

## District Curriculum Committee Meeting Minutes

**Tuesday, March 4, 2025**

**4:00-5:00pm**

**CAADO 209/Zoom**

Committee Members	Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC ES&IE, RCCD)
<input checked="" type="checkbox"/> Eric Bishop (Co-Chair, Int. VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RIV)	<input checked="" type="checkbox"/> Bryan Medina (Staff, RCCD)
<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV)	<input checked="" type="checkbox"/> Nicole Banerjee (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

**Zoom Information**

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkJkSzZQitZZEN0Zm1TTIYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

**Call to Order:** 4:28pm

**Agenda and Minutes**

1. Approval of Agenda  
Motion: Sinigaglia; Second: Douglass  
Approved, Unanimous
2. Approval of Minutes – December 3, 2024  
Motion: Douglass; Second: Sinigaglia  
Approved, Unanimous

**Reports from Colleges**

1. Moreno Valley
  - a. Charlie Wilhite submitted the language we approved regarding the process for reviewing baccalaureate level courses and received preliminary approval. We should see those courses and the program sometime this semester. He’s working on the upper division GE courses with the disciplines involved. The courses will all be Moreno Valley only courses.
  - b. MVC Senate approved the sunseting policy late last semester and it is beginning to be implemented.

2. Norco
  - a. Held first meeting of the term.
3. Riverside
  - a. Two committee members retired in December, Ellen Brown-Drinkwater and Clara Lowden. Both served on Standards. Nicole Banerjee is the new Articulation Officer for Riverside.
  - b. RCC Senate has said that they would like to move forward with the independent study AP.

### **Action Items**

1. Curriculum Proposals

### **Discussion Items and Public Comment**

1. Open Forum
  - a. Kelly Douglass – The Senate President was invited to explore a future STEM pathway with Amazon at a warehouse in Ontario. When there is an idea to develop something that involves curriculum, when are faculty made aware of the idea?
    - i. Eric Bishop – Part of it depends on where the idea comes from. If it is internal, the conversation should happen with faculty. If the District is approached by an external organization, usually things begin organically, but there is a question of when a project becomes formal. We don't want to bring someone into the project too early and have someone working on an idea that ultimately isn't finalized.
    - ii. Kelly Douglass – The Senate President had a big question largely because of the use of the word “pathway,” which does have meaning in curriculum.
    - iii. Eric Bishop – This particular invitation came from Ontario, which isn't our service area, so it's possible we just need more details on what the proposal looks like at this time.
  - b. Kelly Douglass – There have been a large number of new noncredit ideas coming forward, including Canvas and TEAS classes. Michael Peterson recently presented at a Board of Trustees meeting regarding courses for neurodivergent students. Does Michael Peterson need to attend curriculum meetings? Some of these ideas tend to get stalled at Tech Review, so it may be valuable for him to have a better understanding of the curriculum perspective. Kelly is happy to meet with him if needed. Additionally, there is a concern of someone overseeing noncredit without working directly with faculty.
    - i. Eric Bishop – There was a grant that was written that called for curriculum. Curriculum is absolutely faculty purview. When we have a grant that proposes or has a curriculum piece, that conversation should happen prior to or with the grant submission so everyone on the academic side is aware. That did not happen in this case and we are working to correct it. When something is initiated by the colleges, generally there is infrastructure already in place to support it. There are deans, department chairs, etc. When things are fomented at the District, the District needs to ensure we are following the same processes on the same timelines. We do have the desire to get things into the proper workflow so no one is ignored.
2. Public Comment for all items on or not otherwise on the agenda.
  - a. None.

**Adjournment:** 4:55pm

# District Curriculum Committee Notes

Votes by Member for 03/04/2025

## Courses

### Course Inclusions

		M	N	R	Action	Douclass	Johnson	Sinigaglia
BIO 14	Soil Science and Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIO 15	Soil Science and Management Laboratory	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

### Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ACC 55	Applied Accounting/Bookkeeping	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CAT 55	Applied Accounting/Bookkeeping	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Course Minor Modifications

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ACC 819	Volunteer Income Tax Assistance Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CIS 62	Microsoft Access	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CSC 62	Microsoft Access	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
FIT DO1C	Aerial Apparatus Operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
FIT DO1D	Tillered Apparatus Operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
FIT DO1E	Wildland Fire Apparatus Driver/Operator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
FIT DO1F	Water Tender Operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
FIT R7	Trench Rescue Technician	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HUM 35	Philosophy of Religion	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PHI 35	Philosophy of Religion	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Distance Education

		M	N	R	Action	Douclass	Johnson	Sinigaglia
CHE 2ADE	Introductory Chemistry, I Holding to next DCC to verify 508 compliance.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
CHE 2BDE	Introductory Chemistry II Holding to next DCC to verify 508 compliance.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y

## Courses

### Distance Education

		M	N	R	Action	Douclass	Johnson	Sinigaglia
CHE 3DE	Fundamentals of Chemistry	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding to next DCC to verify 508 compliance.								
MUS 37DE	Class Guitar	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Distance Education Modifications

		M	N	R	Action	Douclass	Johnson	Sinigaglia
PSY 1DE	General Psychology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PSY 2DE	Biological Psychology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PSY 35DE	Abnormal Psychology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PSY 9DE	Developmental Psychology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Extensive Labs

		M	N	R	Action	Douclass	Johnson	Sinigaglia
MAT 39	Foundations of Calculus I	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### New Courses

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ELE 33	Network Troubleshooting and Methodology in Biomedical Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Return to Draft	Y	Y	Y
Returning to draft for further development.								

## Programs

### New Programs

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ADT								
BIO	Agriculture Plant Science	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
Certificate								
BIO	Biology Field Technician	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

# Programs

## Program Discontinuances

M N R Action

Douglas  
Johnson  
Sinigaglia

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JOU	Journalism	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
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