

DISTRICT SAFETY & SECURITY COMMITTEE

INAUGURAL MEETING

Tuesday April 24, 2018 | 1:00 p.m. TO 3:00 p.m.

Room 309A | CAADO

Committee Members

Michael Simmons	Director, Risk Management, Safety & Police Services (Chair)	
Robert Gunzel	Chief, District Police Department	
Monica Esqueda	Manager, Safety & Emergency Preparedness	
Patrick Pyle	General Counsel	
Peggy Cartwright	Associate Vice Chancellor, Strategic Communications	
Bart Doering	Facilities Planning Department	
Cecelia Alvarado	Student Discipline Officer	(Riverside City College)
Mark Hartley	Student Discipline Officer	(Norco College)
Eugenia Vincent	Student Discipline Officer	(Moreno Valley College)
Dr. Mark Sellick	Academic Senate Representative	(Riverside City College)
Frankie Moore	Academic Senate Representative	(Moreno Valley College)
Erin Spurbeck	Academic Senate Representative	(Norco College)
BJ Cain	Coordinator, Safety & Emergency Planning	(Moreno Valley College)
Sean DiSalvio	Coordinator, Safety & Emergency Planning	(Riverside City College)
Justin Czerniak	Coordinator, Safety & Emergency Planning	(Norco College)
To Be Determined	Faculty Association Representative	(Riverside City College)
To Be Determined	Faculty Association Representative	(Moreno Valley College)
Marie Hicks	Faculty Association Representative	(Norco College)
Dr. Chip West	Vice President, Business Services	(Riverside City College)
James Reeves	Interim Vice President, Business Services	(Norco College)
Dr. Nathaniel Jones	Vice President, Business Services	(Moreno Valley College)
Jeff Clark	Classified Staff Association Representative	(Riverside City College)
Andy Aldasoro	Classified Staff Association Representative	(Norco College)
Evelyn Gonzalez	Classified Staff Association Representative	(Moreno Valley College)
Gary Storer	Classified Staff Association Representative	(District Office)
Clara Velarde	Student Government Representative	(Riverside City College)
Chris Castillo	Student Government Representative	(Norco College)
Karen Flores	Student Government Representative	(Moreno Valley College)

AGENDA

- **CALL TO ORDER and WELCOME**

- **CONSENT CALENDAR**

- Placeholder for future meetings and approval of minutes, meeting calendar, etc.

- **DISCUSSION/ACTION ITEMS**

- Committee Member Update

Request faculty association representation for Riverside City College and Moreno Valley College.

- Committee Objectives

Facilitated group discussion to identify and approve the objectives of the new committee.

- Logistics Discussion

Group discussion to identify and approve DSSC meeting frequency and the 2018-2019 meeting dates.

- “Life Safety” Definition Discussion

Background: Many of the DSSC initiatives will revolve around the concept of “life safety.” The DSSC may consider defining “life safety” to assist the group with identifying appropriate safety and security measures, prioritization of initiatives, and decision-making related to adoption or implementation.

- **INFORMATION/DISCUSSION ITEMS**

- BP/AP Regarding Police Response to Immigration Incursions

Background: The RCCD Police Department drafted a BP/AP to address the uncertainty about the RCCD police response to an incursion on campus by ICE officials. The document is ready for review and revisions by the DSSC. The approved draft will be submitted to the District Strategic Planning Council for its recommendation to move it forward to Chancellor's Cabinet, and ultimately to the Board of Trustees for adoption. The BP/AP will be submitted to the DSSC for its review by **May 15, 2018**.

- Emergency Communications Protocol

Background: Several recent incidents prompted the development of an Emergency Communications Protocol. The protocol document is designed to provide first responders, District and college administrations, and the stakeholder groups with a structured method for communicating during and after an emergency. The protocol offers a step-by-step process for classifying an emergency, deploying mass notification, and assembling an emergency response team in a way that focuses on the quality and timeliness of communications to the stakeholders. The document is ready for review.

- Police Policy Manual Discussion

Background: The RCCD Police Department drafted a police policy manual with new and revised policies for guiding police conduct and operations in a community-policing, higher education environment. The document will be ready for review and revisions by the DSSC in early **June 2018**.

- District Parking Committee

Background: The District Parking Committee was revived in 2017. The committee is considered a sub-committee of the DSSC and will work to identify parking concerns at the colleges, develop solution recommendations, and elevate the recommendations to the DSSC for discussion, revision, or approval. DSSC parking-related recommendations will be communicated to the College Administrations for consideration and approval.

- Door Lock Initiative and Board Policy Draft

Background: The District and College safety committees researched a solution to help secure classroom doors in the event of an active shooter incident. The new device requires a locked door policy to be effective. Lock-bloks are passive devices installed on a door to prevent the door for

closing all of the way. When a door is already locked, the user simply slides the lock-blok device out of the way to permit the door to close on its own. The devices will be installed on many inward and outward opening doors by **June 15, 2018**. The college safety coordinators are working on a door locking BP/AP and are targeting a June Board approval.

- Active Shooter Training

Background: The District developed active shooter training classes for all stakeholder groups and began classes in January 2018. The current classes focus on shooter behavioral awareness and survival of the event. The classes will be expanded to include recovery/resiliency and preparation for an event. The classes will be available on the Intranet and as live training by safety and police personnel.

- Classroom Active Shooter Preparedness and Response

Background: The Risk Management, Safety & Police Department drafted a classroom preparedness and response document for review, revisions, and approval by the DSSC. The document has been submitted to Strategic Communications for first draft revisions and corrections. Revised draft will be submitted to the DSSC for its review by **May 10, 2018**.

- Intra-District Mutual Aid Agreement

Background: Consideration may be given to the development of an Inter-District Mutual Aid Agreement between the colleges of RCCD. A disaster's effects may be limited to one college or facility. The effects of a natural disaster may impact the entire District but less disruptively at one or more colleges. RCCD may consider the development and adoption of an Inter-District Mutual Aid Agreement wherein the District and colleges commit resources and support to restore operations at facilities more severely impacted by a disaster. This agreement could serve as the model for outreach to other community college districts and more comprehensive aid agreement.

- Community College "Target Hardening" Initiatives Proposal

Background: The Risk Management, Safety & Police Department drafted a proposal made up of several initiatives designed to "harden" all college facilities to reduce the potential of a targeted violence incident and mitigate the severity should an attack occur. The document will be submitted to Strategic Communications for first draft revisions and corrections. The document will be submitted to the DSSC for its review by **May 31, 2018**.

- Security System Upgrade Project

Background: Technology is changing rapidly in the area of security systems, cameras, etc. The District may consider identification of new security technologies to make our open campus environments safer from violent attacks, theft of personal property, etc. The process would start with an understanding of the community college standard for security systems and an assessment of our own systems to determine the gaps between our systems and the standard.

- **ADJOURN**