
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 54,136,389</u>
Ending Cash Balance				<u>\$ 50,565,789</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 3,073,675	\$ 3,272,240	\$ 3,272,240	\$ 2,300,924
Interfund Transfers from:				
Contractor-Operated				
Bookstore (Resource 1110)	<u>105,045</u>	<u>105,045</u>	<u>105,045</u>	<u>78,784</u>
Total Revenues	<u>\$ 3,178,720</u>	<u>\$ 3,377,285</u>	<u>\$ 3,377,285</u>	<u>\$ 2,379,708</u>
Expenditures				
Classified Salaries	\$ 1,077,957	\$ 1,166,621	\$ 1,166,621	\$ 922,993
Employee Benefits	395,340	455,437	455,437	334,993
Materials & Supplies	1,279,767	1,368,607	1,399,511	1,117,767
Services	218,117	238,487	245,031	186,925
Capital Outlay	<u>102,560</u>	<u>103,255</u>	<u>65,807</u>	<u>59,031</u>
Total Expenditures	<u>\$ 3,073,741</u>	<u>\$ 3,332,407</u>	<u>\$ 3,332,407</u>	<u>\$ 2,621,709</u>
Revenues Over (Under) Expenditures	\$ 104,980	\$ 44,878	\$ 44,878	\$ (242,001)
Beginning Fund Balance	<u>1,182,397</u>	<u>1,287,376</u>	<u>1,287,376</u>	<u>1,287,376</u>
Ending Fund Balance	<u>\$ 1,287,376</u>	<u>\$ 1,332,254</u>	<u>\$ 1,332,254</u>	<u>\$ 1,045,375</u>
Ending Cash Balance				<u>\$ 1,058,505</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Child Care was established to manage the finances of the District's child care centers at the colleges.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,533,325	\$ 1,449,799	\$ 1,449,799	\$ 1,057,792
Interfund Transfers from:				
Contractor-Operated				
Bookstore (Resource 1110)	<u>0</u>	<u>75,000</u>	<u>75,000</u>	<u>56,250</u>
Total Revenues	<u>\$ 1,533,325</u>	<u>\$ 1,524,799</u>	<u>\$ 1,524,799</u>	<u>\$ 1,114,042</u>
Expenditures				
Academic Salaries	\$ 675,181	\$ 717,642	\$ 717,642	\$ 512,873
Classified Salaries	491,747	549,505	549,505	397,536
Employee Benefits	197,546	279,711	279,711	167,656
Materials & Supplies	53,887	58,725	66,275	31,629
Services	75,085	90,298	97,548	52,432
Capital Outlay	<u>865</u>	<u>122,265</u>	<u>107,465</u>	<u>0</u>
Total Expenditures	<u>\$ 1,494,311</u>	<u>\$ 1,818,146</u>	<u>\$ 1,818,146</u>	<u>\$ 1,162,126</u>
Revenues Over (Under) Expenditures	\$ 39,014	\$ (293,347)	\$ (293,347)	\$ (48,083)
Beginning Fund Balance	<u>1,090,566</u>	<u>1,129,579</u>	<u>1,129,579</u>	<u>1,129,579</u>
Ending Fund Balance	<u>\$ 1,129,579</u>	<u>\$ 836,232</u>	<u>\$ 836,232</u>	<u>\$ 1,081,495</u>
Ending Cash Balance				<u>\$ 1,072,253</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects.

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	<u>Prior Year Actuals 7/1/17 to 6/30/18</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Year to Date Activity</u>
Revenues	\$ 2,834,001	\$ 5,957,432	\$ 5,957,432	\$ 5,863,540
Expenditures				
Services	\$ 2,783	\$ 0	\$ 0	\$ 0
Capital Outlay	2,831,218	5,957,432	5,957,432	2,611,286
Total Expenditures	<u>\$ 2,834,001</u>	<u>\$ 5,957,432</u>	<u>\$ 5,957,432</u>	<u>\$ 2,611,286</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 3,252,254
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 3,252,254</u>
Ending Cash Balance				<u>\$ 3,269,210</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 114,410	\$ 115,000	\$ 115,000	\$ 69,569
Expenditures				
Capital Outlay	\$ (18,799)	\$ 0	\$ 0	\$ (34,141)
Total Expenditures	\$ (18,799)	\$ 0	\$ 0	\$ (34,141)
Revenues Over (Under) Expenditures	\$ 133,209	\$ 115,000	\$ 115,000	\$ 103,710
Beginning Fund Balance	<u>1,752,243</u>	<u>1,885,451</u>	<u>1,885,451</u>	<u>1,885,451</u>
Ending Fund Balance	<u>\$ 1,885,451</u>	<u>\$ 2,000,451</u>	<u>\$ 2,000,451</u>	<u>\$ 1,989,162</u>
Ending Cash Balance				<u>\$ 1,989,162</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

General Obligation Series 2015E Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 43, Resource 4390 - GO Bond Series 2015E Capital Appreciation Bonds

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ (95,439)	\$ 116,000	\$ 116,000	\$ 65,979
Expenditures				
Classified Salaries	\$ 136,039	\$ 710,876	\$ 710,876	\$ 64,178
Employee Benefits	59,914	397,208	397,208	31,048
Materials & Supplies	140	0	0	0
Services	467,507	318,833	318,833	195,513
Capital Outlay	1,335,434	25,600,661	25,600,661	860,178
Total Expenditures	\$ 1,999,034	\$ 27,027,578	\$ 27,027,578	\$ 1,150,917
Revenues Over (Under) Expenditures	\$ (2,094,473)	\$ (26,911,578)	\$ (26,911,578)	\$ (1,084,938)
Beginning Fund Balance	8,624,143	6,529,670	6,529,670	6,529,670
Ending Fund Balance	\$ 6,529,670	\$ (20,381,908)	\$ (20,381,908)	\$ 5,444,732
Ending Cash Balance				\$ 5,348,230

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Self-Insured PPO Health Plan is used to account for the revenues and expenditures of the District's health self-insurance program.

Fund 61, Resource 6100 - Self-Insured PPO Health Plan

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 9,563,410	\$ 9,933,311	\$ 9,933,311	\$ 10,257,779
Expenditures				
Classified Salaries	\$ 132,194	\$ 147,090	\$ 147,090	\$ 92,759
Employee Benefits	78,413	78,951	78,951	55,589
Services	<u>7,982,353</u>	<u>10,112,840</u>	<u>10,112,840</u>	<u>6,524,030</u>
Total Expenditures	<u>\$ 8,192,961</u>	<u>\$ 10,338,881</u>	<u>\$ 10,338,881</u>	<u>\$ 6,672,378</u>
Revenues Over (Under) Expenditures	\$ 1,370,449	\$ (405,570)	\$ (405,570)	\$ 3,585,402
Beginning Fund Balance	<u>1,750,605</u>	<u>3,121,053</u>	<u>3,121,053</u>	<u>3,121,053</u>
Ending Fund Balance	<u>\$ 3,121,053</u>	<u>\$ 2,715,483</u>	<u>\$ 2,715,483</u>	<u>\$ 6,706,455</u>
Ending Cash Balance				<u>\$ 8,173,547</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Self-Insured Workers' Compensation is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

Fund 61, Resource 6110 - Self-Insured Workers' Compensation

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,400,414	\$ 2,044,460	\$ 2,044,460	\$ 1,932,870
Expenditures				
Classified Salaries	\$ 338,824	\$ 458,038	\$ 458,038	\$ 341,641
Employee Benefits	145,183	217,196	217,196	148,560
Materials & Supplies	139,158	16,000	16,000	53,815
Services	1,653,061	1,697,465	1,697,465	1,415,837
Capital Outlay	38,593	7,500	7,500	695
Total Expenditures	<u>\$ 2,314,819</u>	<u>\$ 2,396,199</u>	<u>\$ 2,396,199</u>	<u>\$ 1,960,547</u>
Revenues Over (Under) Expenditures	\$ (914,405)	\$ (351,739)	\$ (351,739)	\$ (27,678)
Beginning Fund Balance	<u>2,277,159</u>	<u>1,362,754</u>	<u>1,362,754</u>	<u>1,362,754</u>
Ending Fund Balance	<u>\$ 1,362,754</u>	<u>\$ 1,011,015</u>	<u>\$ 1,011,015</u>	<u>\$ 1,335,077</u>
Ending Cash Balance				<u>\$ 4,040,525</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Self-Insured General Liability is used to account for the revenues and expenditures of the District's general liability self-insurance program.

