RCCD | RIVERSIDE COMMUNITY COLLEGE DISTRICT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

OFFICE OF THE VICE CHANCELLOR
EDUCATIONAL SERVICES & STRATEGIC PLANNING

District Enrollment Management Committee

Thursday, April 10, 2025
Zoom Meeting
3:00 pm – 5:00 pm

DRAFT

MEETING MINUTES

Meeting called to order: 3:04 pm

Attendees: Esmeralda Abejar, John Adkins, Anna Marie Amezquita, Eric Anthony, Majd Askar, Kimberly Bell, Quinton Bemiller, Chris Blackmore, Aaron Brown, David Buitron, Steven Butler, Roosevelt Charles, Michael Collins, Sean Drake, Jennifer Escobar, Oscar Escobar, John Geraghty, Kirsten Gerdes, Alexis Gray, Elizabeth Hilton, Mark Knight, Sandra Martinez, Joumana McGowan, Adam Navas, Abiodun Osanyinpeju, Juan Ponce, Tony Puccio, Phillip Rawlings, Jeff Rhyne, Kaneesha Tarrant, Julie Taylor, Kyla Teufel, Tom Vitzelio, Shari Yates, Lijuan Zhai

I. Approval of Agenda & Minutes

- **Approval of April 10, 2025 Agenda: First:** Alexis Gray; **Second**: Jeff Rhyne; No abstention. Approved by consensus.

- **Approval of March 13, 2025 Minutes: First:** Jeff Rhyne; **Second:** Anna Marie Amezquita; No abstention. Approved by consensus.

II. FTES Update

Steven Butler updated everyone that RCCD has achieved 97.5% of its Spring 2025 FTES target, with 12,302.03 FTES out of the 12,611 target. RCC achieved 97.7% of their targets, Norco achieved 97.8% of their targets, and MVC achieved 96.9% of their targets so far. Compared to the same period last year, Spring 2025 enrollment is approximately 1.7% higher. The 2024-25 annual FTES goal is at 102.3% of target. RCCD has achieved 72% of its noncredit/Adult Ed FTES target.

2024-25 FTES Data as of 4/8/2025

All FTES (resident + nonresident)

FTES vs. Target	SU24 As of 7/30/24				SU23 Last Year As of 8/1/23				SU24 vs. SU23		U23 vs. SU:	22SUM	
	Target	Enrolled FTES	% of Target		Target	Enrolled FTES	% of Target	FTES	% Change	Change	7/30/2022		
RCC Summer 2024	1,779	1,603	90%	SU23	1,712	1,416	83%	187	13.2%	7.2%	1320.36	7.2%
NC Summer 2024	708	738	104%	SU23	624	690	111%	48	7.0%	26.6%	544.97	26.6%
MVC Summer 2024	653	909	139%	SU23	629	635	101%	274	43.2%	23.5%	514.24	23.5%
RCCD	3,140	3,250	104%	RCCD	2,965	2,741	92%	510	18.6%	15.2%	2379.57	15.2%
	Fall24 As of 12/17/24				Fall23 Last Year As of 12/19/23				Fall24 vs.Fall23		Fall23 vs. Fall22 Change	2FAL 12/13/22	
RCC Fall 2024	7,295	7,590	104%	FAL23	7,019	7,140	102%	449	6.3%	8.6%	6578	8.6%
NC Fall 2024	3,124	3,188	102%	FAL23	3,143	2,995	95%	193	6.5%	18.6%	2524	18.6%
MVC Fall 2024	2,957	3,192	108%	FAL23	2,845	2,815	99%	377	13.4%	13.3%	2485	13.3%
RCCD	13,376	13,970	104%	RCCD	13,007	12,950	100%	1019	7.9%	11.8%	11587	11.8%
	Win25 as of 2/18/25				Win24 as of 2/9/2024				Win25 vs.Win24		Win24 vs. Win23 Change	23WIN 2/11/2023	
RCC Win 2025	1,629	1,607	98.6%	Win24	1,568	1,542	98%	65	4.2%	13.7%	1357	13.7%
NC Win 2025	625	655	104.8%	Win24	576	607	105%	48	7.9%	9.9%	552	9.9%
MVC Win 2025	621	942	151.8%	Win24	597	757	127%	185	24.4%	23.4%	614	23.4%
RCCD	2,875	3,204	111.5%	RCCD	2,741	2,906	106%	298	10.2%	15.2%	2523	15.2%
	SP25 as of 4/8/2025				SP24 as of 4/9/2024				SP25 vs.SP24		SP24 vs. SP23 Change	23SPR 4/10/2023	started reg late
RCC Spring 2025	6,872	6,714	97.7%	SP24	6,612	6,620	100%	94	1.4%	7.8%	6139	7.8%
NC Spring 2025	2,904	2,841	97.8%	SP24	2,741	2,850	104%	-9	-0.3%	9.0%	2614	9.0%
MVC Spring 2025	2,835	2,747	96.9%	SP24	2,727	2,623	96%	124	4.7%	12.8%	2325	12.8%
RCCD	12,611	12,302.03	97.5%	RCCD	12,079	12,093	100%	209	1.7%	9.2%	11078	9.2%
Total 2024-25	32,002	32,726	102.3%		30,792	30,691	99.7%					

