RCCD | RIVERSIDE COMMUNITY COLLEGE DISTRICT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

District Curriculum Committee
Meeting Minutes

| **Tuesday, November 5, 2024** | **4:00-5:00pm** | **CAADO 209/Zoom** |

Committee Members	Guests
☒ Brian Johnson (Chair, MAT, NOR)	☒ Lijuan Zhai (AVC ES&IE, RCCD)
☐ Eric Bishop (Co-Chair, Int. VC Ed. Services)	☒ Steven Schmidt (MUS, RCC)
☒ Kelly Douglass (ENG, RIV)	☒ Bryan Medina (Staff, RCCD)
☒ Nick Sinigaglia (PHI, MOV)	☒ Ellen Brown-Drinkwater (AO, RCC)
	☒ Nick Franco (AO, NOR)
	☒ Deanna Murrell (AO, MVC)
	☒ Sabina Fernandez (Staff, MVC)
	☒ Casandra Greene (Staff, RCC)
	☒ Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information
https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTlYvQT09
+1 669 900 6833 US
Meeting ID: 865 5544 6612
Passcode: 627472

Call to Order: 4:40pm

Agenda and Minutes

1. Approval of Agenda
   Motion: Douglass; Second: Sinigaglia
   Approved, Unanimous

2. Approval of Minutes – October 15, 2024
   Motion: Douglass; Second: Sinigaglia
   Approved, Unanimous

3. Approval of Minutes – October 22, 2024
   Motion: Douglass; Second: Sinigaglia
   Approved, Unanimous

Reports from Colleges

1. Moreno Valley
   a. MVC is in the final stages of approving the sunsetting policy.

2. Norco
   a. No report

3. Riverside
   a. No report

Action Items

1. Curriculum Proposals

Discussion Items and Public Comment

1. DAS has asked if district workforce and economic development committee could report/give update to DCC – Brian Johnson
   a. Kimberly Bell sent an e-mail to Brian Johnson regarding the not-for-credit courses that the District is looking to implement and wants a mechanism in place to see when proposals may overlap with curriculum. The Senate Presidents suggested regular updates to ensure there are checks and balances.
   b. Kelly Douglass – The District has offered contract not-for-credit courses in the past. Concern is that it is expanding, and the concern among faculty in CTE in particular is that some things may overlap with noncredit that we currently offer or could potentially offer. Having reports at DCC is a good start, but that is not a process. Simply coming to report once should not give the impression that there is approval from the curriculum committees. If we have an actual process, it should be more than the three chairs. It should be integrated into our local process where we get a list of proposed future courses before they sign the contract. This would then be shared to the committees and that is how the colleges learn where things intersect.
   c. Nick Sinigaglia - There's a whole section in the faculty contract related to not-for-credit courses. It has to be run through the potentially affected departments to check for duplication, so the District's action was a clear contract violation. The process must build off of the contract.
   d. Kelly Douglass – We need a short, single-page outline that shows what exactly the timeline is, what we share with faculty, what faculty need to review and their timeline for performing that review. It cannot be a single report and must be a conversation that facilitates the process in the contract. A proposal can be developed in the spring.

2. Equity-Related Sub-standards from ACCJC – Nick Sinigaglia
   a. One of the ACCJC sub-standards for accreditation has to do with equity. Is there a formal process to address equity gaps in curriculum proposals? This already happens at the program review level.
   b. Kelly Douglass – There is a COR Review Tool on the District and RCC curriculum pages that has recommendations for curriculum review as well as performing a review in an equity minded way. This was approved by DCC several years ago. At RCC, any time faculty put forward a COR with equity minded outcomes, there is robust conversation and careful review of the content to ensure there is content that supports the outcome. Additionally, the State Chancellor's Office has a spreadsheet of equity goals and how to embed them in the COR.
   c. Nick Sinigaglia – Title 5 revisions are being proposed that will require that the COR include content that ensures equity as well as a documented procedure.

3. Open Forum
   a. Brian Johnson – Presented the Independent Study AP to District Senate. Stated Curriculum has done as much work as is possible on the AP, but their action is needed.

Recommended that Senate have a discussion on whether the AP is appropriate at all.

    b. Bryan Medina – In order to meet the December Board, a special DCC after the next college meeting will need to be scheduled.

