

RCC FLEX Workshop Sign-In

Workshop Name:

Date: Time Period:

Location: Presenter(s):

PLEASE PRINT YOUR NAME CLEARLY SO YOU MAY RECEIVE FLEX CREDIT.

****FLEX credit is not available if you attend during your regular instruction and/or office hours**

Name	Department	Full-Time or Part-Time	College (RCC, NOR, MV)
1.		FT P/T	
2.		FT P/T	
3.		FT P/T	
4.		FT P/T	
5.		FT P/T	
6.		FT P/T	
7.		FT P/T	
8.		FT P/T	
9.		FT P/T	
10.		FT P/T	
11.		FT P/T	
12.		FT P/T	
13.		FT P/T	
14.		FT P/T	
15.		FT P/T	

Presenters: Circle all of the objectives below that apply to the workshop listed above:

- Course instruction and evaluation, including assessment
- Staff development, in-service training, and instruction improvement
- Program and course curriculum or learning resource development and evaluation (e.g. Program review training, curriculum review)
- Student personnel services
- Learning resource services
- Student advising, guidance, orientation, matriculation services and student, faculty and staff diversity training
- Department or division meetings, conferences, and workshops, and institutional research
- Other duties as assigned by the district
- Other: that contribute to improvement of instruction, administration, or student services

****Return this form to Tish Chavez, RCC's Flex Support Person****