



RIVERSIDE COMMUNITY COLLEGE DISTRICT

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, April 19, 2024
CAADO 309 & Zoom
2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:03 pm

Present: Stephen Ashby, Kimberly Bell, Victor Bolanos, Aaron Brown, Kristine DiMemmo, Laura Dunphy, Tammy Few, Mark Figueroa, Felipe Galicia, Monica Green, Casandra Greene, Vivian Harris, Susan Mills, Claire Oliveros, Jeff Rhyne, Arlene Serrato, Leona Vassale (designee), Joel Webb, Patty Worsham

Absent: Rebeccah Goldware, Tenisha James, Ruth Leal, Esteban Navas, Jo Scott-Coe, Kathleen Sell, Robin Steinback, Denise Terrazas, Melody Ward, Ajene Wilcoxson

Guests Present: Hussain Agah, Chris Blackmore, Shawna BuShell, FeRita Carter, Michael Collins, Sinclair Dickerson, Misty Griffin, Lorraine Jones, Joumana McGowan, Laurie McQuay-Peninger, Michael Peterson, Ines Solis (minute recorder), Beiwei Tu, Chet Wang (Keygent), Lynn Wright, Lijuan Zhai

I. **Committee Business**

a. **Approval of the April 19, 2024, Agenda**

Motion to accept the April 19, 2024 agenda - 1st C. Greene, 2nd T. Few, **approved by consensus.**

b. **Approval of the March 15, 2024 Minutes**

Motion to accept the March 15, 2024, minutes as written - 1st C. Green, 2nd J Webb, **approved unanimously.**

II. **Action Items**

No items

III. **Information Items**

a. **California Code of Regulations Title 5 Updates: Equal Employment Opportunity (EEO) Diversity, Equity, Inclusion and Accessibility (DEIA)**

An overview of changes to Title 5 concerning Equal Employment Opportunity (EEO), Diversity, Equity, Inclusion, and Accessibility (DEIA) were presented by Dr. Lorraine Jones, District Compliance Officer, and Title IX Coordinator. The presentation covered revisions to ensure compliance with federal and state anti-discrimination laws, emphasizing fair employment selection based on job-related factors and diversifying applicant pools. Key changes include updates to policy statements, the structure of the EEO Advisory Committee, underrepresentation analysis, equivalency considerations, demographic reviews, and strategies for pre-hiring, hiring, and post-hiring stages. New requirements for DEIA competencies in evaluating employee performance and tenure processes across all employee groups were also addressed, as well as the new requirements for the approval of the annual EEO plan.

b. **Bond information and Tax Rate Calculations**

The presentation focused on discussing the district's prior Measure C bonds, potential future bonds, and how tax rates are calculated. Variables like assessed valuation, interest rates, debt service, and the importance of maintaining a level tax rate were detailed. Guest presenter from Keygent, Chet Wang highlighted the success of Measure C and proposed scenarios for new bonds, outlining repayment strategies and legal considerations. Additionally, DSPC members inquired about the possibility of pursuing bonds for individual colleges within the district, but it was clarified that the district's current focus is on pursuing a district-wide bond.

c. **Budget Development Software**

The presentation outlined the rationale behind running a Request for Proposal (RFP) for a software solution aimed at streamlining annual and multi-year projections, resource and grant spending trends, contracts, and other analyses within the district. College Buys, a nonprofit partner to community colleges in California, facilitated the RFP process, leveraging the buying power and terms and conditions for all participating districts. The selection committee, comprising districtwide employee group representatives, recommended True Ed Consulting with Anaplan Education for implementation. Justifications included the software's flexibility, compatibility with Excel, and seamless integration with existing systems. The proposed implementation timeline consists of four deployments, with an estimated start date around October 1st pending finalization of the contract by College Buys.

d. **DSPC Committees Membership**

The DSPC reviewed the status on populating the membership of five overarching committees within the DSPC. Each committee's composition was reviewed, and it was noted that some positions still needed to be filled. The process of appointment and coordination among college presidents, senate presidents, and other stakeholders was discussed to ensure complete membership.

IV. Task Force/Sub-Committee/Special Reports

DSPC Sub-Committees meeting minutes were included in the agenda packet for the Council's review. Key takeaways from each meeting were presented, and the Council had the opportunity for discussion, and Q&A.

Teaching & Learning Committee: District Guided Pathways Sub-Committee meeting held on November 20, 2023.

V. DSPC Co-Chair's Report

Vice Chancellor Susan Mills shared that the RCCD Educational Plan 2024-2049, a 25-year plan, has been presented at several meetings, including Moreno Valley College Council, RCC's Chancellors Forum, and Norco College's Academic Senate. Suggestions from these meetings have been incorporated into the document, which is set to go to Senate for a second read. Plans are in place to present it at the Moreno Valley Senate meeting. Additionally, progress is being made on assessing the current strategic plan, with a focus on developing an institutional effectiveness scorecard framework. Lastly, the districtwide retreat on May 3rd will focus on scaling guided pathways, with about 150 attendees expected.

District Academic Senate President Felipe Galicia mentioned that the Senate presidents were attending the spring plenary in San Jose, discussing topics similar to those at the district level, including DEIA implementation in evaluations, instruction, curriculum, and more. Additionally, preparations for the upcoming retreat are underway, with a focus on collaboration with district administrators and ongoing enrollment efforts.

VI. Reports/Updates

Moreno Valley College

Vice President Dr. Mark Figueroa informed that at Moreno Valley enrollment is anticipated to surpass their spring target by 70 FTES, reaching a projected total of 2769. For the academic year 2023-24, they expect to exceed their target by 264 FTES, reaching 6969 or higher. Lions Week was held, inviting graduating seniors from Moreno Valley Unified School District for campus tours and presentations about offered programs, with approximately 800 seniors attending. A full-day Professional Development Workshop for classified professionals covered topics like wellness, their role in guided pathways, and innovation in student journey support. A planning and data workshop focused on setting goals based on data across four pillars specific to student experience. Additionally, a team will attend the Equity Summit next month.

Norco College

President Monica Green informed that Norco College has achieved 104% of its spring FTES target and 101.7% of its annual FTES enrollment target. President Green has been engaged in community presentations for the district's Affordable Quality Education Initiative, reaching out to various organizations. Norco College hosted hundreds of local high school students to learn about career education, collaborated with school districts and the career education team. A campus-wide lockdown drill was conducted on March 26, and a test of the emergency loudspeaker system was done on April 10. Safety measures, including restriping, repaving, and installing new bollards, have been implemented to enhance campus safety. Norco College is preparing for an ACCJC visit on April 26 to discuss new accreditation standards. The college is also acquiring land in Corona to expand its campus, pending approval. Gratitude for the efforts in this endeavor were expressed by President Green.

Riverside City College

President Claire Oliveros provided a brief report for Riverside City College acknowledging the tragic loss of a student by suicide earlier in the week. The college has been in crisis mode, offering crisis counseling and grief support services to students and employees. Efforts are underway to honor and celebrate the life of the student, including planning a memorial or tribute. The focus is currently on addressing the needs of the campus community during this difficult time, with other activities temporarily paused. President Oliveros shared her gratitude for the support and collaboration from the college community.

VII. Other

- a. Next Meeting: May 17, 2024

Adjournment 3:27 pm