

**Meeting Minutes**

**Tuesday, April 21, 2026**

**4:00-5:00pm**

**CAADO 209/Zoom**

| Committee Members   | Guests  |
|---|---|
| <input checked="" type="checkbox"/> Kelly Douglass (Chair, ENGL, RIV)                         | <input checked="" type="checkbox"/> Lijuan Zhai (AVC ES&IE, RCCD) |
| <input checked="" type="checkbox"/> Star Rivera-Lacey (Co-Chair, Deputy Chancellor & Provost) | <input type="checkbox"/> Steven Schmidt (MUS, RCC)                |
| <input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)                                  | <input checked="" type="checkbox"/> Casandra Greene (CPRO, RCCD)  |
| <input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV)                                | <input checked="" type="checkbox"/> Bryan Medina (CPRO, RCCD)     |
|   | <input checked="" type="checkbox"/> Nicole Banerjee (AO, RCC)     |
|   | <input checked="" type="checkbox"/> Nick Franco (AO, NOR)         |
|   | <input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)      |
|   | <input type="checkbox"/> Nicole Brown (CPRO, NOR)                 |
|   | <input checked="" type="checkbox"/> Sabina Fernandez (CPRO, MVC)  |
| Additional Guests:  |   |

**Zoom Information**

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzZlZm1TTiYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

**Call to Order:** 4:07pm

**Agenda and Minutes**

1. Approval of Agenda  
Motion: Johnson; Second: Sinigaglia  
Approved by Consensus
2. Approval of Minutes – March 17, 2026  
Motion: Johnson; Second: Sinigaglia  
Approved, Unanimous

**Reports from Colleges**

1. Moreno Valley
  - a. Attended a webinar on the new Title 5 requirements for UDL. The presenters were non-prescriptive about the standard and emphasized there is a lot of local control. They stated they would like to see OER materials with UDL elements in the course materials suggestion. They recommended drafting rubrics for evaluating CORs and that we have a paper trail to show how the committee is reviewing the CORs with UDL and equity in mind. The general idea to structure courses so that accommodations are not necessary.
2. Norco
  - a. No report.

3. Riverside
  - a. Hiring committee for the curriculum specialist for Riverside is underway.
  - b. Attended the spring curriculum regional meeting. RCCD got a big shout out for the MAP program; when they discussed CPL they were directing people to RCCD website and tools. Regarding TOP/CIP, they stated that CCN templates will be assigned common CIP codes by the CCCCCO.
  - c. They also discussed UDL; you could label areas of the COR as a DEIA opportunity. Recommended training the committees on what to look for. We are not supposed to be the arbiters of what is considered “enough.” Locally, Kelly has reached out to the RCC DRC and Equity Dean and will meet with them to let them know about what our curriculum process is going to be. We should then do a big launch in the fall with Fall FLEX.
    - i. Nick Sinigaglia – Would like to have something like a rubric, but worried about having different standards at the different colleges.
    - ii. Kelly Douglass – Agree, especially because we have common curriculum. Will bring any resources here for further discussion. Would also like to see what happens at Curriculum Institute and what resources come out of that. The work for the chairs and the committee cannot be so onerous that it becomes untenable.

### **Action Items**

1. Curriculum Proposals

### **Discussion Items and Public Comment**

1. Open Forum
  - a. None.
2. Public Comment for all items on or not otherwise on the agenda.
  - a. None.

**Adjournment:** 4:22pm

# District Curriculum Committee Notes

Votes by Member for 04/21/2026

## Courses

### Course Deletions

|          |  | M                                   | N                                   | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|----------|--|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|---------|------------|
| CIS 897A | Windows Operating System and Internet Literacy | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| CIS 897B | Linux Operating System and Internet Literacy   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| CIS 897C | Mac Operating System and Internet Literacy     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| NXN 81   | Introduction to Critical Care Nursing          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| WKX 201  | General Work Experience                        | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |

### Course Exclusions

|         |   | M                                   | N                        | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|---------|---|-------------------------------------|--------------------------|-------------------------------------|----------|----------|---------|------------|
| CIS 834 | Historical Perspective: Napier to Torvalds        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| CIS 835 | Foundational Approach: Word Problems to Work Flow | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| CIS 836 | Computational Tools: Calculators to Spreadsheets  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| CIS 837 | Boolean Formulation: Logic to Relationships       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| CIS 838 | Pseudocode and Flowcharts: Descriptive to Visual  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| CIS 839 | Tools of the trade: IDE's to Backup               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| PDS 814 | Closing Techniques That Win the Sale              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| PDS 815 | Winning Sales Scripts                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| POLS 20 | Latin American Politics                           | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |

### Course Inclusions

|        |   | M                        | N                                   | R                        | Action | Douglass | Johnson | Sinigaglia |
|--------|---|--------------------------|-------------------------------------|--------------------------|--------|----------|---------|------------|
| ACC 40 | Accounting for Managers                       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Hold   | Y        | Y       | Y          |
| ACC 68 | Taxation of Business Entities and Fiduciaries | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Hold   | Y        | Y       | Y          |

