

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 55-17/18

Authorization to Encumber Funds

WHEREAS the Riverside Community College District has determined that it has a need to issue purchase orders for the following fiscal year, prior to July 1, in certain unique circumstances where there are requirements for items or services immediately after the beginning of the new fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Riverside Community College District authorizes the following positions to sign and approve requests for purchase orders:

Wolde-Ab Isaac, Chancellor
Aaron S. Brown, Vice Chancellor, Business and Financial Services
Terri L. Hampton Vice Chancellor, Human Resources and Employee Relations
Melissa Elwood, Controller
Michael W. Simmons Director, Risk Management, Safety, and Police Services
Khaled Khalil, Payroll Manager
Majd S. Askar, Director, Business Services

BE IT FUTHER RESOLVED that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year for the items or services ordered in advance of the beginning of the following fiscal year.

PASSED AND ADOPTED this 17th day of April 2018.


Mary Figueroa
Secretary, Board of Trustees