



Office of the Chancellor
District Strategic Planning Council -Minutes
Friday, September 16, 2016
RCC Bradshaw Center, Heritage Room
2:00-3:30pm

Meeting called to order: 1:58pm

Chair: Chancellor Michael L. Burke

Present: Dennis Anderson; Melissa Bader; Aaron Brown; Peggy Campo; Chris Carlson, FeRita Carter; Diane Dieckmeyer; Heather Edberg; Monica Green; Irv Hendrick; Wolde-Ab Isaac; Nathaniel Jones; Richard Keeler; Ruth Leal; Patrick Pyle; Rolando Regino; Abel Sanchez; Kathleen Sell; Robin Steinback; David Torres; Scott Tracy

Absent: Sammie Ayoub; Michelle Davila; Don Foster; Terri Hampton; Eric Muehlebach; Casey Orr; Mark Sellick

I. Committee Business

- a. Approval of August 18, 2016 Minutes- Dieckmeyer/ Torres/Unanimous
- b. Approval of September 16, 2016 Agenda- Carlson/ Carter/ 2 Abstain

II. Chancellor's Report- M. Burke

- a. Calendar for 2016-2017- try to stay on schedule. Understand that not everyone can make it to very meeting.
- b. Future DSPC meeting location- All in favor of keeping meetings at RCC campus
- c. Strategic Plan for RCCD- Want to refresh and renew the current Strategic Plan. Introduce another process to try and identify a facilitator and asked to have the group be part of the process.
- d. Hiring update-
 - Educational Services- Interim Vice Chancellor Dennis Anderson/ Instructional Support Coordinator Heather Edberg/ Open Campus Director Rolando Regino
 - Foundation- new Foundation Director Lana Wilson. Start date is October 3rd.

III. Action items- N/A

IV. Information Items

- a. ITSC update - S. Tracy
 - Hiring- In process of hiring two approved positions.
Helpdesk- position is in process; hope to see it post shortly.
Sharepoint administrator- Job description is currently under review with CSEA.
 - Priorities- Process of establishing priorities to get submitted in to APR
Current focus on network performance. Need a management tool to administer the computer and network environment. Be more capable and be less hands-on and more remote and automated. Land desk software was approve by board in August.
 - Network- speed has been really slow and we need to see how to correct the issue to speed up the network. ITSC will take a look at this problem. ITSC is currently working on additional internet connection at MVC campus that will shared by everyone and will double the c

- Current internet bandwidth. This is a short-term strategy, but we need something long-term.
- Portal project update- Technology is there but need some additional guidance and help. In a recent discussion with some of the VP's, it was decided to go with a pilot program. Each college will provide IT a list with pilot users for summer. Have not looked at State's portal to see what it has to offer at this time.
- Governance Committee- Suggested Riverside VP of Student Services be the Co-chair, with Scott Tracey. Need to know who is on the committee. Discuss some more at next meeting.

b. Open Campus update

V. Task Force/Sub-Committee/Special Reports

a. College District Function Map- K. Sell

- In reviewing the function map, realized that quite a bit of information is outdated and is not too clear to understand. There are some areas where things have changed.
- Colleges should work on the function map and add new accreditation standards to it, as a lot of the information is out of date.
- Should have a task force and identify people at each college to review and update the function map and bring back findings to the group. Dr. Burke will create taskforce.

b. District Enrollment Management Committee - Dr. Burke/Dr. Anderson

- Have a consistent calendar of meeting dates
- Enrollment stats- there were a number of students who applied but did not enroll. A lot of students who not only clicked on the website, but started the process, but did not complete it.
- Application deadline- discussed the factors that were looked at when the decision was made to implement an application deadline.
- Matriculation process- Need to re-engineer the matriculation process. Look at what we currently do and see what the best option for the District and the students is.
- FTES generated & Targets for next year- will carry over to next meeting.

VI. Reports/Updates

a. Moreno Valley - Dr. Hendrick

- College District will submit Mid-term report accreditation document and it will go to board in February.
- Paying attention to enrollment management and financial management and making sure they are coming together.
- New hire- Introduced Nathaniel Jones as VP of Business Services at Moreno Valley

b. Norco- Dr. Green

- Draft of mid-term report has been sent out. Working diligently to be sent to the February board.
- Have 20 new faculty members.
- Acknowledged Professional Development chair Melissa Bader for all the work performed and providing necessary resources to new faculty.

- Small team went to Oakland for College Promise meeting. Hoping there will be District wide discussion about college-wide programs.

c. Riverside- Dr. Isaac

- Departments are compiling their target plans.
- Are preparing the leadership councils, committees and Strategic Planning Teams new integration method.
- Have several vacancies but are also hiring new people. Introduced Dr. Carter as the VP of Student Services.

VII. Announcements

a. District Curriculum- S. Soto

- Asking for support in taking minutes. Will have someone taking minutes for future meetings.
- Concerns from reorganizations, retirements, vacancies- Selection committees are being created and are working as quickly as possible to fill vacancies.
- Schedule production and course status- working on tracking down the status of pending courses. Will find out where things are and what needs to happen.

Adjourned: 3:29pm

Next Meeting: October 21, 2016
RCC Bradshaw Bldg., Heritage Room
2- 3:30pm