Resident Credit FTES - Estimated

Terms	Resident Target	Estimated Resident FTES	% of Target
RCC Summer 2024	1,748	1,577	90%
NC Summer 2024	697	726	104%
MVC Summer 2024	642	895	139%
RCCD Summer 2024	3,086	3,198	104%
RCC Fall 2024	7,170	7,445	104%
NC Fall 2024	3,063	3,128	102%
MVC Fall 2024	2,915	3,131	107%
RCCD Fall 2024	13,148	13,704	104%
RCC Winter 2025	1,606	1,587	99%
NC Winter 2025	616	647	105%
MVC Winter 2025	611	931	152%
RCCD Winter 2025	2,832	3,165	112%
RCC Spring 2025	6,765	6,604	98%
NC Spring 2025	2,855	2,794	98%
MVC Spring 2025	2,806	2,702	96%
RCCD Spring 2025	12,427	12,100	97%
RCCD 2024-25 Total	31,493	32,168	102.1%

*Note: Sum 24 and Fall 2024 registration started on 4/29/24.
Winter 25 and Spring 25 registration started on 10/28/24.

III. Student Balances

John Geraghty updated the committee on student accounts receivable balances, and colleges are working with IT to help lower student balances. Outstanding student balances are also sent to COTOP for collection.

RCCD - Student Accounts Receivable Balances ARTM as of 4/7/2025

Fiscal Year 2024-2025 (Current Year)

Dollar Grouping	Count	Amount	Average
Credit Balance	7	$ (449)	$ (64.14)
Under $100 ($0 - $100)	14,453	$ 889,073	$ 61.51
Under $200 ($101 - $200)	7,067	$ 1,096,697	$ 155.04
Under $500 ($201 - $500)	5,158	$ 1,739,326	$ 337.21
Under $1000 ($501 - $1000)	3,927	$ 2,683,159	$ 683.26
Over $1000 ($1001 to max)	1,063	$ 2,367,867	$ 2,227.53
Grand Total	**31,675**	**$ 8,774,673**	**$ 277.02**

By College	Count	Amount	Average
Riverside City	19,135	$ 5,307,974	$ 277.40
Norco College	6,549	$ 2,000,042	$ 305.40
Moreno Valley College	5,991	$ 1,466,657	$ 244.81
Grand Total	**31,675**	**$ 8,774,673**	**$ 277.02**

By Term	Count	Amount	Average
23SUM	5,374	$ 617,792	$ 114.96
23FAL	13,210	$ 2,458,279	$ 186.09
24WIN	8,280	$ 851,049	$ 102.78
24SPR	22,196	$ 4,847,553	$ 218.40
Grand Total	**49,060**	**$ 8,774,673**	**$ 178.86**

** count is higher as if student by term (so duplicate count of students)

Fiscal Year 2023-2024 (Prior Year)

Dollar Grouping	Count	Amount	Average
Credit Balance	157	$ (3,569)	$ (22.73)
Under $100 ($0 - $100)	5,511	$ 293,614	$ 53.28
Under $200 ($101 - $200)	3,601	$ 521,099	$ 144.71
Under $500 ($201 - $500)	2,289	$ 776,153	$ 339.08
Under $1000 ($501 - $1000)	918	$ 612,681	$ 667.41
Over $1000 ($1001 to max)	284	$ 707,209	$ 2,490.17
Grand Total	**12,760**	**$ 2,907,187**	**$ 227.84**