Fund 61, Resource 6120 - Self-Insured General Liability

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,493,630	\$ 2,004,460	\$ 2,004,460	\$ 1,305,827
Expenditures				
Classified Salaries	\$ 141,393	\$ 193,218	\$ 193,218	\$ 143,404
Employee Benefits	60,815	91,242	91,242	63,159
Materials & Supplies	73,620	2,200	2,300	2,030
Services	1,686,260	2,096,446	2,096,346	1,335,423
Capital Outlay	4,102	7,500	7,500	0
Total Expenditures	<u>\$ 1,966,189</u>	<u>\$ 2,390,606</u>	<u>\$ 2,390,606</u>	<u>\$ 1,544,016</u>
Revenues Over (Under) Expenditures	\$ (472,559)	\$ (386,146)	\$ (386,146)	\$ (238,190)
Beginning Fund Balance	<u>1,374,080</u>	<u>901,520</u>	<u>901,520</u>	<u>901,520</u>
Ending Fund Balance	<u>\$ 901,520</u>	<u>\$ 515,374</u>	<u>\$ 515,374</u>	<u>\$ 663,331</u>
Ending Cash Balance				<u>\$ 1,054,801</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Internal Services Fund - OPEB Liability is used to account for the funds accumulated to address future retiree health benefits that are transferred to an irrevocable trust established with CalPERS - California Employees' Retiree Benefit Trust (CERBT).

Fund 69, Resource 6900 - Internal Services Fund - OPEB Liability

	Prior Year Actuals 7/1/17 to 6/30/18	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 407,959	\$ 463,543	\$ 463,543	\$ 384,928
Expenditures				
Services	\$ 2,197	\$ 2,271	\$ 2,271	\$ 2,069
Total Expenditures	\$ 2,197	\$ 2,271	\$ 2,271	\$ 2,069
Revenues Over (Under) Expenditures	\$ 405,762	\$ 461,272	\$ 461,272	\$ 382,859
Beginning Fund Balance	837,884	1,243,646	1,243,646	1,243,646
Ending Fund Balance	<u>\$ 1,243,646</u>	<u>\$ 1,704,918</u>	<u>\$ 1,704,918</u>	<u>\$ 1,626,505</u>
Ending Cash Balance				<u>\$ 1,626,505</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

Associated Students of RCCD

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 991,781	\$ 1,018,701	\$ 1,018,701	\$ 835,542
Expenditures				
Materials & Supplies	\$ 952,678	\$ 1,047,320	\$ 1,047,320	\$ 743,190
Total Expenditures	\$ 952,678	\$ 1,047,320	\$ 1,047,320	\$ 743,190
Revenues Over (Under) Expenditures	\$ 39,103	\$ (28,619)	\$ (28,619)	\$ 92,352
Beginning Fund Balance	1,144,256	1,183,359	1,183,359	1,183,359
Ending Fund Balance	<u>\$ 1,183,359</u>	<u>\$ 1,154,740</u>	<u>\$ 1,154,740</u>	<u>\$ 1,275,711</u>
ASRCCD Trust Fund Ending Balance				<u>\$ 1,264,937</u>
Ending Cash Balance				<u>\$ 2,506,795</u>

** Note: Ending Cash Balance includes both ASRCCD Funds and Trust Funds for College and Students Organizations

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Grant Programs.

Student Financial Aid

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 62,218,779	\$ 80,634,657	\$ 80,634,657	\$ 50,001,802
Expenditures				
Scholarships and Grant Reimbursements	\$ 62,261,770	\$ 80,634,657	\$ 80,634,657	\$ 49,290,146
Total Expenditures	\$ 62,261,770	\$ 80,634,657	\$ 80,634,657	\$ 49,290,146
Revenues Over (Under) Expenditures	\$ (42,991)	\$ 0	\$ 0	\$ 711,656
Beginning Fund Balance	<u>623,287</u>	<u>580,296</u>	<u>580,296</u>	<u>580,296</u>
Ending Fund Balance	<u>\$ 580,296</u>	<u>\$ 580,296</u>	<u>\$ 580,296</u>	<u>\$ 1,291,952</u>
Ending Cash Balance				<u>\$ 1,424,974</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED APRIL 30, 2019**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

RCCD Development Corporation

	Prior Year Actuals <u>7/1/17 to 6/30/18</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 7	\$ 8	\$ 8	\$ 7
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 20
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 20
Revenues Over (Under) Expenditures	\$ 7	\$ 8	\$ 8	\$ (13)
Beginning Fund Balance	16,182	16,189	16,189	16,189
Ending Fund Balance	<u>\$ 16,189</u>	<u>\$ 16,197</u>	<u>\$ 16,197</u>	<u>\$ 16,176</u>
Ending Cash Balance				<u>\$ 16,176</u>

Board of Trustees Regular Meeting (VIII.C)

Meeting	May 21, 2019
Agenda Item	Consent Agenda Information (VIII.C)
Subject	CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter Ended March 31, 2019
College/District	District
Funding	N/A
Recommended Action	Information Only

Background Narrative:

See the attached CCFS-311Q – Quarterly Financial Status Report for the 3rd Quarter ended March 31, 2019.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

CCFS-311Q – Quarterly Financial Status Report Background Narrative
March 31, 2019

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor’s Office. The CCFS-311Q compares actual information for the prior three fiscal years to projected information for the current fiscal year. The Revenue, Expenditure and Fund Balance are the Unrestricted Funds of the General Fund. However, the cash balance reflects both Unrestricted and Restricted Funds.

The General Fund consists of the following:

Fund 11 – Unrestricted

- Resource 1000 – General Unrestricted
- Resource 1080 – Community Education
- Resource 1090 – Performance Riverside
- Resource 1110 – Bookstore (Contractor Operated)
- Resource 1170 – Customized Solutions

Fund 12 – Restricted

- Resource 1050 – Parking
- Resource 1070 – Student Health
- Resource 1120 – Center for Social Justice and Civil Liberties
- Resource 1180 – Redevelopment Pass-Through
- Resource 1190 – Grants and Categorical Programs

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2018-2019

Quarter Ended: (Q3) Mar 31, 2019

District: (960) RIVERSIDE

Your Quarterly Data is ready for certification.
Please complete the fields below and click on the 'Certify This Quarter' button

Chief Business Officer

CBO Name:

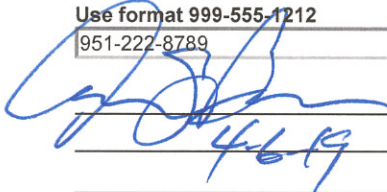
Aaron S. Brown

CBO Phone:

Use format 999-555-1212

951-222-8789

CBO Signature:



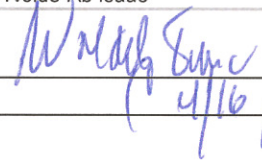
Date Signed:

4-6-19

Chief Executive Officer Name:

Dr. Wolde-Ab Isaac

CEO Signature:



Date Signed:

4/16/19

Electronic Cert Date:

District Contact Person

Name:

Melissa Elwood

Title:

Controller

Telephone:

Use format 999-555-1212

951-222-8041

Fax:

Use format 999-555-1212

951-222-8021

E-Mail:

melissa.elwood@rccd.edu

Certify This Quarter

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:

Christine Atalg (916)327-5772 catalg@ccccc.edu or Tracy Britten (916)324-9794 tbritten@ccccc.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2018-2019

