

OFFICE OF THE CHANCELLOR District Strategic Planning Council Minutes

Friday, March 19, 2021

Via Teleconference

2:01 pm – 3:25 pm

Present: Hussain Agah, Gregory Anderson, Stephen Ashby, Majd Askar, Quinton Bemiller, Trinda Best, Christopher Blackmore, Victor Bolanos, Aaron Brown, FeRita Carter, Michael Collins, Michael Collins, Kristine DiMemmo, Kevin Fleming, Jennifer Floerke, Rebecca Goldware, Evelyn Gonzalez, Ivan Hess, Ruth Leal, Virgil Lee, Susan Mills, Paul O'Connell, Elena Santa Cruz, Mark Sellick, Robin Steinback, David Torres, Delisle Warden, Launa Wilson, Lijuan Zhai

Absent: Torria Davis, Monica Green, Wolde-Ab Isaac, Jeannie Kim, Samuel Lee, Carlos Lopez, Abel Sanchez, Christopher Sweeten, Kaneesha Tarrant, Georgina Villasenor-Lee, Chip West

I. Committee Business

- a. Approval of the February 19, 2021 Minutes – Anderson/Sellick moved to approve the minutes of February 19, 2021. Motion carried.
- b. Approval of the March 19, 2021 Agenda – DiMemmo/Fleming moved to approve the March 19, 2021 agenda. Motion carried.

II. Chancellor's Report - A. Brown, Acting Chancellor

- Vice Chancellor Brown apologized for sending out an email from his office that did not include classified staff. Assured this will not happen again.

III. Information Items

- a. Multi-Prime Contractors Prequalification Program – H. Agah & M. Askar
The district has developed a prequalification program to create prequalified pools of contractors eligible to bid on the Moreno Valley College BCTC – Education Building I project. The process will encourage local contractors and laborers to participate; determines their ability to complete the job financially; establishes quality performance; and eliminates those with history of litigation, claims and performance failures. Once contractors meet the minimum criteria they will be eligible to submit a bid proposal for the project. The awarding body (RCCD) must adopt a resolution establishing this process including a questionnaire and financial statement, uniform system of rating bidders on objective criteria and must include an appeal procedure. This type of prequalification process is standard across the industry but will be a first for RCCD. The \$13 million for the project was previously approved by the Board from Measure C funds. This amount was obtained from gathering estimates throughout the industry. Once bids are collected the final cost may be higher.

IV. Action Items

- a. Norco College – Strategic Planning and Governance Manual – K. Fleming & Q. Bemiller
The strategic plan and governance manual elements were created through numerous meetings with the various stakeholders at Norco College beginning in October 2019. The two documents were formed to clarify the scope, processes and roles of all involved and align with the district goals. It was questioned how they will assess their goals. The document contains a whole chapter on goals and assessment. The plans are to submit this document to Chancellor's Cabinet on March 29; BOT Committee on April 6 and BOT Regular meeting on April 20.

Sellick/Askar moved to carry this item over to the April DSPC to allow more time for review. Motion failed.

Lee/Collins moved for the Norco College plan to move to Cabinet as an information item. Motion carried.

V. Task Force/Sub-Committee/Special Reports

- a. DBAC Minutes – February 11, 2021 – provided as an information item.
- b. FPDC Minutes – January 28, 2021 – provided as an information item.
H. Agah summarized the purpose of the FPDC (Facilities Planning and Development Council); review upcoming projects, state approval process, Capital Outlay funding process, progression of the solar project; the creating of the Sustainability Committee; the COVID-19 impacts to our current construction projects; reopening plan and how to support the various modifications; and analyzing a recent student survey regarding student housing at RCC.

VI. Reports/Updates

- Moreno Valley College – R. Steinback
The college has been analyzing student dropout data and the most affected group is the 20-24 age group; 34.5% decrease across the board; outreach efforts are continuing. The Mov Val Learns Program where adult learners are paid a stipend to continue their education with help to move into the workforce or transfer to a 4-year institution has a 92% success rate during the pandemic. On March 22nd, MVC BCTC Ed Center application will be going before the BOG for approval. Some are concerned about approving a new center during the pandemic with decreasing enrollment across the state but MVC has a 1000+ FTES during the pandemic.
Also, Dr. Steinback is being honored by Assemblyman Jose Medina as one of the 13 recipients of the 61st Assembly District Women of Distinction. She looks forward to representing RCCD.
- Norco College – M. Collins
The Veterans Resource Center is making progress with a completion date of August 2021; spring term is going well; April 1 is the second session of Brown Act training; Norco College is partnering with Corona Chamber on a fast pitch event to allow businesses to market their business; Ruth Jones-Santos has been selected as employee of the month.
- Riverside City College – G. Anderson
Announced an upcoming event/webinar with Bettina Love scheduled for March 29 on racism. The Call to Action Taskforce has drafted a resolution on racism being a health concern/alert. Once approved by the taskforce, it will go to Chancellor's Cabinet before going on to the Board. The planning for the reopening in the fall is very stressful; administration is committed to the 80/20 split as requested by the Chancellor.

VII. Other

Adjourned at 3:25 p.m