



RIVERSIDE COMMUNITY COLLEGE DISTRICT

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, May 17, 2024
CAADO 309 & Zoom
2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:06 pm

Present: Stephen Ashby, Kimberly Bell, Victor Bolanos, Aaron Brown, Kristine DiMemmo, Tammy Few, Felipe Galicia, Rebeccah Goldware, Monica Green, Vivian Harris, Tenisha James, Susan Mills, Esteban Navas, Claire Oliveros, Jeff Rhyne, Jo Scott-Coe, Arlene Serrato, Leona Vassale (designee), Patty Worsham

Absent: Laura Dunphy, Mark Figueroa, Casandra Greene, Ruth Leal, Kathleen Sell, Robin Steinback, Denise Terrazas, Melody Ward, Joel Webb, Ajene Wilcoxson

Guests Present: Hussain Agah, Majd Askar, Rene Balingit, Steven Butler, Graciela Caringella, FeRita Carter, Chris Clarke, Julio Cuz, Sinclair Dickerson, Keith, Dobyons, Carol Farrar, John Geraghty, Misty Griffin, Lorraine Jones, Jake Kevari, Katherine Koh, Susanne Ma, Bill Manges, Laurie McQuay-Peninger, Michael Peterson, Ines Solis (minute recorder), Kaneesha Tarrant, Beiwei Tu, Scott Tracy, Lynn Wright, Lijuan Zhai

I. Committee Business

a. Approval of the May 17, 2024, Agenda

Motion to accept the May 17, 2024, agenda - 1st V. Harris, 2nd J. Rhyne, **approved by consensus.**

b. Approval of the April 19, 2024, Minutes

Motion to accept the April 19, 2024, minutes as written - 1st V. Harris, 2nd J. Rhyne, **abstained:** K. Bell, T. James. **Motion carried.**

II. Action Items

a. FY 2024-2025 Tentative Budget

Vice Chancellor Aaron Brown provided an update on the state's budget and its implications for community colleges. The state deficit has grown from \$38 billion to \$45 billion since January. Funding estimates for Prop 98, which includes both K-12 and community colleges, have been reduced from January projections. The tentative budget, which will be finalized in September, reflects these changes and includes updated estimates for health insurance, COLA, and enrollment. Revenue estimates have increased due to adjustments in apportionment, while some expenditure estimates have decreased. Notable increases include health insurance and general liability insurance rates. There is uncertainty regarding the governor's proposed solutions for Prop 98 funding, which could lead to programmatic reductions or deferrals if not resolved. The budget proposal, now under review, will be moved forward to the Chancellor's cabinet and eventually to the board for final approval.

Motion to move the FY 2024-2025 Tentative Budget forward to Cabinet and eventually to the Board of Trustees for final approval - 1st V. Harris, 2nd T. Few, **abstained:** J. Scott-Coe, J. Rhyne; **motion carried.**

III. Information Items

a. Equal Employment Opportunity and Title IX Regulatory Changes

Dr. Lorraine Jones provided an extensive presentation on recent regulatory changes concerning Equal Employment Opportunity (EEO) and Title IX. Dr. Jones highlighted updates to various enforcement guidance and legislation, including Title VII, the Pregnancy Workers Fairness Act (PWFA), the Providing Urgent Maternal Protections for Nursing Mothers (PUMP) Act, Section 504 of the Rehabilitation Act of 1973, and Title IX. She explained that these updates include new definitions, expanded protections, and additional training requirements for staff. Notably, the Title IX changes broaden the scope of sex-based discrimination and streamline the complaint process by allowing verbal reports to trigger investigations. Dr. Jones emphasized the need for policy reviews, updates, and the development of new training programs to comply with these regulations by the specified deadlines.

b. **Request for Qualifications/Proposals for Districtwide Security Assessment**

The district initiated an RFP process for a comprehensive security assessment, overseen by Director of Risk Management, Beiwei Tu. In February, a request was issued for vendors to evaluate and identify security risks and vulnerabilities. The assessment includes evaluating access control systems, security cameras, and conducting night-time lighting surveys. A diverse committee, including representatives from various stakeholders, reviewed proposals based on six criteria, prioritizing expertise and comprehensive service over cost. From eight proposals, three vendors were shortlisted, with Salas O'Brien selected due to their experience, methodology, and client-focused approach. The project, scheduled to last about four months, will culminate in a detailed report outlining security risks and recommendations. The timeline accommodates stakeholder engagement, particularly during the summer months, to ensure comprehensive input.

c. **RCCD Social Media Guidelines**

Vice Chancellor Rebecca Goldware introduced the RCCD social media guidelines, developed by the District Marketing Communications Committee with input from representatives across the colleges, management, and faculty. The guidelines provide a basic structure and best practices to ensure consistency in social media and outreach efforts throughout the district. While the guidelines serve as minimum standards, individual colleges can add their own policies. These guidelines apply primarily to official social media pages and accounts, ensuring they adhere to branding and representation standards. The draft guidelines, reviewed by the DMCC, are open for review and questions before implementation.