District: (960) RIVERSIDE

Quarter Ended: (Q3) Mar 31, 2019

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2015-16	Actual 2016-17	Actual 2017-18	Projected 2018-2019
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	186,539,851	182,689,850	189,807,913	204,708,992
A.2	Other Financing Sources (Object 8900)	-1,980,844	-1,037,419	-1,953,117	-3,963,037
A.3	Total Unrestricted Revenue (A.1 + A.2)	184,559,007	181,652,431	187,854,796	200,745,955
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	161,174,821	171,989,549	185,116,817	232,820,620
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,500,045	2,854,586	651,676	279,234
B.3	Total Unrestricted Expenditures (B.1 + B.2)	162,674,866	174,844,135	185,768,493	233,099,854
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	21,884,141	6,808,296	2,086,303	-32,353,899
D.	Fund Balance, Beginning	14,252,071	36,136,212	42,944,508	45,030,784
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	14,252,071	36,136,212	42,944,508	45,030,784
E.	Fund Balance, Ending (C. + D.2)	36,136,212	42,944,508	45,030,811	12,676,885
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	22.2%	24.6%	24.2%	5.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	28,682	29,652	29,727	31,215
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2015-16	2016-17	2017-18	2018-2019
H.1	Cash, excluding borrowed funds		78,599,828	90,465,658	120,520,074
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	54,047,728	78,599,828	90,465,658	120,520,074

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				

I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	204,708,992	204,708,992	152,263,396	74.4%
I.2	Other Financing Sources (Object 8900)	-3,963,037	-3,963,037	-1,901,433	48%
I.3	Total Unrestricted Revenue (I.1 + I.2)	200,745,955	200,745,955	150,361,963	74.9%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	232,820,620	232,820,620	138,463,695	59.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	279,234	279,234	155,686	55.8%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	233,099,854	233,099,854	138,619,381	59.5%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-32,353,899	-32,353,899	11,742,582	
L	Adjusted Fund Balance, Beginning	45,030,810	45,030,784	45,030,784	
L.1	Fund Balance, Ending (C. + L.2)	12,676,911	12,676,885	56,773,366	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.4%	5.4%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
GENERAL FUND REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDED MARCH 31, 2019**

Cash Position - Unrestricted and Restricted

	YTD Activity
Beginning Cash, July 1, 2018	\$ 86,478,709
Net Change in Accounts Receivables	10,594,075
Net Change in Accounts Payables	6,675,841
Revenue and Other Financial Sources	212,993,637
Expenditures and Other Outgo	182,870,507
Ending Cash, March 31, 2019	\$ 120,520,074

Budget and Actual Activity - Unrestricted

	Adopted Budget	Revised Budget	YTD Activity
Revenues			
Federal	\$ 214,398	\$ 214,398	\$ 121,216
State	135,902,932	135,902,932	109,856,486
Local	68,591,662	68,591,662	42,285,694
Total Revenues	204,708,992	204,708,992	152,263,396
Other Financing Sources	(3,963,037)	(3,963,037)	(1,901,433)
Total Revenues	200,745,955	200,745,955	150,361,963
Expenditures			
Academic Salaries	\$ 86,291,366	\$ 85,712,955	\$ 64,212,286
Classified Salaries	38,966,930	38,738,866	27,320,205
Employee Benefits	52,202,104	52,181,613	32,864,977
Materials & Supplies	3,603,977	3,605,410	1,227,897
Services	45,863,091	45,892,618	11,963,238
Capital Outlay	5,893,152	6,689,158	875,091
Total Expenditures	232,820,620	232,820,620	138,463,695
Other Outgo - Objects	279,234	279,234	155,686
Total Expenditures and Other Outgo	233,099,854	233,099,854	138,619,381
Revenues Over (Under)			
Expenditures	\$ (32,353,899)	\$ (32,353,899)	\$ 11,742,582
Beginning Fund Balances	45,030,810	45,030,784	45,030,784
Ending Fund Balances	\$ 12,676,911	\$ 12,676,885	\$ 56,773,366
Contingency			
Unrestricted	\$ 11,776,911	\$ 11,776,885	\$ 55,873,366
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	\$ 12,676,911	\$ 12,676,885	\$ 56,773,366

Board of Trustees Regular Meeting (IX.A)

Meeting	May 21, 2019
Agenda Item	Governance (IX.A)
Subject	Governance Board Policy for First Reading - BPAP 3950 - Naming of Facilities
College/District	District
Funding	N/A
Recommended Action	Recommend approving the first reading of Board Policy and Administrative Procedure 3950 - Naming of Facilities.

Background Narrative:

The review of BP/AP 3950 was initially requested by the Board of Trustees following demolition of the Noble building at Riverside City College. The Facilities Recognition and Naming Committee has met to evaluate the current policy and propose draft changes. The current draft has been approved by all stakeholders. BP/AP 3950 is respectfully presented for review and approval.

Prepared By: Wolde-Ab Isaac, Chancellor
Patrick Pyle, General Counsel

BP 3950 NAMING OF FACILITIES, EVENTS AND PROGRAMS

References:

CCR Title 5 § 53200(c)(4)

All recommendations for naming of facilities, events and programs shall be submitted for decision to the Board of Trustees by the Chancellor ~~for action~~.

As designees of the Chancellor, the Facilities Recognition and Naming Committee shall develop the procedures for presenting proposed names for facilities, events and programs to the Board of Trustees for consideration.

THE NAMING OF A FACILITY, EVENT OR PROGRAM

Facilities, events and programs ~~Buildings and facilities~~ shall generally be named in a manner descriptive of their basic functions. In the case of a unique, extraordinary, or significant personal contribution of someone closely associated with the District or a significant financial gift made through the RCCD Foundation, it will be proper for an individual's name to be bestowed upon a ~~building or other~~ facility, event or program. All proposed names for facilities, events and programs shall be consistent with the principles and mission of the District.

Decisions to name ~~buildings and facilities~~, events or programs after an individual when no financial gift is involved shall be made under circumstances free from emotion and transitory pressures. Therefore, when a nomination involves service or professional contributions to the institution, a proposal shall not be submitted to the Facilities Recognition and Naming Committee until the individual has been retired or deceased at least one year.

In addition to facilities, plaques, memorials and monuments, ~~superior selected campus~~ events – such as athletics, fine arts, lectures – and other activities and programs ~~may~~ will be eligible under this policy.

DISCONTINUING THE NAME OF A FACILITY, EVENT OR PROGRAM

The District recognizes that the name conferred on a ~~District or campus~~ facility, event or program ~~or location~~, in recognition of an individual or group, is an important factor in the public image of the institution.

Accordingly, the Board of Trustees may discontinue an approved name when the Board determines that it is no longer appropriate for the District to retain the name previously assigned to the facility, event or program ~~location or area~~.

AP 3950 NAMING OF FACILITIES, EVENTS AND PROGRAMS

- I. The Board of Trustees retains authority for naming all ~~buildings, structures,~~ facilities, events, programs, or other areas aspects within the District. The Board delegates to the Chancellor the process of evaluating and making the recommendation for naming ~~buildings and facilities, events and programs~~. To aid ~~the Chancellor~~ in this process, an established committee, the Facilities Recognition and Naming Committee ("Committee"), will gather the requests and other required data, and make a recommendation to the Chancellor for any suggested namings.

- II. The Facilities Recognition and Naming Committee shall ~~have an administrative co-chair and a faculty co-chair, and include faculty, staff, management, one RCCD Foundation representative~~ be comprised of: one member of the faculty from each College in the District, as determined by the College President in consultation with the Academic Senate; one member of the staff union, as determined by the CSEA; one member of management from each College in the District, as determined by the College President in consultation with the MLA; one member of the Board of Directors of the RCCD Foundation, as determined by their Executive Committee; the President of the District Academic Senate; the Associate Vice Chancellor, Facilities Planning and Development; the Vice Chancellor, Institutional Advancement and Economic Development or Designee; one member of the public solely for each specific naming situation if and as determined by the pertinent College President; and the student trustee. Each College shall have at least one faculty and one staff representative serving on the committee.

