

## District Academic Standards

### Meeting Minutes

Thursday, October 2, 2025; 3:00-5:00pm

<https://rccd-edu.zoom.us/j/82506905881?pwd=ejYySWlrGjRGoxa1k5YVJiT0dQQT09>

Riverside City College CAK 224	Moreno Valley College SAS 101	Norco College OC 116
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Committee Members	Guests
<input checked="" type="checkbox"/> Kelly Douglass (DCC Chair, ENGL, RIV)	<input checked="" type="checkbox"/> Bryan Medina (CPRO, RCCD)
<input type="checkbox"/> Vacant (DCC Co-Chair, VC Ed Svs)	<input checked="" type="checkbox"/> Sabina Fernandez (CPRO, MOV)
<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV)	<input checked="" type="checkbox"/> Casandra Greene (CPRO, RIV)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Nicole Brown (CPRO, NOR)
<input checked="" type="checkbox"/> Nicole Banerjee (AO, RCC)	
<input checked="" type="checkbox"/> Nick Franco (AO, NOR)	
<input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)	
<input checked="" type="checkbox"/> Brock Russell (PHY, RCC)	
<input checked="" type="checkbox"/> Patricia Avila (GUI, NOR)	
<input type="checkbox"/> <i>Moreno Valley Representative</i>	
Additional Guests: Lijuan Zhai, Charles Wilhite, Loren Overbo, Stephanie Chow	

**Call to Order:** 3:01pm

### Agenda and Minutes

1. Approval of Agenda  
Motion: Sinigaglia; Second: Johnson  
Approved, Unanimous
2. Approval of Minutes – September 4, 2025  
Motion: Johnson; Second: Murrell  
Approved, Unanimous

### Discussion & Action Items

1. Title 5 Baccalaureate Degree Programs BP Review
  - a. Bryan Medina provided an overview of the supporting documentation, timeline, and charge to the committee.
  - b. Question: Should the committee recommend updates to the existing BP, or, like Mira Costa, draft a new BP specific to baccalaureate degrees?
    - i. The committee agreed existing BPs should be updated.
  - c. Question: The Title 5 language has information regarding equivalencies. Should this committee recommend language to any BP/APs for that section?
    - i. Bryan Medina – This may be HRER's responsibility, as equivalencies are in the Human Resources section of BP/APs.
    - ii. Bryan and Kelly will alert Keith Dobyns to the language.

- d. The committee reviewed the document outlining the process for upper-division course and program review and approval.
  - i. The committee discussed limitations on enrollment for baccalaureate general education courses. The general education courses should have a limitation on enrollment that restricts them to students enrolled in a baccalaureate program associated with them. It is possible that upper-division general education courses could be used across multiple programs.
  - ii. Title 5 specifies that enrollment in upper-division courses are limited to students enrolled in “a” baccalaureate program.
  - iii. The committee discussed holding any updates to the document for the future, after the baccalaureate degree being developed at MVC has been approved.
- e. Kelly Douglass – For AP 2025, other colleges state in their AP to reference the curriculum handbook, instead of listing the process in the AP. We should consider the same approach.
- f. Nick Franco – LACCD has BP 4100 which has a section on general education that is nicely organized.
- g. Kelly Douglass and Bryan Medina will meet to put together a draft of BP/AP 2025 and 2100. This will be brought back to the November meeting for the committee’s review. Once approved, it can be brought to District Academic Senate for their review and approval, and can then be taken to the Board.

## 2. Open Forum

- a. Deanna Murrell – For baccalaureate general education, the students must complete a minimum of 36 units. Our local RCCD lower-division pattern is 24 units, and the minimum upper-division general education requirement is 9 units. This creates a shortage of 3 units. The degree being developed at MVC requires 12 units of upper-division general education, but this may be a problem for other degrees in the future.
  - i. Nick Franco – It’s also possible they could meet the minimum by taking higher unit value courses, such as world languages.

## 3. Public Comment

- a. None.

**Adjournment:** 4:00pm