d. **RCCD Information Technology Update**

The RCCD Information Technology team including Scott Tracy, Susanne Ma, Julio Cuz, Rene Balingit, and Bill Manges, provided an update on Information Technology covering recent progress. Key updates included the ongoing replacement of the outdated system with a modern cloud-based solution from Anthology, set to go live in 2025. The IT department has also reorganized for improved efficiency, merging teams to standardize user support across the district and enhance cybersecurity responsiveness. Accomplishments highlighted include extensive network and infrastructure upgrades, significant strides in cybersecurity measures, and the deployment of over 7,500 devices using Microsoft Intune for centralized management. The session also covered the rollout of advanced audio-visual equipment to support hybrid learning environments and the consolidation of the district's help desk services for better user support. Future initiatives will focus on further enhancing cybersecurity, modernizing infrastructure, and improving the overall user experience for students and employees.

e. **Board Policy and Administrative Procedures Status Update**

General Counsel Dobyms provided an informational update on the status of board policy revisions and administrative procedures as the academic fiscal year concludes. He outlined upcoming revisions, including those on computer and network use, information security, and Title IX updates. Dobyms plans to prioritize certain policies, such as the 3550 Speech Time Place and Manner policy, to address anticipated increased use of free speech zones in the fall. The revisions will be presented in the fall.

f. **Summer Workgroup for Educational Plan Revisions**

A summer work group will be formed to review and revise the long-term educational plan, incorporating feedback received from various groups, including the Senate and colleges. Volunteers are needed for this workgroup, with special projects available for faculty. The workgroup will decide on meeting frequency with consideration of summer schedules.

g. **Proposed DSPC 2024-25 Dates**

The proposed DSPC 2425 meeting dates for the next year, typically scheduled for the third Friday of each month, were presented. An additional meeting in August, on the fourth Friday, is included for the final budget's approval. The April 25, 2025, meeting deviates from the usual schedule due to spring break.

IV. Task Force/Sub-Committee/Special Reports

DSPC Sub-Committees meeting minutes were included in the agenda packet for the Council's review. Key takeaways from each meeting were presented, and the Council had the opportunity for discussion, and Q&A.

Teaching & Learning Committee: District Guided Pathways Sub-Committee meeting held on March 28, 2024.

Institutional Planning, Effectiveness, and Governance Committee: District Enrollment Management Committee held on April 18, 2024, and District Program Review held on May 8, 2023.

Advancement and Partnerships Committee: District Marketing and Communications Committee held on December 1, 2023 and February 5, 2024.

V. DSPC Co-Chair's Report

Vice Chancellor Susan Mills shared several key points from the recent districtwide Enrollment Management, Guided Pathways, and Department Chairs retreat held on May 3rd. With 149 participants, the morning session focused on clarifying pathways, including discussions on partnering with four-year institutions and forming cross-disciplinary committees with 4-year partners to enhance connections. There was also emphasis on services available to students including evening hours and language shifts, such as renaming tests/exams to learning assessments. Communication among students and faculty was highlighted throughout the event. The afternoon session centered on staying on the path analyzing student persistence, particularly addressing disparities affecting African American and Latinx students. Discussions delved into fostering a sense of belonging among African American students and sense of safety and combating imposter syndrome. Plans were proposed for addressing these issues further at the fall retreat, potentially including external facilitators to guide the process and develop actionable steps.

Overall, the retreat sparked significant dialogue and identified areas for ongoing improvement in student support and institutional practices.

District Academic Senate President Felipe Galicia mentioned that the final District Senate meeting is scheduled for Monday, May 20th. The agenda includes reviewing a student aid assistance request and discussing AI guidelines for faculty across the district. Norco and Moreno Valley Colleges have developed initial guidelines, but a districtwide guideline is sought to align with Vision 2030 goals. The meeting will also address revising the district's administrative procedure on equivalencies, which has been a topic of extensive discussion over the past year. Additionally, there will be a discussion on including part-time faculty in participatory governance, potentially by having them represented in district committees.

VI. Reports/Updates

Moreno Valley College

No report was presented.

Norco College

Vice President Dr. James provided a brief report on several upcoming initiatives. First, she acknowledged Drs. Tarrant and Ferrar for leading the successful completion of their Strategic Enrollment Management Plan. Next steps include implementing and assessing the plan campus-wide, integrating it with a new five-year strategic plan and student equity initiatives. Secondly, Dr. James highlighted the upcoming third annual Asian American Native Hawaiian Pacific Islander Heritage Month celebration on May 21st, focusing on Polynesian culture. She also announced the unveiling of a community mosaic on May 28th, symbolizing Norco College's diverse student population, a project led by students. Norco College participated in the ACCJC conference and their upcoming writing retreat will be held in June to align their strategic plan and governance manual with ACCJC standards, emphasizing equitable student outcomes and recentering on student access, equity, and success.

Riverside City College

President Claire Oliveros provided an update on recent events and initiatives at Riverside City College and began by acknowledging the ongoing celebrations for Asian Pacific Islander Heritage Month and Mental Health Awareness Month, as well as Pride Month events. Faculty, Classified Professionals, student leaders and administrators were commended for organizing these events. President Oliveros highlighted the upcoming commencement activities and mentioned the transfer recognition ceremony celebrating nearly 200 students transferring to various four-year institutions and emphasized the college's support for student success. RCC participated in ACCJC training sessions focused on new standards and guidelines for the self-evaluation report. Strategic plan activities have kicked off for RCC and offer an opportunity for reshaping and revitalizing RCC's focus on student diversity and success.

VII. Other

- a. Next Meeting: August 23, 2024

Adjournment 4:08 pm