

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, November 17, 2023

CAADO 309 & Zoom

2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:08 pm

Present: Stephen Ashby, Kimberly Bell, Victor Bolanos, Aaron Brown, Kristine DiMemmo, Laura Dunphy, Tammy Few, Mark Figueroa, Felipe Galicia, Casandra Greene, Vivian Harris, Tenisha James, Susan Mills, Esteban Navas, Jeff Rhyne, Arlene Serrato, Denise Terrazas, Leona Vassale (designee), Patty Worsham

Absent: Rebeccah Goldware, Monica Green, Clarissa Juarez, Ruth Leal, Claire Oliveros, Jo Scott-Coe, Kathleen Sell, Robin Steinback, Joel Webb, Ajene Wilcoxson

Guests Present: Hussain Agah, Ree Amezquita, Hayley Ashby, Majd Askar, Christopher Blackmore, Chris Clarke, Michael Collins, Carol Farrar, John Geraghty, Jacqueline Lesch, Jake Kevari, Laurie McQuay-Peninger, Sonya Nyrop, Michael Peterson, Ines Solis (minute recorder), Kaneesha Tarrant, Beiwei Tu, Lynn Wright

I. **Committee Business**

a. **Approval of the November 17, 2023, Agenda**

Motion to accept the November 17, 2023, agenda - 1st K. Bell, 2nd K. DiMemmo, **no abstentions; Approved by consensus.**

b. **Approval of the September 15, 2023 Minutes**

Motion to accept the September 15, 2023 minutes as written - 1st V. Harris, 2nd T. James, **abstained:** K. DiMemmo, L. Vassale, D. Terrazas; **Approved by consensus.**

II. **Information Items**

No information items were discussed.

III. **Action Items**

a. **Accreditation Midterm Reports**

An overview presentation of the Accreditation Midterm Reports highlighted each college's improvement plans and recommendations. Moreno Valley College outlined six improvement plans and two recommendations that emphasized governance restructuring, professional development, and achievements in certificates, degrees, and transfers. Norco College discussed two improvement plans and one recommendation highlighted efforts to strengthen distance education and governance processes. Riverside City College detailed six improvement plans and one recommendation that include the ongoing implementation of guided pathways and enhancements in Student Services. The district received a recommendation related to board policy reviews and emphasized the completion and implementation of the cyclical review plan in the coming years.

Motion to recommend to move forward the three college Accreditation Midterm Reports

1st K. DiMemmo, 2nd V. Harris, **abstained:** J. Rhyne; **motion passed.**

IV. **Task Force/Sub-Committee/Special Reports**

The FPDC minutes for August 31st, DSSC minutes for September 1st, and DBAC minutes for August 25th were included in the agenda packet for the Council's review. Highlights from each meeting were shared and the Council's questions were answered without further suggestions.

V. **DSPC Co-Chair's Report**

District Academic Senate President Felipe Galicia informed that after a brief conversation with the Chancellor regarding the DSPC

governance structure and new committees, it was recommended to reduce membership of some subcommittees while ensuring appropriate representation from constituent groups to reduce the concerns raised about the size of committees that were making scheduling difficult and potentially hindering active participation. The co-chairs reported on the progress of implementing the new voting structure for existing committees and developing the new committees with hopes of meeting in early in Spring. They shared plans to update the DSPC structure by December 8 and discussed the timeline for the Educational Master Plan, seeking feedback from colleges by the end of the fall semester. The retreat on November 3 was briefly reviewed, highlighting conversations around data and student overlap among colleges. Concerns were raised about departments lacking a clear picture of their students, prompting discussions on creating dashboards for identification and who department chairs should contact for student information.

VI. Reports/Updates

a. Moreno Valley College

Vice President Mark Figueroa presented MVC's college report and provided an enrollment update, stating that the MVC has achieved 70% of its annual target, with specific percentages for fall (99%), winter (72%), and spring (35%). Over the last seven years, there has been an overall increase in enrollment and degrees/certificates awarded. Notably, there has been an uptick in students attempting 12 or more units in the first term and 24 units or more in the first year, accompanied by a decrease in the number of units at graduation from 90 to 75. From 2020 to 2023, there has been a significant 19% increase in unduplicated headcount. Recent fall-to-fall enrollment data revealed increases across all ethnic groups, with the highest growth in Asian, Black, and Filipino student populations, as well as a 13% increase in male-identified students. The positive outcomes of the strategic enrollment management plan with alignment to the guided pathways framework were emphasized. Strong metrics were reported for outreach and marketing efforts compared to industry standards. MVC's focus remains on enrollment rebound and student retention, with ongoing activities and assessments outlined in the strategic enrollment management plan. An assessment is planned in the winter to evaluate the progress of the initiatives.

b. Norco College

Interim Vice President Tenisha James provided updates from Norco College, highlighting key initiatives and activities for the Program Review Cycle, Accreditation, the Bellwether Award Finalist, and the Strategic Enrollment Plan. Norco College has initiated a new three-year program review cycle, with the deadline in March. Efforts are underway to provide training, onboarding, and online resources to facilitate a smooth transition. Equity considerations are central to this process, and assessment and program review are integrated through the Nuventive platform. With a new accreditation cycle in 2024, aligning with the end of the five-year strategic plan and the Strategic Planning Governance Manual in 2025, Norco College is preparing for revisions and updates. The Institutional Effectiveness and Governance Council is working on improvements, linking the new five-year plan to the district's Educational Master Plan and considering the new ACCJC standards. Norco College is a finalist for the prestigious Bellwether Award in the "Planning, Governance, and Finance" category. The submission focuses on holistic student supports, advancing equity, and guided pathways. The college will present at the Community College Assembly in Texas in February 2024. The Strategic Enrollment Plan: led by Drs. Tarrant and Farrar, Norco College is in the final stages of its strategic enrollment plan. The plan integrates guided pathways and emphasizes an equity focus. The goal is to create a comprehensive, actionable, and accessible plan that involves all parts of the campus. The plan will undergo governance processes for feedback and approval in the spring.

c. Riverside City College

Vice President Kristine DiMemmo provided updates highlighting several significant achievements for RCC and their ongoing initiatives in the areas strategic planning prioritization. Riverside City College has completed its strategic planning prioritization for the fall, gearing up for the next fiscal year, which includes the prioritization of initiatives and faculty positions. The leadership council is actively assessing the outcomes and seeking areas for improvement. Conversations have started about updating the strategic plan for RCC. The faculty strategic planning co-chair is actively involved in integrating the strategic plan with the goals of leadership councils. The aim is to align the plan with both guided pathways and the student equity plan. The preparation for the Institutional Self-Evaluation Report (ISER) is in progress, with awareness that the deadline is approaching. Special recognition was announced for Dr. Tanya Huff, a professor of biology, for receiving the Energy Sustainability award. Dr. Huff played a crucial role in initiatives such as the food waste recycling program, onsite solar, and battery projects, and contributed to the development of associate degrees in sustainability. Riverside City College was awarded a \$306,000 grant through the Garrett Lee Smith Memorial Act for Suicide Prevention. The grant aims to establish infrastructure for specialized training, create a support system for students in crisis, raise awareness about mental health, and develop a structured crisis management plan. One of the new full-time faculty members in the HVAC program was recognized as one of the top 25 most influential instructors and trainers of 2024. The Nursing program achieved a significant milestone with a 100% first-time pass rate for the NCLEX-RN exam. Out of 82 nursing graduates, this marks the first time achieving a perfect success rate, showcasing the hard work and dedication of the nursing faculty and leadership.

VII. Other

a. Next Meeting: December 8, 2023

Adjournment 3:20 pm