



# RIVERSIDE COMMUNITY COLLEGE DISTRICT

## OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

### District Strategic Planning Council

Friday, March 15, 2024

CAADO 309 & Zoom

3:30 – 5:00 P.M.

### MEETING MINUTES

Meeting called to order – 3:33 pm

**Present:** Stephen Ashby, Victor Bolanos, Aaron Brown, Kristine DiMemmo, Tammy Few, Mark Figueroa, Felipe Galicia, Rebeccah Goldware, Casandra Greene, Vivian Harris, Tenisha James, Susan Mills, Esteban Navas, Jeff Rhyne, Jo Scott-Coe, Arlene Serrato, Joel Webb, Patty Worsham

**Absent:** Kimberly Bell, Laura Dunphy, Monica Green, Ruth Leal, Claire Oliveros, Kathleen Sell, Robin Steinback, Denise Terrazas, Leona Vassale (designee), Melody Ward, Ajene Wilcoxson

**Guests Present:** Hussain Agah, Shawna BuShell, Steven Butler, Chris Cano, Chris Clarke, Michael Collins, Keith Dobyms, Carol Farrar, John Geraghty, Misty Griffin, Robert Rodriguez, Ines Solis (minute recorder), Beiwei Tu, Lijuan Zhai

#### I. Committee Business

##### a. Approval of the March 15, 2024 Agenda

Motion to amend the March 15, 2024, agenda moving all action items to discussion & information items - 1<sup>st</sup> A. Brown, 2<sup>nd</sup> K. DiMemmo, **no abstentions; approved by consensus.**

##### b. Approval of the February 23, 2023 Minutes

Motion to accept the February 23, 2023, minutes as written - 1<sup>st</sup> V. Harris, 2<sup>nd</sup> K. DiMemmo, **no abstentions, approved by consensus.**

#### II. Action Items

Action Items were amended moving to Discussion & Information Items.

#### III. Discussion & Information Items

##### a. FY 2024-25 Budget Planning

The presentation led by Vice Chancellor Aaron Brown emphasized the ongoing refinement of budget estimates until final adoption in September. Some legislative updates, economic forecasts, and budget projections were detailed, and VC Brown informed that the state Senate is supporting the governor's budget, with no cuts to Community College funding while economic forecasts predict steady growth for California. The budget includes adjustments to offset decreases in Prop 98 funding and highlights savings in expenditures. Revenue estimates for the upcoming fiscal year indicate a balanced budget.

##### b. Emergency Preparedness Update

The Emergency Preparedness Update introduced by Vice Chancellor Brown and led by Director of Risk Management Beiwei Tu, Chief of Police Chris Cano, and Executive Director of External Relations and Strategic Communications, Chris Clarke provided an update since the last presentation on December 8, 2023. The district has continued its focus on safety and security initiatives. Efforts include establishing a robust framework, conducting risk assessments, and developing policies and procedures. An RFP (Request for Qualification Proposal) for a districtwide security assessment is underway, with evaluations expected by April. The district is also updating policies and procedures, targeting completion by July 2024. Other efforts include enhancing engineering controls, implementing security cameras, and conducting training and preparedness drills. The Police Department is undergoing training, evaluating standard-issued firearms, purchasing additional less lethal options, and planning community safety courses. Communications during emergencies are also being addressed, with the development of a crisis communications guide and plans for a 911 education campaign. Efforts are underway to establish radio communications with police, fire, and EMS through band radios to monitor incidents. MOUs are in process with off-campus agencies to help with communications in an event of an

emergency through a joint information center.

**c. Measure C Updates**

The presentation on Measure C introduced by Vice Chancellor Brown and presented by Associate Vice Chancellor Hussain Agah provided an overview on Measure C, a local general obligation bond that was approved in 2004 allocating \$350 million to modernize, renovate, and construct facilities across Riverside Community College District campuses. The presentation highlighted various projects completed under Measure C, including new instructional facilities, parking structures, and site improvements. Each campus, including Moreno Valley College, Norco College, and Riverside City College, has seen significant growth and enhancements. The importance of Measure C's financial management was shared with the district maintaining a low tax rate and achieving savings through refinancing. Detailed project information was made available in the presentation's appendix.

