

Information Technology Strategy Council

Agenda – 5/23/14

Welcome – Dr. Bill Orr, Interim, Vice President, Business Services (RCC)

Minutes – review and approve

New / Old Business

- **Pay4Print**
- **Microcomputer Decentralization Discussion**
- **District College Technology Plan**
- **Standards / Policies**
 - Cell Phones (Policy)
 - Technology Refresh Fee
 - Student Technology Fee (Beth Gomez)

Other Items

- **Summer Meetings** – Establish meeting dates for July and August 2014

Next Meeting Friday, June 27, 2014 (4/10 Summer Schedule will be in progress, possibly a change in meeting date.)

Information Technology Strategy Council Meeting

Tuesday, April 22, 2014

1:00 p.m. – Systems Offices (SO) Conference Room B

Minutes

Members Present:

Rick Herman (D)
John al-Amin (R)
Amber Casolari (R)

Beth Gomez (N)
Julio Cuz (M)
Gloria Aguilar (recorder)

Norm Godin (M)
Chris Carlson (D)

Absent: Damon Nance (N), Felipe Galicia (M), Noemi Jubaer (S), Ruth Leal (N), Dr. Isaac (R)

Note:

Handouts (attached):

Agenda and 3/28/14 Meeting Minutes

Past Meeting Minutes: *Rick Herman*

March 28th meeting minutes were approved.

Welcome and New/Old Business: *Rick Herman*

Clarification was given for the MVC Infrastructure Timeline; the suggested plan is for the Norco and Moreno Valley VP's of Business Services to meet with their College executive team to review and coordinate building downtime for Network to conduct necessary upgrades. Rick requested the information to be sent to him.

Technology Services Staff:

Rick will be attending the Task Force meeting to discuss decentralization of Microcomputer Support from District to College. The group discussed the decentralization and the merge of Microcomputers and IMC at the Colleges. The ITSC group stated that items to consider for discussion as it relates to implementation of decentralization/merging should include and but not be limited to: standards, practices, level of support and services, helpdesk structure and support, Western Data, DELL and Lenovo agreements. Rick stated that it would be beneficial to discuss operational technology services as a whole (district and college) rather than to focus solely on Microcomputers and the IMC staff. It was agreed by the group that the vision should be larger and will be considered and handled in stages.

Technology Plan:

A District Technology Plan will be created by this group. It was suggested and accepted that a matrix be created to determine and define what items should be categorized as District, College or Shared within the Technology Plans. A timeline will be developed at the next meeting and the creation of a draft will begin.

- **Riverside City College Technology Plan** – Their plan is in the process of being revised and should be completed by the end of May 2014.
- **Moreno Valley College Technology Plan** – Will be revised soon.
- **Norco College Technology Plan** – Norco's plan was just recently updated.

Other Items Discussed:

- **DSPC** – One measurable objective goal from the ITSC group will be to have a 'District Technology Plan' drafted by December 2014.
- **IT Audit** – The group will need to finish prioritizing the IT Audit list to continue moving forward.

Action Items / Next Meeting Topics:

- **Technology Services Staff (Decentralization of Microcomputer)** – The next ITSC meeting will have further discussion of this topic. By then a decision should have been made.

Meeting adjourned at 3:00 p.m.

Next Meeting: 05/23/14 9:00 a.m. DL 409 (RCC)