RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 02-20/21

RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO ROBERT FERRILLI ,LLC FOR ADDITIONAL SERVICES RELATED TO THE DISTRICT'S ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE

WHEREAS, on June 16, 2020, the Board of Trustees approved an agreement for Enterprise Resource Planning (ERP) software with Anthology, Inc. with the intent to replace the District's current ERP software, Ellucian Colleague. The Anthology CampusNexus ERP platform helps to facilitate improved student outcomes, optimize operations and automate business processes. The transition to the new ERP system requires remediation efforts to validate and prepare the legacy system data for migration to the new software.;

WHEREAS, at the time the District entered into the original contract with Robert Ferrilli, LLC, the District anticipated the contract would cover all required services, and the total cost of the contract ($48,000) was below the statutory bidding amount for such services under Public Contract Code section 20651;

WHEREAS, subsequently to the District has determined that additional work and services are necessary to provide a fully developed, integrated, and improved data migration path from Ellucian Colleague to the new ERP system.

WHEREAS, Ferrilli has already conducted system reviews, developed and performed assessments and deployment tasks; is familiar with the current required services necessary for the District; and is ready, willing and able to perform the additional services, it would be more feasible and practical to award the additional services to Ferrilli, so that the completion and implementation of the new ERP system is not delayed;

WHEREAS, the estimated total cost for the additional services, plus the original contract amount, exceeds the statutory bidding limitations set forth in Public Contract Code Section 20651;

WHEREAS, it would be more costly and time-consuming to bid the additional services since it is integral to the current and future services needed by the District to provide a fully developed, integrated, and improved ERP system using the Anthology Campus Nexus software;

WHEREAS, competitive bidding the additional services would result in the delay of the completion and implementation of the comprehensive travel program using Concur management software;

WHEREAS, it would not produce any advantage to the District to competitively bid the additional services since such competitive bid services could result in more than one consultant and vendor being required to perform work and provide services more efficiently and effectively

performed by one consultant; and

WHEREAS, <u>Meakin v. Steveland</u> (1977) 68 Cal.App.3d 490 and <u>Los Angeles Dredging v. Long Beach</u> (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Riverside Community College District does hereby find, resolve, determine, and order as follows:

Section 1.   That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2.   That it would not produce any advantage to the District to competitively bid the completion of the additional services set forth in Exhibit "A".

Section 3.   That the District approves the immediate completion of the additional services set forth in Exhibit "A" without competitively bidding such services and approves the District's payment to Robert Ferrilli, LLC, in accordance with the terms and conditions set forth in the contract to be entered into by the District and Robert Ferrilli, LLC.

Section 4.   That the Governing Board delegates to its Vice Chancellor, Business and Financial Services, authority to execute all agreements and complete all necessary documents for the additional services and to otherwise fulfill the intent of this Resolution.

ADOPTED this 15th day of September, 2020.

Mary Figueroa
President of the Board of Trustees
Riverside Community College District

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- Pre-Engagement
    - Introduce resources, establish points of contact, and gather credential information.
    - Discuss the schedule and confirmation of access.
- Warehouse Design Phase
    - Gather and validate business needs.
    - Analyze the current institutional data and identify gaps that will present issues with accomplishing the solution.
    - Best practices key performance indicators.
    - Define functional and non-functional requirements. Including:
        - Data tables/SQL views required
        - Processes for regular updates on the SQL server
        - The process for adding data fields for derived values as needed.
        - The process for implementing derived fields.
        - Data sets required designed in a way that is not costly from a systems perspective.
- Development and Delivery
    - Design, develop, and deliver the SQL tables/ views that support the requirements, strategy, and technology plan.
    - Document the data and reporting models.
    - Provide training to the client on how these SQL views are structured in order to maintain and possibly enhance the data and reporting views.
- End-user report consumer training
- Project Management/Advisory
    - Touch base calls/Project status report
- Documentation of data models and reporting views
- Ferrilli will perform data cleanup for issues identified in the TMI SQLizer and CDSU data scanner
- D01.SCAN.FOR.BAD.CHARACTERS. This will include creating batch processes to convert data and user involvement on data cleanup decisions.
- This will also include converting UniData based custom data files and directories to Envision.
    - Run TMI SQLizer to identify data errors.
    - Convert any needed non-Envisionized files to Envision.
    - Correct all field length errors via Colleague Studio.
    - Convert any decimal or externally formats date/times to proper format. This may include a custom batch process to convert data.
    - Run D01.CLEAN.BAD.CHARACTERS process to correct non-printable characters.
    - Re-run data scanner to ensure all errors are resolved.

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