4. Public Comment for all items on or not otherwise on the agenda.
    a. None.

Adjournment: 5:00pm

District Curriculum Committee Notes

Votes by Member for 11/05/2024

Courses

Course Major Modifications

		M N R	Action	Douglass	Johnson	Sinigaglia
ACC 19L	Volunteer Income Tax Assistance Tax Preparation	☐ ☐ ☑	Approved	Y	Y	Y
ACC 66	Governmental and Non-Profit Accounting	☐ ☑ ☑	Approved	Y	Y	Y
ACC 819L	Volunteer Income Tax Assistance Tax Preparation	☐ ☐ ☑	Approved	Y	Y	Y
ADJ 1	Introduction to the Administration of Justice	☑ ☑ ☑	Approved	Y	Y	Y
ADJ 1H	Honors Introduction to the Administration of Justice	☑ ☑ ☑	Approved	Y	Y	Y
ADJ 31	Cybercrime & Digital Forensics	☐ ☑ ☑	Approved	Y	Y	Y
ADJ 42	Criminal Behavior and Intelligence Analysis	☑ ☐ ☐	Approved	Y	Y	Y
ADJ S1A	Supervisory Course	☑ ☐ ☐	Approved	Y	Y	Y
ALR 4	Critical Reading, Thinking, and Writing	☑ ☑ ☑	Approved	Y	Y	Y
BAK 65	Introduction to Breads, Rolls and Pastry Basics	☐ ☐ ☑	Approved	Y	Y	Y
BAK 66	Artisanal and Specialty Breads	☐ ☐ ☑	Approved	Y	Y	Y
BAK 67	Viennoiserie & Breakfast Pastries	☐ ☐ ☑	Approved	Y	Y	Y
BAK 68	Cookies and Brownies	☐ ☐ ☑	Approved	Y	Y	Y
BAK 69	Custards and Creams	☐ ☐ ☑	Approved	Y	Y	Y
BAK 70	Cake Mixing Techniques	☐ ☐ ☑	Approved	Y	Y	Y
BAK 71	Pies, Tarts, and Fillings	☐ ☐ ☑	Approved	Y	Y	Y
BAK 72	Quickbreads, Muffins and Pastries	☐ ☐ ☑	Approved	Y	Y	Y
BAK 73	Buttercreams and Cake Assembly Techniques	☐ ☐ ☑	Approved	Y	Y	Y
BAK 865	Introduction to Breads, Rolls and Pastry Basics	☐ ☐ ☑	Approved	Y	Y	Y
BAK 866	Artisanal and Specialty Breads	☐ ☐ ☑	Approved	Y	Y	Y
BAK 867	Viennoiserie and Breakfast Pastries	☐ ☐ ☑	Approved	Y	Y	Y
BAK 868	Cookies and Brownies	☐ ☐ ☑	Approved	Y	Y	Y
BAK 869	Custards and Creams	☐ ☐ ☑	Approved	Y	Y	Y
BAK 870	Cake Mixing Techniques	☐ ☐ ☑	Approved	Y	Y	Y

Courses

Course Major Modifications

		M N R	Action	Douglass	Johnson	Sinigaglia
BAK 871	Pies, Tarts and Fillings	☐☐☑	**Approved**	Y	Y	Y
BAK 872	Quickbreads, Muffins and Pastries	☐☐☑	**Approved**	Y	Y	Y
BAK 873	Buttercreams and Cake Assembly Techniques	☐☐☑	**Approved**	Y	Y	Y
COM 3	Critical Thinking, Argumentative Writing, and Debate Holding for associated programs due to title change.	☑☑☑	**Hold**	Y	Y	Y
COM 9	Interpersonal Communication	☑☑☑	**Approved**	Y	Y	Y
COM 9H	Honors Interpersonal Communication	☑☑☑	**Approved**	Y	Y	Y
COS 60A1	Cosmetology Concepts Level A1	☐☐☑	**Approved**	Y	Y	Y
COS 60A2	Cosmetology Concepts Level A2	☐☐☑	**Approved**	Y	Y	Y
COS 60B1	Cosmetology Concepts Level B1	☐☐☑	**Approved**	Y	Y	Y
COS 60B2	Cosmetology Concepts Level B2	☐☐☑	**Approved**	Y	Y	Y
COS 60B3	Level II Haircutting Barbering Concepts	☐☐☑	**Approved**	Y	Y	Y
COS 60C1	Cosmetology Concepts Level C1	☐☐☑	**Approved**	Y	Y	Y
COS 60C2	Cosmetology Concepts Level C2	☐☐☑	**Approved**	Y	Y	Y
COS 60D1	Cosmetology Concepts Level D1	☐☐☑	**Approved**	Y	Y	Y
COS 60D2	Cosmetology Concepts Level D2	☐☐☑	**Approved**	Y	Y	Y
COS 60F	Remedial Training Course	☐☐☑	**Approved**	Y	Y	Y
COS 61A	Level I Cosmetology Instructor Concepts A	☐☐☑	**Approved**	Y	Y	Y
COS 61B	Lev II Cosmetology Instructor Concepts B	☐☐☑	**Approved**	Y	Y	Y
COS 62A1	Esthetician Concepts Level A1	☐☐☑	**Approved**	Y	Y	Y
COS 62A2	Esthetician Concepts Level A2	☐☐☑	**Approved**	Y	Y	Y
COS 62B1	Esthetician Concepts Level B1	☐☐☑	**Approved**	Y	Y	Y
COS 62B2	Esthetician Concepts Level B2	☐☐☑	**Approved**	Y	Y	Y
COS 64A	Manicuring and Pedicuring	☐☐☑	**Approved**	Y	Y	Y
COS 64B	Level II: Manicuring and Pedicuring	☐☐☑	**Approved**	Y	Y	Y
COS 67A	New Trends and Techniques in Hairdressing	☐☐☑	**Approved**	Y	Y	Y

