

DISTRICT SAFETY & SECURITY COMMITTEE
MEETING AGENDA
Wednesday August 15, 2018 | 3:00 p.m. to 4:00 p.m.
CAADO Room #209

Committee Members

Michael Simmons	Director, Risk Management, Safety & Police Services (Chair)	
Robert Gunzel	Chief, District Police Department	
Monica Esqueda	Manager, Safety & Emergency Preparedness	
Patrick Pyle	General Counsel	
Peggy Cartwright	Associate Vice Chancellor, Strategic Communications	
Bart Doering	Facilities Planning Department	
TBD	Student Discipline Officer	(Riverside City College)
Mark Hartley	Student Discipline Officer	(Norco College)
Eugenia Vincent	Student Discipline Officer	(Moreno Valley College)
Dr. Mark Sellick	Academic Senate Representative	(Riverside City College)
Frankie Moore	Academic Senate Representative	(Moreno Valley College)
Erin Spurbeck	Academic Senate Representative	(Norco College)
BJ Cain	Coordinator, Safety & Emergency Planning	(Moreno Valley College)
Sean DiSalvio	Coordinator, Safety & Emergency Planning	(Riverside City College)
Justin Czerniak	Coordinator, Safety & Emergency Planning	(Norco College)
Dr. Rhonda Taube	Faculty Association Representative	(Riverside City College)
Tracy Kazsuk	Faculty Association Representative	(Moreno Valley College)
J. Marie Hicks	Faculty Association Representative	(Norco College)
Dr. Chip West	Vice President, Business Services	(Riverside City College)
Michael Collins	Vice President, Business Services	(Norco College)
Dr. Nathaniel Jones	Vice President, Business Services	(Moreno Valley College)
Jeff Clark	Classified Staff Association Representative	(Riverside City College)
Andy Aldasoro	Classified Staff Association Representative	(Norco College)
Evelyn Gonzalez	Classified Staff Association Representative	(Moreno Valley College)
TBD	Classified Staff Association Representative	(District Office)
TBD	Student Government Representative	(Riverside City College)
TBD	Student Government Representative	(Norco College)
TBD	Student Government Representative	(Moreno Valley College)

AGENDA

- **CALL TO ORDER**

- **CONSENT CALENDAR**

- Approval of the revised minutes from the June 27, 2018 DSSC meeting.
- Approval of minutes from the July 25, 2018 DSSC meeting.
- Approval of the agenda for the August 22, 2018 DSSC meeting.

- **DISCUSSION/ACTION ITEMS**

- No Action Items

- **INFORMATION/DISCUSSION ITEMS**

- Classroom Active Shooter Preparedness and Response Document
 - Bold changes and the addition of “labs” were incorporated into the revised document. The document will be submitted to Chancellor’s Cabinet after all of the approval signatures are received on the new shared governance routing document. Once approved by CC, the document will be released to the Colleges for implementation.
- Committee Member Update
 - Committee will require student representation at the start of the new semester. Committee members with responsibility to identify student representatives to provide approximate date for notification to the committee chair.

- Risk Management approached the CSEA President to identify a temporary substitute for Gary Storer until he returns. Awaiting response.

- Risk Management requested a replacement for Cecilia Alvarado in the role of RCC Student Discipline Officer to the committee. Awaiting response from Dr. FeRita Carter.

- Shared Governance Work Flow Chart and Approval Tracking Document
 - The routing form and work flow for the approval of DSSC initiatives have been updated. A sample of the form and work flow will be provided to the group for review and feedback. The Classroom Active Shooter Preparedness document is the first initiative to move through the new process.

- Door Lock Initiative and Board Policy Draft Discussion
 - Update provided by the individual College Safety Coordinators. Update on the development of videos to support notifications to all stakeholders. Will include discussion about video development for other areas of threat, i.e., earthquake, fire, etc.

- Emergency Communications Protocol Flip Chart
 - Document will undergo revisions through the newly formed Strategic Communications / Risk Management working group.

- BP/AP Regarding Police Response to Immigration Incursions
 - Discussion to confirm committee's receipt of the drafted document and identify a proposed date for final reading with the group prior to submission to Chancellor's Cabinet or DSPC.

- Police Policy Manual Discussion
 - Policy Manual is under review. Expect update on progress at the September meeting.

- Semester Safety Briefings (students, faculty, and staff)
 - Risk Management provided the weapons free zone statement to the DSSC for review. Discussion needed to confirm transfer of the policy statement in support of BP3530 to the faculty association and introduction of the statement to the CSEA. Committee to assign leadership, accountability, and timelines for the development of all briefings to students and staff.

- Active Shooter Training
 - The four-part Active Shooter presentation / training is still in progress. Risk Management will share the presentation at the September 2018 meeting. JPA is standing by to transform the presentation into training format.

- Community College “Target Hardening” Initiatives Proposal
 - Risk Management to provide an update on the development of a “Target Hardening” Initiative. The initiative is designed to generate discussion and direction from the Chancellor and the DSSC related to recommended actions RCCD can take to make the colleges and District office harder to attack.

- One Button Lock Out Initiative
 - Update provided by the Safety Coordinators on the development of a list of areas of concern and a priority list to identify project structure.

- District Safety Communication Discussion – Digital Media

- Safety Coordinators to update committee on the potential to implement a digital media takeover in the event of an emergency and/or deliver “quick” messages regarding safety and security using this medium across the District.

- ADJOURN