By College	Count	Amount	Average
Riverside City	7,957	$ 1,818,442	$ 228.53
Norco College	1,972	$ 524,136	$ 265.79
Moreno Valley College	2,831	$ 564,609	$ 199.44
Grand Total	**12,760**	**$ 2,907,187**	**$ 227.84**

By Term	Count	Amount	Average
23SUM	3,107	$ 329,675	$ 106.11
23FAL	7,126	$ 1,237,831	$ 173.71
24WIN	2,962	$ 231,086	$ 78.02
24SPR	6,644	$ 1,108,596	$ 166.86
Grand Total	**19,839**	**$ 2,907,187**	**$ 146.54**

** count is higher as if student by term (so duplicate count of students)

Historical Years	Count	Amount	Average		SUM	FAL	WIN	SPR
FY2024 - 2025	31,675	$ 8,774,673	$ 277.02	$	617,792	$ 2,458,279	$ 851,049	$ 4,847,553
FY2023 - 2024	12,760	$ 2,907,187	$ 227.84	$	329,675	$ 1,237,831	$ 231,086	$ 1,108,596
FY2022 - 2023	10,711	$ 2,502,691	$ 233.66	$	211,579	$ 1,167,619	$ 181,989	$ 941,504
FY2021 - 2022	7,525	$ 1,926,694	$ 256.04	$	242,382	$ 901,840	$ 164,772	$ 617,700
FY2020 - 2021 (Note A)	1,198	$ 996,882	$ 832.12	$	75,424	$ 447,201	$ 105,891	$ 368,365

A: Used COVID to reduce students balance. Up to $1000.

				by Fiscal Year		SUM	FAL	WIN	SPR
Fiscal Year 2019-2020 included 20SPR			$ 889,987	FY20					$ 889,987
Fiscal Year 2020-2021 included 20SUM, 20FAL, 21WIN, 21SPR			$ 3,631,185	FY21	$	368,095	$ 1,510,331	$ 388,328	$ 1,364,431
Students: 18,752, for average $241.10	Total COVID		$ 4,521,172						

Majd Askar withdrew the motion made in the last meeting to lower threshold from $500 to $100. The committee will develop a workgroup to look into available data and make recommendations. This workgroup comprise of Liljuan Zhai, Kaneesha Tarrant, Kyla Teufel, Majd Askar, Esmeralda Abejar, Sandra Martinez, John Geraghty, and Kimberly Bell.

IV. New Accounting Method Simulations

Steven Butler updated the committee that Institutional Research has run various simulations to test the new accounting method. The new standard accounting method is based on units not contact hours. For example, converting lab hours into units and rounding them down may result in a loss. If we do not make

changes to the CORs, we may loss 4% in one semester. English and Math classes are particularly affected by this new accounting method, and a recommendation was made to explain this issue to all English and Math faculty and explore possible solutions.

Standardized Accounting Simulations - Fall 2023

Fall 2023 FTES	FTES	FTES Change	% Change
Current Accounting Method	13181.86		
All Hrs/Frac Units Accepted as is - Revise COR (LAB and LEC)	13284.56	102.7	0.8%
All Hrs - Rounding Down from .33 to .25 Labs	13151.17	-30.69	-0.2%
Keep ENG1A,1B, MAT-1A,1B at .25 and drop all else to .5 LEC/LAB	12,918.54	-263.32	-2.0%
ENG1A to .25 All else COR unit round down to .5/ LEC and LAB	12830.98	-350.88	-2.7%
COR Unit - round down to .5 LEC and LAB	12649.41	-532.45	-4.0%

Timeline

Colleges have the option to move to standardized accounting as early as p2 2024-25.

All colleges have to move to standardized accounting at p1 for 2026-27.

V.   Workgroup Updates

a. EduNav
Kaneesha Tarrant updated the committee that the monthly SmartPlan meeting was focused on common course numbering to ensure students are updated on changes to course numbering.

b. ERP Update
Chris Blackmore updated the committee that they are still in the process of resolving some functionality challenges with the vendor.

VI.   Other:
Next meeting is May 15, 2025.

VII.   Adjournment
Meeting Adjourned: 4:58 pm.