

## OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, February 23, 2018  
RCC Bradshaw Center, Heritage Room  
2:00-3:30 p.m.

**Present:** Chancellor Isaac, David Torres, Rolando Regino, Peggy Campo, Melissa Bader, Aaron Brown, Carol Farrar, FeRita Carter, Kathleen Sell, Chris Blackmore, Richard Keeler, William Diehl, Susan Mills, LaTonya Parker, Bryan Reece, Stephen Ashby, Abel Sanchez, Robin Steinback, Mark Sellick

**Absent:** Terri Hampton, Jeanette Hazelwood, Irv Hendrick, Akia Marshall, Patrick Pyle, Gustavo Segura, Launa Wilson, Scott Tracy, Nathaniel Jones, Ruth Leal, Carlos Lopez, James Reeves

### I. Committee Business

- a. Minutes of the January 19, 2018 - Farrar/Carter moved that the committee approve the minutes of January 19, 2018. Motion carried (17 ayes, 2 abstentions)
- b. Approval of the agenda for February 23, 2018 – (19 ayes)

### II. Chancellor's Report – Dr. Isaac

- Summary of Legislative visits with Board of Trustees February 2018 - Washington D.C.. Met with elected officials. Mood was uncertain due to budget discussions. Major topic of discussion was DACA students; no resolution due to different political parties. Kamala Harris' office very welcoming in support of DACA. District needs to be proactive in support of our DACA students; need to express support and visibility.

In the meeting related to funding there was support for STEM, NSF, Upward Bound and the Veteran's. The Department of Education was uncertain in terms of plans, although fond of the RCCD projects, and impressed with our progress. Dr. Steinback and Dr. Reece provided substantial information to the Office of Education. There is also uncertainty with NSF funding available.

The Veteran's office could not assist in retrieving data that is needed to provide Vets credits for prior experience. The Veteran's Office was very bureaucratic and lacked flexibility in providing support. There was discussion of funding partnerships, using Department of Defense funding for several projects.

On a positive note, the Department of Education has increased funding for workforce development. There are still sectors in industry who are lacking people to fill jobs; significant funding is also available for apprenticeship.

- Norco incident – handled appropriately. The District can be always prepare and be more organized in notifications. The Safety Committee/Taskforce will work on improving communication.

- The Partnership meeting on February 22 with CSUSB President Morales on methods for increasing transfer rates was successful. Future meetings will include RCCD and CSUSB faculty and senates. Student Services Vice President's will work together on a successful partnership; working on development of transfer pathways and create dual-enrollment.

Dr. Reece said there was discussion with Provost at UC Riverside; suggested allowing credits at UCR to count back as transfer to RCC to retroactively plan AA degrees (for students who transfer without completing AA degree). Dr. Isaac stated there are students who complete a large number of units, but do not graduate. The same applies to students who complete certificate programs. Need to improve number of students who graduate after completion.

- Two urgent items:
  - Recruitment of Vice Chancellor of Educational Services and Strategic Planning– search committee meeting today; the plan is to complete the selection process within two months.
  - Selection of President for Riverside City College. Committee was recently assembled. Will also meet with search consultants. Target hire date is July 1, 2018.

### III. Action Items

Team A Report – Recommended Charge from DSPC to DBAC for BAM Revision – S. Mills

- A. Brown and S. Mills met on January 29 to discuss next steps (handout provided). Team A will report to DSPC and charge DBAC to review the following:
  - a. Review the principals of the RCCD BAM
  - b. Complete the compilation of relevant data
  - c. Review the BAM models from other colleges
  - d. Review the BAM components
  - e. Align with the Educational Master Plan and District Strategic Plan
  - f. Develop revised BAM with metrics to assess it
  - g. Develop a timeline for the assessment and review metrics
    - throughout the process, report to College constituencies (Senate, CSEA, DSPC, Faculty Association, etc.) and seek input. DBAC will begin work and return information/conclusions and then return to constituencies.

Dr. Isaac said the formula the state is providing does not align with our current programs. Perhaps it's too early, since strategic plan has not been mapped out. DBAC may not be the appropriate subcommittee of the DSPC. We want to look at resource allocation and review fiscal stability. Need to look at a larger perspective; what committees are currently supporting the strategic plan. Motion to approve charge of changes/recommendation: Sell/Sellick. Accept recommendation (19 ayes). Motion carried.

### IV. Information Items

- SWOT Analysis Update – Dr. Reece and Dr. Jones (Strengths, Weaknesses, Opportunities and Threat) Handout provided by Dr. Reece; developed a survey summary of the SWOT Analysis. Sent via email in in December. Second solicitation sent out in February 2018. Summary of survey questions provided. Will set up focus group setting/meetings. Will review data and provide summary of findings with DSPC. Dr. Isaac suggested the review include where strengths and weaknesses reside and how to convert weaknesses to strengths; risk assessment mechanism. Dr. Steinback asked about the timeline for the completion of the survey. Dr. Reece will work with presidents and D.Torres to determine timelines.

- Team B – Environmental Scan Update – C. Farrar  
Team has worked on additional data (handout provided).  
Dr. Issac suggested sending out data (final draft) to committee three days prior to the March 16 DSPC meeting to allow for an in-depth discussion. Scan should help RCCD's relevance to the community. Many external scans are related to long-range planning. Appropriate structure will strengthen SWOT analysis; review internal/external scans.

#### V. Task Force/Sub-Committee/Special Reports

- District Budget Advisory Council (DBAC) – A. Brown  
DBAC minutes were sent out. The last DBAC meeting focused on student centered funding formula. Currently working with D. Torres to verify state's metrics. Funding formula will go into effect in fiscal year 2018-2019. Dr. Isaac asked A. Brown to provide examples of the modeling at the next DSPC meeting on March 16. Dr. Isaac also requested that D. Torres and deans of institutional effectiveness to work with A. Brown preparing the matrix.
- DBAC Meeting Minutes from January 12, 2018

#### VI. Reports/Updates

- a. Moreno Valley College – Dr. Steinback
- b. Norco College – Dr. Reece
  - incident at Norco College with shooter
- c. Riverside City College – Dr. Hendrick
  - accreditation training on Monday

Adjourned at 3:34 p.m

#### **Next Meeting**

**Friday, March 16, 2018**