

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, February 24, 2023

CAADO 309 & Zoom

2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:01 pm

Present: Hussain Agah, AnnaMarie Amezcuita, Stephen Ashby, Majd Askar, Kimberly Bell, Christopher Blackmore, Victor Bolanos, Aaron Brown, FeRita Carter, Kristine DiMemmo, Keith Dobyns, Tammy Few, Mark Figueroa, Felipe Galicia, Rebecca Goldware, Evelyn Gonzalez, Monica Green, Casandra Greene, Vivian Harris, Tenisha James, Ruth Leal, Susan Mills, Jason Parks, Michael Peterson, Mark Sellick, Robin Steinback, Christopher Sweeten, Kaneesha Tarrant, Denise Terrazas, David Torres, Beiwei Tu, Joel Webb, Lijuan Zhai

Absent: Chris Clarke, Michael Collins, Torria Davis, Rochelle Duran, Wolde-Ab Isaac, Laurie McQuay-Peninger, Debra Mustain, Rhonda Taube, Lynn Wright,

Guests Present: [REDACTED] Solis (minute recorder)

I. Committee Business

a. **Approval of the February 24, 2023, Agenda**

Agenda approved as proposed by consensus; No abstentions

a. **Approval of the December 9, 2022 Minutes**

Minutes approved as written by consensus; No abstentions.

II. Action Items

a. **District Strategic Planning Council, Committee & Sub-Committee: Operational Guidelines and Structure (Fifth Read)**

District Academic Senate President Mark Sellick led the presentation and discussion of a fifth read of the District Strategic Planning Council, Committee & Sub-Committee: Operational Guidelines and Structure. The document is considered a living document and any revisions can be actioned as part of the DSPC (District Strategic Planning Council) agenda. Implementation would become effective after being presented to participatory governance stakeholders districtwide. This new operational guidelines and structure document includes new committees and sub-committees and as a first-step memberships will be needed to fill the new roles.

Motion to approve District Strategic Planning Council Operational Guidelines and Structure.

- 1st K. DiMemmo, 2nd M. Peterson, Approved

b. **RCCD-ALL Listserv Guidelines**

Vice Chancellor Rebecca Goldware presented the RCCD-ALL Listserv Guidelines for the Council's review and input. The guidelines are meant to provide an overarching structure and identified process to how communications are released districtwide. RCCD-ALL is the only moderated list across the district and is the only listserv that cannot be opted out of. RCCD-ALL is one of the ways that the Chancellor sends communications institution-wide. The footnote on the document states these guidelines cannot supersede bargaining contracts.

Motion to accept the RCCD-ALL Listserv Guidelines. 1st C. Sweeten, 2nd K. Bell

- **Amendment:** Motion to identify CSEA (California School Employee Association) and Faculty Association in the footnote, 1st C. Greene, 2nd C. Sweeten, Approved

III. Information Items

No items

IV. Task Force/Sub-Committee/Special Reports

- a. Facilities Planning and Development Council Minutes: October 27, 2022, and December 15, 2022
 - The FPDC minutes for October 27th and December 15th were included in the agenda packet for the Council's review. The Council did not have any questions or additional input for Associate Vice Chancellor Hussain Agah or Vice Chancellor Aaron Brown.

V. Vice Chancellor's Report

Vice Chancellor Susan Mills informed the Council that we will be working on IETTC's Environmental Scanning, Educational Master Plan, Strategic Plan and Facilities Master Plan with DLR. The Educational Services office is also working on a concept paper for a twenty-five-year plan for the district that will lead us to the year 2050. We are nearing the expiration of the district strategic plan cycle; the last cycle was through 2024. The colleges have upcoming accreditation mid-term reports, and the district support is on our radar. The ERP (Enterprise Resource Planning) held a re-kickoff and Vice Chancellor Mills thanked the project leads and subject matter experts for their continued support and helping us meet the go-live target. There will be much work within the District Enrollment Management Committee for the Recovery Plan. Ed Services has committed to having a districtwide retreat to talk about enrollment recovery. The District Guided Pathways will work on updating a mapping document that shows the ADTs (Associate Degree for Transfer) each college has implemented and align to offerings at nearby 4-year transfer institutions.

VI. Reports/Updates

a. Moreno Valley College

President Robin Steinback highlighted that Moreno Valley College is projecting 90% of target enrollment by the end of this year. The faculty have worked diligently and have created robust schedules. MVC's student services, classified professionals, and everyone in the college made enrollment a high priority. Moreno Valley College has been very visible in our community at Community festivals and STEAM events, middle schools and high schools and other community events. The faculty chairs and assistant chairs came together for Schedule Fest, and are working with Path Maker, a tool that will help prepare more than one or two semester schedules at a time. Like the other colleges in our district and so many in California, MVC participated in the National Survey of Community Colleges where we learned a great deal about the barriers for our students experience and they are excited about participating in the 2023 Real College California survey on real experiences of college students. This survey is being sponsored by the Affordability, Food and Housing Access Task Force funded by the State Chancellor's Office. The RP Group will be conducting the survey for all the colleges who participate over the Spring and Summer.

b. Norco College

President Monica Green shared that Norco College continues to prioritize enrollment and are expecting to make our spring target for enrollment. Looking at this time last spring, NC was a little less than 70% of their target and the targets have shifted; we know that enrollment was soft at the beginning of the year. Norco will likely not reach their annual target but has seen a substantial increase from fall to spring enrollment which is encouraging, and President Green applauds the entire college for coming together to focus on access for students and retaining the students they have. This semester Norco launched the Black Student Network with remarkable success based upon student survey data that highlighted the need for our black students to feel safe and a sense of belonging and developing a greater ethic of care at Norco College. It is based upon the concept of flash mentoring, which is short-term mentoring. In the area of Guided Pathways and Equity Norco is taking a pivotal step forward through our project team by way of completion and success for their students and is going through the approval process to better serve with having smaller schools focused on complementary career and academic pathways. Those would work hand in hand with NC's success teams of counselors, advisors, peer mentors, and faculty and look more like the sister colleges. Norco college music students just released their new album that is available on all streaming platforms.

a. Riverside City College

Interim President FeRita Carter informed that Riverside City College's enrollment has dropped a couple of percentage points since the last report to the Board of Trustees, but RCC is holding steady at 96.5% of spring enrollment target. The class fill rate is right under 90% and RCC continues to do outreach to students to recover the enrollment loss seen over the last few years because of the pandemic. Several successful interviews have taken place over the past few months and RCC looks forward to welcoming Mr. Daniel Villanueva as the interim Vice President of Business services. Gratitude was extended to Vice President Kristine DiMemmo for her willingness to step in and serve as the acting Vice President of Business Services over several months. Interviews have also been held for several faculty positions over the last few months including Counseling, Computer Information, Cybersecurity, Public Service, Library, as well as a Welding instructor. The School of Nursing at Riverside has partnered with the Umoja program to try to improve equity for African American students. The School of Nursing has agreed to set aside a few spots in the Certified Nursing Assistance Program, the Licensed Professional Nursing Program, and the Registered Nursing Program to qualified students who meet the same eligibility requirements as all other applicants to their respective program.

VII. Other

- a. Next Meeting: March 17, 2023

Adjournment 2:47 pm