

**Meeting Minutes**

**Tuesday, November 18, 2025**

**4:00-5:00pm**

**CAADO 209/Zoom**

Committee Members	Guests
<input checked="" type="checkbox"/> Kelly Douglass (Chair, ENGL, RIV)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC ES&IE, RCCD)
<input type="checkbox"/> <i>Vacant</i> (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Bryan Medina (CPRO, RCCD)
<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV)	<input checked="" type="checkbox"/> Nicole Banerjee (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input type="checkbox"/> Deanna Murrell (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (CPRO, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (CPRO, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (CPRO, NOR)
Additional Guests:	

**Zoom Information**

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTiYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

**Call to Order:** 432pm

**Agenda and Minutes**

1. Approval of Agenda  
Motion: Sinigaglia; Second: Johnson  
Approved, Unanimous
2. Approval of Minutes – October 7, 2025  
Motion: Sinigaglia; Second: Johnson  
Approved, Unanimous
3. Approval of Minutes – November 4, 2025  
Motion: Sinigaglia; Second: Johnson  
Approved, Unanimous
4. Approval of Minutes – November 13, 2025  
Motion: Sinigaglia; Second: Johnson  
Approved, Unanimous

**Reports from Colleges**

1. Moreno Valley
  - a. No report.

2. Norco
  - a. No report.
  
3. Riverside
  - a. No report.
  - b. Nick Sinigaglia – Was there discussion regarding the CIS courses at Riverside?  
Previously there was a LIB noncredit course that was proposed, but it wasn't clear which noncredit category the course should fall under. What category do the CIS courses belong to?
    - i. Kelly Douglass – They were defined as workforce preparation based on a justification from the CTE dean.

**Action Items**

1. Curriculum Proposals

**Discussion Items and Public Comment**

1. Open Forum
  - a. None.
  
2. Public Comment for all items on or not otherwise on the agenda.
  - a. None.

**Adjournment:** 4:37pm

# District Curriculum Committee Notes

Votes by Member for 11/18/2025

## Courses

### Course Deletions

		M	N	R	Action	Douglass	Johnson	Sinigaglia
NXN 81	Introduction to Critical Care Nursing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y

### Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Sinigaglia
CUL 825	Menu Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
CUL 826	Food Cost Accounting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
CUL 827	Culinary Purchasing and Receiving	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y

### Distance Education

		M	N	R	Action	Douglass	Johnson	Sinigaglia
ADM 66DE	Visual Storytelling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y

### New Courses

		M	N	R	Action	Douglass	Johnson	Sinigaglia
CIS 910	Introduction to Canvas: Essentials for Online Learning	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
CIS 911	Intermediate Canvas: Communicating and Interacting in Canvas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
CIS 912	Advanced Canvas: Assignments and Quizzes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y