

Board of Trustees Regular Meeting (VI.AC)

Meeting	February 21, 2023
Agenda Item	Other Items (VI.AC)
Subject	Other Items Resolution No. 51-22/23, Authorizing the Chancellor, or Designee, of the District to Layoff and/or Reduce Hours of the Classified Service
College/District	District
Funding	N/A
Recommended Action	Recommend adopting Resolution No. 51-22/23, authorizing the Chancellor, or Designee, of the District to layoff and/or reduce the hours of the classified service and send appropriate notification to the impacted employee.

Background Narrative:

Norco College (California College Promise Grant)

The position of Outreach Specialist, Student Services Office, is funded 100% by the California College Promise Grant. The funding is expected to be reduced for the 2023-2024 year beginning July 1, 2023. With loss of funding to support this position, Norco College will be forced to layoff the Outreach Specialist position.

Riverside City College

The position of Cashier/Clerk, Business Services, will be eliminated due to lack of work. With the loss of work to support this position, Riverside City College will be forced to layoff the Cashier/Clerk position.

The Office of Human Resources and Employee Relations will meet with the affected employee and exclusive bargaining representative, if applicable, to advise them of their rights and possible re-employment opportunities.

Prepared By: Tammy Few, Vice Chancellor, Human Resources & Employee Relations

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Resolution No. 51-22/23

Resolution of the Board of Trustees of Riverside Community College District Authorizing the Chancellor, or Designee, of the District to Layoff and/or Reduce Hours of the Classified Service

WHEREAS, funds and/or work load have been eliminated/reduced; and

WHEREAS, projected funding levels and/or work load for a classified position has been eliminated or reduced, the Governing Board of the Riverside Community College District ("District") hereby finds it necessary and in the best interest of the District to reduce the classified services as specified below:

<u>Position Title</u>	<u>Department</u>	<u>FTE</u>	<u>College</u>
Outreach Specialist	Student Services Office	.475	Norco College
Cashier/Clerk	Business Services	1.00	Riverside City College

NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that, the classified positions specified herein shall be eliminated to the extent set forth in accordance with California Education Code §88017;

BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that the Board of Trustees, Chancellor, or Designee, of the District is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative, if applicable.

ADOPTED this 21 day of February 2023.



President of the Board of Trustees

ATTEST: 

Secretary, Board of Trustees