**d. Print Management Solution**

Introduced by Vice Chancellor Brown, Director of Administrative Support Services Bob Rodriguez presented an evaluation of the print management functions within RCC and the potential for streamlining a print management system to reduce costs. The evaluation process aimed to assess the current state and explore potential improvements. Key findings included the existence of multiple departments operating independently with various equipment and contracts, leading to high costs. A consultant conducted a traffic study to understand printing activity and device usage, revealing an aging fleet of printers and copiers. Recommendations included creating a centralized print management program, establishing policies and procedures, conducting RFPs for common devices, and considering cloud-based printing solutions. Concerns were raised about workload implications for existing staff, compatibility with IT systems. For a centralized print management program to be in place, there would be a need for collaboration, clear communication, and ongoing training throughout the implementation process. Additional considerations include student payment options and impacts to faculty.

**IV. Task Force/Sub-Committee/Special Reports**

**a. Teaching & Learning Committee**

No committee reports.

**b. Equity, Social, Economic and Environmental Justice Committee**

No committee reports.

**c. Institutional Planning, Effectiveness, and governance Committee**

No committee reports.

**d. Resources Committee**

No committee reports.

**e. Advancement and Partnerships Committee**

No committee reports.

**V. DSPC Co-Chair's Report**

Vice Chancellor Susan Mills informed on two items, the 25-year Educational Plan and the ongoing process for populating the committees. First, the 2024-2049 educational plan was sent out to the working group comprised of administrative and faculty members for strategic planning at the three colleges and will be presented at the colleges academic senates for a first and second reads. Second, VC Mills informed on the progress reported by CSEA President Cassandra Greene regarding the progress of populating names for the DSPC sub-committees, as well as the Faculty Association and Academic Senate and management representatives.

**VI. Reports/Updates**

**Moreno Valley College**

Vice President Mark Figueroa informed on the activities for Moreno Valley College and mentioned the upcoming attendance at the final Guided Pathways Institute with a focus on sustainability and future planning. Efforts were highlighted to reflect on accomplishments, lessons learned, and plans for the future, particularly related to Vision 2030. Regarding enrollment, VP Figueroa reported that MVC is at 94% of the spring target and anticipated meeting targets with upcoming courses. Ongoing work on MVC's strategic goal management plan was highlighted by identifying achievements and areas for collaboration. Lastly, MVC celebrated hosting National TRIO Day, which included a community resource fair and activities for families and student attendees.

**Norco College**

Vice President Tenisha James informed that Norco College celebrated being selected for the 2024 RP Group Awards for Outstanding Project of the Year for their work on faculty impacts on black student success. Norco College celebrated its 33rd anniversary with a community gathering. VP James highlighted hosting Dr. Michelle Pilati for Open Education Week, focusing on dismantling barriers to open educational resources and zero cost textbook materials. NC also hosted the second annual Industry

Partners Awards Breakfast, honoring community partners. At the State Chancellor's Office Vision 2030 event President Green and Associate Dean Griffith participated as host and panelist. Ongoing efforts are underway to develop a new five-year strategic plan and governance manual.

**Riverside City College**

Vice President Kristine DiMemmo congratulated Cassandra Green for successfully defending her dissertation and earning her doctorate. She informed that Riverside City College is excited about attending the California Guided Pathways Institute and discussed plans for their strategic plan kickoff on May 27th. RCC hosted the Vision 2030 event in collaboration with the state Chancellor's office. Several grants and awards have been received at RCC, including ones for cybersecurity, early childhood program, college fellows, and the California Apprenticeship Initiative Grant. RCC has submitted their accreditation report and receiving an honorable mention from the RP Group for contributions to student and institutional success. Fire drills were conducted successfully, with positive feedback from the community. Lastly, the MakerSpace grand opening on February 28 was successful and a grand opening for the business and CIS building is being planned for late June.

**VII. Other**

- a. Next Meeting: April 19, 2024

Adjournment 4:55 pm