

DISTRICT SAFETY & SECURITY COMMITTEE
MEETING MINUTES
 Wednesday July 25, 2018
 RCC Digital Library | Room #409

ATTENDEES	ABSENT		
Sylvia Valentines	Patrick Pyle		
Peggy Cartwright	Bart Doering		
Justin Czerniak	Eugenia Vincent		
BJ Cain	Mark Sellick		
Elizabeth Kazsuk	Erin Spurbeck		
Sean DiSalvio	J. Marie Hicks		
Monica Esqueda	Chip West		
Tom Shenton, sub for Nate Jones	Nate Jones		
Frankie L. Moore	Jeff Clark		
Rhonda Taube	Evelyn Gonzalez		
Mike Simmons			
Rob Gunzel			
Andy Aldasoro			
Mark Hartley			
Michael Collins			
Diana Meza			

- **Meeting called to order by Mike Simmons at 1:07 p.m.**

- **CONSENT CALENDAR**

- DSSC June 27, 2018 minutes were approved and three corrections agreed upon. Delete agenda from title, add the word chart to section III. b. and replace minutes with seconds in III. d.
- DSSC July 25, 2018 agenda was approved, motion by Peggy Cartwright, seconded by Rhonda Taube and one abstention by Tom Shenton (sub for Nate Jones).

- **DISCUSSION/ACTION ITEMS**

- Classroom Active Shooter Preparedness and Response Document
 - Bullets will be changed and labs will be added. The document will be moved forward to the Chancellor's Cabinet, motion to move forward by Rob Gunzel, seconded by Peggy Cartwright and two abstentions by Mark Hartley and Tom Shenton.

- **INFORMATION/DISCUSSION ITEMS**

- Committee Member Update

- Coordinators will reach out to students for representation at the start of the new semester.
- Waiting for a response from CSEA to identify a substitute for Gary Storer.
- Waiting for a response from Dr. FeRita Carter to identify a replacement for Cecilia Alvarado, RCC Student Discipline Officer.

- Shared Governance Work Flow Chart and Approval Tracking Document

- Will discuss the implementation and approval of the document charter and sign off sheet at the August meeting.

- Door Lock Initiative and Board Policy Draft Discussion

- District areas not completed are CAADO (3 areas), College House and March. RCC Quad will be complete before fall semester and an inquiry has to be made about control of Rubidoux Annex. MVC Ben Clark Training Center is questionable but will make

necessary inquiries before fall semester. NC is 99% complete - double doors, suites and offices need attention.

- Emergency Communications Protocol Flip Chart

- Chart will be tabled for 30 days while Strategic Communication goes through it.

- BP/AP Regarding Police Response to Immigration Incursions

- DSSC recommends reviewing the document and adding it to the August agenda. Faculty Association will recommend adding the document to faculty syllabus.

- Police Policy Manual Discussion

- Mike Simmons is reviewing the document and will put together a Charter and sign off sheet for further review.

- Semester Safety Briefings (students, faculty, and staff)

- DSSC members will create a sign and will recommend locations for placement. Members recommend revisions to BP3530 to include pepper spray and other dangerous weapons or chemicals. Drafted sign will be emailed to members for review.

- Active Shooter Training

- The JPA will help turn the 4-part training and presentation into training on target solutions. A 15 minute recording of the 4-part training and presentation will be made at Coil before the fall semester.

- Community College “Target Hardening” Initiatives Proposal

- Mike Simmons will provide a proposal at the August meeting.

- One Button Lock Out Initiative

- Siemens provided a quote and the Safety Coordinators will provide an update at the August meeting.

- District Safety Communication Discussion – Digital Media

- Safety Coordinators will provide an update at the August meeting.

- **Next DSSC Committee Meeting - August 15, 2018 at 3:00 p.m.**

- **Meeting Adjourned at 2:53 p.m.**