

Riverside Community College District  
**PROFESSIONAL AND ORGANIZATIONAL DEVELOPMENT SUB-COMMITTEE**  
October 31, 2025

Agenda

**Charge:**

A permanent sub-committee serving as an advisory body for professional development opportunities throughout the District. Facilitates and provides training to employees in maintaining, enhancing, and acquiring skills. Creates a personal development system to ensure that district personnel update and improve their knowledge and skills.

**Committee Members:**

Tammy Few, Vice Chancellor, Human Resources & Employee Relations  
Kyla Rankin, Assistant Professor, Psychology, MVC  
Nancy Quinones, Assistant Professor, Ethnic, NC  
Melissa Harman, Associate Professor, Chemistry, RCC  
Natalie Halsell, Professional Development Coordinator, RCC

**District Staff:**

Rosa Espinoza-Leal, Executive Administrative Assistant

- I. Welcome and Call to Order
- II. Approval of Minutes
  - a. 10/06/25 Meeting Minutes
- III. Presentation(s)/Guest(s)
  - a. [RCCD Technology Plan – 2020 \(Spring 2025 Update\)](#) – C Blackmore
    - i. Limited IT marketing across a large, complex institution contributes to slow adoption of new technology (Pg 5, Weaknesses, Bullet 1)
    - ii. Lack of well-structured training programs for the technology services offered by the District (Pg 5, Weaknesses, Bullet 2)
    - iii. 6.1 Programs – Develop and maintain ongoing technology training opportunities (Pg 27)
- IV. Updates and Discussion  
(None)
- V. New Agenda Item(s)  
(None)
- VI. Action Item(s) - Assignee, Description/Information, Due Date, Status, Comments  
(None)
- VII. Next Meeting
  - a. TBD