

Riverside Community College District
Resources Committee
HUMAN RESOURCES SUB-COMMITTEE
October 3, 2025
Agenda

Charge:

The HR Sub-Committee coordinates specific human strategies and practices used by the colleges and district office to implement plans efficiently and effectively, thereby ensuring integration, alignment, and economies of scale in goal attainment. The HR Sub-Committee monitors, assesses and evaluates the district strategic goals and objectives assigned by the DSPC and provides at least one written assessment of the assigned goals to the DSPC in spring. The HR Sub-Committee assists in the development of the district five-year plans listed in the District Strategic Plan, coordinates the planning activities of the colleges into an integrated strategy, and provides regular updates to DSPC on the progress of plan development.

A permanent sub-committee serving as an advisory body to promote understanding and support policies and procedures as they relate to Human Resources, especially those addressing discrimination, harassment, retaliation, and equal employment opportunities.

Committee Members:

Tammy Few, Vice Chancellor, Human Resources & Employee Relations
Sinclair Dickerson, Director, Staffing, Employment, & Records
Grace Caringella, Director, Employee & Labor Relations and College Support Services
Majd Askar, Vice President, Business Services, MVC
Michael Collins, Vice President, Business Services, NC
Kristi DiMemmo, Vice President, Business Services, RCC
Laura Dunphy, Associate Professor, Business Administration, MVC
Sigrid Williams, Associate Professor, Administration of Justice, NC
Tamara Medina Olivas, Human Resources Generalist
Anthony Alvarez, Educational Resource Advisor, MVC
Josee Thomas, Administrative Technician, RCC

District Staff:

Rosa Espinoza-Leal, Executive Administrative Assistant

- I. Welcome and Call to Order
- II. Approval of Minutes
 - a. June 4, 2025 Meeting Notes
- III. Updates and Discussion
 - a. District Strategic Plan update – 5 minutes
 - b. College Strategic Plan updates – 10 minutes
 - c. Recruitment Process Refinement Workgroup – 10 minutes
 - d. Professional Learning Opportunities:
 - i. Save the Dates: Educational Resources Consortium Workshop Schedule (RCCD HRER Sponsored Learning Opportunity) – 5 minutes

- ii. Vision Resource Center: [Realize Your Potential: Vision Resource Center](#)
- iii. HRER ELRCSS Updates – 15 minutes

IV. New Agenda Item(s)

- a. DSPC HRSC: Provide one written assessment of the assigned goal(s) to the DSPC in spring
- b. Intranet HRER (Employee Portal) – 5 minutes
 - i. [Employee Portal - Home](#)
 - ii. [Human Resources & Employee Relations - HRER Forms - public](#)
 - iii. [2025 HRER Internal Onboarding Deadlines r09-16-25.pdf](#)
- c. eVerify: [Home | E-Verify](#) – 5 minutes
- d. Anthology HCM Implementation – 5 minutes
- e. Workplace Violence Prevention Program – 5 minutes
 - i. [Human Resources & Employee Relations - Employee Violence](#)
 - ii. [Safety](#)
 - iii. [Police](#)

V. Presentations/Guest
(None)

VI. Next Meeting

- a. December 1, 2025, 3-4:30pm