



RIVERSIDE COMMUNITY COLLEGE DISTRICT

OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, December 7, 2018
RCC Bradshaw Center, Heritage Room
2:00-3:30 p.m.

Present: Chancellor Isaac, Stephen Ashby, Melissa Bader, Aaron Brown, Peggy Campo, Michael Collins, Carol Farrar, Monica Green, Irv Hendrick, Nathaniel Jones, Ruth Leal, Carlos Lopez, Thea Quigley, Bryan Reece, Abel Sanchez, Kathleen Sell, Mark Sellick, Robin Steinback, David Torres, Jacob Velasquez, Launa Wilson

Absent: Christopher Blackmore, FeRita Carter, William Diehl, Christopher Earl, Jennifer Floerke, Terri Hampton, Susan Mills, Chris Nollette, Patrick Pyle, Jaime Rodriguez, Gustavo Segura, Denise Terrazas, Jeff Williamson

Guests: Dyrell Foster, Wendy Johnson

- I. Committee Business
 - a. Approval of the October 19, 2018 Minutes – Reece/Green moved that the committee approve the minutes of October 19, 2018. Motion carried (19 ayes, 2 abstentions)
 - b. Approval of the December 7, 2018 Agenda – (21 ayes)

- II. Chancellor's Report – W. Isaac
 - Recruitment for Director of Government Relations and AVC Grants and Economic Development are underway.
 - The planning for the Guided Pathways Summit is progressing well.
 - Attended the conference in San Diego on Scaling the Guided Pathways Districtwide. Were able to negotiate with College Futures to fund further portions of our summit. Made contact with three national leaders in Guided Pathways regarding their involvement in our summit.
 - Sabbatical Leave – still working on the finance portion of the program. Wants health and sustainability of the program for the long term; must benefit the district. Approved proposals will be presented to the Board. Once the sabbatical is completed a presentation will be given to the Board as follow-up. Presidents and their leadership teams are asked to help with reviewing of the proposals before being submitted.
 - Full-time Faculty – approved the hiring of 8 full time faculty plus the district will match another 8 positions. Resource allocations and the strategic plan will be reviewed to help reduce the percentage spent on salaries. The growth of Moreno Valley and Norco College needs to improve so they can become comprehensive colleges. The fund set aside for growth will only be shared with those two colleges.
 - Team D – Dr. Isaac has been working with our research department to establish our growth baseline, which will enable us to set concrete goals. Looking into setting a student success momentum point by semester. Once set, over the next 5 years we can determine what percentage to be gained each year. Will help to encourage students to become full time students.
 - Student Access – The new funding formula shows the district will grow by 3% in the next 5

years. The District Office role is to help the colleges achieve their targets. (Invest in marketing, etc.) Colleges need to concentrate on their target groups (foster youth, Hispanics, African Americans, etc.)

III. Information Items

- Team E – Aaron Brown
Aaron reviewed the functional map process which was started under our last Chancellor, Dr. Burke. The initial group has lost several members but continues to meet. The model listed in the accreditation guidelines was adopted and used to review what exact functions are being performed, identifying each of the accreditation standards as they refer to the colleges and the District Office. The functional map is being brought before DSPC for feedback and direction. Some areas or standards are more polished than others. This living document will help support the goals set in the strategic plan. Colleges were asked to review Standard 2 for expansion before going forward. Aaron will work with Susan Mills to develop a timeline for the project.
- Local Goal Setting Guidance –
Reviewed the requirements set-forth by the State Chancellor's Office regarding the Vision for Success goals. The first of the deadlines is December 15, 2018 and can be completed online.
- Foundation 5-Year Strategic Plan – Launa Wilson
Launa reviewed the strategic plan for the RCCD Foundation. Explained the purpose of the Foundation and its operation. The plan was developed under the RCCD Foundation Board of Directors and was approved at the November 2018 meeting. Suggestions to improve the plan address the needs of the District and how the Foundation Plan will support the District Strategic Plan; how the Foundation intends to support the colleges more; address how the Foundation will become completely self-funded, reducing their dependence on the District. Once the plan is completed and approved then additional staff and resources can be obtained to support the plan. A new fundraising system and process was discussed. Needs to focus on capturing money in the community that is currently going to CBU, UCR and Loma Linda.
- District Budget Council – A committee has been working on the budget allocation formula. The hope is to bring to the DSPC meeting in January.
- Enrollment Committee – Dyrell Foster addressed the issue of students being restricted enrollment due to outstanding fees. The new two semester enrollment process is preventing students from registering due to outstanding fees and/or tuition; some students as low as \$40.00. Solution: Separate the students who owe fees and allow them to enroll. Students are sent emails regarding their charges well before the semester ends or before they receive any type of disbursement. It was suggested to investigate where these student fees are spent and then determine how the funds will be recovered.

IV. Reports/Updates

- Moreno Valley College – R. Steinback
MVC completed their Strategic Plan and will bring to the January DSPC meeting; certified online today with the State Chancellor's Office the goals requirement; selected their architect for the upcoming construction; ribbon cutting yesterday on their iMaker Innovation Facility.
- Norco College – B. Reece
Educational Master Plan and Facilities Master Plan are on the same timeline, will go to the Board by June; selected the same architect as Moreno Valley, going to the Board in December; Winter Holiday party coming up; 2-year registration process is going good,

Spring semester is 62% full already; College Future grant was approved; accreditation coming along well; recently started using EduNav for the education planning process.

- Riverside City College – I. Hendrick
Echoed the comments from Moreno Valley and Norco College; working on communication regarding accreditation; their new President, Gregory Anderson, will be joining them for an orientation on Tuesday, December 11th and will officially take over January 1, 2019.

Adjourned at 3:46 p.m.

Next Meeting

Friday, January 18, 2019