

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
DISTRICT SAFETY & SECURITY COMMITTEE (DSSC)**

MEETING AGENDA

Friday May 24, 2019 | 1:00 p.m. to 2:30 p.m.

CAADO – Room #309

Conference Call-in Number: (646) 876-9923 | Conference ID Number: 913 916 6360

Committee Members

Andy Aldasoro	Classified Staff Association Representative	(Norco College)
Bart Doering	Facilities Planning Department	
Colleen Walker	Interim Chief, District Police Department	
Dr. Chip West	Vice President, Business Services	(Riverside City College)
Dr. Mark Hartley	Student Discipline Officer	(Norco College)
Dr. Mark Sellick	Academic Senate Representative	(Riverside City College)
Dr. Michael Collins	Vice President, Business Services	(Norco College)
Dr. Nathaniel Jones	Vice President, Business Services	(Moreno Valley College)
Dr. Rhonda Taube	Faculty Association Representative	(Riverside City College)
Erin Spurbeck	Academic Senate Representative	(Norco College)
Eugenia Vincent	Student Discipline Officer	(Moreno Valley College)
Evelyn Gonzalez	Classified Staff Association Representative	(Moreno Valley College)
Frankie Moore	Academic Senate Representative	(Moreno Valley College)
Gustavo Segura	Classified Staff Association Representative	(District Office)
J. Marie Hicks	Faculty Association Representative	(Norco College)
Vacant	Classified Staff Association Representative	(Riverside City College)
Justin Czerniak	Coordinator, Safety & Emergency Planning	(Norco College)
Michael Simmons	Director, Risk Management, Safety & Police Services	(Chair)
Miguel Garcia	Student Government Representative	(Moreno Valley College)
Monica Esqueda	Manager, Safety & Emergency Preparedness	(Vice Chair)
Patrick Pyle	General Counsel	
Vacant	Assoc. Vice Chancellor, Strategic Communications	
Sean DiSalvio	Coordinator, Safety & Emergency Planning	(Riverside City College)
Thomas Cruz-Soto	Student Discipline Officer	(Riverside City College)
Tracy Kazsuk	Faculty Association Representative	(Moreno Valley College)
Vacant	Coordinator, Safety & Emergency Planning	(Moreno Valley College)
Vacant	Student Government Representative	(Norco College)
Vacant	Student Government Representative	(Riverside City College)

● **CALL TO ORDER**

● **CONSENT CALENDAR**

- Approval of minutes from the March 29, 2019 DSSC meeting (see link below).
- Approval of the agenda for the May 24, 2019 DSSC meeting (see link below).

DSSC Agenda and Minutes Documents Link:

[https://teams.microsoft.com/_#/files/General?
threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=COMMIT](https://teams.microsoft.com/_#/files/General?threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=COMMIT)

[https://teams.microsoft.com/_#/files/General?
threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=COMMIT](https://teams.microsoft.com/_#/files/General?threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=COMMIT)

- **DISCUSSION/ACTION ITEMS**

NONE

- **INFORMATION/DISCUSSION ITEMS**

- District Injury & Illness Prevention Program (I&IPP)
 - Committee will discuss the status of the approved Injury & Illness Prevention Program (I&IPP) related to adoption and implement of the District industrial safety program.
- Police Procedural Manual Discussion
 - Committee will discuss the status of the approved revised Police Procedure Manual sections for **USE OF FORCE** and **VEHICLE PURSUITS**.
- Riverside City College Permanent Bollard Proposal
 - Committee to be advised of the status of the proposed installation of semi-permanent (removable) traffic control bollards at the RCC campus.

- Alarm System / Camera Systems / Siren Voice Readiness Update
 - Safety Coordinators will be asked to provide a status on the maintenance and readiness of the security systems at their respective colleges.

- Mass Notification System Activations / Communications

- Monica Esqueda to identify scheduled exercise, training, and drill dates for each of the colleges for the 2019-2020 fiscal year. Committee to discuss the messaging, drills, timeline for communications, etc. related to the mass notification system.

- Committee Strategic Plan Discussion

- Committee to discuss the charter and strategic direction of the group. RMSP to introduce the proposed development of a strategic risk management plan to identify the long term and short term safety and security programs for the District and Colleges.

DSSC Charter Document Link: https://teams.microsoft.com/_#/files/General?threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=C

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- Safety Training Discussion

- Committee to discuss online availability of safety training and recommendations to the District regarding our compliance with OSHA mandates.

- Drone / UAV Discussion

- Risk Management proposes the development of a formal camera use policy that encompasses body cameras for police, unmanned aerial vehicles (UAV), security camera systems, etc. The proposed policy would be submitted to the DSSC for review and recommendation to move forward to the District Strategic Planning Council (DSPC).

- Police Dispatch Status Discussion

- Discussion on status of new RPD Dispatch agreement and project implementation timetable.

- Incident Communications Protocol

- Document is available in the document warehouse for review by committee members. Absent revisions, deletions, or additions by committee members, document will move forward to Chancellor's Cabinet and/or the District Strategic Planning Council for recommendation to adopt. Peggy Cartwright to update the committee.

Risk Management, Safety & Police Incident Comm. Protocol Link:

[https://teams.microsoft.com/_#/files/General?](https://teams.microsoft.com/_#/files/General?threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=IN)

[threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=IN](https://teams.microsoft.com/_#/files/General?threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=IN)

- Active Shooter Training

- The four-part Active Shooter presentation was a success at the October 2018 ACCT Conference. Michael Simmons to share the excerpts of the presentation and white paper with the committee. JPA is standing by to transform the presentation into a training class.

ACCT Presentation and White Paper Link:

[https://teams.microsoft.com/_#/files/General?](https://teams.microsoft.com/_#/files/General?threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=AC)

[threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=AC](https://teams.microsoft.com/_#/files/General?threadId=19%3A96a9d2f55ca74b4ca962019e01b7b24f%40thread.skype&ctx=channel&context=AC)

- Community College “Target Hardening” Initiatives Proposal

- Risk Management to provide an update on the development of a “Target Hardening” Initiative. The initiative is designed to generate discussion and direction from the Chancellor and the DSSC related to recommended actions RCCD can take to make the

colleges and District office harder to attack. Michael Simmons to update the committee.

- One Button Lock Out Initiative

- Update to be provided by the Safety Coordinators on the implementation of the project at the colleges and the District Office.

- New Business Roundtable Discussion

- **ADJOURN**