

**OFFICE OF THE VICE CHANCELLOR
EDUCATIONAL SERVICES AND STRATEGIC PLANNING
DISTRICT ENROLLMENT MANAGEMENT COMMITTEE**

Meeting Minutes from Thursday, May 16, 2019

CAADO, Conference Room 209

3:00-5:00 pm

MEETING MINUTES

Meeting called to order: 3:02 p.m.

- Present:** Raj Bajaj, Christopher Blackmore, Aaron Brown, Peggy Cartwright, Carol Farrar, Monica Green, Nathaniel Jones, Samuel Lee, Carlos Lopez, Susan Mills (Chair), Wendy McEwen, Jason Parks, Thea Quigley, Jeff Rhyne, Kaneesha Tarrant, Art Turnier, Sheila Pisa,
- Absent:** AnneMarie Amezquita, Melissa Bader, Peggy Campo, Michael Collins, Mark DeAsis, Darren Dong, Jennifer Floerke, Dyrrell Foster, Wolde-Ab Isaac, Kyla O'Connor, Mark Sellick, David Torres, Chip West

- I. Approval of Agenda – 1st, A. Turnier 2nd C. Lopez**
Approval of Minutes – 1st A. Turnier, 2nd R. Bajaj, 1 Abstained

II. SCFF Workgroup – A. Brown

Vice Chancellor, Aaron Brown discussed the changes to Student Centered Funding Formula.

- Two-year averaging of equity and success metrics means we are funded for less.
- Apportionment for fiscal year 2018-19 looks like we will be close.
- Moving into fiscal year 2019-20 the district will only be awarded for highest earned certificate/degree.

The state Chancellor's Office put proposals together in various areas. If adjustments are not made, they will cap us on the total computational revenue. The overall targets for FTES is how it factors into the 3-year averaging, based on growth rate. The same metrics are in place with a 10% cap for a tentative budget purpose. On the metrics side of things, we need to make sure we have procedures in place to capture everything possible so we are reimbursed for all we are entitled to.

• **Financial Aid**

MIS data checked every year for auto awarding. As far as metrics, the CCCG and Pell data is accurate for FY 19-20.

Question: Is there a cap on growth in completion and financial aid metrics?

Response: Theoretically we can grow as much as we want in each component so long as we stay within the cap.

• **Student Success**

We need to come up with best practices for auto awarding; a process to focus on the highest award a student can earn in a year will help.

III. FTES Update – Raj Bajaj

Vice Chancellor, Aaron Brown discussed updates with FTES. We need to stay on top of positive attendance and ensure it is reported in a timely manner. Noncredit is minimal now, but growing. We have the ability to capture more noncredit and enhanced noncredit. Applying a growth factor would apply it to credit, noncredit, and enhanced noncredit. We need to strategize how we grow by having a more holistic and standardized method of collecting hours for positive attendance. Once we get the P3 filed, using the States 3-year projections, we will be able to see how much we have available for growth.

Moreno Valley	Annual FTES Estimated 2018/2019	7147.22		
	Additional rollover from SUM18@recal to 2017/2018	88.88	FTES Rolled from 18Sum to 2017/18	348.01
	Annual FTES after adjusting 18Sum projected for P3	6710.33	Annual College Target	7399.24
Norco	Annual FTES Estimated 2018/2019	7092.41		
	Additional rollover from SUM18@recal to 2017/2018	266.66	FTES Rolled from 18Sum to 2017/18	84.16
	Annual FTES after adjusting 18Sum projected for P3	6741.59	Annual College Target	7135.45
Riverside	Annual FTES Estimated 2018/2019	16678.45		
	Additional rollover from SUM18@recal to 2017/2018	444.44	FTES Rolled from 18Sum to 2017/18	100.06
	Annual FTES after adjusting 18Sum projected for P3	16133.95	Annual College Target	16522.41
District	Annual FTES Estimated 2018/2019	30918.08		
	Additional rollover from SUM18@recal to 2017/2018	799.98	FTES Rolled from 18Sum to 2017/18	532.23
	Annual FTES after adjusting 18Sum projected for P3	29585.87	Annual College Target	31057.10

FTES Est. values are best estimates as of 12/04 of Res Credit FTES only. EMD currently provides Total FTES. Annual Target = (base + 2.23% growth + 0.80% unfunded) + each college's share of the 532.23 FTES 17-18 shortfall. If the Annual Target is achieved sufficient FTES is generated to fully fund current year AND the 17-18 shortfall. 18-19 Res Credit FTES Target before 17-18 shortfall = 30,524.80 FTES

IV. Rolling Addendum – S. Mills

Vice Chancellor, Susan Mills provided an update on the rolling addendum. The cutoff date for addendum will be June 4th, 2019. The committee discussed the frequency of the rolling addendum and decided to do so monthly, at most. The same guiding principles will apply to any curriculum included.

Vice Chancellor, Susan Mills also provided an update on the schedule. The necessary group will convene during the summer to determine what content is needed for the schedule. Associate Vice Chancellor, Christopher Blackmore will follow-up with this.

V. Workgroup Updates

- **EduNav**

Vice President, Planning & Development, Monica Green provided the committee with an update for EduNav.

- Winter/spring: roughly 2,300 students were registered in the system.
- Summer/fall: there is a little over 15,000 students registered (9500 RCC, 2000 MVC 4000 NC).
- Stats for May 6-May 14 over 3000 unique students in system 1634 successfully register.

- **Ab 705**

There have been some issues with math placement for priority registration. We are working with IT on getting this solved. The communities of practice funding for Math, English, and ESL have been approved. Educational Services will work with Vice Chancellor, Aaron Brown to get the totals for each of the colleges so the money can be moved to the appropriate college accounts.

- **Drop for Nonpayment**

Prior to summer 2017 the district dropped for nonpayment. For the students who do not pay fees a hold will be placed on their account. The recommendation is to continue with not dropping for nonpayment. The threshold will be set at \$100. If the student's account is below the threshold, they can still register.

VI. Enrollment Management Academy

District office will be sending a team.

Meeting Adjourned: 5:10 pm