



RIVERSIDE COMMUNITY COLLEGE DISTRICT

OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, May 17, 2019
RCC Bradshaw Center, Heritage Room
2:00-3:30 p.m.

Present: Gregory Anderson, Stephen Ashby, Melissa Bader, Christopher Blackmore, Aaron Brown, FeRita Carter, Carol Farrar, Jennifer Floerke, Rebecca Goldware, Monica Green, Wolde-Ab Isaac, Nathaniel Jones, Ruth Leal, Carlos Lopez, Susan Mills, Sheila Pisa, Bryan Reece, Abel Sanchez, Kathleen Sell, Robin Steinback, David Torres, Chip West, Launa Wilson, Lijuan Zhai

Absent: Peggy Campo, Michael Collins, William Diehl, Christopher Earl, Terri Hampton, Chris Nollette, Patrick Pyle, Thea Quigley, Jaime Rodriguez, Gustavo Segura, Mark Sellick, Denise Terrazas, Jacob Velasquez

Guests: Hussain Agah, Dyrell Foster, Lindsey Graff, Associate, DLR Group, Leigh Ann Jones, Principal, DLR Group

I. Committee Business

- a. Approval of the April 19, 2019 Minutes – Carter/Bader moved that the committee approve the minutes of April 19, 2019. Motion carried (23 ayes, 1 abstention [Goldware])
- b. Approval of the May 17, 2019 Agenda – (24 ayes)

II. Chancellor's Report

- Chancellor Isaac welcomed Rebecca Goldware, Vice Chancellor, Institutional Advancement and Economic Development
- Kathleen Sell asked that accreditation and guided pathways appear on the agenda for discussion on a monthly basis. She also shared her frustration with receiving today's agenda items on a short notice.

III. Information Items

- District Strategic Plan 2019-2024 – Rough Draft 5/16/2019
Dr. Mills presented the first rough draft of the District Strategic Plan. Great deal of time went into setting the baseline goals. Document is still evolving. Please read and add your comments. A few chapters are still being written. Summarized tables are included along with attachments specific to each table. Each objective will be assigned a group to manage. Councils would then follow horizontal alignment. Question: 1) how are the "number" targets divided between the colleges? Answer: Numbers have been set using the District standard. If we continue our process, these numbers should be met. Question: 2) Where is the data being pulled from? Answer: College and District researchers meet monthly and should work together to determine where the data is pulled from. Use same methodology and tools across the District. Suggested to use consistent language throughout the document. Questions arose on the District Strategic Planning Committee Structure on page 38. Need to know the number of people on each of these committees; people are getting burnt out; the same people doing all the work. Once the initial work is done, no need to meet monthly but will need to collaborate.
- MVC Facilities Master Plan Update
Ms. Graff and Ms. Jones reviewed the purpose, project timeline, participants in the project, and data analysis for the transformation of Moreno Valley College into a comprehensive college. The project included physical growth, enrollment growth, locating Guided Pathway Programs centrally on the campus, and resources for students. Shared the proposed site

plan, infrastructure and the four phases of the plan. The Facilities Master Plan will be going to the June 4th Committee meeting.

- MVC Student Services Building Renovation
Item will be covered under Measure C Allocation report.
- MVC Education Center Building, Phase I at Ben Clark Training Center
Item will be covered under Measure C Allocation report.
- MVC Elevator Modernization and Fire Alarm System Upgrades in Humanities, Student Services/Library and Science Technology Buildings
Item will be covered under Measure C Allocation report.

IV. Action Items

- 2030 Education Master Plan for Norco College, including Executive Summary, Education Master Plan
Dr. Reece reviewed the Norco College Educational Master Plan as a “first read”. The plan covered the transformation of student lives, the region, and the college; how the college will expand to a comprehensive college; goals and objectives; and how they will track the standards. Suggestions: The 5-year plan needs to be more discernable; have concrete targets; background information using your SWOT analysis; include a mission, vision and values statement at the beginning of the plan; list objectives under the goals; make it very clear how the college will grow and at what rate; schools will need to be separated because of the large enrollment; increase on-line offerings; technology access for lower income families; include reference to the new funding formula; recognize the current regional players (IEGO, GIA, Guided Pathways). Challenge: Norco College needs another higher education university for our students to transfer. The definition of a comprehensive college was very well done.
- Facilities Master Plan for Norco College
Ms. Graff and Ms. Jones reviewed the plan which included space needs, Guided Pathways space allocation; site plan development; parking and additional vehicle access to the campus. Shared the proposed site plan including the three phases. Chancellor asked that the labeling of “housing” is changed to “student housing” and that any mention of OCSA removed from the plan.

V. Task Force/Sub-Committee/Special Reports

- FY 2019-20 Tentative Budget Presentation and Account Summaries
Mr. Brown reviewed the tentative budget for 2019-20. No additional funding for the community college system; apportionment is the same; COLA dropped to 3.26%; proposing \$40 million for differed maintenance; the District will be shortchanged in the Student Centered Funding Formula because of the achievement cap. The Governor’s May Revise may bring better news.
- Budget Allocation Model Revision
A subgroup was formed to develop a budget allocation model to allocate resources across the District in a fair, equitable and transparent system. The BAM was developed using FTES as currency and was assigned an exchange rate for each instructional program or discipline. This exchange rate/average instructional cost per FTES will be used to calculate the apportionment to be allocated to the colleges. The exchange rate was set using historical data from the colleges on the cost of running the various programs. The colleges will be held harmless for the 2019-20 year. This is a very complex plan which will be assessed each year. After the final 2018-19 numbers are received, allocations may/will be adjusted. This program is currently in Phase 1 and will continue to be refined.
- Measure C Allocation Augmentation for Moreno Valley College
Moreno Valley College has requested to augment their Measure C allocation. Executive leadership turnover has delayed the full implementation of their capital construction program. During this time, construction costs have risen approximately 4% per year and has lessened the purchasing power of their Measure C allocation. The facility projects include:
 - Student Services Welcome Center and Existing Building Renovation: \$5 million – Provide more functional space for student success services and Guided Pathway implementation.
 - BCTC Phase 1 Education Center Building: \$2 million – Design and build the first permanent MVC building at BCTC.
 - Fire Alarm System and Elevators: \$1 million – Repair, modernization and upgrade of these systems to address critical fire/life/safety and disability accessibility issues.