

**OFFICE OF THE VICE CHANCELLOR
EDUCATIONAL SERVICES & STRATEGIC PLANNING**

District Guided Pathways Sub-Committee Meeting

Thursday, November 20, 2025
Zoom Meeting / CAADO 319
3:30 pm – 5:00 pm

MEETING MINUTES

Meeting called to order: 3:35 pm

Present: Courtney Carter, Herbert English, Adrienne Grayson, Tenisha James, Jake Kevari, Tori McDonald Jethro Midgett, Lorena Newson, David Schlanger, Andrea Stoll, Kaneesha Tarrant, Nikki Thurston, Tom Vitzelio, Sharaf Williams, Kristi Woods, Lijuan Zhai

I. Approval of Agenda & Minutes

a. Approval of November 20, 2025 Agenda: First: Tom Vitzelio, **Second:** Lijuan Zhai; No abstention; Approved by consensus.

b. Approval of October 23 Minutes: First: Tom Vitzelio, **Second:** Tenisha James; No abstention; Approved by consensus.

II. Standard of Care Updates

The committee reviewed standard of care implementation efforts across the three colleges, highlighting progress in staffing, case management, and student support systems. Norco College reported a comprehensive, institution-wide approach supported by an IEPI Partnership Resource Team, including the rollout of Element 451 for outreach, expanded tutoring, and increased educational advisor capacity, alongside efforts to sustain peer advising. Moreno Valley College focused on staffing expansions, pathway-based counselor and advisor assignments, and refining case management roles and service delivery models. Riverside City College emphasized data-driven strategies, identifying key momentum metrics (education plan completion, math/English completion, stop-outs, and excess units) and piloting interventions across academic pathways, supported by targeted outreach and staff training.

The committee discussed the need for districtwide data dashboards to support standard of care efforts. Members agreed that current tools are incomplete and require enhancements—particularly around math and English completion, student program identification, and data accuracy. There was strong consensus on establishing shared district metrics aligned with institutional goals while

allowing for college-level customization. The committee emphasized that dashboard development should be iterative, prioritizing immediate needs while continuing refinement. Next steps include submitting prioritized data requests, advancing KPI dashboard development, and dedicating future meetings to defining outcomes and aligning data systems to effectively measure and support student success.

III. Committee Goals for 2025-26

This item will be discussed at a future meeting due to time constraints.

IV. April BOT Presentation on Standard of Care Update

The committee discussed a presentation at the April Board of Trustees meeting to provide an update on the standard of care to the Board of Trustees. The committee will meet at the end of January to formulate the slides. Representatives from all colleges were chosen for this presentation.

V. Cookie Exchange: High-Performance Predictors: GPA, Unit Load, and Early Completion Patterns

This item will be discussed at a future meeting due to time constraints.

VI. Next Meeting Date

- March 26, 2025

VII. Adjournment

Meeting Adjourned: 4:58 pm