Whenever a naming situation involves an academic program, the current District Discipline Facilitator, or designee, for the academic area concerned shall be included on the Committee for that matter. When naming involves academic programs, the Board shall rely primarily on the advice of the Committee's faculty, consistent with Title 5.

The Committee shall have a faculty co-chair and an administrative co-chair. The faculty co-chair shall be a faculty Committee member as determined by consensus of the faculty Committee members. The administrative co-chair shall be the Executive Director of the RCCD Foundation. Once selected, members will continue on the Committee until they resign, they no longer fill the role through which they were placed on the Committee, or they are replaced with someone else through the applicable determination process.

- III.- Each proposal for naming a District facility shall be considered on its own merits.

No commitment for naming shall be made prior to Board of Trustees' approval of the proposed name.

IVH. General Guidelines

- A. Individual or group requests are to be submitted in writing to the RCCD Foundation Strategic Communications and Relations Office. A "PRESENTATION OF A CANDIDATE FOR RECOGNITION" Form must be completed as required by the ~~Facilities Recognition~~ Committee.
- B. Individuals or groups ~~making~~ submitting applications should be prepared to make a presentation to the ~~Facilities Recognition~~ Committee with supporting materials and additional information. The ~~Committee~~ will keep the requesting individual or group informed on the application's progress.
- C. ~~The Facilities Recognition Committee will review the information and, if applicable, forward the written information with the recommendation to the Office of the District Chancellor. will seek input from pertinent operational experts to ensure there are no functional limitations on requests for placement. Preliminary input will be obtained from the College directly involved. The Committee will then review all information obtained and provide a written recommendation forwarded to the President of the College directly involved. Once approved by the College President, any recommendation will be then forwarded to the District Chancellor for approval before being brought to the Board of Trustees.~~
- D. An appropriate relationship between the use of the facility or its function and the person for whom it will be named should exist. When possible, a building name should include the function of that facility in its title.
- E. In addition, plaques, memorials or any form of recognition to be affixed to any building, structure or facility of the District shall be subject to the aforementioned procedure for approval.
- F. Any event associated with a naming opportunity will be managed between the RCCD Foundation and the pertinent College President's Office. The RCCD Foundation will have primary responsibility where a gift is connected to the naming; the pertinent College President's Office will have primary responsibility where the naming is for honorary purposes.
- G. Any academic program associated with a naming opportunity will be judged according to the fit between the suggested name and the program. All naming requests should reflect a logical and meaningful relationship between themselves and the program and shall reflect the mission and values of the District.

IV. A name for a District facility must meet one or more of the following criteria:

- A. It must designate the function of a facility.
- B. It must reflect natural or geographic features.
- C. It must reflect a traditional theme of a college ~~or university~~.
- D. It must reflect the mission and values of the District.

DE. It must honor an individual:

1. When no gift is involved:

- a. It must honor a person who has achieved unique distinction in higher education or other areas of public service; or
- b. It must honor a person who has served the District in an academic capacity and has earned a reputation as a scholar; or
- c. It must honor a person who has served the District and made extraordinary contributions to the District.
- d. When a proposal for naming in honor of an individual involves service in an academic or administrative capacity, a proposal shall not be made until the individual has been retired or deceased at least one year.

~~VI.~~ 2. When a significant gift is involved:

~~Naming a building, structure, facility or area of recognition for a significant gift to the District.~~

- a. A ~~building, structure, facility, event or program~~ or area may also be named for a benefactor or an individual nominated by a benefactor for a significant gift to the District.
- b. For an amount to be considered significant, it shall either:
 - Fund the total cost of the facility, event or program to be named; or
 - Provide funding for that portion of the total cost, which would not have been available from other sources; or

- Fit established naming opportunities presented to the Facilities Recognition and Naming Committee as part of the RCCD Foundation ~~campaign~~ fundraising activities.

Such facilities, events or programs will not be named in return for revocable deferred gifts. Irrevocable gifts of property (real or personal) will be considered.

VI. Duration of Naming Recognition

Naming of District ~~property~~ facilities, events or programs may be granted by the Board of Trustees as either permanent or for a defined period of time. The recommendation to the Board shall include the recommended duration of the recognition.

VII. Transferability of Naming Recognition

Naming of a designated piece of District property may not survive the named property's existence. Should the named property be removed, renovated or redesigned for another use, the naming recognition shall not automatically be assigned to its replacement or any other like property without the express authorization of the Board of Trustees. A recommendation for the transfer of the naming rights may be presented to the Board for consideration through this Committee process ~~at any time within the originally defined recognition period~~. In the event that a naming designation will be either transferred or discontinued, the ~~District~~ District will attempt to contact and inform any living heirs.

VIII. Signage

Buildings to be named should normally bear the last name of the person for whom it is to be named and the building name. For instance, "The Doe Memorial." The sign should be in a typeface and style consistent with ~~campus-~~ College signage. The wording of the nameplate must be approved by the Chancellor ~~or~~ and pertinent College President, (or designees), ~~depending on whether the building is a District or campus facility.~~ The cost of signage will be borne by the associated gift, or by the District when the naming is solely for honorary purposes. The RCCD Foundation will work with the appropriate College President's Office to manage the accomplishment of proper signage.

Lecture halls, classrooms, and labs named may also be identified with a plaque of appropriate materials and design mounted on the wall directly outside the main entrance to the facility, or in a position otherwise most appropriate under specific circumstances.

All areas where students, staff, and the public gather, including walkways, benches, and gardens, may also be identified with a plaque or acknowledgement

plate of appropriate materials and design mounted near the area. The plaque or acknowledgement plate design should be consistent with the design of the facility and easily maintained.

Office of Primary Responsibility: ~~Associate Vice Chancellor, Strategic Communications and Relations;~~
~~Director, and Alumni Affairs~~ Office of the Chancellor

Administrative Approval: August 16, 2011
(Replaces current Riverside CCD
Regulation 7070)

Board of Trustees Regular Meeting (IX.B)

Meeting	May 21, 2019
Agenda Item	Teaching and Learning (IX.B)
Subject	Teaching and Learning Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	The Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Susan Mills, Vice Chancellor Educational Services and Strategic Planning

Proposed Curricular Changes

Compiled for the Executive Cabinet, Committee on Teaching and Learning, and Board of Trustees

Courses

Course Major Modifications

M N R

CIS 21A	Linux Operating System Administration Update of curriculum.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CIS 27A	Computer Forensics Fundamentals Transfer model curriculum. C-ID descriptor ITIS 165.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CSC 27A	Computer Forensics Fundamentals Transfer model curriculum. C-ID descriptor ITIS 165.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
FRE 8	Intermediate Conversation Update description and textbooks; clarify SLO 3; add objectives and sample methods of evaluation and instruction; revise content	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
HUM 16	Arts and Ideas: American Culture Add Objectives, Refine SLOs, Remove REA 83 from Advisory, Format Course Content and update Textbooks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MAT 11	College Algebra due for revision	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
MUS 12	Applied Piano II Clarify course description, expand corequisite options and add objectives.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MUS 79	Applied Music II Clarify course description, expand corequisite options and add objectives.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

New Courses

M N R

ELE 810	Survey of Electronics Non Credit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ELE 874	Industrial Wiring and Controls Non credit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ENE 862	Math for Automated Systems Non Credit, part of a certificate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GAM 7	Game Studio Curriculum restructure to streamline the program and flatten structure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GAM 8	Current Topics in Game Development Curriculum restructure to streamline the program and flatten structure. This course allows for much needed flexibility and adaptability in our programs, allowing us to stay current without needing to constantly restructure our offerings.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LOT 5	Fundamentals of Light This is one of four courses in this Laser and Optics Technology (LOT) program, called Optoelectronics.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MAN 857	CNC Program Writing This course is part of two courses in a non-credit certificate designed to assist students in learning CNC operations and programming.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Programs

