



RIVERSIDE COMMUNITY COLLEGE DISTRICT

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, April 25, 2025

CAADO 309 & Zoom

2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:01 pm

Present: Stephen Ashby, Eric Bishop, Victor Bolanos, Aaron Brown, FeRita Carter, Tammy Few, Casandra Greene, Rebecca Goldware, Virgil Lee, Jeff Rhyne, Arlene Serrato, Leona Vassale, Kristine Woods, Patty Worsham

Absent: Kimberly Bell, Laura Dunphy, Monica Green, Tenisha James, Jose Maya, Esteban Navas, Claire Oliveros, Jo Scott-Coe, Kathleen Sell, Joel Webb

Guests Present: Hussain Agah, Majd Askar, Quinton Bemiller, Steven Butler, David Buitron, Shawna BuShell, Graciela Caringella, Roosevelt Charles, Chris Clarke, Michael Collins, Keith Dobyns, Monica Esqueda, John Geraghty, Misty Griffin, Laurie McQuay-Peninger, Ines Solis (minute recorder), Beiwei Tu, Shari Yates, Lijuan Zhai

I. Opening Items

a. Approval of the April 25, 2025 Agenda (amended)

Motion to accept the amended April 25, 2025 agenda - 1st R. Goldware, 2nd L. Vassale; 1 abstention; **Motion carried.**

b. Approval of February 21, 2025 Minutes

Motion to accept the February 21, 2025 minutes as written - 1st R. Goldware, 2nd P. Worsham, 5 abstentions; **Motion carried.**

II. Task Force/Subcommittee/Special Reports

a. Advancement and Partnerships Committee

i. Social Media Guidelines [DMCC]

Vice Chancellor Rebecca Goldware introduced Chris Clarke who provided an overview of the Social Media Guidelines that aims to clarify standards for official and unofficial accounts across the district and colleges, ensuring appropriate use and security, maintaining alignment with RCCD values, and protecting existing roles and responsibilities, including those within bargaining units.

ii. District Marketing and Communications Committee [DMCC]

Vice Chancellor Rebecca Goldware informed DMCC meeting minutes were included in the agenda packet for the Council's review and to provide an opportunity for discussion and questions.

b. Resources Committee

i. Emergency Preparedness and Safety Update [DSSC]

Vice Chancellor Aaron Brown introduced Monica Esqueda to present the Emergency Preparedness and Safety Update report covering two key initiatives: the updated Emergency Operations Plan, which outlines crisis response structures and training, and a district-wide security assessment that led to a plan for improving infrastructure, oversight, and system maintenance.

ii. Facilities Planning and Development Sub-committee [FPDC]

Vice Chancellor Aaron Brown informed FPDC meeting minutes were included in the agenda packet for the Council's review and to provide an opportunity for discussion and questions.

iii. Human Resources Sub-committee [HRSC]

Vice Chancellor Tammy Few provided links to the HRSC's webpage with meeting minutes included for the Council's review and to provide an opportunity for discussion and questions.

c. **Institutional Planning, Effectiveness, and Governance Committee**

i. AP 6210A Minimum Qualifications and Equivalencies [Governance]

Interim Vice Chancellor Eric Bishop informed the council regarding updates to the Administrative Procedure 6210A, concerning minimum qualifications and equivalencies for academic employees. Its development through a districtwide workgroup was explained. The updates to the AP were reviewed by the Governance subcommittee. The Council proposed editing the title for consistency by restoring "Administrative" and specifying "Academic Employees" in the AP, clarifying that these equivalencies do not apply to classified or management positions.

ii. RCCD 2025-2030 Strategic Planning Workgroup Update [Governance]

Associate Vice Chancellor Dr. Lijuan Zhai informed that RCCD's 2019-2024 Strategic Plan Assessment Report is complete and prepared for presentations to the college planning committees. Dr. Zhai also provided an update on the new strategic plan, noting that a 28-member work group was formed and has begun meeting. They established five subgroups—focused on an environmental scan, SWOT analysis, mission/vision/core values, strategic goals/objectives/KPIs, and writing. The group will meet biweekly over the summer with the goal of presenting a draft strategic plan by the first fall DSPC meeting.

iii. District Enrollment Management Sub-Committee [DEMC]

Associate Vice Chancellor Lijuan Zhai informed DEMC meeting minutes were included in the agenda packet for the Council's review and to provide an opportunity for discussion and questions. The Council recommended adding specific information detailing the FTES target by category, by college and total numbers in the minutes.

d. **Teaching & Learning Committee**

i. Towards a Shared Vision; RCOE & RCCD

Interim Vice Chancellor Eric Bishop shared highlights of ongoing collaboration between RCCD and the Riverside County Office of Education, led by the Chancellor, to increase college-going and student capture rates through strengthened K–12 partnerships and expanded dual enrollment. So far, four key meetings have taken place: one with district and RCOE leadership, one involving all cabinet members, another with board presidents, and a recent workgroup session focused on identifying barriers and solutions. The ultimate goal is to convene a joint meeting of the RCCD Board and the six feeder district boards to formalize a shared regional vision, mission, and set of goals.

ii. Scaling Guided Pathways [GPS]

The districtwide Scaling Guided Pathways Retreat is scheduled for May 30 at the Skyview Event Center (Jurupa Area Recreation & Park District). The retreat will bring together stakeholders, including counselors, advisors, department chairs, deans, and vice presidents from across the district. The focus will be on advancing the implementation of the *Standard of Care*, which includes staffing benchmarks allocations such as one counselor per 500 FTES, one ed advisor per 250 students, and 10 tutors per each ed advisor. Colleges have been asked to ensure that by the retreat, students are assigned to counselors to support this care model. The retreat will also explore dual enrollment as a strategy to strengthen pathways, particularly around helping students enter and clarify their educational goals. The retreat agenda and supporting data are currently in development.

iii. AB 1111 Update – Common Course Numbering

An update was provided on the implementation of AB 1111, which mandates a common course numbering system across California Community Colleges—beginning with courses like English, statistics, math, and political science—with student and campus communications underway, and future phases planned that will eventually impact all students, not just those on transfer pathways.

iv. Guided Pathways Sub-Committee [GSP]

The GSP meeting minutes were included in the agenda packet for the Council's review and to provide an opportunity for discussion and questions.

v. Noncredit Sub-Committee [NCS]

The NCS meeting minutes were included in the agenda packet for the Council's review and to provide an opportunity for discussion and questions.

e. **Equity, Social, Economic, and Environmental Justice Committee**

i. Diversity, Equity, Inclusion, and Accessibility Sub-Committee [DEIA]

ii. Employee Well-Being Sub-Committee [EWBS]

iii. Professional and Organizational Development Sub-Committee [PODS]

Links to each of the subcommittee's webpages containing information with upcoming meeting schedules, agendas and minutes were included on the agenda to provide an opportunity for discussion and questions

iv. Sustainability and Climate Action Sub-committee [SCAC]

The SCAC meeting minutes were included in the agenda packet for the Council's review and to provide an opportunity for discussion and questions.

Other

- a. Next Meeting: The next DSPC meeting is scheduled for May 16, 2025.

Adjournment 2:52 pm