

District Curriculum Committee Meeting Minutes

Tuesday, June 3, 2025 **4:00-5:00pm** **CAADO 209/Zoom**

Committee Members	Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC ES&IE, RCCD)
<input checked="" type="checkbox"/> Eric Bishop (Co-Chair, Int. VC Ed. Services)	<input type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RIV)	<input checked="" type="checkbox"/> Bryan Medina (Staff, RCCD)
<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV)	<input checked="" type="checkbox"/> Nicole Banerjee (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input type="checkbox"/> Casandra Greene (Staff, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTiYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Call to Order: 3:23pm

Agenda and Minutes

1. Approval of Agenda
Motion: Sinigaglia; Second: Douglass
Brian Johnson requested to add the GAM discontinuance proposals to the DCC agenda. After discussion, the committee agreed to place it on the agenda in the fall.
Approved, Unanimous
2. Approval of Minutes – May 20, 2025
Motion: Sinigaglia; Second: Douglass
Approved, Unanimous

Reports from Colleges

1. Moreno Valley
 - a. ECON, AHS, and HIS faculty are working on the CCN courses for Phase 2A. The committee also discussed the FSA and origination permissions issue. The consensus was that if there is a full-time faculty member in the District with the FSA, that person should have the origination permissions for the discipline. If there are no such faculty, origination permissions can go to faculty with secondary FSAs. What do we do if there is no one with the secondary FSAs?

- i. Kelly Douglass – As Brian Johnson suggested, we should question why we have the discipline if no one is hired to teach it.
 - ii. Nick Sinigaglia – What do we do when faculty want to develop a new program? At times you can't hire faculty until you have the courses, but you can't have the courses until you have the faculty.
 - iii. Kelly Douglass – There may be times where need to have a temporary exception.
 - iv. Nick Sinigaglia – There may also be faculty in unique positions due to how the discipline has changed over time.
 - v. Kelly Douglass – The contract allows for transferring from one discipline to another, but unclear how to address this at the curriculum level.
2. Norco
 - a. The Norco committee discussed the work experience courses and how they need to be updated. We also discussed the permissions and origination list. The consensus was that if you do not have the FSA that you should not have the origination permissions at all.
3. Riverside
 - a. At Riverside, we discussed that the role is of the originator and the co-contributor. Kelly has discussed the topic with the VPAA at Riverside and discussions will continue in the fall.

Action Items

1. Curriculum Proposals

Discussion Items and Public Comment

1. Approved Items and Next Board Meeting – Bryan Medina
 - a. The committee agreed that items from today's meeting would be scheduled for the September Board of Trustees meeting.
2. Open Forum
 - a. Nick Sinigaglia – At Moreno Valley, there are a number of courses that faculty do not intend to offer, but they want to keep them in the catalog for the purpose of credit for prior learning.
 - i. Eric Bishop – Courses do need to be regularly reviewed for accreditation.
 - ii. Kelly Douglass – Faculty should review the BP/AP for Credit for Prior Learning to see if the process requires that the courses exist in the catalog.
3. Public Comment for all items on or not otherwise on the agenda.
 - a. Eric Bishop – The committee may want to consider how Tech Review and DCC are scheduled moving forward to adhere to the Brown Act. Tech Review usually ends early, but the public may have the expectation that DCC begins at 4:00pm. Can Tech Review and DCC be scheduled as a single meeting?
 - i. The committee discussed that the Tech Review and DCC voting constituency and chairs are not the same. Additionally, guests typically attend Tech Review and not DCC, so a specific start time for Tech Review is important. One solution may be scheduling Tech Review to end at 3:30 in the spring and beginning DCC at that time.
 - ii. Eric Bishop will meet with Keith Dobyns to see if there are other options.

Adjournment: 3:52pm

District Curriculum Committee Notes

Votes by Member for 06/03/2025

Courses

Course Exclusions

		M	N	R	Action	Doulass	Johnson	Sinigaglia
MUS 36	Instrumental Chamber Music Ensembles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Course Major Modifications

		M	N	R	Action	Doulass	Johnson	Sinigaglia
ELE 10	Survey of Electronics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ELE 810	Survey of Electronics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
SPA 2H	Honors Spanish 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Course Minor Modifications

		M	N	R	Action	Doulass	Johnson	Sinigaglia
COS 60A1	Cosmetology Concepts Level A1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 60A2	Cosmetology Concepts Level A2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 60B1	Cosmetology Concepts Level B1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 60B2	Cosmetology Concepts Level B2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 60C1	Cosmetology Concepts Level C1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 60C2	Cosmetology Concepts Level C2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 60D1	Cosmetology Concepts Level D1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 60D2	Cosmetology Concepts Level D2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ELC 77	Electrical Theory for Electricians	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ELE 77	Electrical Theory for Electricians	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
GEG 30A	Field Studies in Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MAN 77	Electrical Theory for Electricians	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Distance Education

		M	N	R	Action	Doulass	Johnson	Sinigaglia
COMM C1000HDE	Introduction to Public Speaking Honors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Courses

Distance Education

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ELE 826DE	Microcontrollers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

New Courses

		M	N	R	Action	Douclass	Johnson	Sinigaglia
ELE 41	Introduction to Biomedical Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ELE 42	Troubleshooting Theory and Methodology	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ELE 43	Biomedical Life Support Equipment Troubleshooting and Repair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ELE 44	Network Troubleshooting and Methodology in Biomedical Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ELE 45	Capstone Project for Biomedical Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Programs

New Programs

		M	N	R	Action	Douclass	Johnson	Sinigaglia
Certificate								
ELE	Biomedical Electronic Equipment Repair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Program Modifications

		M	N	R	Action	Douclass	Johnson	Sinigaglia
Certificate								
MAN	Control Systems Specialist	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y