### Course Major Modifications

|        |                       | M                                   | N                                   | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|--------|-----------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|---------|------------|
| ANT 10 | Forensic Anthropology | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |

## Courses

### Course Major Modifications

|          |  | M                                   | N                                   | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|----------|--|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|---------|------------|
| CIS 70A  | Foundations of Data Science                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 71   | Solopreneurship                            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 871  | Solopreneurship                            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| MATH 70A | Foundations of Data Science                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| MDA 100  | Medical Assisting Externship               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| MDA 58A  | Medical Transcription/Health Documentation | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| WKX 200  | General Work Experience                    | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |

### Course Minor Modifications

|         |   | M                                   | N                                   | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|---------|---|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|---------|------------|
| ARE 35  | History of Architecture-Beginnings through Gothic | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| ARE 36  | History of Architecture: Renaissance to Modern    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Approved | Y        | Y       | Y          |
| ASL 22  | American Deaf Culture                             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 50  | Introduction to Entrepreneurship                  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 51  | Entrepreneurship Basics                           | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 52  | Starting a Business with Limited Resources        | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 801 | Facebook for Business                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 802 | Pinterest and Instagram for Business              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 803 | YouTube for Business                              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 804 | Twitter for Business                              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 805 | LinkedIn for Business                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 850 | Introduction to Entrepreneurship                  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 851 | Entrepreneurship Basics                           | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| ENP 852 | Starting a Business with Limited Resources        | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |

## Courses

### Distance Education

|           |  | M                        | N                        | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|-----------|--|--------------------------|--------------------------|-------------------------------------|----------|----------|---------|------------|
| ADM 66DE  | Visual Storytelling  | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| CIS 910DE | Introduction to Canvas: Essentials for Online Learning       | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| CIS 911DE | Intermediate Canvas: Communicating and Interacting in Canvas | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| CIS 912DE | Advanced Canvas: Assignments and Quizzes                     | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |

### New Courses

|         |  | M                        | N                        | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|---------|--|--------------------------|--------------------------|-------------------------------------|----------|----------|---------|------------|
| CIS 910 | Introduction to Canvas: Essentials for Online Learning       | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| CIS 911 | Intermediate Canvas: Communicating and Interacting in Canvas | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| CIS 912 | Advanced Canvas: Assignments and Quizzes                     | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| NNA 880 | Nursing Assistant Training Program (NATP)                    | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| NNA 881 | Certified Home Health Aide                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| NNA 886 | Acute Care Nurse Assistant                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| PHO 24  | Creative Drone Photography                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| PHO 25  | Drone Photography for Public Service                         | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| PHO 30  | Storytelling and Composition in Photography                  | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| PHO 31  | Photography Presentation and Gallery Prep                    | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| PHO 32  | Practical Visual Effects for Photography                     | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| PHO 33  | Food and Product Photography                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| PHO 38  | Creative Photography   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| PHO 66  | Self-Promotion For Photographers                             | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |

## Programs

### New Programs

|     |                        | M                        | N                        | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|-----|------------------------|--------------------------|--------------------------|-------------------------------------|----------|----------|---------|------------|
| ADT |                        |                          |                          |                                     |          |          |         |            |
| MAG | Hospitality Management | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |

## Programs

### New Programs

|                               |  | M                        | N                        | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|-------------------------------|--|--------------------------|--------------------------|-------------------------------------|----------|----------|---------|------------|
| <b>Non-Credit Certificate</b> |  |                          |                          |                                     |          |          |         |            |
| CIS                           | Canvas Skills Mastery: From Basics to Advanced | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| NNA                           | Non-Credit Acute Care Nursing Assistant        | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| NNA                           | Non-Credit Home Health Aide                    | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |

### Program Discontinuances

|                               |   | M                                   | N                        | R                        | Action   | Douglass | Johnson | Sinigaglia |
|-------------------------------|---|-------------------------------------|--------------------------|--------------------------|----------|----------|---------|------------|
| <b>Non-Credit Certificate</b> |   |                                     |                          |                          |          |          |         |            |
| CIS                           | Coding Prep                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y        | Y       | Y          |
| CIS                           | Operating Systems and Internet Literacy | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y        | Y       | Y          |
| PDS                           | Sales Techniques                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y        | Y       | Y          |

### Program Modifications

|  |   | M                        | N                        | R                                   | Action   | Douglass | Johnson | Sinigaglia |
|--|---|--------------------------|--------------------------|-------------------------------------|----------|----------|---------|------------|
| <b>ADT</b>   |   |                          |                          |                                     |          |          |         |            |
| SJS  | Social Justice Studies: Ethnic Studies  | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| SJS  | Social Justice Studies: Chicano Studies | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y        | Y       | Y          |
| <b>Degree &amp; Certificate</b>                    |   |                          |                          |                                     |          |          |         |            |
| AIR  | HVAC Commercial Technology              | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Hold     | Y        | Y       | Y          |
| Hold for AIR-22 to be approved at College meeting. |   |                          |                          |                                     |          |          |         |            |