Courses

Course Major Modifications		M	N	R	Action	Douglass	Johnson	Sinigaglia
COS 69A	Mens Hair Design A	☐	☐	☑	Approved	Y	Y	Y
COS 90A	Level I Clinic Floor Concepts	☐	☐	☑	Approved	Y	Y	Y
COS 95A	Hairstyling Theory Exam Readiness	☐	☐	☑	Approved	Y	Y	Y
COS 96A	Barbering Theory Exam Readiness Concepts	☐	☐	☑	Approved	Y	Y	Y
COS 97A	Cosmetology Theory Exam Readiness Concepts	☐	☐	☑	Approved	Y	Y	Y
COS 98A	Esthetics Theory Exam Readiness Concepts	☐	☐	☑	Approved	Y	Y	Y
COS 99A	Manicure Theory Exam Readiness Concepts	☐	☐	☑	Approved	Y	Y	Y
ELC 75	Solid State Devices and Lighting Controls	☐	☑	☐	Approved	Y	Y	Y
ELE 74	Industrial Wiring and Controls Holding for ELC-74.	☐	☑	☐	Hold	Y	Y	Y
ELE 75	Solid State Devices and Lighting Controls	☐	☑	☐	Approved	Y	Y	Y
EMS 50	Emergency Medical Technician	☑	☐	☐	Approved	Y	Y	Y
ENG 30	Children's Literature	☑	☑	☑	Approved	Y	Y	Y
ENG 40	World Literature I: From Ancient Literatures to the Seventeenth Century	☑	☑	☑	Approved	Y	Y	Y
ENG 41	World Literature II: Seventeenth Century Through the Present	☑	☑	☑	Approved	Y	Y	Y
ESL 46	Beginning American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 47	Low-Intermediate American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 48	Intermediate American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 49	High-Intermediate American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 50	Advanced American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 846	Beginning American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 847	Low-Intermediate American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 848	Intermediate American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 849	High-Intermediate American College English	☑	☑	☑	Approved	Y	Y	Y
ESL 850	Advanced American College English	☑	☑	☑	Approved	Y	Y	Y

Courses

Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Sinigaglia
FIT R2A	Confined Space Rescue, Awareness Level	☑	☐	☐	**Approved**	Y	Y	Y
FIT S3	Basic Fire Fighter Academy	☑	☐	☐	**Approved**	Y	Y	Y
GUI 46	Introduction to the Transfer Process	☑	☑	☑	**Approved**	Y	Y	Y
GUI 848	Student Success	☑	☐	☑	**Approved**	Y	Y	Y
KIN 10	Introduction to Kinesiology	☑	☑	☑	**Approved**	Y	Y	Y
KIN 30	First Aid and CPR	☑	☑	☑	**Approved**	Y	Y	Y
KIN 36	Wellness: Lifestyle Choices	☐	☑	☑	**Approved**	Y	Y	Y
KIN A87	Step Aerobics, Intermediate	☑	☐	☐	**Approved**	Y	Y	Y
KIN A88	Step Aerobics, Advanced	☑	☐	☐	**Approved**	Y	Y	Y
MAN 74 Holding for ELC-74.	Industrial Wiring and Controls	☐	☑	☐	**Hold**	Y	Y	Y
MAT 3	Linear Algebra	☑	☑	☑	**Not Approved**	Y	Y	Y
MAT 70B	Statistics for STEM	☑	☑	☑	**Approved**	Y	Y	Y
MDA 50	Medical Assisting Core	☑	☐	☐	**Approved**	Y	Y	Y
NRN 11	Foundations of Nursing Practice Across the Lifespan	☐	☐	☑	**Approved**	Y	Y	Y
NRN 12	Acute and Chronic Medical-Surgical Nursing Across the Lifespan and Maternity Nursing	☐	☐	☑	**Approved**	Y	Y	Y
NRN 21	Acute Adult Medical-Surgical and Mental Health Nursing	☐	☐	☑	**Approved**	Y	Y	Y
NRN 22	Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics	☐	☐	☑	**Approved**	Y	Y	Y
PSY 48 Will be held for program modifications.	Statistics for the Behavioral Sciences	☑	☑	☑	**Hold**	Y	Y	Y
PUB 1	Introduction to Public Health	☐	☐	☑	**Approved**	Y	Y	Y
SOC 48 Will be held for program modifications.	Statistics for the Behavioral Sciences	☑	☑	☑	**Hold**	Y	Y	Y