New Programs

M N R

Non-Credit Certificate

CIS	Operating Systems and Internet Literacy The goal of this program is to provide training to a diverse population of adult learners to support Adult Education and Community Initiatives and drive awareness of technical skills and security practices in the community. The program intends to improve diversity in the population of learners while positively build student interests in education options and promote career growth district-wide. Students will gain soft and technical skills necessary to interface Windows, Linux and Mac operating systems to locate applications and resources, manage files and access Internet for personal and business purposes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Program Deletions

M N R

Certificate

CIS **Certificate (local 8 unit) Full Stack Web Development**

This was an experiment in attempting to offer an ACE style program in the summer session. The class was canceled due to low enrollment the only time it was offered and we don't anticipate offering it again, at least not in this format. You may in the future see new curriculum for Full Stack Web Development which contains traditional 3 and 4 unit courses.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PROGRAM OUTLINE OF RECORD

College R__M✓N__
TOP's Code: 0707.10

Noncredit Certificate in Operating Systems and Internet Literacy

PROGRAM PREREQUISITE:

None

SHORT DESCRIPTION OF PROGRAM:

The Operating Systems and Internet Literacy certificate will provide students with proficiency in interfacing Windows, Linux, Mac operating systems to access applications, files, system tools and Internet related resources.

PROGRAM LEARNING OUTCOMES:

Upon successful completion of this program, students should be able to:

- 1) Navigate on Windows, Linux and Mac operating system Graphical User Interface (GUI) to locate files, applications and resources.
- 2) Perform file management procedures on Windows, Linux and Mac operating system.
- 3) Utilize Windows, Linux, macOS applications and tools to access Internet resources and media for personal and business purposes.

The certificate program requires the completion of 3 core classes, for a total of 48 hours.

<u>Required Courses</u>	<u>Hours</u>
CIS-897A Windows Operating System and Internet Literacy	16
CIS-897B Linux Operating System and Internet Literacy	16
CIS-897C Mac Operating System and Internet Literacy	16
<hr/> Total Hours:	<hr/> 48

Proposed Curricular Changes

Compiled for the Executive Cabinet, Committee on Teaching and Learning, and Board of Trustees

Courses

Course Exclusions

M N R

HUM 20C

Arts & Ideas: Special Studies

This course has not been taught at Norco for the past five years and HUM 20A and HUM 20B have been excluded already.

Programs

New Programs

M N R

Non-Credit Certificate

ESL

Enhanced Noncredit Certificate Program: Introduction to Education Profession for ESL Students

This Enhanced Noncredit Certificate Program consists of two courses. This is the first noncredit, enhanced certificate of its kind. The courses utilize advanced ESL language skills, further practice in academic writing and oral language skills. Students in this program would have a more streamlined pathway to CSU and UC.

RIVERSIDE COMMUNITY COLLEGE DISTRICT PROGRAM OUTLINE of RECORD

College: R___ M___X_ N___

TOPs Code: 4931.00

Enhanced Noncredit Certificate Program: Introduction to Education Profession for ESL Students

PROGRAM PREREQUISITE:

None.

SHORT DESCRIPTION of PROGRAM

This program, targeting advanced academic reading, writing and oral language skills, provides an overview of the American Public Education system (K-12), its organizational components and collaborative processes in legal and public policy contexts. Using academic Standard American Language, key concepts in multicultural and special education such as Free Appropriate Public Education (FAPE) and Individualized Education Program (IEP) are discussed as they pertain to the roles and responsibilities of teachers and teacher assistants. Instruction includes different categories of Special Education, Evidence-Based Practices (EBP) related to students with exceptional needs, and introduction to the professional work of related-service providers. This program prepares individuals to academically explore different professional pathways in the field of Education.

PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Produce well-organized and well-developed descriptive and expository paragraphs about the American Public Education system (K-12).
2. Explain the fundamental concepts (e.g. IEP, LRE, FAPE, and Special Education Categories) that shape educational services.
3. Develop and compose short (400-700 word) essays using APA or MLA format on Education issues regarding federal legislation, state mandates, or educational practices.
4. Analyze the readings as it pertains to the multicultural perspectives of education professionals, including teachers and teacher assistants.

Required Courses

Hours

ESL-804: Introduction to American Public Education

24

**ESL-805: Introduction to Education Practices and
Related Service Providers in Special Education**

24

Elective Courses

Hours

Total Hours: 48

Board of Trustees Regular Meeting (IX.C)

Meeting	May 21, 2019
Agenda Item	Teaching and Learning (IX.C)
Subject	Teaching and Learning Local Goal Alignment with Vision for Success
College/District	District
Funding	N/A
Recommended Action	Recommend approving the college-level goals provided which will be submitted to the State Chancellor's Office by May 31, 2019.

Background Narrative:

The California Community College's Chancellor's Office released the Vision for Success: Strengthening the California Community Colleges to Meet California's Needs in July 2017. The Vision for Success established ambitious system-wide goals to improve the commitment to our students and their success. The Student Centered Funding Formula legislation (AB1809) requires colleges to align local goals with the system-wide goals. By the December 15, 2018 deadline, the district's three colleges certified that efforts were underway to set measurable, aligned local goals. The colleges followed their planning process to establish ambitious local goals that are numerically measureable with a specific timeline for improvement by 2021-2022. The Vision for Success calls for local boards to adopt college-level goals that align to the Vision for Success goals. College goals are based upon key student success outcomes such as, earning an award, transferring, or securing employment in a corresponding field of study. Additionally, the colleges established goals for student groups that our examination of the aforementioned student outcomes revealed the need of additional support to close equity gaps. A revised PowerPoint and the three colleges Local Vision Goals reports are provided.

Prepared By: Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Monica Green, Vice President, Planning and Development, Riverside City College
Giovanni Sosa, Dean, Institutional Effectiveness, Moreno Valley College
Gregory Aycock, Dean, Institutional Effectiveness, Norco College

Local Goal Alignment with Vision for Success

Board of Trustees Regular Meeting
May 21, 2019

RCCD

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

ALIGNED RESOURCES AND PROGRAMS TO PUT STUDENTS FIRST

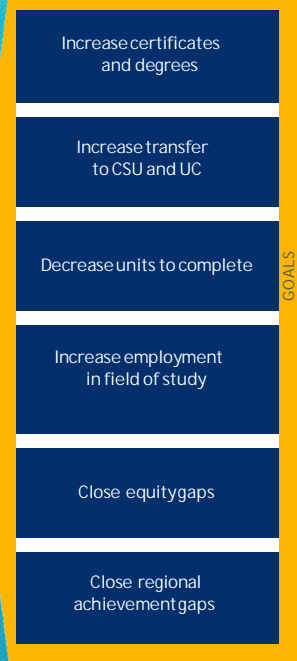
THE WHY

Our Students and Communities



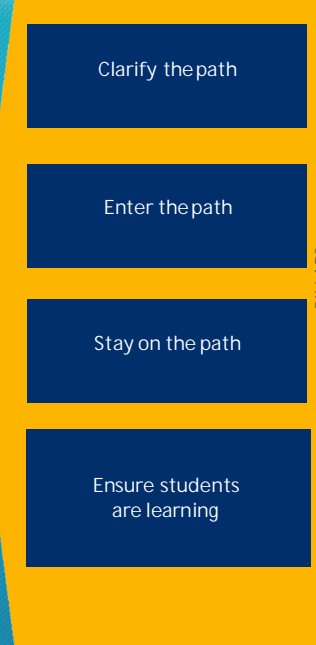
THE WHAT

Vision for Success



THE HOW

Guided Pathways



THE TOOLS

System-level Support



BACKGROUND AND MILESTONES

- New Funding Formula legislation (AB 1809) requires:
 - Local goals that are aligned with the system-wide goals in the Vision for Success
 - Local goals that are numerically measureable
 - Local goals that specify the timeline for improvement
- Milestones
 - December 15, 2018 - certify to CO that process is underway to set measureable, aligned goals
 - May 31, 2019 - BOT must adopt goals and submit them to the CO with signatures of Board President, CEO, Academic Senate President



VISION FOR SUCCESS GOALS

These are system wide goals meant to be achieved by 2021-2022.

