

Information Technology Strategy Council Agenda – 10/19/16

Review and Approve

1. Agenda (10/19/16)
2. Minutes (9/16/16)

AVC Report

1. IT Updates

Old Business

1. Enterprise Applications Coordinating Council (Scott Tracy)
2. TAG Program Review - 17/18 (Colleges)

New Business

1. Membership
2. 16/17 Meeting Schedule

Area Reports

1. Technology Advisory Groups
2. Technology Support Services
3. Information Technology
4. VPs for Business

Other Items

Next Meeting	Date	November 18, 2016
	Time	12:30 p.m.
	Location	CAADO 309

Information Technology Strategy Council

Meeting

September 16, 2016
8:00 a.m. – CAADO, 209

Minutes

Members Present:

Scott Tracy (D)	Julio Cuz (M)	Shirley McGraw (N)
Henry Bravo (R)	Chris Carlson (D)	Terrie Hawthorne
Tim Ragusa (R)	Nathaniel Jones (M)	Gloria Aguilar (recorder)

Absent: Ruth Leal (N), Mazie Brewington (R), Damon Nance (N), Beth Gomez (N)

Guests: Mark Oliver (D), Anthony Rizo (R), Darren Dong (D)

Handouts (attached):

Agenda, 5/27/16 and June 23, 2016 Meeting Minutes

Review and Approve: *Scott Tracy*

Agenda approved by the group.

May 27, 2016 minutes approved by the group.

Julio requested an update on: network speed status and cell phone.

June 23, 2106 minutes approved by the group.

Welcome and New/Old Business: *Scott Tracy*

AVC Report –

- IT Staff Updates – updated the group on current vacancies in the department (AVC, applications and network team); and currently in the process of hiring two contracted programmers. During this transition period, evaluating current processes to change for efficiency.

Hired a Help Desk Technician substitute employee to assist the help desk staff to catch up on back logged tickets; fulltime position is in the hiring process with human resources. Once the back log is caught up, will evaluate current process and workflows to see what can be streamlined for efficiency. Will also work with the colleges to plan a vision of the help desk positions / services for the college and district.

SharePoint position is with CSEA union and will be sent forward to CSEA Field office. Darren Dong requested a copy of the job description, a copy will be sent out with the minutes.

Project Updates

- Landesk, and Softdocs were Board approved in August.
E-forms – hardware and software requirements received, preparing servers; rollout strategy discussed with vendor; will schedule a meeting with group to begin developing the process. Will keep ITSC informed.

Landesk – in the early planning stages; a team meeting will be scheduled soon to develop a rollout plan. Will keep ITSC informed.

Network Bandwidth Status – Mark shared the progress made so far, professional services assistance currently being received, 3 phase description, what other areas needs to do researched, and addressed. Will need to work with TSS and TAGs for support and develop plan of action, develop policies for to manage bandwidth usage to help make sound decisions for the colleges.

New Business:

Word Press – discussion of security, access, users, licenses, standards, policy, etc. were of concern. It was agreed that a separate meeting will need to be scheduled to address all of these areas. The results will be brought back to ITSC.

Meeting adjourned at 1:40 p.m.
Next Meeting: 10/21/16