RCCD | RIVERSIDE COMMUNITY COLLEGE DISTRICT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Noncredit Sub-Committee Meeting

Wednesday, May 20, 2026
3:00 pm – 4:00 pm
Zoom Meeting

DRAFT

Meeting Minutes

Call to Order – 3:03 pm

Attendees: Eric Anthony, Nicole Brown, Eric Doucette, Ashley Etchison, Amber Lappin, Mary Legner, Adan Navas, Michael Peterson, Thea Quigley, Carla Reible, Mia Timme, Patty Worsham, Chui Zhi Yao, Lijuan Zhai

I. Approval of May 20, 2026, Agenda
First: Carla Reible, **Second:** Mary Legner; Approved by consensus.

II. Approval of April 22, 2026, Minutes
First: Carla Reible, **Second:** Mary Legner, **Abstention:** Nicole Brown, Patty Worsham; Approved by consensus.

III. Innovation and Opportunities
Michael Peterson updated the committee on the *ABout Students Riverside* Summer and Fall course offerings mailer. This year's noncredit mailer will highlight both seasonal course offerings and opportunities available through the About Students Consortium. It will showcase programs across partner adult schools—Alvord, Corona-Norco, Jurupa, Riverside, Moreno Valley, and Val Verde—and emphasize college transition pathways. Riverside County Office of Education was unable to participate this year due to board approval timelines. The mailer also promotes noncredit offerings across college campuses while supporting the work of adult school partners. Distribution is planned for early June within the service areas.

Carla Reible and Patty Worsham led the faculty lead job description agenda item. Dr. Reible reported presenting the draft to the Academic Senate, where feedback prompted revisions to the language. Ms. Worsham shared that Norco Academic Senate expressed strong support, emphasizing the need for a knowledgeable, hands-on faculty lead to support students. The Moreno Valley Curriculum Committee also expressed support. Funding remains a key concern; however, Dr. Zhai confirmed the position will be supported by the district general fund. While there is interest in launching the position in Fall, timelines may require a Spring 2027 start. The position will be funded through reassigned time and will follow HR processes to ensure equitable opportunity. The job description remains subject to further revisions based on institutional input.

Lijuan Zhai and Carla Reible provided an update on the Noncredit Strategic Plan Development Workgroup, which aims to expand noncredit offerings. Discussions focused on identifying best practices, determining necessary data (e.g., workforce, demographic, and program data), and establishing a planning framework, including timelines and information requirements. The district will provide Special Project Requests for workgroup. Current members include Dr. Zhai, Carla Reible, Michael Peterson, Thea Quigley, Ashley Etchison, and Eric Anthony. Additional participation is encouraged.

Michael Peterson presented one-page noncredit program overviews for each college, summarizing course offerings, FTES, and sections over the past three years, providing an “at-a-glance” overview of noncredit activity and outcomes. The surveys are intended to support committee feedback and strategic planning. Carla Reible recommended including historical certificate data in future iterations. The committee discussed how these materials could support broader conversations with disciplines about expanding noncredit offerings and integrating noncredit planning into institutional processes.

Michael shared updates on plans for a fall FLEX workshop titled “Simple Noncredit 101,” encouraging faculty participation in developing the presentation. The district can provide a Special Project Request (SPR) to support faculty involvement. The group also discussed ongoing limitations created by AB 1705 for pre-transfer-level noncredit math and English, while acknowledging that some avenues remain available for students with disabilities.

IV. **Next meeting**

- To be determined

V. **Adjournment – 4:00 pm**