- Goal #1: Completion

Increase by 20% the number of CCC students annually who acquire associate degrees, credentials, certificates, or specific job-oriented skill sets

- Goal #2: Transfer

Increase by 35% the number of CCC students systemwide transferring annually to a UC or CSU



VISION FOR SUCCESS GOALS

- Goal #3: Unit Accumulation

Decrease the average number of units accumulated by CCC students earning associate degrees from approximately 87 total units to 79 total units—a decrease of 10%

- Goal #4: Workforce

Increase the percent of exiting students who report being employed in their field of study from the most recent statewide average of 69% to 76%--a 10% increase

- Goal #5: Equity

Reduce equity gaps across all of the above measures with the goal of cutting achievement gaps by 40% in 5 years and eliminating all achievement gaps within 10 years



BASELINE DATA (Student Success Metrics)

- Completion Indicators
 - Completed associate degrees
 - Completed CCCCO-approved certificates
 - All students who completed a degree and/or CCCCO-approved certificate
- Transfer Indicators
 - Completed Associate Degrees for Transfer (ADT)
 - Transfers to UC/CSU
- Unit Accumulation Indicator
 - Average units earned per completed associate degree
- Workforce Indicators
 - Median annual earnings of exiting students
 - Number of exiting students earning a living wage
 - Percent of exiting CTE students who report being employed in their field of study
- Equity indicators (available April 2019)
 - All of the above indicators disaggregated for those student groups identified as disproportionately impacted in the college's annual Equity Plan and available in the Student Success Metrics on the Launchboard

DISTRICT TIMELINE

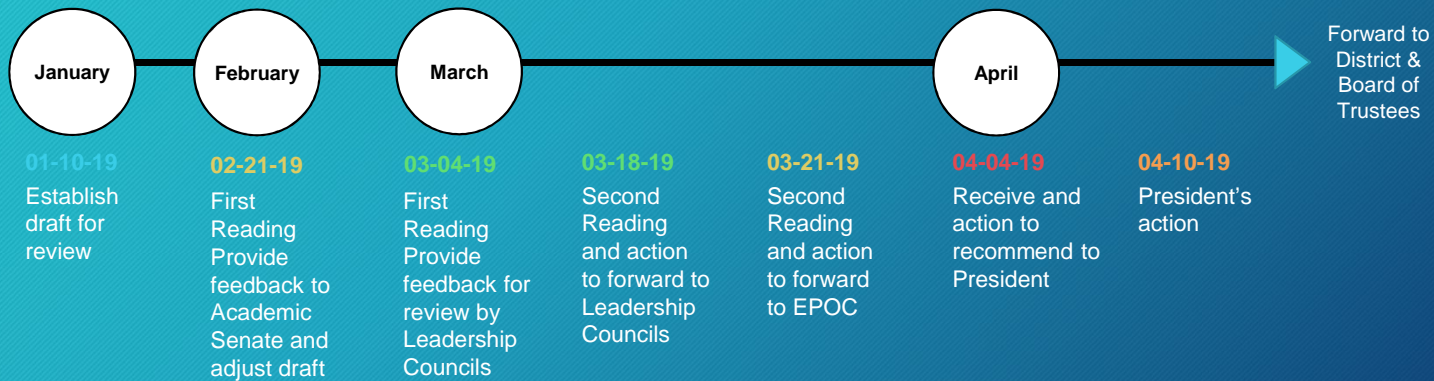
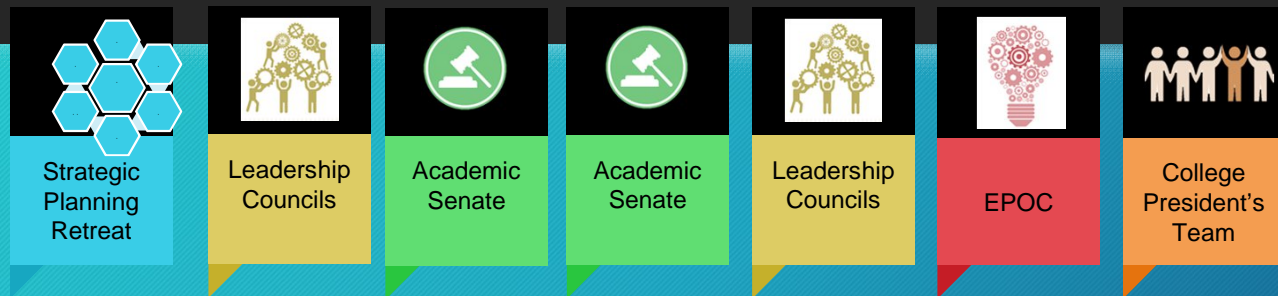
Local Goal Alignment with Vision for Success

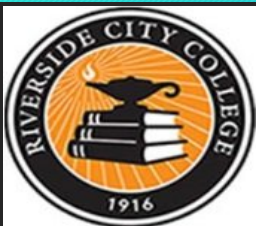




RIVERSIDE CITY COLLEGE PROCESS

Local Goal Alignment with Vision for Success

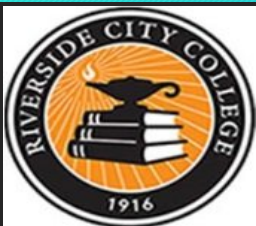




RIVERSIDE CITY COLLEGE

Local Goal Alignment with Vision for Success

Metric	Rationale	Baseline (2016-2017)	Goal (2021-2022)	5-year Difference
Completion-Degrees	20% annual increase	1,501	3,735	149% increase
Completion-Certificates	20% annual increase	418	1,040	149% increase
Transfer-CSU/UC	20% annual increase	266	662	149% Increase
Transfer-ADT	20% annual increase	1,277	3,178	149% increase
Unit Accumulation	Set at statewide goal of 79	93	79	15% decrease
Workforce - Job Closely Related to Field of Study	3.5% annual increase	64%	82%	28% increase



RIVERSIDE CITY COLLEGE

Local Goal Alignment with Vision for Success

STUDENT EQUITY examples

DISPROPORTIONATELY IMPACTED GROUPS	Statewide Goal	College Rationale for Setting All Equity Goals
African American Hispanic American Indian Native Hawaiian/Pacific Islander Students with Disabilities Foster Youth	Reduce equity gap by 40% within 5 years	50% reduction in equity gap from 2016-2017 through 2021-2022 Use of population proportionality index to determine each goal for all disproportionately impacted groups

Metric	Baseline (2016-2017)	Goal (2021-2022)	5-year Difference
African American - Degree Completion	97	273	181% increase
Hispanic - Certificate Completion	257*	639	149% increase
Foster Youth - CSU/UC Transfer	10	64	540% increase

* Equity gap eliminated



MVC ISP Objectives and Goal Alignment Timeline

- March 7, 2019 - Student Equity and Achievement Committee
- March 18, 2019 - MVC Academic Senate First Read and Feedback
- March 28, 2019 - MVC Strategic Planning Council First Read and Feedback
- April 15, 2019 - MVC Academic Senate Second Read and Vote
- April 15-16, 2019 - MVC Strategic Planning Council Special Meeting Second Read and Vote (Electronic)
- April 17, 2019 - President's Cabinet
- April 19, 2019 - District Strategic Planning Council
- April 22, 2019 - RCCD Chancellor's Cabinet
- May 7, 2019 - RCCD Board of Trustees Committee Meeting
- May 18, 2019 - RCCD Board of Trustees Vote Approval
- May 31, 2019 - Deadline to Submit and Certify Goal Alignment with State Chancellor's Office