New Courses

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ 150	Ethics and Moral Reasoning in Criminal Justice	☑	☑	☐	**Approved**	Y	Y	Y

Courses

New Courses

		M N R	Action	Douglass	Johnson	Sinigaglia
CAT 898A	**Introduction to Excel**	☐☐☑	**Approved**	Y	Y	Y
CAT 898B	**Advanced Excel**	☐☐☑	**Approved**	Y	Y	Y
CIS 862	**Microsoft Access**	☐☐☑	**Approved**	Y	Y	Y
CIS 894	**Data Analysis Using Excel and Access**	☐☐☑	**Approved**	Y	Y	Y
ENG 3	**Creative Writing and Cultural Storytelling**	☑☑☑	**Approved**	Y	Y	Y
FIT COHA	**Hazardous Materials First Responder Awareness**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP1A	**Fire Inspector 1A: Duties and Administration**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP1B	**Fire Inspector 1B: Fire and Life Safety**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP1C	**Fire Inspector 1C: Field Inspection**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP1D	**Fire Inspector 1D: Field Inspection – California Specific**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP2A	**Fire Inspector 2A: Fire Prevention Administration**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP2B	**Fire Inspector 2B: Fire and Life Safety Requirements**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP2C	**Fire Inspector 2C: Inspecting New and Existing Fire and Life Safety Systems and Equipment**	☑☐☐	**Approved**	Y	Y	Y
FIT ISP2D	**Fire Inspector 2D: Hazardous Materials, Operations, and Processes**	☑☐☐	**Approved**	Y	Y	Y
FIT S130	**Firefighter Training**	☑☐☐	**Approved**	Y	Y	Y
FIT S131	**Firefighter Type 1**	☑☐☐	**Approved**	Y	Y	Y
FIT S131B	**Firefighter Survival**	☑☐☐	**Approved**	Y	Y	Y
FIT S3B3	**Fire Control 4B: Ignitable Liquids and Gases Technician**	☑☐☐	**Approved**	Y	Y	Y
FIT S3B4	**Fire Control 6: Wildland Fire Fighting Essentials**	☑☐☐	**Approved**	Y	Y	Y

Programs

New Programs

		M N R	Action	Douglass	Johnson	Sinigaglia
ADT						
ADJ	**Law, Public Policy and Society**	☑☐☐	**Hold**	Y	Y	Y
ADJ	**Law, Public Policy, and Society**	☐☑☐	**Hold**	Y	Y	Y

Programs

New Programs

		M	N	R	Action	Douglass	Johnson	Sinigaglia
GEG	Geography	☐	☑	☐	**Hold**	Y	Y	Y

Certificate

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ	Administration of Justice: Corrections	☐	☑	☐	**Hold**	Y	Y	Y
ADM	Packaging Design and Printing	☐	☐	☑	**Approved**	Y	Y	Y
ADM	Graphic Art and Visual Storytelling	☐	☐	☑	**Approved**	Y	Y	Y
MAN	Control Systems Specialist	☐	☑	☐	**Approved**	Y	Y	Y

Degree

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ	Administration of Justice: Corrections	☐	☑	☐	**Hold**	Y	Y	Y
ADJ	Modern Policing	☐	☑	☐	**Hold**	Y	Y	Y

Non-Credit Certificate

		M	N	R	Action	Douglass	Johnson	Sinigaglia
CIS	Data Quick Start	☐	☐	☑	**Approved**	Y	Y	Y

