

Information Technology Strategy Council

Draft Minutes - 11/19/2021

Zoom Info: <https://cccconfer.zoom.us/j/94161384548?pwd=QtytZUtYUjI2S3cwK0M2ZldWcVZwZz09&from=addon>

Attendees: Christopher Blackmore, Bill Manges, Gabriel Rivera, Susanne Ma, Gary Storer, Ricardo Aguilera, Julio Cuz, Darren Dong, Dan Lambros, Stephen Ashby, Michael Collins, Lisa Bonilla, Leo Truttman, Lisa Bonilla

Council Business:

1. Agenda Approval (11/19/2021)
 - a. Motion to approve agenda – 1st Michael Collins, 2nd Stephen Ashby
 - b. Agenda approved on a voice vote.

Technology Plan:

- a. No report

Reports/Updates:

1. ERP/Project Nexus – (C. Blackmore)
 - a. Implementation Update
 - i. AVC Blackmore provided an overview presentation on the status of the new ERP system implementation. See attached slide deck.
2. DAST
 - a. Conversion to a Committee
 - i. The Council had a robust discussion on the pros and cons of converting DAST to a standing committee or subcommittee of ITSC. The group agreed cybersecurity was very important topic and the need to be elevated to other areas of the District. The group reached consensus that converting DAST to a standing committee was in the best interest of the District. AVC Blackmore was tasked with determining the process for elevating DAST to a committee, will report back at the next meeting.
3. Information Security (C. Blackmore)
 - a. Removal of local admin rights
 - i. AVC Blackmore reinforced that removal of local admin rights from staff and faculty assigned computers was a critical part of the district's ongoing process to improve cybersecurity.
 - b. Deployment of InTune
 - i. AVC Blackmore reiterated the district's deadline of June 30, 2022 for having all computers enrolled and actively managed by InTune. Device management is another important aspect of the district's ongoing process to improve cybersecurity.
4. Project Intake and Prioritization Process (C. Blackmore)
 - i. AVC Blackmore informed the group he would be bringing back the proposed Project Intake and Prioritization Process with a few tweaks. The Project Intake and Prioritization Process is part of the RCCD IT's initiative to improve IT governance. The intent is to better align IT projects with the needs of the colleges and the district.
5. RCCD IT Reorganization

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- i. AVC Blackmore briefly discussed plans for an upcoming reorganization of RCCD IT. The reorganization will shift RCCD IT from a builder of IT products to an organization that provides IT as a service. The resulting organization will be more flexible and able to quickly adapt to the needs of the colleges.
6. RCCD Network & Infrastructure (S. Ma)
 - a. Update
7. RCCD Enterprise Application (C. Blackmore)
 - a. Update
8. Web Services (D. Dong)
 - a. Update
9. Campus Technology Groups
 - a. B. Manges (RCC)
 - b. J. Cuz (MVC)
 - c. M. Collins (Norco)
10. Other Items

Next Meeting

Date: December 17, 2021

Time: 9:00 am

Location: Via Zoom

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6. RCCD Network & Infrastructure (S. Ma)
 - a. Update
 - i. Susanne Ma provided an update on the current network and infrastructure projects, this included: Wireless network upgrades, replacement of end-of-life equipment, implementation of new service desk software, and installation of new Internet gateways.

7. RCCD Enterprise Application (C. Blackmore)
 - a. Update
 - i. AVC Blackmore provided a brief update on the current workload of the enterprise applications group.

8. Web Services (D. Dong)
 - a. Update
 - i. Darren Dong provided an update on the current project of web services group, this included: Adobe Sign, deployment of the new RCCD Intranet, and use Microsoft Power Automate.

9. Campus Technology Groups
 - a. B. Manges (RCC)
 - i. Bill Manges provided an update on the mobile device initiative at RCC
 - b. J. Cuz (MVC)
 - i. Julio Cuz provide an update on the technology projects at MVC, including deployment of new laptop computers.
 - c. M. Collins (Norco)
 - i. Ricardo Aguilera provided an update on the technology project at Norco College.

10. Other Items
 - i. None

Next Meeting

Date: February 18, 2022

Time: 9:00 am

Location: Via Zoom