



**RIVERSIDE COMMUNITY  
COLLEGE DISTRICT**

**OFFICE OF THE CHANCELLOR  
District Strategic Planning Council  
Minutes**

Friday, March 16, 2018  
RCC Bradshaw Center, Heritage Room  
2:00-3:30 p.m.

**Present:** Chancellor Isaac, Stephen Ashby, Melissa Bader, Christopher Blackmore, Aaron Brown, Peggy Campo, FeRita Carter, William Diehl, Carol Farrar, Terri Hampton, Irv Hendrick, Nathaniel Jones, Ruth Leal, Susan Mills, LaTonya Parker, Bryan Reece, Abel Sanchez, Gustavo Segura, Mark Sellick, Robin Steinback, David Torres, Launa Wilson

**Absent:** Jeanette Hazelwood, Richard Keeler, Carlos Lopez, Akia Marshall, Chris Nollette, Patrick Pyle, Rolando Regino, James Reeves, Kathleen Sell, Scott Tracy

I. Committee Business

- a. Approval of the February 23, 2018 Minutes – Sellick/Carter moved that the committee approve the minutes of February 23, 2018, Motion carried (19 ayes, 2 abstentions)
- b. Approval of the March 16, 2018 Agenda – (21 ayes)

II. Chancellor's Report – Dr. Isaac

- Monthly College Visits – These monthly meetings are providing good dialogue with staff, faculty and students during the open forums; very informative.
- Strategic Planning for Student Success – Vice Presidents of Student Services will be meeting to discuss how to capture student success. Students need to be encouraged to apply for and complete their degrees. Administration will work with the IT department to automatically account for students who complete their degree requirements; with 50% of students not completing, it will drastically effect RCCD with the new funding formula. The District will also need to identify and remove any obstacles regarding student enrollment.
- College presidents and vice presidents of Academic Affairs joined Dr. Isaac in meeting with College Futures to discuss regional guided pathways. College Futures has agreed to give us a planning grant and also future funds for implementation. This agreement will be reported at the next Region 9 meeting in April to create a planning team for the region.
- The District is currently working on a district-wide safety plan. After the past few incidents, it is evident we are not using all our resources. A new plan will be developed.
- The recruitment for Vice Chancellor of Educational Services is proceeding. The plan is to have someone in place July 1, 2018.
- The search firm for the RCC President has been identified; the committee has been named. Next week the search firm and committee will meet to proceed with the process. It is also planned to have this position filled by July 1, 2018.

### III. Information Items

- Team B – Environmental Scan Update – C. Farrar  
The draft plan, previously submitted, was reviewed. The committee gave several suggestions on corrections and additions to the report, including adding an Executive Summary. Dr. Farrar will return with the suggested changes at the April meeting. Dr. Isaac stated he would like the strategic plan completed within the six months.
- Team C – SWOT Analysis Progress Report – B. Reece and N. Jones  
A survey soliciting students and employees on the district's strengths and weaknesses has been conducted since December, closed today. Over 2,246 responses were received. A second survey will be conducted with community VIPs. The definition of VIP was discussed. Each college president and the Foundation Executive Director were asked to send their list of VIPs to David Torres, who will send out the survey next week. The survey will be sent out using all the college presidents' names. All surrounding colleges, universities, school districts and employers who support education should be sent the survey. The committee will meet to analyze the data. Dr. Reece will come to the April meeting with a more concrete timeline for completion of the SWOTs analysis.

### IV. Task Force/Sub-Committee/Special Reports

- District Budget Advisory Council (DBAC) – A. Brown  
The minutes from the February 15, 2018 DBAC meeting were distributed. Currently working on getting terminology for the funding formula; which is currently "very fluid". Timeline with the State Chancellor's Office will be changed and/or adjusted to three years. Simulations should be sent from the Chancellor's Office by the end of next week. Our district needs to approximate its own budget allocations model and not wait for the state. With our own model, we would know what to expect. The VPs of Business Services should be working on this model. The VPs of Academic Affairs should be looking into our qualifying programs. Whatever the formula, our performance and access measures will be used and keep us on track.
- Approve BP/AP 6308 Debt Issuance and Management  
RCCD is compelled to have a policy to address our debt issuance and management in place before we can issue any more Measure C funds. The policy has gone before DBAC and was recommended to move forward. Wilson/Sellick moved to approve. (21 ayes)
- Information Technology Strategy Council (ITSC) – C. Blackmore  
The ERP Replacement Working Group is continuing with the RFI submittal evaluations. The closing deadline for the evaluations is March 31, 2018. The business process analysis (BPA) for the new ERP system has been scheduled for May. ITSC held its first review of the proposed IT project prioritization process. Feedback from the review will be used to improve the prioritization process and will be brought back to the committee after the revisions have been made.
- Guided Pathways – S. Mills and Dr. Isaac  
Committee met yesterday and built on their prior work. There was a retreat focusing on Guided Pathways, which was successful. Currently working on Chancellor's Office Guided Pathways plan due March 30<sup>th</sup>. Dr. Reece stated the meeting with College Future went well. Liked our plan and is looking forward to RCCD taking a leadership role.

V. Reports/Updates

- Moreno Valley College – Dr. Steinback

College is holding meetings with all high schools regarding dual enrollment. Guided Pathways was also included in the discussion. Community Advisory Committee will be included in the final college plan.

- Norco College – Dr. Reece

The college has been having discussions around Guided Pathways and advancement. Completion initiative has been talked about for some time, and now includes Guided Pathways. Discussion will continue on the number of students and their completion rate which will help the college fiscally. Currently in the middle of academic affairs reorganization, which will be done by the end of May.

- Riverside City College – Dr. Hendrick

Currently working on the college strategic plan (environmental plan, guided pathways, sequence of courses and resources to students). Working on changes to building plans on campus that need to take place over the next 2 decades. Decisions need to be made in relation to the environmental plan, integration of the plan of the college and the architectural construction plan.

Adjourned at 3:57 p.m.

**Next Meeting**

**Friday, April 20, 2018**