

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
DISTRICT SAFETY & SECURITY COMMITTEE (DSSC)**

MEETING MINUTES

Friday March 6, 2020

ATTENDEES

Aldasoro, Andy
Collins, Michael
Czerniak, Justin
Esqueda, Monica
Gates, Shauna
Gonzalez, Evelyn
Hartley, Mark
Hicks, J. Marie
Jones, Nathaniel
Kazsuk, Tracy
Mohtasham, Mehran
Segura, Gustavo

ABSENT

DiSalvio, Sean
Goldware, Rebeccah
Moore, Frankie
Oh, James
Sellick, Mark
Taube, Rhonda
Vincent, Eugenia
West, Chip

- **Meeting *called to order* by Monica Esqueda at 2:02 p.m.**

- **CONSENT CALENDAR**

- DSSC September 27, 2019 minutes were approved, motions by Shauna Gates, Seconded by Justin Czerniak. Abstentions by Mehran Mohtasham, Andy Aldasoro, and Marie J. Hicks.

- **DISCUSSION/ACTION ITEMS**

NONE

- **INFORMATION/DISCUSSION ITEMS**

- One Button Lock Out Initiative & Alarm System Update

- There have not been enough votes in the necessary committees to get switches installed in Nursing and Math & Science buildings.
- The last building for Alarm system update is wrapping up.

- Safety Committee Updates

- Norco will have the town hall meeting on April 7th, in lieu of the next safety committee meeting. Norco has a scheduled evacuation drill.
- RCC's town hall meeting is March 24th and MVC has theirs scheduled March 17th. These meetings will feature Chief Gates and Risk Management so they can discuss any student safety concerns. All three meetings will take place during college hour.

- Safety Inspection Ceramics Area RCC

- A complete clean out of the Art Building is scheduled to take place during spring break. The procedure for the filter change on the HAV system has been changed to take place twice a year rather than once. The custodial staff have been provided with safety equipment such as face masks, gloves and protective eye wear.

- Safety Net

- District facilities will be handling the Safety Net inspection. The results from the inspections should be in by May 2020.

- District Injury & Illness Prevention Program (I&IPP)

- CTA has approved the I&IPP under the condition that it counts toward flex credit.
- Gus will work with Monica soon to discuss where CSEA stands on this issue.

- Emergency Operation Plan

- The committee has agreed that it would be easier to receive the EOP all at once rather than in pieces.
- The Emergency Quick Reference Guide is going to be laminated and sent out district wide.

- Agenda Items Added from the Floor

- COVID-19: Email updates have been sent out District wide which include links to the CDC, Public Health, and World Health Organization. Posters are being made and will be hung up at all campus locations. Risk Management will be meeting with HR and IT to discuss the Districts capability in regards to telecommuting in the event of a college closure.
- Travel recommendation from Monica is to purchase refundable tickets.

- Meeting adjourned at 2:55 p.m.