

DISTRICT SAFETY & SECURITY COMMITTEE
MEETING MINUTES
 Wednesday August 15, 2018 | 3:00 p.m. to 4:00 p.m.
 CAADO Room #209

| ATTENDEES | ABSENT | | |
|-------------------|-----------------|--|--|
| Peggy Cartwright | Patrick Pyle | | |
| Justin Czerniak | Bart Doering | | |
| Erin Spurbeck | Eugena Vincent | | |
| Mark Hartley | Mark Sellick | | |
| Sylvia Valentines | Sean DiSalvio | | |
| BJ Cain | Tracy Kazsuk | | |
| Monica Esqueda | Chip West | | |
| J. Marie Hicks | Michael Collins | | |
| Rob Gunzel | Nathaniel Jones | | |
| Monica Jasso | Jeff Clark | | |
| Miguel Garcia | Andy Aldasoro | | |
| Evelyn Gonzalez | | | |
| Frankie L. Moore | | | |
| Tom Shenton | | | |
| Rhonda Taube | | | |
| | | | |
| | | | |
| | | | |

- Meeting *called to order* by Mike Simmons at 3:07 p.m.

- **CONSENT CALENDAR**

- DSSC June 27, 2018 minutes were reapproved, motion by Evelyn Gonzalez and seconded by Rhonda Taube.
- DSSC July 25, 2018 minutes were approved, motion by Rhonda Taube, seconded by Rob Gunzel and five abstentions made by Erin Spurbeck, Evelyn Gonzalez, J Marie Hicks, Miguel Garcia and Monica Jasso.
- DSSC August 15, 2018 agenda was approved, motion by Rob Gunzel and seconded by Rhonda

Taube.

- **DISCUSSION/ACTION ITEMS**

- No Action Items

- **INFORMATION/DISCUSSION ITEMS**

- Classroom Active Shooter Preparedness and Response Document

- All changes have been made and Office 365 may be incorporated to speed up the approval process with its flow capabilities.

- Committee Member Update

- Members will advise the committee of possible student representation.
- Gustavo Segura will temporarily sit in for Gary Storer until a replacement is identified. Risk Management will follow up.
- Awaiting response from Dr. FeRita Carter to replace Cecilia Alvarado, RCC Student Discipline Officer.
- Risk Management will follow up with Diana Torres to appoint a Human Resources and Employee Relations representative.

- Shared Governance Work Flow Chart and Approval Tracking Document
 - DSSC members approved the flow chart. The Classroom Active Shooter Preparedness document will be the first initiative to move through the new process.

- Door Lock Initiative and Board Policy Draft Discussion
 - Norco College needs to complete the office suite doors and will discuss videos on flex day, two videos are being edited and three will not be done but generic videos will be sent out. Riverside City College is almost complete with the exception of the Alumni House and Coil sound barrier doors. Moreno Valley College is finishing PSC and doorknob hanging is being distributed. Moreno Valley will look into installation approval at Ben Clark.

- Emergency Communications Protocol Flip Chart
 - Draft will be presented at the next meeting by Peggy Cartwright.

- BP/AP Regarding Police Response to Immigration Incursions
 - Mike Simmons will submit the final draft to the Chancellor's Cabinet or DSPC.

- Police Policy Manual Discussion
 - Policy Manual is under review and will be presented as procedures not Board Policies/Administrative Policies.

- Semester Safety Briefings (students, faculty, and staff)

- Weapons free zone statement had one correction to the penal code, to read as 626.9.

- Active Shooter Training
 - The four-part Active Shooter presentation / training is still in progress and will be presented at the next DSSC meeting.

- Community College “Target Hardening” Initiatives Proposal
 - Risk Management will provide an update on the development of a “Target Hardening” Initiative at the next meeting.

- One Button Lock Out Initiative
 - MVC is able to lock all buildings and swipe cards will not be able to unlock the doors. Update will be provided at the next meeting.

- District Safety Communication Discussion – Digital Media
 - Norco College has three components for digital media. Update will be provided at the next meeting.

- Add Revision to next agenda-Weapons Policy Poster
 - Motion by Mike Simmons and seconded by Mark Hartley.

- Discussion to add Communications as a subcommittee to DSSC

- **Next DSSC Committee Meeting- September 12, 2018 at 2:00 p.m.**

- **Meeting Adjourned at 4:14 p.m.**