

Information Technology Strategy Council
Agenda – 6/8/15

Review and Approve

1. Agenda (6/8/15)
2. Minutes (5/29/15)

Old Business

New Business

1. Operating Calendar (15/16)
2. Meeting Dates (15/16)
3. Project Priorities (15/16)

Area Reports

Other Items

Next Meeting	Date	Monday, June 8, 2015
	Time	12:00 p.m.
	Location	AD 109 (RCC)

Information Technology Strategy Council (ITSC) Meeting

May 29, 2015

8:00 a.m. – DL 409, Riverside City College

Minutes

Members Present:

Rick Herman (D)	Mazie Brewington (R)	Norm Godin (M)
Henry Bravo (R)	Ruth Leal (N)	Damon Nance (N)
Amber Casolari (R)	Julio Cuz (M)	Felipe Galicia (M)
Gloria Aguilar (recorder)		

Absent: Chris Carlson

Excused Absence: Beth Gomez (N)

Guests: Shirley McGraw (IS), Mark Oliver (IS), Kathy Paschke (IS), Scott Tracy (IS), and Ruth Adams (D)

Note: Meeting agenda with changes provided on the day of meeting. Amber Casolari moved and Kathy Paschke seconded to utilize the 5/29/15 agenda presented for the meeting.

Handouts (attached):

Agenda, 04/24/15 Meeting Minutes, Merced College Cellular Telephone documents

Past Meeting Minutes: *Rick Herman*

Ruth Leal motioned with a correction to her attendance to record as present, Damon seconded, all approved, no opposed, and no abstentions.

Welcome and Old Business: *Rick Herman*

Microcomputer Support Transition – Shirley and Rick have met with the Moreno Valley College management; a meeting is scheduled next week with the Riverside City College management; and a meeting is not needed with the Norco College management, given that Shirley is relocating to Norco College. The help desk staff member will be physically located in Tech B and will report to Rick Herman. The recommendation will be placed as an information item on the June Board.

Student Technology Fee – State Chancellor's office stated that colleges may charge a Student Technology Fee (STF) that is optional for students to pay. Ruth shared information of the two colleges that are currently charging this fee. The STF would require Board approval and not student approval. It was agreed that student support would be beneficial. It was decided that this discussion will begin with the colleges Technology Advisory Groups (TAG) since they have student representatives there. When ready, this topic will be brought back to ITSC.

The data of students who opt-out from the Student Services and Health Services fee was recommended to obtain.

Norm Godin will send a list of colleges that have a STF in place to Ruth Adams for further research.

Technology Plan / Accreditation Response – Technology Plan and Accreditation Response are complete. ITSC can move forward with planning out 15/16 priorities and discuss finding and implementing sustainable funding sources.

ITSC Operating Guidelines / District Committee Structure – Chris Carlson was not present to provide an update on progress of the District workgroup.

Hardware Maintenance RFP (Western Data) – Western Data was awarded the bid. They will continue to provide services for the District with the new five-year contract effective 7/1/15.

Cabling RFP (Telecon) – Telecon's contract will end June 30th. A new vendor may not be awarded until the August Board meeting due to the timing of a final decision. During the month of July a temporary solution will be in place to continue providing services.

Computer Inventory Update (Asset Management) – Aaron Brown requested that Rick put together a small task force to find an asset management solution which would ideally include integration with 25Live, Colleague and Galaxy.

Cell Phones – Mazie shared documents from Merced College 'Cellular Telephones Board Policy' and 'Cell Phone Reimbursement Request' for the group to review. Additional information from other colleges will be shared. Rick asked the group to review the shared documents for future discussion.

Video Streaming – Additional information is needed to understand the function and services of video streaming. It was agreed that this topic needs to begin at the college level before becoming an agenda item at ITSC. Stephen Ashby will need to attend the college's Technology Advisory Groups (TAG) in the fall term for discussion.

New Business: *Rick Herman*

15/16 Project Priorities – Colleges will bring a list of their project priorities that have a district impact or need discussion.

Other Items Discussed:

- **June 19th Meeting** – The 4/10 summer schedule is in affect and rescheduling the June meeting is necessary. A Doodle Poll will be sent out to reschedule the meeting.

Action Items / Next Meeting Topics:

- **Fun**

Meeting adjourned at 10:04 a.m.

Next Meeting: **An email will be sent out to set-up a June meeting.**