Program Modifications

		M	N	R	Action	Douglass	Johnson	Sinigaglia

ADT

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADJ	Administration of Justice	☑	☐	☐	**Hold**	Y	Y	Y
ADJ	Administration of Justice ADTs held for PSY/SOC-48.	☐	☑	☐	**Hold**	Y	Y	Y
ADJ	Administration of Justice	☐	☐	☑	**Hold**	Y	Y	Y
AHS	Art History	☑	☐	☐	**Approved**	Y	Y	Y
ANT	Anthropology	☐	☑	☐	**Hold**	Y	Y	Y
ANT	Anthropology	☐	☐	☑	**Hold**	Y	Y	Y
BIO	Environmental Science	☑	☐	☐	**Hold**	Y	Y	Y
BIO	Environmental Science	☐	☑	☐	**Hold**	Y	Y	Y
BUS	Business Administration 2.0	☐	☑	☐	**Hold**	Y	Y	Y
BUS	Business Administration 2.0	☐	☐	☑	**Hold**	Y	Y	Y
EAR	Child and Adolescent Development	☑	☐	☐	**Hold**	Y	Y	Y
EAR	Child and Adolescent Development	☐	☑	☐	**Hold**	Y	Y	Y

Programs

Program Modifications		M	N	R	Action	Douglass	Johnson	Sinigaglia
EAR	Elementary Teacher Education	☐	☐	☑	**Hold**	Y	Y	Y
EAR	Child and Adolescent Development	☐	☐	☑	**Hold**	Y	Y	Y
EAR	Early Childhood Education	☐	☐	☑	**Hold**	Y	Y	Y
ECO	Economics	☑	☐	☐	**Hold**	Y	Y	Y
ECO	Economics	☐	☑	☐	**Hold**	Y	Y	Y
ENG	English	☑	☐	☐	**Approved**	Y	Y	Y
HES	Nutrition and Dietetics	☐	☐	☑	**Hold**	Y	Y	Y
JOU	Journalism	☐	☐	☑	**Hold**	Y	Y	Y
KIN	Kinesiology	☐	☑	☐	**Hold**	Y	Y	Y
MAT	Mathematics	☑	☐	☐	**Hold**	Y	Y	Y
MAT Holding for MAT-3	Mathematics	☐	☐	☑	**Hold**	Y	Y	Y
PHY	Physics	☐	☐	☑	**Approved**	Y	Y	Y
POL	Political Science	☑	☐	☐	**Hold**	Y	Y	Y
POL	Political Science	☐	☑	☐	**Hold**	Y	Y	Y
PSY	Psychology	☐	☑	☐	**Hold**	Y	Y	Y
PSY	Psychology	☐	☐	☑	**Hold**	Y	Y	Y
SJS	Social Justice Studies	☐	☑	☐	**Hold**	Y	Y	Y
SOC	Sociology	☑	☐	☐	**Hold**	Y	Y	Y
SOC	Sociology	☐	☑	☐	**Hold**	Y	Y	Y
SOC	Sociology	☐	☐	☑	**Hold**	Y	Y	Y
SPA	Spanish	☑	☐	☐	**Approved**	Y	Y	Y
SPA	Spanish	☐	☐	☑	**Approved**	Y	Y	Y
Certificate								
COS	Manicuring Concepts	☐	☐	☑	**Approved**	Y	Y	Y
Degree								
EAR	Education, Human Development and Special Needs	☐	☐	☑	**Hold**	Y	Y	Y

Programs

Program Modifications		M N R	Action	Douglass	Johnson	Sinigaglia
NRN	**Registered Nursing**	☐ ☐ ☑	**Hold**	Y	Y	Y
PAL	**Paralegal Studies**	☐ ☐ ☑	**Hold**	Y	Y	Y
Degree & Certificate						
ADJ	**Crime and Intelligence Analysis**	☑ ☐ ☐	**Hold**	Y	Y	Y
COS	**Cosmetology Concepts**	☐ ☐ ☑	**Approved**	Y	Y	Y
COS	**Esthetician Concepts**	☐ ☐ ☑	**Approved**	Y	Y	Y
COS	**Barbering Concepts**	☐ ☐ ☑	**Approved**	Y	Y	Y
HLS	**Emergency Management and Homeland Security**	☑ ☐ ☐	**Approved**	Y	Y	Y
HLS	**Emergency Management and Homeland Security - Emergency Medical Services**	☑ ☐ ☐	**Approved**	Y	Y	Y
HLS	**Emergency Management and Homeland Security - Leadership**	☑ ☐ ☐	**Approved**	Y	Y	Y
HLS	**Emergency Management and Homeland Security - Cybersecurity**	☑ ☐ ☐	**Approved**	Y	Y	Y
HLS	**Emergency Management and Homeland Security - Law Enforcement**	☑ ☐ ☐	**Approved**	Y	Y	Y
HLS	**Emergency Management and Homeland Security - Fire Technology**	☑ ☐ ☐	**Approved**	Y	Y	Y