

**DISTRICT SAFETY & SECURITY COMMITTEE**  
**MEETING MINUTES**  
 Wednesday May 23, 2018  
 CAADO RM 209

<b>ATTENDEES</b>	<b>ABSENT</b>		
Mark Hartley	Patrick Pyle		
Erin Spurbeck	Cecilia Alvarado		
Monica Esqueda	Eugenia Vincent		
Sean Disalvio	Mark Sellick		
BJ Cain	Frankie Moore		
Robert Schmidt	Chip West		
J. Marie Hicks	James Reeves		
Andy Aldasoro	Nathaniel Jones		
Peggy Cartwright	Jeff Clark		
Sylvia Valentines	Gary Storer		
Rob Gunzel	Clara Velarde		
Justin Czerniak	Chris Castillo		
Evelyn Gonzalez	Karen Flores		
Bart Doering			
Mike Simmons			

- Meeting *called to order* by Mike Simmons at 1:04 p.m.

- **CONSENT CALENDAR**

- DSSC April 24, 2018 Minutes were approved, one abstention by Erin Spurbeck.
- DSSC May 23, 2018 Agenda was approved.

- **DISCUSSION/ACTION ITEMS**

- Committee Member Update - Erin Spurbeck and J. Marie Hicks will reach out to the faculty association for representation, Riverside City College and Moreno Valley College.
- Emergency Communications Protocol – Committee suggests the following changes: covert into a

flip chart, 12-14 point font, double sided, different format, flow chart and change activation order to #3.

- Classroom Active Shooter Preparedness and Response Document – Justin Czerniak offers training for active shooter simulations. Mark Hartley moves to send the document to the faculty association and J. Marie Hicks seconds. Committee approves motion.
- Door Lock Initiative and Board Policy Draft Discussion – Norco is 99% done and are revisiting all doors not compatible with the device. Justin Czerniak will email committee member the instructional video. Riverside and Moreno Valley expect to have installation done by fall semester.

- INFORMATION/DISCUSSION ITEMS

- BP/AP Regarding Police Response to Immigration Incursions –
  - District Police will not interfere or help ICE agents.
  - The drafted document will be sent out after necessary modification are made.
- Police Policy Manual Discussion – Sylvia Valentines communicated that the proof will be ready on 5/24/18 and the committee agrees to view the document in sections.\_
- Semester Safety Briefings (students, faculty, and staff) - Committee identified Mark Hartley, Diana Meza, Peggy Cartwright, Erin Spurbeck, J. Marie Hicks and Justin Czerniak as the members that will take part in the project. The members communicated that the project will be ready for the fall semester, which will include a faculty briefing and video.
- Active Shooter Training –
  - Two pieces will be added to the training (1) How to prepare and (2) Resiliency.

- Committee agrees to change the name of the training to Targeted Violence.
  - The training will be presented to the committee when completed.
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- Intra-District Mutual Aid Agreement- RMSP will generate an agreement September-October and will include JFK High School. Updates will be provided to the committee.
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- Community College “Target Hardening” Initiatives Proposal – Committee recommends being pro-active by having officers in plain clothes, enacting bomb-sniffing dogs and metal detectors. RMSP will send out a drafted document before the next committee meeting.
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- Security System Upgrade Project – RMSP communicated that the project may be covered through a bond and the cameras will go through a complete overhaul.
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- One Button Lock Out – Committee agrees to add One Button Lock Out to the next agenda. One Button Lock Out’s purpose is to shut off/turn on access to an entire campus and swipe cards will not be able to access entries once activated.
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- District Office Safety Communication Updates – Committee agrees to add District Communication Updates to the next agenda.
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- Next DSSC Committee Meeting – June 27, 2018
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- Meeting Adjourned at 2:42 p.m.