MORENO VALLEY COLLEGE

Local Goal Alignment with Vision for Success

Metric	Rationale	Baseline (2016-2017)	Goal (2021-2022)	5-year Difference
Completion-Degrees	72% avg. annual increase	594	2,735	360% increase
Completion-Certificates	67% avg. annual increase	304	1,319	334% increase
Transfer-CSU/UC	27% avg. annual increase	506	1,186	134% Increase
Transfer-ADT	20% avg. annual increase	99	199	101% increase
Unit Accumulation	2% avg. annual decrease	94	84	11% decrease
Workforce - Job Closely Related to Field of Study	1+ point annual increase	76%	83%	9% increase

Equity Goals: Analysis Considerations

- Based upon disproportionate impact (DI) methods (AB-504)
 - Percentage Point Gap
 - Proportionality Index
- Identified 32 instances of DI (Goals established for all instances)
- Degree of Disproportionate Impact (DI)
 - DI conceptualized on a continuum
 - Focus of the following findings is to highlight student groups found to be most disproportionately impacted based on these criteria:
 - Magnitude of DI => Identification of larger achievement gaps
 - Scale of DI => The number of affected MVC students



MORENO VALLEY COLLEGE

Local Goal Alignment with Vision for Success STUDENT EQUITY examples

DISPROPORTIONATELY IMPACTED GROUPS		Statewide Goal	College Rationale for Setting All Equity Goals		
All Ethnic Groups Low-Income Female LGBT Foster Youth Veterans Disabled	32 Instances of DI (defined by state chancellor's office)	Reduce equity gap by 40% within 5 years	At least a 40% reduction in equity gaps from 2016-2017 through 2021-2022 Driven by MVC's Theory of Action (Increase in success and equity)		
Student Group & Metric		Baseline (2016-2017)	Goal (2021-2022)	5-year Difference	
African American - Transfers to CSU/UC ¹		46	117	154%	
Hispanic - # Earning Living Wage		49%	78%	59%	
Female - Certificate Completion		118	571	384%	
Foster Youth - # Earning Living Wage		33%	78%	136%	

¹[Research and Planning Group's Through the Gate Study \(2017\)](#)



NORCO COLLEGE Steps to Completion

- Set Aligned Goals - Alignment Workgroup (December - March, 2019)
- Present to ISPC (April 3, 2019)
- Present to DSPC (April 19, 2019)
- Approved by BOT (May, 2019)
- Report Local Goals to CO (May 31, 2019)
 - Fillable, online template
 - Endpoint of 2021-22
 - Submit agenda item and summary of board's action



NORCO COLLEGE

Local Goal Alignment with Vision for Success

Metric	Aligned to	Baseline (2016-17)	Goal (2021-22)	5-Year Difference
Completion-Degrees	Goals 2 & 8	726	1452	100% Increase
Completion-Certificates	Goals 2 & 8	165	330	100% Increase
Transfer-CSU/UC	Goals 2 & 8	698	1613	131% Increase
Transfer-ADT	Goals 2 & 8	209	418	100% Increase
Unit Accumulation	Goal 2 & 8	85	79	7% Decrease
Workforce (Employed in field of study)	Goal 6 & 8	61%	80%	31% Increase



NORCO COLLEGE

Local Goal Alignment with Vision for Success STUDENT EQUITY examples

DISPROPORTIONATELY IMPACTED GROUPS	Statewide Goal	College Rationale for Setting All Equity Goals
African American, Hispanic, Multi-Ethnic (Two or More Races), First Generation, Students with Disabilities, Foster Youth, American Indian/Alaska Native, Asian, Filipino, LGBTQ, Veteran	Reduce equity gap by 40% within 5 years	50% reduction in equity gap from 2016-2017 through 2021-2022. 100% reduction in all equity gaps by 2030.

Metric	Baseline (2016-2017)	Goal (2021-2022)	5-year Difference
African American Deg/Cert Completion	42	84	100% increase
First Generation Deg/Cert Completion	237	474	100% increase
Veteran Deg/Cert Completion	27	54	139% increase
Multi-Ethnic Deg/Cert Completion	14	35	150% increase
Foster Youth Living Wage Attainment	\$19,018	\$27,458	44% increase

Thank you

For your dedication in supporting all students in their educational journey.

Board of Trustees Regular Meeting (IX.D)

Meeting	May 21, 2019
Agenda Item	Planning and Operations (IX.D)
Subject	Planning and Operations RCC Greenhouse Building
College/District	Riverside City College
Funding	College Allocated Measure C
Recommended Action	Recommend approving the allocation of \$500,000 of Measure C funds for the RCC Greenhouse Building project.

Background Narrative:

Through the college's program review and strategic planning process, the Riverside City College Life Science Department faculty request the construction of a Greenhouse Building to support academic instruction.

The college evaluated multiple sites for this project. One of the sites included the location identified within the 2018 Facilities Master Plan (North Hall). As the college explored this option, estimated costs for construction of the new Greenhouse facility on this site totaled over \$1.7 million dollars, exceeding the current available budget. The majority of the costs of the project related to factors outside of the scope of work, including site access, ADA, required restrooms, and other peripheral considerations. Given these financial challenges and the necessity to address the instructional need in a timely manner, an alternate interim site was identified through mutual consultation with Life Science faculty.

Life Science Faculty approved development of a Greenhouse Building on the site located adjacent to the Math and Science Building. Currently, the Community Garden is located on that site. Fortunately, by mutual agreement within the department, the new Greenhouse Building will share the site with the Community Garden.

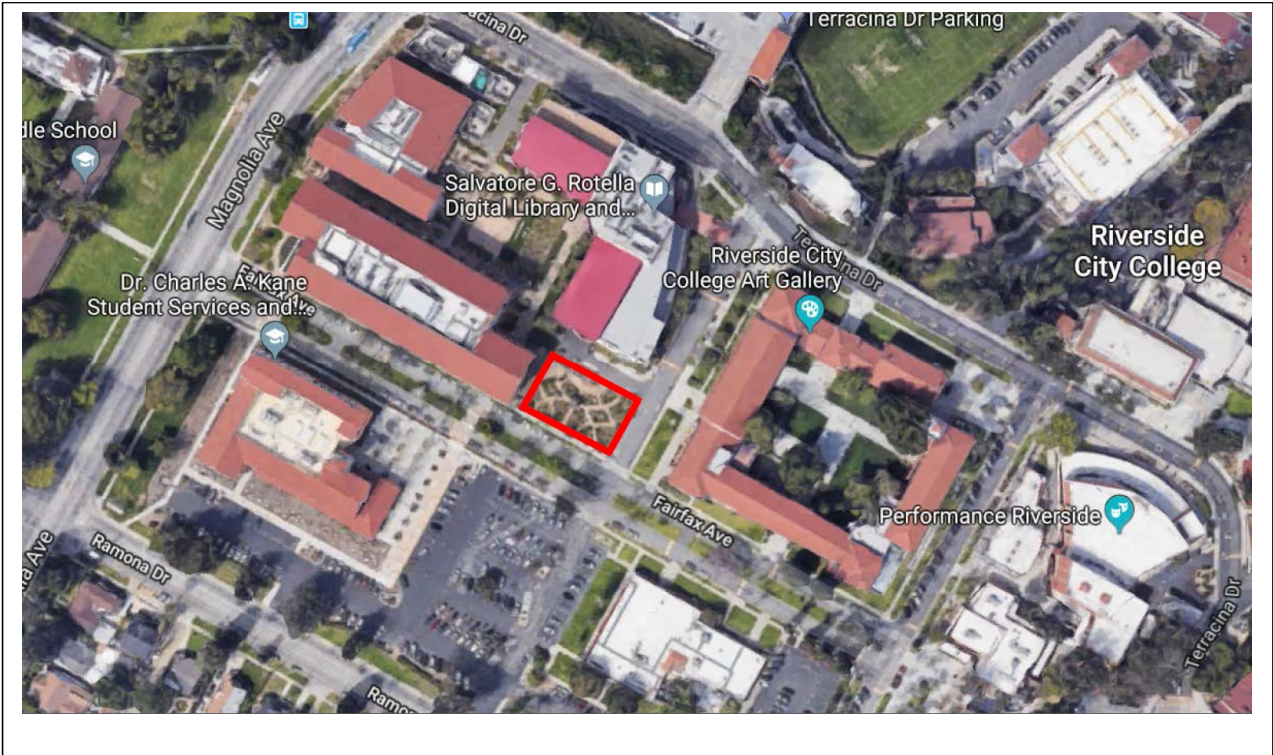
RCC has interviewed and selected the architectural firm Westberg & White to design the new Greenhouse building, contingent upon Board approval of the project budget.

