

OFFICE OF THE CHANCELLOR District Strategic Planning Council MINUTES

Friday, September 22, 2017
RCC Bradshaw Center, Heritage Room,
2:00-3:30 p.m.

Present: Chancellor Burke, Bryan Reece, Aaron Brown, Chris Carlson, La Tonya Parker, Jim Reeves, Akia Marshall, FeRita Carter, Nathaniel Jones, David Torres, Wolde-Ab Isaac, Peggy Campo, Kathleen Sell, Susan Mills, Carol Farrar, Christopher Blackmore, Mark Sellick, Diel William, Stephen Ashby, Dennis Anderson, Carlos Lopez, Melissa Bader, Richard Keeler and Abel Sanchez

Absent: Terri Hampton, Jeanette Hazelwood, Ruth Leal, Patrick Pyle, Rolando, Regino, Gustavo Segura, Robin Steinback, Denise Terrazas, Scott Tracy, Launa Wilson

- I. Committee Business
 - a. Approval of the August 17, 2017 Minutes - Farrar/Carter/unanimous
 - b. Approval of the September 22, 2017 Agenda - Farrar/Carter/unanimous
 - c. Dr. Burke introduced Mr. Carlos Lopez and Mr. Jim Reeves as new members.

- II. Chancellor's Report - Dr. Burke
 - Strategic Planning Team B - Environmental Scan Update (C. Farrar).
 - Carol Farrar provided handout of Environmental Scan Timeline. Sub-committee met 9/8/17 and is making progress. Appreciated feedback received. Striving to have draft ready to send out mid-October so can be reviewed by committee prior to next DSPC meeting.

- III. Information Items
 - DBAC Meeting Minutes from August 17, 2017 - A. Brown (sent to committee 9/20/17)

- IV. Task Force/Sub-Committee/Special Reports
 - District Budget Advisory Council (DBAC) - A. Brown
 - Change from the State relative to Physical Plant and Instructional Support (Scheduled/Deferred Maintenance/Instructional Equipment): reduced statewide allocation by \$7 million for support toward Dreamers/DACA (adjustment of \$178,000 downward for RCCD). Will make allocation adjustment in the adopted budget.
 - State budget proposal for 18/19: base increase of \$200 million statewide (\$5 million for RCCD); Full Time Faculty @ \$75 million (\$1.8 for RCCD); Part time Faculty @ \$25 million (\$600,000 for RCCD).
 - Number of restricted programs also proposed.
 - State Chancellor's office is optimistic that base money, FTF hiring, and PTF support will be included in the Governor's budget proposal.
 - \$200 million for COLA and growth (1% or less).
 - Governor's budget proposal is generally favorable to the community college system.
 - Proposal will come out in January 2018.

 - District Enrollment Management Committee (DEMC) - Dr. Burke/Dr. Anderson
 - See head count/seat count every day, but FTES is what matters.
 - Need better way of conveying what's going on in real time in terms of FTES and targets.

- IT working with templates/models and goal is to see where we are at with FTES.
 - Need to know by mid-year if we are near hitting FTES targets so adjustments can be made.
 - Focus on registration dates - as intersects with IT.
 - Need to speed up on-boarding process (8 days) - requires scheduling/catalogs/curriculum updated and available earlier.
 - Need to support our seniors with registration/navigation processes.
- Information Technology Strategy Council (ITSC) - C. Blackmore
 - Possibly replacing ERP.
 - Major system analysis will be required.
 - Realistic timelines/transparent reports will be provided by IT.
 - Customization is crippling current system.
 - Leadership needs to come together to create one timeline and stick to it.
 - Develop schedule by spring of next year.
 - Investment in training will be necessary.
 - Need department chair meetings on monthly basis to plan schedules.
 - Students need to see entire pathway at one time.
 - Need to choose new ERP for this institution (maybe 3 vendors to choose from).
 - ITSC has set up working group for implementing planning process.
 - All groups to be included in developmental/planning group (not only ITSC).

VI. Reports/Updates

- a. Moreno Valley College –Nathaniel Jones (for Dr. Steinback)
 - New strategic plan process in development - expect submission to board in May/June.
 - Short term success in increasing FTES.
 - El Grito was very positive event involving local community.

- b. Norco College – Dr. Reece
 - FTES looks good.
 - Welcome Day a success.
 - Putting in place a 2018 strategic plan.
 - Launched prison education program.
 - Veterans education initiative on-going, with unveiling of Veterans Resource Center site on 10/25/17.
 - Plans for photonics center underway.
 - Completion initiative - dividing disciplines/students decide which school they belong to.
 - Refresh look at Facilities Master Plan (not major overhaul).
 - New bond will be needed.

- c. Riverside City College – Dr. Isaac
 - Attended Guided Pathways Conference - shows what needs to be done and how.
 - Successfully launched College Promise (1037 students).
 - Retreat for college strategic plan.
 - Retreat 9/29/17 for department chairs - address the process of comprehensive program review.
 - Completion of IPP and upgrading FMP in progress.
 - Basic skills, college readiness program (9/22/17) - developed action plans.
 - Major grants coming in.

Adjourned: 3:19 pm

Next meeting:
October 20