RIVERSIDE COMMUNITY COLLEGE DISTRICT

Office of the Chancellor District Strategic Planning Council -Minutes Friday, December 9, 2016 RCC Bradshaw Center, Heritage Room 2:00-3:30pm

Meeting called to order: 2:02pm

- Chair: Chancellor Michael L. Burke
- Present: Melissa Bader; Christopher Blackmore; Peggy Campo; Chris Carlson, FeRita Carter; Diane Dieckmeyer; Monica Green; Irv Hendrick; Wolde-Ab Isaac; Nathaniel Jones; LaTonya Parker; Rolando Regino; Kathleen Sell; Mark Sellick; Scott Tracy
- **Absent:** Sammie, Ayoub; Aaron Brown; Michelle Davila; Don Foster; Beth Gomez; Terri Hampton; Richard Keeler; Ruth Leal; Eric Muehlebach; Casey Orr; Patrick Pyle; Abel Sanchez; Robin Steinback; David Torres

I. Committee Business

- Approval of November 18 Minutes- C.Carlson/ P. Campo/ Abstain: K.Sell , M.Bader, D.Dieckmeyer;
 C. Blackmore
- b. Approval of December 9 Agenda- M.Green/ M.Bader

II. Chancellor's Report- M.Burke

- a. Introduction of new IT AVC- C.Blackmore
- b. Update on Executive searches
 - Norco College President Search- Recommendations went to Board; final step in that process.
 - Moreno Valley College President search process- Presidential Profile being created, then it will be formalized.
 - Vice Chancellor of Educational Services & Strategic Planning search process- interviews completed. Expected start date in February.

III. Action items

- a. District-Wide Travel Process Solution presentation- M.Askar; M.Elwood
 - Presented a single platform solution that can take care of all travel components.
 - Will look into the configuration if traveling by car vs. flying.
 - There is no subscription fee; billed on usage.
 - Motion: W.Isaac/ Second: N.Jones/Approved by the group

IV. Information Items

- a. Portal update- F. Carter; C.Blackmore; S.Tracy
 - Conversion to a single sign-on for student and staff portals is in process. Student transition planned for some time in June. (Office 365 and Webadvisor)
 - Discuss further on next meeting

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Task Force/Sub-Committee/Special Reports

- a. District Enrollment Management Committee (DEMC)- M.Burke
 - Winter and Spring FTES growth plan for each college was discussed in depth.
 - Tweak exception reports for over/under scheduled classes, positive attendance moved to grade submissions, how 25 Live can report data in scheduling modules.
 - Looking at the build out that was originally planned for Enrollment Management dashboard.
 - Finding a way to migrate Student Educational Plan Data into Scheduling Building process.
 - Reviewing the IT prioritization list.
- b. Information Technology Strategy Council (ITSC)- C.Blackmore; S. Tracy
 - Continuing to improve network performance
 - ITSC is currently reviewing accomplishments

VI. Reports/Updates

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- a. Moreno Valley- I.Hendrick
 - Mid Term report for ACCJC has been ongoing and is top priority
 - Career and Technical Education and Strong Workforce Program reports are coming up before Board.
 - Expanding faculty and staff planning; including campus building over the next 5 to 7 years.

b. Norco- M.Green

- Held Mid Term report meeting.
- Have a robust Strategic planning process; all prioritizations done.
- Administrative needs, staff, equipment and Students Services Planning Council prioritization wrapped up.
- Got notice of a \$500,000 grant for new apprenticeship
- c. Riverside- K. Sell (for W. Isaac)
 - Mid Term prioritization report is approved and ready to go to Board as soon as final documents are uploaded.
 - Completed Joint Council prioritization process, focusing on Horizontal Integration.
 - Held two forums, post-election, where Jose Medina attended to hear student concerns.

VII. Announcements

• Met with Chief Gunzel- to what extent are we staffed up as far as police force.

Adjourned: 3:28pm

Next Meeting:	January 20, 2017
	February 10, 2017