

## OFFICE OF THE CHANCELLOR District Strategic Planning Council - Minutes

Friday, October 21, 2016  
RCC Bradshaw Center, Heritage Room  
2:00-3:30 p.m.



Meeting called to order: 2:01 p.m.

Chair: Chancellor Michael L. Burke

Present: Dennis Anderson, Sammie Ayoub, Aaron Brown, Peggy Campo, Chris Carlson, FeRita Carter, Irv Hendrick, Wolde-Ab Isaac, Nathaniel Jones, Richard Keeler, Ruth Leal, LaTonya Parker, Patrick Pyle, Rolando Regino, Abel Sanchez, Kathleen Sell, Mark Sellick, David Torres, Scott Tracy, Beth Gomez, Heather Edberg

Absent: Melissa Bader, Michelle Davila, Diane Dieckmeyer, Monica Green, Terri Hampton, Eric Muehlebach, Casey Orr, Robin Steinback

### I. Committee Business

- a. Approval of September 16, 2016 Minutes – Sell/Hendrick/Unanimous
- b. Approval of October 21, 2016 Agenda – Sell/Hendrick/Unanimous

### II. Chancellor's Report – Dr. Burke

- Norco College President search –Interviews are scheduled
- Moreno Valley College President search; setting up committees and forums at Moreno Valley College
- Vice Chancellor Educational Services/Strategic Planning Search; interviewing three candidates next week
- Chief of Police - Robert Gunzel (30 year veteran of Orange County police department), will be sworn in on October 18
- Executive Director of RCCD Foundation – Launa Wilson started on October 3
- Functional Map refresh – Three presidents have sent volunteers to serve on this committee

### III. Action Items

- Review of Riverside City College's Revised Mission Statement. A copy of the mission statement was distributed. Dr. Sell discussed the minimal changes; core orientation remained. Some grammatical changes need to be made. Campo/Sell/Unanimous

### IV. Information Items

- Update on the Portal - Mr. Tracey and Dr. Carter discussed the portal. Will go live on November 1. Students from all three colleges will test portal system. Will eventually replace web advisor. Will report status at next meeting. Chancellor requested a timeline.
- Open Campus update – Dr. Regino distributed a handout on key areas of development:
  - a. faculty training and certification
  - b. Operational changes
  - c. Communication and identity
  - d. "student success" – state initiative participation
- CurricUNET Conversion update – Dr. Anderson provided information on transition from Curricunet to META. Mr. Schmidt is providing training and support for the transition. Ms. Edberg and Dr. Regino are also providing support for the process. We are fully converted. Roll-outs will occur this week; curriculum is being run. Version two of CurricUNET is available for reference. If needed, contact Ms. Edberg for status of classes.

#### V. Task Force/Sub-Committee/Special Reports

- District Budget Advisory Council (DBAC) – Ms. Askar (for Mr. Brown) provided an update from the DBAC meeting. Planning for 2017-18 funding for classified and management positions. Looking a model for next year, as well as budget allocation. Continuing to work on budget structural deficit.
- District Enrollment Management Committee (DEMC)  
Since the last meeting (yesterday), Mr. Torres prepared a statistical report on students who applied, but did not register. Mr. Dong has migrated scheduling process. FTES allocation discussion at the last meeting; tracking and planning to meet targets. DEMC also discussed multi-term registration.
- Information Technology Strategy Council (ITSC)  
Mr. Tracey provided an update; ITSC met this week and set priorities for budget. Number one item is network performance. Will review tech plan for district and review goals. Wi-fi use traffic is from students. Need to do additional analysis. Possibly upgrade to 10 gig connection. Bandwidth equipment is expensive to be upgraded. Need to develop a long term solution.

#### VI. Reports/Updates

- a. Moreno Valley College – Dr. Hendrick  
Three majors areas of engagement of faculty administration and staff.
  - Facilities and planning issues – structural issues
  - Program development and articulations
  - Operations plan – need to move forward.
- b. Norco College – Ms. Gomez (for Dr. Green)
  - Norco College had “shake-out” drill – Captains were stationed and prepared
  - Presidential search underway
  - Reviewing Memberships on councils under way
  - Grants are in process; will acquire additional funds on TA grants
- c. Riverside City College – Dr. Isaac
  - New dean of kinesiology
  - Final interviews for academic affairs dean next week
  - Deans gave presentations on how they have integrated their departments, including goals and priorities
  - Retreat for faculty on strategic planning process and consideration of modifications; primer for accreditation.
  - Comprehensive program review in process
  - Shake out/Disaster preparedness; college evacuation on October 20. Invited Riverside Police and Fire Department as observers. RCC police chief (new and outgoing) were involved. During the drill they evacuated 13,000 students efficiently. Will work on building a command post at the most stable location of the campus.

**Adjourned at 3:49 p.m.**

#### **Future meeting Dates:**

**November 18, 2016**

**December 9, 2016**