At this time, RCC is requesting an allocation of \$500,000 from their allocated Measure C funds to cover design, construction and any contingencies.

Prepared By: Gregory Anderson, President, Riverside City College
Carol Farrar, Vice President, Academic Affairs, Riverside City College
Chip West, Vice President, Business Services, Riverside City College
Aaron S. Brown, Vice Chancellor, Business and Financial Services
Hussain Agah, Associate Vice Chancellor, Facilities Planning & Development
Bart Doering, Facilities Development Director

Riverside City College
Greenhouse Project
Location Map

Committee Meeting Date: May 7, 2019



Board of Trustees Regular Meeting (X.A)

Meeting	May 21, 2019
Agenda Item	Human Resources & Employee Relations (X.A)
Subject	Vice Chancellors Summer Workweek
College/District	District
Funding	N/A
Recommended Action	Recommend approving the four-ten summer workweek from June 9, 2019 through August 17, 2019, for Classified and Confidential support staff.

Background Narrative:

In an effort to afford classified employees the opportunity to spend quality time with their families during the summer months, the District and CSEA have agreed to activate a four-ten workweek for 2019 summer, as described below:

1. The four-ten schedules would begin Sunday, June 9, 2019, and will end Saturday, August 17, 2019.
2. Full-time classified employees who work Monday through Friday schedules will work ten (10) hours per day during the four (4) days of Monday through Thursday of each week with the following exceptions:
 - a. Offices that are required to serve the needs of the District and/or the public Monday through Friday will provide staffing for the five (5) days.
 - b. For employees working schedules other than those noted in item #2 above, options for alternate work plans may be developed. The immediate supervisor shall schedule classified employees with input from the employees involved, and in consultation with CSEA. Such scheduling shall remain the same for the entire summer. Any exceptions will be approved and communicated by the appropriate President, Vice-President, or Vice Chancellor to the immediate supervisor.
 - c. Those employees choosing not to participate in the alternate workweek schedule may be reassigned to an alternative work location if his/her regular work site is closed as a result of the summer schedule.
3. Part-time classified employees, with supervisor approval, may have their work hours adjusted to accommodate the four-ten summer workweek, but the total number of hours shall not increase the total number of hours worked in a week.
4. Employees taking advantage of the alternate workweek summer schedule, all full-day absences (vacation, sick, bereavement, etc.) will be reported in increments of ten (10) hours, not to exceed forty (40) hours in a workweek.
5. Classified employees who do not wish to participate or be reassigned to an alternative work location during the four-ten hour day workweek have the option of using vacation, compensatory time off, or may request a reduced workload. All requests are subject to supervisory approval.

This schedule enables our valued classified employees the opportunity to exercise work-life balance during a time when families traditionally bond. The District supports the 4/10 schedule and asks you to approve the recommendation.

Prepared By: Terri L. Hampton, Vice Chancellor, Human Resources & Employee Relations

MEMORANDUM OF UNDERSTANDING
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 535

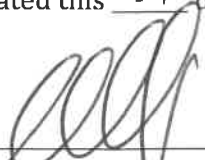
2019 SUMMER WORKWEEK

The Riverside Community College District (hereinafter "District") and the California School Employees Association, Chapter 535 (hereinafter "CSEA"), have agreed to activate a four-ten workweek for 2019 summer, as described below:

1. The four-ten schedules will start Sunday, June 9, 2019 and will end Saturday, August 17, 2019.
2. Full-time classified employees who work Monday through Friday schedules will work ten (10) hours per day during the four (4) days Monday through Thursday of each week with the following exceptions:
 - a. Offices that are required to serve the needs of the District and/or the public Monday through Friday will provide staffing for the five (5) days.
 - b. For employees working schedules other than those noted in item #2 above, options for alternate work plans may be developed. The immediate supervisor shall schedule classified employees with input from the employees involved, and in consultation with CSEA. Such scheduling shall remain the same for the entire summer. Any exceptions will be approved and communicated by the appropriate President, Vice-President, Vice Chancellor to the immediate supervisor.
 - c. Those employees choosing not to participate in the alternate workweek schedule may be reassigned to an alternative work location if his/her regular work site is closed as a result of the summer schedule.
3. Part-time classified employees with supervisor approval may have their work hours adjusted to accommodate the four-ten summer workweek, but the total number of hours shall not increase the total number of hours worked in a week.
4. Employees taking advantage of the alternate workweek summer schedule, all full-day absences (vacation, sick, bereavement, etc.) will be reported in increments of ten (10) hours, not to exceed forty-(40) hours in a workweek.
5. Classified employees who do not wish to participate or be reassigned to an alternative work location during the four-ten hour day workweek have the option of using vacation, compensatory time off, or may request a reduced workload. All requests are subject to supervisory approval.

This agreement is subject to approval per CSEA Policy 610 and by the RCCD Governing Board of Trustees.


Dated this 29 day of March, 2019




Gustavo Segura
President - CSEA, Chapter 535

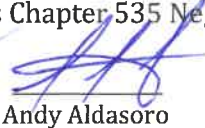


Terri L Hampton, D.P.A.
Vice-Chancellor - HRER



Gary Snyder
Labor Relations Rep CSEA

RCCD Employees Chapter 535 Negotiation Team

Julie Taylor


Andy Aldasoro


Andrew Graham


William Diehl


Sharlena Segura


Chad Price

Board of Trustees Regular Meeting (X.B)

Meeting	May 21, 2019
Agenda Item	Other Items (X.B)
Subject	Presidents
College/District	District
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (XI.A)

Meeting	May 21, 2019
Agenda Item	Other Items (XI.A)
Subject	Moreno Valley College
College/District	District
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (XI.B)

Meeting	May 21, 2019
Agenda Item	Other Items (XI.B)
Subject	Norco College/Riverside Community College District
College/District	District
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (XI.C)

Meeting	May 21, 2019
Agenda Item	Other Items (XI.C)
Subject	Riverside City College
College/District	District
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (XII.A)

Meeting	May 21, 2019
Agenda Item	Other Items (XII.A)
Subject	CTA - California Teachers Association
College/District	District
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (XII.B)

Meeting	May 21, 2019
Agenda Item	Other Items (XII.B)
Subject	CSEA - California School Employees Association
College/District	District
Funding	N/A
Recommended Action	

Background Narrative:

Information Only

Prepared By: Wolde-Ab Isaac, Chancellor

Board of Trustees Regular Meeting (XIII.A)

Meeting	May 21, 2019
Agenda Item	Other Items (XIII.A)
Subject	Update from Members of the Board of Trustees on Business of the Board
College/District	District
Funding	N/A
Recommended Action	Information Only

Background Narrative:

Update from Members of the Board of Trustees on Business of the Board

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting including any updates regarding the following assigned associations:

- Association of Community College Trustees (ACCT)
- Association of Governing Board of Universities and Colleges (AGB)
- California Community College Trustees and Legislative Network (CCCT)
- Community College League of California (CCLC)
- Hispanic Association of Colleges and Universities (HACU)
- Latino Trustees Association
- Inland Valleys Trustees and CEO Association
- African-American Organizations Liaison Riverside Branch – NAACP
- Hispanic Chambers of Commerce: Corona, Moreno Valley and Riverside
- Chambers of Commerce: Corona, Moreno Valley, Norco, Riverside, Eastvale and Jurupa Valley
- Riverside County School Boards Association
- Riverside County Committee on School District Organization
- Alvord Unified School District Ad-Hoc Committee
- Norco Partnership Ad-Hoc Committee

Prepared By: Wolde-Ab Isaac, Chancellor